

AGENDA REQUEST FORM
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date: 8/5/2003
Open Agenda: Yes No
Time Certain Request: Yes No
Agenda Item Number: C-6

TITLE
Proposed New Job Description and Minimum Qualifications for Distance Learning Outreach Specialist for The School Board of Broward County, Florida

REQUESTED ACTION:
Approve the attached proposed new job description and minimum qualifications for Distance Learning Outreach Specialist. Authorization is requested to advertise this position immediately following the first reading. This is the first reading.

SUMMARY EXPLANATION AND BACKGROUND:
See attached Executive Summary
The expansion of distance learning within the District has created the need for a Distance Learning Outreach Specialist to serve as a liaison between the Broward County School's distance learning initiative and local, state, national, and international communities. The main functions of the job are to develop and coordinate educationally enriching distance learning opportunities; research, prepare, and submit grant applications; and maintain the distance learning budget.

MAJOR SYSTEM GOALS:
Goal One: All students will achieve at their highest potential.
Goal Two: All schools will have equitable resources.
Goal Three: All operations of the school system will support and align with student achievement and needs.
Goal Four: All stakeholders work together to build a better school system.

FINANCIAL IMPACT:
There will be no additional cost to the school district. Funding for this position is already included in the funding for Distance Learning allocated to BECON. Annual salary and fringe benefits are approximately \$56,491.

EXHIBITS: (List)
1. Executive Summary of proposed new job description, and minimum qualifications to support the position of Distance Learning Outreach Specialist in the Department of Communications, Strategic Planning & Community Relations/BECON p. 1
2. Proposed New Job Description, Minimum Qualification, and Position Point Factor Listing pp. 2-6
3. 2003-2004 Administrative, Supervisory, Professional/Technical Interim Salary Schedule p. 7

BOARD ACTION: APPROVED
SOURCE OF ADDITIONAL INFORMATION:
Dan G. Cochran 765-6220
Roma Gay Adkins 765-7026
William Tegtman 760-7317
Phyllis Schiffer-Simon 370-8350

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

James F. Notter, Deputy Superintendent
Chief of Staff

Approved in Open Board Meeting on: AUG - 5 2003
By: Lois Weyler School Board Chair