

**APPROVED IN OPEN BOARD MEETING, AUGUST 5, 2003**

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT**

**June 17, 2003  
Tuesday, 1:00 p.m.**

**MINUTES OF REGULAR MEETING**

The School Board of Broward County, Florida, met in regular session at 1:10 p.m., Tuesday, June 17, 2003, in the Board Room of the Kathleen C. Wright Administrative Center, 600 Southeast Third Avenue, Fort Lauderdale, Florida Present were Chair Lois Wexler, Vice Chair Carole L. Andrews; Members Judie S. Budnick, Darla L. Carter, Beverly A. Gallagher, Stephanie Arma Kraft, Esq., Dr. Robert D. Parks, Marty Rubinstein, Benjamin J. Williams; Superintendent Franklin L. Till, Jr.; and Edward J. Marko, Esq. and Robert P. Vignola, Esq.

**Call to Order** The call to order was followed by the Pledge of Allegiance to the Flag of the United States of America.

**Close Agenda** Upon motion by Dr. Parks, seconded by Mr. Rubinstein and carried, the Agenda was approved and declared closed. Mr. Williams had not yet assumed his seat on the dais. (8-0 vote)

**Special Presentation**

Mr. Greg Vayda, Florida Power & Light, presented a check for \$322,000 to the School Board as partial payment for the emergency management performance contract for four schools: Charles Drew, Forest Hill, and Park Springs elementary schools and Coral Springs High School.

Mr. Vayda extended gratitude to Ms. Angela Coluzzi, Director, Customer Systems Integration Services, and Mr. Robert Jindracek, Project Manager, Customer Systems Integration Services, for their efforts on the performance contract. Mr. Vayda stated that the four schools were installed with the Thermal Energy Storage air-conditioning system, and Atlantic Vocational Center will receive the same system in the future.

Mrs. Wexler thanked Mr. Vayda for the rebate check and for recognizing district staff.

**REPORTS**

**District Advisory Council** – Anne Efros

Ms. Efros reported that DAC held its final general meeting on June 11, 2003. Officers were elected for the 2003-2004 term.

Mr. James Notter, Deputy Superintendent, Office of the Superintendent, attended the meeting and brought the group up to date on the “sick schools” issue. There are some concerns that some of the district’s new schools have leaks or air conditioning problems, and serious ongoing concerns about the mold and mildew problems. Concerns remain about the condition of the portables and portable sites.

Ms. Efros further reported that three motions passed. The first motion regards Policy 6000.1, II.D., I. which requests that a student must pass a minimum of four subjects of which two must be reading and math. The second motion requests that the action taken by the School Board on each agenda item at each School Board meeting be posted on their web site within a timely manner. The Third motion requests that the actual vote of each School Board Member on agenda items be recorded in the official minutes and the web site.

Discussion was held regarding the status of the middle school athletics. It was felt there was a need to keep intact the integrity of the interscholastic sports program at the middle school level. Ms. Efros noted that middle school athletics should not conflict with the school day and will be held after school.

The next DAC meeting will be held on August 13, 2003 at the K.C. Wright Administration Center.

A comprehensive written report was submitted to the Board.

#### Broward County Council PTA – Kathy Rayson

Ms. Rayson expressed gratitude for the Board's support of PTA's annual banquet which raised over \$1,000 for its scholarship fund. Sixty-five local units are participating in the annual clothing bank drive, with pick-ups continuing at schools. Gratitude was extended to Mr. Gale St. John, Coordinator, Partnerships, and Mr. Richard Knapp, Central Warehouse, for support and assistance of the clothing bank which serves 300 children each year.

PTA held two successful workshops for new and returning officers. Training was provided for almost 200 people representing 60 local units. Ms. Anne Dilgen, Student Assessment, gave a presentation on the FCAT, and a class was held on PTA's Hispanic Outreach Initiative (HOI).

Demographic data has been collected and forwarded to the National PTA. This will ascertain where the organization stands, prior to measuring growth as a result of the initiative's efforts; will identify membership growth opportunities in general, and in particular with regard to potential Hispanic membership growth; and will gain knowledge of the needs and expectations of local units and potential sources of nontraditional membership growth.

Ms. Rayson further reported that the Broward, Miami-Dade HOI team has developed a standard membership registration form to allow PTA to track its members, and gain knowledge of the ethnic/cultural origin of its members among other issues. The members of HOI will be traveling to the National PTA convention in Charlotte, North Carolina to participate and attend training workshops. In addition, members of the Florida team will be assisting the National PTA Legislative Committee and staff as they launch a new nationwide advocacy campaign to bring more federal dollars to the education budget.

Mrs. Wexler requested the Superintendent to work with staff relative to who the point person, within the school system, is for the Hispanic Outreach Initiative, and that the Superintendent identify a person and work with staff.

A comprehensive written report was submitted to the Board.

Broward County Association of Student Councils and Student Advisor –  
Stephanie Murray

Ms. Murray submitted final reports to the Board from the Broward chapters of the Honor Society, Future Educators of America, and the Broward County Association of Student Councils.

Ms. Murray expressed gratitude to the Board for serving as its advisor.

Technology Advisory Committee – Catherine Keuthan

Ms. Keuthan reported on the May and June 2003 TAC reports.

The TAC committee participated in the review of the Data caching RFP, and a motion was made, and unanimously passed, to recommend the posting of the award rankings and bring the negotiated agreement forward to the School Board.

New officers and steering members were elected for 2003-2004 at the June 5, 2003 TAC meeting. A motion passed unanimously for TAC to create and present to the School Board a resolution stating the importance of technology, and a motion to recommend granting approval for the additional \$5 million spending authority for network peripherals was unanimously passed. A motion was passed unanimously to phase in a micro-technology specialist at all years, by way of a three-year phase-in position, starting at the elementary level. TAC has adopted the Instructional Technology Task Force's recommendations, including funding suggestions. A comprehensive report will be forthcoming to the Board.

Ms. Keuthan expressed gratitude to Mrs. Wexler and the Board for their assistance with the advisory.

A comprehensive written report was submitted to the Board.

Employee Unions – Pat Santeramo

Mr. Santeramo addressed the Board regarding the allegations against the Principal of Lauderdale Lakes Middle School following an investigation of teachers' complaints by the Broward Teachers Union. Mr. Santeramo stated that teachers and staff were not paid supplements for extra duty performed at the principal's own request.

Mr. Santeramo, who inquired about the allocation of the district funds designated for these purposes and how the money was spent, stated that the school lost \$12,000 in cash and \$18,000 in musical instruments. Mr. Santeramo further stated that complaints are still being received regarding the improper use of school funds and one favored staff member receiving too many supplements.

Dr. Till stated that staff will investigate the allegations regarding the Principal of Lauderdale Lakes Middle School, and prepare a report for the Board.

#### Facilities Task Force – Marge Morgenstern

Ms. Morgenstern reported that the Task Force will meet this evening at Hortt, beginning at 7:00 p.m.

The Tools for Schools program was held on May 15, 2003 with a teleconference for all interested principals and the EPA at BECON. Of the 39 interested schools, 34 committed to the pilot program. Due to the overwhelming response, the Task Force sub-committee decided to accept all schools that applied for the pilot program.

Approximately 100 parents, principals, custodians and teachers attended the EPA training held at Plantation High School on May 22, 2003. EPA representatives Jennifer Keller and Tracy Enger did an outstanding job informing and educating the attendees about the facts of indoor air quality issues and how to identify and remediate their problems.

Ms. Morgenstern further reported that the Task Force is comfortable with the election process set forth in the bylaws and no motions were presented to amend the bylaws.

The Steering Committee met with Dr. Till, Mr. Kenneth Klink, Chief Operating Officer, and Mr. Notter on June 11, 2003. In order to facilitate timely responses to the recommendations and or follow-up of inquiries of the Task Force, Dr. Till will now be directly copied aside from the Superintendent of Facilities and Construction Management and the regular School Board reports.

Ms. Morgenstern stated that the Task Force will next meet in August 2003.

A comprehensive written report was submitted to the Board.

#### Diversity Committee – Minerva Casanas-Simon

Mrs. Casanas-Simon reported that the Diversity Committee met on June 5, 2003.

Three motions were discussed and approved. A verbal motion was made to change the Diversity meeting from July 3, 2003 to July 10, 2003; that the on-site visitation observation form be put on the agenda for discussion and approval by the full Diversity Committee at the July meeting. Once approved, to forward the form to the legal department for final approval.

Motion 3 recommended that each of the three or four instruments developed by the on-site Diversity sub-committee be sent to each committee member before the July 10, 2003 meeting. The intent is to finalize and present a final draft to the Board for approval following the July meeting.

Motion 4 discussed the participation of the Council on American-Islamic Relations (CAIR) to be tabled to the July meeting. The Committee is awaiting requested

information from Administrative Procedures regarding a letter sent by the Citizens Concerned about our Children (CCC).

Mrs. Casanas-Simon informed the Board that the committee will be discussing and approving various issues in addition to the draft of the bylaws at the July 10, 2003 meeting. Thanking Board Members for attending the Diversity meetings, Mrs. Casanas-Simon invited Board Members to the July 10, 2003 committee meeting, beginning at 5:30 p.m.

A comprehensive written report was submitted to the Board.

Mrs. Wexler requested that when the bylaws are ready to be discussed for the July 10, 2003 Diversity Committee meeting, staff to make sure that the Board Members receive a copy of whatever the committee members receive.

### **BOARD MEMBERS**

Ms. Carter submitted to her colleagues a June 12, 2003 report from The Florida Senate regarding the release of \$1 billion in federal funds. Ms. Carter indicated that Senator Debbie Wasserman Schultz, along with four South Florida Representatives, announced at a press conference that the nearly \$1 billion dollars the state is to receive from the recent federal economic stimulus package represents a fiscal lifeline to local towns, cities, colleges and universities who will be hit hard by the impending stated budget cuts.

Ms. Carter, who informed that she attended the press conference on behalf of the School Board with Ms. Margarita Zalamea, Office of Governmental Relations, voiced concern that children's educational needs have been impacted by the budget cuts and that moneys need to be brought back to Broward County for its needs.

Ms. Carter further stated that \$543 million is designated to be used, with few restrictions, to meet immediate Florida's needs. She said that in a letter to the Governor by Florida Congressman Jim Davis, 11<sup>th</sup> District, he warned that the failure to use the federal funding for its intended purposes could significantly harm a congressional delegation's ability to fight for funding in the future.

Remarking that money is needed for education in all areas, Ms. Carter urged everyone to make phone calls to their congressional delegation and also the Broward delegation, asking them to help the Broward County School District.

In addition, that staff send a letter to the Governor to request the impact of this money to the State Legislature at this time.

Ms. Carter stated that she was proud that all her graduating seniors knew their schools' alma maters, especially Fort Lauderdale High School. Ms. Carter requested that staff make sure that all students who are graduating know their alma maters.

Mrs. Andrews informed her colleagues that she and Dr. Till attended the first annual Achievement Ceremony for the Leadership Academy and accepted a plaque on behalf of the School Board. Mrs. Andrews commented that the program has become very successful.

Mrs. Budnick, who commended the high caliber of students who graduated this school year, stated that principals indicated that many more students graduated at a higher percentage than the number of students that are coming into the district. Mrs. Budnick congratulated students, teachers and principals.

Mrs. Budnick stated that the district has been frugal and conservative in not spending dollars, and that the Board should not discuss how and what the district will spend if dollars are allocated to the district.

Ms. Gallagher discussed the graduation ceremonies and valedictorian speeches made in her district, especially at Miramar High School.

Ms. Gallagher extended gratitude to Mr. Kirk Englehardt, Director, Community Relations for implementation of the Board agenda and Board action on the district's website.

Mrs. Gallagher stated that the Florida School Boards Association (FSBA) Board of Directors meeting discussed the billion dollars that will be allocated to the state of Florida. He said that FSBA will be sending a letter to the Governor asking for a Special Session to further discuss how the allocation of these funds will be made.

Ms. Gallagher stated that a public relations firm was hired by the FSBA to showcase the educational system in Florida. Topics included a communications model that illustrates how school boards can work with the problems and fit all their issues into this model which results in a consensus. Ms. Gallagher stated that the Powerpoint presentation will be E-mailed to all Board Members for review.

Mr. Rubinstein informed his colleagues that he attended his first graduation ceremonies as a School Board Member. Mr. Rubinstein stated that Piper High School received numerous recommendations from the Southern Association of Colleges and Schools, and they produced the district's track team champions. In addition, Mr. Tom Collero, a graduating senior, was drafted to play professional baseball by the Chicago White Sox. Mr. Rubinstein said that he was impressed with the team spirit during the graduation ceremonies from the seniors at Piper High School.

Mr. Rubinstein requested that staff place Challenger Elementary/Village Elementary boundaries on the June 24, 2003 Retreat agenda.

Dr. Parks informed his colleagues that the valedictorian at Pompano Beach High School was Ms. Christina Graziose, daughter of Mr. Jerry Graziose, Safety Department.

Dr. Parks requested that staff, specifically Education Technology Services who produce the requisitions, to look at the whole idea of the basic equipment list and look at the leadership of the schools as well. Remarking that there is some room for change within the fixed basic equipment list, particularly in technology, Dr. Parks stated he would bring a Board item regarding this.

Mrs. Kraft stated that staff should consider putting information on the School Board website, at the end of each school year, pertaining to scholarships, awards, that schools have received.

Mrs. Kraft requested that Policy 1341 – Use of Broward County School Facilities for Non-School Purposes be brought to the July 15, 2003 Regular School Board meeting. Mrs. Kraft said when the Board changed the policy to charge certain groups for using the facilities, they put in the policy that the government was going to be exempt from fees; however, there was a caveat that if the government is charging, then the School Board would be charged. Mrs. Kraft stated that the Board should take another look at the policy, and consider amending this.

Mr. Williams stated that parents and the community fail to realize how good students are doing and fail to emphasize that we are proud of them. Mr. Williams stated that many graduating seniors are moving on to higher education.

Mrs. Wexler requested that staff ascertain the scheduling of the Tri-county meeting scheduled for July 14, 2003.

Mrs. Wexler discussed an article that appeared in the newspaper on Friday, June 13, 2003, entitled, “Hispanic Dropout Rate Rises.” It stated that Broward County School System does not track dropout rates for Hispanics. Mrs. Wexler requested that staff research this and get back to the Board.

### **SUPERINTENDENT**

Dr. Till reminded the Board of a Workshop discussion regarding Title I and Average Yearly Progress (AYP). Dr. Till, who informed the Board that the state of Florida got their plan approved, stated that any D school will qualify for an AYP. He said that a AYP which is a Title I school, would get to choose to go to other schools.

**CONSENT AGENDA** Following identification of those items Board Members and members of the public indicated they would like considered separately, motion was made by Mrs. Andrews, seconded by Mr. Rubinstein and carried, to approve the Consent Agenda for the remaining items (identified by asterisks).

- A-1. **Resolution #03-58, Authorizing the Use of the 2001-02 Unused Portion of Public School Technology Fund Categorical for the K-12 Reading Program**  
(Deferred)

Motion was made by Ms. Carter, seconded by Mr. Rubinstein and carried, to adopt Resolution #03-58, authorizing the use of the 2001-02 unused portion of the Public School Technology Fund categorical to maintain reading programs in the K to 12 grade levels. This motion was superseded by a Motion to Defer (below). Ms. Carter voted “no.”  
(8-1 vote)

Mrs. Budnick requested that the Board be informed why there is a surplus and why all the money was not spent. Mrs. Budnick stated that staff needs to discuss this further at the Special School Board meeting on June 24, 2003.

**Motion to Defer** (Carried)

Motion was made by Mrs. Budnick, seconded by Mrs. Andrews and carried, to defer the agenda item to the June 24, 2003 Special School Board meeting. Ms. Carter voted "no." (8-1 vote)

**B. BOARD MEMBERS**

**B-1. Appointment of School Board Member Representatives to the Diversity Committee (Approved)**

Motion was made by Mr. Rubinstein, seconded by Ms. Carter and carried, to approve the appointment of Stewart Webster, Lina Gioello, and Tim Smith to the Diversity Committee.

Stephanie Arma Kraft, Esq., School Board member for District 4, has appointed Stewart Webster, as her representative on the Diversity Committee. Mr. Webster is filling an existing vacancy. Mr. Webster's term will expire in November 2004.

Dr. Robert Parks, School Board member for District 7, has appointed Lina Gioello, as his representative on the Diversity Committee. She will replace Flora Philpart. Ms. Gioello's term will expire in November 2004.

Judie S. Budnick, School Board member for District 3, has appointed Tim Smith as her representative on the Diversity Committee. Mr. Smith will replace Alex Arreaza. Mr. Smith's term will expire in November 2004.

There is no financial impact to the school district.

The following individual addressed this item:

Ben Stephenson

Responding to the speaker's concerns, Mr. Marko recommended that the Board develop a policy that outlines the process for appointment, the term of representation, and the removal of a representative on the committee. Mr. Marko advised that it would be a better practice for the Board to allow the public to comment, but the public does not have the right to dominate the meeting or to utilize two hours of a committee's meeting to make comments where the committee could not complete its work.

Mrs. Wexler requested the Attorney to put something in writing pertaining to whether a committee of the School Board is to be taking any kind of action that the public has the entitlement to some type of input in that venue.

Mr. Williams requested that Board Members and staff to discuss this issue further at a Retreat some time this summer. Mr. Williams stated that Board Members need to have a clear understanding of the policy, the process and procedure.



The following individuals further addressed this item:

Aliza Gregory  
Rhonda Ward

**B-2. Summary of Business Support for the Digital Education Teacher Academy  
(Approved)**

Motion was made by Mrs. Kraft, seconded by Ms. Carter and carried, to approve to recognize businesses who support the Digital Education Teacher Academy.

The Digital Education Teacher Academy is a collaborative project of Broward County Public Schools and the Teaching and Leadership Center at Florida Atlantic University to provide teacher technology staff development to integrate technology into the curriculum.

One thousand Broward teachers will complete the Academy by September 2003, and it is projected that another 1,000 will participate in 2003-04. Several businesses have supported the Academy from its inception by contributing services, products, technical support, and corporate resources. This item recognizes those businesses for providing an exemplar model for the business community to support public education and student achievement.

There is no financial impact.

Dr. Parks acknowledged Apple Computer, BellSouth Corporation, Compass Learning, Inc., and Riverdeep, Inc., for their support of the Digital Education Teacher Academy. Dr. Parks stated that these companies have contributed services, products, technical support, and corporate resources to the school district.

Dr. Parks informed his colleagues that the curriculum used in the classroom data was provided by Riverdeep, Inc., and Compass Learning provided software programs to many schools. Dr. Parks stated that he would provide Board Members with information of what the companies have contributed to the school system.

**B-3. Designation of Competitive Cheerleading as a State Sanctioned Sport  
(Approved)**

Motion was made by Ms. Carter, seconded by Mr. Williams and carried, to approve the request to Florida High School Activities Association

(FHSAA) to designate competitive cheerleading as a state sanctioned sport. Ms. Carter voted “no.” (8-1 vote)

On March 14, 2003, School Board Member Judie S. Budnick received correspondence from Deborah A. Price, Executive Director, Secretary of Education’s Commission on Opportunity in Athletics, regarding the status of cheerleading as a sport.

Ms. Price acknowledged that the Office of Civil Rights and Secretary of Education’s Commission on Opportunity in Athletics recognizes competitive cheerleading as an emerging sport. To qualify as a sport under Title IX, the interscholastic activity must have a defined season, set practice and competitive contest schedule.

The FHSAA has not sanctioned or recognized cheerleading as a sport in the state of Florida. To date, the FHSAA has not formed any state advisory committee to initiate the process of developing competitive cheerleading as a sport.

Nationwide, spirit cheerleading is evolving to include competition in school districts through state high school athletic associations. The National Federation of State High School Association’s 2002 National Sports survey concluded; “For the second consecutive year, the biggest gain among girls (participation) was in competitive spirit squads, which saw an increase of 6,074 participants. This brought the number of total participants to 94,635 making competitive cheerleading the ninth most popular girl’s sports program in the nation.”

Many states including Michigan, Colorado, Oregon and Virginia recognize cheerleading as a state sanctioned sport. In the state of Michigan, the competitive cheer practice season begins no earlier than three Monday’s prior to Thanksgiving. The competitive season begins on Monday of Thanksgiving week and concludes with a state championship the first Saturday in March. The Michigan model has a designated and defined season, district competitions and a state championship series.

Interscholastic sports are integral components of public education programming. National studies reflect that students who participate in interscholastic athletic programs tend to have higher grade point averages, better attendance records, lower dropout rates and fewer discipline problems than students generally. Further, students participating in state recognized spirit cheerleading programs are offered scholarships at NCAA Division I colleges and universities.

The Florida High School Activities Association should take a leadership position by creating an advisory committee to oversee the establishment of competitive cheerleading as a sport. The advisory committee will develop rules and regulations to assist FHSAA member schools in the operation of competitive cheerleading programs. Through the advisory committee, the FHSAA will be taking the first steps to initiate the process of recognizing competitive cheerleading as a state sanctioned sport.

In addition, support for competitive cheerleading should be obtained from the following organizations and governmental entities that have Board of Director appointments on the Florida High School Activities Association:

- Commission of Education
- Florida Superintendents Association
- Florida School Boards Association

The designation of competitive cheerleading as a sport will not eliminate spirit cheerleading as a school activity. Spirit groups will continue to focus on promoting school spirit at interscholastic contests, pep rallies and assemblies.

There is no financial impact to the school system for the 2003-04 school year.

Mrs. Budnick requested staff to research why there are no females affiliated with the Florida High School Activities Association (FHSA) this year. Mrs. Budnick stated the Superintendent needs to check with staff regarding where the advocacy occurs.

Ms. Carter, who remarked that she would not support the item until changes are made in the state of Florida, inquired when taking into consideration cheerleading as a full-time sport, what happens to the band and color guard students who provide hours for activities that are not counted as volunteer services.

Ms. Gallagher requested that staff inform the Board how much is spent on football, baseball, basketball, and hockey.

## C. BOARD POLICIES

### C-1. Total Rewrite of High School Section of Policy 6000.1: Student Progression Plan (Adopted)

Motion was made by Mrs. Budnick, seconded by Mr. Rubinstein and carried, to adopt the proposed total rewrite of the high school section of Policy 6000.1: Student Progression Plan at this final reading. Ms. Gallagher voted "no." (8-1 vote)

No discussion was held on this item.

### C-2. Revisions to School Board Policy 5004 – Magnet Schools/Programs (Adopted)

Motion was made by Mrs. Andrews, seconded by Mr. Rubinstein and carried, to adopt revisions to School Board Policy 5004, Magnet Schools/Programs. This is the final reading. Mrs. Andrews, Mrs. Budnick and Ms. Gallagher were absent for the vote. (6-0 vote)

Remarking that the forms are not conducive to Schools of CHANGE, Mrs. Kraft requested that staff review the forms and consider coordinating the forms. Mrs. Kraft stated that she is getting conflicting answers as to whether someone can apply to a magnet school that is a CHANGE School. Mrs. Kraft further requested that staff address what they are doing with the CHANGE programs, as far as admissions.

Mrs. Kraft inquired when students apply through the reassignment process and there is a limited amount of seats, do those seats go to those students who want to be magnet students as a first priority, or are they all handled as reassignments. Mrs. Kraft stated that this is an issue that needs to be addressed.

Mrs. Kraft stated that the magnet criteria is that the student has to have over a certain GPA to get in; no student can reassign into a school that is a CHANGE School unless they meet the magnet criteria. Mrs. Kraft said she is not sure that was really the intent of the policy. Mrs. Kraft further requested that staff clean that application up to make sure it is clear for the reassignment office.

C-3. Revisions to Policy 1401, Naming and Renaming of School Buildings (Adopted)

Motion was made by Ms. Carter, seconded by Mr. Rubinstein and carried, to adopt these revisions to Policy 1401, Naming and Renaming of School Buildings. This is the final reading. Mrs. Andrews, Mrs. Budnick and Ms. Gallagher were absent for the vote. (6-0 vote)

No discussion was held on this item.

C-4. Distance Learning Policy #6744 (Adopted)

Motion was made by Mrs. Kraft, seconded by Mr. Rubinstein and carried, to adopt new Distance Learning Policy #6744. This is the final reading. Mrs. Andrews, Mrs. Budnick and Ms. Gallagher were absent for the vote. (6-0 vote)

No discussion was held on this item.

C-5. Proposed Revised Job Description and Minimum Qualifications for the Position of Specification Writer for The School Board of Broward County, Florida 2002-2003 Organizational Chart (Adopted)

Motion was made by Ms. Carter, seconded by Mr. Rubinstein and carried, to adopt the proposed revised job description and minimum qualifications of Specification Writer, which were approved at its first reading on May 6,

2003. Authorization was requested to advertise this position immediately following the first reading. This is the final reading. Mrs. Andrews, Ms. Gallagher and Dr. Parks were absent for the vote. (6-0 vote)

No discussion was held on this item.

C-6. Revisions to School Board Policy 3320 – Purchasing Policies  
(Approved)

Motion was made by Mr. Rubinstein, seconded by Mr. Williams and carried, to approve revisions to School Board Policy 3320: Purchasing Policies. This is the first reading.

Mrs. Kraft expressed concern that several vendors were not aware that the district was issuing bids for services.

Mr. Alex Denis, Purchasing Agent, Purchasing Department, responded that individuals have to pay a fee to receive notification of a bid being issued, and extensive research is done to ensure that companies and individuals are solicited. Mr. Denis stated that any electronic solicitation system is going to require some type of subscription by a vendor, such as DemandStar. If a vendor wants to make the district available of their services, their names will be taken, and if the vendor joins DemandStar, they will be automatically notified when a bid is issued and the information can be downloaded.

C-7. Revision to School Board Policy 7003 – Selection of Engineers and Architects Pursuant to the Consultants Competitive Negotiations Act  
(Approved)

Motion was made by Ms. Carter, seconded by Mr. Rubinstein and carried, to adopt the revision to Policy 7003, Selection of Engineers and Architects Pursuant to The Consultants Competitive Negotiations Act, to amend Rules 2, 3, 4, 5, 6, 7, and 8 according to Exhibits 1 and 2 at this first reading.

Mrs. Wexler requested when staff has a decision-making process, attach a copy of the statute to the agenda item as a standard operating process.

Ms. Gallagher stated that when an RFP is issued, the scoring would be listed in the RFP, and when hiring an architect or engineer there would be boiler-plate language that would be followed by the Board.

Mrs. Wexler inquired about the criteria that would be utilized.

Mr. Denis Herrmann, Coordinator, Facilities and Construction Management, responded that the criteria will look exactly as the criteria that is being stricken from the policy, but the criteria includes several additional criteria, some of which apply only to architects and engineers. Mr. Herrmann stated that every RFQ at a minimum will have the criteria required by statute and the other criteria, if any, will be germane to the service being selected.

The following individual addressed this item:

Marge Morgenstern

- C-8. Proposed New Job Description and Minimum Qualifications for the Position of HR/Payroll Systems Specialist for The School Board of Broward County, Florida (Approved)

Motion was made by Ms. Carter, seconded by Mr. Rubinstein and carried, to approve the proposed new job description and minimum qualifications of HR/Payroll Systems Specialist. Authorization is requested to advertise for two vacant positions immediately following the first reading. This is the first reading.

No discussion was held on this item.

**D. MANAGEMENT/FACILITY AUDITS**

**E. SUPPORT SERVICES**

- E-1. Bid/RFP and Other Financial Recommendations \$500,000 or Greater (Approved)

Motion was made by Ms. Carter, seconded by Ms. Gallagher and carried, to approve the following Bid/RFP and other financial recommendations \$500,000 or greater: Bid 23-131V was pulled for discussion.

<u>BID/RFP</u>	<u>Title – Location – Amount</u>
23-131V	Internet Caching Servers/Appliances – Education Technology Services – Amount: \$3,484,974.23 *Final Cost is Subject to Negotiations

Mrs. Wexler inquired about the unit cost of the IBM product.

Mr. Alex Denis, Purchasing Agent, Purchasing, responded that IBM had the lowest, total cost of Internet Caching Servers as required in the RFP. A cost per unit was provided, calculated out, and IBM received the total amount of points. Mr. Denis said that he would provide the unit cost for each vendor available to the Board, which ranged from \$3 to \$18 million.

24-005R	Air Conditioning Cooling Towers – District Maintenance – Amount: \$600,000
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24-040X	Fertilizers, Pesticides and Related Lawn Chemicals – District Maintenance – Amount: \$500,000
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- \*E-2. Bid/RFP and Other Financial Recommendations Less Than \$500,000 (Approved)

Approved the following Bid/RFP and other financial recommendations less than \$500,000:

<u>BID/RFP</u>	<u>Title – Location – Amount</u>
24-019H	Piano Service and Maintenance – District Maintenance – Amount: \$250,000
24-021H	Musical Instrument Repair – Various – Amount: No Acceptable Bids Received

E-3. Additional Recommendations on Existing Contracts \$500,000 or Greater  
(Approved as amended)

Motion was made by Mrs. Andrews, seconded by Mr. Rubinstein and carried, to approve additional expenditures on previously approved term contracts as shown below. The recommendations are requests for additional expenditures only and do not require any changes to the district budget. This motion was superseded by a Motion to Amend Bid/RFP 21-021N (page 18). Mrs. Kraft was absent for the vote. (8-0 vote)

A. APPROVAL FOR AN ADDITIONAL EXPENDITURE ON THE FOLLOWING CONTRACT:

1. 23-143V – Network Components and Peripheral Equipment (additional expenditure of \$5,000,000 requested; \$5,000,000 previously approved on 12/3/02) (Approved)

It is recommended that the School Board authorize an additional expenditure of \$5,000,000 to the subject contract. This recommendation does not require any changes to the district budget.

This recommendation will allow the schools, departments and centers to continue purchasing network components and peripheral equipment through January 31, 2005, and will provide for an approximate total expenditure of \$10,000,000 for the award period. This recommendation has been approved by the Technology Advisory Committee (TAC). Mrs. Kraft was absent for the vote. (8-0 vote)

Mrs. Wexler inquired whether the intent of staff is to spend \$5 million within a two week period.

Mr. Denis responded that the additional spending authorization is for the remainder of the period, through January 31, 2005.

Ms. Coluzzi stated that the Network Components and Equipment for School and District Sites Purchased from February through June 2003 indicates what the money was spent on in the original spending authority which totals \$4 million. Ms. Coluzzi stated that this includes portables that were connected when they were moved, and network equipment such as printers; anything to make the portables connected to the networks of those portable classrooms.

Mr. Rubinstein requested that staff provide a list of all the items, such as switches, and inform the Board why the district is spending the money.

A vote was taken on the Bid.

**B. APPROVAL FOR RENEWAL ON A MONTH-TO-MONTH BASIS AND AN ADDITIONAL EXPENDITURE ON THE FOLLOWING CONTRACT:**

1. 21-021N – Temporary Tradespeople Services (additional expenditure of \$2,007,216 requested; \$15,000,000 previously approved on 5/16/00)  
(Deferred)

It is recommended that the contract with Academy Design & Tech Svc.; Quality Communications of Florida, Inc.; Tri-State Employment Services, Inc.; Union Temporary Services, Inc.; and VAP Resources, Inc. be extended on a month-to-month basis until such time as a new bid can be awarded in accordance with Special Condition 4 of the bid; and that the School Board authorize an additional expenditure of \$2,007,216. This recommendation does not require any changes to the district budget. This recommendation will allow the schools, departments and centers to continue purchasing temporary tradespeople services.

Expressing concern that 50 tradespeople would be laid off under this contract, Ms. Carter suggested a deferral of the item until the first meeting in August 2003.

Dr. Till informed that no layoffs would take place, based on budget, until the budget was adopted. Dr. Till stated that the two issues are the extension of the contract to cover areas that have temporary employees, and whether the district is laying off employees at the same time temporary contracts are being extended.

Concurring, Mr. Dan Cochran, Associate Superintendent, Human Resources, stated that staff will not have a clear perspective on this issue at this time.

The following individuals addressed this item:

Dan Reynolds, Federation of Public Employees  
Jim Silvernale, Federation of Public Employees

Dr. Till informed that the district's practice is that no temporary employees are brought in when staff is laid off.

Ms. Gallagher requested the Superintendent to provide the Board with answers by Tuesday, August 24, 2003 Special School Board meeting, relative to the 50 employees being laid off.

Dr. Till stated that he will send a memorandum to Mr. Sylvester Davis, Director, District Maintenance, indicating that any increase in temporary assignments in Maintenance has to be approved by him. Dr. Till said that the Chief Operating Officer will put together a plan of transition, and staff will come back to the Board by July 15, 2003 with a plan. The Superintendent stated that an amendment is needed to authorize the expenditure for one additional month.



Ms. Carter noted that the contract expires on June 30, 2003 and the next Board meeting is on July 15, 2003.

Mr. Williams offered an amendment to proceed with the item for one month so that the process that is in place continues.

Motion to Amend (Carried)

Motion was made by Mr. Williams, seconded by Mrs. Budnick and carried, to amend to extend the current contract for a period through July 31, 2003 at the funding set forth in the item. Mrs. Kraft was absent for the vote. (8-0 vote)

Concurring, Dr. Parks requested the Superintendent to come back to the Board after he has had discussions with Mr. Klink and Mr. Cochran.

Ms. Carter requested that the item be tabled pending a review by the Board Attorney as to whether the contract can be extended.

Motion to Table (Carried)

Motion was made by Ms. Carter, seconded by Dr. Parks and carried, to table the item. Mrs. Kraft was absent for the vote. (8-0 vote).

Following the action of Bid/RFP 23-143V, a motion was made by Ms. Carter, seconded by Dr. Parks to remove Bid/RFP 21-021N off the table for further discussion.

Mr. Vignola advised the Board that since the current contract expires on June 30, 2003, a one month extension would provide relief to July 31, 2003.

Dr. Till stated that the item will be presented at the July 15, 2003 Regular School Board meeting, with information on privatization.

A vote was taken on the Motion to Amend, followed by a vote on the item as amended.

E-4. Additional Recommendations on Existing Contracts Less Than \$500,000  
(Approved as amended)

Motion was made by Mr. Rubinstein, seconded by Mr. Williams and carried, to approve additional expenditures on previously approved term contracts as shown below. The recommendations are requests for additional expenditures only and do not require any changes to the district budget. This item as amended to add Bid/RFP 24-007 which was pulled for discussion (page 20). Mrs. Kraft was absent for the vote. (8-0 vote)

A. APPROVAL FOR A MONTH-TO-MONTH EXTENSION AND AN  
ADDITIONAL EXPENDITURE ON THE FOLLOWING CONTRACTS:

1. 99-362N – Asbestos and Lead Sample Analysis (additional expenditure of \$275,000 requested; \$50,000 previously approved on 6/18/02; \$500,000 originally approved on 6/1/99)

It is recommended that the contracts with ATC Associates, Inc., Dove Environmental Corp., E.M. Analytical, Inc., and EMSL Analytical be renewed on a month-to-month basis for a period not to exceed six months, at which time the new Facilities and Construction bid can be awarded; and that the School Board authorize an additional expenditure of \$275,000. This recommendation does not require any changes to the district budget This contract will be used extensively this summer. The recommendation for the award of the new bid will be brought to the School Board no later than November 18, 2003. This contract provides for laboratory analysis to check for the presence of asbestos and lead in the schools and centers. This recommendation will allow the Facilities and Construction Department to continue purchasing asbestos and lead sample analysis services as required, and will provide for an approximate total expenditure of \$825,000 for the award period.

2. 21-008H – Repair of Musical Instruments (additional expenditure of \$50,000 requested; \$250,000 previously approved on 5/21/02; \$600,000 originally approved on 3/16/00)

It is recommended that the contracts with All County Music, Inc., Music Man and Wellington Music Suppliers be extended on a month-to-month basis until such time as a new bid can be awarded; and that the School Board authorize an additional expenditure of \$50,000. This recommendation does not require any changes to the district budget. This recommendation will allow the schools, departments and centers to continue purchasing repairs of musical instruments as required, and will provide for an approximate total expenditure of \$900,000 for the award period.

**B. APPROVAL FOR A MONTH-TO-MONTH EXTENSION OF THE FOLLOWING CONTRACT:**

1. 20-054B – Audiovisual, Television, Digital Video Equipment and Peripherals (additional expenditure of \$0 requested; \$6,000,000 and \$8,000,000 previously approved on 6/18/02 and 2/15/00)

It is recommended that the contracts with Audio Visual Solutions Corp., Barbizon, MCSI, Inc., Computer Projections Systems, Digital Video Equipment, DVS Digital Video, Inc., Electric Image Systems, Industrial Video Technologies, Keyboard World, MDM Commercial Enterprises, Inc., Martin Associates of South Florida, Inc., Mavco, Inc., Midtown Video, Music Arts Enterprises, Professional Communications Systems, Pro Video Sales Co, Sharp Pencils Inc. d/b/a SPI Sales & Engineering, and Troxell Communications be extended on a month-to-month basis until such time as a new bid can be awarded. This recommendation is not a request for an additional expenditure. This recommendation will allow the schools, departments and centers to continue purchasing audiovisual, television, digital video equipment and peripherals.

**C. APPROVAL OF DEFAULT RECOMMENDATION ON THE FOLLOWING CONTRACT:**

1. 23-080B – Paper and Plastic Items for Cafeterias (additional expenditure of \$0, requested; \$900,000 previous approved on 12/17/02)

It is recommended that The School Board of Broward County, Florida, declare Briteway Cleaning Service in default on the performance of the bid conditions of the subject bid. It is further recommended that their contract be canceled, that their company name be removed from the bid list for two years, that no bids considered from this vendor be recommended for award, and that no Purchase Orders be released to this vendor. This additional recommendation is in accordance with General Conditions 3, 23, and 24 of their bid.

D. REPORT OF NEGOTIATIONS AND APPROVAL FOR AN ADDITIONAL EXPENDITURE ON THE FOLLOWING CONTRACT:

1. 24-007V – Catastrophic Injury Insurance (Disability and Excess Medical)(additional expenditure of \$225,000 requested; \$0 previously approved on 6/03/03)

No acceptable bids were received for Item 1 of this bid. The original recommendation that was approved on June 3, 2003, stated that in accordance with the provisions of Policy 3320, Part I, Rule u, negotiations may be conducted for the procurement of Catastrophic Injury Insurance (Disability and Excess Medical). As a result of these negotiations, it is recommended that Item 1 be awarded to Arthur J. Gallagher & Co. – Boca Raton; and that the School Board authorize an expenditure of \$225,000. This recommendation will allow the Risk Management Department to issue Catastrophic Injury Insurance (Disability and Excess Medical) for students as required through June 30, 2008.

Ms. Carter stated that her concerns have been addressed by staff.

E-5. 2003 Opening and Closing School Times for Extended School Year and Third Grade Summer Reading Camp (Approved)

Motion was made by Ms. Carter, seconded by Mr. Williams and carried, to approve the opening and closing times for 2003 Extended School Year and Third Grade Summer Reading Camp. Ms. Carter was absent for the vote. (8-0 vote)

Schools are scheduled to open and close at times that will best utilize existing resources to provide required pupil transportation services and compensate for student and program growth.

There is no financial impact to the district.

Responding to Mr. Williams' inquiry, Dr. Earlean C. Smiley, Deputy Superintendent, Curriculum and Instruction/Student Support, stated that students being served in the program this summer are all Level I students, and any student in that particular area will be transported to those schools. Dr. Smiley further stated that the population for each school has been identified around a geographic area. The sites that are used are those sites that were already established as Extended School Year (ESY)

sites, and staff has piggybacked on the ESY sites to minimize transportation costs.

Dr. Smiley informed the Board that a cap has been established, capacity reviews have been done, and most of the site are averaging two hundred students. Some sites exceed this amount, but the capacity is there. Middle school sites at Driftwood, Indian Ridge, Olsen, and Walter C. Young are sites that will house the ESY sites. Dr. Smiley said that the sites were selected based on the geographic location of the majority of the students that are being served at that level for ESY.

\*E-6. 2002/2003 Annual Comprehensive Safety Inspection Reports  
(Received)

Received the 2002/2003 Annual Comprehensive Safety Inspection Reports.

The Department of Education requires that a certified fire, safety and casualty inspector inspect each facility, owned or leased, within the School District. Exhibits 1 – 4 are the corresponding reports for the facilities located in each of our four (4) administrative areas.

Exhibit 5 contains the inspection reports for leased or extension sites throughout the district. The Safety Department conducts joint fire inspections with the fire departments in Broward County to maintain compliance with Florida State Statute 235.06.

The fire departments that have participated in our comprehensive inspection program are delineated on Exhibit 6. An instruction sheet describing each column of the inspection report is delineated on Exhibit 7.

Deficiencies cited are noted, and corrections are made in the following manner:

1. Emergency items are corrected immediately.
2. Items requiring skilled crafts persons are addressed by the appropriate Maintenance Department by work orders issued through COMPASS from the Inspection Reports.
3. Items that require minor corrections are performed by the servicepersons located at the facility.
4. Items within schools scheduled for replacement or renovation are addressed during construction.
5. Many of the items that are listed have already been corrected. The inspection report delineates the violations and corrections observed at the time of the inspection. Completion of additional corrections will be noted during next year's inspections and cited on the corresponding reports.

The current General Fund and Capital Projects Budgets will address these corrections.

\*E-7. Recommendations on Summer Food Service Agreements (Approved)

Approved the Summer Food Service Agreements with: Boys and Girls Clubs of Broward County, Broward County, City of Hallandale Beach, City of Hollywood, City of Oakland Park, City of Pompano Beach, City of Wilton Manors, Housing Authority of The City of Ft. Lauderdale, The Young Men's Christian Association of Broward County, and the Town of Davie.

The cities and agencies listed are desirous of obtaining food for the summer food service programs they are sponsoring, and are requesting that their meals be vended by the Food and Nutrition Services Department.

The costs of these vended meals will be covered by the revenue received from the cities and agencies.

E-8. Cooling Tower Water Conservation Project (Approved)

Motion was made by Mr. Williams, seconded by Mrs. Kraft and carried, to approve the request for Board approval to execute a water conservation technical audit for cooling towers at 24 schools.

RFP 98-379V (Energy Performance Contracting Services) and subsequent Energy Services Agreement both allow for expansion of energy conservation measures at other district sites.

This project proposes that water conservation measures be considered in relation to the district's cooling towers. Education Technology Services (ETS) Department staff continued to look for alternate ways to conserve water. One of the initiatives is to use well water for cooling towers in place of city water. Proposals for this project were received by district-approved energy services contractors. After review of proposals by both ETS Department and District Maintenance Department staff it was determined that Johnson Controls, Inc. was the vendor of choice to provide the technical water conservation audit for the 24 schools selected.

The water savings projected for the 24 schools is approximately 61 million gallons a year with an estimated annual utility cost avoidance to the District of \$373,000.00. As with other energy performance contracting projects, this project will payback through guaranteed energy savings and is estimated to fully payback within the first two years. The audit portion of the project is necessary to provide the data to begin the implementation phase, which will be required to begin the project.

The financial impact for the audit phase of the water conservation audit for the 24 schools selected is \$85,000. The source of funding is the Education Technology Services Capital Budget. Upon completion of this audit phase, it is anticipated that the financial impact of the implementation of water conservation measures will be approximately \$560,000. However, it is anticipated that the savings, which would be

guaranteed for ten years, are expected to surpass the initial investment within the first two years.

Ms. Carter inquired about the process for the implementation of the water conservation audit. Ms. Carter stated that the correct water district needs to be specified in the agreement.

Mr. Jindracek, responded that well water is being used in lieu of city water. Mr. Jindracek stated that water has to be treated regardless of whether it is well water or city water , and the district is paying the utility bill to the City of Coral Springs.

Ms. Carter stated that the correct water district needs to be specified in the agreement, which 24 schools and in which cities they are included, and which water sites.

Mr. Denis responded that the source of the water is not an issue in the agreement. The agreement is a feasibility site to see if the program can go forward, whether the conservation measures will reap the guaranteed savings that the provider expects it will.

Mr. Vignola advised that the feasibility regards the consumption without regard to a particular source of the water, and the agreement does not need to specify the source of the water for the schools for the purposes of analysis studies.

E-9. Opening and Closing School Times, 2003-04 (Approved)

Motion was made by Ms. Carter, seconded by Mr. Williams and carried, to approve the opening and closing times for 2003-04. Mrs. Budnick voted "no." Ms. Carter and Dr. Parks were absent for the vote. (6-1 vote)

Schools are scheduled to open and close at times that will best utilize existing resources to provide required pupil transportation services and compensate for student and program growth.

The regular term opening and closing times reflect the reduction of length of day to 6-1/2 hours for middle schools where applicable.

Addendum A is included to show school times if middle school length of day was not reduced.

There is no financial impact to the district.

Mr. Frank Vodolo, Executive Director, Educational Programs, informed the Board that the schools that voted not to approve the time change were Apollo, Millennium and Ramblewood middle schools, and the schools that were impacted because of transportation were Nova, Lauderdale Lakes, Parkway, Deerfield and McNicol middle schools.

Mrs. Budnick requested that staff look at four schools that enthusiastically want to embrace the reduction of length of day to 6 – 1/2 hours; from the community, parents, teachers and principals, review what can be done with the extra 30 minutes a day and then presented to the Board for next year.

Ms. Gallagher expressed concern regarding some schools starting at 9:00 a.m., as this is a true hardship for many parents. Ms. Gallagher requested that staff look into not changing some of the school starting times so drastically.

The following individuals addressed this item:

Frances Bishop  
Kenneth Perkins  
Steve Solomon  
Debbie McGregor  
Nancy Thomas  
Sherry Caldwell

## **F. CURRICULUM AND INSTRUCTION, STUDENT SUPPORT**

### **F-1. School Health Services Plan**

(Approved)

Motion was made by Ms. Carter, seconded by Mrs. Kraft and carried, to approve the School Health Services Plan. Mr. Rubinstein was absent for the vote. (8-0 vote)

The School Health Services Plan is a document mandated by the School Health Services Act (381.0056, F.S.) to provide a basis for accountability for compliance of legislative requirements for school health. This is a two year plan that is jointly developed by the school district and local health care providers to provide required school health services to students, thus improving their academic success. The state defines the standards that must be met as well as the data to be collected. Collaboratively, strategies for each standard were developed, and the responsible agency for each strategy was defined.

Components of the health plan include appraisals for identifying and managing potential health problems, health screenings, consultations, referrals and follow-up of health issues, dental disease prevention, emergency preparedness, health curriculum, ESE child-specific assessment and training, medication administration, having appropriate supplies in health clinics, immunization compliance, documentation and health examinations.

An additional document, the Standard Operating Procedure Manual (SOP), was also developed collaboratively by the school district and health care providers. This document complements the School Health Plan by

providing more detailed operational procedures for the standards in the School Health Plan. This manual ensures consistent services to schools regardless of the funding source for school nurses. A copy of this procedural manual is provided for the Board's information. The School Health Plan is the document for which approval is sought.

There is no financial impact to the school district.

Mrs. Andrews complimented staff for bringing all the entities together in a cooperative manner.

Responding to Mrs. Kraft's inquiry, Ms. Marcia Bynoe, Director, Health Education Services, stated that Body Mass Index (BMI) will be performed at certain grade levels beginning with this school year. Letters will be sent to parents for students that fall out of the range of 95 over the range of obesity, and nutritional resources within the community will also be sent to parents. Ms. Bynoe further stated that the letter is generated by the school designee, and the parents who did not receive a response for follow-up referral would be referred to the on-call Broward County Health Department nurse for that particular school.

Mrs. Bynoe informed the Board that a memo packet and What's New will be provided to principals and Student Advisory Forums (SAF) advisories which are updates for each school year, and the Health Procedures Manual covers this as well.

Mrs. Kraft requested that staff make sure that PTAs get a copy of the memo packet, What's New and the Health Procedures Manual, so they can have the information that they need.

Responding to Ms. Gallagher's inquiry, Ms. Bynoe stated that the information is placed on a computer which is done by the registrar at the school site, and their cumulative health record is transferred with each student when they transfer.

Dr. Smiley indicated that the schools have access to make revisions to the information that is entered, and the information has been in place for quite sometime.

Ms. Gallagher requested that a checking system be devised to ascertain that health records are being transferred from school to school when students transfer.

The following individuals addressed this item:

Brenda Maranase  
Dr. Patricia Seabrooks  
Mary Kay Fitz  
Carolyn Kieswetter  
Barney Schlesinger



Clarifying that there is a screening process for vision, scoliosis, and height and weight, Ms. Bynoe stated that monthly nursing interaction meetings are held with all health care providers whereby these issues have been discussed, including revisions made, with cooperation by many health care providers.

**\*F-2. Continuation Agreements with Various Health Care Facilities  
(Approved)**

Approved continuation agreements between The School Board of Broward County, Florida and various health care facilities.

Health Science Education programs provide secondary and postsecondary career and technical students with clinical learning experiences through contractual agreements with hospitals, nursing homes, and other facilities.

The continuation agreements with various health care facilities will provide clinical experiences to Broward County Schools' Health Science Education students. On-site clinical experiences are necessary to meet curriculum frameworks, student performance standards, and requirements of regulatory agencies for students to qualify for certification/licensure examinations upon program completion. These agreements continue the provision of clinical experiences at Florida Medical Center, West Boca Medical Center, HealthSouth Sunrise Rehabilitation Hospital and HCR Manor Care of Boca Raton.

The following Health Science Education programs are located at 21 high schools: Allied Health Assisting, Patient Care Assistant and Practical Nursing.

The following Health Science Education programs are located at the technical centers: Central Service Technician, Medical Coder/Biller, Electrocardiograph (Cardiovascular) Technology, Health Unit Coordinator, LPN Refresher, Massage Therapy, Medical Assistant, Clinical Laboratory Technology, Medical Records Transcribing, Patient Care Assistant, Pharmacy Technician, Phlebotomy Technician, Practical Nursing, Psychiatric Technician, and Surgical Technology. Currently The School Board of Broward County, Florida has 38 school board approved agreements with various health care facilities.

Tenet Healthsystem Hospitals, Inc. will not sign prior to School Board approval. These agreements have been reviewed and approved as to form by the School Board Attorney.

There is no financial impact to the school district.

**\*F-3. New Grant Application to the U.S. Department of Education Foreign Language Assistance Grant Program  
(Approved)**

Approved the submission of a new grant application, entitled **Foreign Language Opportunities Using Research-based Instruction in Spanish (FLOURISH)**, to the U.S. Department of Education under the Foreign Language Assistance Program.

The U. S. Department of Education is requesting competitive grant proposals from local educational agencies. The purpose of this grant is to provide coursework for foreign language teachers to become certified in the newly required Reading Endorsement. Training sessions will also be offered for new elementary teachers to obtain the foreign language (Spanish) certification. In addition, intensive summer institutes will be implemented for foreign language teachers.

Staff from the district's Bilingual/Foreign Language/ESOL Program, Human Resource Development (HRD) and Core Curriculum have worked collaboratively to develop a proposal that includes:

- aligning the Foreign Language Certification requirements to the Reading Endorsement requirements;
- providing the new Reading Endorsement courses to certified foreign language teachers;
- developing a K-12 foreign language guide that promotes the sequential study of foreign languages starting at the elementary level;
- offering a mini-course based on State requirements to prepare elementary teachers to become certified in a foreign language (Spanish) through the Florida Teacher Certification Exam;
- implementing annual intensive summer institutes to enhance foreign language education and cross-cultural studies of foreign language teachers.

This grant will provide district-wide training to at least sixty (60) elementary and one hundred forty (140) secondary foreign language teachers. Staff development will be offered during the school year (after school hours and/or on Saturdays), and also during the summer. Teachers will be paid stipends to attend these sessions. This three-year grant will expand the offerings currently provided by the district. The proposed project complies with the program priorities designed to improve the competence of foreign language teachers and with the No Child Left Behind Act. The project, if funded, will extend for three years.

The financial impact is \$125,534 for the first year of the three-year grant period. The source of funds is the U.S. Department of Education. There is no additional financial impact to the district.

F-4. Career, Technical and Adult/Community Education (CTACE) Marketing Plan for 2003-2004 (Approved)

Motion was made by Mrs. Budnick, seconded by Dr. Parks and carried, to approve the CTACE Marketing Plan for 2003-2004. Mrs. Budnick and Ms. Carter were absent for the vote. (7-0 vote)

The School Board annually approves the comprehensive marketing plan for the promotion of post secondary technical, adult general and community education programs. The Plan, which includes new/additional marketing strategies, was developed by a committee with representatives from the CTACE Department, technical centers and community schools. The 2003-04 Marketing Plan does not represent an increase in marketing expenditures over the 2002-03 Marketing Plan, which represented a \$300,000 decrease over the 2001-02 expenditures.

No School Board allocation is being requested; the marketing plan is self-supporting. The total marketing plan includes the following components:

- Print and distribute to every household in Broward County five times yearly (each registration period) a course schedule for technical, adult and community schools
- Print and distribute to every household in Broward County twice yearly a promotional/informational collateral describing the various programs and services provided by the technical, adult and community schools
- On-line course schedule, advertising in the On-Line Edition of the Sun Sentinel, and e-mail direct marketing to current and potential targeted students
- 24 Hour/7 Days a week multilingual telephone answering service
- Advertisements in select minority community publications/newspapers serving the African-American, Hispanic, and Haitian communities
- Radio spots on three identified stations that primarily serve the urban/inner city population and both Spanish and French- Creole speaking residents
- Outdoor billboards strategically located in target communities and transit shelters in close proximity to each adult and community school
- Television spots on Comcast Cable, WB TV network, and BECON
- 
- Yellow Pages Advertisement
- Brochure distributed to high school students
- Broward Schools Pony Truck Advertising

The 2003-2004 Marketing Plan eliminates duplicate advertising; individual community schools will no longer be distributing course schedules or other printed literature through the mail.

The financial impact is \$1,293,229. The source of funds is student fees, school operating funds, and CTACE grant funds. There is no additional financial impact to the district operating budget.

Dr Parks inquired whether there is any online class registration for the technical centers for this program.

Responding affirmatively, Dr. Smiley stated that staff has been working to create the option of providing online registration for technical centers but it is not as defined as it needs to be to go live.

Mrs. Wexler inquired whether there was any negative impact or decrease in enrollment due to the decrease in spending last year by \$300,000.

Mr. John Miracola, Director, Career, Technical and Adult/Community Education, responded that the \$300,000 was a savings to the School Board operating budget, but the same amount of money was spent and picked up through enrollment fees. In addition, \$50,000 was saved from the Superintendent's budget that was spent on minority advertising and is included in the financial impact. Mr. Miracola noted that last year there was negative feedback in terms of enrollment regarding the distribution of the course schedule from five times a year to three times a year. This year the schedule will be distributed countywide for a total of five times per year.

F-5. Continuation of the Florida Diagnostic and Learning Resources System (FDLRS) Grant for 2003-2004 (Approved)

Motion was made by Mrs. Kraft, seconded by Mr. Rubinstein and carried, to approve the Florida Diagnostic and Learning Resources System (FDLRS) Grant. Mrs. Budnick and Ms. Carter were absent for the vote. (7-0 vote)

The Florida Diagnostic and Learning Resources System grant is a continuation grant which the district receives on an annual basis.

The grant funds in the amount of \$1,079,053 are based on a per center allocation and the number of students with disabilities in the state. The FDLRS grant requires implementation of four primary function areas. These are Child Find, Human Resource Development, Parent Services and Technology. In addition, statewide activities are designated based on input from the Department of Education, Bureau of Instructional Support and Community Services (DOE/BISCS). All activities in the FDLRS grant support the district's priority initiatives of Goal I: Objective 1 – Reading; Goal II: Objective 6 – Quality Teachers.

The Child Find function locates children who are potentially eligible for services under the Individuals with Disabilities Education Act (IDEA) and links them with needed services. The primary target for FDLRS Child Find is all children and youth from birth through their 21<sup>st</sup> birthday who are not enrolled in a public school. For the period 8/02 – 5/03 approximately 2,000 children have participated in the Child Find Preschool Screening Program.

The Human Resource Development function collaboratively provides information, training and resources related to research-based instructional strategies, and models based on locally assessed needs and priorities.

Parent Services provides parent education and support to families in order to establish effective partnerships that will allow for shared responsibilities and informational networks which are family driven. Through the Technology function, assistance and support in the appropriate use of assistive, instructional and communication technologies are provided to educators, families and children with disabilities. The proposed project was reviewed and approved by the Business/Instructional Council.

The positive financial impact is \$1,079,053. The source of funds is the Florida Department of Education. There is no additional financial impact to the School District.

No discussion was held on this item.

F-6. Proposed Continuation of the Interagency Agreement with The Florida Department of Children and Families (DCF), District X, ChildNet, Inc. and The School Board of Broward County, Florida (Approved)

Motion was made by Ms. Carter, seconded by Mrs. Kraft and carried, to approve the continuation of the Interagency Agreement with The Florida Department of Children and Families (DCF), District X, ChildNet, Inc. and The School Board of Broward County, Florida.  
Mr. Williams was absent for the vote. (8-0 vote)

The School Board of Broward County, Florida and The Department of Children and Families, District X entered into an Interagency Agreement for the first time in January, 1999. The current proposed agreement introduces ChildNet, Inc. a private, not for profit agency, as the partner selected by Department of Children and Family, District X under F.S. 409.1671 mandating the privatization of foster care and related services. ChildNet began the initial phase of implementation in April, 2003 and by contract will take full responsibility by Spring, 2004. The Agreement includes ChildNet as an equal partner and as such is a signatory to this agreement.

The 2003-2004 Agreement includes recommendations of the Foster Care Steering Committee and the findings of The School Board of Broward County, Florida Department of Research and Evaluation Status report transmitted to the Board.

The proposed agreement includes all services previously defined and includes more information to assist DCF and ChildNet with the decision to move youth out of their boundary school and to determine the availability of transportation; increased coordination between Dependency Court Liaisons and the ChildNet Educational Services Specialist; expand the training on educational issues to all involved parties-Guardian Ad Litem, State Attorneys, child advocates, foster parents and other public and private entities and to capture all newly hired caseworkers at their initial orientation; collaboratively developed training manuals, for the school based designees and the agency caseworkers; increased electronic data sharing to provide critical information to schools,

and to provide the agencies with attendance and academic progress on a biweekly basis; improve the timeliness of notice when youth are moved from one foster care home/shelter to another through technology; increase the identification of ESE or potential ESE youth who are in need of a surrogate parent; the process for the sharing of psycho-educational and psychological evaluations; continue to work to improve the opportunities for youth identified for the Dependency Independent Living Program; and clarifies participation in agency evaluations.

Information-sharing, as defined in the interagency agreement, may be accomplished through the Broward Information Network (BIN) and is consistent with our attorneys' opinion. As recommended in the status report, the proposed Agreement includes a request for a 2004 year end status report pertaining to the compliance with the Agreement.

This Agreement has been reviewed and approved as to form by the School Board Attorney.

Total financial impact is \$ 232,000 to provide a Dependency Court Liaison, a guidance counselor and clerk for support to SafePlace (formerly Putting Families First) and the support services related to this agreement. An additional \$10,000 is being requested from general fund to support the 2004 Compliance Evaluation as recommended in the 2003 Status Report.

Mr. Jack Moss, District Administrator, Department of Children and Families, in response to Mrs. Wexler's inquiry, stated that a discussion was held regarding the use of the Broward Information Network (BIN) which may have some application for having access to information and opening the channels of communication. Mr. Moss stated that the confidentiality issues have been resolved by legal staff and an agreement has been developed.

Mr. Moss further stated that significant progress has been made and the available technology will be used in order to exchange information, such as having foster child information available at the school site where Home SafeNet can be accessed, a system of record for the Department of Children and Families.

Mr. Moss noted that this is the only district that suggested having school information available in the system so that better access is provided internally for case workers regarding school information and access is available to school personnel.

F-7. Agreement with Florida International University (FIU) to Provide Athletic Trainers (Approved)

Motion was made by Mr. Rubinstein, seconded by Ms. Gallagher and carried, to approve one year agreement with FIU for athletic trainer services. Mrs. Budnick and Ms. Carter were absent for the vote. (7-0 vote)

Since 1996 the North Broward Hospital District has contracted with The School Board of Broward County, Florida to provide nationally certified trainers at eighteen public high schools. The agreement with North Broward Hospital District only covers schools located in the North Broward service area and taxing district. High schools located in the South Area of the district have not been covered through the athletic trainer program. Approximately, four years ago Memorial Hospital District discontinued their sports medicine/trainers program. Memorial previously provided four trainers to service South Area schools (e.g. Hallandale, Hollywood Hills, McArthur, Miramar, Cooper City and South Broward) on a rotating basis.

There has been no athletic trainer program/services to the South Area high schools since Memorial's action to discontinue their program.

A significant gap in athletic trainer services has existed between high schools in the north and south areas of the county. Staff has aggressively sought public and private providers to service the trainer needs for South Area high schools.

Florida International University is initiating an advanced Athletic Training Sports/Medicine Graduate Assistantship program effective July 1, 2003. The program is an advanced Master's program for nationally certified trainers. Students are nationally recruited by FIU to enroll in their sports medicine clinical research program. The program is designed to advance the skills of nationally certified trainers through instruction and application in clinical environments. This is the only advanced athletic trainers program in South Florida. All students in the program will have fulfilled all the requirements for NATA certification.

Graduate assistants will be assigned to South Area high schools to serve as athletic trainers. The trainer's service will begin effective the first week of August 2003 covering full sports (including tackle football). High school principals will be accorded the opportunity to interview and select their trainer. The graduate assistants will provide sports medicine coverage at high school athletic events and provide sports medicine services directly to students. The graduate assistants will provide trainer services to the designated schools for the entire 2003-04 school system sports seasons.

The FIU Sports Medicine program will be directed by Michelle A. Cleary, Ph.D., ATC, Certified Athletic Trainer. Ms. Cleary is a nationally recognized speaker and researcher on Hydration and Heat Illness. As a research university, FIU will conduct clinical studies, workshops and symposiums on sports medicine related issues.

The School Board of Broward County shall pay to FIU University \$12,000 for each graduate assistant assigned to a South Area school. The high schools that will receive services are Hallandale, Miramar, Flanagan, Cooper City, Everglades, McArthur, Hollywood Hills and South Broward. The total cost of this agenda item for the 2003-04 school year is \$96,000.

The certified athletic trainer conducts clinical assessment and administers standard techniques of first aid to the ill/injured athlete, protecting the athlete from further injury.

The athletic trainers educate the student athlete and provide direct services to the athlete on hydration, conditioning, nutrition, performance, enhancement training and injury care. All athletic trainers are certified in CPR and First Aid. Before practices and games, the athletic trainers prepare athletes with pre-game taping, padding and bracing joints and limbs.

This agreement has been approved for form by the School Board Attorney's office.

The financial impact to The School Board of Broward County, Florida for the 2003-04 school year is \$96,000. The source of funding is the unappropriated general fund balance.

Ms. Gallagher commended FIU and district staff for their efforts in providing trainers in the South Area.

Mrs. Wexler inquired whether the district pays for the North Broward Hospital trainers.

Responding affirmatively, Mr. Huttenhoff stated that the compensation is comparable as far as the level of services.

Mrs. Wexler requested that staff provide the Board with information on what the district actually does for North Broward Hospital District, the next time the agenda item comes through.

- F-8. Continuation of Cooperative Agreement and Calendar with The Ralph J. Baudhuin Oral School of Nova Southeastern University for the 2003-2004 School Year for Prekindergarten Students with Autism  
(Approved)

Motion was made by Mr. Rubinstein, seconded by Ms. Gallagher and carried, to approve the continuation of the cooperative agreement and calendar between the School Board of Broward County and The Ralph J. Baudhuin Oral School of Nova Southeastern University.

The School Board has entered into an agreement with The Ralph J. Baudhuin Oral School of Nova Southeastern University since the 1988-1989 school year for the purpose of providing special education to eligible prekindergarten students with autism as defined by State Board of Education Rules. The School Board also continues to be responsible for transportation to this program as a required support service for exceptional education students.

The contract reflects a funding structure based on per student allocation.



This agreement is approved as to form by the School Board Attorney.

The instructional program costs are \$3,119,988. The funding sources are the State of Florida Education Finance Program (FEFP) (\$2,043,647), general revenue/budget (\$10,332) and IDEA grant funds (\$1,066,009).

The cost to the district transportation budget is \$332,991.

Mrs. Budnick requested that staff do an in-depth evaluation as to what is "our" turn point if we brought more of these children back into the district. Mrs. Budnick further requested that staff provide the Board with a cost benefit analysis of why they thought this was good.

F-9. Amend the Contract with the Broward County School Readiness Coalition for the 2002-03 School Readiness Program (Approved)

Motion was made by Mr. Rubinstein, seconded by Dr. Parks and carried, to approve the Amendment between the Broward County School Board and the Broward County School Readiness Coalition to include Performance Outcomes. Ms. Carter was absent for the vote. (8-0 vote)

For the second year, The Florida Partnership for School Readiness will continue to provide funds for school readiness programs to the Broward County School Readiness Coalition. Approval of this amendment will allow for the School Board to continue to receive funds through the Broward School Readiness Coalition to fund the following School Readiness programs: School Readiness, Florida First Start and Migrant Prekindergarten Program.

The current contract dated July 16, 2002 needs to be amended to include the status of the required Performance Outcomes.

This amendment is approved as to form by the School Board Attorney.

There is no financial impact.

Responding to Mrs. Wexler's inquiry, Dr. Smiley stated that the new Readiness agreement will be coming forward to the Board at the July 15, 2003 School Board meeting. Dr. Smiley further stated that the contract has been negotiated, and the number of students served by the district did not decrease. She said that constraints have been in place to monitor from the first day so that the number of students being served can be leveled out. Dr. Smiley noted there are measurable outcomes in the new contract that are more defined than the previous contract.

Dr. Smiley informed the Board that staff is working to align some academic standards for pre-K-2, K-2, and capacity will be built into the pre-K program to dovetail into the primary grade.

Mrs. Wexler requested that staff place this on a Retreat/workshop some time in the future so the Board can be briefed and updated, due to many

changes with the law. In addition, that staff discuss with the Board how this has impacted the students.

\*F-10. Amendment to Broward Teacher Corps Agreement with Broward Community College (Approved)

Approved the amendment to agreement with Broward Community College.

On October 25, 2002 The School Board approved several agreements with local higher education institutions to implement the Broward Teacher Corps. The Broward Teacher Corps (BTC) is a collaborative effort between The School Board of Broward County and its higher education partners. This initiative has established various programs designed to develop or recruit and retain qualified teachers. It directly supports the *No Child Left Behind* Legislation. Support for BTC comes from the district's Title I Grant.

In preparing to compensate the colleges and universities for their services, it was discovered that the original agreements need revision to ensure compliance with all Title I criteria. As a result, this amendment is being brought forward to assist the higher education providers in submitting appropriate documentation for services rendered.

There is no additional financial impact for this amendment.

F-11. 2003-2004 Grant Application Title II, Part A – Teacher and Principal Training and Recruiting Fund (Approved)

Motion was made by Ms. Carter, seconded by Mr. Rubinstein and carried, to approve the submission of the continuation grant application under Title II, Part A- Teacher and Principal Training and Recruiting Fund for 2003 – 2004.

The proposed 2003/04 Title II grant program was thoroughly reviewed by the Business/Instructional Council to determine that proposed activities would support district priorities and that funds are aligned to increase direct services and/or direct allocations to schools in 2003/04. These in-depth and rigorous examinations shaped the grant program plan and grant budget included in this proposal.

The grant will provide 169 classroom teachers (K-12) to reduce class size, support for the alternative certification program, paraprofessional training, and principal mentor programs, and provide for an improved training for approximately 6,000 public and private school teachers. The proposal requests \$12,643,218 in grant funds.

Goals and objectives for the 2003/04 Title II grant have been organized to meet NCLB and SBBC district priorities and comply with DOE regulations.

Data will be collected for all project initiatives. A formal evaluation over a three year period will be conducted for all program initiatives.

The financial impact is \$12,643,218. The source of funds is the U.S. Department of Education through the Florida Department of Education. There is no additional financial impact to the district.

No discussion was held on this item.

**\*F-12. License Agreement between The School Board of Broward County, Florida and Florida Atlantic University (Approved)**

Approved the agreement between The School Board of Broward County, Florida and Florida Atlantic University regarding use of Lockhart Stadium for collegiate football games.

The License Agreement grants to Florida Atlantic University (FAU) the right to play NCAA intercollegiate football games at Lockhart Stadium. The agreement is for a three-year term, commencing with the 2003 football season.

FAU shall pay The School Board of Broward County, Florida a stadium rental fee of \$12,500 per game for each game played at Lockhart Stadium during 2003, \$20,000 per game for each game played at Lockhart Stadium during 2004 and \$30,000 per game for each game played at Lockhart Stadium during 2005. FAU will play approximately 6-7 home games each year at Lockhart Stadium.

FAU retains all ticket, concession and parking revenue derived from each college game. All advertising revenue derived from permanent signage panels on the Lockhart Stadium scoreboard and Jumbotron will be divided equally between the school district and FAU. FAU will be responsible at its expense for game clean up of the stadium and parking lots.

This agreement has been approved to form by the School Board Attorney.

Florida Atlantic University will act on the agreement at their next Trustees meeting in June 2003.

This agenda item has a positive impact to the School Board's general fund.

**G. HUMAN RESOURCES**

**\*G-1. Personnel Recommendations for Instructional Appointments and Leaves for the 2002-2003 and 2003-2004 School Year (Approved)**

Approved personnel recommendations for appointments and leaves for instructional staff as indicated below. All recommendations are made

with the understanding that these individuals will comply with regulations/policies as set forth by the State Department of Education and The School Board of Broward County, Florida.

1. Teacher Approvals
2. Substitute Teacher Approvals
3. Interim Substitute Teachers
4. Part-time Teacher Approvals
5. Teacher Extension of Calendar
6. Instructional Leaves

\*G-2. Personnel Recommendations for Instructional Separation of Employment and Discipline for the 2002-2003 School Year (Approved)

Approved personnel recommendations for separation of employment and discipline for instructional staff as indicated below. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the State Department of Education and The School Board of Broward County, Florida.

1. Instructional Resignations/Retirements/Layoffs
2. Instructional Suspensions/Terminations

G-3. Personnel Recommendations for Noninstructional Appointments and Leaves for the 2002-2003 and 2003-2004 School Year  
(Approved as amended)

Motion was made by Mrs. Kraft, seconded by Mr. Rubinstein and carried, to approve personnel recommendations for appointments and reassignments for noninstructional employees as indicated below. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the State Department of Education and The School Board of Broward County, Florida. This item was amended as follows: Add additional pages 32-34 to Section #6; add additional pages 35-37 to Section 6a.; add additional pages 38-48 to Section 8.

1. Noninstructional Approval(s)
2. Noninstructional Reassignment Promotion(s)
3. Noninstructional Reassignment Demotion(s)
4. Noninstructional Substitutes/Temporaries
5. Noninstructional Leaves(s)
6. District Managerial/Professional/Technical
7. Reassignment of Current School-Based/District Managerial/Professional Technical
8. School-Based Managerial
9. Managerial Acting/Special/Task Assignment(s)
10. Managerial/Professional/Technical Leaves
11. Salary Adjustment

Referring to Recommended Amendment, page 2, number 7, Mrs. Kraft inquired about the process that will be implemented for the Assistant Principals, Location TBA.

Dr. Till stated that Assistant Principals are moved around without community involvement type positions, and the Area Superintendents review the whole package and determine filling vacancies, strength of teams, moving people around to give them experience. Dr. Till stated that the positions will be placed in Assistant Principal positions at schools that best meet their needs and the needs of the schools. Dr. Till further stated that the Assistant Principal placements will be made at the July 15, 2003 School Board meeting.

Mrs. Wexler announced and congratulated newly-appointed district employees.

G-4. Personnel Recommendations for Noninstructional Separation of Employment and Discipline(s) for the 2002 and 2003 and 2003-2004 School Year  
(Approved)

Motion was made by Mrs. Kraft, seconded by Ms. Gallagher and carried, to approve personnel recommendations for noninstructional separation of employment and discipline(s) for the 2002-2003 and 2003-2004 school/fiscal year, as indicated below. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations include the following items:

1. Noninstructional Resignation(s)/Retirement(s)
2. Noninstructional Termination(s)/Suspension(s)
3. Managerial and Professional/Technical Resignation(s)/Retirement(s)
4. Managerial and Professional/Technical Termination(s)/Suspension(s)

Mrs. Kraft extended gratitude and best wishes to long-term employees who will be retiring, for their service to the district.

**\*G-5. Supplemental Pay Positions – List #21 (Approved)**

Approved supplements for secondary department chairpersons high school; secondary department chairpersons and/or team leaders middle school; elementary grade level chairpersons and/or team leaders; athletic supplements; general supplements; and special supplements for 2002-2003 school/fiscal year for the individuals listed, as requested by the appropriate administrators.

**\*G-6. Continuation contract for Florida Atlantic University Liaison to The School Board of Broward County, Florida (Approved)**

Approved the agreement between Florida Atlantic University and The School Board of Broward County, Florida for a full-time administrative liaison for the 2003-2004 school year.

Each year Florida Atlantic University is the largest single source of new teachers to The School Board of Broward County, as well as serving as a major partner in many programs and projects, which enhance the academic readiness of students and provide inservice to teachers. FAU is an active member of the Broward County Educational Consortium. Florida Atlantic University has established an excellent relationship with other colleges and universities in the South Florida area, while making significant contributions to the Consortium's success.

In order to assure continuity of these programs and projects, FAU appointed an administrator to serve as a liaison to the district to facilitate communication between professors, teachers, and principals/directors; to coordinate designated activities; provide consistency and follow through with programs and projects; and to recommend appropriate allocation of resource to better serve the needs of the district.

The administrator has been instrumental in performing duties listed on Section 2.02 of the agreement.

The financial impact to the School District General Fund is \$18,071. The balance of the Liaison's salary will be provided by Florida Atlantic University. The source of funds is the general fund unappropriated fund balance.

- G-7. Continuation Contract with Florida Atlantic University to Support the Teaching and Leadership Center for the 2003-2004 School Year (Approved)

Motion was made by Mrs. Kraft, seconded by Dr. Parks and carried, to approve the contract between Florida Atlantic University and The School Board of Broward County, Florida for a full-time administrator for the 2003-2004 school year. Ms. Carter and Ms. Gallagher were absent for the vote. (7-0 vote)

Florida Atlantic University has established the Teaching and Leadership Center in collaboration with Broward Community College and The School Board of Broward County, Florida to produce quality teachers and school leaders to meet the needs of Broward County Schools. The Center's mission is to develop teacher preparation, professional growth, and leadership development programs in order to raise the quality of performance and level of pride in the profession.

In order to ensure continuity of programs and communication between the partners, Florida Atlantic University has agreed to a joint appointment within Broward County Schools and the Teaching and Learning Center. The joint appointment will work on initiatives and Center activities to support and enhance existing staff development programs.

The administrator has been instrumental in performing duties listed on Section 2.02 of the agreement.

Florida Atlantic University will fund a portion of the administrator's salary, in the amount of \$50,000. The financial impact to the School District is the remainder of the administrator's salary/fringe benefits. The source of funds is the district's Teacher Training State allocation.

Mrs. Budnick requested that staff ascertain from other institutions and our counterparts as School Board Members whether they are splitting the financial obligation, a 50-50 salary and fringe, and materials and costs, in order to maintain the relationships.

- \*G-8. Master Inservice Plan – Update for 2003-2004 (Approved)

Approved the proposed revisions to the Broward Master Inservice Plan, 2003-2004 which includes changes to existing Component Numbers and the addition of the Quality Review Process.

The content of this document is in keeping with State Board of Education Rule 6A-5.071 requirements for an annual review of the Master Inservice Plan, as approved by the Broward County School Board.

The Broward County Master Inservice Plan contains:

- An overview of the staff development standards to initiate activities for all employees
- Revised components to include activities, participant and impact evaluations
- The Quality Review Process is designed to ensure all staff activities meet the standards for staff development as documented in Broward County's revised Professional Pathways Policy adopted 11/13/01

There is no financial impact to the district.

\*G-9. Human Resource Management Development (HRMD) Plan  
(Approved)

Approved the revised Broward County Human Resource Management Development (HRMD) Plan for the selection, development, and appraisal of Broward County Administrators.

The Department of Education, through the Florida Council on Educational Management, authorizes Florida school district superintendents to recommend candidates for Florida School Principal Certification, Level II.

In order for a superintendent to make principal certification recommendations to the State, districts are required to develop a Human Resource Management Development (HRMD) Plan that follows State Guidelines. This is a revision to the plan that was last approved by the Board on 9/20/00.

Broward County's Administrative Procedures Department and Human Resource Development Department have developed a Human Resource Management Development Plan that meets the Florida Council on Educational management (FCEM) Guidelines for Selection, Development, and Appraisal of Administrators. The HRMD is aligned to the Board approved revised Professional Pathways Policy, under the facilitation of Dr. Robert D. Parks. The HRMD includes the Leadership Development Continuum that is structured around the Sterling Criteria for Organizational Excellence, the Interstate School Leaders Licensure Consortium (ISLLC) Standards, and the Broward Standard's for School Leaders.

Broward County's Plan consists of major components of the Administrative Selection Process, which identifies high performing



candidates for principal and assistant principal positions. The professional development leadership continuum begins with the Leadership Experiences and Administrative Development (LEAD) Program and continues with the Interim Assistant Principal Program, the Intern Principal Program, the Interim Principal Program, and a support program for first-year principals. The Administrator Performance and Planning Appraisal System (APPAS) defines how administrators are appraised through a mid-year and end-of-the-year process. The APPAS is aligned to the Sterling Quality Criteria.

There is no financial impact to the district.

\*G-10. Recommendation(s) for Instructional/Noninstructional Discipline for the 2002-2003 School Year (Approved)

Approved the recommendation(s) for discipline as listed on the attached list for Instructional/Noninstructional staff. All recommendation(s) are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

This disciplinary action recommendation is a result of an investigation by the Office of Professional Standards & Special Investigative Unit.

The individual(s) involved have been provided the opportunity to appear and participate, with representation, before the Professional Standards Committee and in a pre-disciplinary hearing prior to submission of this recommendation. We have followed the School Board processes for disciplinary action. The requested action(s) is listed on the attachment.

There is no financial impact to the School District.

H. ATTORNEY

I. OFFICE OF THE SUPERINTENDENT

\*I-1. Proposed Continuation of Agreements with Community Based Organizations for the Provision of Educational Services for At-Risk Youth, Grades 1-12 (Approved)

Approved continuation of agreements for the provision of educational services to students enrolled in programs operated by select community based organizations.

The proposed agreements provide for the delivery of educational services to youth participating in programs provided by community-based organizations. The programs serve delinquent, abused, neglected, substance dependent, run-away, pre-expulsion and expulsion abeyance students. Students participate voluntarily in the programs or are assigned either by the School Board or court action. All programs meet the

definition of Educational Services Dropout Prevention Programs as defined in Florida Statute 1003.53.

Each program has a Direct Service Agreement with the Broward County Public Schools. Direct Service Agreements provide education through District hired teacher/staff. The programs are assigned to the principal of a select center (Cypress Run, Pine Ridge and Lanier-James Education Center). The programs are located at: the Covenant House; Spectrum Programs, Inc. (Spectrum House); The Starting Place, Inc.; and the Young Men's Christian Association of Broward County, Florida, Inc. (Y.M.C.A.) (Y-Chance).

The agreements have been reviewed and approved as to form by the School Board Attorney.

Funding is allocated as per school budget guidelines for Disciplinary Centers through Florida Education Finance Program (FEFP).

I-2. Proposed Amendment to Agreement for Specialized Legal Services  
(Approved)

Motion was made by Ms. Gallagher, seconded by Mr. Rubinstein and carried, to approve the proposed amended agreement with Paul H. Brown, Esquire, of Wood, Maines and Brown, Chartered, to provide the Board with specialized legal services and representation before the Federal Communications Commission (FCC) with respect to the construction, operation, and matters relating to I.T.F.S. BECON broadcast services and UHF Channel 63. Dr. Parks was absent for the vote. (8-0 vote)

Mr. Brown has been retained to protect the interest of The School Board of Broward County, Florida, during the expansion of the BECON broadcast facility and to provide legal counsel and representation before the Federal Communications Commission (FCC), as well as consultation on various policy and general FCC matters. Services will be billed at the hourly rate of \$200 as specified in the Agreement, total not to exceed \$20,000 through June 30, 2003. These funds are in the BECON budget.

Remarking that the original item was approved by the Board less than a year ago for \$65,000, Mrs. Wexler stated it should be a standard operating procedure that if there is a continuation that the original item be included.

Dr. Phyliss Schiffer-Simon, Director, BECON, responded that the original contract was through June 30, 2003, and the services of the attorney Mr. Brown will be needed. Dr. Schiffer-Simon stated that a new contract is expect for the new fiscal year, and spending authority is requested to continue services for a two-week period.

Mrs. Wexler voiced concern that the contract is being done on a yearly basis.

\*I-3. Continuation of the Proposed Agreement with the Broward County Sheriff's Office for Delivery of Educational Services to Incarcerated Youth and Adults (Approved)

Approved continuation of proposed agreement with the Broward County Sheriff's Office for the Delivery of Educational Services to Incarcerated Youth and Adults.

This agreement provides educational services to youth and adults housed at the Broward County Main Jail and adults housed at the North Broward Detention Center, Stockade, Joseph V. Conte Facility, Women's Facility.

Adult General Education programs to be offered will include: Adult Basic Education (ABE), and General Education Development (GED) Preparation. The juvenile program will include intensive classes in Language Arts, Reading, and Mathematics as well as career/post-secondary exploration. The program is administered through Whiddon-Rogers Education Center.

The agreement has been reviewed and approved as to form by the School Board Attorney.

The youth program is funded through UFTE and the District Funds and the adult programs are funded through the performance-based, Workforce Development Fund.

I-4. School Resource Officer (SRO) Program Agreements – (2002/2003) (Approved)

Motion was made by Mrs. Budnick, seconded by Mrs. Andrews and carried, to approve the SRO Agreements with various municipalities for Police Officers/Deputies to serve as School Resource Officers in the attached specified schools for the 2002-2003 school year.

The Agreements provide for Police Officers/Deputies to serve as School Resource Officers in twenty four (24) elementary schools operated by the Board, and located in the various municipal police jurisdictions. The School Resource Officer Program is one of the most effective, proactive, safety and security programs in our schools.

This cooperative school based partnership, now in its seventeenth year, concentrates on preventative programs such as anti-drug and alcohol programs, conflict mediation and anti-violence, crime initiatives and Stranger Danger. In addition, these officers provide a positive presence and role model for students of all ages, as well as liaison between school and law enforcement.

These Agreements have been approved as to form by the School Board Attorney.

The financial impact of the SRO Program is \$228,000.00. The source of funds is the school and center budgets for the 2002-2003 school year. The remainder of the contracts will be submitted at a later date.

Mrs. Kraft inquired whether additional SRO agreements will be forthcoming.

Mr. Robert Dinkel, Special Investigative Unit, responded that all other agreements have been submitted with the exception of the City of Miramar which will be submitted on July 15, 2003. Mr. Dinkel stated that every middle school and high school have SROs, and out of the current 134 elementary schools, 97 have SROs. Mr. Dinkel further stated that the district funded every city who requested an SRO, but a few cities do not have the manpower to provide SROs.

\*I-5. Proposed Continuation of the Cooperative Agreement with the Department of Juvenile Justice and Addendums for Select Programs Providing Dropout Prevention Educational Services (Approved)

Approved the continuation of the Department of Juvenile Justice Cooperative Agreement and addendums for the provisions of educational services to students.

Educational services are provided to adjudicated delinquent youth in short term offender programs, residential treatment, intensive probation, halfway houses, detention centers, intervention/prevention programs and Associated Marine Institutes. The educational services follow an alternative calendar of 250 days which includes 10 planning days and 240 student contact days. All programs meet the definition of Educational Services Dropout Prevention Programs as defined in Florida Statutes 1003.53 and generate Supplemental Academic Instruction funding.

Individual programs have Direct and Purchased Service Agreements with Broward County Public Schools. Direct Service Agreements provide education through District hired teachers/staff. Purchased Service Agreements provide the education component through agency hired, state certified teachers. The program is assigned to a school-based administrator who manages the educational component. These programs allow students to continue their education while enrolled in court ordered programs.

The programs are provided by the following agencies: Direct Service Agreements at-Department of Juvenile Justice (Broward Intensive Halfway House and Juvenile Detention Center); Personal Enrichment Through Mental Health Services, Inc. (Life Environment for Adolescent Females, L.E.A.F.); Lighthouse Care Center of Florida; Psychotherapeutic Services, Inc. (South Florida Intensive Halfway House, South Pines Academy and Thompson Academy); Three Springs, Inc. (Elaine Gordon); and Purchase Service Agreements at – American Marine Institute (Florida

Ocean Sciences Institute-F.O.S.I.) and PACE Center, Inc. (PACE Center for Girls).

State monitoring and evaluation will be coordinated through the Florida State Department of Juvenile Justice and the State Department of Education. The aggregate census for these programs is 434. The population is made up of both males and females, primarily between the ages of 12 and 18. The evaluation will result in an annual Quality Assurance Review for each program site.

As per the School Board Attorney, subsections 2.12 (Information Sharing) and 2.32 (Sign-on Codes) have been revised to reflect current standards. The Cooperative Agreement and the six program agreements have been reviewed and approved as to form by the School Board Attorney.

These programs are funded through UFTE and District Funds.

- I-6. Proposed Continuation of the Agreement between The Sheriff of Broward County, Florida and The School Board of Broward County, Florida to Establish A Leadership Academy for Middle School Youth Who Are At Risk for Becoming Involved with The Criminal Justice System  
(Approved)

Motion was made by Mrs. Andrews, seconded by Mr. Rubinstein and carried, to approve the proposed continuation agreement between The Sheriff of Broward County, Florida and The School Board of Broward County, Florida to establish a Leadership Academy for middle school youth who are at risk for becoming involved with the criminal justice system.

In the Spring of 2001, the Sheriff's office proposed to the North Central Area Office a pilot program addressing the needs of at risk middle school youth through a leadership training model. District staff has worked collaboratively with the Sheriff's staff to develop the program to meet not only the behavioral needs but academic needs of youth who are at risk for becoming involved with the criminal justice system. Funding will come from FTE dollars as well as revenue from the Sheriff's Office. The targeted population will be 75 middle school students (25 6<sup>th</sup> graders, 25 7<sup>th</sup> graders, and 25 8<sup>th</sup> graders) who reside in the South Area.

The program is located at the Lanier-James Education Center, and will be administered by the South Area Office. The program will be staffed with three SBBC teachers and four BSO deputy/trainers. Program placement will be managed through the South Area Office with student referrals screened by a joint committee of SBBC and BSO program staff.

The program design will focus on reading, writing, mathematics, career exploration, and leadership skills. SBBC teachers will provide instruction in the academic areas with the deputy/trainers providing behavioral interventions and tutoring. The leadership component is a military strategy and is supported by a co-teaching model. Parents will have an

integral part in the program – conferences, parenting skills training and special events are scheduled throughout the year.

The agreement has been approved as to content and form by the School Board Attorney.

There is no additional fiscal impact, the program will be funded through UFTE.

Mrs. Wexler requested that staff correct the Agenda Request Form, under Summary Explanation and Background, Second Paragraph, second sentence to read: The program will be staffed with ~~three~~ four SBBC teachers and ~~four~~ six BSO deputy/trainers. Staff to provide the Board Members with more information on the numbers, how the number of teachers match the money.

I-7. Partnership Agreement with the Anti Defamation League of B'Nai Brith, Inc. (Approved)

Motion was made by Mrs. Budnick, seconded by Mr. Rubinstein and carried, to approve Partnership Agreement with the Anti Defamation League of B'Nai Brith, Inc.

The Anti-Defamation League (ADL), one of the nation's premier civil-rights/human rights agencies, has throughout its history shown an unwavering commitment to fighting all forms of bigotry and discrimination. It has worked vigorously to promote fair treatment of all citizens, especially through its World of Difference Institute, an educational program used by schools, universities, communities and law-enforcement agencies throughout the United States and abroad.

Through this partnership, ADL will provide a series of workshops that target various stakeholders in the school community, namely middle school students, teachers and staff, to provide insights, strategies, tools and skills that will enhance their ability to learn more about and benefit from the community's diversity.

This program was approved for funding in the 2002-2003 budget and ADL has performed the services as requested. This agreement will facilitate payment for those services.

Funds were approved and allocated to the 2002-2003 Diversity and Cultural Outreach budget for training purposes with ADL. The financial impact is \$16,666.

Mrs. Budnick requested that staff consider putting together a program about the uniqueness of all being one humanity and one civility. In addition, that staff consider having an umbrella model; show the Board the process.

Mrs. Wexler requested that staff research if certain programs such as the National Conference of Christians and Jews (NCCJ), Foster Grandparents, can be brought forward as a line item on budgets, rather than bringing them forward as agenda items.

I-8. New Grant Applications to the U.S. Department of Education's Smaller Learning Communities Grant Program (Approved)

Motion was made by Ms. Carter, seconded by Mrs. Budnick and carried, to approve two grant applications to the U.S. Department of Education's Smaller Learning Communities grant program. Dr. Parks was absent for the vote. (8-0 vote)

The U.S. Department of Education has made funds available to large high schools to support the planning of smaller learning communities. The Smaller Learning Communities grant program will support the development of small, safe, and successful learning environments in large high schools that ensure all students graduate with the knowledge and skills necessary to make successful transitions to college and careers, and adult life.

Eligible schools include high schools with enrollments of at least 1,000 students in grades 9 and above, and must include 11 and 12 grades. School selection was recommended by the Area Superintendents based the eligibility criteria and other indicators. The proposed schools include: Coconut Creek, Cypress Bay, Fort Lauderdale, Hollywood Hills, Northeast, Nova, South Broward, South Plantation, Stoneman Douglas and Taravella High School.

The applications propose a distinct process for creating a viable plan to implementation or expansion of smaller learning communities within the schools.

The one-year planning process ensures that the each school examines and determines a process for identifying (1) the best reform strategy and structural changes to create SLC, (2) assigning all students and methods to be used to place students, (3) a common core of rigorous academic coursework and a clear, sequenced program of study, (4) a plan for professional development and appropriate students assignment, (5) strategies for struggling students, (6) strategies for ensuring stakeholder engagement and support, (7) a plan to ensure autonomy of SLC, and (8) a plan for the development of goals, objectives and timeline for the implementation plan.

The two proposals request a total of \$500,000. The projects are consistent with district's goals and individual school improvement plans.

The positive financial impact is \$500,000. The source of funds is the U.S. Department of Education. There is no additional financial impact to the school district.

Mrs. Budnick requested that staff bring back to the Board in six to eight months, information on school-by-school; such as, this is what they are looking at, this is what they decided, via memorandum.

The following individual addressed this item:

Rhonda Ward

- \*I-9. Continuation of Partnership Agreement with Service Agency for Senior Citizens of Broward County, Inc. (RSVP) (Approved)

Approved the continuation agreement with Service Agency for Senior Citizens of Broward County, Inc. (RSVP)

The Service Agency for Senior Citizens of Broward County, Inc., through its RSVP (Retired and Senior Volunteer Program), recruits older adults to be volunteers in our schools. Through RSVP, volunteers are placed in schools in cooperation with and at the request of principals. Each volunteer is assigned to help those students who need and can benefit from additional academic support.

This Agreement provides for continuation of the program.

This agreement has been approved as to form by School Board Attorney.

There is no financial impact to the district for this program.

- \*I-10. Proposed Renewal Agreement for Specialized Engineering Services (Approved)

Approved the renewal of the contract with Mr. Scott Ritchie of the engineering firm, Cornerstone Wireless Communications.

Mr. Ritchie has provided specialized engineering services related to BECON's ITFS system and Channel 63 since 1998. Under this agreement Mr. Ritchie will continue to perform specialized service on all engineering related studies and analyses for required FCC filings and interference with other television stations. This will ensure that all FCC regulations are met in a timely manner. This agreement has been approved as to form by the School Board Attorney.

Services will be billed at the hourly rate up to \$500 per day and not to exceed \$30,000 through March 31, 2004. The source of funds is the existing BECON budget.

- I-11. 2003-2004 Title V Grant Application (Approved)



Motion was made by Mrs. Budnick, seconded by Ms. Carter and carried, to approve submission of a continuation application for 2003-2004 Title V Program. Dr. Parks was absent for the vote. (8-0 vote)

The proposed 2003-2004 Title V Program, funded by federal formula dollars, will be implemented in the 2003-2004 school year. The application requests \$1,808,753 for Innovative Education Program Strategies, which includes an estimated \$165,788 roll forward amount from this year.

Funding for Innovative Education Program Strategies will be used to support eight districtwide projects, including support for the 9<sup>th</sup> Grade Intensive Reading Program, Sterling Quality Review/Continuous Improvement Process; support for the Accelerated Literacy Learning Reading Program for first grade teachers; support for *Reaching Out: Distance Learning*; allocations to 41 private schools as required by Federal regulations; administrative costs including indirect costs; and, evaluation activities. The proposed 2003/04 Title V grant program was thoroughly reviewed by the Business/Instructional Council and Senior Management to determine that proposed activities would support priority initiatives of the District and that funds are aligned to increase direct services and/or direct allocations to schools in 2003/04.

These in-depth and rigorous examinations shaped the grant program plan and grant budget included in this proposal. Private schools responded to the Intent to Participate survey distributed to nonprofit and nondiscriminatory, nonpublic schools. The Title V Advisory Committee made final recommendations.

The financial impact is \$1,808,753. The source of funds is the federal government through the Florida Department of Education. There is no additional financial impact to the school district.

No discussion was held on this item.

\*I-12. Resident On Campus Security (ROCS) Program Lease Agreement  
(Approved)

Approved the Lease Agreements with the tenants in the ROCS Program at the specified schools for the 2003-2004 school year.

The lease agreements provide for tenants in the ROCS Program at the specified schools operated by the Board identified in the exhibits. Participants have been informed of program requirements. The program is an enhancement to school based safety and security initiatives.

These agreements have been approved as to form by the School Board Attorney.

There is no financial impact to the school district.

**J. FACILITIES AND CONSTRUCTION MANAGEMENT**

J-1. Final Acceptance and Release of Retainage – Plantation Elementary School – Design Build Replacement School – Project No. 3691-98-01  
(Withdrawn)

\*J-2. Reduction of Retainage – Broward Estates Elementary School – Design Build/Modular Classroom – Project No. 0501-21-01 (Approved)

Approved the recommendation to reduce the retainage now being held on Broward Estates Elementary School Project No. 0501-21-01 from Design Builder, Decon Environmental and Engineering, Inc., from 10% to 1%.

In accordance with School Board Policy 7005, the Facilities and Construction Management Department is recommending that the retainage be reduced from \$89,335 to \$8,933.

This project has reached substantial completion. One percent is being withheld at this time pending final accounting and closeout documents.

This project will be brought back to the Board for Final Acceptance and Release of Retainage.

There is no financial impact to the district.

\*J-3. Authorize Public Announcement Pertaining to School Board Policy No. 7011 – Pre-Qualification of Contractors (Approved)

Approved authorization of the Public Announcement pertaining to School Board Policy No. 7011.

The Facilities and Construction Management Division recommends the issuance of the Public Announcement pertaining to Board Policy No. 7011 for the following reasons:

1. The Public Announcement requests submissions of Pre-Qualification Applications in order to comply with School Board Policy No. 7011.
2. Proceeding with the Public Announcement will allow the District to develop a pool of pre-qualified contractors for the listed projects to improve and enhance the quality of facilities construction projects resulting with more efficient operations and economical outcomes.

3. The Public Announcement requires that contractors be pre-qualified for the listed projects in order for their bids to be opened for the listed projects when they are bid in the future.

There is no financial impact to the district.

- \*J-4. Reduction of Retainage – Walker Elementary School – 6 Classroom Modular Building – Project No. 0321-21-01 (Approved)

Approved the recommendation to reduce the retainage now being held on the Walker Elementary School, Project No. 0321-21-01 from the General Contractor, DECON Environmental & Engineering, Inc.

In accordance with School Board Policy 7005, the Facilities and Construction Management Department is recommending that the retainage be reduced from \$38,614 to \$7,723. The project has reached Final Completion.

The amount of \$7,723 is being withheld at this time pending final closeout of the project.

Subsequent to completion this project will be brought back to the Board for Final Acceptance and Release of Retainage.

There is no additional financial impact to the district.

- J-5. Final Acceptance of Project – Boyd Anderson High – Wellness Center – Project No. 1741-21-01 (Withdrawn)

- \*J-6. Final Acceptance and Release of Retainage – Coconut Palm Elementary School – “E-6” – New School – Project No. 3741-99-01 (Approved)

Approved Final Acceptance for Coconut Palm Elementary School – “E-6”, New School, Project No. 3741-99-01, including final payment and release of retainage.

The Design-BUILDER, The Morganti Group, Inc., has completed the project within the contract time limits.

There is no additional financial impact to the district.

- \*J-7. Renewal of Annual Lease Agreement with Alfred T. Griffin for Nova Community School (Approved)

Approved the renewal of the annual lease agreement with Alfred T. Griffin for use by Nova Community School.

Nova Community School will lease classroom space at the Orange Plaza Building for the continuation of the off-campus G.E.D. classes. The term of this lease is from July 1, 2003, through June 30, 2004.

The facility has been inspected and found to be accessible to adults with disabilities in accordance with applicable building ordinances and codes.

The School Board Attorney has approved this lease as to form.

The financial impact to the School District is \$8,280 plus utilities. The source of funds is the Nova Community School Budget.

\*J-8. Reduction of Retainage – Fairway Elementary School – 10 Classroom Modular Building – Project No. 1641-21-01 (Approved)

Approved the recommendation to reduce retainage now being held on the Fairway Elementary School, Project No. 1641-21-01 from the General Contractor, DECON Environmental & Engineering, Inc.

In accordance with School Board Policy 7005, the Facilities and Construction Management Department is recommending that the retainage be reduced from \$114,713 to \$57,356. Construction of the project is presently substantially complete.

The amount of \$57,356 is being withheld at this time pending final closeout of the project.

Subsequent to completion this project will be brought back to the Board for Final Acceptance and Release of Retainage.

There is no additional financial impact to the district.

\*J-9. Amendment to the Master Lease Agreement between The School Board of Broward County, Florida and the City of Oakland Park, Florida (Approved)

Approved the amendment to the Master Lease Agreement between The School Board of Broward County, Florida and the City of Oakland Park, Florida to allow shared use of recreational facilities at Northeast High School.

The City of Oakland Park entered into an agreement with the School Board on July 16, 2002, to lease the grounds at Northeast High School for recreational programs available to citizens of the area. The term of the lease is 40 years with a 90-day cancellation option by either party. The amendment to the original agreement is to address the use of the baseball field during the season by other users other than Northeast High School baseball team. Northeast High School officials met with the City of Oakland Park officials to reach an amiable solution, as reflected in the amendment.

The City of Oakland Park will execute this agreement after the School Board Approves.

The main baseball field will be restricted for use by the Northeast High School baseball team during the scheduled baseball season. Normally, other organizations will be able to use the field after May 15 each year.

The School Board Attorney has approved the Agreement as to form.

There is no financial impact to the district.

**\*J-10. Change Orders (Approved)**

Approved the following Change Orders:

<b><u>Coral Park Elementary</u></b>		Change Order 03	\$81,635
Unforeseen	\$81,635		
<b><u>Fort Lauderdale High</u></b>		Change Order 03	\$0
Owner Request	\$0		
Consultant Error	\$0		
Unforeseen	\$0		
<b><u>Indian Trace Elementary</u></b>		Change Order 02	
Unforeseen	\$113,853		
	\$113,853		
<b><u>McArthur High</u></b>		Change Order 05	\$1,877
Consultant Error	\$1,877		
<b><u>McNab Elementary</u></b>		Change Order 09	\$83,299
Consultant Error	\$33,122		
Unforeseen	\$50,177		
<b><u>North Andrews Gardens Elementary</u></b>		Change Order 03	\$45,198
Owner Request	\$1,004		
Consultant Error	\$12,676		
Unforeseen	\$31,518		
<b><u>Park Springs Elementary</u></b>		Change Order 01	
Unforeseen	\$205,000		
	\$205,000		
<b><u>Sandpiper Elementary</u></b>		Change Order 03	\$47,357
Unforeseen	\$47,357		
<b><u>Silver Ridge Elementary</u></b>		Change Order 03	\$81,187
Unforeseen	\$81,187		

**J-11. Professional Services Agreement – Cooper City High School –  
12 - Classroom Addition – Project No. 1931-23-01 (Approved)**

Motion was made by Ms. Carter, seconded by Mrs. Budnick and carried, to approve the reuse of the Professional Services Agreement for Margate

Middle School Project No. 0581-99-01 with Architecture Inc., for the 12 Classroom Addition Project, Cooper City High School, Project No. 1931-23-01, in the form of the Professional Service Agreement and authorize the Deputy Superintendent to reimburse the Project Consultant for costs pursuant to the Professional Services Agreement.  
Dr. Parks was absent for the vote. (8-0 vote)

Scope of Work: Re-use of the design from the Margate Middle project; existing driveways and parking areas are to be reconfigured to accommodate the new 12 - classroom addition.

According to School Board Policy 7003, Selection of Engineers and Architects and pursuant to the Consultants' Competitive Negotiation Act, the Superintendent's Negotiating Committee met with Architecture Inc. and negotiated a fixed fee based upon the reuse of the Margate Middle School design in accordance with Articles 5 and 7 of the Professional Services Agreement.

The Architectural/Professional Liability Insurance has been agreed upon pursuant to Article 9 of the Professional Services Agreement based upon the Project Contract Cost. The Management/Facility Audits and Risk Management departments have reviewed this agreement, and the School Board Attorney has approved it as to form.

The funds for this item are included in the Adopted District Facilities Work Program, Fiscal Years 2002-2003 to 2006-2007, page 31. The total fees included in this item are \$130,000. They include a Fixed Design Fee of \$ 110,000, and Supplemental/Reimbursable Services of \$20,000. If this item is approved, the necessary additional funding \$726,238, will be included in the Tentative District Educational Facilities Plan for approval on June 25, 2003.

No discussion was held on this item.

\*J-12. Lease Agreement between The City of Sunrise, Florida and The School Board of Broward County, Florida for Piper High School Football Stadium  
(Approved)

Approved the Lease Agreement between the City of Sunrise, Florida and The School Board of Broward County, Florida for Piper High School Football Stadium.

The School Board has leased the adjacent City of Sunrise property for Piper High's football field for the past twenty years. This Agreement will give the Board a forty year lease that will enable the district to expend capital funds for the improved stadium and concession stand.

The City of Sunrise is requesting the School Board to execute the agreement first.

The School Board Attorney has approved the Agreement as to form.

There is no financial impact to the district.

- \*J-13. Agreement between The City of Sunrise, Florida and The School Board of Broward County, Florida for Temporary Construction of a Sewer Line and Sidewalk and Reciprocal Use of Piper High School's Parking By The City and City Fields By Piper High School (Approved)

Approved the Agreement between the City of Sunrise, Florida and The School Board of Broward County, Florida for temporary construction of a sewer line and sidewalk and reciprocal use of Piper High School's parking by the City and City fields by Piper High School.

This is one of two agreements under consideration at this time between the City of Sunrise and the School Board. The second agreement provides the Board a long term exclusive lease of City property for Piper High's football field which will allow the Board to improve the stadium.

This Agreement contains the following: 1) the School Board grants permission to the City of Sunrise to construct a sewer line and sidewalk on the Piper High School parking area adjacent to the City owned fields - once both are constructed, the School Board and the City will share in their use and the School Board will own the sewer line; 2) the School Board will provide the City of Sunrise sixty (60) parking spaces at Piper High nearest to their adjacent fields for use during non school hours - in the event, Piper High no longer is located at this site, the City will have an option to purchase the parking area at market rate; 3) the City grants the School Board use of their multipurpose field during school hours, which will be coordinated with Piper High School officials and the City of Sunrise Parks and Recreation department.

The City of Sunrise is requesting the School Board to execute the agreement first.

The School Board Attorney has approved the Agreement as to form.

There is no financial impact to the district.

- \*J-14. Approve Award of Contract – Dillard High School – Furnish and Install Stage and Studio Lighting Fixtures and Accessories - Project No. 0371-99-02 (Approved)

Approved the award of a contract to furnish and install stage and studio lighting fixtures and accessories as awarded by the School District of Palm Beach County Bid No. 03C-15M. The amount of the contract shall be \$144,723.

Vendor: Miami Stage Craft, Inc.

Scope of Work: To provide and install stage and studio lighting fixtures and accessories in the main theater, recital hall, black box theater and CCTV studio.

Approval of the piggyback recommended in the Board Item is necessary to provide a cost savings of more than \$65,000 to the district and would allow this critical work to be done within the "summer window." Miami Stage Craft, Inc. is currently performing work as a sub-subcontractor for James A. Cummings, Inc. at Dillard High School, is very familiar with the Phased Replacement Project, and has provided timely construction service and met quality requirements of the district.

There is no financial impact to the district.

**K. COMPTROLLER/BUDGET**

**\*K-1. Revision to Capital Projects Funds Budget Amendments (Approved)**

Approved the Capital Projects Funds Amendments for Fiscal Year 2002-03. These amendments cover the months of March and April 2003.

These amendments are being submitted to reflect additional revenues and appropriations of the Capital Projects Funds in order to:

- 1) Recognize an increase in estimated revenue
- 2) Adjust appropriations
- 3) Reallocate budgeted funds
- 4) Allocate time and travel to projects

Recognize revenue received in the Capital Fund as of 03/31/03 and 04/30/03.

**\*K-2. Interim Financial Statements for the Period Ended April 30, 2003 (Approved)**

Approved the financial statements for the period ended April 30, 2003.

Financial Statements are required to be submitted to the School Board, pursuant to State Board Administrative Rule 6A-1.008.

There is no financial impact to the district.

**\*K-3. Revision to General Fund Amendment (Approved)**

Approved the General Fund Amendment I-8 for Fiscal Year 2002-2003.

This amendment is for the purpose of updating the Broward County School District Budget for changes in Revenues and Appropriations.

School and department budget totals reflect budget amendments through 4/30/03.



Recognize revenue received in the General Fund as of 4/30/03.

**\*K-4. Revision to Special Revenue (Other) Amendment (Approved)**

Approved the Special Revenue (Other) Amendment IV-8B for Fiscal Year 2002-2003.

This amendment is for the purpose of updating the Broward County School District Budget for changes in Revenues and Appropriations due to the recognition of new revenue or the adjustment of projected revenue.

Recognize revenue received in the Special Revenue funds as of 4/30/03.

**\*K-5. Bank Resolutions (Approved)**

Approved the following bank resolutions for school internal accounts:

<u>School</u>	<u>Bank</u>
Deerfield Park Elementary	Wachovia Bank, N.A.
Dillard Community	Wachovia Bank, N.A.
Oakland Park Elementary	Union Bank of Florida

There is no financial impact to the district.

**SPEAKERS**

Rhonda Ward  
Dan Reynolds  
Tom Jenkins  
Barney Schlesinger  
Dr. Benjamin Stephenson  
Steven Solomon  
Steve Pelser  
Jonathan Lester

Diane Ramirez  
Dale Holness  
Sandra Kane  
Audrey Stanley

Responding to the concerns of Speaker Mr. Pelser, Ms. Gallagher requested that staff investigate why the band parents at Piper High School were forced to return the donated vehicle and provide this information to the speaker.

Responding to the concerns of Speaker Audrey Stanley regarding the boundaries of Challenger and Village elementary schools, Mrs. Wexler requested the Superintendent to make sure he prepares for the Board a pro and con type of list, with bullet points. In addition, that staff prepare comments from the public regarding issues about money, portables, measuring, reassignments, choice seats, and the class size of Challenger versus Village.

**Adjournment** This meeting was adjourned at 8:30 p.m.

RT