

NEW POLICY

4003.4

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**INFIELD DESIGNATION FOR INSTRUCTIONAL PERSONNEL ASSIGNED
OUTSIDE THEIR CERTIFICATION SUBJECT AREA**

AN INSTRUCTIONAL EMPLOYEE CAN BE CONSIDERED INFIELD FOR A SUBJECT AREA IN WHICH THEY ARE ASSIGNED TO TEACH BUT ARE NOT CERTIFIED BY DEMONSTRATING SUBJECT AREA EXPERTISE. SUBJECT AREA EXPERTISE CAN BE DEMONSTRATED BY ONE OF THE FOLLOWING OPTIONS. THE SUPERINTENDENT SHALL ESTABLISH AND MAINTAIN ADMINISTRATIVE PROCEDURES FOR IMPLEMENTING THIS POLICY.

AUTHORITY: F.S. 231.095; 230.32; 230.23

RULES

1. The instructional employee shall hold a valid Florida Educator's Certificate and demonstrates subject area expertise by submitting an official passing score on the appropriate subject area examination for the subject area they are assigned to teach.
2. The instructional employee holds a conferred minor degree in the subject area they are assigned to teach. This must be documented by conferral on an official transcript or by letter from the university verifying the coursework taken is equivalent to a minor in the field.