

The School Board of Broward County, Florida
Supply Management and Logistics Department

Bid No.:	<u>25-133X</u>	Board Meeting:	<u>JANUARY 18, 2005</u>
Description:	<u>VEHICLES</u>	Notified:	<u>260</u> Downloaded: <u>41</u>
		Bids Rec'd:	<u>3</u> No Bids: <u>1</u>
For:	<u>VEHICLE MAINTENANCE DEPARTMENT</u> (School/Department)	Bid Opening:	<u>NOVEMBER 23, 2004</u>
Fund:	<u>DEPARTMENT'S OPERATING BUDGET</u>	Advertised Date:	<u>NOVEMBER 2, 2004</u>
		Award Amount:	<u>\$515,549</u>

POSTING OF BID RECOMMENDATION/TABULATION: Bid Recommendations and Tabulations will be posted in the Supply Management and Logistics Department on DECEMBER 14, 2004 @ 3:00 P.M., and will remain posted for 72 hours. Any person desiring to protest the Bid Recommendation/Tabulation shall file, in writing, a notice of protest within 72 hours after the time posted as stated herein, and shall file a formal written protest within ten days after filing the notice of protest. Saturdays, Sundays, legal holidays and days during which the school district administration is closed shall be excluded in the computation of the 72-hour time period. Filings shall be at the office of the Director of Supply Management and Logistics Department, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. Section 120.57(3)(b), Florida Statutes, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Any person who files an action protesting and intended decision shall post with the School Board, at the time of filing the formal written protest, a bond, payable to The School Board of Broward County, Florida, in an amount equal to one percent (1%) of the Board's estimate of the total volume of the contract.


RECOMMENDATION/TABULATION

<u>VENDOR NAME</u>	<u>ITEM(S) AWARDED</u>
BILL BRANCH CHEVROLET	2 AND 4
MAROONE CHEVROLET, LLC	1 AND 3

RECOMMEND THE AWARD BE MADE TO THE ABOVE LOW BIDDERS MEETING SPECIFICATIONS, TERMS AND CONDITIONS.

ITEM 5: NO BIDS WERE RECEIVED. ITEM WILL BE RE-BID WITH REVISED SPECIFICATIONS.

IT IS RECOMMENDED THAT FOR THE REASONS STATED ON THE ATTACHED BID EVALUATION SHEET, THE BIDS AS STATED, EITHER IN THEIR ENTIRETY OR FOR THE PARTICULAR ITEMS LISTED, BE REJECTED FOR NOT COMPLYING WITH BID REQUIREMENTS.

By:  Date: NOVEMBER 29, 2004
(Buyer/Purchasing Agent)

VENDOR AWARD INFORMATION

BID NUMBER 25-133X - VEHICLES

ITEM NUMBER	DESCRIPTION	Awarded Vendor	Unit Price
1	(Qty. 4) Commercial Cutaway Van. Make offered Chevrolet Model: Express Comm. Cutaway CG33503 (Year 2005)	Maroone Chevrolet LLC	\$26,609.00
2	(Qty. 4) 14' (UCBC) Uniono City Body Company step van or equal body top (Year 2005) Make offered: Work Horse Model: 14'	Bill Branch Chevrolet	\$38,646.80
3	(Qty. 1) 2005 model Chevrolet R-30 Crew Cab with utility body or equal Make offered: Chevrolet Model: Silverado Crew Cab CC35943	Maroone Chevrolet LLC	\$33,549.00
4	(Qty. 5) 2005 Chevrolet Model C6H042 medium truck or equal. Make offered: Chevrolet Model: CC5C042	Bill Branch Chevrolet	\$44,195.45
5	(Qty. 1) 2005 GMC E-30 or equal.	NO BIDS RECEIVED. WILL BE RE-BID WITH REVISED SPECIFICATIONS	

25-133X
Vehicles

Statement of No Bid Summary

Number of Bidders submitting "No" Bid Statements: 1

The following is a summary of the reasons, submitted by Bidders, for not submitting bids in response to this Invitation to Bid:

√	Summary of Bidders Reasons for "NO" Bid:
1	Unable to comply with product or <u>service</u> specifications.
	Unable to comply with scope of work.
	Unable to quote on all items in the group.
	Insufficient time to respond to the Invitation to Bid.
	Unable to hold prices firm through the term of the contract period.
	Our schedule would not permit us to perform.
	Unable to meet delivery requirements.
	Unable to meet bond requirements.
	Unable to meet insurance requirements.
	Could not bid competitive prices
	Being bid by their subsidiary



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323 • SUNRISE, FLORIDA 33351-6704 • TEL 754-321-0505

DONNIE CARTER
Director of Supply Management and Logistics

SCHOOL BOARD

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DR. FRANK TILL
Superintendent of Schools

DATE: October 25, 2004
TO: Prospective Bidders
FROM: Mr. George Toman, Buyer
754-321-0514
SUBJECT: **Instructions to Bidders**
Invitation to Bid 25-133X, Vehicles

The School Board of Broward County, Florida (SBBC) is interested in receiving bids in response to the attached Invitation to Bid (ITB) for Vehicles. Any questions regarding this ITB should be addressed to me, in writing, at the address stated above or via facsimile at 754-321-0533. No other School Board staff member should be contacted in relation to this ITB. Any information that amends any portion of this ITB, which is received by any method other than an addendum issued to the ITB, is not binding on SBBC.

Please read carefully all portions of this ITB. In order to assure that your bid is in full compliance with all requirements of the ITB, please pay particular attention to the following areas:

- **SECTION 2, SUBMITTAL REQUIREMENTS**

Section 2, Submittal Requirements, is a listing of all submittals that are required to be part of your bid package. Please make sure that all required submittals have been included as part of your bid package.

- **COMPLETION OF BIDS**

The Bid Summary Sheets upon which the bidder submits its prices shall be completed in ink or typewritten. The Bidder Acknowledgement Section should be completed in full and fully executed by an authorized representative of the bidder. SBBC reserves the right to reject any bid which is not completed in full or which contains prices submitted in pencil.

- **PRICING CORRECTIONS**

If a price correction is necessary on the Bid Summary Sheet, draw a single line through the entered figure and enter the corrected figure or use an opaque correction fluid. **All price corrections shall be initialed by the person signing the bid even when using opaque correction fluid.** SBBC reserves the right to not tabulate any illegible entries, pencil bids or price corrections not initialed and to reject any bid containing any of these errors.

- **DUE DATE**

Bids are due in the Supply Management and Logistics Department on the date and time stated on Page 1 of the ITB. In order to have your bid considered, please make sure that it is received on or before the date and time due. SBBC reserves the right to reject any bid not received on or before the date and time due.

- **STATEMENT OF "NO" BID**

If you are **not** submitting a bid in response to this ITB, please complete Section 8, Statement of "No" Bid and return via facsimile to 754-321-0533. Your responses to the Statement of "No" Bid are very important to the Supply Management and Logistics Department when creating future ITBs.

Thank you for your interest in Broward County Public Schools. Again, if you have any questions, please contact me at the telephone number stated above.

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The School Board of, Broward County, Florida
SUPPLY MANAGEMENT AND LOGISTICS DEPARTMENT
 7720 West Oakland Park Boulevard, Suite 323
 Sunrise, Florida 33351-6704
 754-321-0505

INVITATION TO BID (ITB)

DUE DATE (Bids due at 2:00 p.m.):
November 23, 2004

ITB NO.:
25-133X

RELEASE DATE :
October 25, 2004

BUYER:
 George Toman
 754-321-0514

Bids must be submitted to the Supply Management and Logistics Department and received on or before 2:00 p.m. on the date due. Bids may not be withdrawn for 60 days after due date.

BID TITLE:
VEHICLES

SECTION 1, Bidder Acknowledgement

IN ACCORDANCE WITH GENERAL CONDITION 1, THIS SECTION MUST BE COMPLETED IN ITS ENTIRETY INCLUDING THE SIGNATURE OF AN AUTHORIZED REPRESENTATIVE WHERE INDICATED BELOW.

Bidder Name:	Purchase Order Address: If Purchase Orders are to be mailed to address other than as stated on left, please complete section below.	
Address:	P.O. Address:	
City:		
State:	Zip Code:	City:
Telephone Number:	State:	Zip Code:
Toll Free Number:	Contact:	
Fax Number:	Telephone Number:	
Internet Web Site:	Toll Free Number:	
Contact Internet E-Mail Address:	Fax Number:	
Federal Tax Identification Number:	Internet E-Mail Address:	

I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I certify acceptance of this bid's terms, conditions, specifications, attachments and addendum. I certify that I am authorized to sign this bid for the bidder.

Signature of Authorized Representative (Manual)

Name of Authorized Representative (Typed or Printed)

I agree that this bid cannot be withdrawn within 60 days from date due.

Title

SECTION 2, Submittal Requirements

SUBMITTAL REQUIREMENTS: In order to assure that your bid is in compliance with bid requirements, please verify that the submittals indicated by the below have been submitted.

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Bid Bond | <input type="checkbox"/> Descriptive Literature | <input type="checkbox"/> Licenses | <input type="checkbox"/> Material Safety Data Sheets |
| Special Condition __ | Special Condition __ | Special Condition __ | Special Condition __ |
| <input type="checkbox"/> Manufacturers Authorization | <input type="checkbox"/> References | <input type="checkbox"/> Bidder Questionnaire | <input type="checkbox"/> Other _____ |
| Special Condition __ | Special Condition __ | Special Condition __ | Special Condition __ |

Note: If your firm wishes to not submit a bid in response to the ITB, please complete and return, via mail or fax, the Statement of No Bid attached as the last page of this ITB.

SECTION 3, GENERAL CONDITIONS

1. **SEALED BID REQUIREMENTS:** The "Bidder Acknowledgement Section" must be completed, signed and returned with the bid. The Bid Summary Sheet pages on which the bidder actually submits a bid, and any pages, upon which information is required to be inserted, must be completed and submitted with the bid. **SBBC reserves the right to reject any bid that fails to comply with these submittal requirements.**
 - a) **BIDDER'S RESPONSIBILITY:** It is the responsibility of the bidder to be certain that all numbered pages of the bid and all attachments thereto are received and all addendum released are received prior to submitting a bid without regard to how a copy of this ITB was obtained. All bids are subject to the conditions specified herein on the attached bid documents and on any addenda issued thereto.
 - b) **BID SUBMITTED:** Completed bid must be submitted in a sealed envelope with bid number and name clearly typed or written on the front of the envelope. Bids must be time stamped in the Supply Management and Logistics Department **on or before 2:00 p.m. on date due** for bid to be considered. Bids will be opened at 2:00 p.m. on date due. Bids submitted by telegraphic or facsimile transmission will not be accepted.
 - c) **EXECUTION OF BID:** Bid must contain an original manual signature of an authorized representative in the space provided above. All bids must be completed in ink or typewritten. **If a price correction is necessary, draw a single line through the entered figure and enter the corrected figure or use an opaque correction fluid. All price corrections must be initialed by the person signing the bid even when using opaque correction fluid. SBBC reserves the right to reject any bid or bid item completed in pencil or any bid that contains illegible entries or price corrections not initialed.**
2. **PRICES QUOTED:** Deduct trade discounts and quote firm net prices. Give both unit price and extended total. Prices must be stated in units to quantity specified in the bidding specification. In case of discrepancy in computing the amount of the bid, the **Unit Price** quoted will govern.

All prices quoted shall be F.O.B. destination and freight prepaid (bidder pays and bears freight charges). Bidder owns goods in transit and files any claims unless otherwise stated in Special Conditions. Discounts for prompt payment: Award, if made, will be in accordance with terms and conditions stated herein. Each item must be bid separately and no attempt is to be made to tie any item or items in with any other item or items. **Cash or quantity discounts offered will not be a consideration in determination of award of bid(s).** If a bidder offers a discount or offers terms less than Net 30, it is understood that a minimum of 30 days will be required for payment, and if a payment discount is offered, the discount time will be computed from the date of satisfactory delivery at place of acceptance and receipt of correct invoice at the office specified.

 - a) **TAXES:** The School Board of Broward County, Florida does not pay Federal Excise and State taxes on direct purchase of tangible personal property. The applicable tax exemption number is shown on the purchase order. This exemption does not apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the improvement of School Board owned real property as defined in Chapter 192 of the Florida Statutes.
 - b) **MISTAKES:** Bidders are expected to examine the specifications, delivery schedules, bid prices and extensions, and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk.
 - c) **CONDITION AND PACKAGING:** It is understood and agreed that any item offered or shipped as a result of this bid shall be new (current production model at the time of this bid) unless otherwise specified. All containers shall be suitable for storage or shipment and all prices shall include standard commercial packaging.
 - d) **UNDERWRITERS' LABORATORIES:** Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall be UL listed where such has been established by UL for the item(s) offered and furnished. In lieu of the UL listing, bidder may substitute a listing by an independent testing laboratory recognized by OSHA under the Nationally Recognized Testing Laboratories (NRTL) Recognition Program.
 - e) **BIDDER'S CONDITIONS:** Bid conditions and specifications **shall not** be changed, altered or conditioned in any way. The Board specifically reserves the right to reject any conditional bid.

3. **NONCONFORMANCE TO CONTRACT CONDITIONS:** Items offered may be tested for compliance with bid conditions and specifications at any time. Items delivered, not conforming to bid conditions or specifications, may be rejected and returned at vendor's expense. Goods or services not delivered as per delivery date in bid and/or purchase order may be rejected upon delivery and/or may be purchased on the open market. Any increase in cost may be charged against the awardee. Any violation of these stipulations may also result in:
 - a) For a period of two years, any bid submitted by vendor will not be considered and will not be recommended for award.
 - b) All departments being advised not to do business with vendor.
4. **SAMPLES:** Samples of items, when required, must be furnished free of expense within five working days of request unless otherwise stated and, if not destroyed, will, upon request, be returned at the bidder's expense. Bidders will be responsible for the removal of all samples furnished within 30 days after bid opening. All samples will be disposed of after 30 days. Each individual sample must be labeled with bidder's name, bid number and item number. Failure of bidder to either deliver required samples or to clearly identify samples as indicated may be reason for rejection of the bid. Unless otherwise indicated, samples should be delivered to the office of the Supply Management and Logistics Department of The School Board of Broward County, Florida, Suite 323, 7720 West Oakland, Park Boulevard, Sunrise, Florida 33351-6704.
5. **DELIVERY:** All deliveries shall be F.O.B. destination point. Unless actual date of delivery is specified (or if specified delivery cannot be met), show number of days required to make delivery after receipt of purchase order in space provided. Delivery time may become a basis for making an award (see Special Conditions). Delivery shall be within the normal working hours of the user, Monday through Friday, excluding legal holidays and days during which the school district administration is closed.
6. **INTERPRETATIONS:** Any questions concerning conditions and specifications must be submitted in writing and received by the Department of Supply Management and Logistics no later than five working days prior to the original bid opening date. If necessary, an Addendum will be issued.
7. **AWARDS:** In the best interest of the School Board, the Board reserves the right to: 1) withdraw this bid at any time prior to the time and date specified for the bid opening; 2) to reject any or all bids received when there are sound documented business reasons that serve the best interest of SBBC; 3) to accept any item or group of items unless qualified by bidder; and 4) to acquire additional quantities at prices quoted on this ITB unless additional quantities are not acceptable, in which case, the bid sheets must be noted "BID IS FOR SPECIFIED QUANTITY ONLY." All awards made as a result of this bid shall conform to applicable Florida Statutes.
8. **BID OPENING:** Shall be public, on the date and at the time specified on the bid form. All bids received after that time shall not be considered.
9. **ADVERTISING:** In submitting a bid, bidder agrees not to use the results therefrom as a part of any commercial advertising without prior approval of the School Board.
10. **INSPECTION, ACCEPTANCE & TITLE:** Inspection and acceptance will be at destination unless otherwise provided. Title to/or risk of loss or damage to all items shall be the responsibility of the awardee until acceptance by the buyer unless loss or damage resulting from negligence by the buyer. If the materials or services supplied to the Board are found to be defective or not conform to specifications, the Board reserves the right to cancel the order upon written notice to the seller and return product at awardee's expense.
11. **PAYMENT:** Payment will be made by the buyer after the items awarded to a vendor have been received, inspected, found to comply with award specifications and free of damage or defect and properly invoiced.
12. **CONFLICT OF INTEREST:** In addition to full and complete adherence to the requirements provided in Chapter 112.313, Florida Statutes, **all bidders must disclose with their bid** the name of any officer, director, or agent who has a material interest in the bidder's firm and who is also an employee of The School Board of Broward County, Florida.
13. **INSURANCE:** Bidder, by virtue of submitting a bid, shall be in full compliance with paragraph 21: **LIABILITY INSURANCE, LICENSES AND PERMITS** of the General Conditions. Insurance Requirements are shown in FORMS AND ATTACHMENTS Section of this ITB. Bidder shall take special notice that SBBC shall be named as an additional insured under the General Liability policy including Products Liability. The insurance policies shall be issued by companies qualified to do business in the State of Florida and grant The School Board of Broward County, Florida thirty days of advanced written notice of a cancellation, expiration or any material change in the specified coverage. The insurance companies must be rated at least A-VI by AM Best or Aa3 by Moody's Investor Service. All policies must remain in effect during the performance of the contract.

14. **DISPUTES:** In case of any doubt or difference of opinion as to the items to be furnished hereunder, the decision of the School Board shall be final and binding on both parties.
15. **LICENSES, CERTIFICATIONS AND REGISTRATIONS:** As of the Bid Opening Date, Bidder must have all Licenses, Certifications and Registrations required when performing the services as described herein, in order for Bid to be considered a responsive and responsible Bid. Licenses, Certifications and Registrations required for this Bid shall be as required by Chapter 489, Florida Statutes, as currently enacted or as amended from time to time; by the State Requirements for Educational Facilities (SREF), latest version; and by Broward County, Florida. Bidder must submit a copy of all its current Licenses, Certifications and Registrations required as described herein, either with its Bid or within five working days of notification.
- An awardee who has any License, Certification or Registration either suspended, revoked or expired after the date of the Bid Opening, shall provide notice to the Director of Supply Management and Logistics within five working days of such suspension, revocation or expiration. However, such suspension, revocation or expiration after the date of the Bid Opening shall not relieve the awardee of its responsibilities under a contract awarded under this bid.*
16. **PATENTS & ROYALTIES:** The awardee, without exception, shall indemnify and save harmless The School Board of Broward County, Florida and its employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by The School Board of Broward County, Florida. If the awardee uses any design, device, or materials covered by letters, patent, or copyright, it is mutually understood and agreed without exception that the bid prices shall include all royalties or cost arising from the use of such design, device or materials in any way involved in the work.
17. **OSHA:** The awardee warrants that the product supplied to The School Board of Broward County, Florida shall conform in all respects to the standards set forth in the Occupational Safety and Health Act of 1970, as amended, and the failure to comply with this condition will be considered as a breach of contract.
18. **SPECIAL CONDITIONS:** The Superintendent or Designee has the authority to issue Special Conditions and Specifications as required for individual bids. Any and all Special Conditions that may vary from these General Conditions shall have precedence.
19. **ANTI-DISCRIMINATION:** The bidder certifies that he or she is in compliance with the non-discrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin. The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender, national origin, marital status, race, religion or sexual orientation.
20. **QUALITY:** All materials used for the manufacture or construction of any supplies, materials or equipment covered by this bid shall be new unless otherwise specified. The items bid must be new, the latest model, of the best quality and highest grade workmanship.
21. **LIABILITY, INSURANCE, LICENSES AND PERMITS:** Where awardees are required to enter or go onto School Board property to deliver materials or perform work or services as a result of a bid award, the awardee agrees to The Hold Harmless Agreement stated herein and will assume the full duty obligation and expense of obtaining all necessary licenses, permits and insurance. The awardee shall be liable for any damages or loss to the Board occasioned by negligence of the awardee (or agent) or any person the awardee has designated in the completion of the contract as a result of their bid.
22. **BID BONDS, PERFORMANCE BONDS AND CERTIFICATES OF INSURANCE:** Bid bonds, when required, shall be submitted with the bid in the amount specified in Special Conditions. Bid bonds will be returned to unawardees. After acceptance of bid, the Board will notify the awardee to submit a performance bond and certificate of insurance in the amount specified in Special Conditions. Upon receipt of the performance bond, the bid bond will be returned to the awardee.
23. **DEFAULT AND VENUE:** In the event of a default on this contract, the defaulting party shall pay all attorney's fees and court costs incurred by the non-defaulting party, at both the trial and appellate levels, in any action brought to enforce and collect damages arising from the default. Any action by the non-defaulting party to enforce this contract shall be instituted and prosecuted in the court having jurisdiction in Broward County, Florida, and the defaulting party waives venue in any other jurisdiction.
24. **CANCELLATION:** In the event any of the provisions of this bid are violated by the contractor, the Superintendent shall give written notice to the contractor stating the deficiencies and unless deficiencies are corrected within five days, recommendation will be made to the School Board for immediate cancellation. The School Board of Broward County, Florida reserves the right to terminate any contract resulting from this invitation at any time and for no reason, upon giving 30 days prior written notice to the other party.
25. **BILLING INSTRUCTIONS:** Invoices, unless otherwise indicated, must show purchase order numbers and shall be submitted in duplicate to the Accounts Payable Department of The School Board of Broward County, Florida, Suite 304, 7720 West Oakland Park Blvd, Sunrise, Florida 33351-6704. Payment will be made a minimum of 30 days after delivery, authorized inspection and acceptance. When vendors are directed to send invoices to a school, the school will make direct payments to the vendor.
26. **NOTE TO VENDORS DELIVERING TO OUR CENTRAL WAREHOUSE:** Receiving hours are Monday through Friday (excluding legal holidays and days during which the school district administration is closed) 7:00 a.m. to 2:00 p.m. This warehouse is no longer accessible by the Seaboard Coast Line siding for rail car routing.
27. **SUBSTITUTIONS:** The School Board of Broward County, Florida WILL NOT accept substitute shipments of any kind. Awardees are expected to furnish the brand quoted in their bid once awarded by the School Board. Any substitute shipments will be returned at the awardee's expense.
28. **FACILITIES:** SBBC reserves the right to inspect the awardee's facilities at any time with prior notice. SBBC may use the information obtained from this in determining whether a bidder is a responsible bidder.
29. **BID ABSTRACTS:** Bidders desiring a copy of bid tabulation may request same by enclosing a self-addressed stamped envelope with bid. Bid tabulation will be mailed after completion of the rules shown in School Board Policy 3320.
30. **ASBESTOS AND FORMALDEHYDE STATEMENT:** All building materials, pressed boards, and furniture supplied to SBBC shall be **100% asbestos free. It is desirable that all building materials, pressed boards and furniture supplied to the School Board also be 100% formaldehyde free.** Bidder, by virtue of bidding, certifies by signing bid that, if awarded this bid, only building materials, pressed boards, and/or furniture that is **100% asbestos free** will be supplied.
31. **ASSIGNMENT:** Neither any award of this Bid nor any interest in any award of this Bid may be assigned, transferred or encumbered by any party without the prior written consent from the Director, Supply Management and Logistics Department.
32. **EXTENSION:** In addition to any extension options contained herein, SBBC is granted the right to extend any award resulting from this bid for the period of time necessary for SBBC to release, award and implement a replacement bid for the goods, products and/or services provided through this bid. Such extension shall be upon the same prices, terms and conditions as existing at the time of SBBC's exercise of this extension right. The period of any extension under this provision shall not be for a period in excess of six months from (a) the termination date of a contract entered into as a result of this bid or (b) the termination date under any applicable period of extension under a contract entered into as a result of this bid.
33. **OMISSION FROM THE SPECIFICATIONS:** The apparent silence of this specification and any Addendum regarding any details or the omission from the specification of a detailed description concerning any point shall be regarded as meaning that only the best available units shall be provided and the best commercial practices are to prevail, and that only materials and workmanship of first quality are to be used. All interpretations of this specification shall be made upon the basis of this agreement.
34. **SUBMITTAL OF INVOICES:** All bidders are hereby notified that any invoice submitted as a result of the award of this bid must be in the same format as any purchase order released as a result of the award of this bid. **Each line of the invoice must reference a corresponding single line shown on the purchase order.** A single invoice line must not correspond to or commingle the cost shown on multiple purchase order lines. An invoice submitted that does not follow the same format and line numbering as shown on the purchase order will be deemed to be not correct, and may be returned to the vendor by the Accounts Payable Department for correction. Address for submitting invoices is included on Purchase Order.
35. **PURCHASE AGREEMENT:** This bid and the corresponding purchase orders will constitute the complete agreement. SBBC will not accept proposed terms and conditions that are different than those contained in this Invitation to Bid, including pre-printed text contained on catalogs, price lists, other descriptive information submitted or any other materials. By virtue of submitting a bid, vendor agrees to not submit to any SBBC employee, for signature, any document that contains terms and conditions that are different than those contained herein and that in the event any document containing any term or condition that differs from those contained herein is executed, said document shall not be binding on SBBC.

36. **PROTESTING OF BID CONDITIONS/SPECIFICATIONS:** Any person desiring to protest the conditions/specifications in this bid, or any Addendum subsequently released thereto, shall file a notice of protest, in writing, within 72 consecutive hours after the receipt of the bid or Addendum and shall file a formal written protest within ten calendar days after the date the notice of protest was filed. The time provided for filing a notice of protest shall be based upon whenever a person receives this bid, or any Addendum released thereto. Receipt of a copy of this bid, or any Addendum released thereto, which is received in accordance with Chapter 119, Florida Statutes, or School Board Policy 1343, as currently enacted or as amended from time to time, shall not be used as a basis for filing a notice of protest as described herein. Saturdays, Sundays, legal holidays and days during which the school district administration is closed shall be excluded in the computation of the 72 consecutive hours. If the tenth calendar day falls on a Saturday, Sunday, legal holidays and days during which the school district administration is closed, the formal written protest must be received on or before 5:00 p.m. of the next calendar day that is not a Saturday, Sunday, legal holiday and days during which the school district administration is closed. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based".

Failure to file a notice of protest or to file a formal written protest within the time prescribed by Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under School Board Policy 3320 and Chapter 120, Florida Statutes. The failure to post the bond required by School Board Policy 3320, Part VI, within the time prescribed by School Board Policy 3320, Part VI, as currently enacted or as amended from time to time, shall constitute a waiver of proceedings under School Board Policy 3320 and Chapter 120, Florida Statutes. Notices of protest, formal written protests, and the bonds required by School Board Policy 3320, Part VI, shall be filed at the office of the Director of Supply Management and Logistics, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351 (fax 754-321-0936). Fax filing will not be acceptable for the filing of bonds required by School Board Policy 3320, Part VI.

37. **POSTING OF BID RECOMMENDATIONS/TABULATIONS:** Bid Recommendations and Tabulations will be posted in the Supply Management and Logistics Department on December 14, 2004 at 3:00 p.m., and will remain posted for 72 consecutive hours. Any change to the date and time established herein for posting of Bid Recommendations/Tabulations shall be posted in the Supply Management and Logistics Department and/or at www.demandstar.com (under the document section for this ITB). In the event the date and time of the posting of Bid Recommendations/Tabulations is changed, it is the responsibility of each bidder to ascertain the revised date of the posting of Bid Recommendations/Tabulations. Any person desiring to protest the intended decision shall file a notice of protest, in writing, within 72 consecutive hours after the posting of the bid tabulation (or receipt of written notice of intended decision) and shall file a formal written protest within ten calendar days after the date the notice of protest was filed. A written notice of intended decision shall only apply when the Supply Management and Logistics Department gives notice of an intended decision about this bid. A written notice of intended decision received in accordance with Chapter 119, Florida Statutes, or School Board Policy 1343, as currently enacted or as amended from time to time, shall not be used as a basis for filing a notice of protest as described herein. Saturdays, Sundays, legal holidays and days during which the school district administration is closed shall be excluded in the computation of the 72 consecutive hours. If the tenth calendar day falls on a Saturday, Sunday, legal holidays and days during which the school district administration is closed, the formal written protest must be received on or before 5:00 p.m. of the next calendar day that is not a Saturday, Sunday, legal holiday and days during which the school district administration is closed. No submissions made after the bid opening amending or supplementing the bid shall be considered. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based". Any person who files an action protesting an intended decision shall post with the School Board, at the time of filing the formal written protest, a bond, payable to The School Board of Broward County, Florida, in an amount equal to one percent (1%) of the Board's estimate of the total volume of the contract. The School Board shall provide the estimated contract amount to the vendor within 72 hours, excluding Saturdays, Sundays and other days during which the School Board administration is closed, of receipt of notice of intent to protest. The estimated contract amount shall be established on the award recommendation as the "contract award amount". The estimated contract amount is not subject to protest pursuant to Section 120.57(3), Florida Statutes. The bond shall be conditioned upon the payment of all costs which may be adjudged against the protestant in an Administrative Hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, the School Board may accept a cashier's check, official bank check or money order in the amount of the bond. If, after completion of the Administrative Hearing

37. (Continued): process and any appellate court proceedings, the School Board prevails, and then the School Board shall recover all costs and charges which shall be included in the Final Order or judgment, including charges made by the Division of Administrative Hearings, but excluding attorney's fees. Upon payment of such costs and charges by the protestant, the bond shall be returned. If the protestant prevails, then the protestant shall recover from the Board all costs and charges which shall be included in the Final Order or judgment, excluding attorney's fees.

Failure to file a notice of protest or to file a formal written protest within the time prescribed by Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under School Board Policy 3320 and Chapter 120, Florida Statutes. The failure to post the bond required by School Board Policy 3320, Part VI, within the time prescribed by School Board Policy 3320, Part VI, as currently enacted or as amended from time to time, shall constitute a waiver of proceedings under School Board Policy 3320 and Chapter 120, Florida Statutes. Notices of protest, formal written protests, and the bonds required by School Board Policy 3320, Part VI, shall be filed at the office of the Director of Supply Management and Logistics, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351 (fax 754-321-0936). Fax filing will not be acceptable for the filing of bonds required by School Board Policy 3320, Part VI.

38. **SUBMITTAL OF BIDS:** All bidders are reminded that it is the sole responsibility of the BIDDER to assure that their bid is time stamped in the SUPPLY MANAGEMENT AND LOGISTICS DEPARTMENT on or before 2:00 p.m. on date due. The address for bid submittal, including hand delivery and overnight courier delivery, is indicated as: 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. The bidder is fully and completely responsible for the payment of all delivery costs associated with the delivery of their bid or related material. The Supply Management and Logistics Department will not accept delivery of any bid or related material requiring the School Board to pay for any portion of the delivery cost or the complete delivery cost. Prior to bid submittal, it is the responsibility of the bidder to be certain that all addendum released have been received, that all addendum requirements have been completed, and that all submittals required by the addendum have been timely filed. (See General Condition 1.)

39. **PACKING SLIPS:** It will be the responsibility of the awardee to attach all packing slips to the OUTSIDE of each shipment. Packing slip must reference SBBC purchase order number/control number. Failure to provide packing slip attached to the outside of shipment will result in refusal of shipment at vendor's expense.

40. **USE OF OTHER CONTRACTS:** SBBC reserves the right to utilize any other SBBC contract, any State of Florida Contract, any contract awarded by any other city or county governmental agencies, other school board, other community college/state university system cooperative bid agreement, or to directly negotiate/purchase per School Board policy and/or State Board Rule 6A-1.012, as currently enacted or as amended from time to time, in lieu of any offer received or award made as a result of this bid if it is in its best interest to do so.

41. **INDEMNIFICATION:**

a) SBBC agrees to be fully responsible for its acts of negligence, or its agents' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. Nothing herein is intended to serve as a waiver of sovereign immunity by SBBC. Nothing herein shall be construed as consent by SBBC to be sued by third parties in any matter arising out of any contract.

b) VENDOR agrees to indemnify, hold harmless and defend SBBC, its agents, servants and employees from any and all claims, judgments, costs and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which SBBC, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by the VENDOR, its agents, servants or employees; the equipment of the VENDOR, its agents, servants or employees while such equipment is on premises owned or controlled by SBBC; or the negligence of VENDOR or the negligence of VENDOR's agents when acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including SBBC's property, and injury or death of any person whether employed by the VENDOR, SBBC or otherwise.

42. **PUBLIC ENTITY CRIMES:** Section 287.133(2)(a), Florida Statutes, as currently enacted or as amended from time to time, states that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for CATEGORY TWO [currently \$25,000] for a period of 36 months from the date of being placed on the convicted vendor list.

43. **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY OR VOLUNTARY EXCLUSION - Lower Tier Covered Transactions:** Executive Order 12549, as currently enacted or as amended from time to time, provides that, to the extent permitted by law, Executive departments and agencies shall participate in a governmentwide system for nonprocurement debarment and suspension. A person who is debarred or suspended shall be excluded from Federal financial and non-financial assistance and benefits under Federal programs and activities. Except as provided in § 85.200, Debarment or Suspension, § 85.201, Treatment of Title IV HEA participation, and §85.215, Exception provision, debarment or suspension of a participant in a program by one agency shall have governmentwide effect. A lower tier covered transaction is, in part, any transaction between a participant [SBBC] and a person other than a procurement contract for goods or services, regardless of type, under a primary covered transaction; and any procurement contract for goods or services between a participant and a person, regardless of type, expected to equal or exceed the Federal procurement small purchase threshold fixed at 10 U.S.C. 2304(g) and 41 U.S.C. 253(g) (currently \$100,000) under a primary covered transaction; or any procurement contract for goods or services between a participant and a person under a covered transaction, regardless of amount, under which that person will have a critical influence on or substantive control over that covered transaction. A participant may rely upon the certification of a prospective participant in a lower tier covered transaction that it and its principals are not debarred, suspended, proposed for debarment under 48 CFR part 9, subpart 9.4, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. Each participant shall require participants in lower tier covered transactions to include the certification for it and its principals in any proposal submitted in connection with such lower tier covered transactions.

CERTIFICATION

- a) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- b) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

44. **REASONABLE ACCOMMODATION:** In accordance with Title II of the Americans with Disabilities Act, any person requiring an accommodation at the bid opening because of a disability must contact the Equal Educational Opportunities Department at 754-321-6187 or TDD 754-321-6188.

45. **"FUNDING OUT" TERMINATION/CANCELLATION:** Section 1011.14, Florida Statutes, prohibits SBBC from creating obligations on anticipation of budgeted revenues for a period in excess of one year. As such, SBBC may, during the contract period, terminate or discontinue the items covered in this bid. This written notice will release SBBC of all obligations, subsequent to the termination date, in any way related to the items covered in this bid upon 30 days prior written notice to the awardee. These provisions must be included as part of any lease agreement between the parties. No lease will be considered that does not include these provisions.

46. **LOBBYIST ACTIVITIES:** Persons acting as lobbyists must state, at the beginning of their presentation, letter, telephone call, e-mail or facsimile transmission to School Board Members, Superintendent or Members of Senior Management, the group, association, organization or business interest she/he is representing.

- a) For purposes of School Board Policy 1100B, as currently enacted or as amended from time to time, a lobbyist is defined as a person who for immediate or subsequent compensation, (e.g., monetary profit/personal gain) represents a public or private group, association, organization or business interest and engages in efforts to influence School Board members on matters within their official jurisdiction.
- b) For purposes of this Policy, a lobbyist is not considered to be a person representing school allied groups (e.g., PTA, DAC, Band Booster Associations, etc.) nor a public official acting in her/his official capacity.
- c) Lobbyists shall annually (July 1) disclose in each instance and for each client prior to any lobbying activities, their identity and activities by completing the lobbyist statement form which can be obtained from official School Board Records, School Board Member's Offices or the Superintendent's Office.
- d) The lobbyist must disclose any direct business association with any current elected or appointed or employee or any immediate family member of the School Board.
- e) Senior-level employees (Pay Grade 30 and above) and School Board members are prohibited from lobbying activities for one year after resignation or retirement or expiration of the term of office.
- f) The Deputy to the Superintendent shall keep a current list of persons who have submitted the lobbyist statement form.

47. **TIE BID PROCEDURES:** When identical prices are received from two or more vendors and all other factors are equal, priority for award shall be given to vendors in the following sequence:

- A business that certifies that it has implemented a drug-free workplace program shall be given preference in accordance with the provisions of Chapter 287.087, Florida Statutes, as currently enacted or as amended from time to time;
 - The Broward County Certified Minority/Women Business Enterprise vendor;
 - The Palm Beach or Miami-Dade County Certified Minority/Women Business Enterprise vendor;
 - The Florida Certified Minority/Women Business Enterprise vendor;
 - The Broward County vendor, other than a Minority/Women Business Enterprise vendor;
 - The Palm Beach or Miami-Dade County vendor, other than a Minority/Women Business Enterprise vendor;
 - The Florida vendor, other than a Minority/Women Business Enterprise vendor.
- If application of the above criteria does not indicate a priority for award, the award will be decided by a coin toss. The coin toss shall be held publicly in the Supply Management and Logistics Department; the tie low bid vendors invited to be present as witnesses.

Included as a part of these bid documents is a Form entitled **SWORN STATEMENT PURSUANT TO SECTION 287.087, FLORIDA STATUTES, AS CURRENTLY ENACTED OR AS AMENDED FROM TIME TO TIME, ON PREFERENCE TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS**. This form will be used by the bidder to certify that it has implemented a drug-free workplace program. In order for bid to be considered, the Invitation to Bid form (Page 1 of this bid) must be properly signed in order for the bid to be considered. A bidder can not sign this form in lieu of properly signing the Invitation to Bid form.

48. **MINORITY/WOMEN BUSINESS ENTERPRISE (M/WBE) PARTICIPATION:**
SBBC has a Minority/Women Business Enterprise (M/WBE) program. AN M/WBE is defined by SBBC as any legal entity, other than a joint venture, which is organized to engage in commercial transactions and which is at least 51% owned and controlled by minority persons. If the bidder is a Certified M/WBE by SBBC or by the Department of Management Services, Division of Purchasing, State of Florida, as per Chapter 287.0943, Florida Statutes, as currently enacted or as amended from time to time, bidder should indicate its certification number on the Bid Summary Sheet. For information on M/WBE Certification, contact the School Board's M/WBE Office at 754-321-2290.

It is a goal of the School Board to incorporate at least five percent M/WBE participation in any award made as a result of this bid. If the bidder is not a Certified M/WBE, bidder should include, as an attachment to its bid, a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

49. **SBBC ITEM IDENTIFICATION SYSTEM:** The five digit, nine digit, or 13 character/digit item number shown in parenthesis at the beginning of an item on the Bid Summary Sheet represents the School Board's identification number for the item. It does not represent any manufacturer/distributor model/part number.
50. **SBBC PHOTO IDENTIFICATION BADGE:** SBBC photo identification badge will apply to all vendors other than those making deliveries. An awardee shall be required to have all its employees; sub-contractors or agents who will be entering onto School Board property as a result of this award wear, while on SBBC property, a photo identification badge issued by SBBC.

Each individual for whom a SBBC photo identification badge is requested will be required to fill out forms, show his/her driver's license and social security card, and be fingerprinted. A background check will then be conducted on each badge applicant. SBBC reserves the right to require additional information from any applicant and to deny a badge to any applicant. Any applicant denied a badge is prohibited from entering onto School Board property as an employee, sub-contractor or agent of an awardee. Effective immediately, the current total fee for a SBBC photo identification badge, including fingerprinting and FBI background check is currently \$75.00. Money Order is made payable to The School Board of Broward County, Florida. Company or personal checks, or credit card payments **are not** acceptable. **These fees are not refundable and subject to change without notice. Vendor will be required to pay the rate current at the time of request of badge.**

51. **AUDIT AND INSPECTION OF AWARDEE'S DOCUMENTS AND RECORDS:**
The District or its representative reserves the right to inspect and/or audit all the awardee's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the awardee to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be open to the District or State's representative and may include but are not limited to all correspondence, ordering, payment, inspection, and receiving records, contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and the awardee(s).
52. **Original Document Format:** Only the terms and conditions of this solicitation as they were released by SBBC, or amended via addendum, are valid. Any modification to any term or condition by a vendor is not binding unless it is expressly agreed to in writing by SBBC.

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BID PROPOSAL

SECTION 4, SPECIAL CONDITIONS

1. **INTRODUCTION AND SCOPE:** The School Board of Broward County, Florida (hereinafter referred to as "SBBC") desires bids on **VEHICLES** as specified herein. Prices quoted shall include delivery to Vehicle Maintenance, 3895 NW 10 Avenue, Ft. Lauderdale, Florida 33309. SBBC will not consider any bid that does not guarantee a firm price until completion of order.

2. **AWARD:** Bid shall be awarded in its **ENTIRETY** to the lowest responsive and responsible bidder meeting all specifications, terms and conditions. Unit prices must be stated in the space provided on the Bid Summary Sheet.

After award of this bid, any bidder receiving an award who violates any specification, term or condition of this bid can be found in default of its contract, have its contract canceled, be subject to the payment of liquidated damages, and be removed from the bid list and not be eligible to do business with this School Board for two years, as described in General Conditions 3, 23 and 24.

3. **INFORMATION:** Any questions by prospective bidders concerning this Invitation to Bid should be addressed to **George Toman, Buyer, Supply Management and Logistics Department, 754-321-0514 or email at george.toman@browardschools.com** who is authorized only to direct the attention of prospective bidders to various portions of the Bid so they may read and interpret such for themselves. Neither **Mr. Toman** nor any employee of SBBC is authorized to interpret any portion of the Bid or give information as to the requirements of the Bid in addition to that contained in the written Bid Document. **Questions should be submitted in accordance with General Condition 6.** Interpretations of the Bid or additional information as to its requirements, where necessary, shall be communicated to bidders only by written addendum. Any verbal or written information, which is obtained other than, by information in this ITB document or by Addenda, shall not be binding on SBBC.

4. **DELIVERY REQUIREMENTS:** (WHERE APPLICABLE)
 - A. In addition to equipment specified, vehicles shall be equipped with all standard equipment, as specified by manufacturer, for these models and shall comply with all EPA Emission Standards and Motor Vehicle Safety Standards as established by the United States Department of Transportation regarding the manufacture of motor vehicles.

 - B. The awardee shall be responsible for delivering vehicles that are properly serviced, clean and in first class operating condition. Pre-delivery service, at a minimum, shall include the following:
 - 1) Complete lubrication.
 - 2) Check all fluid levels to assure proper fill.
 - 3) Adjustment of engine to proper operating condition.
 - 4) Inflate tires to proper pressure.
 - 5) Check to assure proper operation of all accessories, gauges, lights and mechanical features.
 - 6) Front-end alignment and wheels balanced.
 - 7) Cleaning of vehicle, if necessary, and removal of all unnecessary tags, stickers, papers, etc.**DO NOT REMOVE WINDOW PRICE STICKER**

5. **DELIVERY:** Bidder is to indicate, in the space provided on the Bid Summary Sheet, delivery time required for each bid item. A bidder who fails to indicate delivery time agrees to deliver items ordered within 120 days from the receipt of the order (ARO).

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 4, SPECIAL CONDITIONS (Continued)

6. **DESCRIPTIVE LITERATURE:** If bidding other than the make(s) and model(s) specified in this Bid, it is required that **COMPLETE DESCRIPTIVE TECHNICAL LITERATURE ON THE ITEM BEING BID, BE SUBMITTED WITH THE BID OR UPON REQUEST.** Such literature shall be in sufficient detail to indicate conformance with the specifications of the make(s) and model(s) specified in the bid. **FAILURE TO PROVIDE THIS DESCRIPTIVE LITERATURE IN SUFFICIENT DETAIL TO COMPLETE THE EVALUATION OF THE MAKE(S) AND MODEL(S) OFFERED IN THIS BID, WITH THIS BID OR UPON REQUEST, WILL RESULT IN DISQUALIFICATION OF BID SUBMITTED.**

7. **WARRANTY:** Minimum 12 months/12,000 miles standard manufacturer's warranty, unless otherwise indicated, must be provided on each vehicle. Warranty shall begin after delivery and acceptance by an authorized representative of the School Board. Warranty shall be stated in **miles and/or months**, in space provided on the Bid Summary Sheet. The awardee shall fully guarantee the cost of parts and labor and be an authorized dealer to sell and service the bid item.

The awardee must have a local repair facility and must submit the name and address of the service facility on the Bid Summary Sheet for the vehicle. **Failure to include this information with the bid or upon request shall result in disqualification of bid submitted on this item.** For the purpose of this bid, "LOCAL" repair facility means a location in Broward, Miami-Dade or Palm Beach Counties. The awardee's repair facility shall be equipped with a complement of parts and equipment to adequately service and fulfill the guarantee of the item covered in this bid.

8. **TEMPORARY TAG:** It will be the responsibility of the awardee to provide each vehicle with a temporary tag at the time of delivery.

9. **VEHICLE WEIGHT:** It will be the responsibility of the awardee to assure that if modifications have been made to a vehicle (after Certificate of Origin has been issued stating shipping weight) that a **certified** statement stating the exact weight of each vehicle is submitted to SBBC at the time and the place of delivery.

10. **REQUIRED DOCUMENTATION:** The following **PROPERLY COMPLETED** documentation shall be included with invoice at the time of delivery. **ALSO SEE SPECIAL CONDITION 9 CONCERNING VEHICLE WEIGHT.**
 - A. Certificate of Origin with transfer dated no earlier than **five days** prior to delivery date. Form **(DHSMV82994)**
 - B. Application for Title Form **(HSMB82040)**
 - C. Sales Tax Exemption Certificate. Form **(DR41A)**
 - D. Change of Body Affidavit if modifications have been made such as installation of a body after the Certificate of Origin has been issued.

11. **CATALOGS OR DRAWINGS:** Bidder is to provide proof of complete parts availability for the bid items as indicated for those items in the Bid Specifications and provide a parts catalog or annotated drawing with all part numbers with the bid or upon request. **FAILURE TO PROVIDE COMPLETE PARTS AVAILABILITY WILL RESULT IN DISQUALIFICATION OF BID.**

12. **BID SPECIFICATIONS:** Any deviation from the bid specifications shall be indicated on the bid specification sheets for those vehicles along with the reason for the deviation by that bidder. The decision to accept or reject any deviation indicated, and to reject any bid because of any deviation indicated, is solely that of the School Board. **All bid specification sheets on items bid must be returned in order for the bid to be considered.**

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 5, BID SUMMARY SHEET

	<u>UNIT PRICE</u>	<u>TOTAL COST</u>
ITEM 1: 4 Each Commercial cutaway van. Color: White. Polyurethane or equal paint. Body type knapheide model KVV-127 or equal with a canopy roof. <u>Year 2005</u> , as per attached bid specifications.	\$ _____	ea \$ _____
Make Offered: _____		
Model Offered: _____		
Delivery Time Required _____		
Warranty: Months _____ or Miles _____ (See Special Condition 6)		

ADDITIONAL INFORMATION REQUIRED

EXTENSION OF OFFER: Bidder is requested to indicate if additional quantities may be purchased at the price quoted herein. Additional quantities may be purchased if ordered on or before _____.

MUST BE COMPLETED BELOW. Failure to include this information with bid or within five days of submittal shall result in disqualification of submitted bid. (See Special Condition 6).

Name and address of local service facility (within Broward, Miami-Dade or Palm Beach Counties)

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

CONTACT PERSON: _____

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 5, BID SUMMARY SHEET

UNIT PRICE **TOTAL COST**

ITEM 2: 4 Each 14' (UCBC) Union City Body Company step van or equal body top. Aluminum 14' step van with tilt type hood. Year 2005. Color: White. As per attached bid specifications. \$ _____ ea \$ _____

Make Offered: _____

Model Offered: _____

Delivery Time Required: _____

Warranty: Months _____ or Miles _____
(See Special Condition 6)

ADDITIONAL INFORMATION REQUIRED

EXTENSION OF OFFER: Bidder is requested to indicate if additional quantities may be purchased at the price quoted herein. Additional quantities may be purchased if ordered on or before _____.

MUST BE COMPLETED BELOW. Failure to include this information with bid or within five days of submittal shall result in disqualification of submitted bid. (See Special Condition 6).

Name and address of local service facility (within Broward, Miami-Dade or Palm Beach Counties)

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

CONTACT PERSON: _____

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 5, BID SUMMARY SHEET

**TOTAL
COST**

ITEM 3: 1 Each 2005 model Chevrolet R-30 Crew Cab with utility body or equal. Color: White. \$ _____/ea
Body type: Knapheide Body # 796D 54J. Knapheide canopy #CR96D54J-H or equal.
Note: Body and canopy will be of the same brand of manufacturer. As per attached bid specifications.

Make Offered: _____

Model Offered: _____

Delivery Time Required: _____

Warranty: Months _____ or Miles _____
(See Special Condition 6)

ADDITIONAL INFORMATION REQUIRED

EXTENSION OF OFFER: Bidder is requested to indicate if additional quantities may be purchased at the price quoted herein. Additional quantities may be purchased if ordered on or before _____.

MUST BE COMPLETED BELOW. Failure to include this information with bid or within five days of submittal shall result in disqualification of submitted bid. (See Special Condition 6).

Name and address of local service facility (within Broward, Miami-Dade or Palm Beach Counties)

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

CONTACT PERSON: _____

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 5, BID SUMMARY SHEET (Continued)

**TOTAL
COST**

ITEM 4: 5 Each Year 2005, Chevrolet Model C6H042 medium truck or equal. Color: White. \$ _____/ea
Body type: Stake Body with heavy duty lift. As per attached bid specifications.
Make Offered: _____
Model Offered: _____
Delivery Time Required: _____
Warranty: Months _____ or Miles _____
(See Special Condition 6)

ADDITIONAL INFORMATION REQUIRED

EXTENSION OF OFFER: Bidder is requested to indicate if additional quantities may be purchased at the price quoted herein. Additional quantities may be purchased if ordered on or before _____.

MUST BE COMPLETED BELOW. Failure to include this information with bid or within five days of submittal shall result in disqualification of submitted bid. (See Special Condition 6).

Name and address of local service facility (within Broward, Miami-Dade or Palm Beach Counties)

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

CONTACT PERSON: _____

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 5, BID SUMMARY SHEET (Continued)

UNIT PRICE

TOTAL COST

ITEM 5: 1 Each Type/Model: GMC E-30 or equal. Year: 2005. Color: National School Bus Yellow with 1250 lb. capacity. Rail lifts body type. High cube van 121 utilimaster or equal (aluminum body). As per bid specifications. \$ _____ ea \$ _____

Make Offered: _____

Model Offered: _____

Delivery Time Required: _____

Warranty: Months _____ or Miles _____
(See Special Condition 6)

ADDITIONAL INFORMATION REQUIRED

EXTENSION OF OFFER: Bidder is requested to indicate if additional quantities may be purchased at the price quoted herein. Additional quantities may be purchased if ordered on or before _____.

MUST BE COMPLETED BELOW. Failure to include this information with bid or within five days of submittal shall result in disqualification of submitted bid. (See Special Condition 6).

Name and address of local service facility (within Broward, Miami-Dade or Palm Beach Counties)

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

CONTACT PERSON: _____

NOTE TO BIDDER: Review General Condition 48 prior to completing and mailing this bid.

Bidder's M/WBE Certification Number: _____

Agency Issuing This Number: _____

NO YES Bidder is **not** a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS

ITEM #1

Number of units required: 4

Double XX denotes equipment required

Year: 2005 Type/Model: Commercial Cutaway Van
Color: White Polyurethane or equal paint

Body Type: Knapheide Model KUV-127 or equal/with a canopy roof

Minimum GVW: 10,500 lbs. W.B. 137" minimum. CA. _____

BBC _____ BA _____ CE _____ AF _____ FH _____ BL _____

Warranty Coverage: Standard

Base Unit:

Frame: Single XX Dual channel _____

Reinforced _____ Section modulus _____

Engine: Gasoline XX Diesel _____

Cubic in/liter minimum 330 maximum 351 Turbocharged _____

RPM range _____

Cooling System: STD _____ HD XX CAP. _____

Air cleaner: Oil bath _____ cap. _____ qts. Dry type XX

Oil filter: Disposable XX repl element _____ cap _____ qts

Fuel water separator _____

Transmission: manual _____ auto XX speeds 4

Type _____ Transfer case _____

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #1 (Continued):

Front axle/suspension

Front axle capacity 4200 lbs

Front springs cap ____2,050____ lbs. Rated each

Front shock absorbers: STD _____ HD __XX_____

Power steering __XX_____

Rear axle/suspension

Rear axle capacity 7400 lbs. Dual rear wheels XX

Single _____ tandem _____

Rear springs cap. ____3650____ lbs. rated each

Rear aux springs cap. _____ Lbs.

Rear shock absorbers: STD _____ HD __XX_____

Brakes: Hydraulic XX Booster XX

Air _____ Compressor size _____ CFM

Brake size front – rated at GVW Type DISC

Brake size rear – rated at GVW Type DISC/DRUM

Parking brake: Spring set _____ Lever/Pedal XX

Wheels: Disc XX Multi-PC _____ Dual Rear Wheels XX

Spare wheel _____ Carrier _____

Tires:

Front: Rated for GVW Load Range D

Rear: Rated for GVW Load Range D

Spare: XX Load Range D

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #1 (Continued):

Tires: (cont)

Type: Passenger _____ Truck XX Tube _____ Tubeless XX

Electrical: Alternator XX amp 100

Battery(s) 1 12 volt 600 CCA total

ICC lights: 2 corner XX 3 center XX

ICC flasher (hazard warning) XX

Turner signals front: Parking light _____ Double face _____

Rear: stop/tail light XX single/face _____

Backup lights: XX side marker/reflectors XX

Reflectors: front amber XX rear red XX

Cab: Interior

Seats: full width _____ Individual :driver XX pass. XX

Arm rest LH XX RH XX Sunvisor: LH XX RH XX

Windshield wipers: Air _____ Elec. XX Speeds: Multi XX

Air condition: XX Type _____

Mirrors: Interior _____

Cargo doors rear XX RH

Glass: Cargo doors rear XX RH

Tinted windshield XX All glass XX

Moveable Vents or windows: LH XX RH XX Rear _____

Heater defroster XX

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #1 (Continued):

Cab: Exterior

Mirrors LH __XX__ RH __XX__ Size __9" X 6" min swing out recreation_____
(Note) Exterior mirrors must be mounted as to provide sufficient rear vision after any body installation or modifications if required before delivery.

Horn: Elec. __XX__ Air _____

Fuel tank(s) No. __1__ cap. Each __30__

All units delivered are to be equipped with the following:

1. Gauges: Ammeter and oil pressure.
2. Fire extinguisher 2A 10 BC minimum mounted.
3. Seat belt for each passenger seat provided.
4. Audible sound backup alarm.
5. Rust proofing Ziebart or equal.
6. Manufacturer standard warranty minimum 12 months, 12,000 miles unless otherwise Indicated.

Additional Equipment Required:

1. Full gauge package volt, temperature, oil pressure.
2. Heavy duty step type bumper suitable for towing.

Page 5 SPEC# 04-03 BID# _____ ITEM# _____

UTILITY VAN BODY SPECIFICATIONS

Van body will be Knapheide model KUV-127 or equal

BODY SPECIFICATIONS: (are approximate)

Body width: (overall)	94"
Floor width:	65"
Body Height: (overall)	74"
Body Length: (excluding bumper)	127-1/4"

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #1 (Continued):

Body Interior Specifications:

Body will be constructed in such a manner that material 10' foot (120" inches) in length can be transported within the confines of the utility body. This will be accomplished with the full width cargo barrier in the closed position and the utility van body-doors closed. Descriptive literature, submitted at the time of the bid must be indicative of the above specification (ability to carry material 10' foot/120" inches in length).

Compartment Specifications – (specifications are approximate)

- Two (2) 33-1/2" HX 29-1/2" WX 14-1/2" D
- Two (2) 33-1/2" HX 15-1/2" WX 14-1/2" D
- Two (2) 13-1/2" HX 51-1/2" WX 14-1/2" D
- Two (2) 33-1/2" HX 13-1/2" WX 14-1/2" D
- One (1) 55-3/8" HX 63-3/4" WX 125" D

Shelving Specifications

- There will be two (2) divider shelves in each vertical compartment
- There will be one (1) center divider for the lower canopy shelf on each side
- There will be a divider shelf in the right side horizontal compartment only

Body Construction

- Flooring: 1/8" Anti-skid tread plate
 - Side compartments: 14 Ga. Galvanized Steel
 - Superstructure: 16 Ga. Galvanized Steel (sides)
16 Ga. Cr. (top)
- Page 6 SPEC# 04-03 BID# _____ ITEM# _____

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #1 (Continued):

Body Construction: (cont)

Bulkhead (inside) – Will be constructed of expanded metal, full width and permit access to the rear through use of a lockable sliding door.

Doors (all) 20 Ga. Galvanized Steel
 (Double panel with "Hat Section) Reinforcing)

Canopy Roof Specifications

Width: 94" where canopy meets body
Length: 127-1/4"
Door Opening: 65"
Overall Height: (inside) 63"

Bumper

Will be a tread plate "Step Type"

Lighting

Shield wiring harness, rear side marker lights, reflectors on sides, rear tail, turn and back-up lamps to be sealed and flush mounted in a rubber grommet. Wiring to truck chassis lights to be done by plugging into truck's wiring system. No connections involving the use of electrical tape or butt splice connectors are to be used. Wiring is to be color coded and all wiring going through steel panels must have a rubber grommet in the panel. All lights and reflectors will be D.O.T. and F.M.V.S.S. approved.

Doors will be galvanized continuous hinges using a 2/8" inch stainless steel pin.

Compartment doors will have automotive type "Neoprene" weather stripping.

All compartments will have "Slam Type" paddle locks, keyed alike and re-keyable.

Rear doors will open from the inside.

Horizontal compartments will have bottom hinged single doors with chain supports.

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #1 (Continued):

Other Features

All openings and shelf openings will be hemmed for safety.

The body will be electrically welded unibody construction.

All exterior welds will be continuous and finished

Vehicle will have an installed ladder rack on top of body

Engine tailpipe shall extend to the rear bumper on the body

Paint

Body shall be coated with two coats of rust inhibitive "Zinc Chromate Primer" and finished with two coats of Imron 508U white polyurethane or equal

Van Body Warranty

The manufacturer will supply a "5" year warranty, to include rust damage

Body Parts Availability

Bidder will provide proof of complete parts availability for the Utility Body. This shall be in the form of a parts' catalog or annotated drawings with all parts' numbers listed.

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #2 (Continued):

Front axle/suspension

Front axle capacity ____ 4,500 ____ lbs

Front springs cap ____ 4,900 ____ lbs. Rated at pad

Front shock absorbers: STD __XX__ HD _____

Power steering __XX__

Rear axle/suspension

Rear axle capacity __ 11,000 ____ lbs. Dual rear wheels __XX__

Single __XX__ tandem _____

Rear springs cap. ____ 5,900 ____ lbs. Rated at pad

Rear aux springs cap. _____ lbs.

Rear shock absorbers: STD __XX__ HD _____

Brakes: Hydraulic __XX__ Booster __XX__

Air _____ Compressor size _____ CF

Brake size frt – rated at GVW Type __DISC__

Brake size rear – rated at GVW Type __DRUM__

Parking brake: Spring set _____ Lever/Pedal __XX__

Wheels: Disc _____ Multi-PC _____

Spare wheel __XX__ Carrier _____

Tires:

Front: Rated for GVW Load Range __D__

Rear: Rated for GVW Load Range __D__

Spare: Rated for GVW Load Range __D__

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida

VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #2 (Continued):

Tires: (cont)

Type: Passenger _____ Truck XX Tube _____ Tubeless XX

Electrical: Alternator XX amp _____

Battery(s) 1 12 volt 600 CCA total

ICC lights: 2 corner XX 3 center XX

ICC flasher (hazard warning) XX

Turner signals front: Parking light XX Double face _____

Rear: stop/tail light XX single/face XX

Backup lights: XX side marker/reflectors XX

Reflectors: front amber XX rear red XX

Cab: Interior

Seats: full width _____ Individual: driver XX pass. XX

Arm rest LH _____ RH _____ Sunvisor: LH XX RH XX

Windshield wipers: Air _____ Elec. XX Speeds Multi
Intermittent XX

Air condition: XX Type _____

Mirrors: Interior XX

Tinted windshield XX All glass XX

Moveable Vents or windows: LH _____ RH _____ Rear _____

Heater defroster XX

Cab: Exterior

Mirrors LH XX RH XX Size Jr. West Coast

(Note) Exterior mirrors must be mounted as to provide sufficient rear vision after any body installation or modifications if required before delivery.

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida

VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #2 (Continued):

Horn: Elec. XX Air _____

Fuel tank(s) No. 1 cap. Each 38

All units delivered are to be equipped with the following:

7. Gauges: Ammeter and oil pressure.
8. Fire extinguisher 2A 10 BC minimum mounted.
9. Seat belt for each passenger seat provided.
10. Audible sound backup alarm.
11. Rust proofing Ziebart or equal.
12. Manufacturer standard warranty minimum 12 months, 12,000 miles unless otherwise indicated.

Additional Equipment Required:

1. Mud flaps – no advertising

Walk-In Body Specifications:P

All dimensions are approximate. Body shall be compatible with chassis.

SPECIFICATIONS

Body to be a (UCBC) Union City Body Company or equal

Alum. body length: 14' feet Overall Length: 260" inches Inside width: 93" inches

Load space: 168" inches

Overall height: 106" to 120" inches

Floor height: 29" to 35" inches

Step Height: 15" to 20 ½" inches

Rear door shall be roll-up

Body shall be equipped with a right and left hand sliding door which include sliding windows

All doors to be keyed alike

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida

VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #2 (Continued):

Seats to be "highback" with a tilt pedestal, black vinyl upholstery and 3 point seat belts

Each seating position to be equipped with a sunvisor

Windshield wiper system shall be a low mount type

Interior lighting shall consist of a dome light in the driver/passenger area and 2 dome lights in the cargo area spaced evenly fore and aft from center

Floor shall be extruded aluminum plank

Interior body perimeter to have a 5/8" inch plywood liner

There shall be protective full width expanded metal cargo barrier which separates the driver/passenger compartment from the cargo area. Cargo barrier to have a lockable sliding door permitting interior access to the rear of the vehicle. Lock shall be keyed to vehicle exterior doors.

Air conditioning – Driver's compartment only and sealed in a manner to give maximum air conditioned integrity to the driver's compartment. This shall be accomplished through use of a Plexiglas to cover the protective barrier

BODY CONSTRUCTION

Roof shall be a .032 smooth exterior skin with fiberglass insulation and a .024 embossed aluminum liner

Side and rear walls to be constructed of .125 sidewall metal with sidewall studs on 24" inch centers

Rear bumper to be 8" inch tread plate

Rear of body to have mudflaps (no advertising)

Hood shall be a "Rim Lift Up Front Hood"

Body to be undercoated with Ziebart or equal undercoating

FANS

Dash fans shall be installed in a manner, which will provide maximum cooling to the driver and passenger without obstructing forward vision

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #2 (Continued):

LIGHTING & REFLECTORS

All lighting and reflectors to be in compliance with FMVSS No. 108

PAINT

Body to be finished in Imron 508U or equal white polyurethane enamel

Bumpers to be finished in industrial grade black enamel

WARRANTY

Warranty to be manufacturer's standard against defects in material and workmanship

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #3 (Continued):

Front axle/suspension

Front axle capacity __ GAWR__ 4,000 _____ lbs

Front springs cap __ 2,050 _____ lbs. Rated each

Front shock absorbers: STD _____ HD __XX____

Power steering __XX____

Rear axle/suspension

Rear axle capacity _ GAWR 7,400 _____ lbs. Duel rear wheels _____

Single __XX____ tandem _____

Rear springs cap. __ 3,750 _____ lbs. Rated each

Rear aux springs cap. _____ lbs.

Rear shock absorbers: STD _____ HD __XX____

Brakes: Hydraulic __XX____ Booster __XX____

Air _____ Compressor size _____ CF

Brake size frt – rated at GVW Type _____

Brake size rear – rated at GVW Type _____

Parking brake: Spring set __XX____ Lever/Pedal __XX____

Wheels: Disc __XX____ Multi-PC __XX____

Spare wheel __XX____ Carrier _____

Tires:

Front: Rated for GVW Load Range _____

Rear: Rated for GVW Load Range _____

Spare: Rated for GVW Load Range _____

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #3 (Continued):

Tires: (cont)

Type: Passenger _____ Truck XX Tube _____ Tubeless XX

Electrical: Alternator 12 volt amp 66

Battery(s) 2 12 volt 1,080 CCA total

ICC lights: 2 corner XX 3 center XX

ICC flasher (hazard warning) XX

Turner signals front: Parking light XX Double face _____

Rear: stop/tail light XX single/face XX

Backup lights: XX side marker/reflectors XX

Reflectors: front amber XX rear red XX

Cab: Interior

Seats: full width XX Individual: driver _____ pass. _____

Arm rest LH XX RH XX Sunvisor: LH XX RH XX

Windshield wipers: Air _____ Elec. XX Speeds Multi

Air condition: XX Type _____

Mirrors: Interior _____

Tinted windshield XX All glass XX

Moveable Vents or windows: LH _____ RH _____ Rear _____

Heater defroster XX

Cab: Exterior

Mirrors LH XX RH XX Size Junior West Coast

(Note) Exterior mirrors must be mounted as to provide sufficient rear vision after any body installation or modifications if required before delivery.

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #3 (Continued):

Horn: Elec. XX Air _____

Fuel tank(s) No. 1 cap. Each 30

All units delivered are to be equipped with the following:

13. Gauges: Ammeter and oil pressure.
14. Fire extinguisher 2A 10 BC minimum mounted.
15. Seat belt for each passenger seat provided.
16. Audible sound backup alarm.
17. Manufacturer standard warranty minimum 12 months, 12,000 miles unless otherwise Indicated.

Additional Equipment Required:

3. Successful vendor will provide a complete parts list corresponding to the body.

Body Specifications:

The body will be a Knapheide 796D54J or equal

Compartment Dimensions:

The curbside front vertical compartment will be 25 ½" inches wide X 33 ½" inches high minimum

The curbside horizontal compartment will be 63 ½" inches long X 15 ½" inches high minimum

The curbside rear vertical compartment will be 17 ½" inches wide X 13 ½" inches high minimum

The street side front vertical compartment will be 33 ½" inches high X 25 ½" inches wide minimum

The street side horizontal compartment will be 43 ½" inches long X 15 ½" inches high minimum

The street side rear vertical compartment will be 33 ½" inches high X 15 ½" inches wide minimum

All compartments will be a minimum of 20" inches deep

Unit will make use of a 54" inch floor with wheel housings for use on dual wheel vehicles

Unit will be guaranteed against rust through for a minimum period of five years from date of delivery

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #3 (Continued):

Body shell will be constructed of 14 gauge steel

Floor will be constructed of anti-skid treadplate

Doors will be constructed of 20 gauge "hat sectioning"

Compartments will make use of a continuous Galvaneal hinge constructed with a continuous stainless steel hinge pin

Doors will be sealed utilizing a thick automotive "Bulb Type" neoprene door seal

Doors will be constructed using riveted stainless steel "Paddle Type Locks" guaranteed against failure for a period of no less than five years

All divider trays will be adjustable

Unit will have a heavy duty rear "Step Type Bumper"

Paint

Body will be coated with no less than 2 coats of rust inhibiting zinc chromate primer and 2 coats of white enamel comparable to that of the chassis in both color and quality

Warranty

Body will be completely guaranteed for a period of no less than five years from the date of receipt from damage due to rust, broken welds, defective door seals or lock damage

Body Parts Availability

Bidder will provide proof of complete parts availability for the Utility body. This shall be in the form of a parts catalog or annotated drawing with all parts' numbers listed.

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #3 (Continued):

Canopy Specifications

Canopy will be Knapheide 96D54J-H or equal

Overall height will be a minimum of 73" inches

Length of canopy will be 97 ¼" inches minimum

Width of the canopy will be 78" inches minimum

Canopy roof shelf depth will be 12" inches minimum

Inside width between compartments will be 52 1/8" inches minimum

Door opening will be 52 1/8" inches minimum

Inside height of roof installed on service body will be 73" inches minimum

Net weight of unit will be 704 lbs. Minimum

Page 7 SPEC# 04-06 BID# _____ ITEM# _____

Paint and Parts Availability Requirements

Will coincide with those of the body

Warranty

Will coincide with those of the body

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #4:

Number of units required: 5
Double XX denotes equipment required

Year: 2005 Type/Model: Chevrolet Model C6H042 Medium Truck or equal
Color: White

Body Type: Stake body with heavy-duty lift

Minimum GVW: 20,000 lbs. W.B. 168" C.A.

BBC _____ BA _____ CE _____ AF _____ FH _____ BL _____

Warranty Coverage: Standard

Base Unit:

Frame: Single _____ Dual channel _____

 Reinforced _____ Section modulus XX _____

Engine: Gasoline _____ Diesel XX _____

Cubic in/liter minimum 6.6L maximum _____ Turbocharged _____

RPM range _____

Cooling System: STD XX _____ HD _____ CAP. _____

Air cleaner: Oil bath _____ cap. _____ qts. Dry type XX _____

Oil filter: Disposable XX _____ repl element XX _____ cap _____ qts

Fuel water separator XX _____

Transmission: manual _____ auto XX _____ speeds 4 _____

 Type Allison AT545 _____ Transfer case _____

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #4 (Continued):

Front axle/suspension

Front axle capacity ___8,100_____ lbs

Front springs cap ___2,443_____ lbs. Rated at pad

Front shock absorbers: STD ___XX_____ HD _____

Power steering ___XX_____

Rear axle/suspension

Rear axle capacity ___15,000_____ lbs. Dual rear wheels ___XX_____

Single ___XX_____ tandem _____

Rear springs cap. ___6,750_____ lbs. Rated at pad each

Rear aux springs cap. _____ lbs.

Rear shock absorbers: STD ___XX_____ HD _____

Brakes: Hydraulic ___XX_____ Booster ___XX_____

Air _____ Compressor size _____ CFM

Brake size frt – rated at GVW Type _____

Brake size rear – rated at GVW Type _____

Parking brake: Spring set _____ Lever/Pedal _____

Transmission Brake ___XX_____

Wheels: Disc ___XX_____ Multi-PC _____

Spare wheel XX

Tires:

Front: Rated for GVW Load Range _____

Rear: Rated for GVW Load Range _____

Spare: Rated for GVW Load Range _____

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #4 (Continued):

Type: Passenger _____ Truck XX Tube _____ Tubeless XX

Electrical: Alternator XX amp 90

Battery(s) 2 12 volt 1,100 CCA total

ICC lights: 2 corner XX 3 center XX

ICC flasher (hazard warning) XX

Turner signals front: Parking light XX Double face _____

Rear: stop/tail light XX single/face _____

Backup lights: XX side marker/reflectors XX

Reflectors: front amber XX rear red XX

Cab: Interior

Seats: full width XX Individual: driver _____ pass. _____

Arm rest LH XX RH _____ Sunvisor: LH XX RH XX

Windshield wipers: Air _____ Elec. XX Speeds Multi

Air condition: _____ Type _____

Mirrors: Interior _____

Tinted windshield XX All glass XX

Moveable Vents or windows: LH XX RH XX Rear _____

Heater defroster XX

Cab: Exterior

Mirrors LH XX RH XX Size 16 X 7

(Note) Exterior mirrors must be mounted as to provide sufficient rear vision after any body installation or modifications if required before delivery.

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #4 (Continued):

Horn: Elec. XX Air _____

Fuel tank(s) No. 1 Cap. each 50

All units delivered are to be equipped with the following:

18. Gauges: Ammeter and oil pressure.
19. Fire extinguisher 2A 10 BC minimum mounted.
20. Seat belt for each passenger seat provided.
21. Audible sound backup alarm.
22. Rust proofing Ziebart or equal.
23. Manufacturer standard warranty minimum 12 months, 12,000 miles unless otherwise Indicated.

Additional Equipment Required:

1. Grab handles on both sides.
2. Mud flaps

STAKE BODY SPECIFICATIONS

Length shall be 14' feet

Bed width shall be 96" inches overall

Floor shall be constructed of 3/16" inch smooth steel

Stake sill shall be constructed of 6" inch, 11 gauge "G" channel

Stake cross members will be constructed of 11 gauge formed "G" channel spaced on 13" inch centers

Rails shall be 5 3/4" inches high and roll formed of 11gauge steel

All stake pockets will be reinforced with a 12 gauge steel box welded into the rails

Stake sides to be 40" inches high, interlocking, securable to the bed and removable

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida

VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #4 (Continued):

STEEL BULKHEAD

Body shall be equipped with a long sill reinforced steel bulkhead. Bulkhead shall be constructed of 12-gauge steel with 14" inch posts.

Bulkhead shall have a visibility window (for driver's rearview use) of integral design/expanded metal

Bulkhead shall measure (approximately) 90 1/4" inches wide by 42" inches high and be in proportion to the body

LIGHTING

All lighting and reflectors will be in accordance with the latest DOT specifications

All lighting/reflectors will be flush mounted whenever possible to prevent damage

PAINT

Body shall be painted with two (2) coats of rust inhibiting primer and finished with two (2) coats of Industrial grade black enamel

Body shall be undercoated

MUDFLAPS

Mud flaps shall be installed behind the rear wheels (no advertising)

WARRANTY

Body shall be warranted for a period of one year from the date of delivery to school board premises against structural defects inclusive of welds and rust through

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #4 (Continued):

SPECIFICATIONS FOR A LIFT TYPE TAILGATE

Lift will have a 1,500 lb. capacity

Lift platform will be 90" inches wide by 42" inches high

Lift ramp size will be 10" inches

Lift platform will be constructed of heavy-duty non-skid diamond plate

Bed height will range from 40" inches to 54" inches

Installed weight will be approximately 924 lbs.

Lowering, lifting and closing will be accomplished through 12-volt electrical power supplied by the vehicle to the hydraulic system

The electrical/hydraulic system will include two (2) hydraulic cylinders for the actual lowering, lifting and closing operation

Hydraulic cylinders will be constructed with stainless steel piston rods

Unit will be constructed with an automatic bypass system to protect against overload

All pins will be plated to protect against rust

All wear points will contain grease fittings for lubrication

Unit will incorporate a "level ride" system for the lifting and lowering cycle

Unit will stop and hold in any lifting position when the control handle is released and be operable from either side of the vehicle

PAINT

Unit will be coated with two (2) coats of rust inhibiting primer and finished in two (2) coats of Industrial Grade Black Enamel comparable to that of the body

WARRANTY

Unit will be warranted for a period of one year on parts and labor from the date of delivery to the customer

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida

VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #4 (Continued):

ADDITIONAL

Vendor will supply two (2) parts and maintenance manuals as they apply to this unit

UNDERBODY TOOLBOX SPECIFICATIONS

There shall be a total of four (4) toolboxes installed under the body

Two (2) toolboxes shall be installed as far to the forward section of the body as possible, underbody

The rear toolboxes shall be 56 ½" inches wide X 21 ½" inches deep X 22" inches high

Two (2) toolboxes shall be installed as far to the rear of the body as possible, underbody

The forward toolboxes shall be 56 ½" inches wide X 21 ½" inches deep X 22" inches high

Toolboxes to be constructed of 14 gauge steel

Toolboxes shall have one (1) door hinged at the bottom

Door hinge shall be continuous with a stainless steel 1/8" inch non-rusting hinge pin

Door seal to be an automotive "bulb type" neoprene seal

Latches to be stainless steel, lockable "slam type" paddle latches, keyed alike

Doors to be double wall reinforced

Doors to be equipped with two (2) heavy duty chains to hold the door level when in the open position

PAINT

Toolbox to be primed with two (2) coats of rust inhibiting red oxide primer and finished in two (2) coats of industrial grade black enamel

WARRANTY

Toolboxes to be warranted against defects in parts and labor for a period of no less than one (1) year from the date of delivery to the School Board of Broward County, Florida premises

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #5:

Number of units required: 1
Double XX denotes equipment required

Year: 2005 Type/Model: GMC E-30 or equal
Color: National School Bus Yellow w/1250 lb. capacity rail lift

Body Type: High cube van 12' Utilimaster or equal (aluminum body)

Minimum GVW: 10,500 lbs. W.B. 139" (minimum) C.A.

BBC _____ BA _____ CE _____ AF _____ FH _____ BL _____

Warranty Coverage:

Base Unit:

Frame: Single XX Dual channel _____ Integral Body Frame XX

Reinforced _____ Section modulus _____

Engine: Gasoline _____ Diesel XX

Cubic in/liter minimum 6.0L maximum 6.6L Turbocharged XX

RPM range _____

Cooling System: STD _____ HD XX CAP. _____

Air cleaner: Oil bath _____ cap. _____ qts. Dry type XX

Oil filter: Disposable XX repl element _____ cap _____ qts

Fuel water separator XX

Transmission: manual _____ auto XX speeds 4

Type _____ Transfer case _____

VENDOR NAME: _____
GT/lr

The School Board of Broward County, Florida

VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #5 (Continued):

Front axle/suspension

Front axle capacity GAWR 4400 lbs

Front springs cap _____ lbs. Rated at pad

Front shock absorbers: STD _____ HD XX

Power steering XX

Rear axle/suspension

Rear axle capacity GAWR 7,600 lbs. Dual rear wheels _____

Single XX tandem _____

Rear springs cap. _____ lbs. Rated at pad

Rear aux springs cap. _____ lbs.

Rear shock absorbers: STD _____ HD XX

Brakes: Hydraulic XX Booster XX

Air _____ Compressor size _____ CF

Brake size frt – rated at GVW Type _____

Brake size rear – rated at GVW Type _____

Parking brake: Spring set _____ Lever/Pedal XX

Wheels: Disc XX Multi-PC _____

Spare wheel XX Carrier _____

Tires:

Front: Rated for GVW Load Range GVW

Rear: Rated for GVW Load Range GVW

Spare: Rated for GVW Load Range GVW

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #5 (Continued):

Tires: (cont)

Type: Passenger _____ Truck XX Tube _____ Tubeless XX

Electrical: Alternator 12 volt _____ amp 90 minimum _____

Battery(s) 2 _____ 12 volt _____ 1500 CCA total

ICC lights: 2 corner XX 3 center XX

ICC flasher (hazard warning) XX

Turner signals front: Parking light XX Double face _____

Rear: stop/tail light XX single/face XX

Backup lights: XX side marker/reflectors XX

Reflectors: front amber XX rear red XX

Cab: Interior

Seats: full width _____ Individual: driver XX pass. XX

Arm rest LH XX RH XX Sunvisor: LH XX RH XX

Windshield wipers: Air _____ Elec. XX Speeds Multi

Air condition: XX Type _____

Mirrors: Interior _____

Tinted windshield XX All glass XX

Moveable Vents or windows: LH _____ RH _____ Rear _____

Heater defroster XX

Cab: Exterior

Mirrors LH XX RH XX Size Junior West Coast

(Note) Exterior mirrors must be mounted as to provide sufficient rear vision after any body installation or modifications if required before delivery.

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #5 (Continued):

Horn: Elec. XX Air _____

Fuel tank(s) No. 1 cap. Each 30

All units delivered are to be equipped with the following:

24. Gauges: Ammeter and oil pressure.
25. Fire extinguisher 2A 10 BC minimum mounted.
26. Seat belt for each passenger seat provided.
27. Audible sound backup alarm.
28. Rust proofing Ziebart or equal.
29. Manufacturer standard warranty minimum 12 months, 12,000 miles unless otherwise Indicated.

Additional Equipment Required:

4. Mud flaps.
2. Unit will be equipped with a full width cargo barrier.

Body Specifications: (are approximate)

1. Body shall be 12' in length minimum.
2. Overall body height shall be a minimum of 117" inches.
3. Extended body width shall be a minimum of 93" inches.
4. Door opening width shall be 81 ¼ inches minimum.
5. Door opening height shall be 74 ¾ inches minimum.
6. Load space shall be 637 cubic feet minimum.
7. Unit shall be equipped with a roll-up type rear door.
8. Unit shall be equipped with a step type bumper.
9. Unit will be equipped with interior lighting in 3 positions running from the forward to the rear of the van body equally spaced.
10. Flooring will be aluminum diamond plate.
11. Unit shall be equipped with a full plywood liner for cargo protection.
12. Body exterior shall be finished in white polyurethane enamel.

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 6, BID SPECIFICATIONS (Continued)

ITEM #5 (Continued):

RAILGATE SPECIFICATIONS

Railgate shall be a Waltco MDR-125 or equal

Lifting capacity shall be 1,250 lbs.

Platform load area shall be 30" inches X 86" inches

Ramp shall be 6" inches

Overall width shall be 90" inches

Maximum bed width shall be 46" inches

Railgate unit shall be equipped with a recessed, sealed permanent toggle switch

Lift cylinder shall be constructed with a chrome plated piston rod

Seals and wear ring shall be made of nylon

Platform shall be slim line, level ride

Unit shall have torsion assist manual closing

Lift action shall be accomplished through a chain and sprocket

Installation shall include capacity, warning, operation and caution decals applicable to this unit

Motor shall be enclosed in a weather protective box

PAINT

Railgate shall be protected with 2 coats of rust inhibiting primer and finished in 2 coats of industrial grade black enamel

WARRANTY

Unit shall be warranted against defects in parts and labor for a period of no less than one year from the date of delivery to the School Board of Broward County, Florida.

VENDOR NAME: _____

GT/lr

SECTION 7, ATTACHMENT 1

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

SWORN STATEMENT PURSUANT TO SECTION 287.087, FLORIDA STATUTES, AS CURRENTLY ENACTED OR AS AMENDED FROM TIME TO TIME, ON PREFERENCE TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS.

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to The School Board of Broward County, Florida,

by _____
(Print individual's name and title)

for _____
(Print name of entity submitting sworn statement)

whose business address is _____

and (if applicable) its Federal Employer Identification Number (FEIN) is _____
(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

I certify that I have established a drug-free workplace program and have complied with the following:

1. Published a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Informed employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Given each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notified the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five days after such conviction.
5. Will impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Am making a good faith effort to continue to maintain a drug free workplace through implementation of this section.

(Signature)

Sworn to and subscribed before me this _____ day of _____, 20__.

Personally Known _____

OR Produced identification _____

(Type of identification)

Notary Public - State of _____

My commission expires _____

(Printed, typed or stamped commissioned name of notary public)

VENDOR NAME: _____

GT/lr

The School Board of Broward County, Florida
VEHICLES

SECTION 7, ATTACHMENT 2

INSURANCE REQUIREMENTS

Proof of the following insurance will be furnished by the awardee to the Board by Certificate of Insurance. Such certificate must contain a provision for notification to the Board 30 days in advance of any material change in coverage or cancellation. **SBBC shall be named as an additional insured under the General Liability policy including Products Liability. Include the Bid Number on the Certificate.**

- A. General Liability Insurance with limits of not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage.
- B. Product Liability or Completed Operations Insurance with bodily injury limits of liability of not less than \$1,000,000 per occurrence and \$1,000,000 aggregate.
- C. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with this bid, with bodily injury limits of liability of not less than \$1,000,000 per person; and \$1,000,000 per occurrence and property damage limits of not less than \$1,000,000.
- D. Worker's Compensation in accordance with Florida Statutory limits and Employer's Liability Insurance.

The insurance policies shall be issued by companies qualified to do business in the State of Florida and grant The School Board of Broward County, Florida thirty days of advanced written notice of a cancellation, expiration or any material change in the specified coverage. The insurance companies must be rated at least A- VI by AM Best or Aa3 by Moody's Investor Service. All policies must remain in effect during the performance of the contract.

Prior to the commencement of any work the awardee must provide SBBC Supply Management and Logistics Department with a Certificate of Insurance which is evidence of the above coverage and with SBBC named as an additional insured.

Any questions as to the intent or meaning of any part of the above required coverages should be submitted in writing in accordance with General Condition 6.

See also General Conditions 13 and 21.

VENDOR NAME: _____

GT/lr

SECTION 8, STATEMENT OF "NO" BID

If your company will not be submitting a bid in response to this Invitation to Bid or Request for Proposal, please complete this Statement of "No" Bid Sheet and return, prior to the Bid/RFP Due Date established within, to:

The School Board of Broward County, Florida
Supply Management and Logistics Department
7720 West Oakland Park Boulevard, Suite 323
Sunrise, Florida 33351

This information will help The School Board of Broward County, Florida in the preparation of future Bids and RFPs.

Bid/RFP Number: _____ Title: _____

Company Name: _____

Contact: _____

Address: _____

Telephone: _____ Facsimile: _____

√	Reasons for "NO" Bid:
<input type="checkbox"/>	Unable to comply with product or service specifications.
<input type="checkbox"/>	Unable to comply with scope of work.
<input type="checkbox"/>	Unable to quote on all items in the group.
<input type="checkbox"/>	Insufficient time to respond to the Invitation to Bid.
<input type="checkbox"/>	Unable to hold prices firm through the term of the contract period.
<input type="checkbox"/>	Our schedule would not permit us to perform.
<input type="checkbox"/>	Unable to meet delivery requirements.
<input type="checkbox"/>	Unable to meet bond requirements.
<input type="checkbox"/>	Unable to meet insurance requirements.
<input type="checkbox"/>	Other (Specify below)

Comments:

Signature: _____ Date: _____

VENDOR NAME: _____

GT/lr