

AGENDA REQUEST FORM
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date 3/17/2014	Open Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Special Order Request <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agenda Item Number LL-4
TITLE: Reciprocal Use Agreement between The School Board of Broward County, Florida and the City of Lauderdale Lakes			
REQUESTED ACTION: Approve the Reciprocal Use Agreement between The School Board of Broward County, Florida and the City of Lauderdale Lakes.			
SUMMARY EXPLANATION AND BACKGROUND: <p>The current Reciprocal Use Agreement (RUA) between The School Board of Broward County, Florida (SBBC) and the City of Lauderdale Lakes was entered into on June 2, 2009. The Agreement is scheduled to expire on June 2, 2014.</p> <p>This RUA contains prior School Board approved solutions to issues (such as the District's implementation of its Four-Day Summer Work Week and the potential resultant increase in facility costs and energy cost) certain municipalities raised a few years ago regarding their utilization of the District's school facilities. The City has indicated its desire to renew the RUA with the SBBC, and has reviewed the RUA.</p> <p>This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel, and upon approval by the SBBC, the City will execute the Agreement.</p>			
SCHOOL BOARD GOALS: <input type="checkbox"/> •Goal 1: High Quality Instruction. <input checked="" type="checkbox"/> •Goal 2: Continuous Improvement. <input type="checkbox"/> •Goal 3: Effective Communication.			
FINANCIAL IMPACT: There is no financial impact to the School District; therefore this item does not require a collaboration form from the Capital Budget Department.			
EXHIBITS: (List): 1. Executive Summary 2. Reciprocal Use Agreement			
BOARD ACTION: <div style="text-align: center; font-size: 1.5em; font-weight: bold;">APPROVED</div> <small>(For Official School Board Records' Office Only)</small>		SOURCE OF ADDITIONAL INFORMATION: Chris O. Akagbosu (754) 321-2162 <small>Name Phone</small>	

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Leslie M. Brown
Chief Portfolio Services Officer

Approved in Open Board Meeting on: _____

MAR 17 2014

By: _____

School Board Chair

EXECUTIVE SUMMARY

Reciprocal Use Agreement between The School Board of Broward County, Florida and the City of Lauderdale Lakes

The City of Lauderdale Lakes had a Partnership Agreement with The School Board of Broward County, Florida (SBBC) for many years which was later converted to a Reciprocal Use Agreement (RUA).

This RUA provides a mechanism for the City and the SBBC to use each other's facilities at no cost when the facilities are available. However, charges may be levied if additional costs, such as custodial, utility and personnel costs are incurred as a result of the use during non-operational hours. Approvals for use of the school facilities have been delegated to the Superintendent or designee for the SBBC; and for the City, the Director of Parks and Recreation or designee.

However, solutions (or highlights in the Agreement) to issues raised by certain municipalities a few years ago are contained in the RUA and include the following:

1. No personnel costs will be assessed by the SBBC for providing access to its facilities during non-operational hours when an authorized SBBC employee volunteers to provide such access. Authorized SBBC employee volunteers will be determined by each school's principal.
2. Each energy bill charged to a municipality as a result of its use of a SBBC licensed facility shall be reduced by twenty percent (20%); therefore, the municipality will only be responsible to pay eighty percent (80%) of the total assessed energy bill.
3. An appeal process to address denial of use of each party's facilities via revisions to the "Notice of Facility Use" Form.

RECIPROCAL USE AGREEMENT

THIS AGREEMENT, made and entered into this 17th day of March 2014, by and between:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(hereinafter referred to as "SBBC"),
a political subdivision of the State of Florida
having its principal place of business at
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

CITY OF LAUDERDALE LAKES, FLORIDA

(hereinafter referred to as "City")
a municipal corporation of the State of Florida
whose address is
4300 NW 36th Street, Lauderdale Lakes, Florida 33319

WHEREAS, partnerships instill a sense of civic pride and responsibility in students that will last far beyond their educational experience; and

WHEREAS, cities and schools may share resources to support each other's goals and objectives; and

WHEREAS, this collaboration provides the opportunity to develop a seamless, communication infrastructure between City officials, City staff and their counterparts in the School District; and

WHEREAS, City, as part of its recreation program wishes to provide additional outdoor playground recreation facilities for its citizens; and

WHEREAS, SBBC, as the controlling body of the District schools of Broward County, Florida owns, operates and maintains various facilities throughout the county, including elementary, middle and high schools, vocational sites, training facilities and equipment in the City of Lauderdale Lakes suitable for use by City in its municipal programs; and

WHEREAS, SBBC wishes to provide additional facilities for its programming; and

WHEREAS, City owns, operates and maintains numerous facilities suitable for use by SBBC for its educational, and training programs; and

WHEREAS, City staff and SBBC have determined that entering into numerous agreements for the use of each other's facilities on a case-by-case basis will result in the expense of additional administrative time and resources; and

WHEREAS, City and SBBC believe that a formal agreement providing reciprocal use of each other's facilities will be of mutual benefit to all parties;

NOW, THEREFORE, in consideration of the premises and mutual covenants hereinafter contained, the parties hereby agree as follows:

ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall be for a period of three (3) years commencing on the date of execution by all parties.

2.02 **City Licensed Facilities.**

2.02.1 **Authorized Use of City Licensed Facilities by SBBC.** City owns and operates a number of facilities located in the City of Lauderdale Lakes, Florida, which are suitable for use by the SBBC for its educational and training programs. City agrees to allow the SBBC use of City facilities (hereinafter referred to as "City Licensed Facilities") including, but not limited to those described in **Exhibit "A"**, on such days and at such times as are mutually agreed upon by the Director, Parks and Recreation or designee and the Superintendent or designee. The City agrees to waive any and all rental fees (excluding any custodial costs and energy assessments costs, when applicable) associated with the SBBC's use of City facilities. However, the parties agree there will be no charges for normal and customary operational costs associated with the facility use during the normal hours of operations, unless additional costs will be incurred as a result of the SBBC's use.

2.02.2 **Procedure to Request Use of City Licensed Facilities.** The following procedure shall be followed whenever the SBBC desires to use any City Licensed Facilities:

2.02.2.1 The SBBC shall submit a Notice of Facility Use form, attached hereto and incorporated herein by reference as **Exhibit "C"**, to the Director, Parks and Recreation or designee for use of City Licensed Facilities a minimum of fifteen (15) calendar days in advance of usage. The Notice of Facility Use form must specify the dates, times and facilities desired, to be used by the SBBC and any other special terms and conditions pertaining to such usage not in conflict with this Agreement. The Notice of Facility Use Form may be revised by mutual agreement of the Superintendent of Schools or designee and the Director, Parks and Recreation or designee without a formal amendment of this Agreement.

2.02.2.2 The Director, Parks and Recreation or designee shall determine if the requested use conflicts or interferes with any other usage of the City Licensed Facility. If there is no conflict in use and human resources are available, the request will be approved and returned to the SBBC. If there is a conflict and the request is not approved, the SBBC may appeal the denial to the City Manager. The City Manager will determine whether to uphold the denial within fifteen (15) calendar days of filing of the appeal, and the decision of the City Manager upon such appeal shall be final.

2.02.2.3 Said City Licensed Facilities are to be used by the SBBC solely for educational and training purposes which are an integral part of the Public Education Program of Broward County and for no other purpose whatsoever without the prior written consent of the City.

2.02.2.4 The use of said City Licensed Facilities by the SBBC shall, at all times, be in compliance with the laws of the State of Florida, local laws and City's Code of Ordinances. The SBBC shall require its instructors, agents, students and invitees to follow all rules and regulations promulgated by City.

2.02.3 Maintenance of City Licensed Facilities. City shall provide and maintain the parking lot, parking lot lighting, and ingress and egress at all City Licensed Facilities. The City shall have the continuing duty to maintain City Licensed Facilities and equipment in a safe condition and to ensure that any unsafe condition or defect in or upon City Licensed Facilities is remedied and/or repaired within a reasonable time of actual or constructive notice of such condition. If in the course of its maintenance and operation, the City becomes aware of any dangerous or unsafe condition in or upon City Licensed Facilities or equipment, City shall immediately correct the dangerous condition or prevent the use of City Licensed Facilities or equipment by other persons so as not to endanger the life or safety of persons at the Licensed Facilities or equipment. If in the course of the SBBC's use and occupancy of City Licensed Facilities or equipment, SBBC becomes aware of any dangerous condition in or upon City Licensed Facilities or equipment, SBBC shall, immediately, notify the City Manager or Director, Parks and Recreation or designee of such dangerous or unsafe condition and cease SBBC'S use of City Licensed Facilities or equipment which is unsafe until such time as City corrects or remedies the condition. The City shall have final determination as to what is deemed "unsafe". If the SBBC does not notify the City of such dangerous conditions, and City is not otherwise aware nor should it have been aware of same, City shall not be liable to SBBC, its employees, agents or invitees for loss, personal injury or damage. This paragraph shall not create any rights for any third party to sue the City or SBBC, and there shall be no third party beneficiary.

2.02.4 City Access to City Licensed Facilities. City and its officers, agents and employees engaged in the operation maintenance or repair of the City Licensed Facilities reserve the right, at any time, to enter upon and have free access to any and all parts of the City Licensed Facilities. City shall have the right to observe all operations of SBBC at City Licensed Facilities in regard to ensuring that said facilities are not subjected to risk of loss. City reserves the right to preclude or interrupt any act or use of equipment by SBBC within the reasonable judgment of the City Manager or Director, Parks and Recreation or designee of the affected City Licensed

Facilities, if it is necessary in the interest of public safety to protect person or property from exposure to risk of injury, death, damage or loss. City shall have the right to inspect any and all parts of City Licensed Facilities and make or cause to be made necessary repairs thereto, to enforce all necessary and proper rules for the management and operation of the premises and to enforce the license obligations hereunder.

2.02.5 SBBC Property on City Licensed Facilities. City assumes no responsibility whatsoever for any property placed on its premises by SBBC, its agents, employees, representatives, independent contractors or invitees.

2.02.6 Restrictions on Items Brought onto City Licensed Facilities. SBBC agrees not to bring onto City Licensed Facilities, any material, substances, equipment or objects that are likely to endanger the life or to cause bodily injury to any person or damage to the City Licensed Facilities or which are likely to constitute a hazard to property thereon. City shall have the right to refuse to allow any such materials, substances, equipment or objects to be brought onto the City Licensed Facilities and the right to require their immediate removal from the property.

2.02.7 Construction of Improvements. SBBC shall not construct any improvements upon any of City Licensed Facilities during the term of this Agreement without prior written consent of City. Any improvement constructed upon City Licensed Facilities without prior written approval of the City shall be removed or relocated by SBBC within ten (10) days of written demand by City. SBBC is authorized to place items of movable personal property onto the City Licensed Facilities for use therein without prior written approval of City. If SBBC fails to remove items of moveable personal property upon termination of this Agreement, City may remove and store said items and SBBC shall reimburse City for the costs of relocating and storing the items.

2.02.8 Vacation of City Licensed Facilities. Upon vacation of City Licensed Facilities after each use and occupancy, SBBC shall leave said facilities in a condition equal to that at the commencement of that day's usage, ordinary use and wear thereof excepted, and shall remove from the premises all items of movable personal property brought onto the City Licensed Facilities by SBBC.

2.03 SBBC Licensed Facilities.

2.03.1 Authorized Use of SBBC Licensed Facilities by City. SBBC owns, operates and maintains various facilities (hereinafter referred to as "School Board Licensed Facilities") throughout the county, including elementary, middle, high and technical schools sites and training facilities located in the City of Lauderdale Lakes that may be suitable for use by residents of the City of Lauderdale Lakes and the City may desire to place its programs, special functions, training programs, homeowners association and community meetings at these sites. SBBC agrees to allow City use of SBBC facilities (hereinafter referred to as "SBBC Licensed Facilities") in the City of Lauderdale Lakes, including, but not necessarily limited to those described in **Exhibit "B"**, on such days and at such times as are mutually agreed upon by the Superintendent or designee and the Director, Parks and Recreation or designee.

2.03.2 Procedure to Request Use of SBBC Licensed Facilities. The following procedure shall be followed whenever the City desires to use any SBBC Licensed Facilities:

2.03.2.1 City shall submit a Notice of Facility Use form, attached hereto and incorporated herein by reference as **Exhibit "C"** to the Superintendent or designee for use of SBBC Licensed Facilities a minimum of fifteen (15) calendar days in advance of usage. The Notice of Facility Use form must specify the dates, times and facilities to be used by the City or its residents and any other special terms and conditions pertaining to such usage not in conflict with this Agreement. The Notice of Facility Use Form may be revised by mutual agreement of the Superintendent of Schools or designee and the Director Parks and Recreation or designee without a formal amendment of this Agreement.

2.03.2.2 The Superintendent or designee shall determine if the requested use conflicts or interferes with the regular or extracurricular school program, or with any other prescheduled use of the SBBC Licensed Facilities by other parties. If there is no conflict in use and human resources are available, the request will be approved and returned to the City. If there is a conflict and the request is not approved, the City may appeal the denial to the SBBC's Chief Service Quality Officer or designee. The Chief Service Quality Officer or designee will determine whether to uphold the denial within fifteen (15) calendar days of filing of the appeal, and the decision of the Chief Service Quality Officer or designee upon such appeal shall be final.

2.03.2.3 The use of SBBC Licensed Facilities by the City shall, at all times be in compliance with the applicable laws of the State of Florida and SBBC policies.

2.03.3 Maintenance of SBBC Licensed Facilities. SBBC shall provide and maintain the parking lot, parking lot lighting and ingress and egress at all SBBC Licensed Facilities. SBBC shall have the continuing duty to maintain SBBC Licensed Facilities and equipment in a safe condition and to ensure that any unsafe condition or defect in or upon SBBC Licensed Facilities and equipment is remedied and/or repaired within a reasonable time of actual or constructive notice of such condition. If in the course of its maintenance and operation, SBBC becomes aware of any dangerous or unsafe condition in or upon SBBC Licensed Facilities or equipment, the SBBC shall immediately correct the dangerous condition or prevent the use of the facilities or equipment by other persons so as not to endanger the life or safety of persons at the facility. If in the course of City's use and occupancy of SBBC Licensed Facilities or equipment, City becomes aware of any dangerous condition in or upon SBBC Licensed Facilities or equipment, City shall, as soon as reasonably possible, notify the principal of the SBBC Licensed Facilities being utilized, of such dangerous or unsafe condition and cease City's use of the facilities or equipment which are unsafe until such time as SBBC corrects or remedies the condition. The SBBC shall have final determination as to what is deemed "unsafe". If the City does not notify the SBBC of such dangerous conditions, and SBBC is not otherwise aware nor should have been aware of same, SBBC shall not be liable to City, its employees, agents or invitees for loss, personal injury or damage. This paragraph shall not create any rights for any third party to sue the City or SBBC, and there shall be no third party beneficiary.

2.03.4 SBBC Access to SBBC Licensed Facilities. SBBC and its officers, agents and employees engaged in the operation, maintenance or repair of the SBBC Licensed Facilities reserve the right, at any time, to enter upon and have free access to any and all parts of the SBBC Licensed Facilities. SBBC shall have the right to observe all operations of City at SBBC Licensed Facilities in order to ensure that the facilities are not subjected to risk of loss. SBBC reserves the right to preclude or interrupt any act or use of equipment by City within the reasonable judgment of the Superintendent or designee of SBBC Licensed Facilities, if it is necessary in the interest of public safety to protect person or property from exposure to risk of injury, death, damage or loss. SBBC shall have the right to inspect any and all parts of the SBBC Licensed Facilities and make or cause to be made necessary repairs thereto, to enforce all necessary and proper rules for the management and operation of the premises and to enforce the license obligations hereunder.

2.03.5 City Property on SBBC Licensed Facilities. SBBC assumes no responsibility whatsoever for any property placed on the premises by City, its agents, employees, representatives, independent contractors or invitees.

2.03.6 Restrictions on Items Brought onto SBBC Licensed Facilities. City agrees not to bring onto SBBC Licensed Facilities, any material, substances, equipment or objects that are likely to endanger the life or to cause bodily injury to any person or damage to the SBBC Licensed Facilities or which are likely to constitute a hazard to property thereon. SBBC shall have the right to refuse to allow any such materials, substances, equipment or objects to be brought onto the SBBC Licensed Facilities and the right to require their immediate removal from the property.

2.03.7 Construction of Improvements. City shall not construct any improvements upon any of SBBC Licensed Facilities during the term of this Agreement without the prior written consent of SBBC. Any improvement constructed upon SBBC Licensed Facilities without prior written approval of SBBC shall be removed or relocated by City within ten (10) days of written demand by SBBC. City is authorized to place items of personal property onto the licensed facilities for the use thereon by City without prior written approval of SBBC. If City fails to remove items of personal property upon termination of this Agreement, SBBC may remove and store said items and City shall reimburse SBBC for the costs of relocating and storing the items.

2.03.8 Vacation of SBBC Licensed Facilities. Upon vacation of SBBC Licensed Facilities after each use and occupancy, City shall leave SBBC Licensed Facilities in a condition equal to that at the commencement of that day's usage, ordinary use and wear thereof excepted, and shall remove from the premises all items of movable personal property brought onto the School Board Licensed Facilities by City.

2.03.9 Use of Fixed Kitchen Equipment at SBBC Licensed Facilities. The principal shall require the use of regular food service workers when fixed kitchen equipment on SBBC Licensed Facilities is used for the preparation of food for banquets, etc., and require the organization to pay the cost of the food service worker(s) involved according to the adopted School Food Services salary schedule, including retirement and other fringe benefits. The food

service worker shall assist in the preparation serving and clean up, except this section does not apply to School Allied Groups.

2.04 Additional SBBC Licensed Facilities.

2.04.1 Identification of Additional SBBC Licensed Facilities. The City and SBBC agree to continue to work cooperatively to identify additional school athletic fields and educational facilities available for use by the residents of the City of Lauderdale Lakes. The use of additional athletic facilities may be covered by a separate agreement.

2.04.2 Procedure to Request Use of Additional SBBC Licensed Facilities. The following procedure shall be followed whenever the City desires to use any additional SBBC Licensed Facilities:

2.04.2.1 The City may submit a Notice of Facility Use form (attached hereto and incorporated herein by reference as **Exhibit "C"**) to the Superintendent of Schools or designee (e.g. school principal) for the use or enjoyment of additional school facilities, outside the City limits, a minimum of fifteen (15) calendar days in advance of usage.

2.04.2.2 The Superintendent of Schools or designee shall determine if the requested use conflicts or interferes with any other usage of the proposed additional SBBC Licensed Facility and approve or deny the requested use. If there is no conflict in use and human resources are available, the request will be approved and returned to the City. If there is a conflict and the request is not approved, the City may appeal the denial to the SBBC's Chief Service Quality Officer or designee. The Chief Service Quality Officer or designee will determine whether to uphold the denial within fifteen (15) calendar days of filing of the appeal, and the decision of the Chief Service Quality Officer or designee upon such appeal shall be final. In the event of a scheduling conflict, priority will be given first to SBBC functions and second to the municipality in which the proposed school is located.

2.05 Accessibility to SBBC Licensed Facilities and Fees for the Facilities.

The SBBC agrees to waive any and all rental fees. The City will reimburse SBBC for any costs that SBBC incurs only as a result of the use of School Board Licensed Facilities by the City. These reimbursable costs include custodial costs to address the operational impact of the event, energy assessment costs, and personnel costs for providing access to the facility during non-operational hours. No personnel costs will be assessed for providing access to the facility during non-operational hours when an authorized SBBC employee volunteers to provide such access. SBBC employee volunteers shall not remain at School Board Licensed Facilities after providing access to the facility during non-operational hours. In such cases when the City is permitted unsupervised use of School Board Licensed Facilities, the City will ensure that an agent of the City is present during the event to provide appropriate supervision of all activities and that such agent remains on-site until relieved by an authorized SBBC employee volunteer. All costs will be reimbursed by the City in accordance with those rates established in the Fee Schedule of School Board Policy 1341, Use of Broward County School Facilities for Non-School Purposes. However, each energy bill charged to the City as a result of its use of a

School Board Licensed Facility during non-operational hours shall be reduced by twenty percent (20%). Therefore, the City shall only pay eighty percent (80%) of the total assessed energy bill. SBBC will ensure the City is provided with information regarding 24-hour emergency notification and access protocol at the time of the authorization of unsupervised access to School Board Licensed Facilities to ensure the appropriate emergency procedures and agreed upon special terms and conditions are followed. The Superintendent or designee will individually review each Notice of Facility Use to address any concerns not covered under this Reciprocal Use Agreement or SBBC Policy 1341.

2.06 **Additional Services at SBBC Licensed Facilities.** The cost for additional services, i.e., security, law enforcement, personnel, etc., for events at City Licensed Facilities and School Board Licensed Facilities shall be mutually agreed upon by the parties prior to the scheduled events. Such agreement shall be reduced to writing in the respective Facility Use or Lease Agreement and executed by the parties.

2.07 **Insurance.** Upon execution of this Reciprocal Use Agreement, each party shall submit to the other, copies of its certificate(s) of insurance or self-insurance evidencing the required coverage. In the event any insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this Agreement, then in that event, at least thirty (30) calendar days prior to expiration of the date of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of that period of the contract and extension there under is in effect.

2.08 **Required Insurance Coverages.** Each party shall procure and maintain at its own expense, and keep in effect during the full term of the Agreement, a policy or policies of insurance or the equivalent reserves in its self-insurance program with the following coverage's and minimum limits of liability:

2.08.1 Worker's Compensation Insurance; Florida Statutory limits in accordance with Chapter 440; Employer's Liability limits not less than \$100,000/\$100,000/\$500,000 (each accident/disease-employee/disease-policy limit).

2.08.2 Automobile Liability Insurance; Owned, Non-Owned and Hired Automobile Liability with Bodily Injury and Property Damage limits of not less than \$1,000,000 Combined Single Limit.

2.08.3 Comprehensive General Liability (occurrence form) with the following minimum limits of liability with no restrictive covenants: \$1,000,000 Combined Single Limit, per occurrence, Bodily Injury and Property Damage. Coverage shall specifically include the following with minimum limits not less than those required for Bodily Injury Liability and Property Damage Liability:

2.08.3.1 Premises and Operations;

2.08.3.2 Independent Contractors;

2.08.3.3 Product and Complete Operations Liability; and

2.08.3.4 Contractual Coverage applicable to the Agreement and specifically insuring the indemnification and hold harmless agreement contained in Section 13 of this Agreement.

2.08.4 Damage to Rented Premises with limits of \$1,000,000 per occurrence/aggregate.

2.08.5 These insurance requirements shall not relieve or limit the liability of either party. Both parties reserve the right to require other insurance coverage that it deems necessary depending upon the risk of loss and exposure to liability.

2.08.6 Violations of the terms of this section and its subparts shall constitute a breach of the Agreement and the non-breaching party may, at its sole discretion, cancel the Agreement and all rights, title and interest shall thereupon cease and terminate.

2.08.7 Required conditions; Liability policies must contain the following provisions. In addition, the following wording must be included on the Certificate of Insurance:

2.08.7.1 All liability policies are primary of all other valid and collectable coverage maintained by the School Board of Broward County, Florida. (Certificate Holder: School Board of Broward County, 600 Southeast Third Avenue, Fort Lauderdale, Florida 33301).

2.08.8 No activities under this Agreement shall commence until the required certificates of insurance have been received and approved by the Risk Managers of each party.

2.09 **Protection of Public Safety.** Each party specifically reserves the right, through its representatives, to eject any person(s) behaving in an objectionable manner from its own facilities or facilities of the other it may be using, and upon the exercise of this authority, each party hereby waives any right and all claims for damages against the other, as a result of the ejection, whether directly or through any of its agents or employees.

2.10 **License not Lease.** This Agreement shall not be deemed to be a lease of any facilities, the use of which is permitted hereunder, but rather a license to use and occupy the respective premises under the terms and conditions stated herein. No leasehold interest in either City Licensed Facilities or SBBC Licensed Facilities is conferred to the using party under the provisions hereof.

2.11 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools
The School Board of Broward County, Florida
600 Southeast Third Avenue
Fort Lauderdale, Florida 33301

With a Copy to: Director, Facility Planning & Real Estate Department
School Board of Broward County, Florida
600 Southeast Third Avenue
Fort Lauderdale, Florida 33301

To City: City Manager
City of Lauderdale Lakes
4300 NW 36th Street
Lauderdale Lakes, Florida 33319

With a Copy to: City Attorney
City of Lauderdale Lakes
4300 NW 36th Street
Lauderdale Lakes, Florida 33319

2.12 **Background Screening:** City agrees to comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by SBBC in advance of City or its personnel providing any services under the conditions described in the previous sentence. City shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to City and its personnel. The parties agree that the failure of City to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. To the extent permitted by law, City agrees to indemnify and hold harmless SBBC, its officers and employees from any liability in the form of physical or mental injury, death or property damage resulting in City's failure to comply with the requirements of this Section or with Sections 1012.32 and 1012.465, Florida Statutes. Nothing herein shall be construed as a waiver by SBBC or City of sovereign immunity or of any rights or limits to liability existing under Section 768.28, Florida Statutes.

2.13 **Indemnification.** To the extent permitted by law, City and SBBC each agree to indemnify, defend and hold the other, including their officers, agents and employees, harmless from and against any and all claims, damages, losses, liabilities, causes of action of any kind or nature whatsoever arising out of or because of the use and occupancy of any facilities licensed hereunder, providing that if such claim, damage, loss, liability or cause of action is due to the joint or concurrent negligence of the indemnitor and the indemnitee, their respective

responsibilities hereunder shall be in the same proportion that the negligent acts or omissions of each contributes thereto. This indemnification shall not be limited to the amount of comprehensive general liability insurance that each party is required to provide under this Agreement. Each party reserves the right to select its own counsel in any such proceeding and all costs and fees associated therewith shall be the responsibility of the indemnitor under this indemnification agreement. Compliance with the foregoing shall not relieve the indemnitor of any liability or other obligation under this Agreement. Nothing contained herein is intended nor shall be construed to waive any party's rights, immunities or limits to liability existing under the common law or Section 768.28, Florida Statutes.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Independent Contractor.** The parties to this agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds or insurance for the City or the City's officers, employees, agents, subcontractors or assignees. No right to City retirement, leave benefits or any other benefits of City employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. City shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds or insurance for the SBBC or the SBBC's officers, employees, agents, subcontractors or assignees.

3.04 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

3.05 **Termination.** This Agreement may be canceled with or without cause by either party during the term hereof upon sixty (60) days written notice to the other parties of its desire to terminate this Agreement.

3.06 **Default.** The parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.07 **Annual Appropriation.** The performance and obligations of SBBC under this Agreement shall be contingent upon an annual budgetary appropriation by its governing body. If SBBC does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by SBBC at the end of the period for which funds have been allocated. SBBC shall notify the other party at the earliest possible time before such termination. No penalty shall accrue to SBBC in the event this provision is exercised, and SBBC shall not be obligated or liable for any future payments due or any damages as a result of termination under this section.

3.08 **Excess Funds.** Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC with interest calculated from the date of the erroneous payment or overpayment. Interest shall be calculated using the interest rate for judgments under Section 55.03, Florida Statutes, applicable at the time the erroneous payment or overpayment was made by SBBC.

3.09 **Public Records.** Pursuant to Section 119.0701, Florida Statutes, any party contracting with SBBC is required to (a) keep and maintain available for public inspection any records that pertain to services rendered under this Agreement; (b) provide the public with access to public records on the same terms and conditions that SBBC would provide such records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) meet all requirements for retaining public records and transfer, at no cost, to SBBC all public records in that party's possession upon termination of its contract with SBBC and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All of such party's records stored electronically must be provided to SBBC in a format that is compatible with SBBC's information technology systems. Each party shall maintain its own respective records and documents associated with this Agreement in

accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law. Each party acknowledges that this Agreement and all attachments thereto are public records and do not constitute trade secrets.

3.10 **Student Records:** Notwithstanding any provision to the contrary within this Agreement, any party contracting with SBBC under this Agreement shall fully comply with the requirements of Section 1002.22, Florida Statutes, or any other state or federal law or regulation regarding the confidentiality of student information and records. Each such party agrees, for itself, its officers, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless SBBC and its officers and employees for any violation of this section, including, without limitation, defending SBBC and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon SBBC, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon SBBC arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Section 1002.22, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.11 **Compliance with Laws.** Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.12 **Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.13 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

3.14 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.15 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.16 **Assignment.** Neither this Agreement or any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.17 **Incorporation by Reference.** Exhibits "A", "B" and "C" attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference. In the event of any conflict or inconsistency between this Agreement and the provisions in the incorporated Exhibits, the terms of this Agreement shall supersede and prevail over the terms in the Exhibits.

3.18 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.19 **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.20 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.21 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.22 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.23 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire,

hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure. In the event any of the licensed facilities, or any part thereof, shall be destroyed by fire or any other cause, or if any other casualty or any unforeseen occurrence shall render the fulfillment of this Agreement by either party impossible, then and thereupon, this Agreement shall be modified to exclude the use of the damaged licensed facility until such time as the owning party, at its discretion, returns the facility to an operable condition.

3.24 **Survival**. All representations and warranties made herein regarding indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.


3.25 **Authority**. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the parties hereto have each executed this Agreement for reciprocal use of facilities on the dates indicated below.

FOR SBBC

(CORPORATE SEAL)

ATTEST:


Robert W. Runcie, Superintendent of Schools

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By: 

Patricia Good, Chair

Date: 3/17/2014

Approved as to form and legal content:


Office of the General Counsel

02/25/14

FOR CITY

ATTEST:

CITY OF LAUDERDALE LAKES,
FLORIDA, a municipal corporation of the
State of Florida

CITY Clerk

Mayor

Date: _____

Approved as to form and legality

Approved by:

City Attorney

City Manager

EXHIBIT "A"

CITY LICENSED FACILITIES**

**Other City owned facilities within the corporate limits of the City of Lauderdale Lakes may be added by mutual agreement of the Superintendent of Schools (or designee) and the City Manager (or designee) and without formal amendment of this Agreement.

Vincent Torres Memorial Park
4331 NW 36th Street
Lauderdale Lakes, FL 33319

Multi-Purpose Auditorium
4340 NW 36th Street
Lauderdale Lakes, FL 33319

Willie Webb Sr. Park
3601 NW 21st Street
Lauderdale Lakes, FL 33311

Otis Gray Park
4800 NW 26th Street
Lauderdale Lakes, FL 33313

Northgate Park
3555 W. Oakland Park Boulevard
Lauderdale Lakes, FL 33311

Cypress Preserve Park
2525 NW 49th Avenue
Lauderdale Lakes, FL 33313

Lauderdale Lakes Swimming Pool
3077 NW 39th Street
Lauderdale Lakes, FL 33309

EXHIBIT "B"

SBBC LICENSED FACILITIES **

**Other SBBC owned facilities within the corporate limits of the City of Lauderdale Lakes, may be added by mutual agreement of the Superintendent of Schools (or designee) and the City Manager (or designee) and without formal amendment of this Agreement,

Oriole Elementary School
3081 NW 39th Street
Lauderdale Lakes, FL 33309

Park Lakes Elementary School
3925 N. State Road 7
Lauderdale Lakes, FL 33319

Lauderdale Lakes Middle School
3911 NW 30th Avenue
Lauderdale Lakes, FL 33309

Boyd H. Anderson High School
3050 NW 41st Street
Lauderdale Lakes, FL 33309

EXHIBIT "C"

EXHIBIT "C"

NOTICE OF FACILITY USE FORM FOR RECIPROCAL USE AGREEMENT BETWEEN THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND DESIGNATED LOCAL GOVERNMENTAL AGENCY

Name of Local Government

Date Filed

Location

Type of Activity

Facility

Date(s) Needed

Time(s) Needed

CHARGES (IF APPLICABLE)

Service/Item

Fee

Total Fee(s) Due

NOTE: Please list the Service/Item on additional blank page(s) if you need space for additional information

CONTACTS/AUTHORIZED SIGNATURE

For School: Principal

Name

Title

Date

Signature:



Approve



Disapprove

For Local Government: Parks and Recreation Director or
Equivalent Position

Name

Title

Date

Signature:



Approve



Disapprove

RATIONALE FOR DISAPPROVAL

FOR SBBC USE ONLY
IF DISAPPROVED APPEAL TO
OFFICE OF CHIEF SERVICE QUALITY OFFICER
1400 NE 6th Street
Pompano Beach, FL 33060
Phone: (754) 321-3838; Fax: (754) 321-3885

State Reasons for Appeal

☐ Appeal Approved ☐ Appeal Disapproved

Authorized Signature: _____

Title

Date:

State Rational for Disapproval

FOR MUNICIPAL USE ONLY

IF DISAPPROVED APPEAL TO
CITY/TOWN MANAGER

State Reasons for Appeal

☐ Appeal Approved ☐ Appeal Disapproved

Authorized Signature: _____

Title

Date:

State Rational for Disapproval