



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**JOB DESCRIPTION**

<b>POSITION TITLE:</b>	Resource Teacher, English for Speakers of Other Languages (ESOL)
<b>CONTRACT YEAR:</b>	196 Day Teacher Calendar
<b>PAY GRADE:</b>	Teacher Salary Schedule
<b>BARGAINING UNIT:</b>	BTU

**MINIMUM QUALIFICATIONS**

**EDUCATION:** Bachelor's degree from an accredited college or university, valid elementary or secondary teaching certificate, Florida ESOL endorsement.

**EXPERIENCE:** Three (3) years of successful related classroom teaching experience.

**ADDITIONAL QUALIFICATIONS**

**REQUIRED:** Expertise in ESOL methodologies; understanding of and sensitivity to other cultures; ability to work well with others and experience working with English Language Learners (ELLs).

**PREFERRED:** Bilingual in English and another language ~~preferred~~.

**REPORTS TO:** ~~Coordinator Bilingual, ESOL~~  
ESOL Department Director and/or Site Administrator

**SUPERVISES:** None

**POSITION GOAL:** ~~Serve as a resource to ESOL teachers~~  
Responsible for planning, coordinating and implementing a comprehensive ESOL program in one or more schools; training and coaching staff in the use of effective, research-based methodologies leading to English proficiency development and the academic success of ELLs; participating in problem-solving programmatic

determinations pm behalf of ELLs; identifying staff development needs of the school and providing staff development and follow-up coaching related to English language proficiency development as part of the problem-solving process; and expanding relationships with school and community groups (e.g., Leadership Team, ELL Committee, ESOL Parent Leadership Council/District Advisory Council, learning communities, etc.) to help ELLs reach their highest potential.

## **ESSENTIAL PERFORMANCE RESPONSIBILITIES:**

### **The Resource Teacher, ESOL shall**

- ~~1. adapt and modify language arts and other content blocks to include ESOL objectives and activities.~~
- ~~2. work with cooperating teachers in the implementation of the program.~~
- ~~3. maintain open communication channels between teachers and parents.~~
- ~~4. coordinate all instructional strategies with the classroom teacher and the bilingual aides.~~
- ~~5. serve as a resource person to the classroom teachers for demonstration teaching, team teaching, and improved teacher aide relationship.~~
- ~~6. assist teachers in the implementation of ESOL objectives.~~
- ~~7. work with the director in developing and implementing the inservice training program.~~
- ~~8. have responsibility for compiling pre and post test scores and other data.~~
- ~~9. have responsibility for ordering instructional materials, and developing or adapting curriculum materials.~~
- ~~10. perform and promote all activities in compliance with equal employment and nondiscrimination policies of The School Board of Broward County, Florida.~~
- ~~11. participate, successfully, in the training programs offered to increase the individual's skill and proficiency related to the assignment.~~
- ~~12. review current developments, literature, and technical sources of information related to job responsibility.~~
- ~~13. ensure adherence to good safety procedures.~~
- ~~14. perform other duties as assigned by the Coordinator, ESOL or designee.~~
- ~~15. follow federal and state laws, as well as School Board policies.~~
1. consult with school personnel in the delivery and analysis of diagnostic assessments for determining the English language proficiency levels of students in listening, speaking, reading and writing.
2. collaborate with Language Arts, Developmental Language Arts through ESOL, Reading, basic subject area and elective teachers in planning and developing appropriate instruction for ELLs.
3. plan with the ESOL bilingual instructional assistant to establish a schedule for providing instructional and heritage language support to ELLS within the classroom setting.

4. consult with teachers, guidance counselors and administrators to select and schedule ELLs into appropriate educational courses to meet their social and developmental needs.
5. collaborate with school personnel in maintaining appropriate documentation of ESOL instruction and services.
6. collaborate with school personnel in determining the eligibility of ELLs referred for staffing.
7. coordinate ELL data collection and reporting in collaboration with administrators and data entry operators.
8. analyze and evaluate data related to ELL progress, and coach personnel in data-based decision-making for progress monitoring and academic enhancement.
9. collaborate with guidance counselors, teachers and other school personnel in scheduling and conducting parent/teacher conferences related to ELL progress.
10. serve as a member of the school-based ELL Committee.
11. facilitate professional development in problem-solving related to English language proficiency development and academic progress.
12. coach classroom teachers in the delivery and documentation of comprehensible instruction to ELLs.
13. pursue professional growth through reading, workshops, seminars, conferences, membership in appropriate professional organizations, and advance course work.
14. provide communication with families of ELLs in their heritage language when feasible.
15. coordinate and collaborate with school and district personnel in the reporting of ELL data to local, state, federal and related educational agencies.
16. ensure adherence to good safety procedures.
17. perform other duties as assigned by the ESOL Department Director and/or Site Administrator.
18. follow federal and state laws, as well as School Board policies.

**PHYSICAL REQUIREMENTS:**

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

**TERMS OF EMPLOYMENT:**

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the School Board.

**FLSA OVERTIME CATEGORY:**

Job is exempt from the overtime provisions of the Fair Labor Standards Act.

**EVALUATION:**

Performance will be evaluated in accordance with Board Policy.

Board Approved: 11/17/92 &  
Adopted: 12/15/92