

**PRINCIPAL'S REQUEST FOR
USE OF SUBJECT AREA EXPERTISE FOR "INFIELD" DESIGNATION**

Name: _____ SS#: _____

School: _____ Location #: _____

Contact: _____ Phone #: _____ FAX #: _____

Subject Area of "Infield" designation: _____

Certification Area(s): _____

Section 231.095, Florida Statutes, which addresses the assignment of teachers outside the field in which the teacher is certified, has been amended adding options by which a teacher is considered "infield".

If you can document that subject area expertise has been demonstrated by one of the following options below the teacher does not have to be placed out-of-field. Therefore, a notification to parents or guardians and the requirements of Section 6A-1.0503, FAC., are not required for a teacher who meets one of these options.

Please check the option below that you are using for "infield" designation.

_____ The teacher holds a minor in the field in which they are assigned to teach (Attach a copy of the transcript showing a minor in the field or a letter from the university verifying the courses are equivalent to a minor in the field.)

_____ The teacher holds a valid Florida Educator's Certificate and has passed the appropriate Subject Area Exam for the subject area they are assigned to teach (this can be the FTCE Subject Area Exam or the NTE Subject Area Exam)

THIS DOES NOT APPLY TO TEACHERS WHO ARE OUT-OF-FIELD FOR ESOL.

Attach all supporting documentation to this form and forward to the area superintendent for approval.

Recommending Principal

Date

Teacher

Date

Area Superintendent

Date

The signatures indicate all parties are in agreement with the infield designation.

Place this form with the supporting documentation and area superintendent's signature with the FTE documents for audit purposes.

Send a copy to the Certification /Incentives Department to monitor the "infield" designation.