

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT**

**DR. FRANK TILL  
SUPERINTENDENT OF SCHOOLS**

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January 12, 2005

**TO:** School Board Members

**FROM:** Michael C. Garretson, Deputy Superintendent  
Facilities and Construction Management

**VIA:** Dr. Frank Till  
Superintendent of Schools

**SUBJECT:** Regular School Board Meeting January 18, 2005 - Board Item J-9  
Reduction of Retainage  
Hallandale Adult & Community Center, Hallandale  
New Multipurpose/Remodeling/Renovations  
Project No. 0592-99-01

The purpose of this memorandum is to request that the above referenced agenda item be revised to include changes made to the Agenda Request Form (attached).

Thank you.

FT/MG:djc  
Attachment

cc: Senior Management

**AGENDA REQUEST FORM**  
**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

REVISED

Agenda Item Number

Meeting Date
1/18/05

Open Agenda
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Time Certain Request
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

J- 9
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TITLE:	Reduction of Retainage Hallandale Adult & Community Center, Hallandale 12 Classroom Addition Project No. 0592-99-01
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REQUESTED ACTION:	Approve the recommendation to reduce retainage now being held on the Hallandale Adult & Community Center, Project No. 0592-99-01 from the General Contractor, Terre Neuve, Inc., from \$113,927 to \$26,856.
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SUMMARY EXPLANATION AND BACKGROUND:	In accordance with School Board Policy 7005, the Facility and Construction Management Division is recommending that the retainage be reduced from 4% to 1%.  This project has received a Partial Temporary Certificate of Occupancy. The amount of \$26,856 is being withheld at this time pending final completion and close out documents.  This project will be brought back to the Board for further Release of Retainage.
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SCHOOL BOARD GOALS:	___ •Goal One: All students will achieve at their highest potential. <u>X</u> •Goal Two: All schools will have equitable resources. ___ •Goal Three: All operations of the school system will demonstrate best practices while supporting student achievement. ___ •Goal Four: All stakeholders will work together to build a better school system.
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FINANCIAL IMPACT:	The funds being released in the amount of \$87,071 are included in the Adopted District Educational Facilities Plan, Fiscal Years 2004-2005 to 2008-2009, page 120.
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EXHIBITS: (List)	1. Consent of Surety, dated November 24, 2004. 2. Partial Temporary Certificate of Occupancy 1 <sup>st</sup> Floor dated August 24, 2004. 3. Letter from Terre Neuve, dated December 20, 2004. 4. Reduction Retainage Certification, dated December 20, 2004.
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BOARD ACTION:	SOURCE OF ADDITIONAL INFORMATION: <i>ML</i> Bertram Lewars, Project Manager II Facilities & Construction Management (754) 321-1623
(For Official School Board Records' Office Only)	Name _____ Phone _____

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
 FACILITIES AND CONSTRUCTION MANAGEMENT DIVISION  
 MICHAEL GARRETSON, DEPUTY SUPERINTENDENT



Approved in Open Board Meeting on: \_\_\_\_\_

By: \_\_\_\_\_ School Board Chair

Revised July 31, 2003  
 FT/MG/B. Lewars:M. Stincer