



**RULE  
DEVELOPMENT  
WORKSHOP:  
POLICY 1.7  
FEBRUARY 25, 2014**

# WORKSHOP #1

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- Presented considerations for policy revision at June 26, 2013 School Board Workshop
  - Reviewed current list of committees with Board appointees
  - Discussed their purpose and membership
  - Outlined various considerations for policy revision including: appointee term limits, training, content of published materials, and role of District staff
- Outcome of 1<sup>st</sup> Board Workshop: (1) staff was directed to work with the chairs of the committees on revisions to Policy 1.7, (2) staff was requested to amend the current membership of the Gifted Advisory Committee to include Board Member appointments



# ADVISORY CHAIR WORKGROUP

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- Invited the chairs of the current advisory committees to participate in a workgroup to propose recommendations to Policy 1.7
- Workgroup met twice: (1) August 26, 2013 – to discuss considerations, and (2) November 20, 2013 – to review proposed revision language
- Committee chairs participating included:
  - District Advisory Committee
  - Diversity Committee
  - ESE Committee
  - Parent Community Involvement Task Force
  - Facilities Task Force



# RECOMMENDATIONS OF WORKGROUP

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- Process for establishing new Board-Established Committees should be expeditious
- Membership issues should be addressed in establishing policies, not Policy 1.7
- Board Members should be precluded from removing appointees for voicing their personal opinions
- There should not be term limits for appointees
- Appointees should not be limited to being appointed to a single committee
- Appointment process should be aligned to school year
- After serving as a committee chair for two years, appointment should not serve as chair or vice-chair for at least four years



# RECOMMENDATIONS OF WORKGROUP

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- Training for all committees should be required and standardized
- A majority of the participating chairs were in favor of expanding the residence for appointments to entire District (not limited to Board Member district)



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# COMMENTS FROM PUBLIC RULE FORUM

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- *Many of the committees have an outdated membership structure, and Policy 1.7 should establish a percentage threshold for having a quorum.*
- *All committees should be required to maintain minutes of their meetings and post them to the District's website for public viewing.*
- *There should be two distinct policies: one to address committees and a separate policy to address appointments to said committees.*
- *This policy revision represents a step forward.*
- *Appointees should only be permitted to serve on one committee.*
- *Rule associated with missing 3 consecutive meetings is too lax.*





# HIGHLIGHTS OF REVISIONS

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- Includes a preamble to policy outlining the intended purpose of School Board-Established Committees (Committees)
- Establishes process to create and dissolve Committees
- Aligns the election of Committee leadership and sets term limits for chair and vice-chair of Committees
- Aligns appointment process and appointment term to school year
- Simplifies current process for appointments
- Does not establish term limits for appointment or limit appointment to one Committee
- Expands appointment residence to entire District



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# HIGHLIGHTS OF REVISIONS

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- Establishes Committee members are public officers and requires the execution of a Conflict of Interest form
- Requires all Committee members participate in annual training prior to gaining voting privileges
- Outlines Committee chairs will meet with Superintendent to collaborate on annual goals and objectives
- Mandates all Committees have a finite and set membership for the year
- Stipulates any documentation, electronic and social media includes disclaimer that the opinions of the Committee are not binding and do not necessarily reflect the opinions of the School Board or individual Board Members





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