## AGENDA REQUEST FORM THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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4/15/14	Open Agenda X YesNo	Special Order RequestYes _X_No	CC-4
TITLE:			
Revised Job Description for the Specialist, Florida Inventory of School Houses (FISH) Position			
REQUESTED ACTION:			
Adopt the revised job description for the Specialist, Florida Inventory of School Houses (FISH)			
position. This is the <b>final</b> reading.			
SUMMARY EXPLANATION AND BACKGROUND:			
The job description is being revised to update the qualifications and performance responsibilities of the position. The objective of the revision is to ensure the job description accurately reflects the required minimum and preferred qualifications, and performance responsibilities necessary to perform the job in the assigned area.			
Revision of the job description does not impact the pay grade of the position. The position is vacant and will follow the standard advertising and selection process. See attached Executive Summary.			
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Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K. C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: http://eagenda3.broward.k12.fl.us/cgi-bin/WebObjects/eAgenda.

SCHOOL BOARD GOALS: High Quality Instruction • Goal 1: X • Goal 2: Continuous Improvement X • Goal 3: **Effective Communication** FINANCIAL IMPACT: There is no financial impact to the District. **EXHIBITS: (List)** p. 1 **Executive Summary** 1. p. 2-7 Revised Job Description, Minimum Qualifications & Position Point Factor SOURCE OF ADDITIONAL INFORMATION: 754-321-2100 Leslie Brown 754-321-2140 Dorothy W. Davis ADOPTED Phone (For Official School Board Records' Office Only) Name

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Dorothy W. Davis, Acting Director

Employee & Labor Relations

Approved in Open Board Meeting on:

Meeting Date

APR 1 5 2014

By:

Form #4189 Revised 12/12 RWR/DWD/GA:ln Alux S

School Board Chair

Agenda Item Number