

BID 23-150B
ADDITIONAL RECOMMENDATION 1 OF 1
BOARD MEETING: JANUARY 18, 2005

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ADDITIONAL RECOMMENDATION
BID 23-150B
CUSTODIAL CHEMICALS
(BID ITEM 4)

It is recommended that The School Board of Broward County, Florida, declare Integral Sanitary Supplies in default on the performance of the bid conditions of the subject bid. It is further recommended that their contract be canceled, that their company name be removed from the bid list for two years, that no bids considered from this vendor be recommended for award, and that no Purchase Orders be released to this vendor. This additional recommendation is in accordance with General Conditions 3, 23, and 24 of their bid. Bid Item 4, Non-Acid Toilet Bowl Cleaner will be purchased from South Florida Janitorial & Pool Supply.



Charles V. High, C.P.M., A.P.P.
Manager, Purchasing Operations – Special
Assignment

Attachments:

Letter from Deputy Superintendent, Operations
Non-Compliance Letter from Supply Management & Logistics
Non-Compliance Letter from Risk Management
Original Recommendation/Tabulation

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and
mail



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

600 SOUTHEAST THIRD AVENUE • FORT LAUDERDALE, FLORIDA 33301-3125 • TEL 754-321-2610 • FAX 754-321-2701

DONNIE CARTER
Deputy Superintendent, Operations

SCHOOL BOARD

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Vice Chair STEPHANIE ARMA KRAFT, ESQ.
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DR. ROBERT D. PARKS
MARTY RUBINSTEIN
LOIS WEXLER
BENJAMIN J. WILLIAMS

CERTIFIED MAIL AND FACSIMILE

September 17, 2004

Ms. Gladys Palacio
Integral Sanitary Solutions
3835 N.W. 32nd. Avenue
Miami, Florida 33142

Phone: 877-637-0038
Fax: 305-637-0956

Reference: Bid 23-150B – Custodial Chemicals
Notice of Non-Compliance with Bid/Contract Requirements

Dear Ms. Palacio:

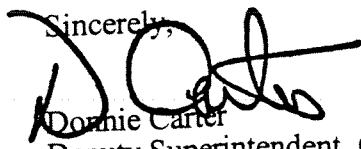
The School Board of Broward County, Florida (SBBC) awarded Bid 23-150B – Custodial Chemicals, Item 4, to your company at the Board Meeting of August 5, 2003. Under the terms and conditions of the bid, an insurance certificate, meeting the specifications of the bid, is to be completed and mailed to the Risk Management Department after notification of award.

According to SBBC records to date, an insurance certificate, meeting the specifications of the bid, has not been received by the Risk Management Department. Consequently, Integral Sanitary Solutions is in default of the above referenced bid.

Per the attached letter from Mr. Charles High, Purchasing Agent V – Special Assignment, dated 8/27/04, you were advised of your default status, and given ten working days to correct the problem. You were also advised that failure to comply would result in further action against your company. Please understand that this letter is notification of your last opportunity to remedy your default status.

Unless an insurance certificate, meeting the specifications of the bid, is received by the Risk Management Department within ten working days after receipt of this letter, a recommendation will be sent to the School Board declaring Integral Sanitary Solutions in default, and terminating awarded Bid 23-150B – Custodial Chemicals.

If you have any questions, please contact Mr. Charles High at 754-321-0503.

Sincerely,

Donnie Carter
Deputy Superintendent, Operations

DC:sms
Attachment

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323 • SUNRISE, FLORIDA 33351-6704 • TEL 754-321-0505

DONNIE CARTER
Director of Purchasing

SCHOOL BOARD

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DR. FRANK TILL
Superintendent of Schools

CERTIFIED MAIL
August 27, 2004

Ms. Gladys Palao
Integral Sanitary Solutions
3835 NW 32 Avenue
Miami, FL 33142

Subject: Notice of Non-Compliance with Bid/Contract Requirements

Reference: Bid: 23-150B Custodial Chemicals

Dear Ms. Palao:

The Purchasing Department has been advised by the Risk Management Department that your company has failed to comply with Bid/contract requirements of the above referenced bid which was awarded to your company on August 5, 2003

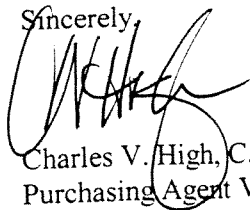
Specifically, your company is not in compliance with Bid requirements due to:

Insurance

Your company has failed to submit your Certificate of Liability Insurance

Your immediate correction of the problems stated above is necessary, within five days of receipt of this letter, in order for your company to fulfill its contractual obligation to the School Board. Failure to take corrective measures, in the time and manners prescribed, may result in further action to protect the interest of the School Board in accordance with General Condition 24.

Sincerely,



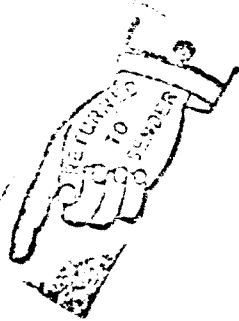
Charles V. High, C.P.M., A.P.P.
Purchasing Agent V – Special Assignment
CVH/mh
Attachment

cc: Aston Henry, Jr. Risk Management Department



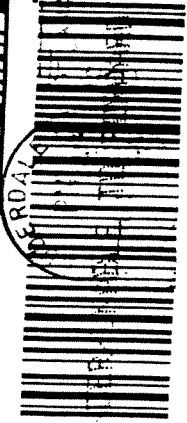
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 PUBLIC RELATIONS DEPARTMENT
 SUITE 303
 7700 W. OAKLAND PARK BLVD
 SUITE 303, FLORIDA 33311-6704

RETURN TO SENDER



UNCLAIMED

CERTIFIED MAIL



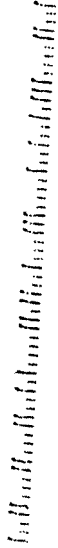
7001 2510 0003 0556 9121

USPS MAIL PERMIT NO. 100 MIAMI, FL 33101
 SEP 28 AM 10
 4.65

Handwritten notes:
 10-1-01
 Sep 28 AM
 10
 4.65

Ms. Gladys Palacio
 Integral Sanitary Solutions
 3835 NW 32 Avenue
 Miami, FL 33142

Broward County Public Schools, An Equal Opportunity Equal Access: English/ESL / 5-730A
 33142-1300



PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF RETURN ADDRESS. FOLD AT DOTTED LINE

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Ms. Gladys Palacio
 Integral Sanitary Solution
 3835 NW 32 Avenue
 Miami, FL 33142

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent
 Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

- Express Mail
- Return Receipt for Merchandise
- C.O.D.

4. Restricted Delivery? (Extra Fee) Yes No

2. 7001 2510 0003 0556 9121

Handwritten signature: Gladys Palacio

PS Form 3811, August 2001

Domestic Return Receipt

102595-01-M-2509

May 24, 2004

TO : Charles V. High, Buyer/Purchasing Agent
Purchasing Department

FROM: Aston A. Henry, Jr., Supervisor
Risk Management Department

AA.

RECEIVED
MAY 25 AM 9:35
BROWARD COUNTY, FLA.

SUBJECT: NON-COMPLIANCE LETTER

Bid #: 23-150B
Title : Custodial Chemicals
Vendor : Integral Sanitary Solutions

The certificate of insurance for the above referenced Bid agreement is not in compliance with the insurance requirement set forth in the contract.

Vendor did not submit a Certificate of Liability Insurance

Should any questions or concerns arise, please feel free to contact Aston A. Henry, jr., at (954) 765-8864. Thank you for your anticipated co-operation.



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323 • SUNRISE, FLORIDA 33351-6704 • TEL 754-321-0505

Supply Management & Logistics

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**** REVISED ****

CERTIFIED MAIL AND VIA FACSIMILE

November 19, 2004

DR. FRANK TILL
Superintendent of Schools

Ms. Glades Palao
Integral Sanitary Solutions
P.O. Box 402444
Miami Beach, Florida 33142

Phone: 877-637-0038
Fax: 305-637-0956

Reference: Bid: 23-150B – Custodial Chemicals

Dear Ms. Palao:

The School Board of Broward County, Florida's (SBBC) records indicate that your company has not filled its contractual obligations to provide a Certificate of Liability Insurance as required. Consequently, Integral Sanitary Solutions is in default of the above referenced bids and failed to remedy the default.

A recommendation to the School Board is tentatively scheduled on January 18, 2005, declaring your company in default of the performance requirements of the above referenced bid in accordance with General Conditions 3, 23, and 24. Integral Sanitary Solutions will be removed from the bidder's list for 24 months pending the School Board's decision.

If you have any questions, please contact me at 754-321-0503.

Sincerely,

Charles V. High, C.P.M., A.P.P.
Manager, Purchasing Operations – Special Assignment

CVH/mh
Attachments

Cc: Mr. Donnie Carter, Deputy Superintendent of Operations
Ms. Michelle Wilcox, M/WBE Contract Compliance

The School Board of Broward County, Florida
Purchasing Department

Bid No.:	<u>23-150B</u>	Board Meeting	<u>AUGUST 5, 2003</u>		
Description:	<u>CUSTODIAL CHEMICALS</u>	Bids Sent:	<u>150</u>	Bids Rec'd:	<u>20</u>
	<u>TERM CONTRACT</u>	No Bids:	<u>9</u>		
For:	<u>WAREHOUSE</u>	Bid Opening:	<u>MAY 15, 2003</u>		
	<u>(School/Department)</u>	Advertised Date:	<u>DECEMBER 17, 2002</u>		
Fund:	<u>DEPARTMENT'S OPERATING BUDGET</u>	Award Amount:	<u>\$2,750,000 (PER CONTRACT PERIOD)</u>		

POSTING OF BID RECOMMENDATION/TABULATION:

Department on JUNE 19, 2003 @ 3:00 P.M.

Bid Recommendations and Tabulations will be posted in the Purchasing Department on JUNE 19, 2003 @ 3:00 P.M., and will remain posted for 72 hours. Any person desiring to protest the Bid Recommendation/Tabulation shall file, in writing, a notice of protest within 72 hours after the time posted as stated herein, and shall file a formal written protest within ten days after filing the notice of protest. Saturdays, Sundays and legal holidays shall be excluded in the computation of the 72-hour time period. Filings shall be at the office of the Director of Purchasing, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. Section 120.57(3) (b), Florida Statutes, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based."

RECOMMENDATION/TABULATION

	<u>ITEM(S) AWARDED</u>
CROWN SANITARY SUPPLY, INC.	ITEMS: 6, 20
ENVIRONMENTAL MANAGEMENT SUPPLIES, INC.	ITEM: 25 (Environmental Management Supplies/Meterpack, Inc.)
FLORIDA SANITARY SUPPLIERS	PRIMARY: ITEM 21 ITEM 25: (Bio Safety USA)
* IDEAL SUPPLY, INC. (HISPANIC AMERICAN M/WBE: OAKLAND PARK, FL)	ITEMS: 7, 11 PRIMARY: ITEM 14 1 ST ALTERNATE: ITEM 5
* INTEGRAL SANITARY SOLUTIONS (AFRICAN AMERICAN M/WBE: MIAMI, FL)	PRIMARY: ITEM 4
NATIONAL CHEMICAL LABORATORIES, INC.	ITEMS: 1, 15 PRIMARY: ITEM 3 1 ST ALTERNATE: ITEM 3
* PERFECT PRODUCTS COMPANY (WHITE FEMALE M/WBE: WEST PALM BEACH, FL)	ITEM: 16
PURITAN SERVICES	ITEM: 17
* REX CHEMICAL CORPORATION (HISPANIC AMERICAN M/WBE: MIAMI, FL)	ITEM: 19
* SOUTH FLORIDA JANITORIAL & POOL SUPPLY (WHITE FEMALE M/WBE: RIVIERA BEACH, FL)	ITEM: 12 PRIMARY: ITEM 5 1 ST ALTERNATE: ITEMS 4, 14,

CONTINUED

By:

Charles V. Hoff

(Buyer/Purchasing Agent)

Date: 6-10-03

HS

UNISOURCE

ITEM(S) AWARDED
1ST ALTERNATE: ITEM 21

WEXFORD LABS, INC.

ITEM: 2

* CERTIFIED M/WBE VENDOR

BID ITEMS 1 AND 2: RECOMMEND THE AWARD BE MADE TO THE ABOVE LOW BIDDERS MEETING SPECIFICATIONS, TERMS AND CONDITIONS.

BID ITEMS 3 AND 4: IN ORDER TO MEET THE NEEDS OF THE SCHOOL SYSTEM AND IN THE BEST INTEREST OF THE SCHOOL BOARD, THE ABOVE ITEM IS RECOMMENDED TO BE AWARDED TO THE BIDDERS LISTED. THE LOW BIDDER WILL BE THE SCHOOL BOARD'S PRIMARY VENDOR. IF THE LOW BIDDER IS UNABLE TO MEET THE BID REQUIREMENTS, THEN THE NEXT BIDDER WILL BE UTILIZED.

BID ITEMS 5, 6, 7, 11, 12, 14, 15, 16, 17, 19, 20, 21 AND 25: RECOMMEND A MULTIPLE AWARD BE MADE TO THE ABOVE BIDDERS WHO OFFERED A SINGLE FIXED PERCENTAGE DISCOUNT AND OTHERWISE COMPLIED WITH THE SPECIFICATIONS, TERMS AND CONDITIONS OF THE BID.

BID ITEMS 9, 10, 13, 18, 22, 23 AND 24: NO BIDS WERE RECEIVED FOR THESE ITEMS. IT IS RECOMMENDED THAT THESE ITEMS BE PURCHASED ACCORDING TO STANDARD PURCHASING POLICIES AND PROCEDURES.

BID ITEM 8: NO ACCEPTABLE BIDS WERE RECEIVED FOR THIS ITEM. IT IS RECOMMENDED THAT THESE ITEMS BE PURCHASED ACCORDING TO STANDARD PURCHASING POLICIES AND PROCEDURES.

IT IS RECOMMENDED THAT FOR THE REASONS STATED ON THE ATTACHED BID REJECTION SHEETS, THE BIDS AS STATED, EITHER IN THEIR ENTIRETY OR FOR THE PARTICULAR ITEM LISTED, BE REJECTED FOR NOT COMPLYING WITH BID REQUIREMENTS.

CONTRACT PERIOD: AUGUST 5, 2003 THROUGH OCTOBER 31, 2005