

BID 25-011B  
ADDITIONAL RECOMMENDATION 2 OF 2  
BOARD MEETING: MARCH 15, 2005

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ADDITIONAL RECOMMENDATION  
BID 25-011B  
CUSTODIAL MAINTENANCE AND BASIC CLEANING SUPPLIES  
(BID ITEM 32A/32B)

It is recommended that the action taken at the October 19, 2004 School Board Meeting awarding Bid Item 32A/32B to Calico Industries, Inc. as the primary vendor be canceled without penalty because Calico Industries, made a scrivener's error on the quote given to SBBC. Carlisle's price offered to Calico Industries was a package of 5 nylon pads and was not clearly stated on the bid by Calico and could reasonably be considered as the net price per case. The miscommunication was between Carlisle and Calico Industries. Both companies are aware of this mistake and have taken measures to better communicate this information so this will not happen again. Item 32A/32B will be purchased from the alternate vendor, Genesis II.



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Charles V. High, C.P.M., A.P.P.  
Manager – Purchasing Operations – Special Assignment

Attachments:  
Letters from Calico Industries and Carlisle Foodservice  
Additional Recommendation 1 of 1  
Original Recommendation/Tabulation



Post Office Box 2005, Annapolis Junction, Maryland 20701-2005 • (301) 470-3100 • Fax: (301) 498-2056  
Website: [www.calicoindustries.com](http://www.calicoindustries.com) • E-mail: [calico@calicoindustries.com](mailto:calico@calicoindustries.com)

January 18, 2005

Mr. Charles High  
School Board of Broward County  
Purchasing Division  
7720 West Oakland Park Blvd, Suite 323  
Sunrise, FL 33351

Ref: 25-011B Custodial Supplies of 8/12/04

Dear Mr. High:

Per your conversation with Carl Townsend this morning, please use this letter as request for release without penalty on items 32A and 32B on the above referenced contract.

The manufacturer misquoted these items (please see attached letter from Carlisle) from what the bid really wanted. This was not picked up by Calico Industries, Inc., so the mistake carried through to the final bid. Both companies are aware of the mistake and have taken measures to better communicate so this may not happen again. This would cause a financial hardship to Calico Industries, Inc. to supply these items at the quoted price, so please re-award these items to the next lowest bidder and remove them from our contract.

We apologize for any inconvenience this has caused and thank you for your understanding. We here at Calico Industries, Inc. enjoy all the business afforded to us by Broward County Schools and look forward to a prosperous year.

Sincerely,

Michael L. Heverly  
Sr. Director of Bids/Contracts  
Calico Industries, Inc.

TOTAL P.02



Carlisle FoodService Products  
A Carlisle Company  
12 N.E. 36th Street  
P.O. Box 53006  
Oklahoma City, OK 73152-3006  
PHONE (405) 528-3011 FAX (405) 528-6338  
EMAIL: [marketing@carlislefsp.com](mailto:marketing@carlislefsp.com)

DATE: January 17<sup>th</sup>, 2005  
FROM: Riley Riggs  
SUBJECT: Broward County Bid #25-011B-KM

To Whom It May Concern:

This letter is to acknowledge that Carlisle FoodService Products submitted bid pricing to Calico Industries on the 12<sup>th</sup> day of July, 2004 in regards to Broward County Florida. On Carlisle bid number B04071207FL, Carlisle stated a net bid price on line 32A & 32B that was for a pack of five each nylon pads, this however was not stated clearly on the bid and could reasonably be considered as the net price per case which would include four packs of five each nylon pads, or twenty total nylon pads.

Carlisle FoodService Products apologizes for the miscommunication between itself and Calico Industries. In the future, all bid pricing will be requested to include case pack quantity to help keep these situations from arising frequently.

If you have any questions, or need any additional information, please contact me by phone at (405) 475-5694, or by email at [rileyriggs@carlislefsp.com](mailto:rileyriggs@carlislefsp.com)

Best regards,

Riley Riggs  
Associate Product Manager  
Carlisle FoodService Products

BID 25-011B  
ADDITIONAL RECOMMENDATION 1 OF 1  
BOARD MEETING: FEBRUARY 1, 2005

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ADDITIONAL RECOMMENDATION  
BID 25-011B  
CUSTODIAL MAINTENANCE AND BASIC CLEANING SUPPLIES  
(BID ITEM 31)

It is recommended that the action taken at the October 19, 2004 School Board Meeting awarding Bid Item 31 to Regland, Inc. as the Primary Vendor and to Ideal Supply, Inc. as the alternate vendor be canceled without penalty because the manufacturer, O'Dell, made a scrivener's error on the quote given to these vendors. O'Dell offered a price for the broom head only and did not include the price of the broom handle in the total unit price. Bid Item 31 will be purchased from the catalog section of the bid from Ideal Supply, Inc.



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Charles V. High, C.P.M., A.P.P.  
Manager – Purchasing Operations – Special Assignment

Attachments:  
Letter from O'Dell Corporation  
Original Recommendation/Tabulation

The School Board of Broward County, Florida  
Supply Management and Logistics Department

Bid No.:	<u>25-011B</u>	Board Meeting:	<u>OCTOBER 19, 2004</u>
Description:	<u>CUSTODIAL MAINTENANCE AND BASIC CLEANING</u>	Notified:	<u>775</u> Downloaded: <u>63</u>
	<u>SUPPLIES</u> <u>TERM CONTRACT</u>	Bids Rec'd:	<u>22</u> No Bids: <u>4</u>
For:	<u>VARIOUS LOCATIONS</u>	Bid Opening:	<u>AUGUST 12, 2004</u>
	(School/Department)	Advertised Date:	<u>JULY 13, 2004</u>
Fund:	<u>VARIOUS FUNDS</u>	Award Amount:	<u>\$1,200,000 (PER CONTRACT PERIOD)</u>

**POSTING OF BID RECOMMENDATION/TABULATION:** Bid Recommendations and Tabulations will be posted in the Supply Management and Logistics Department on SEPTEMBER 9, 2004 @ 3:00 P.M., and will remain posted for 72 hours. Any person desiring to protest the Bid Recommendation/Tabulation shall file, in writing, a notice of protest within 72 hours after the time posted as stated herein, and shall file a formal written protest within ten days after filing the notice of protest. Saturdays, Sundays, legal holidays and days during which the school district administration is closed shall be excluded in the computation of the 72-hour time period. Filings shall be at the office of the Director of Supply Management and Logistics Department, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. Section 120.57(3)(b), Florida Statutes, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Any person who files an action protesting and intended decision shall post with the School Board, at the time of filing the formal written protest, a bond, payable to The School Board of Broward County, Florida, in an amount equal to one percent (1%) of the Board's estimate of the total volume of the contract.

### RECOMMENDATION/TABULATION

<u>VENDOR NAME</u>	<u>ITEM(S) AWARDED</u>
* AFP INDUSTRIES, INC. (HISPANIC AMERICAN M/WBE: SOUTH MIAMI, FL)	PRIMARY: 44 1 <sup>ST</sup> ALTERNATE: 34
AMSAN FL, FLORIDA SANITARY SUPPLIERS	PRIMARY: 33 1 <sup>ST</sup> ALTERNATE: 1, 8, 12, 22
CALICO INDUSTRIES, INC.	PRIMARY: 11, 25, 32, 39 1 <sup>ST</sup> ALTERNATE: 16, 29, 38
CROWN SANITARY SUPPLY, INC.	PRIMARY: 1 1 <sup>ST</sup> ALTERNATE: 3, 4
DADE PAPER COMPANY	PRIMARY: 16 1 <sup>ST</sup> ALTERNATE: 43
* DAVIDA FOODSERVICE INT'L (HISPANIC AMERICAN M/WBE: MIAMI, FL)	PRIMARY: 13, 14, 15, 17, 19, 21, 26, 27, 30, 35 1 <sup>ST</sup> ALTERNATE: 10, 36, 41, 42
GENESIS II, INC.	PRIMARY: 22, 28, 42 1 <sup>ST</sup> ALTERNATE: 11, 32, 40
WW GRAINGER, INC.	PRIMARY: 9
* IDEAL SUPPLY, INC. (HISPANIC AMERICAN M/WBE: OAKLAND PARK, FL)	PRIMARY: 2, 3, 4, 10, 23, 29, 36 1 <sup>ST</sup> ALTERNATE: 9, 24, 31, 39, 44
JERRY'S VACUUM & JANITORIAL SUPPLIES	PRIMARY: 24

CONTINUED

By: Charles C. Hoff (Buyer/Purchasing Agent)

Date: SEPTEMBER 8, 2004

<u>VENDOR NAME</u>	<u>ITEM(S) AWARDED</u>
PYRAMID SCHOOL PRODUCTS	PRIMARY: 12, 34, 38 1 <sup>ST</sup> ALTERNATE: 18
* REGLAND, INC. (ASIAN AMERICAN OTHER M/WBE: OAKLAND PARK, FL)	PRIMARY: 8, 18, 31, 37, 40, 41, 43 1 <sup>ST</sup> ALTERNATE: 2, 13, 14, 15, 17, 19, 21, 23, 25, 26, 27, 30, 35
* SNAPPER ENTERPRISE (WHITE FEMALE M/WBE: FORT LAUDERDALE, FL)	1 <sup>ST</sup> ALTERNATE: 33
SUNRISE SAFETY, INC. DBA C&B IND.	1 <sup>ST</sup> ALTERNATE: 37
TREASURE COAST MATS DBA TREASURE COAST VENTURES	PRIMARY: 8

**\*CERTIFIED M/WBE VENDOR**

ITEMS 1 THROUGH 10: IN ORDER TO MEET THE NEEDS OF THE SCHOOL SYSTEM AND IN THE BEST INTEREST OF THE SCHOOL BOARD, THE ABOVE ITEMS ARE RECOMMENDED TO BE AWARDED TO THE BIDDERS LISTED. THE BIDDER WITH THE GREATEST PERCENTAGE DISCOUNT WILL BE THE SCHOOL BOARD'S PRIMARY VENDOR. IF THE BIDDER WITH THE GREATEST PERCENTAGE DISCOUNT IS UNABLE TO MEET THE BID REQUIREMENTS AS STATED IN SPECIAL CONDITION 3, THEN THE ALTERNATE BIDDER WILL BE UTILIZED.

ITEMS 11 THROUGH 44: IN ORDER TO MEET THE NEEDS OF THE SCHOOL SYSTEM AND IN THE BEST INTEREST OF THE SCHOOL BOARD, THE ABOVE ITEMS ARE RECOMMENDED TO BE AWARDED TO THE BIDDERS LISTED. THE LOW BIDDER WILL BE THE SCHOOL BOARD'S PRIMARY VENDOR. IF THE LOW BIDDER IS UNABLE TO MEET THE BID REQUIREMENTS AS STATED IN SPECIAL CONDITION 3, THEN THE ALTERNATE BIDDER WILL BE UTILIZED.

ITEMS 5, 6 AND 7: NO ACCEPTABLE BIDS WERE RECEIVED. THESE ITEMS WILL BE PURCHASED IN ACCORDANCE WITH STANDARD PURCHASING POLICIES AND PROCEDURES.

ITEM 20: NO ACCEPTABLE BIDS WERE RECEIVED. THIS ITEM WILL BE PURCHASED FROM BID ITEM 10.

CONTRACT PERIOD: NOVEMBER 1, 2004 THROUGH OCTOBER 31, 2006

IT IS RECOMMENDED THAT FOR REASONS STATED ON THE ATTACHED BID REJECTION AND INFORMATION SHEETS, THE BIDS RECEIVED EITHER IN THEIR ENTIRETY OR FOR THE PARTICULAR REASONS LISTED, BE REJECTED FOR NOT COMPLYING WITH BID REQUIREMENTS.