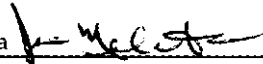


AGENDA REQUEST FORM
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date 3/15/05	Open Agenda ___ Yes ___ No	Time Certain Request ___ Yes ___ No
		Agenda Item Number I-3

TITLE: Proposed Agreement for Emergency Preparedness Training	
REQUESTED ACTION: Approve the proposed agreement between The National School Safety Center, Keys to Safer Schools and the School Board.	
SUMMARY EXPLANATION AND BACKGROUND: The Special Investigative Unit is dedicated to working together with the community and agencies that encourage the upholding of safety and security within Broward County Schools. As a part of our Crisis Management & Emergency Response Grant, we intend to work with consultant Ronald D. Stephens of the National School Safety Center & Frank G. Green of Keys to Safer Schools who will present staff development to Area Directors regarding first responders and emergency management. Keys to Safer Schools will provide a train-the-trainer staff development to the SIU Prevention Team and Bus Transportation Trainers to train bus drivers in the areas of preventing bullying, fighting, hijacking, drugs and alcohol, and how to identify and report students, and review bus drivers safety manual.	
SCHOOL BOARD GOALS: ___ •Goal One: All students will achieve at their highest potential. ___ •Goal Two: All schools will have equitable resources. ___ •Goal Three: All operations of the school system will demonstrate best practices while supporting student achievement. _X_ •Goal Four: All stakeholders will work together to build a better school system.	
FINANCIAL IMPACT: No financial impact to District.	
EXHIBITS: (List) Consultant Agreement – Tom Stephens - Nat'l Safety Council Consultant Agreement – Frank Green – Keys to Safer Schools Keys to Safer Schools Proposal	
BOARD ACTION: <div style="text-align: center; font-weight: bold; font-size: 1.2em;">APPROVED</div> <small>(For Official School Board Records' Office Only)</small>	SOURCE OF ADDITIONAL INFORMATION: Joe Melita  <small>Name</small> (754)321-0735 <small>Phone</small>

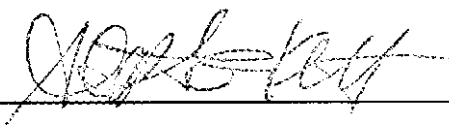
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Frank Till
Superintendent of Schools

Approved in Open Board Meeting
on:

MAR 15 2005

By:
Revised July 31, 2003
FT/JFN/J.Melita:P.Eckert



School Board Chair

FAX TO Reginald Browne, Special Investigative Unit 754 321 0930

CONSULTANT AGREEMENT

The National School Safety Center has been requested to serve as **CONSULTANT/TRAINER** for the School Board of Broward County, Florida, on to be determined 8 am to 1 pm Date(s) Time
for 1 day(s) to perform the following services: (three trainers)

PROJECT/PROGRAM TITLE: Emergency Drill Preparation and ResponseCOMPONENT TITLE: Training for District Leadership☐ Develop New Program☒ Deliver Program☐ Evaluate Program☐ Special Project

I understand that this agreement may be terminated if there is insufficient enrollment/attendance in the course assigned.

Component Number Letter

For NSSC

R.D. 87
Signature of Consultant/Trainer

2/18/05
Date

A	PRIVATE/NON-BROWARD COUNTY CONSULTANT/TRAINER			
	My DAILY FEE is \$ _____			
	My HONORARIUM total amount is \$ <u>7,500</u> My estimated expenses are \$ <u>\$2,400</u>			
Upon completion of these services, I will forward the necessary INVOICE and TRAVEL VOUCHER and receipts (airline, hotel, airport parking, etc.) to verify actual expenditures.				
<u>R.D. 87</u> Signature of Consultant/Trainer		<u>77-0501247</u> Social Security Number/EIN		<u>805 373 9977</u> Home Telephone
MAILING ADDRESS:				
<u>141 Duesenberg Drive</u> Street		<u>#11</u> Apartment #	<u>Westlake Village</u> City	<u>CA 91362</u> State Zip Code

REQUESTING ADMINISTRATOR _____ Position/Title _____

Department/School/Center _____ Telephone _____ Date _____

Request for CONSULTANT/TRAINER services is hereby approved in accordance with existing School Board policies.

Jae M. L. L.
Signature of Principal/Administrator 3/15/05
Date

Signature of Area Superintendent/Deputy Superintendent/Associate Superintendent
3/15/05
Date

Expenses will be charged as follows:

Consulting	ACCOUNT ELEMENT				CENTER ELEMENT			
	FUND	CL	FUNCTION	OBJECT	LOCATION	T	U	ACTIVITY
				3 1 6				

Travel	ACCOUNT ELEMENT				CENTER ELEMENT			
	FUND	CL	FUNCTION	OBJECT	LOCATION	T	U	ACTIVITY
				3 3 5				

*Refer to School Board Policy 3400 for limitations of travel expenses.

CONSULTANT AGREEMENT

I, Frank G. Green dbq Keys To Safer Schools, Inc., have been requested to serve as CONSULTANT/TRAINER for the School Board of Broward County, Florida, on _____

for _____ day(s) to perform the following services: _____ Date(s) _____ Time _____

PROJECT/PROGRAM TITLE: Training
COMPONENT TITLE: _____

☐ Develop New Program ☐ Deliver Program ☐ Evaluate Program ☒ Special Project
I understand that this agreement may be terminated if there is insufficient enrollment/attendance in the course assigned.

Component Number _____ Letter _____

Frank G. Green
Signature of Consultant/Trainer

2-17-05
Date

A	PRIVATE/NON-BROWARD COUNTY CONSULTANT/TRAINER	
	My DAILY FEE is \$ _____	
	My HONORARIUM total amount is \$ <u>8250</u>	My estimated expenses are \$ <u>85.00</u>
Upon completion of these services, I will forward the necessary INVOICE and TRAVEL VOUCHER and receipts (airfare, hotel, airport parking, etc.) to verify actual expenditures.		
	<u>Frank G. Green</u> Signature of Consultant/Trainer	<u>20-0109605</u> Social Security Number/EIN
		<u>501-315-1509</u> Home Telephone
MAILING ADDRESS:		
	<u>P.O. Box 296</u> Street	<u>Bryant</u> City
		<u>AR</u> State
		<u>72059</u> Zip Code

REQUESTING ADMINISTRATOR _____ Position/Title _____

Department/School/Center _____ Telephone _____ Date _____

Request for CONSULTANT/TRAINER services is hereby approved in accordance with existing School Board policies.

[Signature]
Signature of Principal/Administrator 3/15/05
Date

Signature of Area Superintendent/Deputy Superintendent/Associate Superintendent _____

[Signature]
Signature of Superintendent 3/15/05
Date

Expenses will be charged as follows:

Consulting	ACCOUNT ELEMENT				CENTER ELEMENT			
	FUND	CL	FUNCTION	OBJECT	LOCATION	T	U	ACTIVITY
				3 1 6				

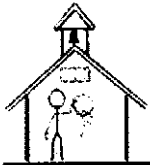
Travel	ACCOUNT ELEMENT				CENTER ELEMENT			
	FUND	CL	FUNCTION	OBJECT	LOCATION	T	U	ACTIVITY
				3 3 5				

*Refer to School Board Policy 3400 for limitations of travel expenses.

**Emergency Drill Preparation & Response
Broward County Public Schools
April 29, 2005**

- 8:00 **Welcome and Program Introductions**
 Dr. Joe Melita
- 8:15 **Focus on Preparation and Response**
 From the Safety Plan to the Crisis Plan
 Focus on New and Complex Threats
 Ready for Anything – The All Hazards Approach
 How to prepare for an emergency drill
 What we need to know?
 What we need to do?
 How to prepare yourself and your team?
- 9:00 **Understanding Incident Command: Who's in Charge?**

 Working with First Responders
 What to expect of us?
 What to expect of you?
 How we can work together?
 Broward County HAZ-MAT
 Broward County Sheriff's Office SWAT Team
 Ft. Lauderdale Emergency Operations Center
- 10:30 **Break**
- 10:45 **Conducting Emergency Drills**
 Training and Testing the Plan
 After Action Review and Report
 What Worked?
 What Didn't Work?
 Opportunities for Improvement?
- 11:45 **Restoring Confidence, Order and Operation**
 Community Culture and Crisis
- 12:30 **Closing Remarks – Broward County**
- 1:00 **Adjournment**



KEYS TO SAFER SCHOOLS.COM®

Detection & Prevention of School Violence

FEBRUARY 15, 2005

PROPOSAL

Keys To Safer Schools.com (*Keys*) will provide the following services to the *Broward County School District* (BCSD).

I. Training Manual: *Keys* will review and edit or rewrite the Broward County Pupil Transportation Violent Situation Training Module as needed.

II. Training: Two consecutive days of professional Violence Prevention Training for Transportation Trainers/Special Investigative Unit Prevention Team:

Day 1: Training in Presentation 8:30-3:30

- The Bus as a Mobile Classroom
- How to Spot a Potentially Dangerous Situation
- How to De-escalate potential violence
- Actions in Response to Violence or Danger
 - Bullying
 - Fighting
 - Hijacking
 - Guns and other weapons
 - Drugs or Alcohol
- How to Identify and Report Students Who need help

Day 2: Training in Practice 8:30-3:30

- How to Be an Effective Trainer
- Hands-on practice with mentoring

Dates: *To be Determined.*

Point of Contact: Reginald Browne, Special Investigative Unit, (754) 321-0725
Fax: (754) 321 – 0930

Conditions: BCSD will supply the training sites and all audio/visual equipment required for integrated data projection. BCSD will tape the training and provide the video tapes/DVD's to *Keys* upon completion of the training. BCSD agrees to use the tapes for refresher training and reference within their school district only. Ownership of the video will reside with *Keys*.

KEYS TO SAFER SCHOOLS.COM

A NOT-FOR-PROFIT CORPORATION

PO Box 296 • Bryant, AR 72089-0296

(800) 504-7355 or (501) 315-1500

keys@keystosaferschools.com

<http://KeysToSaferSchools.com>

Terms: BCSD agrees to pay *Keys To Safer Schools.com*

- \$7,000 plus Travel Expenses (\$850.00) for the above services.
- \$7,500 plus Travel Expenses (\$850.00) - if BCSD is unable to supply the video taping of training.

Both fees are based on payment in advance of the training. If payment cannot be made prior to the training, the fees are;

- \$7,700 and \$8,250 respectively plus Travel Expenses.

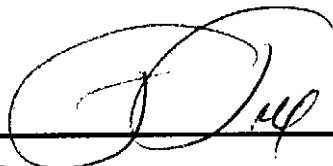
This fee structure represents discounts of \$2500 for returning client.



SUBMITTED BY: _____

Executive Director, Keys To Safer Schools.com

By signature below the undersigned declares authority to commit and obligate the funds specified and agrees to the terms unless otherwise stated on this document at signing. Please print or type the name below the signature.



APPROVED BY: _____

Superintendent, Broward County School District
of Schools

Other Trainings Available Through **Keys To Safer Schools.com**

Bullying Stops When Respect Begins, A Character Ed approach
ANGER MANAGEMENT & DE-ESCALATION TRAINING

Nuclear, Chemical and Biological Terrorism Contingency Planning

Assessing the Potentially Dangerous Student
EMERGENCY RESPONSE AND CRISIS MANAGEMENT PLAN

School Site Safety Survey, Testing Systems and Identifying
Vulnerabilities

KEYS TO SAFER SCHOOLS.COM

A NOT-FOR-PROFIT CORPORATION

PO Box 296 • Bryant, AR 72089-0296
(800) 504-7355 or (501) 315-1500

keys.to.safer.schools.com

<http://KeysToSaferSchools.com>