

**AGENDA REQUEST FORM
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

Meeting Date 1/18/05	Open Agenda __ Yes <u>X</u> No	Time Certain Request __ Yes <u>X</u> No	Agenda Item Number C-7
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TITLE
Proposed Revised Job Descriptions and Minimum Qualifications for Human Resource Division Positions for The School Board of Broward County, Florida 2004-2005 Organizational Chart

REQUESTED ACTION:
Approve the proposed revised job descriptions and minimum qualifications of three (3) Human Resource Division Chart level positions. This is the first reading.

SUMMARY EXPLANATION AND BACKGROUND:
See attached Executive Summary for each position listed A through C.

SCHOOL BOARD GOALS:
 •Goal One: All students will achieve at their highest potential.
 •Goal Two: All schools will have equitable resources.
 •Goal Three: All operations of the school system will demonstrate best practices while supporting student achievement.
 •Goal Four: All stakeholders will work together to build a better school system.

FINANCIAL IMPACT:
There is no additional financial impact to the District. Funds are included in the department's 2004-2005 budget.

EXHIBITS: (List)

1. Executive Summary of proposed revised job descriptions and minimum qualifications	pp. 1-2
2. Proposed Job Descriptions, Minimum Qualifications and Position Point Factor Listings	pp. 3-19
3. 2004-2005 ASPT Salary Schedule	p. 20
4. 2004-2005 Organizational Chart	p.7

BOARD ACTION: APPROVED (For Official School Board Records' Office Only)	SOURCE OF ADDITIONAL INFORMATION:	
	Dan G. Cowan	754-321-1840
	Roma Gay Adkins	754-321-1815

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
James F. Notter, Deputy Superintendent
Chief of Staff

Approved in Open Board Meeting on: JAN 18 2005
By: [Signature] School Board Chair