

FLORIDA
DEPARTMENT of
CORRECTIONS

Governor
JEB BUSH

Secretary
JAMES V. CROSBY, JR.

An Equal Opportunity Employer

2601 Blair Stone Road • Tallahassee, FL 32399-2500

<http://www.dc.state.fl.us>

November 29, 2004

Dr. Frank L. Till, Jr.
Superintendent of Schools
Broward County Public Schools
600 Southeast 3rd Avenue
Ft. Lauderdale, Florida 33301

Dear Dr. Till:

This letter is to notify you that on November 8, 2004, the Department of Corrections received written approval for your \$109,751 Even Start Family Literacy sub-grant, for the period of July 22, 2004 through June 30, 2005, from the Department of Education. Details of the sub-grant are as follows:

Grant Amount Funded:	\$109,751.00
Grant Number:	05-97 ESBC
Grant Period:	July 22, 2004 – June 30, 2005

The funds will be distributed on a cost reimbursement basis.

- A. Monthly expenditures must be submitted to the Department of Corrections, Bureau of Program Services, for the preceding month's disbursements.
- B. June 30, 2005, is the last date for incurring expenditures and issuing encumbrances.
- C. August 2, 2005, is the last date that all obligations must be liquidated and a final FA-399 Project Budget Summary and Disbursement Report, submitted to the Department of Corrections, Bureau of Program Services, 2601 Blair Stone Road, Tallahassee, Florida 32399-2500. Copies must be sent to the Bureau of Finance and Accounting.

This grant and any amendments are subject to the procedures outlined in the Project Application Amendment Procedures for Federal and State Programs (The Green Book) and the General Assurances for Participation in Federal and State Programs, 34 CFR Part 80, OMB Circular A-87, OMB Circular A-102, and OMB Circular A-133.

Sub-grantees are required to comply with all relevant post-award requirements as outlined in Title 34, Part 80, of the Code of Federal Regulations, including but not limited to Sec. 80.42.

Dr. Frank L. Till, Jr.
Superintendent of Schools
Page 2 of 3
November 29, 2004

Services and program implementation guidelines are described by the enclosed grant submitted to the Department of Education by the Department of Corrections. Participation in all aspects of program development including, but not limited to, the mandatory attendance at all Board of Governance meetings by the district's lead teacher, parent/home educator and district grant administrator is required. The submission of class rosters, equipment inventories, data collection forms, and evaluation components is required and shall be maintained by both the Department of Corrections and the Broward County Public School District. Failure to comply with any and all aspects can result in withdrawal of funding. Any adjustments to current budget detail must be submitted via grant amendment to the Department of Corrections, Bureau of Program Services for approval prior to the adjustments being made.

I extend my best wishes to you for continued success with the implementation of the Even Start Family Literacy Program.

Sincerely,



Franchatta J. Barber
Deputy Assistant Secretary of Programs

FJB/ajk

Attachments

cc: Bernard Cohen, Bureau of Program Services
Sharon Kraus, Bureau of Finance and Accounting
Lilli Copp, Partnership for School Readiness
John J. Miracola, Broward County School District
Neeta Rancourt, Broward County School District

Dr. Frank L. Till, Jr.
Superintendent of Schools
Page 3 of 3
November 29, 2004

BY SIGNATURE BELOW, THE UNDERSIGNED OFFICIALS BIND THEIR RESPECTIVE AGENCIES TO THE TERMS AND CONDITIONS OF THE SUB-GRANT REFERENCED HEREIN.

SUBGRANTEE:
**THE SCHOOL BOARD OF
BROWARD COUNTY SCHOOLS**
(Corporate Seal)

**STATE OF FLORIDA
DEPARTMENT OF CORRECTIONS**

SIGNED
BY: _____

NAME: Stephanie Arma Kraft, Esq.
TITLE: Chairperson

DATE: _____

SIGNED
BY:  _____

NAME: James V. Crosby, Jr.
TITLE: Secretary, Department of
Corrections

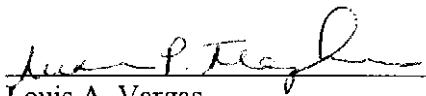

DATE: 12-9-04

SIGNED
BY: _____

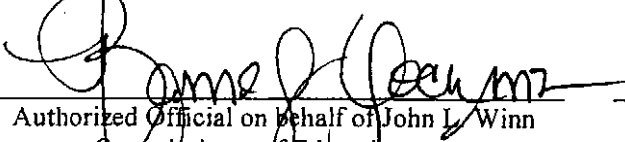
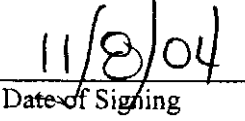

NAME: Dr. Frank L. Till, Jr.
TITLE: Superintendent of Schools

DATE: _____

APPROVED AS TO FORM AND
LEGALITY SUBJECT TO
EXECUTION BY THE PARTIES


for Louis A. Vargas
General Counsel
Department of Corrections 

**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Department of Corrections	2 PROJECT NUMBER 708-2195A-5C001
3 PROJECT/PROGRAM TITLE William F. Goodling Even Start Family Literacy Program (Continuation) <p align="right">TAPS 5C028</p>	4 AUTHORITY CFDA # 84.213C Federal: Part B of Title I of the ESEA authorized in 1988 and reauthorized under the "NCLB Act of 2001" Public Law 107-110 and the LIFT Act as enacted by Public Law 106-554.
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: July 22, 2004 - June 30, 2005 Program Period: July 22, 2004 - June 30, 2005
7 AUTHORIZED FUNDING Current Approved Budget \$ 537,079.00 Amendment Amount \$ Estimated Roll Forward \$ Total Project Amount \$ 537,079.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES Last date for incurring expenditures and issuing purchase orders: June 30, 2005 Date that all obligations are to be liquidated and final disbursement reports submitted: August 20, 2005 Last date for receipt of proposed amendments: June 30, 2005 Refund date of unexpended funds: mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date for program report: mail to appropriate program office.	
10 DOE CONTACTS Program: Cathy Bishop/Lilli Copp Comptroller's Office Phone: (850) 245-0478/(904) 794-9112 (850) 245-0401 Email: Cathy.Bishop@fldoe.org/Lilli.Copp@schoolreadiness.org Grants Management: Unit C (850) 245-0498	11 DOE FISCAL DATA DBS: 409040 EO: 95 Object: 720000
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. A report of project outcomes will be due to the BEESS on March 31, 2005. This report should reflect the status of the project in meeting the identified goals and objectives as determined by the project evaluation measures and criteria. 	
13 APPROVED: <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  Authorized Official on behalf of John L. Winn Commissioner of Education </div> <div style="text-align: center;">  Date of Signing </div> <div style="text-align: right;">  </div> </div>	

**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1 Project Recipient: Agency, Institution or Non-Government entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE 200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS # : Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated in to this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Reimbursement of Expenditures – Payment made upon submission of documented allowable expenditures.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Data requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 DOE Fiscal Data: A unique payment number assigned by the Department of Education.
- 12 Terms and Special Conditions: Listed items apply to this project.
- 13 Approved: Approval signature from the Florida Department of Education and date signature was affixed.