

**PREMIUM SERVICES AGREEMENT**

**THIS AGREEMENT** (“Agreement”) is made and entered into as of this 1<sup>st</sup> day of April, 2014, by and between

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

(Hereinafter referred to as “SBBC”),

A body corporate and political subdivision of the State of Florida,

Whose principal place of business is

600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

**The City of Pembroke Pines  
(City of Pembroke Pines Central - 5051)**

A municipal corporation (hereinafter referred to as “School”) organized under the laws of Florida,

And having its principal place of business located at

10100 Pines Boulevard  
Pembroke Pines, Florida 33026

With each SBBC and School a “Party” and together the “Parties”.

**WHEREAS**, SBBC has the authority pursuant to Section 1002.33(20)(b), Florida Statutes, to make goods and/or services available to the school through a negotiated contract separate from the charter; and

**WHEREAS**, such SBBC’s available services consist of Before and After School Child Care, Student Support Services, Health Services, Assessments, and Other Services; and

**WHEREAS**, the School agrees to procure goods and/or services from SBBC; and

**WHEREAS**, the School is a not-for-profit organization; and

**WHEREAS**, School desires Student Support Services such as school social workers, speech language pathologists, and school psychologists as described in **Exhibit “B,”** as provided herein; and

**WHEREAS**, SBBC has identified itself as able to fulfill such services for School; and

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

## ARTICLE 1 - RECITALS

**1.01 Recitals.** The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

## ARTICLE 2 – SPECIAL CONDITIONS

**2.01 Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence on **April 1, 2014 and conclude on June 30, 2014**. SBBC shall not be obligated to provide any service to the school prior to the effective date of this Agreement.

**2.02 Definitions.** The following terms and definitions will apply to this agreement:

(a) **“Service Period”** refers to a twenty (20) school-day period that the School will provide Before and Aftercare School Child Care services, including half days and excluding Teacher Planning Days;

(b) **“Payment Period Due Dates”** refers to the last date to make a payment before a service period begins and includes twenty (20) childcare days;

(c) **“PDMS”** refers to Program Data Management System, which is a File Maker Pro database created and maintained by SBBC staff;

(d) **“BASCC”** refers to the Before and After School Child Care program;

(e) **“Before Care”** refers to childcare provided to students before school hours;

(f) **“After Care”** refers to childcare provided to the school’s students after school hours.

(g) **“BSC”** refers to the SBBC Business Support Center;

(h) **“SBO”** refers to School Board Operated programs;

(i) **“SSSP”** refers to Student Support Services Personnel including, but not limited to, School Psychologists, Speech and Language Pathologists and School Social Workers;

(j) **“ACH”** refers to Automatic Clearinghouse payment process;

(k) **“Assessments”** refer to those assessments that are District offered, but not State-mandated;

(l) **“Health Services”** refer to training and screening procedures that are statutorily required at certain grade levels (vision, BMI, scoliosis, etc.);

(m) **“BMI”** refers to Body Mass Index, which is a measure of physical development;

(n) **“AAPOS”** refers to American Association for Pediatric Ophthalmology and Strabismus; and

(m) **“AED”** refers to Automated External Defibrillator;

- (o) “CPR” refers to Cardiopulmonary Resuscitation;
- (p) “FTE” refers to Full Time Equivalent; and
- (q) “Speech language impairment” means a communication disorder, such as stuttering, impaired articulation, a language impairment, or a voice impairment, that adversely affects a child’s educational performance.

**2.03 Contract Deliverables:** SBBC will provide the Premium Services described in the exhibits checked below and incorporated herein by reference:

- Before and After School Child Care (Exhibit A)
- Student Support Services (Exhibit B)
- Health Services (Exhibit C)
- Assessments (Exhibit D)
- Other Services (Exhibit E)

**2.04 Inspection of School Records by SBBC.** The School shall establish and maintain books, records, and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by SBBC under this Agreement. All School records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation and/or reproduction, during normal working hours, by SBBC’s agent or its authorized representative to permit SBBC to evaluate, analyze, and verify the satisfactory performance of the terms and conditions of this Agreement and to evaluate, analyze and verify any and all invoices, billings, payments and/or claims submitted by the School or any of the School’s payees pursuant to this Agreement. The School’s records subject to examination shall include, without limitation, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this Agreement. The School’s records subject to this section shall include any and all documents pertinent to the evaluation, analysis, verification and reconciliation of any and all expenditures under this Agreement without regard to funding sources.

**2.04.01 The School’s Records Defined.** For the purposes of this Agreement, the term “The School’s Records” shall include, without limitation, accounting records, payroll time sheets, cancelled payroll checks, W-2 forms, written policies and procedures, computer records, disks and software, videos, photographs, executed subcontracts, subcontract files (including proposals of successful and unsuccessful bidders), original estimates, estimating worksheets, correspondence, change order files (including sufficient supporting documentation and documentation covering negotiated settlements), and any other supporting documents that would substantiate, reconcile or refute any charges and/or expenditures related to this Agreement.

**2.05 Notice.** When any of the Parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this

paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC:                   The School Board of Broward County, Florida  
Innovative Programs Design/Support Department  
600 Southeast Third Avenue, 4<sup>th</sup> Floor  
Fort Lauderdale, Florida 33301

To the School:            Kenneth Bass, Principal  
City of Pembroke Pines Central (5051)  
12350 Sheridan Street  
Pembroke Pines, Florida 33026

To the City:               Charles F. Dodge, City Manager  
City of Pembroke Pines  
10100 Pines Boulevard  
Pembroke Pines, Florida 33026

With a copy to:          Samuel S. Goren, City Attorney  
Goren, Cherof, Doody & Ezrol, P.A.  
3099 East Commercial Boulevard  
Suite 200  
Fort Lauderdale, Florida 33308

**2.06 Background Screening:**

The Parties agree to comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. The Parties shall ensure that, prior to entry into the School, and continuously during any period in which services are being provided, each Party's staff shall be in compliance with the Jessica Lunsford Act and obtain Level 2 screening requirements at their own expense. The Parties shall each bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to their respective personnel. The Parties agree that the failure of either Party to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling the non-breaching party to terminate immediately with no further responsibilities or duties to perform under this Agreement.

**2.07 Indemnification.** Each Party agrees to be fully responsible, to the extent of the law, for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such

time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

### **ARTICLE 3 – GENERAL CONDITIONS**

**3.01 No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

**3.02 No Third Party Beneficiaries.** The Parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. Neither of the Parties intends to directly or substantially benefit a third party by this Agreement. The Parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

**3.03 Independent Contractor.** The Parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee, or agent of one another. Neither Party nor its respective agents, employees, subcontractors, or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits, or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, and contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

**3.04 Equal Opportunity Provision.** The Parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression marital status, national origin, religion, sex, or sexual orientation in the performance of the Parties' respective duties, responsibilities and obligations under this Agreement.

**3.05 Termination.** This Agreement may be canceled with or without cause by either Party during the term hereof upon Thirty (30) days written notice to the other Party of its desire to terminate this Agreement. In the event that this occurs, the School agrees to the immediate termination of specified premium services.

**3.06 Default.** The Parties agree that, in the event that either Party is in default of its obligations under this Agreement, the non-defaulting party shall provide to

the defaulting party Thirty (30) days written notice to cure the default. However, in the event said default cannot be cured within said Thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period this Agreement may be terminated by the non-defaulting party upon thirty (30) days' notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05. A default under this Agreement does not constitute a default under any other agreements between the Parties.

**3.07 Excess Funds.** Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC with interest calculated from the date of the erroneous payment or overpayment. Interest shall be calculated using the interest rate for judgments under Section 55.03, Florida Statutes, applicable at the time the erroneous payment or overpayment was made by SBBC.

**3.08 Public Records.** Pursuant to Section 119.0701, Florida Statutes, any party contracting with School is required to (a) keep and maintain available for public inspection any records that pertain to services rendered under this Agreement; (b) provide the public with access to public records on the same terms and conditions that School would provide such records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) meet all requirements for retaining public records and transfer, at no cost, to School all public records in that party's possession upon termination of its contract with School and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All of such party's records stored electronically must be provided to School in a format that is compatible with School's information technology systems. Notwithstanding the foregoing, each Party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law. Each Party acknowledges that this Agreement and all attachments thereto are public records and do not constitute trade secrets.

**3.09 Student Records:** Notwithstanding any provision to the contrary within this Agreement, each Party to this Agreement shall fully comply with the requirements of Section 1002.22, Florida Statutes, or any other state or federal law or regulation regarding

the confidentiality of student information and records including but not limited to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). Each Party agrees, for itself, its officers, elected and appointed officials, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless one another and its officers and employees for any violation of this section, including, without limitation, defending the other Party and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon the other party, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon the other party arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or subcontractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Section 1002.22, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations. Additionally, the Parties agree that the performance of services for students and School may result in the acquisition of Protected Health Information as defined in the Health Insurance Portability and Accountability Act (“HIPAA”), and that these services would qualify SBBC as a Business Associate. Accordingly, SBBC agrees that it will adhere to all duties and responsibilities of a Business Associate, including notification to School in the event of a “breach,” as defined under the HIPAA and its associated statutes and regulations.

**3.10 Compliance with Laws.** Each Party shall comply with all applicable federal and state laws, codes, rules, and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

**3.11 Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

**3.12 Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

**3.13 Entirety of Agreement.** This Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the Parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or

agreements, whether oral or written, unless a written amendment as described in section 3.20 is executed.

**3.14 Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns.

**3.15 Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by either Party without the prior written consent of the other Party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

**3.16 Incorporation by Reference.** Exhibit “B” is attached hereto and referenced herein, and shall be deemed to be incorporated into this Agreement by reference.

**3.17 Captions.** The captions, section designations, section numbers, article numbers, titles, and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe, or describe the scope or intent of such articles or sections of this Agreement, and do not affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

**3.18 Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses, or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable, or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable, or void sections, paragraphs, sentences, clauses, or provisions had never been included herein.

**3.19 Preparation of Agreement.** The Parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

**3.20 Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each Party hereto.

**3.21 Waiver.** The Parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement



and, therefore, is a material term hereof. Either Party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the Party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

**3.22 Force Majeure.** Neither Party shall be obligated to perform any duty, requirement, or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either Party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either Party be deemed Force Majeure.

**3.23 Survival.** All representations and warranties made herein regarding indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.

**3.24 Authority.** Each person signing this Agreement on behalf of either Party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

**IN WITNESS WHEREOF**, the Parties hereto have made and executed this Agreement on the date first above written.

**FOR SBBC**

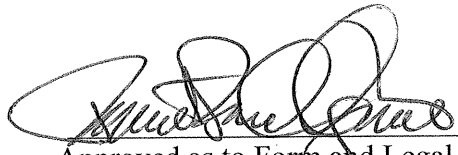
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THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ATTEST:

By \_\_\_\_\_  
Patricia Good, Chair

\_\_\_\_\_  
Robert W. Runcie, Superintendent of Schools


  
03/11/14  
Approved as to Form and Legal Content:  
Office of the General Counsel

**FOR SCHOOL**

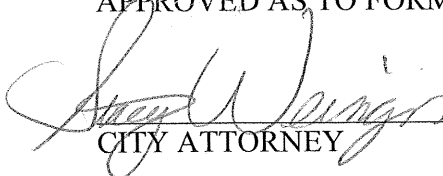
The City of Pembroke Pines  
(City of Pembroke Pines Central - 5051)

ATTEST:

By   
\_\_\_\_\_  
CHARLES F. DODGE

  
3/6/14  
\_\_\_\_\_  
JUDITH A. NEUGENT  
CITY CLERK

APPROVED AS TO FORM

  
\_\_\_\_\_  
CITY ATTORNEY

## **Exhibit B**

### **STUDENT SUPPORT SERVICES**

#### **A. Description of Goods and Services:**

The School will:

- 1) Project the number of hours needed for Student Support Services associated with, but not limited to Speech and Language Pathologists, School Psychologists, and Social Workers as defined in B;
- 2) Submit a request for Student Support Services to SBBC's Innovative Programs Design/Support Department; and
- 3) Authorize withholding of FTE funds on the date of the first FTE Distribution following approval of this Agreement.

The SBBC will:

- 4) Facilitate requests for student support services by authorizing the request from the School and placing the order through SBBC's Innovative Programs department;
- 5) Coordinate withholding of FTE funds for the date of the first FTE Distribution following approval of this Agreement; and
- 6) Monitor and update monthly time sheets per School.

**B. Student Support Personnel:** Personnel shall deliver services directly to School's students or the School's staff members on the school site, through a phone conference, or at SBBC's offices. The sum of all requested hours for the School must be no less than Ten (10) hours. Total time and cost for student support services will be confirmed between the School and SBBC's Innovative Programs Design/Support Department prior to services being rendered. Additional staff may be requested at the hourly rate per staff member per day, as described below.

- 1) School Social Worker services may be purchased from SBBC at a rate of Fifty Dollars (\$50.00) per hour.
- 2) Speech Language Pathologist services may be purchased from SBBC at a rate of Sixty-Five Dollars (\$65.00) per hour.
- 3) School Psychologist services may be purchased from SBBC at a rate of Seventy Dollars (\$70.00) per hour.

4) School Social Worker services will include: (a) Consultation (academic difficulties, behavior difficulties, socio-emotional interventions, Response to Intervention), (b) Training (Collaborative Problem Solving, Threat Assessment, Violence Prevention, Social Skills), (c) Assessment (Psychosocial for non-ESE related items), and (d) Crisis Response and Intervention.

5) Speech Language Pathologist services will include evaluations and planning for and providing therapy to students enrolled at the School that have been evaluated in accordance with the Code of Federal Regulations, Title 34, Section 300.8 as having a speech language impairment and who needs special education and related services.

a. Therapy activities include provisions of speech and language services for the habilitation or prevention of communicative impairments in accordance with Code of Federal Regulations, Title 34, Section 300.34.

b. Planning activities include, but are not limited to, preparing for student therapy sessions, counseling and guidance of parents, children, and teachers regarding speech and language impairments, and referrals for medical or other professional attention necessary for the habilitation of speech language impairments in accordance with Code of Federal Regulations, Title 34, Section 300.34.

c. Evaluation activities include identification of children with speech or language impairments and diagnosis and appraisal of specific speech or language impairments in accordance with Code of Federal Regulations, Title 34, Section 300.34; and the implementation of diagnostic assessments of language, articulation, fluency, or voice disorders, and involvement in the development and review of individual education plans for eligible students with speech and language impairments in accordance with the Florida Department of Education Exceptional Student Education Policies and Procedures, Part II, Section B.13.

d. The School must provide evaluation materials, a system for students to report directly and on time to the Speech Language Pathologist at the time of their session, a point of contact at the School, and a self-contained room with enough space for individual and group therapy sessions and a window for safety.

e. The School will avoid scheduling the Speech Language Pathologist for mandatory evaluation or planning meetings during the time of the Speech Language Pathologist's scheduled student sessions. If the Speech Language Pathologist is scheduled for mandatory meetings that conflict with scheduled student sessions, the School is responsible for ensuring that the missed sessions are made-up within a reasonable amount of time.

f. The School is responsible for determination of eligibility including general considerations, special rules for eligibility determination, and procedures. The School must follow the procedures for determining eligibility and

educational need of students with speech or language impairments in accordance with the Code of Federal Regulations, Title 34, Section 300.36.

6) School Psychologist services will include: (a) Consultation (academic difficulties, behavior difficulties, socio-emotional interventions, Response to Intervention), (b) Training (Collaborative Problem Solving, Threat Assessment, Violence Prevention, Social Skills), (c) Assessment (Gathering and reviewing data in regards to collaborative problem solving), and (d) Crisis Response and Intervention.

7) Broward Truancy Intervention Program (BTIP): The need for the Broward Truancy Intervention Program arises when a student exhibits behaviors consistent with a pattern of nonattendance. If the School chooses to request BTIP services, the School must have documentation of implemented interventions that have been unsuccessful in remediating patterns of nonattendance. School staff will contact the Student Services Office for questions and consultation regarding best practices, policy clarification and intervention to remediate the above issues. Many levels of services and personnel, as well as a menu of strategies, are required to implement the BTIP process with fidelity. While the amount of time varies from case-by-case, an estimate of the amount of time required for each BTIP case is Thirty (30) hours. This includes approximately Eight (8) hours for completion of the BTIP assessment (comprehensive psychosocial) by a school Social Worker, comprehensive record review, processing and coordination to schedule the meeting, the meeting itself—One (1) hour—which is attended by the assigned school Social Worker and the District’s BTIP manager) and at least Three (3) hours of time completing the processing of the case. An estimated cost for one student being referred for BTIP services is Six Hundred Sixty Dollars (\$660.00). Total time and cost for BTIP will be confirmed between the School and SBBC’s Innovative Programs Design/Support Department.

8) Parent or Student Presentations: School Social Workers and School Psychologists are available from SBBC to provide presentations to parents, students, or school staff on a variety of topics, at the request of a charter school. The presentations may last from One-half hour (30 minutes) to One hour and a half (90 minutes). Time devoted to preparation and planning must also be included when such presentations are offered. Preparation and planning time varies according to the length of the presentation itself. Therefore, the amount of time for preparation and planning may vary from One (1) hour to Two and a half (2.5) hours. An estimated cost to the School for parent, student or staff presentations, to include the presentation itself and planning time, ranges from One Hundred Sixty Dollars (\$160.00) – Two Hundred Dollars (\$200.00).

C. **Crisis Intervention Teams:** The need for a Crisis Intervention Team due to death of a student and/or school-based employee constitutes a short notice event. When requested, up to Two (2) student support staff from SBBC will respond to the crisis to provide school-wide support and facilitate group and individual counseling. Crisis Intervention Team services will be provided at a flat fee of One Thousand Dollars (\$1000) per day. Additional staff may be requested at the hourly rate per staff member per day.

**D. Payments:**

1) The cost of the mutually agreed upon Student Support Personnel will be deducted from the School's monthly distribution of FTE funds prior to services being rendered (except for Crisis Intervention Team) and will be based on the number of hours contracted for in this agreement or as determined and mutually agreed upon by the School and the SBBC's Innovative Programs Design/Support Department. The cost of the requested Crisis Intervention Team will be deducted from the School's monthly distribution of FTE funds following the services being rendered.

2) A timesheet will be updated by Student Support Personnel as services are rendered. The timesheet will be signed off by the School Principal on the last day of the service period and will be submitted to SBBC's Innovative Programs Design/Support Department staff with a copy to SBBC's Health Services Department.