

08050360101



Finance and Administrative Services Department
115 S. Andrews Avenue, Room 513 • Fort Lauderdale, FL 33301 • 954-357-7130 • FAX 954-357-7134
e-mail: finance@broward.org

2003 JUN 12 11:08 AM

June 12, 2003

I. Benjamin Leong, Comptroller
School Board of Broward County
600 Southeast Third Avenue, 8th Floor
Fort Lauderdale, FL 33301-3125

Reference: Broward County Value Adjustment Board - Billing Costs 2002 Tax Cycle

Dear Mr. Leong:

Attached you will find a cost summary for expenses incurred by the Value Adjustment Board. The summary contains the following:

First half of the 2002 Tax Cycle (April 1, 2002 through September 30, 2002)
Net VAB Expenses: **\$6,446.58**, School Board's total share (40%): **\$2,578.63**.

Second half of the 2002 Tax Cycle (October 1, 2002 through March 31, 2003)
Net VAB Expenses: **\$322,600.50**, School Board's total share (40%): **\$129,040.20**.

The School Board's total share (40%) of the costs incurred by the Value Adjustment Board as of March 31, 2003 is **\$131,618.83**.

If you have any questions, please do not hesitate to call me at (954) 357-7130.

Sincerely,

A handwritten signature in black ink, appearing to read "Phillip C. Allen".

Phillip C. Allen, CFO and Director
Finance and Administrative Services Department

PCA/lp
Attachments

cc: Sue Baldwin, Director, County Records Division
Ann M. Richards, Assistant Director, County Records Division
Alexander Gulde, Budget & Management Analyst, Office of Budget Services
Tom Eilerman, Manager, Financial Reporting, Accounting Division
✓ Carol Watters, Office Manager, School Board of Broward County

**VAB SEMI-ANNUAL COSTS FOR 2002 TAX YEAR (FIRST BILLING)
APRIL 1, 2002 THROUGH SEPTEMBER 30, 2002**

PERSONAL SERVICES

Special Hearing Masters by Direct Voucher	46,696.75
VAB Staff (includes benefits)	140,809.52
Secretarial Staff	1,279.88
Assistant Director 240 hours @ 35.24	8,457.60
Computer & Tech Support :	
Systems Network Analyst II - 60 hours @ \$19.38	1,162.80
Computer Systems Technician - 26 hours @ \$14.85	386.10
Information Systems Analyst - 4 hours @ \$33.00	132.00
County Attorney - 214.80 hours @ \$100.00	21,480.00
Benefits associated with staff other than VAB full-time	12,501.38

TOTAL PERSONAL SERVICES **\$232,906.03**

OPERATING EXPENSES

Postage	1,436.70
Printing	926.10
Office Supplies & Equipment & Equipment Maintenance	5,642.25
Telephone	779.10
Advertising	2,449.58
Education & Training	721.63
Miscellaneous	710.19

TOTAL OPERATING EXPENSES **\$12,665.55**

CAPITAL EXPENSES: Copier, Computers, Printers, Software **\$21,650.00**

GROSS VAB EXPENSES **\$267,221.58**

REVENUE FROM FILING FEES **\$260,775.00**

NET VAB EXPENSES **\$6,446.58**

SCHOOL BOARD SHARE (40%) **\$2,578.63**

PLEASE MAKE CHECK PAYABLE TO:

Broward County Board of County Commissioners
RE: Value Adjustment Board

Mail To:

**Broward County Accounting Division
Attn: Jim Steinmuller
P.O. Box 14740
Fort Lauderdale, FL 33302**

**VAB SEMI-ANNUAL COSTS FOR 2002 TAX YEAR (SECOND BILLING)
OCTOBER 1, 2002 THROUGH MARCH 31, 2003**

PERSONAL SERVICES

Special Hearing Masters by Direct Voucher	102,547.50	
VAB Staff (includes benefits)	197,080.03	
Secretarial Staff	3,134.61	
Assistant Director 400 hours @ \$35.24	14,096.00	
Computer & Tech Support :		
Systems Network Analyst III - 10 hours @ \$24.30	243.00	
Systems Network Analyst II - 60 hours @ \$19.38	1,162.80	
Computer Systems Technician - 52 hours @ \$14.85	772.20	
Information Systems Analyst - 4 hours @ \$33.00	132.00	
County Attorney - 206.10 hours @ \$101.00	20,816.10	
Benefits associated with staff other than VAB full-time	\$15,335.55	
TOTAL PERSONAL SERVICES		\$355,319.79

OPERATING EXPENSES

Postage	5,096.40	
Printing	480.59	
Office Supplies & Equipment & Equipment Maintenance	7,065.74	
Telephone	1,611.10	
Advertising	0.00	
Education & Training	2,306.88	
Miscellaneous	0.00	
TOTAL OPERATING EXPENSES		\$16,560.71

CAPITAL EXPENSES: Copier, Computers, Printers, Software \$0.00

GROSS VAB EXPENSES \$371,880.50

REVENUE FROM FILING FEES \$49,280.00

NET VAB EXPENSES \$322,600.50

SCHOOL BOARD SHARE (40%) \$129,040.20

PLEASE MAKE CHECK PAYABLE TO:

Broward County Board of County Commissioners
RE: Value Adjustment Board

Mail To:

**Broward County Accounting Division
Attn: Jim Steinmuller
P.O. Box 14740
Fort Lauderdale, FL 33302**

AGENDA REQUEST
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date 8/20/02	Open Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	Time Certain Request <input type="checkbox"/> Yes <input type="checkbox"/> No	Agenda Item Number B-1
--------------------------------	--	---	----------------------------------

TITLE:	Value Adjustment Board (VAB) Direct Costs 2001 Tax Year (Second Billing).		
REQUESTED ACTION:	It is recommended that the School Board of Broward County, Florida, grant approval for payment of the 40% School Board Share of VAB Direct Costs for the 2001 Tax year.		
SUMMARY EXPLANATION AND BACKGROUND:	The County Commission uses a Hearing Officer to adjudicate taxpayer petitions concerning property appraisal values and exemptions. The School Board participates in these hearings. The School Board's share in the cost of the proceedings is 40% of the net expenses. The County Commissioners have forwarded an invoice for \$82,376.44, which represents the School Board's share for the second half of the 2001 tax year.		
MAJOR SYSTEM GOALS:	<input checked="" type="checkbox"/> •Goal One: All students will achieve at their highest potential. <input checked="" type="checkbox"/> •Goal Two: All schools will have equitable resources. <input checked="" type="checkbox"/> •Goal Three: All operations of the school system will support and align with student achievement and needs. <input checked="" type="checkbox"/> •Goal Four: All stakeholders work together to build a better school system.		
FINANCIAL IMPACT:	The financial impact to the school district is \$82,376.44. The source of the funds is the Board Members' department budget.		
EXHIBITS: (List)	<ul style="list-style-type: none"> • Letter from Value Adjustment Board, Matthew Lalla, Director, dated July 18, 2002 • Statement of VAB Semiannual Costs for 2001 Tax Year - Second Billing • School Board Agenda Item B-1, February 5, 2002 Agenda - Value Adjustment Board (VAB) Direct Costs 2001 Tax Cycle 		
BOARD ACTION:	<div style="text-align: center; font-size: 1.2em; font-weight: bold; margin-bottom: 10px;">APPROVED</div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> SOURCE OF ADDITIONAL INFORMATION: Dr. Robert D. Parks, Chairperson Carol Watters </div> <div style="width: 45%; text-align: right;"> 712-2152 </div> </div>		
(For Official School Board Records' Office Only)	<table style="width:100%; border: none;"> <tr> <td style="border: none; width: 50%;">Name</td> <td style="border: none; width: 50%;">Phone</td> </tr> </table>	Name	Phone
Name	Phone		

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
SCHOOL BOARD MEMBERS' OFFICE

Approved in Open Board Meeting on: **AUG 20 2002**
 By: *Robert D. Parks* School Board Chairperson

Requisition
9501000156



Finance and Administrative Services Department
115 S. Andrews Avenue, Room 513 • Fort Lauderdale, FL 33301 • 954-357-7130 • FAX 954-357-7134
e-mail: finance@broward.org

100122 11:10:30

July 18, 2002

I. Benjamin Leong
Comptroller
School Board of Broward County
600 Southeast Third Avenue, 8th Floor
Fort Lauderdale, FL 33301-3125

Reference: Broward County Value Adjustment Board - Semi-Annual Billing Costs

Dear Mr. Leong:

Attached you will find a cost summary for expenses incurred by the Value Adjustment Board. The summary contains the following:

Second half of the 2001 Tax Cycle (October 1, 2001 through March 31, 2002)
Net VAB Expenses: **\$205,941.09**

The School Board's total share (40%) of the costs incurred by the Value Adjustment Board as of March 31, 2002 is **\$82,376.44**.

If you have any questions, please do not hesitate to call me at (954) 357-7130.

Sincerely,

Matt Lalla, Director
Finance and Administrative Services Department

APPROVED FOR PAYMENT
CHIEF FINANCIAL OFFICER

ML/lap
Attachments

cc: Sue Baldwin, Director, County Records Division
Ann M. Richards, Assistant Director, County Records Division
Sarah Schwarz, Budget & Management Analyst, Office of Budget Services
Tom Eilerman, Manager, Financial Reporting, Accounting Division
Carol Watters, Office Manager, School Board of Broward County

VAB SEMI-ANNUAL COSTS FOR 2001 TAX YEAR (SECOND BILLING)
OCTOBER 1, 2001 THROUGH MARCH 31, 2002

PERSONAL SERVICES

Special Hearing Masters by Direct Voucher	72,078.13	
VAB Staff (includes benefits)	146,365.32	
Secretarial Staff 36 @ \$12.86 & 15 @ 16.51	710.61	
Assistant Director 225 hours @ 31.28	7,037.84	
Computer & Tech Support :		
Systems Network Analyst I - 70 hours @ \$15.51	1,085.70	
Computer Systems Technician - 10 hours @ \$20.00	200.00	
Computer Systems Technician - 20 hours @ \$13.09	261.80	
County Attorney - 163.40 hours @ \$100.00	16,340.00	
Benefits associated with staff other than VAB full-time	9,741.66	
TOTAL PERSONAL SERVICES		\$253,821.06

OPERATING EXPENSES

Postage	3,389.04	
Printing	1,352.19	
Office Supplies & Equipment & Equipment Maintenance	8,901.10	
Telephone	1,901.70	
Advertising	0.00	
Education & Training	16.00	
Miscellaneous	0.00	
TOTAL OPERATING EXPENSES		\$15,560.03

CAPITAL EXPENSES: Copier, Computers, Printers, Software \$0.00

GROSS VAB EXPENSES \$269,381.09

REVENUE FROM FILING FEES \$63,440.00

NET VAB EXPENSES \$205,941.09

SCHOOL BOARD SHARE (40%) \$82,376.44

PLEASE MAKE CHECK PAYABLE TO:

Broward County Board of County Commissioners
RE: Value Adjustment Board

Mail To:

Broward County Accounting Division
Jim Steinmuller
P.O. Box 14740
Fort Lauderdale, FL 33302