

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT

ROBERT W. RUNCIE
SUPERINTENDENT OF SCHOOLS

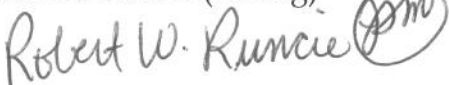
Telephone: (754) 321-2600

Facsimile: (754) 321-2701

May 5, 2014

TO: School Board Members

FROM: Amanda Bailey 
Chief Human Resources Officer (Acting)

VIA: Robert W. Runcie 
Superintendent of Schools

SUBJECT: **Revision to CC-8, New Job Descriptions for the Instructional Specialist, Science; Instructional Specialist, Mathematics; and Instructional Specialist, Literacy Positions, for the 5/6/14 Regular School Board Meeting**

Attached is a revision for CC-8, New Job Descriptions for the Instructional Specialist, Science; Instructional Specialist, Mathematics; and Instructional Specialist, Literacy Positions, for the May 6, 2014 Regular School Board Meeting. Please replace the Agenda Request Form and the Executive Summary with the revised attached documents.

RWR/AB/IV/GA:ln
Attachments

c: Senior Leadership Team

AGENDA REQUEST FORM
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

revised

Meeting Date 5/6/2014	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; padding: 5px;"> Open Agenda ☒ Yes ☐ No </td> <td style="width: 50%; text-align: center; padding: 5px;"> Special Order Request ☐ Yes ☒ No </td> </tr> </table>	Open Agenda ☒ Yes ☐ No	Special Order Request ☐ Yes ☒ No	Agenda Item Number CC-8		
Open Agenda ☒ Yes ☐ No	Special Order Request ☐ Yes ☒ No					
TITLE: New Job Descriptions for the Instructional Specialist, Science; Instructional Specialist, Mathematics; and Instructional Specialist, Literacy Positions						
REQUESTED ACTION: <u>Approve</u> Adopt the new job descriptions and minimum qualifications for the Instructional Specialist, Science; Instructional Specialist, Mathematics; and Instructional Specialist, Literacy positions. <u>Approval</u> is requested to advertise for these positions after the first reading. This is the first reading.						
SUMMARY EXPLANATION AND BACKGROUND: The job descriptions for the Instructional Specialist, Science; Instructional Specialist, Mathematics; and Instructional Specialist, Literacy have been created to support school academic coaches and teachers in the implementation of the Florida Standards and the instructional practice framework. The creation of the job descriptions supports a career continuum design outlined in the District's federal Teacher Incentive Fund (TIF) grant. The job description was advertised on Saturday, April 26, 2014. The Mathematics, Science, and Literacy Instructional Specialists will report to the Office of Academics and collaborate and closely align to the work of the Office of Talent Development. The positions are fully funded by the Teacher Incentive Fund (TIF) grant. The positions are vacant and will follow the standard advertising and selection process. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14 th floor of the K. C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: http://eagenda3.broward.k12.fl.us/cgi-bin/WebObjects/eAgenda						
SCHOOL BOARD GOALS: ☒ • Goal 1: High Quality Instruction ☒ • Goal 2: Continuous Improvement ☒ • Goal 3: Effective Communication						
FINANCIAL IMPACT: There is no financial impact to the District.						
EXHIBITS: (List) <table style="width: 100%;"> <tr> <td style="width: 80%;">1. Executive Summary</td> <td style="width: 20%; text-align: right;">p. 1</td> </tr> <tr> <td>2. New Job Descriptions</td> <td style="text-align: right;">p. 2-13</td> </tr> </table>			1. Executive Summary	p. 1	2. New Job Descriptions	p. 2-13
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SOURCE OF ADDITIONAL INFORMATION: Elisa Calabrese 754-321-5044 Amanda Bailey 754-321-1840		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">(For Official School Board Records' Office Only)</td> <td style="width: 50%;">Name</td> </tr> <tr> <td></td> <td>Phone</td> </tr> </table>	(For Official School Board Records' Office Only)	Name		Phone
(For Official School Board Records' Office Only)	Name					
	Phone					

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Amanda Bailey Acting Chief, Human Resources Officer



Approved in Open Board Meeting on: _____

By: _____

Form #4189

Revised 12/12

RWR/AB/IR/GA/In

School Board Chair

School Board Agenda Item CC-8
May 6, 2014

Executive Summary

New Job Descriptions for the
Instructional Specialist, Science; Instructional Specialist, Mathematics; and
Instructional Specialist, Literacy Positions

Background: This item is being recommended for School Board approval to meet requirements for new job descriptions.

Position Title: **Instructional Specialist, Science**
Instructional Specialist, Mathematics
Instructional Specialist, Literacy

Division/Department: **Chief Talent Development Officer**

Salary Schedule: **2013-2014 Teacher Salary Schedule**

Recommended Policy Status: Non- Chart Job Description – **First** Reading

Rationale: The job descriptions for the Instructional Specialist, Science; Instructional Specialist, Mathematics; and Instructional Specialist, Literacy have been created to support school academic coaches and teachers in the implementation of the Florida Standards and the instructional practice framework. The creation of the job descriptions supports a career continuum design outlined in the District's federal Teacher Incentive Fund (TIF) grant. Contemporary research validates that effective coaching leads to more collaboration, reflection on practice and improved application of professional learning leading to increased student growth. To that end, the TIF grant is supporting the development of a career continuum that includes the addition of Instructional Specialist positions to support schools by providing professional learning, modeling and coaching.

The purpose of the Specialist, Science; Instructional Specialist, Mathematics; and Instructional Specialist, Literacy is to provide targeted support that is based on identified needs of school-based coaches and teachers. These differentiated supports will foster the growth and development of teachers for optimal implementation of the Florida Standards, assessments and effective instructional strategies, including but not limited to the integration of technology with a personalized learning environment. In addition, the Instructional Specialists will design and deliver individualized professional learning to support coaches and teachers that develop skills in critical areas such as establishing a positive school and classroom culture, delivering a content rich and rigorous curriculum, analysis of student work, differentiating instruction and supporting English Language learners and students with special needs.

Prior to the recommendation to the School Board for approval, the Broward Teachers Union was notified of the new or revised job descriptions.

The positions are vacant and will follow the standard advertising and selection process.

Cost: There is no financial impact to the District.