Location Number: 5325



# CHARTER RENEWAL PROGRAM REVIEW COVER SHEET

NAME OF CHARTER SCHOOL SEEKING RENEWAL: Hollywood Academy of Arts and Science

CHARTER SCHOOL LOCATION NUMBER: 5325

DATE: December 13, 2013

✓□ This School has been designated a High Performing Charter School pursuant to s. 1002.331, Florida Statutes.

NAME OF GOVERNING BOARD: Renaissance Charter School, Inc. Board of Directors

Provide the name of the person who will serve as the primary contact for this renewal document. The primary contact should serve as the contact for follow-ups, interviews, and notices regarding the renewal process.

CONTACT PERSON: Derek Kelmanson, Charter Schools USA TITLE/RELATIONSHIP TO GOVERNING BOARD: Education Management Organization

MAILING ADDRESS: 6245 N. Federal Hwy. 2nd Floor, Fort Lauderdale, FL 33308

**ALTERNATE TELEPHONE: NONE PRIMARY TELEPHONE:** 954-202-3500

E-MAIL ADDRESS: DKelmanson@charterschoolsusa.com

NAME OF EDUCATION SERVICE PROVIDER (if any): Charter Schools USA

I certify that I have the authority to submit this document and that all information contained herein is complete and accurate, realizing that any misrepresentation could result in disqualification from the renewal process or revocation after award. I understand that incomplete documentation will not be considered. The person named as the contact person for the program review is authorized to serve as the primary contact for this evaluation on behalf of the organization.

Kn Hanho Signature

Printed Name

Date

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December 12, 2013

Revised 10/17/2013

Broward County Public Schools Charter School Renewal: Indicators and Standards

In accordance with section 1002.33(7)(a)(19)(b)(1), Florida Statutes, a charter school may be renewed provided that a program review demonstrates that the school has successfully fulfilled the terms of its contract [1002.33(7)(a)(19)]. Pursuant to section 1002.33(8)(a), Florida Statutes, "the sponsor shall make student academic achievement for all students the most important factor when determining whether to renew or terminate the charter." In conducting a renewal program review, the sponsor will focus its analysis on the school's performance in three categories:

- Educational performance
- Financial performance
- Organizational performance

The following defines specific indicators (the types and level of information and data that will be collected) and standards (the benchmark by which such indicators will be measured) that will be analyzed and evaluated within these three categories. It is a school's performance within these indicators in addition to potential on-site specific programmatic reviews that inform a charter renewal decision.

Furthermore, should a charter school meet the standards for renewal, The School Board of Broward County, Florida, will also review future Educational, Financial and Organizational plans submitted as part of this documentation for the term of its subsequent contract. Any modifications/adjustments/amendments proposed to the current contract that would take effect over the subsequent contract term may be negotiated during the contract phase.

#### **Important Reminders**

- All renewal documents must be submitted electronically, as one continuous PDF file per school, to <u>charterapplications@browardschools.com</u> by <u>5:00 PM</u> <u>Friday, December 13, 2013.</u>
- Only electronic documents submitted as one continuous PDF file, will be accepted. Please scan the appendices as part of the PDF file.
- Renewing schools must clearly name and include their location number on all documents submitted, including the completed renewal document and all appendices referenced in the narrative.
- Scan the complete packet and appendices as one continuous PDF file and include the school's name and location number when saving (Ex. HappyCharter6868; SunnyCharter7878, etc.)
- Renewal packets must contain a table of contents, clearly outlining all required components, and identifying the pages where the sections are discussed.
- Number all pages and ensure that pagination is in sequential order.

#### NOTE: Complete packets will be reviewed as submitted; additional documents will not be accepted after 5:00 PM Friday, December 13, 2013.

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#### EDUCATIONAL PERFORMANCE

Focus Area	Indicator	Standard/Criteria	Sources of Evidence
Federal	AYP/AMO School Improvement	The school has not been identified for School Improvement	• FCAT
Accountability	status		Federal AYP
	AYP/AMO attainment	The school has achieved its AYP/AMO target	indicators (ESEA)
*Using AYP	Sub-group(s) attainment of	The school has achieved its AYP/AMO targets in identified	• State AMO
/AMO data	AYP/AMO	student sub-group(s)	Standards
from the past			• EOC, If applicable
five years, as			
applicable.			

In your narrative, please explain how these standards have been met, or reasons and explanations if they have not. Include your plan to increase and/or maintain your AMO status for the upcoming term of your charter. List any Appendices.

### Indicator: AYP/AMO School Improvement status:

Hollywood Academy of Arts & Science ("HAAS") has not been identified for School Improvement. HAAS has been designated a High Performing Charter School pursuant to s. 1002.331, Florida Statutes.

#### Indicator: AMO attainment

Hollywood Academy of Arts and Science did not meet its AMO goal for the 2012-2013 school year. Sixty-nine percent of our subgroups scored at or above a Level 3 on the FCAT 2.0, missing our goal of 73% proficiency by 4%. In order to meet our 2014 target of 76% proficiency, our Curriculum Resource Teachers will revise professional development to ensure that it is aligned with Professional Learning Community targets. Moreover, they will target research-based instructional strategies and include them in on-going professional development so that our students are on the receiving end of viable and reliable teaching techniques. Teachers will also participate in Child Study Team meetings to determine appropriate Response to Intervention (RtI) strategies for their struggling students. Classroom teachers will utilize English for Speakers of Other Languages (ESOL) Strategies Matrix and include vocabulary strategies in lesson plans to ensure that our English Language Learner (ELL) students are equipped to meet the rigorous standards of our curriculum. Teachers will also use targeted instruction to increase student vocabulary skills as increased vocabulary proficiency is directly correlated with increased proficiency on standardized assessments. Intervention in small group settings before, after, and during school hours is mandatory for our struggling students and provides for individualized assistance/ instruction. Classroom teachers will also utilize research-based instructional strategies to teach reading, writing, science, and math skills to ensure an increase in comprehension across the content areas. Finally, all students will use technology during and after school to reinforce abstract concepts taught in the classroom.

	Met 2012 AMO Reading Target	Met 2012 AMO Math Target	Met 2013 AMO Reading Target	Met 2013 AMO Math Target
All Students	Ν	N	N	Ν
American Indian	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A
Black	Ν	Y	Ν	Ν
Hispanic	Y	N	N	N
White	Ν	Ν	N	Ν
English Language Learners	Y	Y	N	N
Students with Disabilities	Ν	Ν	N	Ν
Economically Disadvantaged	Ν	N	N	Ν

# Indicator: AYP attainment

	Percentage of AYP Criteria Met								
	Hollywood Academy of Arts and Science	District (Broward County)							
2008-09	97%	62%							
2009-10	100%	69%							
2010-11	90%	77%							

Indicator: Sub-group(s) attainment of AYP/AMO

Please see Educational Performance Appendix C for Hollywood Academy of Arts & Science's AYP results by subcategories.

Statutory References: 1002.33(7)(a)(4)

Focus Area	Indicator	Standard/Criteria	Sources of Evidence
State Accountability	FCAT achievement	Students at the school demonstrate proficiency or progress towards meeting proficiency, in subjects tested (mathematics, reading, writing and science)	<ul><li>FCAT</li><li>EOC, if applicable</li></ul>
	School grade	"C" or above	<ul> <li>FLDOE School Grade, prior 5 years</li> <li>FLDOE Report Card, most recent year</li> </ul>
	Annual student gains	Students are making one-year's worth of growth annually in mathematics and reading.	<ul><li>FCAT</li><li>EOC, if applicable</li></ul>
	Annual gains of students achieving in the bottom 25%	50% make one-year's worth of growth	<ul><li>FCAT</li><li>EOC, if applicable</li></ul>
	% of students tested	The school is appropriately administering applicable state standardized tests to its students.	<ul><li>FCAT</li><li>EOC, if applicable</li></ul>
	Relative performance	The school's performance meets or exceeds the performance of schools with closely comparable student populations.	<ul><li>FCAT</li><li>EOC, if applicable</li></ul>

In your narrative, please explain how these standards have been met, or reasons and explanations if they have not. Include your plan to increase and/or maintain your student achievement, school grade, learning gains and relative performance for the upcoming term of your charter. List any Appendices.

Hollywood Academy of Arts & Science offers a dynamic and innovative education model that sets high expectations for the school and its students. The school participates in all applicable components of the state's accountability system as required by Florida statute as well as any other age-appropriate research-based assessments required by the State. Each year, stakeholders, consisting of parents, teachers, administrators and board members, analyze prior year student performance trends and establish measurable goals.

# Indicator: FCAT Achievement

Please see **Educational Performance Appendix A** for the requested 5 years of FCAT data (2008 through 2013). Students at Hollywood Academy of Arts & Science have demonstrated proficiency or progress toward meeting proficiency in the tested subjects (mathematics, reading, writing and science).

Paragraph

# 2008-2011

# Elementary

					Sc	hool l	Perce	nt Sco	ring Th	ree and	Above					
Grade Level		Rea	ding			Mathe	matic	5	(3.5	Essay and ove)	(4.0	and ove)		Scie	ence	
	2008	2009	2010	2011	2008	2009	2010	2011	2008	2009	2010	2011	2008	2009	2010	2011
								Bro	ward							
detail	HOL	LYWO	OD A	CADE	MY OF	ARTS	S & SC	IENCE	(5325)	2.1			1			
3	85	79	83	NA	90	85	92	NA	NA	NA	NA	NA	NA	NA	NA	NA
4	78	82	83	NA	81	86	94	NA	74	94	81	83	NA	NA	NA	NA
5	69	82	79	NA	73	62	66	NA	NA	NA	NA	NA	55	62	55	63

# 2011-2013

-Fat

FONT

# Elementary

			Schoo	Percen	tage Sco	ring Satis	factory a	nd Above	÷			
Grade Level	(Achieve	Reading ment Lev Above)			athematic ement Lev Above)		(Achieve	Science ement Lev Above)			ting E and a	
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
					Br	oward						
detail	HOLLY	VOOD AC	ADEMY	F ARTS &	SCIENC	E (5325)						
3	64	64	70	73	75	64	NA	NA	NA	NA	NA	NA
4	71	65	63	79	72	60	NA	NA	NA	×	31	47
5	69	73	69	69	76	57	NA	47	47	NA	NA	NA

St.

Styles

# Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science *Indicator: School Grade*

District-School Number	District Number	District Name	School Number	School Name	Grade 2013	Grade 2012	Grade 2011	Grade 2010	Grade 2009	Grade 2008
Number	Number	Name	Number		2015	2012	2011	2010	2005	2006
65325	6	BROWARD	5325	HOLLYWOOD ACADEMY OF ARTS & SCIENCE	в	А	А	А	А	А

#### Indicator: Annual Student Gains

Please see Educational Performance Appendices A and B for all data on annual student gains.

In the 2012-13 academic year, 59% of all students made learning gains in reading, while 55% of all students made learning gains in mathematics.

Scho	ol Grade Components 2012-2013		% Proficient				% of S Making I		% of Lowest 25% Making Learning		
District	School	% Tested	Reading	Math	Writing	Science	Reading	Math	Reading	Math	
BROWARD	Hollywood Academy of Arts & Science	100	68	60	48	47	59	55	57	49	

Learning gains meet the adequate progress requirement

#### Indicator: Annual Student Gains of Students Achieving in Lowest 25%

As shown in the table above, of the students in the "Lowest 25%," 57% made learning gains in reading, while 49% made learning gains in mathematics in 2012-13. In 2012 and 2013, Annual Student Gains were not met for the Lowest 25% in reading and in mathematics.

Please see Educational Performance Appendix B for more data on Learning Gains for the Lowest 25%.

#### Indicator: Percent of Students Tested

In 2009 through 2013, at least 99% of students were tested.

Please see Educational Performance Appendices B and C for percentages tested by sub-category from 2009 to 2013.

#### Indicator: Relative Performance

The academic performance of Hollywood Academy of Arts & Science meets or exceeds the performance of its peer schools (i.e., schools with closely comparable student populations).

2012-2013 School Grade Components	Prof	iciency - % Sat	isfactory or H	igher	Points for Le	arning Gains	Learning Gair	ns Lowest 25%	1								
School Name	Reading	Math	Writing	Science	Reading	Math	Reading	Math	Adjusted Points Earned	Grade 2013	Grade 2012	Grade 2011	Grade 2010	Charter	FRL	% Minority	Title I
HOLLYVOOD ACADEMY OF ARTS & SCIENCE	68	60	48	47	59	55	57	49	495	в	A	A	A	YES	51	56	YES
SUNSHINE ELEMENTARY SCHOOL	59	63	61	48	62	71	68	58	490	С	С	В	В	NO	86	95	YES
FLORIDA INTERCULTURAL ACADEMY	49	55	29	83	55	84	55	70	480	С	В	A	С	YES	69	74	YES
HOLLYWOOD CENTRAL ELEMENTARY SCHOOL	61	58	64	42	62	73	58	72	490	С	В	В	A	NO	65	57	YES
BEN GAMLA CHARTER SCHOOL NORTH CAMPUS	55	64	81	56	79	80	92	80	587	A	В			YES	66	31	NO
DANIA ELEMENTARY SCHOOL	52	57	62	39	59	66	63	66	464	С	В	A	A	NO	81	74	YES
BETHUNE MARY M ELEMENTARY SCHOOL	45	41	78	25	49	48	54	48	435	С	В	С	В	NO	95	91	YES
OAKRIDGE ELEMENTARY SCHOOL	48	44	49	30	50	47	53	52	395	D	С	С	A	NO	88	83	YES
COLBERT ELEMENTARY SCHOOL	42	44	58	38	56	47	72	52	409	D	С	С	С	NO	92	95	YES
HALLANDALE ELEMENTARY SCHOOL	55	61	79	32	67	60	70	58	482	С	В	A	В	NO	90	90	YES
PARAGON ACADEMY OF TECHNOLOGY	44	52	37	32	68	70	68	61	495	В	A	A	В	YES	76	92	YES

**Statutory References:** 1002.33(7)(a)(3); 1002.33(7)(a)(4); 1002.33(16)(a)(2)

Focus Area	Indicator	Standard/Criteria	Sources of Evidence
Mission-Specific Accountability		The school is achieving, or making significant progress towards achieving, the school/mission-specific goals as defined in the school's contract.	<ul> <li>Mission statement</li> <li>As defined in the school's contract/initial application, your mission statement.</li> <li>In cases of subsequent</li> </ul>
			renewals, as defined by the current agreement.

In your narrative, please begin with your mission statement and identify the specific sections of your charter agreement that supports your mission. Identify your mission-specific goals and your achievement of these standards.

# Indicator: Achievement of school/mission-specific goals

The school's core philosophy is rooted in the belief that all children can learn, function as responsible citizens, develop a sense of self while working toward the common good of all and actualize their potential as productive members of the workforce. The school values the traditional classroom teacher and the relationship made possible by positive student/teacher interactions. It also values the role the family plays in a child's academic and social development and the support provided by parents for productive learning. In sum, the mission of Hollywood Academy of Arts & Science is that we are committed to Educational Excellence Every Time. This mission is based upon a commitment to continuous improvement and individual student progress. The school's vision supports the mission in that it seeks to build a strong sense of community among all stakeholders. Hollywood Academy of Arts & Science puts students first by providing a safe, secure, and caring climate that allows students to learn and teachers to teach; ongoing assessments at all levels that drive daily instruction and align school-wide goals in order to maximize student achievement; research- and standards-based instruction that meets the need of every student; opportunities for all parents to actively participate in their child's education and development; a model that instills a respect for school, staff, and others in a culture of kindness; and a staff that believes in continual professional growth, personal accountability, and high moral and ethical standards. Consistency between the mission, vision, and educational program is sustained by a curriculum rooted in solid educational research, the Next Generation Sunshine State Standards and the Common Core State Standards, an inclusive community in which all stakeholders share in the educational goals and expectations for the learners, and a rigorous challenging learning environment where student achievement is the objective and life-long learning is the goal.

The mission is supported by our educational program which utilizes the Charter Schools USA (CSUSA) Guaranteed and Viable Curriculum (GVC). The GVC is a framework that incorporates both the formal performance-based Next Generation Sunshine State Standards and the Common Core State Standards and encourages steady academic progress as students build their knowledge and skills from one year to the next. The curriculum uses a spiral, interdisciplinary and conceptual approach to instruction where concepts and skills are continually introduced and expanded upon at each grade level. CSUSA recognizes that a balanced academic program emphasizes interdisciplinary study, reading and writing across the curriculum, critical thinking skills, cooperative learning projects and infusion of technology throughout the curriculum. Students create a Personal Learning Plan (PLP) that assesses individual skill levels when they enroll in the school, design a path for growth, and reassesses skill development quarterly. The PLP is adjusted as needed. Portfolio assessment is fundamental to the development of a solid PLP as only through authentic assessments will each student's strengths become evident. The GVC identifies competencies to be mastered at each grade

level. This sequential building of knowledge ensures that children enter each new phase of their academic endeavor prepared to achieve their highest potential. Therefore, the curriculum framework places emphasis on reading, writing, science, and mathematics as well as modern language, physical education, the arts and technology. The overarching goal of the curriculum is to establish a flexible "open framework" that supports creativity, high standards, and a solid academic foundation for the students.

Hollywood Academy of Arts & Science has achieved this solid academic foundation and high standard by aligning the GVC with both the Next Generation Sunshine State Standards and the Common Core State Standards (as main descriptions of the instruction students should recognize and learn). With this rigorous and challenging curriculum, Hollywood Academy of Arts & Science Charter School strives to enhance the learning potential of students by meeting the needs of all students and expanding the expected knowledge at each grade level beyond the minimum skills. This structured yet "open framework" promotes analytical thinking skills necessary for success on the Florida Comprehensive Assessment Test (FCAT 2.0) and for the pending state adoption of a Common Core State Standard Assessment Test. Through this standards-based curriculum that is tailored to individual student needs, CSUSA has created a flexible curriculum that supports creativity, exploration, discovery, and high academic standards. This is evidenced by Hollywood Academy of Arts & Science's consistent performance on the FCAT and FCAT 2.0 since 2006. Until the 2012-2013 school year Hollywood Academy of Arts & Science has maintained a school grade of "A" in both the Elementary and the Middle School. For the 2012-2013 school year, Hollywood Academy of Arts & Science's Elementary School earned a grade of "B." The Middle School, on the other hand, maintained its school grade of "A."

The base of all forms of interdisciplinary curriculum is the concept of knowledge as divided into "subjects" or "disciplines" which are woven together to make connections apparent to students; the sanctity of the subject matter or discipline remains intact. Students experience an expanded range of disciplines and a variety of teaching methods. The program focuses on each student's individual learning style with interactive studies in language arts, reading, mathematics, science, social studies, geography, music, art, dance, study skills, modern language, physical education and technology. As a student moves through grades kindergarten through grade eight, there is an added emphasis on organizational skills and individual oral and written reports.

**Statutory References**: 1002.33(7)(a)(3)

Focus Area	Indicator	Standard/Criteria	Sources of Evidence
Educational Program	Implementation of the mission	The school is implementing its mission as defined in the school's contract.	<ul><li>FCAT</li><li>Standardized test result</li></ul>
Implementation	Implementation of curriculum and instructional techniques	The school is successfully implementing curriculum and instructional techniques as defined in the school's contract.	<ul> <li>Internally-developed assessments</li> <li>EOC, if applicable</li> </ul>
	Implementation of specialized instruction for students, particularly of those below grade level Data-driven decision-making	The school implements demonstrably effective instructional techniques that support struggling students achieve grade level. The school competently uses qualitative and quantitative data to inform and guide instructional planning and practice aligned with Next Generation Sunshine State Standards as well as Common Core State Standards.	<ul> <li>On-Site Programmatic Reviews, if applicable</li> <li>Corrective Action Plans, if applicable</li> <li>School Improvement Plans, if applicable</li> <li>Implementation of</li> </ul>
	Implementation of exceptional education programs	The school provides effective services for exceptional students as defined in the school's contract and as required by applicable law. May require an on-site review	<ul> <li>Implementation of specific contractual corrective action and status, if applicable</li> <li>State-issued High</li> </ul>
	Implementation of ELL program	The school provides effective services for English Language Learner students as defined in the school's contract and as required by applicable law. May require an on-site review	<ul> <li>Performance designation letter, if applicable</li> <li>State-approved Reading Plan, if charter school opted out from using the District's plan</li> </ul>

In your narrative, please explain how these standards have been met, or reasons and explanations if they have not. Include your Educational Program Implementation plan for the upcoming term of your charter. List any Appendices.

The school is clearly achieving its objective of providing a high quality public educational choice to the community. Therefore, the Renaissance Charter School, Inc. Governing Board is requesting a 15 year renewal of the charter contract for Hollywood Academy of Arts and Science.

*Indicator: Implementation of the mission* Hollywood Academy of Arts and Science is fulfilling its mission of a commitment to educational excellence every time, via implementation of the educational model described below.

Indicators: Implementation of curriculum and instructional techniques; Implementation of specialized instruction for students, particularly of those below grade level; Data-driven decision-making

# The Educational Model

The Guaranteed and Viable Curriculum ensures academic excellence in every classroom and encourages steady academic progress as students build their knowledge and skills from one year to the next. After clear guidance is given to teachers regarding the content to be addressed in specific courses and at specific grade levels, the Education Team monitors learning so that the academic content necessary for achievement within each grade is not disregarded or replaced. Teachers focus on the attained curriculum through regular assessment to ensure that each student masters the content of every lesson.



### Data Summit

Throughout the year, as part of professional development, a member of the leadership team will lead Data Summits by analyzing students' data to ensure that teachers have a clear understanding of the importance of providing data driven instruction.

Component 1 begins with baseline assessment which includes analysis of previous year's state test data and initial administration of benchmark assessment. The Data Summits pin-point what is needed in each classroom including recognizing skills that each individual student needs to master. By triangulating benchmark results (Component 2), standards-based grades (Component 3), and analysis of student work (Component 4), teachers align and differentiate instruction according to individual student needs. These meetings are at the helm of school-wide and classroom goal setting. The teacher then uses the analyzed data in assisting each student with individualized goal setting and developing the student's Personalized Learning Plan.

Component 1: Baseline Assessment and Data

Baseline assessment provides all stakeholders with the information needed to identify students' strengths and weaknesses, to effectively target instruction, and to set school-level, classroom- level, and individual student-level goals...

# Component 2: Data-Driven Instruction

The school's leaders and teachers analyze baseline data from the school's student information system (Discovery Education/PowerSchool), and then provide targeted professional development to support teachers' knowledge base of the best instructional strategies to employ, that best meet the needs of each student. Teachers then have the information needed to effectively adjust instructional focus through spiral teaching and employ regrouping and other differentiation strategies to ensure that each student is making progress towards mastery of specific skills and content. Using this innovative approach of data-driven instruction and ongoing teacher support, through collegial and parental collaboration around meeting the needs of each student, the School ensures a culture of continuous improvement and increased student achievement.

### Component 3: Assessment

After data-driven instruction, formative assessments are given to determine areas of growth and are used to continue to identify instructional priorities. Assessments measure instructional effectiveness and student achievement and are an integral part of the educational model. Formative assessments, in particular, provide a systematic and regular measurement of students' progress in the classroom, and are the processes used to drive instructional practice. Further, timely and specific feedback, based upon formative assessments of student performance on grade level standards is given to establish individualized goals for all students (Marzano).

# Component 4: Grading

Grading of formative assessments is done through PowerSchool. Formative assessments will be graded at the most specific level of the state standards to facilitate data collection. As the data is collected, it is displayed within PowerSchool in various formats for straightforward data analysis.

# Component 5: Reporting

Reporting in PowerSchool/Discovery Education offers the school the capability of disaggregating data by individual student, by individual class, and by grade level. PowerSchool offers teachers, parents, and students online access to student data. Student achievement data is included in each student's file and makes year-to-year evaluation and tracking of benchmarks more efficient. It also provides students, parents, teachers and administrators information to make decisions about differentiating instruction for each student.

# Component 6: Decision

Decision is the final action. Teachers and administrators, based on the data, make the decision to either move on to a new standard and begin with a baseline assessment, or revisit the same standard through data-driven instruction, reaching students who need remediation or acceleration through differentiated instruction.

Through professional development, teachers continue this process. The educator's critical role is to be the designer of student learning, and <u>Understanding by Design</u> supports teachers working within the standards-driven curriculum, to clarify learning goals, devise assessments revealing student understanding, and crafting effective and engaging learning activities, aligned with real world experiences.

The review of data, through the use of the educational model, guides the school's learning plan by identifying the professional developmental needs of teachers through both student and administrator observational data. Through the cycle of revisions to the GVC based on the needs of the students recognized through data and observation; the alignment of professional development to the needs of teachers; and the revision of functionality within PowerSchool, the educational model is the foundation that drives continuous improvement within the school.

The six steps of the school's educational model as outlined above were designed to provide a process for improving student learning and academic achievement. These steps are designed to encourage teachers to reflect on the individual work of their students. The educational model is grounded in the belief that treating every student the same is equivalent to treating them unequally. The educational model is used to sustain a constant cycle of tracking progress for mastery of standards, so students are able to find success in their own methods of learning. Subsequently, students are

empowered through the creation of their own Personalized Learning Plan.

To achieve our goal of meeting high standards of student achievement, we also use unique and innovative academic components to complement the comprehensive data-driven educational model. The components include the following:

- School-Wide Goal Setting (at the year's onset, teachers and administrators analyze the previous year's data to set school-wide improvement goals for the new year);
- Personalized Learning Plans (empowers students to track their own progress, which initiates student ownership of learning goals. Through analysis and evaluation of data, administrators, teachers, parents, and students are able to devise an academic plan for each student to achieve learning gains);
- Progress Monitoring and Assessment (tracks specific and measurable goals regarding attendance, test scores, graduation rates and teacher retention to inform data-driven decision making);
- Innovative Measurement Tools to Drive Research-Based Instruction & Data Analysis (employs state-of-the art technology like the student information system, Teacher eGrade Book and a student-data warehouse);
- Technology to Support Student Engagement (includes the use of interactive white boards, tablets, and document cameras, etc.);
- Character Education Program (promotes an increase in student motivation toward academic learning by incorporating student interest with real-world experiences);
- Academic Intervention and Acceleration (using diagnostic assessments and benchmark data, students receive additional instruction and practice on identified areas, with teachers instructing before and after school, through content area integration);
- Supplemental Programing (collaboration and community integration through which character and academic education meet with engaged stakeholders in extracurricular and auxiliary activities);
- Meaningful parental engagement is an essential element of the School's culture.

# Goal-Setting & Personalized Learning Plans

Goal setting is viewed as a catalyst for the cohesion of the School as a team working toward the same goals. After Data Summits, teachers meet with students and parents to set personal goals. These goals are academically focused, and allow students to track their own progress. Goal setting is also used after formative assessments as a means to track improvement and areas for growth with regards to academic standards.

# Guaranteed and Viable Curriculum Reflection Workshop

Based on the work of Jay McTighe, within <u>Understanding by Design</u>, teachers work to develop unit lessons. The Guaranteed and Viable Curriculum is aligned to the Common Core State Standards, the NGSSS, the school's targeted student population and mission. Teacher-developed units contain learning outcomes that are measured by Standards Assessments, which encompasses each learning unit. These assessments are analyzed at the school's Data Summits; tracked within PowerSchool in the Narrative Report Card; and include learning activities aligned to the *Revised 10/17/2013* 

As a culminating event for each school year, teachers meet to review the implementation of the Guaranteed and Viable Curriculum along with the data by grade level and subject area. After this period of review, any changes to the curriculum are finalized, thereby ensuring that the curriculum is dynamic and is continuously improved based upon teacher feedback.

Instructional Focus Calendar (IFC): Teachers, in conjunction with the school administrative team, plan together and schedule learning objectives aligned to a data-driven calendar. The calendar is developed based on the data provided by each benchmark. Classroom teachers develop the calendars several times throughout the year to adjust instruction based on results. Teachers target specific standards outlined in NGSSS and CCSS and collaboratively design learning experiences for students to achieve the desired results. The Guaranteed and Viable Curriculum is thereby differentiated to meet the needs of the students within the school while maintaining rigorous pacing and high expectations.

# Individualized Education

Through differentiated assignments, assessments and texts provided through technology tools, teachers are able to target each student's specific areas of need. This is especially helpful for students below grade level. Students immediately see results and track their progress. Grading and reporting are facilitated through technology so that all stakeholders can immediately access and act on data.

The school identifies and monitors the progress of students in need of expanded learning opportunities and remedial assistance, including the at-risk population. The school's Response to Intervention ("Rtl") method is a three-tiered instructional and assessment framework designed to address the learning needs of all students through progress monitoring, data analysis, support and intervention. The school utilizes a process based on the student's response to scientific, research-based intervention tools, consistent with comprehensive evaluation procedures. This is in accordance with the Response to Instruction requirement of Individuals with Disabilities in Education Act of 2004, which requires the school to identify whether appropriate instruction in reading has been offered through the Florida Department of Education.

The school's RtI model prepares struggling learners to prepare for the state-adopted assessments which are designed to measure student performance on the goals, objectives, and grade-level competencies specified in the CCSS and NGSSS.

TIER I – Core, Universal Academic and Behavior Support: (Goal:100% of students achieve at high level) all students participate in general education learning that includes: universal screenings to target groups in need of specific instructional and/or behavioral support, implementation of the state standards through a standards-based classroom structure, differentiation of instruction including flexible grouping, multiple means of learning, demonstration of learning, progress monitoring of learning through multiple formative assessments, and positive behavior supports. Tier I: Effective if at least 80% are meeting benchmarks with access to Core/Universal Instruction.

TIER II – Targeted, Supplemental Interventions & Supports: targeted students participate in learning that is different by including: a standard intervention protocol process for identifying and providing research-based interventions based on student need; on-going progress monitoring to measure student response to intervention; and guided decision-making aligned with the core academic and behavior curriculum. Tier II: Effective if at least 70-80% of students improve performance (i.e., gap is closing towards benchmark and/ or progress monitoring standards).

TIER III: Intensive, Individualized Interventions & Supports: increased time, narrowed focus, reduced group size instruction and intervention based upon individual student need provided in addition to and aligned with Tier 1 and 2 academic and behavior instruction and supports, specialized *Revised 10/17/2013* 

programs, methodologies, or instructional deliveries, greater frequency of progress monitoring of student response to intervention(s). Tier III: Effective if there is progress (i.e., gap closing) toward benchmark and/or progress monitoring goals.

RtI is centrally about optimizing language and literacy instruction for particular students, and therefore administrative monitoring for effective instruction maximizes instructional time. Differentiated instruction, based on instructionally relevant assessment, is essential. Therefore the most critical resource for assisting remedial students is the classroom teacher. The school's reading curriculum ensures that instruction addresses the needs of all students, including those from diverse cultural and linguistic backgrounds. Using our educational model and data collected from our classroom, school, and state assessments, the teacher works with all stakeholders in developing an effective plan for covering learning gaps.

Progress monitoring for additional learning opportunities is measured by using resources aligned to the program in use. Overall success of the extended learning is measured through impact on students' end of year state assessment, and the benchmark score.

The classroom teachers remain in continual contact with all stakeholders, by updating the Personalized Learning Plan, ongoing progress monitoring, Narrative Report Card, and the benchmark testing results. Teachers collaborate with a mentor teacher to continue the process, while devising and executing a successful plan for the remedial student.

Involving parents and students, and engaging them in a collaborative manner, is critical to successful implementation. Initiating and strengthening collaborations between school, home, and communities, provides the basis for support and reinforcement of students' learning. The plan for assisting remedial students accounts for continued collaboration between all stakeholders as well as continuous monitoring of progress throughout the learning process.



Figure 1: Three-tier model of school supports incorporating the problem-solving process.

The school's curriculum resources for reading, mathematics, writing, and science are embedded with differentiated instructional lessons, strategies, and assessments that are associated with the RtI Tier Model that support and prepare all learners for the state-adopted assessment. In addition to the RtI plan, the school also uses the following supports and programs:

Supplemental Intervention Reading Program (SIRP): The school meets the individual needs of students during the school day, by the adding to the 90-minutes of core reading instruction through a Supplemental Intervention Reading Program. Based on benchmark data, students receive additional instruction and practice on identified skills. Teachers provide additional instruction outside of the 90-minute reading block in times such as, before and after school, through content area integration, during enrichment activities or lunch, and any other opportunity, to support student achievement of individual learning goals. Some research-based programs that teachers may utilize, but are not limited to, include:

- Elements of Vocabulary
- Accelerated Reader
- Study Island
- Ticket to Read
- Reading Plus
- Words Their Way
- Plato
- Scholastic Reading Skills Kits
- Quick Reads
- Read 180
- Reading Eggs

Comprehensive Intervention Reading Programs (CIRP): The school meets the individual needs of students who, based on diagnostic data, have been identified to have significant skill deficiencies, and/or read two or more years below grade level. Students are given additional instructional minutes using a research-based intervention program. Students receive this additional instruction outside of the 90-minute reading block, in a small-group setting, with more frequent progress monitoring, to ensure accelerated progress toward grade level expectations. Some research-based programs that teachers may utilize, but are not limited to include:

- Corrective Reading (6-8)
- Achieve 3000 (6-8)

All students entering the school, particularly those who enter the school below grade level, benefit from the implementation of the educational model. The educational model, which includes the Guaranteed and Viable Curriculum, is aligned to specific state standards and grade-level expectations and is the framework of what is taught at each grade level and allows for modifications to the instruction in the classroom to meet the students' needs. Students are engaged by our innovative K-5 curriculum, which is designed to introduce core concepts that are further developed and expanded as student's progress through each grade level. This process allows them to develop the skills necessary to: 1) comprehend and interpret texts, including written as well as audio and visual texts; 2) compose a variety of types of texts, including critical real world concept; 3) effectively communicate and interact in cooperative learning groups; and 4) communicate information through different modes of presentation.

Students benefit from the use of innovative instructional methods, which utilizes research-based instructional strategies to enhance the student's opportunity to learn the specific skills identified. The school tracks measurable progress, as supported by consistent data, to implement a variety of

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teaching strategies that are used to match a student's learning style. To ensure students are involved in their educational goals, written plans are created (PLP, IEP, etc.) to communicate the students' goals to the student and parents.

Students who demonstrate below-grade level performance after benchmark assessments also have the opportunity to participate in tutoring. This additional time for instruction outside of class time is crucial for increasing student learning gains.

*Tutoring* - For students who require additional intervention, tutoring is available outside of school hours at the school. Teachers use a set curriculum in a small group setting, targeted to students' skill deficiencies, as determined by diagnostic and formative data.

*Additional Help* - Teachers make themselves available during a time that is outside of the instructional block. This additional contact with the student is critical for those who need a structured practice environment, as well as continuous feedback throughout the learning process both at home and in school.

### Lesson Planning

Teachers follow an innovative method of lesson planning in which they utilize Marzano's three stages of learning: Interacting with New Knowledge, Deepening Knowledge, and Generating and Testing Knowledge. This research-proven method ensures that students progress through each of the three stages throughout the learning process and master each standard. In lesson planning, teachers also account for differentiation for all levels of learning, including ESE and ESOL. The lesson planning format was developed to ensure that all students have the opportunity to learn.

### Instructional Research

Teachers are required to monitor students' academic progress throughout the quarter. Using the standards-based electronic grade book, as well as benchmark testing, teachers reflect on standards assessments given to individualize student needs. By looking at the reports provided, teachers can individualize instruction. Some reports also provide percentages of mastery based on each standard being assessed, effectively assisting teachers in the use of data to drive instruction.

# Blended Learning

The school offers a deep range of innovative strategies for curriculum, instruction, and assessment, formed around a variety of research-supported blended learning models and strategies. Blended learning, as defined by the Innosight Institute is a "formal education program in which a student learns at least in part at a supervised brick and mortar location away from home."

Strategies for using blended learning include:

- Acceleration programs to meet academic needs, such as the Cambridge program.
- Opportunity to learn content that may not be offered in a traditional brick and mortar classroom (i.e. students can take a variety of world languages or electives to meet student interest).
- Remedial and course recovery programs that provide opportunities for students to work at their grade level learning fundamental skills to make academic gains.
- Unlimited access to work at the student's pace and time.
- Accommodates "Flipped Learning" which allows students to learn the lesson at home and practice what is learned in the classroom.

Within blended learning, teachers utilize research-based best practices for teaching and learning, including the integration of technology into the instructional program. Students and staff have access to technology through multiple blended models, using approved providers. Some examples include Plato Courseware, Study Island, Reading Eggs, Achieve 3000, Lexia, Read 180, Reading Plus, Successmaker and others.

# Integrated Character Education

Students are taught to be productive citizens by demonstrations of how to be productive members of a community while achieving academic goals. The school implements an innovative integrated character education program that integrates a focus on academic rigor, good citizenship, and opportunities for real-world experiences.

The character education program serves as a cross-curricular strategy to instill strong character and citizenship in students. This program is known as Schools Taking Responsibility for Important Values of Excellence or "STRIVE." STRIVE was created through a partnership with the Clarion Council for Educational Greatness. The STRIVE Model has three domains (Moral Character, Performance Character, Active Citizenship) and is supported by explicit behaviors.

Teachers are encouraged to develop and access lesson plans aligned to character. Lesson plans aligned to character include, but are not limited to:

- Literature rich in meaning
- Writing prompts
- Civics in life
- Incorporation of performance character into daily classroom instruction
- Historical content and examples
- Teaching for thinking
- Controversial issues discussion
- Cooperative learning
- Scientific issue discussions
- Assignments, lessons, discussions that highlight ethical performance, character and active citizenship

As students begin to understand these moral principles, they are encouraged to care enough to commit to performance character – those characteristics that produce excellence such as perseverance, responsibility, industriousness and self-control. Finally, students are challenged to be courageous in taking an active role in society and engaging the traits of service, community involvement, respect for authority, cooperation, patriotism and to choose to be a change agent - to make the world better. The school integrates the character education program into the academic courses by teaching character alongside academic content.

The school works with teachers and provides the necessary tools for teachers to:

- Identify character curriculum components available within each lesson
- Access online media to supplement classroom instruction
- Access reading resources and writing prompts
- Access ideas on how to stimulate discussion and include inspirational stories

The goal of the integrated character education program is to instill strong character and citizenship within each student.

### Indicator: Implementation of exceptional education programs

HAAS provides quality services for exceptional students as defined in the school's contract and as required by applicable law. Students entering the HAAS Exceptional Education Program benefit from the implementation of the Charter Schools USA educational model, which is beneficial in meeting the needs of exceptional students, and students who enter the school below grade level. HAAS provides a free and appropriate public education (FAPE) to all students with disabilities, in accordance with all state and federal guidelines, Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act, to ensure that the educational goals for each student are addressed.

Based on current levels of enrollment, HAAS's present ESE Department consists of an ESE Specialist and 2 ESE certified teachers. In addition, the school contracts with appropriately licensed vendors to provide special education clinical services including speech therapy, language therapy, occupational therapy, physical therapy, and mental health counseling.

HAAS's exceptional education students benefit from the use of innovative instructional methods, which utilize evidence-based instructional strategies to enhance the student's opportunity to learn the specific skills identified. To ensure students are involved in their educational goals, written plans are created to communicate the students' goals to the student, parents and teachers.

Gifted learners are defined as "Students, children, or youth who give evidence of high achievement capability in areas such as intellectual, creative, artistic, or leadership capacity, or in specific academic fields, and who need services and activities not ordinarily provided by the school in order to fully develop those capabilities." (No Child Left Behind, 2002). Students who have been identified and qualify for a Gifted Education Program each have an Educational Plan written at least every two years, which includes a statement of the present levels of educational performance of the child; a statement of goals, including measurable short-term instructional objectives; a statement of the specific services to be provided to the child; and appropriate objectives, criteria, and evaluation procedures and schedules for determining whether the goals are being achieved. The Educational Plan development process builds parent/school relationships; provide a forum for discussing student needs beyond the general curriculum; facilitating changes in instruction and classes; and determining appropriate service options. The Educational Plan is reviewed during the year to determine if a goal has been met and/or should be rewritten. An effective gifted program shows that the students it serves have successfully met their goals and continuously build on current strengths and weaknesses. Within an effective gifted education program, there is a focus on setting student goals that are high but achievable, continuously reviewed, created with student & parent input, evaluated for successful completion, and build on each student's strengths and weakness.

HAAS's Gifted Curriculum objectives are focused on developing cognitive, learning, research and reference, and metacognitive skills at each grade level, using principles of differentiation and through curriculum compacting and enrichment.

In addition to continuously monitoring the Educational Plans of our gifted students, teachers analyze the benchmark test results of our gifted student population each quarter. After determining enrichment areas, teachers work with the Guaranteed and Viable Curriculum to determine instructional focus, strategies, and curriculum resources for enrichment during the six weeks between benchmark tests.

At the end of the year, several sources of data are considered in evaluating our services to gifted students. FCAT Data, Benchmark Testing Data, and classroom assessment records are analyzed to determine areas in which our students need challenging goals and higher levels of enrichment.

For middle schools students, tracking enrollment and successful completion of high school math and foreign language classes while still in middle *Revised 10/17/2013* 

school are also used as a measure of effectiveness. This data is used to revise the Guaranteed and Viable Curriculum, when needed, to further motivate, challenge and prepare our gifted students.

HAAS's effectiveness in serving special education students is evaluated on a continuous basis in several ways. The first way is for the ESE teachers and the general education teachers to meet as a team, on a quarterly basis, to review progress notes on the students that they serve to determine if students are meeting the goals and objectives of their IEPs. During this meeting all IEP accommodations are reviewed in order to ensure that they are being applied in the general education setting. This ensures that the focus is on every student's progress, by all teachers who service special education students within the school. Each year, the administration, faculty and staff reviews all special education student data to ensure that the entire ESE program is focused on student achievement. FCAT data, Common Core-aligned assessments and AMO data are two more ways that we evaluate the progress of our special education students.

Another way the effectiveness of the ESE program is monitored and evaluated, is by providing and requiring participation of both ESE and general education teachers in professional development opportunities, that focus on writing successful IEPs, the use of evidence-based instructional strategies for special education students, implementing accommodations in the general education classroom, and modeling how to analyze the effectiveness of student goals. This assists each teacher in understanding how to track the progress of their students. The school also hosts annual open house meetings to provide families with an opportunity to meet all teachers and staff members who provide services to special education students and visit their classrooms. Parents also have the opportunity see work samples on a continuous basis, check student progress through the PowerSchool, contact teachers by phone or through email, arrange for conferences, and provide input through parent meetings and surveys.

# Indicator: Implementation of ELL program

Hollywood Academy of Arts & Science provides effective services for English Language Learner students as defined in the school's contract and as required by applicable law. An Annual Monitoring Visit conducted on June 10, 2013, verified that Hollywood Academy of Arts & Science has appropriately certified/endorsed/trained teachers who instruct all ELL students. The same Annual Monitoring Visit also verified that teachers at Hollywood Academy of Arts & Science document the use of ESOL strategies and accommodations in their lesson plans. Please see Educational Performance Appendix P for the Annual Monitoring Visit sheet dated June 10, 2013.

The performance of the school is demonstrated within the Adequate Yearly Progress of the school in accordance with NCLB. The mission of HAAS's ESOL program is to prepare and successfully equip bilingual, bicultural, and bi-literate students to meet the needs of their global community. Staff with ESOL certification/endorsement in accordance with the policies and procedures of the State of Florida and the Broward County School District will serve students identified as having limited proficiency in English.

English Language Learners are identified through the registration process. At the time of registration, parents are given a Home Language Survey to identify potential ELLs. Please see **Organizational Performance Appendix B** for a sample school registration forms which includes the Home Language Survey. Those students whose parents respond affirmatively to any of the survey questions are referred to the English for Speakers of Other Languages liaison for language screening. Parents are advised that the student will need an aural/oral language assessment of English proficiency to determine eligibility and placement in the ESOL Program. The student is then referred to a trained language assessor at the school. To ensure that the Reading/Writing test is administered within one year of the aural/oral test, the following procedures are implemented:

- Reading and Writing subtests are administered to students identified in grades K-5.
- This testing is completed within 20 days of the identification of the student. Broward County School District ESOL Program staff

informs the school's ESOL Contact or designee of the results so appropriate student placement is made.

• In order to promote both literacy and proficiency, the ESOL program provides ELLs with English language development instruction that is age and grade appropriate and is tailored to the student's English proficiency level. ELLs are in a climate that promotes not only listening, speaking and reading, but also writing skills. ELLs receive comprehensible instruction for the core curriculum so that they can make academic progress comparable to that of native English speakers as documented by individual and group data.

HAAS offers English Language Learner students instructional services through an English Immersion program mainstream/inclusion instructional delivery models. Mainstream/inclusion instruction provided to ELL students is equal in amount, sequence and scope to the instruction provided to the non-ELL students at the same grade levels. Instruction is supported through the use of ESOL instructional strategies. In addition, the curriculum, textbooks and other instructional materials used by ELL students are comparable to those used by their non-ELL counterparts. Supplemental text and materials are also provided. Students meet the English Language Proficiency Standards on their language proficiency level.

All ELLs are required to participate in the Florida statewide annual proficiency assessment program with the Comprehensive English Language Learning Assessment (CELLA) based on guidelines provided by the FDOE Bureau for Student Achievement through Language Acquisition. HAAS is responsible for ensuring that all ELLs participate in the state assessment program for FCAT and CELLA.

State-adopted language proficiency texts are supplied in addition to regular classroom texts to enable teachers to instruct students on their current level of language proficiency. This allows teachers to assign grades in English/Language Arts, communication skills and Reading/Writing levels at the language acquisition stage at which the student is currently functioning. This grading on the appropriate language development level, using a variety of instructional sources, provides optimal opportunity for promotion.

HAAS has continuously demonstrated the success of its educational programming. Each administrator and teacher reviews academic needs of students through formative and summative assessments as well as informal discussions in its implementation of the Charter Schools USA Educational Model. Further, HAAS administration and staff continuously look to the mission statement to guide its collaboration with its parents, students, teachers and community members, as part of the continuous improvement process.

**Statutory References:** 1002.33(7)(a)(1); 1002.33(7)(a)(2); 1002.33(7)(a)(4); 1002.33(16)(a)(3); 1003.56; **State Board Rules:** 6A-6.0902 - 6A-6.0909 (ELL)

Focus Area	Indicator	Standard		Sources of Evidence
Financial	Demonstration of professional	The school implements an effective system of	•	Annual budgets <b>on file</b>
Management	competence and sound systems in	internal controls over revenues, expenses, and fixed	•	Financial reports on file
	managing the schools financial	assets, and exercises good business practices.	•	Annual financial audits on file
	operations		•	Financial corrective action
	Adherence to generally accepted	The school adheres to generally-accepted		plans, if applicable
	accounting principles	accounting principles.	•	Evidence of Resolution of any
	Financial Reporting Requirements	The school submits timely and accurate financial		Financial Deficiencies, if
		information adhering to its financial reporting		applicable
		requirements as defined in the school's contract.	•	Compliance with District
				deadlines will be considered

In your narrative, please explain how these standards have been met, or reasons and explanations if they have not. Include your plan to improve/maintain your financial performance for the upcoming term of your charter. List any Appendices.

In addition to being a High Performing Charter School pursuant to Florida Statute s 1002.33, HAAS is fully enrolled, has a waitlist and maintains a healthy fund balance. As described below, HAAS implements an effective system of internal controls over revenues, expenses, and fixed assets; exercises good business practices; and adheres to generally-accepted accounting principles.

#### Indicator: Demonstration of professional competence and sound systems in managing the schools financial operations

The Governing Board entered into a management agreement with Charter Schools USA to provide financial management services to HAAS. Charter Schools USA has well established processes and procedures to ensure fiscal responsibility and sound internal controls, which HAAS has adopted. Charter Schools USA and HAAS use a financial policy manual that has been approved by the Governing Board, which includes: the establishment of a modified accrual accounting system, a chart of accounts that uses the same numbering system as the DOE, internal controls that establish segregation of duties and authorization and processing of disbursements, establishment of a payroll system, and process for meeting Broward County School District and FDOE data reporting requirements. The financial management and internal accounting processes used by the school are set up so that they coincide with the FDOE and Broward County School District procedures. In the event the State or District modifies the accounting or reporting system, the school will adopt the new standard.

HAAS employs a school-based Business Operations Manager who serves as a liaison to the Charter Schools USA Finance and Accounting Departments for human resource, payroll, and financial matters relating to cash collection and accounts payable. The Business Operations Manager, in addition to the Charter Schools USA's Finance Department, also works with the school's Principal to ensure adherence to the board-approved budget. Below is a summary of some of the finance and accounting functions that the Business Operations Manager performs:

- Deposit funds received from food service sales, aftercare programs, and fundraising into proper bank accounts according to boardapproved policy
- Submit documentation for all receipts and disbursements made at the school level
- Follow up and collect returned checks from parents
- Prepare and submit purchase orders according to company policy

- Prepare and submit check requests to Charter Schools USA accounts payable
- Review and approve expenditure invoices with School Principal
- Maintain reconciliation of internal funds account

### Indicator: Adherence to generally accepted accounting principles

The school's financial statements are prepared on a monthly basis by the Charter Schools USA accounting team and are distributed to both the school leadership and the Governing Board. Monthly financial statements are prepared using General Accounting Standards Board's (GASB) 34 and GASB 54 guidelines and the "Financial and Program Cost Accounting and Reporting for Florida Schools" as recommended in Florida statute. Monthly financial statements include a comparison of actual results as compared to the approved budget. In addition, all required monthly, quarterly and annual financial reports are submitted to the Broward County School District in compliance with the timelines set forth by the district.

#### Indicator: Financial Reporting Requirements

In compliance with Florida statute, the school obtains annual financial audits that are performed by an independent certified public accounting firm that are compliant with the GASB requirements for fund balance reporting. The audit is submitted to the Broward County School District within the required timeframe. In addition, the audit report is submitted to the Auditor General of Florida within 45 days of receipt from the audit firm, as required.

**Statutory References**: 1002.33(7)(a)(9); 1002.33(7)(a)(10); 1002.33(7)(a)(11); 1002.33(9)(g); 1002.33(9)(h)

Focus Area	Indicator	Standard	Sources of Evidence
Financial	Budgeting	The school maintains balanced budgets and a positive	• Annual budgets on file
Viability		cash flow.	<ul> <li>Projected 5-year budget is</li> </ul>
	Financial obligations	The school's financial obligations are in good standing.	requested
	Long-term financial planning	The school has a sound and sustainable long-term	• Financial reports on file
		financial plan.	• Annual financial audits on file
			• Corrective Action Plan, if
			applicable
			• Evidence of Resolution of any
			Financial Deficiencies, if
			applicable

In your narrative, please explain how these standards have been met, or reasons and explanations if they have not. Include your plan to improve/maintain your financial performance for the upcoming term of your charter. List any Appendices including the projected 5-year budget.

# Indicator: Budgeting

On an annual basis, the Governing Board adopts a comprehensive budget that includes all forms of revenue and all expenditures, including (i) Total Revenues; (ii) Operating Expenses; (iii) Reserve Expenses, (iv) Audit Expenses and (v) Fund Balance. Amendments to the budget require the approval of the Governing Board. Annual budgets are **on file** as described in the renewal application instructions. As requested, 5 year financial projections are provided in **Financial Performance Appendix G**.

In addition to preparing a conservative budget, the Governing Board, in conjunction with the school and Charter Schools USA, has a rigorous budget management process to ensure that the school achieves the desired positive financial results. HAAS's budget management is a three-part process: (1) financial statement preparation, (2) regular review of actual results, and (3) continuous forecasting of future results.

To supplement the financial statements, the Charter Schools USA Finance Team provides monthly dashboard reports to the school's leadership team. The dashboard report summarizes the monthly activity of the school, compares the results to the budget, identifies significant budget variances, and provides recommendations where appropriate. On a quarterly basis, the dashboard reports are reviewed in a meeting attended by school leadership and the Charter Schools USA finance and accounting teams. Any material items are presented to the Governing Board in a timely manner.

As budget variances arise and are managed, new forecasts are developed each month to ensure the school stays on track financially throughout the year. These forecasts allow school leadership to make timely management decisions to ensure the financial health of the school, and are presented to the Governing Board on a quarterly basis.

Training for the Principal and School Business Operations Manager is provided by the finance and accounting teams of Charter Schools USA. On an annual basis, these school administrators are required to attend training provided by Charter Schools USA that includes training on budgeting, financial management and human resources and educational best practices. In addition, ongoing training is provided in the form of

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quarterly meetings, at a minimum, which focus on current developments in industry best practices.

# Indicator: Financial Obligations

The school's financial obligations are in good standing. Annual budgets are "on file;" financial reports are "on file;" and annual financial audits are "on file."

# Indicator: Long Term Financial Planning

As requested, 5 year financial projections are provided in Financial Performance Appendix G.

**Statutory References**: 1002.33(7)(a)(10); 1002.33(7)(a)(11)

# Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science **ORGANIZATIONAL PERFORMANCE**

<b>Focus Area</b>	Indicator	Standard	Sources of Evidence
Student	Student enrollment trends	The school's actual enrollment is consistent with its	Student enrollment reports
Enrollment		projections.	Registration Form
and Conduct	Racial/ethnic composition of	The racial/ethnic composition of the school's student	-
	the student body	body is reflective of the community it serves or other	
		public schools in the same school district that the charter	
		school is located in.	
	Enrollment procedures	The school implements enrollment procedures as defined	
		in the school's contract and in compliance with	
		applicable law.	
	School environment	The school maintains a safe and secure environment.	• Discipline reporting in each
			category for the last five years

In your narrative, please explain how these standards have been met, or reasons and explanations if they have not. Include your plan to meet this Focus Area for the upcoming term of your charter. List any Appendices.

#### Indicator: Student enrollment trends

HAAS is fully enrolled and consistent with its enrollment projections; the school currently has a waiting list of 200 students above and beyond the school's capacity.

	HA	HAAS Enrollment							
Grades	2013-14	2012-13	2011-12						
K	180	178	178						
1	188	152	152						
2	189	152	152						
3	165	118	118						
4	132	145	145						
5	145	150	150						

In this area of student enrollment, Hollywood Academy of Arts & Science has exhibited consistency in meeting enrollment projections and continues to have a waitlist that is indicative of demand that exceeds the school's available seats. Our enrollment process consists of an open enrollment period of one month (typically January 1<sup>st</sup> to February28th). During this time, all applicants from grades K-5 are encouraged to apply and an open enrollment is held for prospective students and families. All applicants during this open enrollment period, per grade level, then go though a randomly generated process that creates a wait-list.

# Indicator: Racial/ethnic composition of the student body:

As our enrollment is based on applicants within the community, we have a student demographic that is very much representative of the community. In addition, the demographics at HAAS are very similar to the five closest schools as shown in the tables below.

Stude	nt Demographics										
Academic Year: 2013-2014 + Submit											
Grade	American Indian or Native Alaskan	Asian or Pacific Islander	Black - Not of Hispanic Origin	Hispanic	Multi	Other	Unknown	White - Not of Hispanic Origin	Total		
к	0.56% [1 / 180]	0.00% [0 / 180]	7.78% [14 / 180]	35.56% [64 / 180]	3.89% [7 / 180]	3.33% [6 / 180]	0.00% [0 / 180]	48.89% [88 / 180]	180		
1	0.00% [0 / 189]	1.06% [2 / 189]	<b>11.11%</b> [21 / 189]	31.75% [60 / 189]	4.23% [8 / 189]	1.06% [2/189]	0.00% [0 / 189]	50.79% [96 / 189]	189		
2	0.00% [0 / 189]	1.06% [2 / 189]	12.17% [23 / 189]	38.10% [72 / 189]	4.23% [8 / 189]	2.65% [5 / 189]	0.00% [0 / 189]	41.80% [79 / 189]	189		
3	0.00% [0 / 165]	0.00% [0 / 165]	12.73% [21 / 165]	37.58% [62 / 165]	2.42% [4 / 165]	2.42% [4 / 165]	0.00% [0 / 165]	44.85% [74 / 165]	165		
4	0.00% [0 / 134]	1.49% [2 / 134]	11.94% [16 / 134]	35.07% [47 / 134]	3.73% [5 / 134]	3.73% [5 / 134]	5.97% [8 / 134]	38.06% [51 / 134]	134		
5	0.00% [0 / 146]	0.68% [1 / 146]	13.70% [20 / 146]	34.93% [51 / 146]	1.37% [2 / 146]	0.68% [1/146]	6.16% [9/146]	42.47% [62 / 146]	146		
6	0.00% [0 / 158]	0.63% [1 / 158]	10.76% [17 / 158]	36.71% [58 / 158]	6.33% [10 / 158]	3.80% [6 / 158]	5.70% [9/158]	36.08% [57 / 158]	158		
7	0.00% [0 / 170]	0.00% [0 / 170]	12.35% [21 / 170]	34.71% [59 / 170]	6.47% [11 / 170]	3.53% [6 / 170]	9.41% [16 / 170]	33.53% [57 / 170]	170		
8	0.89% [1 / 112]	2.68% [3 / 112]	19.64% [22 / 112]	31.25% [35 / 112]	1.79% [2 / 112]	3.57% [4 / 112]	6.25% [7 / 112]	33.93% [38 / 112]	112		
Total	<b>0.14%</b> 2/1443	0.76% 11/1443	<b>12.13%</b> 175/1443	<b>35.20%</b> 508/1443	3.95% 57/1443	2.70% 39/1443	3.40% 49/1443	<b>41.72%</b> 602/1443	1443		

Racial/Ethnic Group	Numbe Stude Enrolle Octob	nts ed in	Scho	ol %	Distri	ct %	State	te %	
	Female	Male	2012- 13	2011- 12	2012- 13	2011- 12	2012- 13	2011- 12	
WHITE	42	90	27.0	31.7	24.9	25.7	41.6	42.4	
BLACK OR AFRICAN AMERICAN	76	84	32.8	31.7	39.5	39.1	23.0	23.0	
HISPANIC / LATINO	75	91	34.0	29.9	29.0	28.6	29.3	28.6	
ASIAN	•	•	*	*	3.5	3.5	2.6	2.5	
NATIVE HAWAIIAN OR OTHER PACIFIC	*		*	*		0.1	0.1	0.1	
AMERICAN INDIAN OR ALASKA NATIVE	*		*	*	0.3	0.3	0.4	0.4	
TWO OR MORE RACES	•	13	3.9	4.2	2.6	2.6	3.1	3.0	
DISABLED	14	97	22.7	23.2	12.1	12.1	12.9	13.2	
ECONOMICALLY DISADVANTAGED	163	212	76.8	76.6	56.9	57.1	58.6	57.6	
ELL	43	77	24.6	26.1	13.5	13.4	12.1	11.9	
MIGRANT							0.5	0.5	
FEMALE	205		42.0	41.6	48.4	48.4	48.7	48.7	
MALE		283	58.0	58.4	51.6	51.6	51.4	51.4	
TOTAL	488	3	100.0	100.0	100.0	100.0	100.0	100.0	

Note: An asterisk (\*) indicates a subgroup population fewer than ten. A blank cell indicates zero students in the subgroup.

Racial/Ethnic Group	Number of Students Enrolled in October		idents olled in		School % District % State		e %		
	Female	Male	2012- 13	2011- 12	2012- 13	2011- 12	2012- 13	2011- 12	
WHITE	122	114	44.2	46.2	24.9	25.7	41.6	42.4	
BLACK OR AFRICAN AMERICAN	46	42	16.5	11.5	39.5	39.1	23.0	23.0	
HISPANIC / LATINO	81	94	32.8	35.0	29.0	28.6	29.3	28.6	
ASIAN	•	•	3.0	2.5	3.5	3.5	2.6	2.5	
NATIVE HAWAIIAN OR OTHER PACIFIC				*		0.1	0.1	0.1	
AMERICAN INDIAN OR ALASKA NATIVE				*	0.3	0.3	0.4	0.4	
TWO OR MORE RACES	11	•	3.6	4.5	2.6	2.6	3.1	3.0	
DISABLED	25	44	12.9	14.2	12.1	12.1	12.9	13.2	
ECONOMICALLY DISADVANTAGED	173	165	63.3	61.0	56.9	57.1	58.6	57.6	
ELL	82	88	31.8	26.8	13.5	13.4	12.1	11.9	
MIGRANT							0.5	0.5	
FEMALE	267		50.0	49.0	48.4	48.4	48.7	48.7	
MALE		267	50.0	51.0	51.6	51.6	51.4	51.4	
TOTAL	534	ŀ	100.0	100.0	100.0	100.0	100.0	100.0	
Note: An asterisk (*) indicates a subgroup population fewer than ten. A blank cell indicates zero students in the subgroup.									

# ORANGE BROOK ELEMENTARY:

le 2012- 13 0 16.5 3 49.7 6 30.6 2.0	12 15.8 51.2 27.9 3.3 *	2012- 13 24.9 39.5 29.0 3.5 0.3 0.3 2.6	2011- 12 25.7 39.1 28.6 3.5 0.1 0.3 2.6	2012- 13 41.6 23.0 29.3 2.6 0.1 0.4 3.1	23.0 28.6 2.5 0.1
3 49.7 6 30.6 2.0	51.2 27.9 3.3	39.5 29.0 3.5 0.3	39.1 28.6 3.5 0.1 0.3	23.0 29.3 2.6 0.1 0.4	42.4 23.0 28.6 2.5 0.1 0.4
6 30.6 2.0	27.9	29.0 3.5 0.3	28.6 3.5 0.1 0.3	29.3 2.6 0.1 0.4	28.6 2.5 0.1 0.4
2.0	3.3	3.5 0.3	3.5 0.1 0.3	2.6 0.1 0.4	2.5 0.1 0.4
	*	0.3	0.1 0.3	0.1 0.4	0.1 0.4
			0.3	0.4	0.4
	1.4	2.6	26	21	2.0
			2.0	3.1	3.0
9.3	9.4	12.1	12.1	12.9	13.2
4 81.8	81.8	56.9	57.1	58.6	57.6
19.6	22.0	13.5	13.4	12.1	11.9
				0.5	0.5
47.9	47.0	48.4	48.4	48.7	48.7
3 52.1	53.0	51.6	51.6	51.4	51.4
	100.0	100.0	100.0	100.0	100.0
	3 52.1		3 52.1 53.0 51.6	3 52.1 53.0 51.6 51.6 100.0 100.0 100.0 100.0	3 52.1 53.0 51.6 51.6 51.4

subgroup.

Racial/Ethnic Group	Numbe Stude Enrolle Octob	nts ed in	Scho	ol %	Distri	ct %	State	e %
	Female	Male	2012- 13	2011- 12	2012- 13	2011- 12	2012- 13	2011- 12
WHITE	11	16	4.6	5.2	24.9	25.7	41.6	42.4
BLACK OR AFRICAN AMERICAN	224	194	71.6	72.5	39.5	39.1	23.0	23.0
HISPANIC / LATINO	51	61	19.2	18.6	29.0	28.6	29.3	28.6
ASIAN	•	•	*	*	3.5	3.5	2.6	2.5
NATIVE HAWAIIAN OR OTHER PACIFIC						0.1	0.1	0.1
AMERICAN INDIAN OR ALASKA NATIVE					0.3	0.3	0.4	0.4
TWO OR MORE RACES	10	13	3.9	3.6	2.6	2.6	3.1	3.0
DISABLED	23	48	12.2	8.6	12.1	12.1	12.9	13.2
ECONOMICALLY DISADVANTAGED	262	262	89.7	92.6	56.9	57.1	58.6	57.6
ELL	31	38	11.8	11.3	13.5	13.4	12.1	11.9
MIGRANT							0.5	0.5
FEMALE	299		51.2	49.3	48.4	48.4	48.7	48.7
MALE		285	48.8	50.7	51.6	51.6	51.4	51.4
TOTAL	584	ļ.	100.0	100.0	100.0	100.0	100.0	100.0
Note: An asterisk (*) indicates a subgroup po	pulation fev	ver than	ten. A bla	ink cell in	dicates ze	ero stude	nts in the	

subgroup.

Racial/Ethnic Group	Stude	umber of School % tudents prolled in October		School % District % Stat		e %					
	Female	Male	2012- 13	2011- 12	2012- 13	2011- 12	2012- 13	2011- 12			
WHITE	51	55	9.7	9.6	24.9	25.7	41.6	42.4			
BLACK OR AFRICAN AMERICAN	209	262	43.2	43.3	39.5	39.1	23.0	23.0			
HISPANIC / LATINO	211	262	43.4	43.7	29.0	28.6	29.3	28.6			
ASIAN	•	•	1.3	0.8	3.5	3.5	2.6	2.5			
NATIVE HAWAIIAN OR OTHER PACIFIC		•	•			0.1	0.1	0.1			
AMERICAN INDIAN OR ALASKA NATIVE	•	•	*	*	0.3	0.3	0.4	0.4			
TWO OR MORE RACES	10	12	2.0	2.2	2.6	2.6	3.1	3.0			
DISABLED	35	78	10.4	9.8	12.1	12.1	12.9	13.2			
ECONOMICALLY DISADVANTAGED	443	527	89.0	91.7	56.9	57.1	58.6	57.6			
ELL	193	250	40.6	38.0	13.5	13.4	12.1	11.9			
MIGRANT							0.5	0.5			
FEMALE	487		44.7	45.7	48.4	48.4	48.7	48.7			
MALE		603	55.3	54.3	51.6	51.6	51.4	51.4			
TOTAL	109	-	100.0	100.0	100.0	100.0	100.0	100.0			
Note: An asterisk (*) indicates a subgroup po subgroup.	Note: An asterisk (*) indicates a subgroup population fewer than ten. A blank cell indicates zero students in the										

# Indicator: Enrollment Procedures

#### **Enrollment Policy**

Overview – HAAS is committed to enrolling a diverse student population and shall abide by the provisions in the Florida Educational Equity Act, Section 1000.05(2)(a), and Florida Statutes that forbid discrimination on the basis of race, national origin, gender, marital status, ethnicity, or disability.

The school admits students of any race, color, nationality and ethnic origin, religion, sexual orientation, or gender. Pursuant to section 1002.33(10)(b) - Eligible Students, the charter school shall enroll an eligible student who submits a timely application unless the number of applications exceed the capacity of a program, class, grade level or building. In such cases, all applicants shall have an equal chance of being admitted through a random selection process. Enrollment also follows 1002.33(15)c, which includes enrolling students according to racial/ethnic balance provisions in 1002.33(7)(a)8. In accordance with 1022.33(10)(d), a charter school may give enrollment preference to populations denoted in its rules and procedures.

Applications are accepted each year during an open enrollment period and continuously to maintain capacity in each grade level. All applications are date/time stamped as they are received and filed by grade level. If the number of applications exceeds the capacity of a program, class, grade level, or building, a public lottery is held to determine which applicants are admitted. The number of seats available is determined by the number of students who recommit minus the capacity, in compliance with 1002.33(10)(b). The drawing continues until every name has been drawn and scheduled for enrollment or placed on a numerical waiting list. All applications received after the open enrollment period are placed at the bottom of the waiting list for that particular program, class, or grade level in the order in which they are received. The lottery is system generated. Parents are notified in writing of their child's acceptance no later than twenty-one (21) days past the acceptance period deadline and have a specific timeline to respond to the school in writing of their decision to attend. If an accepted applicant decides not to attend the School, the slot is given to the first person on the waiting list.

In compliance with 1002.33(7)(a)8, the School strives to achieve racial/ethnic balance through the comprehensive marketing plan. The School implements student recruiting efforts in a manner consistent with the racial/ethnic balance of the community it serves or within the racial/ethnic range of other public schools in the same district. This effort includes marketing to underrepresented populations with direct mail, community postings, public service announcements, and the availability of bilingual staff.

Coral Springs Charter School Lottery Rules and Procedures

# **Rules:** General

- 1. For the purposes of the following rules, the following terms are defined as follows:
  - a. All references to dates are defined to mean the CLOSE OF BUSINESS on the date indicated.
  - b. Lottery refers to the selection of applicant names by a random method such as a system generated process or the blind drawing of individual names from a container in sequence until all names in the container have been exhausted.
  - c. Lottery refers to the process whereby all eligible applicants are assigned a random number by the SIS and sorted, by grade, in order of the randomly assigned number.
- 2. All applicants (students not already attending school, including siblings of those already attending) participate in the lottery irrespective of preference status.
- 3. Only applications received prior to the end of the enrollment deadline are eligible to participate in the lottery.
- 4. All applicants offered a seat shall be required to affirmatively respond to an offer for acceptance within the designated time. Those not

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responding (excludes declines) will be moved to a pool for the subsequent lottery.

- 5. A lottery shall be conducted by a school to include all grades in which the number of applicants exceeds the number of expected seats available.
  - A. If the number of applicants is less than the number of seats anticipated to be available, no public lottery shall be conducted for that grade. However, the computer system shall assign each applicant a random number. In the event the number of available seats for a grade level in which a public lottery was not conducted is less than the number anticipated at the close of the initial enrollment data, ALL offers shall be rescinded and applicants shall be offered admission based upon the system assigned numbers.
  - B. Siblings of applicants in another grade who are offered and have accepted admission based upon the preference established by the rescinded offer SHALL maintain the seat accepted and the sibling whose offer that has been rescinded shall be considered to have a preference of an applicant with a sibling applying for the same academic year.
- 6. ALL offers of registration shall be made in the order of the lottery results.

# **Rules: Preferences**

- 1. All preference categories shall be published prior to the lottery being conducted.
- 2. All applicants entitled to receive an initial placement preference shall be identified **PRIOR** to the lottery.
- 3. Preference status entitles an applicant to be offered an available seat ahead of applicants without a preference status.
- 4. All preferences shall be considered in the following hierarchy:
  - A. Applicant sibling of a currently enrolled student. The attending sibling must be enrolled in either the K-8 or high school system to which the applying sibling is seeking admittance.
  - B. Students of Active Duty military personnel.
  - C. Applicant children of an employee of the charter school. Due to the fact that all staff members at the school level are employed by Charter Schools USA, this preference will extend to the children of all Charter Schools USA employees.
  - D. Applicant child of a: charter board member, charter sponsor employer (charter in the workplace), charter school in a municipality, or other preference established in school charter application.
  - E. Applicant sibling of an accepted applicant applying for the same academic year.
- 5. Siblings who are applying for the first time will receive preference only after one of the siblings has been accepted.
- 6. In the event that The School qualifies and receives Federal funding in the form of a CSP grant, The School may give enrollment preference to the following populations:
  - A. Students who are enrolled in a public school at the time it is converted into a public charter school.
  - B. Students who are eligible to attend, and are living in the attendance area of, a public school at the time it is converted into a public charter school.
  - C. Siblings of students already admitted to or attending the same charter school.
  - D. Children of the charter school's founders, teachers, and staff. This would include the children of Board members and Charter Schools USA staff members.
  - E. Children of employees in a work-site charter school.

# **Process:**

Applications will be made available online through our Student Information System, accessible on the school website, and in paper form at local distribution sites. Charter Schools USA's proprietary Student Information System accepts student applications and monitors the number of applications submitted for each grade. The Student Information System is the only system designed specifically to meet the unique needs of
charter school's application management needs. The Student Information System manages all aspects of the enrollment process including: online applications, application verification, sibling applicant record linking, admission preference management, manual and computerized lottery options, wait-list management, data exports (mail merges), and statistical reporting.

Upon submission of an application the information is reviewed for eligibility of attendance. Proof of residence in a particular area and age requirements are verified. At each phase of the admission process the appropriate correspondence will be generated and communicated to each applicant. The data will be monitored and reports created to determine the need for a lottery, waitlists, and letters of acceptance. If, at the end of the Open Enrollment period, there is an over subscription for any grade level a lottery will be conducted.

All accepted applicants will be provided with access to registration requirements, via the Student Information System (SIS). Documentation required by the School District is collected for review and verification. The following items are generally required for all students:

- Authorization for request of cumulative folder
- Proof of residence
- Social security card (optional)
- Birth certificate
- Report card, transcript
- Current immunization/medical history
- When appropriate, ESE, ESOL/ELL, literacy folder, and any conduct/discipline actions

#### **Procedure:**

Once all current students are registered and classes have been assigned, class size will determine the need for subsequent marketing efforts. Applications are accepted on an ongoing basis and maintained on a waiting list. Communication with perspective students is generated as appropriate.

Prior to the School's opening, an Open Enrollment period will be established and announced. During Open Enrollment, CSUSA staff will host informative meetings in areas where new schools will be opening for the upcoming school year. These meetings will not only focus on informing the community about CSUSA schools, but more specifically the meeting will provide direction for parents/guardians interested in enrolling their child(ren). At the end of the enrollment period, parents will be notified of acceptance to the School or assigned a lottery number in the event that applications exceed capacity. If capacity is not reached after the established Enrollment Period, subsequent applications will be accepted and ordered based on the date the application was received and the preferences extended to the applicant. As seats become available, they will be offered to applicants according to this established order, until capacity is reached.

In subsequent years, applications will be accepted each year during an Open Enrollment period and continuously to maintain capacity in each grade level. All applications will be date/time stamped as they are received and filed by grade level. If the number of applications exceeds the capacity of a program, class, grade level, or building, a public lottery will be held to determine which applicants are admitted. The number of seats available will be determined by the number of students who recommit minus the capacity. The drawing will continue until every name has been drawn and scheduled for enrollment or placed on a numerical waiting list. All applications received after the Open Enrollment period will be placed at the bottom of the waiting list for that particular program, class, or grade level in the order in which they are received. The lottery will be both random and system generated.

Each applicant selected in the lottery will receive an offer letter, containing a confirmation code specific only to that applicant. This confirmation code is linked to the applicant's file in SIS (Student Information System), which makes tracking and confirming each applicant plans for attendance expedient for the Charter Schools USA enrollment staff. An applicant will have one week (7 days), starting from the date the offer was made, to respond to the offer letter via the internet or mail. They will have the opportunity to confirm their plans for attendance at the school, by either accepting or declining the offer. If the applicant fails to respond to the letter, in either the affirmative or the negative, the offered seat will be rescinded and offered to an applicant on the waiting list.

Should the applicant decide to accept the offered seat, they will receive a confirmation email within 24-48 hours of their response. The email will contain instructions for completing the enrollment and registration process. Starting from the day of the applicant's acceptance, the applicant will have two weeks (14 days) to complete and submit several items of the required registration paperwork. If these specified registration items are not submitted within the two week window, the applicant will lose their seat. The registration items required to secure an applicant's seat can all be electronically signed online through the SIS, and they include:

- Dress Code Agreement
- Internet Use & Promotion Form
- Parent Contract
- Photograph & Video Release Permission Form
- Volunteer Form
- Special Programs Information

Charter Schools USA provides a bar code tracking system for recording receipt of registration items. Reports detailing status of student registration items are produced using this data.

#### The Student Information System Based Lottery Process:

- 1. Enrollment office will select the applicants eligible to participate in the lottery.
- 2. Enrollment office will select the grade levels which require a lottery.
- 3. Enrollment office will run the lottery process.
- 4. The lottery results module of the Student Information System will highlight the students eligible for "offer" letters, along with noting the siblings.
- 5. Letters will be generated to offer students an acceptance in the charter school.
- 6. The remaining students will move to a waitlist based on their lottery number. Applications received after the enrollment period will be placed on the waitlist in the order in which they are received (according to date, time, and preference).

#### Indicator: School Environment

Hollywood Academy of Arts and Science places a safe and secure learning environment among one of its primary concerns. In the school's vision statement, the first of six points is "to put students first by providing...a safe, secure and caring climate that allows students to learn and teachers to teach." In order to ensure a safe and secure learning environment, as the school has grown in the number of students it serves, so has the support team. There is a Principal, two Assistant Principals, a full-time security officer, and crossing guards available to assist with arrival and dismissal of students. Additionally, HAAS has increased the number of administrative staff available to ensure safety is a top priority.

Finally, HAAS has a Pro-Active Discipline Plan which is utilized throughout the school. This plan is implemented when a student's behavior

needs to be changed from inappropriate to exemplary, where needed. We are never satisfied with merely stopping poor behavior; we desire to teach the student to do what is right. We do not discipline a student out of anger or for the sake of convenience, but with a loving desire to help the student do what is right. In combination with the school-wide pro-active discipline plan the STRIVE program, which is HAAS Character Education, is infused into school-wide lessons on a daily basis. HAAS Teachers and staff consistently model and teach appropriate behavior to our students.

The impact on student discipline is supported through the discipline numbers listed below:

#### Total # of Student Suspensions Annually:

2008 - 2009: 54 2009 - 2010: 60 2010 - 2011: 106 2011 - 2012: 147 2012 - 2013: 116 2013 - 2014: 11 (As of December 9<sup>th</sup>)

**Statutory References**: 1002.33(7)(a)(7); 1002.33(7)(a)(8); 1002.33(7)(a)(11); 1002.33(9)(e); 1002.33(10); 1002.33(16)(a)(4); 1002.33(16)(a)(5); 1006.147

Focus Area	Indicator	Standard	Sources of Evidence
Facilities	Facility compliance	The school's facilities comply with applicable laws and codes.	<ul> <li>Valid Certificates of Occupancy on file</li> <li>Health, safety and fire reports by District and Municipality</li> </ul>
	Health and safety	The school complies with applicable health and safety laws.	<ul> <li>Fire and health inspections (District and local)</li> <li>Fire drill reports on file</li> <li>Evacuation plans</li> </ul>

In your narrative, please explain how these standards have been met, or reasons and explanations if they have not. Include your plan to improve/maintain your facilities for the upcoming term of your charter. List any Appendices.

#### Indicator: Facility compliance

The HAAS campus is located at 1705 Van Buren Street in Hollywood, Florida. HAAS serves 1,444 students in grades K-8 in a new 4-story building that is 105,295 square feet with an additional 257 square foot roof top recreational area. HAAS is in full compliance with all applicable laws and codes based on facility compliance and health/safety.

At this time, there are no pending building improvement projects. Daily maintenance of the building takes place and is the responsibility of the maintenance director. The school receives all the routine normal inspections and is being continually maintained by internal maintenance personnel and key vendors.

#### Indicator: Health and safety

Evidence that HAAS complies with applicable health and safety laws is provided in Facilities Appendices D, E, F, G and H.

Statutory References: 1002.33(7)(a)(11); 1002.33(7)(a)(13); 1002.33(9)(e); 1002.33(16)(a)(5); 1002.33(18)(a); 1002.33(18)(b)

Focus Area	Indicator	Standard	Sources of Evidence
Governance,	Governance structure	The school implements the governance structure	Governing board meeting agendas
Staff and		as defined in the school's contract.	and minutes on file
Parents	Compliance with Sunshine Laws	The school complies with state Sunshine Laws	• Certificates of governing board
		and laws governing public records.	training or updated training
			• Screen shot of website as per s.
			1002.33, F.S.
	Qualifications of instructional staff	The school employs instructional staff that	Staffing reports
		meets state and federal qualifications.	Certification Self-Audits
			Employee Handbook
	Parental Involvement	The school is effectively involving parents in its	Parental surveys
		programs as defined in the school's contract.	• Website
			Student/Parent Contract
			Parent Handbook

In your narrative, please explain how these standards have been met, or reasons and explanations if they have not. Include your plan to improve/maintain this Focus Area for the upcoming term of your charter. List any Appendices.

#### Indicator: Governance Structure

Renaissance Charter Schools, Inc. is the Governing Board of Hollywood Academy of Arts & Science.

#### **Governance Training:**

The administrators and Governing Board members are trained in the areas of Non-Profit Board governance, Florida's Open Government Requirements, the Florida Sunshine Law, and the Florida Public Records Law.

#### **Board Roles and Responsibilities:**

The following is a narrative description of the organizational relationship:

- Renaissance Charter School, Inc. ("the Governing Board") leads the organization and has ultimate authority and responsibility for school operations.
- The Governing Board has contracted with Charter Schools USA to be the Education Service Provider (ESP) to manage the day-to-day operations of the school.
- The ESP is accountable to the Governing Board.
- The School Principal is an employee of the ESP.
- The School Principal is responsible for managing all HAAS Staff.

The graphic below depicts the organizational structure between the Governing Board and the School.



The direct relationship between Governing Board and the ESP provides clear accountability for the services provided by the ESP. The organization as a whole is responsible for the school's performance and the ESP is actively involved in managing the school's operations to be successful. While the Principal does not report directly to the Governing Board, a strong relationship exists. The Principal provides a monthly status report for the Governing Board and attends all board meetings. During board meetings, the Principal presents the school's status report and fields any questions of the Governing Board. The ESP maintains primary responsibility for reporting to the Governing Board and conducting follow-up action items.

The Governing Board is the charter holder for Hollywood Academy of Arts & Science and is responsible for the affairs and management of the school. The Governing Board provides continuous oversight of the school's operations, including effective and proper use of public funds. The Governing Board is responsible for developing and outlining the mission, vision, and values of the school and developing the appropriate policies to ensure those fundamentals are maintained. The Governing Board has contracted with a professional education service provider, Charter Schools USA, to provide all necessary management and professional expertise. Charter Schools USA assists in marketing the school, as well as organizing the finance, human resources, curricula and operations of the school. Charter Schools USA is responsible for developing, implementing, and ensuring the ongoing operational procedures in accordance with the mission, vision, and values outlined by the Governing Board and other stakeholders.

The Governing Board is responsible for the legal and financial obligations of the school. The Governing Board establishes policy consistent with the school's mission and ensures that the school's programs and operations are faithful to the terms of the charter including compliance with statutory and regulatory requirements. The Governing Board will continue to uphold the mission and vision of the school through visible leadership and stewardship of the school, including the following:

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- Communicating the mission and vision of the school to the community
- Recruiting and mentoring future members to ensure they have shared values
- Holding the ESP accountable for achieving the mission and vision of the school
- Participating in fund raising and other community events on behalf of the school
- Leading by example in their personal and professional endeavors

Charter Schools USA provides comprehensive education management services and performs all necessary tasks to operate the school according to the Governing Board's mission. Charter Schools USA is held accountable for the school's performance via a performance-based management agreement with the Governing Board.

Charter Schools USA provides support to the Governing Board by preparing agendas, providing data, researching issues, ensuring compliance with local, state, and federal laws, negotiating contract services, and providing solutions to problems that may arise. Charter Schools USA is responsible for day-to-day school operations and acts as a catalyst for school improvement. As the management company, they also employ a process for continuous improvement that involves the use of data to benchmark performance.

According to Statute, the Governing Board presents an annual progress report to Broward County Public Schools. This report includes: 1) the school's progress towards achieving the goals outlined in the Charter; 2) the information required in the Annual School Report; 3) financial records of the charter school, including revenues and expenditures; and 4) salary and benefit levels of school employees.

#### Indicator: Compliance with Sunshine Laws

Procedures for the Governing Board follow State Statute, Florida Sunshine Law, and Broward County School Board policy for open, public meetings. Meetings are run under Robert's Rules of Order and presided over by the Chairperson of the Governing Board. Public meetings and records requirements are adhered to for all HAAS Governing Board meetings as stated in the Florida Sunshine Laws.

The Governing Board provides reasonable notice of all such meetings. Public meetings are properly notified in writing by posting a Public Notice on the school's website and displayed at the school in a visible area where parents are able to view. In addition, they are properly notified 5 days prior to convening the meeting. The meetings are open to the public and are easily accessible by all persons. The minutes of all Governing Board meetings are promptly recorded, and such records are made part of the public record upon conclusion of the meeting. All other requirements as stated in Statue and Florida Sunshine Laws are enforced and followed.

#### Indicator: Qualifications of instructional staff

#### **Instructional Staff Hiring Qualifications**

HAAS complies with F.S. 1002.33(9)(1)4 and 1012.315, disqualification from employment and the minimum and preferred qualifications for each instructional and student service position applicable to the school is available for review. Qualification information includes: degree(s) held, past teaching experience, certification, years of experience, and any other relevant information.

Upon selection, education credentials are verified by Charter Schools USA. The verification process includes checking for clearance of disciplinary actions. All employees are fingerprinted and have background checks conducted as required by 1012.56 (2)(d), Florida Statute. The school has contracted with Broward County Public Schools to process fingerprinting and background checks. See **Organizational Performance** 

Appendix N for Employee Handbook Table of Contents.

#### **Instructional Staff Certification Monitoring**

Teachers' certification status is actively monitored throughout their career with the school. The Human Resources department maintains a file for every teacher (and staff member) and ensures that his/her certification is current. Teachers who do not possess current certification are separated from employment until such certification becomes current. It is the responsibility of Charter Schools USA to ensure that teachers meet the requirements prior to employment and to ensure any conditional requirements are met by the educator within the required timeline. Non-renewable certificates and 5-year renewable requirements are actively monitored for compliance by Charter Schools USA. As demonstrated in **Organizational Performance Appendix M**, the current staff list displays the qualifications of the educational staff, all teaching staff is certified to teach in their area of certification.

#### Indicator: Parental Involvement

Parental involvement at HAAS is more than conferences and advisory meetings. Parents participate in school-wide and individual class events as volunteer and chaperones. The faculty, staff, and administration encourage all parents to become active members of our school community. HAAS has an active Parent Teacher Cooperative and School Advisory Council organizations. Parents are encouraged to volunteer in classrooms, on fundraisers, and in special activities.

Active parental participation is required at the school. Parent participation is the key to the success of the overall program and is solicited for the development of school goals and objectives. Parents must sign a contract agreeing to volunteer a minimum of twenty hours per school year. When two or more children from the same family are enrolled, parents are required to volunteer a total of thirty hours per school year. Parents are given access to PowerSchool which allows them to track their volunteer hours. The Principal verifies the completion of the hours and credit is applied to the parent account. At the time of recommitment (usually January) for the following school year, parents are sent a letter notifying them of their progress toward completion of their volunteer hours. A copy of the Parent Student Handbook is included as **Organizational Performance Appendix Q**.

HAAS communicates via email with parents regarding school-wide events through the school's student information system. Parents use PowerSchool, a web-based tool, to assist with the daily interactions of their child. Parents can communicate with teachers via email and view their child's assignments in PowerSchool. In addition to this, a monthly newsletter is distributed to all students to inform parents of the various activities taking place in the school. Semi-annual parent surveys are distributed to all parents (see **Organizational Performance Appendix L**) to receive input for school improvement and satisfaction. This supports continual and meaningful parental involvement in each student's education.

A Parent Teacher Co-op (PTC) has been established. The PTC coordinates the fundraisers and family events at the school. Some events include book fairs, family movie night and the spring festival. These events require volunteers to ensure that they are a success. The PTC also holds several fundraisers throughout the year to earn extra money for the teachers and classrooms so that they may have the opportunity to get items that they normally would not receive; some fundraisers also give students the chance to reduce the cost of their yearly field trips. The PTC is a great forum for any parent that wants to be involved in their child's education and help raise money for the "little extras."

A School Advisory Council (SAC) has been established. The SAC acts as a link between school administration, teachers, and the school community to discuss school-based issues. SAC meetings are held monthly and parents are encouraged to attend meetings. Volunteer hours can also be earned for simply attending this monthly meeting.

Revised 10/17/2013

Enrollment is a parent(s)/student cooperative choice, wherein a parent(s) contractually agrees to be responsible for their child(ren) abiding by the rules and regulations applicable to attendance, classroom participation, behavior, and the uniform policy. Failure to abide by that contract may result in a loss of re-enrollment opportunity the following year, as allowed by an Advisory Opinion of the Florida Department of Education General Counsel.

Parental participation in the school's operations and governance is fostered by:

- A parental contract between the parent, student, and HAAS. See **Organizational Performance Appendix P** for a copy of the contract.
- Governing Board meetings that are open to the public and noticed as per Sunshine Law.
- Parent/teacher conferences, which serve as forums for open discussion and a mechanism for building parent/teacher understanding and support.
- Annual surveys will be distributed to parents to receive input for school improvement and satisfaction. See **Organizational Performance Appendix O**.

**Statutory References**: 1002.33(7)(a)(14); 1002.33(7)(a)(15); 1002.33(12)(f); 1002.33(12)(g); 1002.33(16)(b); 1012.55(1); 1012.39(1)(a); 1012.39(1)(b); 1012.39(1)(c); 6A-1.0502(10); 6A-1.0502(11); 6A-1.0503(1); 6A-1.0503(2); 6A-1.0503(3); 6A-1.0503(4)

#### **Appendices – Educational Performance**

All appendices referred to in the Educational Performance section are listed here.

#### A. FCAT

- **B.** Federal AYP indicators (ESEA)
- C. State AMO Standards
- D. EOC, If applicable
- E. FLDOE School Grade, prior 5 years

#### F. FLDOE Report Card, most recent year

- G. Standardized test results
- H. Internally-developed assessments
- I. On-Site Programmatic Review, if applicable
- J. Corrective Action Plan, if applicable
- K. School Improvement Plan, if applicable
- L. Implementation of specific contractual corrective action and status, if applicable
- M. State-issued High Performing designation letter
- N. State-approved Reading Plan, if charter school opted out from using the District's plan
- **O.** Annual Monitoring Visit

#### **Appendices – Financial Performance**

All appendices referred to in the Financial Performance section are listed here.

- A. Annual Budget on file
- B. Financial Reports on file
- C. Annual Financial Audits on file

#### D. Copy of the external auditor's letter to management and copy of external audit responses for each year as applicable

- E. Financial Corrective Action Plan, if applicable
- F. Evidence of Resolution of any Financial Deficiencies, if applicable
- G. Projected 5-year budget

#### **Appendices – Organizational Performance**

All appendices referred to in the Organizational Performance section are listed here.

- A. Student enrollment reports
- **B.** Registration Form
- C. Discipline reporting
- D. Certificate of Occupancy on file
- E. Health, safety and fire reports
- F. Fire and Health inspections (District and Local)
- G. Fire Drill reports on file

#### H. Evacuation Plans

- I. Governing Board agendas and signed minutes on file
- J. Certificates of governing board training or updated training
- K. Screen-shot of webpage
- L. Staffing reports
- M. Certification Self-Audits
- N. Employee Handbook
- **O.** Parental Surveys
- P. Student/Parent Contract
- Q. Parent Handbook

# Appendices – Educational Performance

# Appendix A

## FCAT

## HAAS FCAT Results 2008 - 2013

#### 2008-2011

#### Elementary

	School Percent Scoring Three and Above															
Grade Level						Mathematics			(3.5 and (4		(4.0	Writing Essay (4.0 and above)		Science		
	2008	2009	2010	2011	2008	2009	2010	2011	2008	2009	2010	2011	2008	2009	2010	2011
								Bro	ward							
detail	) Holi	YWO	OD A	CADE	MY OF	ARTS	s & sc	IENCE	(5325)							
3	85	79	83	NA	90	85	92	NA	NA	NA	NA	NA	NA	NA	NA	NA
4	78	82	83	NA	81	86	94	NA	74	94	81	83	NA	NA	NA	NA
5	69	82	79	NA	73	62	66	NA	NA	NA	NA	NA	55	62	55	63

#### 2011-2013

#### Elementary

	School Percentage Scoring Satisfactory and Above												
Grade Level	Above) Above) (3.5 and a												
	2011 2012 2013 2011 2012 2013 2011 2012 2013									2011	2012	2013	
					Br	oward							
detail	) Holly	NOOD AC	ADEMY C	OF ARTS &	& SCIENC	E (5325)							
3	64	64	70	73	75	64	NA	NA	NA	NA	NA	NA	
4	71	65	63	79	72	60	NA	NA	NA	*	31	47	
5	5 69 73 69 69 76 57 NA 47 47									NA	NA	NA	

# Appendix B

## Federal AYP Indicators (ESEA)

#### APPENIX B: AYP results 2009-2013

			ΑΥΡ				AYP	
		2	<u>2011</u>				<u>2011</u>	
District Number	School Number	District Name	School Name	Subgroup	Percent Tested	Number Tested	Tested 95% of the Students?	Percent Tested
06	5325	BROWARD	HAAS	TOTAL	100	223	Y	100
06	5325	BROWARD	HAAS	WHITE	100	87	Y	100
06	5325	BROWARD	HAAS	BLACK	99	45	Y	100
06	5325	BROWARD	HAAS	HISPANIC	100	82	Y	100
06	5325	BROWARD	HAAS	ASIAN		1	NA	
06	5325	BROWARD	HAAS	AMERICAN INDIAN		0	NA	
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	100	126	Y	100
						28	NA	
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS		20	INA .	
06 06	5325 5325	BROWARD BROWARD	HAAS HAAS	STUDENTS WITH DISABILITIES		18	NA	
		BROWARD						
		BROWARD	HAAS		Percent Tested		NA	Percent Tested
06 District	5325	BROWARD	HAAS 2010 School	STUDENTS WITH DISABILITIES	Percent Tested	18	NA <u>2010</u>	Percent Tested
06 District Number	5325 School Number	BROWARD	HAAS 2010 School Name	STUDENTS WITH DISABILITIES		18 Number Tested	NA <u>2010</u> Tested 95% of the Students?	
06 District Number 06	5325 School Number 5325	BROWARD	HAAS 2010 School Name HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL	100	18 Number Tested 256	NA <u>2010</u> Tested 95% of the Students? Y	100
06 District Number 06 06	5325 School Number 5325 5325	BROWARD	HAAS 2010 School Name HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE	<b>100</b> 100	18 Number Tested 256 104	NA <u>2010</u> Tested 95% of the Students? Y Y	<b>100</b> 100
06 District Number 06 06	5325 School Number 5325 5325 5325 5325	BROWARD District Name BROWARD BROWARD BROWARD	HAAS 2010 School Name HAAS HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE BLACK	<b>100</b> 100 100	18 Number Tested 256 104 51	NA <u>2010</u> Tested 95% of the Students? Y Y Y	<b>100</b> 100 100
06 District Number 06 06 06 06	5325 School Number 5325 5325 5325 5325 5325	BROWARD District Name BROWARD BROWARD BROWARD BROWARD	HAAS 2010 School Name HAAS HAAS HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE BLACK HISPANIC	<b>100</b> 100 100	18 Number Tested 256 104 51 81	NA <u>2010</u> Tested 95% of the Students? Y Y Y Y	<b>100</b> 100 100
06 District Number 06 06 06 06	5325           School Number           5325           5325           5325           5325           5325           5325           5325           5325           5325           5325	BROWARD District Name BROWARD BROWARD BROWARD BROWARD BROWARD	HAAS 2010 School Name HAAS HAAS HAAS HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE BLACK HISPANIC ASIAN	<b>100</b> 100 100	18 Number Tested 256 104 51 81 4	NA <u>2010</u> Tested 95% of the Students? Y Y Y NA	<b>100</b> 100 100
06 District Number 06 06 06 06 06 06	5325           School Number           5325           5325           5325           5325           5325           5325           5325           5325           5325           5325           5325           5325           5325           5325	BROWARD District Name BROWARD BROWARD BROWARD BROWARD BROWARD BROWARD	HAAS 2010 School Name HAAS HAAS HAAS HAAS HAAS HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE BLACK HISPANIC ASIAN AMERICAN INDIAN	<b>100</b> 100 100 100	18 Number Tested 256 104 51 81 4 0	NA <u>2010</u> Tested 95% of the Students? Y Y Y NA NA NA	<b>100</b> 100 100 100

		2	<u>2009</u>			<u>2009</u>					
District Number	School Number	District Name	School Name	Subgroup	Percent Tested	Number Tested	Tested 95% of the Students?	Percent Tested			
06	5325	BROWARD	HAAS	TOTAL	100	256	Y	100			
06	5325	BROWARD	HAAS	WHITE	100	104	Y	100			
06	5325	BROWARD	HAAS	BLACK	100	59	Y	100			
06	5325	BROWARD	HAAS	HISPANIC	100	76	Y	100			
06	5325	BROWARD	HAAS	ASIAN		3	NA				
06	5325	BROWARD	HAAS	AMERICAN INDIAN		0	NA				
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	100	115	Y	100			
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS		19	NA				
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES		22	NA				

			ΑΥΡ				
		2	<u>2011</u>				
District Number	School Number	District Name	School Name	Subgroup	Number Tested	Tested 95% of the Students?	Percent Proficient
06	5325	BROWARD	HAAS	TOTAL	224	Y	
06	5325	BROWARD	HAAS	WHITE	87	Y	
06	5325	BROWARD	HAAS	BLACK	46	Y	
06	5325	BROWARD	HAAS	HISPANIC	82	Y	
06	5325	BROWARD	HAAS	ASIAN	1	NA	
06	5325	BROWARD	HAAS	AMERICAN INDIAN	0	NA	
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	127	Y	
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	29	NA	
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	18	NA	

#### 2010

District Number	School Number	District Name	School Name	Subgroup	Number Tested	Tested 95% of the Students?	Percent Proficient
06	5325	BROWARD	HAAS	TOTAL	256	Y	
06	5325	BROWARD	HAAS	WHITE	104	Y	
06	5325	BROWARD	HAAS	BLACK	51	Y	
06	5325	BROWARD	HAAS	HISPANIC	81	Y	
06	5325	BROWARD	HAAS	ASIAN	4	NA	
06	5325	BROWARD	HAAS	AMERICAN INDIAN	0	NA	
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	126	Y	
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	30	Y	
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	15	NA	

		2	2009				<u>.</u>
District Number	School Number	District Name	School Name	Subgroup	Number Tested	Tested 95% of the Students?	Percent Proficient
06	5325	BROWARD	HAAS	TOTAL	256	Y	
06	5325	BROWARD	HAAS	WHITE	104	Y	
06	5325	BROWARD	HAAS	BLACK	59	Y	
06	5325	BROWARD	HAAS	HISPANIC	76	Y	
06	5325	BROWARD	HAAS	ASIAN	3	NA	
06	5325	BROWARD	HAAS	AMERICAN INDIAN	0	NA	
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	115	Y	
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	19	NA	
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	22	NA	

			AYP		AYP				
		2	2011		<u>2011</u>				
District Number	School Number	District Name	School Name	Subgroup	Number with Scores	Improved performance in Writing by 1%?	Graduation Rate	Number included in Graduation Rate	Increased Graduation Rate by 2%?
06	5325	BROWARD	HAAS	TOTAL	76	Y			NA
06	5325	BROWARD	HAAS	WHITE	29	NA			NA
06	5325	BROWARD	HAAS	BLACK	18	NA			NA
06	5325	BROWARD	HAAS	HISPANIC	25	NA			NA
06	5325	BROWARD	HAAS	ASIAN	0	NA			NA
06	5325	BROWARD	HAAS	AMERICAN INDIAN	0	NA			NA
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	40	Y			NA
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	11	NA			NA
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	6	NA			NA

		2	2010		<u>2010</u>				
District Number	School Number	District Name	School Name	Subgroup	Number with Scores	Improved performance in Writing by 1%?	Graduation Rate	Number included in Graduation Rate	Increased Graduation Rate by 1%?
06	5325	BROWARD	HAAS	TOTAL	75	Y			NA
06	5325	BROWARD	HAAS	WHITE	31	Y			NA
06	5325	BROWARD	HAAS	BLACK	14	NA			NA
06	5325	BROWARD	HAAS	HISPANIC	25	NA			NA
06	5325	BROWARD	HAAS	ASIAN	1	NA			NA
06	5325	BROWARD	HAAS	AMERICAN INDIAN	0	NA			NA
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	33	Y			NA
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	8	NA			NA
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	3	NA			NA

		2	2009		<u>2009</u>				
District Number	School Number	District Name	School Name	Subgroup	Number with Scores	Improved performance in Writing by 1%?	Graduation Rate	Number included in Graduation Rate	Increased Graduation Rate by 1%?
06	5325	BROWARD	HAAS	TOTAL	95	Y			NA
06	5325	BROWARD	HAAS	WHITE	41	Y			NA
06	5325	BROWARD	HAAS	BLACK	21	NA			NA
06	5325	BROWARD	HAAS	HISPANIC	24	NA			NA
06	5325	BROWARD	HAAS	ASIAN	2	NA			NA
06	5325	BROWARD	HAAS	AMERICAN INDIAN	0	NA			NA
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	44	Y			NA
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	7	NA			NA
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	8	NA			NA

			AYP		AYP				
		2	<u>2011</u>		<u>2011</u>				
District Number	School Number	District Name	School Name	Subgroup	Percent Proficient	Number with Scores	79% scoring at or above grade level in Reading?	Percent on track to be Proficient	Number with Scores
06	5325	BROWARD	HAAS	TOTAL	79	218	YES	78	211
06	5325	BROWARD	HAAS	WHITE	88	85	YES	84	81
06	5325	BROWARD	HAAS	BLACK	68	44	NO	71	41
06	5325	BROWARD	HAAS	HISPANIC	75	80	NO	76	80
06	5325	BROWARD	HAAS	ASIAN		1	NA		1
06	5325	BROWARD	HAAS	AMERICAN INDIAN		0	NA		0
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	75	124	NO	76	121
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS		27	NA		27
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES		17	NA		16

		2	2010		<u>2010</u>				
District Number	School Number	District Name	School Name	Subgroup	Percent Proficient	Number with Scores	72% scoring at or above grade level in Reading?	Percent on track to be Proficient	Number with Scores
06	5325	BROWARD	HAAS	TOTAL	82	249	YES	83	248
06	5325	BROWARD	HAAS	WHITE	89	103	YES	91	102
06	5325	BROWARD	HAAS	BLACK	71	49	YES	71	49
06	5325	BROWARD	HAAS	HISPANIC	78	77	YES	79	77
06	5325	BROWARD	HAAS	ASIAN		4	NA		4
06	5325	BROWARD	HAAS	AMERICAN INDIAN		0	NA		0
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	74	121	YES	76	121
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS		29	NA		29
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES		14	NA		14

		2	<u>2009</u>		<u>2009</u>				
District Number	School Number	District Name	School Name	Subgroup	Percent Proficient	Number with Scores	65% scoring at or above grade level in Reading?	Percent on track to be Proficient	Number with Scores
06	5325	BROWARD	HAAS	TOTAL	81	249	YES	79	244
06	5325	BROWARD	HAAS	WHITE	93	101	YES	93	97
06	5325	BROWARD	HAAS	BLACK	64	59	YES	68	59
06	5325	BROWARD	HAAS	HISPANIC	78	73	YES	74	72
06	5325	BROWARD	HAAS	ASIAN		3	NA		3
06	5325	BROWARD	HAAS	AMERICAN INDIAN		0	NA		0
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	73	111	YES	74	110
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS		18	NA		18
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES		22	NA		22

			AYP		AYP					AYP
		2	2011		<u>2011</u>					<u>2011</u>
District Number	School Number	District Name	School Name	Subgroup	79% on track to be Proficient in Reading?	Percent Proficient	Number with Scores	80% scoring at or above grade level in Math?	Percent on track to be Proficient	Number with Scores
06	5325	BROWARD	HAAS	TOTAL	NA	85	219	YES	81	211
06	5325	BROWARD	HAAS	WHITE	NA		85	YES	89	81
06	5325	BROWARD	HAAS	BLACK	N	64	45	NO	56	41
06	5325	BROWARD	HAAS	HISPANIC	N	83	80	YES	84	80
06	5325	BROWARD	HAAS	ASIAN	NA		1	NA		1
06	5325	BROWARD	HAAS	AMERICAN INDIAN	NA		0	NA		0
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	N	80	125	YES	75	121
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	NA		28	NA		27
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	NA		17	NA		16
District		<u> </u>	2010		<u>2010</u> 72% on track to be	Demonst	Number with	74% scoring at or	Percent on	<u>2010</u>
District Number	School Number	District Name	School Name	Subgroup	Proficient in Reading?	Percent Proficient	Number with Scores	above grade level in Math?	track to be Proficient	Number with Scores
06	5325	BROWARD	HAAS	TOTAL	NA	83	250	YES	83	249
06	5325	BROWARD	HAAS	WHITE	NA	91	103	YES	94	102
06	5325	BROWARD	HAAS	BLACK	NA	63	49	YES	67	49
06	5325	BROWARD	HAAS	HISPANIC	NA	85	78	YES	78	78
06	5325	BROWARD	HAAS	ASIAN	NA		4	NA		4
06	5325	BROWARD	HAAS	AMERICAN INDIAN	NA		0	NA		0
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	NA	74	121	YES	74	121
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	NA		30	NA		30
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	NA		15	NA		15
		-	2009		2009					2009
					711119					
		<u> </u>	<u></u>		2005					2005

District Number	School Number	District Name	School Name	Subgroup	65% on track to be Proficient in Reading?	Percent Proficient	Number with Scores	68% scoring at or above grade level in Math?	Percent on track to be Proficient	Number with Scores
06	5325	BROWARD	HAAS	TOTAL	NA	78	249	YES	73	244
06	5325	BROWARD	HAAS	WHITE	NA	88	101	YES	80	97
06	5325	BROWARD	HAAS	BLACK	Y	56	59	NO	54	59
06	5325	BROWARD	HAAS	HISPANIC	NA	82	73	YES	74	72
06	5325	BROWARD	HAAS	ASIAN	NA		3	NA		3
06	5325	BROWARD	HAAS	AMERICAN INDIAN	NA		0	NA		0
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	NA	69	111	YES	65	110
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	NA		18	NA		18
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	NA		22	NA		22

			AYP						YP	
		4	<u>2011</u>					<u>20</u>	<u>)11</u>	
District Number	School Number	District Name	School Name	Subgroup	80% on track to be Proficient in Math?	2010 School Grade	Adequate Yearly Progress (AYP) Status	Percent Criteria Met	School Type	Title I Status
06	5325	BROWARD	HAAS	TOTAL	NA	Α	NO	90	01	YES
06	5325	BROWARD	HAAS	WHITE	NA	А	NO	90	01	YES
06	5325	BROWARD	HAAS	BLACK	N	А	NO	90	01	YES
06	5325	BROWARD	HAAS	HISPANIC	NA	А	NO	90	01	YES
06	5325	BROWARD	HAAS	ASIAN	NA	А	NO	90	01	YES
06	5325	BROWARD	HAAS	AMERICAN INDIAN	NA	А	NO	90	01	YES
		BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	NA	А	NO	90	01	YES
06	5325	DIVOWAND								
06 06	5325 5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	NA	A	NO	90	01	YES
		BROWARD BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS STUDENTS WITH DISABILITIES	NA NA	A A	NO NO	90	01	YES
06	5325	BROWARD BROWARD	-					90		
06	5325	BROWARD BROWARD	HAAS					90	01	
06 06 District	5325 5325	BROWARD BROWARD	HAAS 2010 School	STUDENTS WITH DISABILITIES	NA 74% on track to be Proficient in	A 2010 School	NO Adequate Yearly Progress (AYP)	90 <u>2(</u> Percent Criteria	01 010	YES
06 06 District Number	5325 5325 School Number	BROWARD BROWARD 2 District Name	HAAS 2010 School Name	STUDENTS WITH DISABILITIES	NA 74% on track to be Proficient in Math?	A 2010 School Grade	NO Adequate Yearly Progress (AYP) Status	90 20 Percent Criteria Met	01 010 School Type	YES Title I Status
06 06 District Number 06	5325 5325 School Number 5325	BROWARD BROWARD 2 District Name BROWARD	HAAS 2010 School Name HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL	NA 74% on track to be Proficient in Math? NA	A 2010 School Grade A	NO Adequate Yearly Progress (AYP) Status YES	90 20 Percent Criteria Met 100	01 010 School Type 01	YES Title I Status YES
06 06 District Number 06 06	5325 5325 School Number 5325 5325	BROWARD BROWARD 2 District Name BROWARD BROWARD	HAAS 2010 School Name HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE	NA 74% on track to be Proficient in Math? NA NA	A 2010 School Grade A A	NO Adequate Yearly Progress (AYP) Status YES YES	90 20 Percent Criteria Met 100 100	01 010 School Type 01 01	YES Title I Status YES YES
06 06 District Number 06 06 06	5325 5325 School Number 5325 5325 5325	BROWARD BROWARD 2 District Name BROWARD BROWARD BROWARD	HAAS 2010 School Name HAAS HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE BLACK	NA 74% on track to be Proficient in Math? NA NA NA	A 2010 School Grade A A A	NO Adequate Yearly Progress (AYP) Status YES YES YES	90 20 Percent Criteria Met 100 100	01 010 School Type 01 01 01	YES Title I Status YES YES YES
06 06 District Number 06 06 06	5325 5325 School Number 5325 5325 5325 5325 5325	BROWARD BROWARD District Name BROWARD BROWARD BROWARD BROWARD	HAAS 2010 School Name HAAS HAAS HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE BLACK HISPANIC	NA 74% on track to be Proficient in Math? NA NA NA NA	A 2010 School Grade A A A A	NO Adequate Yearly Progress (AYP) Status YES YES YES YES	90 20 Percent Criteria Met 100 100 100 100	01 010 School Type 01 01 01 01	YES Title I Status YES YES YES YES
06 06 District Number 06 06 06 06	5325 5325 School Number 5325 5325 5325 5325 5325 5325	BROWARD BROWARD District Name BROWARD BROWARD BROWARD BROWARD BROWARD	HAAS 2010 School Name HAAS HAAS HAAS HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE BLACK HISPANIC ASIAN	NA 74% on track to be Proficient in Math? NA NA NA NA NA	A 2010 School Grade A A A A A	NO Adequate Yearly Progress (AYP) Status YES YES YES YES YES	90 20 Percent Criteria Met 100 100 100 100 100	01 010 School Type 01 01 01 01 01 01	YES Title I Status YES YES YES YES YES
06 06 District Number 06 06 06 06 06 06	5325 5325 School Number 5325 5325 5325 5325 5325 5325 5325 532	BROWARD BROWARD 22 District Name BROWARD BROWARD BROWARD BROWARD BROWARD BROWARD	HAAS 2010 School Name HAAS HAAS HAAS HAAS HAAS HAAS HAAS	STUDENTS WITH DISABILITIES Subgroup TOTAL WHITE BLACK HISPANIC ASIAN AMERICAN INDIAN	NA 74% on track to be Proficient in Math? NA NA NA NA NA NA	A 2010 School Grade A A A A A A A	NO Adequate Yearly Progress (AYP) Status YES YES YES YES YES YES	90 20 Percent Criteria Met 100 100 100 100 100 100	01 010 School Type 01 01 01 01 01 01 01 01 01	YES Title I Status YES YES YES YES YES YES

		4	2009		2009						
District Number	School Number	District Name	School Name	Subgroup	68% on track to be Proficient in Math?	2009 School Grade	Adequate Yearly Progress (AYP) Status	Percent Criteria Met	School Type	Title I Status	
06	5325	BROWARD	HAAS	TOTAL	NA	Α	NO	97	01	NO	
06	5325	BROWARD	HAAS	WHITE	NA	А	NO	97	01	NO	
06	5325	BROWARD	HAAS	BLACK	N	А	NO	97	01	NO	
06	5325	BROWARD	HAAS	HISPANIC	NA	А	NO	97	01	NO	
06	5325	BROWARD	HAAS	ASIAN	NA	А	NO	97	01	NO	
06	5325	BROWARD	HAAS	AMERICAN INDIAN	NA	А	NO	97	01	NO	
06	5325	BROWARD	HAAS	ECONOMICALLY DISADVANTAGED	NA	A	NO	97	01	NO	
06	5325	BROWARD	HAAS	ENGLISH LANGUAGE LEARNERS	NA	A	NO	97	01	NO	
06	5325	BROWARD	HAAS	STUDENTS WITH DISABILITIES	NA	А	NO	97	01	NO	

# Appendix C

## State AMO Standards

	A	ON		AMO	MO AMO				
	<u>20</u>	13		<u>2013</u> <u>2013</u>					
District Number	District Name	School Number	School Name	Subgroup	Percent Tested Reading	Reading % Scoring Satisfactory 2011	Reading % Scoring Satisfactory 2012	Reading % Scoring Satisfactory 2013	High Performing Qualifying in Reading
06	BROWARD	5325	HAAS	ALL STUDENTS	100	68	67	68	N
06	BROWARD	5325	HAAS	AMERICAN INDIAN					NA
06	BROWARD	5325	HAAS	ASIAN					NA
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	100	57	49	52	N
06	BROWARD	5325	HAAS	HISPANIC	99	61	64	61	N
06	BROWARD	5325	HAAS	WHITE	99	81	81	79	N
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	99	52	64	53	N
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	100	53	43	48	N
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED	99	63	64	59	N

	<u>20</u>	<u>)12</u>		<u>2012</u>	<u>2012</u> <u>2012</u>					
District Number	District Name	School Number	School Name	Subgroup	Percent Tested Reading	Reading % Scoring Satisfactory 2011	Reading % Scoring Satisfactory 2012	High Performing Qualifying in Reading	Target AMO Reading	
06	BROWARD	5325	HAAS	ALL STUDENTS	100	68	67	Ν	71	
06	BROWARD	5325	HAAS	AMERICAN INDIAN				NA		
06	BROWARD	5325	HAAS	ASIAN				NA		
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	100	57	49	N	61	
06	BROWARD	5325	HAAS	HISPANIC	100	61	64	N	64	
06	BROWARD	5325	HAAS	WHITE	100	81	81	N	83	
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	100	52	64	N	56	
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	100	53	43	N	57	
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE	100	63	64	N	66	

	A	MO		AMO		Α	MO	
	<u>20</u>	<u>13</u>		<u>2013</u>	<u>2013</u> <u>2013</u>			
District Number	District Name	School Number	School Name	Subgroup	Target AMO Reading	Met Target Reading	Safe Harbor, Reading	Improving, Reading
06	BROWARD	5325	HAAS	ALL STUDENTS	73	Ν	Ν	Y
06	BROWARD	5325	HAAS	AMERICAN INDIAN		NA	NA	NA
06	BROWARD	5325	HAAS	ASIAN		NA	NA	NA
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	64	N	Ν	Y
06	BROWARD	5325	HAAS	HISPANIC	68	N	Ν	N
06	BROWARD	5325	HAAS	WHITE	84	N	Ν	N
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	60	N	Ν	N
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	61	N	Ν	Y
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED	69	Ν	Ν	N

	<u>20</u>	12		<u>2012</u>		<u>20</u>	<u>)12</u>	
District Number	District Name	School Number	School Name	Subgroup	Met Target Reading	Safe Harbor, Reading	Improving, Reading	Maintaining or Declining, Reading
06	BROWARD	5325	HAAS	ALL STUDENTS	Ν	Ν	Ν	Y
06	BROWARD	5325	HAAS	AMERICAN INDIAN	NA	NA	NA	NA
06	BROWARD	5325	HAAS	ASIAN	NA	NA	NA	NA
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	N	N	Ν	Y
06	BROWARD	5325	HAAS	HISPANIC	Y	NA	NA	NA
06	BROWARD	5325	HAAS	WHITE	N	N	Ν	Y
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	Y	NA	NA	NA
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	N	N	Ν	Y
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE	N	N	Y	N

	A	NO		AMO		AMO				
	<u>20</u>	<u>13</u>		<u>2013</u>		<u>2013</u>				
District Number	District Name	School Number	School Name	Subgroup	Maintaining or Declining, Reading	Declining, Reading	Percent Tested Math	Math % Scoring Satisfactory 2011		
06	BROWARD	5325	HAAS	ALL STUDENTS	N	Ν	99	74		
06	BROWARD	5325	HAAS	AMERICAN INDIAN	NA	NA				
06	BROWARD	5325	HAAS	ASIAN	NA	NA				
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	N	Ν	99	42		
06	BROWARD	5325	HAAS	HISPANIC	Y	Y	99	75		
06	BROWARD	5325	HAAS	WHITE	Y	Y	99	89		
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	Y	Y	99	68		
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	N	Ν	100	65		
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED	Y	Y	99	66		

	<u>20</u>	12		<u>2012</u>			<u>2012</u>	
District Number	District Name	School Number	School Name	Subgroup	Declining, Reading	Percent Tested Math	Math % Scoring Satisfactory 2011	Math % Scoring Satisfactory 2012
06	BROWARD	5325	HAAS	ALL STUDENTS	Y	100	74	74
06	BROWARD	5325	HAAS	AMERICAN INDIAN	NA			
06	BROWARD	5325	HAAS	ASIAN	NA			
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	Y	100	42	53
06	BROWARD	5325	HAAS	HISPANIC	NA	100	75	74
06	BROWARD	5325	HAAS	WHITE	Ν	100	89	86
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	NA	100	68	82
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	Y	100	65	57
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE	N	100	66	66

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	<u>20</u>	13		<u>2013</u>				<u>2013</u>	
District Number	District Name	School Number	School Name	Subgroup	Math % Scoring Satisfactory 2012	Math % Scoring Satisfactory 2013	High Performing Qualifying in Math	Target AMO Math	
06	BROWARD	5325	HAAS	ALL STUDENTS	74	60	Ν	78	
06	BROWARD	5325	HAAS	AMERICAN INDIAN			NA		
06	BROWARD	5325	HAAS	ASIAN			NA		
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	53	42	N	52	
06	BROWARD	5325	HAAS	HISPANIC	74	56	N	79	
06	BROWARD	5325	HAAS	WHITE	86	70	Ν	91	
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	82	53	Ν	73	
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	57	39	Ν	71	
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED	66	52	Ν	72	

	<u>20</u>	<u>)12</u>		<u>2012</u>		g in Math Met larget Math N		
District Number	District Name	School Number	School Name	Subgroup	High Performing Qualifying in Math	-	Met Target Math	Safe Harbor, Math
06	BROWARD	5325	HAAS	ALL STUDENTS	Ν	76	Ν	N
06	BROWARD	5325	HAAS	AMERICAN INDIAN	NA		NA	NA
06	BROWARD	5325	HAAS	ASIAN	NA		NA	NA
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	Ν	47	Y	NA
06	BROWARD	5325	HAAS	HISPANIC	Ν	77	Ν	N
06	BROWARD	5325	HAAS	WHITE	Ν	90	Ν	N
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	Ν	71	Y	NA
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	Ν	68	Ν	N
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE	Ν	69	Ν	N

	A	NO		AMO				
	<u>20</u>	13		<u>2013</u>				
District Number	District Name	School Number	School Name	Subgroup	Met Target Math	Safe Harbor, Math	Improving, Math	Maintaining or Declining, Math
06	BROWARD	5325	HAAS	ALL STUDENTS	Ν	Ν	N	Y
06	BROWARD	5325	HAAS	AMERICAN INDIAN	NA	NA	NA	NA
06	BROWARD	5325	HAAS	ASIAN	NA	NA	NA	NA
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	N	N	N	Y
		= =		HISPANIC	Ν	Ν	Ν	Y
06	BROWARD	5325	HAAS	<b>HISPAINIC</b>	IN	IN	1 1	
06 06	BROWARD BROWARD	5325 5325	HAAS	WHITE	N	N	N	Ŷ
			-					Y Y Y
06	BROWARD	5325	HAAS	WHITE	Ν	N	N	1

	<u>20</u>	<u>)12</u>		<u>2012</u>				
District Number	District Name	School Number	School Name	Subgroup	Improving, Math	Maintaining or Declining, Math	Declining, Math	Learning Gains Points for Low 25% Reading (School & District)
06	BROWARD	5325	HAAS	ALL STUDENTS	Ν	Y	Ν	88
06	BROWARD	5325	HAAS	AMERICAN INDIAN	NA	NA	NA	
06	BROWARD	5325	HAAS	ASIAN	NA	NA	NA	
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	NA	NA	NA	
06	BROWARD	5325	HAAS	HISPANIC	Ν	Y	Y	
06	BROWARD	5325	HAAS	WHITE	Ν	Y	Y	
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	NA	NA	NA	
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	Ν	Y	Y	
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE	Ν	Y	Ν	

	A	ON		AMO	AMO			
	<u>20</u>	<u>13</u>		<u>2013</u>	<u>2013</u>			
District Number	District Name	School Number	School Name	Subgroup	Declining, Math	Learning Gains Points for Low 25% Reading 2011-12, (School & District)	Learning Gains Points for Low 25% Reading, 2012-13 (School & District)	Learning Gains Progress Met for Low 25% Reading (School & District)
06	BROWARD	5325	HAAS	ALL STUDENTS	Y	88	57	Y
06	BROWARD	5325	HAAS	AMERICAN INDIAN	NA			
06	BROWARD	5325	HAAS	ASIAN	NA			
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	Y			
06	BROWARD	5325	HAAS	HISPANIC	Y			
06	BROWARD	5325	HAAS	WHITE	Y			
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	Y			
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	Y			
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED	Y			

	<u>20</u>	)12		<u>2012</u>	<u>2012</u>			
District Number	District Name	School Number	School Name	Subgroup	Learning Gains Points for Low 25% Math (School & District)	Graduation Rate, 2010	Graduation Rate, 2011	Writing % Satisfactory
06	BROWARD	5325	HAAS	ALL STUDENTS	79			75
06	BROWARD	5325	HAAS	AMERICAN INDIAN				
06	BROWARD	5325	HAAS	ASIAN				
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN				69
06	BROWARD	5325	HAAS	HISPANIC				67
06	BROWARD	5325	HAAS	WHITE				82
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS				54
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES				
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE				80

	Α	ON		AMO		AMO		
	<u>20</u>	<u>13</u>		<u>2013</u>		<u>2013</u>		
District Number	District Name	School Number	School Name	Subgroup	Math, 2011-12	Learning Gains Points for Low 25% Math, 2012-13 (School & District)	Low 25% Math	Graduation Rate, 2011
06	BROWARD	5325	HAAS	ALL STUDENTS	79	49	Y	
06	BROWARD	5325	HAAS	AMERICAN INDIAN				
06	BROWARD	5325	HAAS	ASIAN				
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN				
06	BROWARD	5325	HAAS	HISPANIC				
06	BROWARD	5325	HAAS	WHITE				
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS				
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES				
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED				

	<u>20</u>	12		<u>2012</u>		<u>2012</u>	Target AMO Reading, 2014Target AMO Reading, 2015Target AMO Reading, 20767981687175		
District Number	District Name	School Number	School Name	Subgroup	Target AMO Reading, 2013	Target AMO Reading, 2014	-	Target AMO Reading, 2016	
06	BROWARD	5325	HAAS	ALL STUDENTS	73	76	79	81	
06	BROWARD	5325	HAAS	AMERICAN INDIAN					
06	BROWARD	5325	HAAS	ASIAN					
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	64	68	71	75	
06	BROWARD	5325	HAAS	HISPANIC	68	71	74	77	
06	BROWARD	5325	HAAS	WHITE	84	86	87	89	
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	60	64	68	72	
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	61	65	69	73	
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE	69	72	75	78	

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	<u>20</u>	<u>13</u>		<u>2013</u>		(≥85%, or ≥2% Improvement)         (Using 2013 Standards)         Satisfactory 2013           NA         29         48           NA          48		
District Number	District Name	School Number	School Name	Subgroup	Graduation Rate, 2012	Target Met? (≥85%, or ≥2%	Satisfactory 2012 (Using 2013	Writing % Satisfactory 2013
06	BROWARD	5325	HAAS	ALL STUDENTS		NA	29	48
06	BROWARD	5325	HAAS	AMERICAN INDIAN		NA		
06	BROWARD	5325	HAAS	ASIAN		NA		
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN		NA	8	52
06	BROWARD	5325	HAAS	HISPANIC		NA	15	46
06	BROWARD	5325	HAAS	WHITE		NA	54	47
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS		NA	31	48
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES		NA		
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED		NA	27	48

	<u>20</u>	<u>)12</u>		<u>2012</u>		2012Target AMO Math, 2013Target AMO Math, 2014Target AMO Math, 2015		
District Number	District Name	School Number	School Name	Subgroup	Target AMO Reading, 2017	-	•	-
06	BROWARD	5325	HAAS	ALL STUDENTS	84	78	81	83
06	BROWARD	5325	HAAS	AMERICAN INDIAN				
06	BROWARD	5325	HAAS	ASIAN				
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	79	52	57	61
06	BROWARD	5325	HAAS	HISPANIC	81	79	81	83
06	BROWARD	5325	HAAS	WHITE	91	91	92	93
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	76	73	76	79
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	77	71	74	77
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE	82	72	75	77

	A	ON		AMO				AMO
	<u>20</u>	<u>13</u>		<u>2013</u>				<u>2013</u>
District Number	District Name	School Number	School Name	Subgroup	Writing Target Met? (≥ 90% Satisfactory, or ≥ 1% Improvement)	Target AMO Reading, 2014	Target AMO Reading, 2015	Target AMO Reading, 2016
06	BROWARD	5325	HAAS	ALL STUDENTS	Y	76	79	81
06	BROWARD	5325	HAAS	AMERICAN INDIAN	NA			
06	BROWARD	5325	HAAS	ASIAN	NA			
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	Y	68	71	75
06	BROWARD	5325	HAAS	HISPANIC	Y	71	74	77
06	BROWARD	5325	HAAS	WHITE	N	86	87	89
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	Y	64	68	72
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	NA	65	69	73
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED	Y	72	75	78

	<u>20</u>	<u>)12</u>		<u>2012</u>		
District Number	District Name	School Number	School Name	Subgroup	Target AMO Math, 2016	Target AMO Math, 2017
06	BROWARD	5325	HAAS	ALL STUDENTS	85	87
06	BROWARD	5325	HAAS	AMERICAN INDIAN		
06	BROWARD	5325	HAAS	ASIAN		
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	66	71
06	BROWARD	5325	HAAS	HISPANIC	85	88
06	BROWARD	5325	HAAS	WHITE	94	95
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	81	84
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	80	83
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE	80	83

	AMO			AMO				
	<u>2013</u>			<u>2013</u>				
District Number	District Name	School Number	School Name	Subgroup	Target AMO Reading, 2017	Target AMO Reading, 2018 (if applicable)	Target AMO Math, 2014	Target AMO Math, 2015
06	BROWARD	5325	HAAS	ALL STUDENTS	84		81	83
06	BROWARD	5325	HAAS	AMERICAN INDIAN				
06	BROWARD	5325	HAAS	ASIAN				
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	79		57	61
06	BROWARD	5325	HAAS	HISPANIC	81		81	83
06	BROWARD	5325	HAAS	WHITE	91		92	93
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	76		76	79
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	77		74	77
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED	82		75	77

#### 2012

	20	<u>/12</u>	2012				
District Number	Number Name		School Name	Subgroup			
06	BROWARD	5325	HAAS	ALL STUDENTS			
06	BROWARD	5325	HAAS	AMERICAN INDIAN			
06	BROWARD	5325	HAAS	ASIAN			
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN			
06	BROWARD	5325	HAAS	HISPANIC			
06	BROWARD	5325	HAAS	WHITE			
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS			
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES			
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE			

	A	ON		AMO	AMO		
	<u>20</u>	<u>13</u>		<u>2013</u>	<u>2013</u>		
District Number	strict District Name School School Name		Subgroup	Target AMO Math, 2016	Target AMO Math, 2017	Target AMO Math, 2018	
06	BROWARD	5325	HAAS	ALL STUDENTS	85	87	
06	BROWARD	5325	HAAS	AMERICAN INDIAN			
06	BROWARD	5325	HAAS	ASIAN			
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN	66	71	
06	BROWARD	5325	HAAS	HISPANIC	85	88	
06	BROWARD	5325	HAAS	WHITE	94	95	
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS	81	84	
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES	80	83	
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGED	80	83	

<u>2012</u>								

#### 2012

	20					
District District Number Name		School Number	School Name	Subgroup		
06	BROWARD	5325	HAAS	ALL STUDENTS		
06	BROWARD	5325	HAAS	AMERICAN INDIAN		
06	BROWARD	5325	HAAS	ASIAN		
06	BROWARD	5325	HAAS	BLACK/AFRICAN AMERICAN		
06	BROWARD	5325	HAAS	HISPANIC		
06	BROWARD	5325	HAAS	WHITE		
06	BROWARD	5325	HAAS	ENGLISH LANGUAGE LEARNERS		
06	BROWARD	5325	HAAS	STUDENTS WITH DISABILITIES		
06	BROWARD	5325	HAAS	ECONOMICALLY DISADVANTAGE		

# Appendix E

## FLDOE School Grade

#### Educational Performance:

#### Appendix E

District-School Number	District Number		School Number	School Name	Grade 2013	Grade 2012	Grade 2011	Grade 2010	Grade 2009	Grade 2008
65325	6	BROWARD	5325	HOLLYWOOD ACADEMY OF ARTS & SCIENCE	в	А	А	А	А	А
## Appendix F

## FLDOE Report Card

HOLLYWOOD ACAD OF NARTS Charge Chernol Seeking Renewal: Hollywood Academy of Arts and Science

SCHOOL, DISTRICT, AND STATE PUBLIC ACCOUNTABILITY REPORT

**OCTOBER MEMBERSHIP** 

**READINESS TO START SCHOOL** 

**GRADUATION RATE AND DROPOUT RATE** 

STUDENT PERFORMANCE

NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP)

**TEACHERS AND STAFF** 

#### FLORIDA SCHOOL PERFORMANCE GRADE AND ANNUAL MEASURABLE OBJECTIVES (AMOs)

#### OCTOBER MEMBERSHIP

The following table provides information on the composition of the student population at the school, district and state levels.

Racial/Ethnic Group	Numbe Stude Enrolle Octol	nts ed in	Scho	ol %	Distri	ict %	Stat	e %
	Female	Male	2012- 13	2011- 12	2012- 13	2011- 12	2012- 13	2011- 12
WHITE	192	200	44.0	43.2	24.9	25.7	41.6	42.4
BLACK OR AFRICAN AMERICAN	72	68	15.7	19.8	39.5	39.1	23.0	23.0
HISPANIC / LATINO	164	165	37.0	33.8	29.0	28.6	29.3	28.6
ASIAN	*		1.1	*	3.5	3.5	2.6	2.5
NATIVE HAWAIIAN OR OTHER PACIFIC						0.1	0.1	0.1
AMERICAN INDIAN OR ALASKA NATIVE	•		*		0.3	0.3	0.4	0.4
TWO OR MORE RACES	12		2.0	2.3	2.6	2.6	3.1	3.0
DISABLED	10	32	4.7	5.7	12.1	12.1	12.9	13.2

Educational Performance F - FLDOE Report Card

1/23

3		No Child Left Behind	School Put	lic Accoun	tability Rep	orts			
	ECONOMICAELY SISADVANITABEDWal:	Hollywood	of asts and	d Spiense	53.8	56.9	59catio	n Number:	<sup>532</sup> <b>5</b> 7.6
	ELL	103	142	27.5	22.3	13.5	13.4	12.1	11.9
	MIGRANT							0.5	0.5
	FEMALE	446		50.1	49.4	48.4	48.4	48.7	48.7
	MALE		444	49.9	50.6	51.6	51.6	51.4	51.4
	TOTAL	890		100.0	100.0	100.0	100.0	100.0	100.0
	Note: An asterisk (*) indicates a subgro subgroup.	up population fev	ver than t	en. Abla	nk cell in	dicates z	ero stude	nts in the	

#### READINESS TO START SCHOOL

11/5/13

The Florida Kindergarten Readiness Screener (FLKRS) is made up of a subset of the Early Childhood Observation System (ECHOS) - an observational instrument that is used to monitor the skills, knowledge and behaviors a student demonstrates or needs to develop- and the Florida Assessments for Instruction In Reading (FAIR).

	Number of Students and Where They Placed	Sch	School %		rict %	State %	
Category	2012-13	2012-13	2011-12	2012-13	2011-12	2012-13	2011-12
ECHOS Ready	169	99	96	88	88	91	91
ECHOS Not Ready	1	1	4	12	12	9	9
Total ECHOS	170						
FAIR Ready	111	86	76	75	75	72	71
FAIR Not Ready	18	14	24	25	25	28	29
Total FAIR	129						

Note: N/A indicates no student membership for that subgroup, and # represents a population fewer than 10. Percentages are rounded to the nearest whole integer after individual categories are tabulated; therefore totals may not equal 100%.

#### **GRADUATION RATE AND DROPOUT RATE**

#### **Federal Uniform Graduation Rate**

The graduation rate shows the percentage of students who graduated with a standard high school diploma within four years of initial entry into ninth grade. These results are used in the calculation of schools' Annual Measurable Objectives (AMOs). The AMO graduation rate target for all subgroups and all students is 85 percent or, Educational Performance F - FLDOE Report Card

	Sch	001 %	Dist	rict %	Sta	te %	
	2011-12	2010-11	2011-12	2010-11	2011-12	2010-11	
ALL STUDENTS			76.4	71.6	74.5	70.6	
WHITE			83.6	80.5	79.4	76.2	
BLACK OR AFRICAN AMERICAN			68.2	61.1	63.7	58.6	
HISPANIC/LATINO			78.4	74.6	72.9	69.4	
ASIAN			89.5	92.2	88.4	85.9	
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER			#	NA	62.5	N/A	
AM.INDIAN OR ALASKA NATIVE			66.7	58.1	69.7	69.7	
TWO OR MORE RACES			80.4	76.8	78.6	75.1	
DISABLED			51.6	43.0	47.7	44.4	
ECONOMICALLY DISADVANTAGED			68.0	62.5	65.0	60.3	
ELL			63.9	56.8	56.6	53.0	
MIGRANT			33.3	57.1	64.8	60.6	
AT-RISK (Low 25)*			54.2		50.1		
FEMALE			81.3	76.9	78.9	75.3	
MALE			71.7	66.5	70.2	66.0	
그 같은 것은 그는 것 같은 것 같							

Note: N/A indicates no student membership for that subgroup, and # represents a population fewer than 10. \* At-risk students are students whose test scores entering high school qualify for inclusion in the lowest performing 25%.

#### **Five-year Graduation Rate**

The five-year graduation rate shows the percentage of students who graduated with a standard high school diploma within five years of initial entry into ninth grade.

	School %	Distr	ict %	Sta	te %
	2011-12 2010-11	2011-12	2010-11	2011-12	2010-11
ALL STUDENTS		74.4	74.4	72.6	70.6
WHITE		82.0	80.8	77.8	75.4
BLACK OR AFRICAN AMERICAN		65.2	66.4	61.5	59.9
HISPANIC/LATINO Educati	onal Performance F - FLDOE Report C	77.2 ard	77.1	71.4	69.8

doeweb-prd.doe.state.fl.us/eds/nclbspar/year1213/nclb1213.cfm?dist\_schl=6\_5325

3/23

No Child Left Behind School Public Accountabili	ty Reports			
ASIAN me of Charter School Seeking Renewal: Hollywood Academy of Arts and Science	93.6	89.3atic	on Nerriber:	532 <b>87.2</b>
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER	#	N/A	60.0	NA
AM.INDIAN OR ALASKA NATIVE	58.1	54.8	71.7	68.6
TWO OR MORE RACES	79.1	80.4	77.2	75.9
DISABLED	46.1	43.6	47.4	42.8
ECONOMICALLY DISADVANTAGED	66.4	67.7	62.9	61.2
ELL	61.9	64.0	56.4	57.3
MIGRANT	57.1	53.1	63.3	62.2
AT-RISK (Low 25)*	52.4	56.3	49.7	50,7
FEMALE	79.4	79.8	77.0	76.0
MALE	69.7	69.4	68.4	65.5

Note: N/A indicates no student membership for that subgroup, and # represents a population fewer than 10. \* At-risk students are students whose test scores entering high school qualify for inclusion in the lowest performing 25%.

### **High School Dropout Rate**

11/5/13

Dropouts are students who leave school before graduation and do not enroll in another institution or educational program before the end of the school year. Percentages show by race and gender the proportion of students who dropped out of school from the total enrollment in grades 9 through 12.

	Scho	% loc	Distr	ict %	Sta	te %
Racial/Ethnic Group	2011-12	2010-11	2011-12	2010-11	2011-12	2010-11
WHITE	NA	NA	1.5	0.8	1.4	1.4
BLACK OR AFRICAN AMERICAN	NA	N/A	2.9	2.1	3.1	3.0
HISPANIC/LATINO	N/A	N/A	1.4	0.8	1.9	2.1
ASIAN	N/A	NA	0.5	0.4	0.6	0.6
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER	N/A	N/A	0.0	0.0	2.2	1.7
AM,INDIAN OR ALASKA NATIVE	NA	N/A	1.2	1.3	2.4	1.5
TWO OR MORE RACES	N/A	NA	1.7	1.0	1.3	1.3
FEMALE	N/A	NA	1.6	1.2	1.6	1.6
MALE	N/A	NA	2.4	1.4	2.2	2.3
TOTAL	N/A	NA	2.0	1.3	1.9	1.9
Note: N/A indicates no student membership for that su	baroup, and #	represen	ts a popul	ation fewe	r than 10.	

ote: N/A indicates no student membership for that subgroup, and # represents a population fewer than 10. Educational Performance F - FLDOE Report Card

4/23

STUDENT PERFORMANCE of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

State %

82

## Florida Comprehensive Assessment Test (FCAT) 2.0

The FCAT 2.0 measures student performance in writing, science, reading and mathematics and is aligned to Florida's Next Generation Sunshine State Standards.

#### Florida End-of-Course (EOC) Assessments

In addition to FCAT 2.0 and FAA scores in each subject area, Florida's 2011-12 accountability results in mathematics include Algebra 1 EOC scores. Florida's 2012-13 accountability results in mathematics include both Algebra 1 and Geometry EOC assessment results. Florida's 2012-13 accountability results in science include Biology EOC assessment results. The Florida EOC Assessments are part of Florida's Next Generation Strategic Plan for the purpose of increasing student achievement and improving college and career readiness. EOC assessments are computer-based, criterion-referenced assessments that measure the Next Generation Sunshine State Standards for specific courses, as outlined in their course descriptions.

#### Florida Alternate Assessment (FAA) for Students with Disabilities

The FAA is designed for students whose participation in the general statewide assessment (FCAT, FCAT 2.0 and EOC) is not appropriate, even with accommodations. The FAA measures student academic performance on the Next Generation Sunshine State Standards Access Points (NGSSS-AP) in language arts (reading, writing), mathematics and science.

#### Accountability Assessment Results by Subject

Assessment results in the following tables reflect FCAT 2.0 data combined with FAA data for reading and writing. For mathematics and science, results include FCAT 2.0, FAA and EOC assessment results as applicable. Results show proficiency attainment for students who were in attendance during both semesters of the school year.

#### Writing Assessment

For this measure, FCAT 2.0 Writing scores range from 1.0 (lowest) to 6.0 (highest). FAA scores have been merged with the FCAT 2.0 scores for reporting purposes. The AMO writing target for all subgroups and all students is 90 percent scoring satisfactory or above or an annual improvement of at least 1 percent.

#### Writing Assessment Results (FCAT 2.0 and FAA) Percent of Students Scoring Satisfactory and Above School % **District %** 2012-13 2011-12 2012-13 2011-12 2012-13 2011-12 48 75 66 85 59

The orobeitto	-19	10	00	00		UL
WHITE	47	82	73	90	63	85
BLACK OR AFRICAN AMERICAN	52	69	57	79	50	75
HISPANIC / LATINO	46	67	68	87	57	81
ASIAN	N	N	78	93	75	90
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER	N	0	Ν	0	N	0
AMERICAN INDIAN OR ALASKA NATIVE	N	N	68	91	56	80

Educational Performance F - FLDOE Report Card

doeweb-prd.doe.state.fl.us/eds/nclbspar/year1213/nclb1213.cfm?dist\_schl=6\_5325

ALL STUDENTS

No office Let	L DGITING GGINOUT GUIG	Accountation	yreporta			
TWO'OR MORE RACES Seeking Renewal: Hollywood A	cademy of Arts and S	cience	71	88 <sup>Loc</sup>	ation 62mbe	r: 53 <b>85</b>
DISABLED	N	N	41	62	34	56
ECONOMICALLY DISADVANTAGED	48	80	59	81	51	77
ELL**	48	54	47	71	41	68
MIGRANT*	N	N	50	71	43	71
LOWEST 25%†	31		37			
FEMALE*	57	86	73	90	66	88
MALE*	39	63	59	80	52	76

\* Indicates subgroups not included as separate sub-populations in reporting annual measurable objectives (AMOs) for ESEA compliance. Note: An 'N' indicates that no test results were reported.

\*\*Includes students currently enrolled in ESOL programs and English language learners who have exited ESOL within two years.

† Outcomes are based on writing results for students identified in the Low 25% for reading. The Low 25% target in Florida's school grades system, which is calculated for reading and math, is based on individual student learning gains – the percentage of students making gains. Students must have current and prior-year test scores and be enrolled for a full academic year to qualify for inclusion in learning gains.

#### **Reading, Mathematics and Science Assessments**

On EOC assessments and the FCAT 2.0 reading, mathematics and science tests, students can attain one of five possible achievement levels, ranging from Level 1 (lowest) to Level 5 (highest), with scores at Level 3 or higher designated as proficient. The FAA is scored on nine performance levels, with FAA level 4 establishing the minimum level for proficiency.

FAA scores have been merged with the FCAT 2.0 scores for reporting purposes. For more information on Annual Measurable Objectives (AMOs), refer to the "Florida School Performance Grade and AMOs for ESEA Reporting" section below.

### Reading Assessment Results (FCAT 2.0 and FAA)

#### Percent of Students Scoring Satisfactory and Above

		School %			District %			State %	
	2012-13 Results	Annual Objective	% Tested	2012-13 Results	Annual Objective	% Tested	2012-13 Results	Annual Objective	% Tested
ALL STUDENTS	68	73	100	58	65	99	58	64	98
WHITE	79	84	99	73	78	99	69	74	98
BLACK OR AFRICAN AMERICAN	52	64	100	43	52	99	39	48	98
HISPANIC / LATINO	61	68	99	62	68	99	54	61	98
ASIAN	N	Ν	N	77	81	100	77	79	99
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER*	N	N	N	N	N	N	N	N	N

6/23

				Fublic Account	aunityrter	UI IS			
AMERICAN MOTANOR Seekir ALASKA NATIVE	ng Renewal: Ho	llywood Aca	ademy of Arts	s and Science	65	99	56 <sup>catio</sup>	n Number:	<sup>532</sup> <b>98</b>
TWO OR MORE RACES*	77	Ν	100	69	Ν	99	64	Ν	98
DISABLED	48	61	99	32	44	99	28	41	98
ECONOMICALLY DISADVANTAGED	59	Ν	100	47	Ν	98	47	Ν	97
ELL**	53	60	99	35	46	99	32	43	98
MIGRANT*	N	Ν	Ν	16	Ν	98	33	Ν	97
LOWEST 25%†	29	N	0	10	Ν	0	N	Ν	N
FEMALE*	76	Ν	99	62	Ν	99	62	Ν	98
MALE*	60	Ν	100	54	Ν	99	54	Ν	98

\* Indicates subgroups not included as separate sub-populations in reporting annual measurable objectives (AMOs) for ESEA compliance. Note: An 'N' indicates that no test results were reported.

\*\*Includes English language learners currently enrolled in ESOL programs and English language learners who have exited ESOL within two years.

†There is no AMO target for the Low 25% subgroup based on performance targets. The Low 25% target in Florida's school grades system is based on individual student learning gains – the percentage of students making gains. In Florida's school grading system, students are classified in the lowest performing 25% based on prior-year test scores and inclusion in learning gains calculations. Students must have current and prior-year test scores and be enrolled for a full academic year to qualify for inclusion in learning gains.

Note: An 'N' indicates that no test results were reported.

#### Mathematics Assessment Results (FCAT 2.0, EOCs and FAA)

		Perc	ent of Si	tudents Se	coring Sati	sfactory	and Abov	<i>i</i> e		
	:	School %		I	District %		State %			
	2012-13 Results	Annual Objective	% Tested	2012-13 Results	Annual Objective	% Tested	2012-13 Results	Annual Objective	% Tested	
ALL STUDENTS	60	78	99	61	67	98	59	63	98	
WHITE	70	91	99	76	79	99	69	71	98	
BLACK OR AFRICAN AMERICAN	42	52	99	45	54	98	41	48	97	
HISPANIC / LATINO	56	79	99	65	70	98	57	60	98	
ASIAN	Ν	Ν	Ν	85	85	99	83	83	99	
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER*	Ν	Ν	Ν	Ν	Ν	Ν	Ν	N	N	
AMERICAN INDIAN OR ALASKA NATIVE	Ν	Ν	Ν	66	68	98	59	62	97	
TWO OR MORE RACES*	62	Ν	100	68	Ν	99	63	Ν	97	
DISABLED	<b>39</b> Edu	71 ucational Perfe	<b>99</b> ormance F	- FLDOE Re	<b>48</b> eport Card	99	32	43	98	

ECONOMICALLY School S	eeking Rene <b>y</b>	lywood Aca	dem <b>y00</b> Art	s ang Science	Ν	97	49 <sup>catio</sup>	n Number:	<sup>532</sup> <b>96</b>
	- •				- 4				
ELL**	53	73	99	44	54	98	40	48	97
MIGRANT*	N	Ν	Ν	26	Ν	98	45	Ν	96
LOWEST 25%†	34	Ν	0	22	Ν	0	Ν	Ν	Ν
FEMALE*	63	N	99	62	N	99	60	N	98
MALE*	57	Ν	99	59	Ν	98	59	Ν	97

\* Indicates subgroups not included as separate sub-populations in reporting annual measurable objectives (AMOs) for ESEA compliance. Note: An 'N' indicates that no test results were reported.

\*\*Includes English language learners currently enrolled in ESOL programs and English language learners who have exited ESOL within two years.

†There is no AMO target for the Low 25% subgroup based on performance targets. The Low 25% target in Florida's school grades system is based on individual student learning gains – the percentage of students making gains. In Florida's school grading system, students are classified in the lowest performing 25% based on prior-year test scores and inclusion in learning gains calculations. Students must have current and prior-year test scores and be enrolled for a full academic year to qualify for inclusion in learning gains.

Note: An 'N' indicates that no test results were reported.

## Science Assessment Results (FCAT 2.0, EOCs and FAA)

		Perc	ent of S	tudents S	<b>coring Sati</b>	sfactory	and Abov	/e	
		School %			District %			State %	
	2012-13 Results	Annual Objective	% Tested	2012-13 Results	Annual Objective	% Tested	2012-13 Results	Annual Objective	% Tested
ALL STUDENTS	47	N	99	55	N	98	57	N	97
WHITE	62	N	98	70	Ν	99	68	N	97
BLACK OR AFRICAN AMERICAN	26	Ν	100	39	Ν	98	37	Ν	96
HISPANIC / LATINO	42	Ν	100	58	Ν	99	52	Ν	97
ASIAN	Ν	Ν	Ν	75	Ν	99	77	Ν	99
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER*	N	Ν	Ν	Ν	Ν	Ν	Ν	Ν	Ν
AMERICAN INDIAN OR ALASKA NATIVE	Ν	Ν	Ν	57	Ν	98	57	Ν	97
TWO OR MORE RACES*	Ν	Ν	Ν	63	Ν	98	62	Ν	97
DISABLED	24	N	97	33	Ν	98	31	N	97
ECONOMICALLY DISADVANTAGED	38	Ν	100	43	Ν	97	45	Ν	95
ELL**	<b>4</b> 4	Ν	100	29	Ν	98	26	Ν	97
MIGRANT*	Ν	Ν	Ν	29	Ν	100	34	Ν	96
LOWEST 25%†	<b>21</b> Edu	N ucational Perfe	<b>0</b> ormance F	- FLDOE R	eport Card	0	Ν	Ν	Ν

doeweb-prd.doe.state.fl.us/eds/nclbspar/year1213/nclb1213.cfm?dist\_schl=6\_5325

8/23

Name of Charter School	Seeking Renewal:	Hollywood Aca	demy of Art	s and Sciend	ce		Locatio	n Number:	5325
FEMALE*	45	N	99	54	N	99	55	N	97
MALE*	50	N	100	55	N	98	58	N	97

\* Indicates subgroups not included as separate sub-populations in reporting annual measurable objectives (AMOs) for ESEA compliance. Note: An 'N' indicates that no test results were reported.

\*\*Includes English language learners currently enrolled in ESOL programs.

†There is no AMO target for the Low 25% subgroup based on performance targets. The Low 25% target in Florida's school grades system, which is calculated for reading and math, is based on individual student learning gains – the percentage of students making gains. In Florida's school grading system, students are classified in the lowest performing 25% based on prior-year test scores and inclusion in learning gains calculations. Students must have current and prior-year test scores and be enrolled for a full academic year to qualify for inclusion in learning gains.

At this time, a state objective is not specified for science achievement.

## Assessment Results by Grade: Percent Scoring Satisfactory or Above (FCAT 2.0 and FAA)

		A	22	
		ding	A NOT THE REAL PROPERTY OF THE	ath
School	2012-13	2011-12	2012-13	2011-12
Grade 3	70	64	64	75
Grade 4	64	63	60	70
Grade 5	70	74	58	76
Grade 6				
Grade 7				
Grade 8				
Grade 9				
Grade 10				
	Rea	ding	Ma	ath
District	2012-13	2011-12	2012-13	2011-12
Grade 3	55	57	59	60
Grade 4	60	63	64	64
Grade 5	61	62	58	62
Grade 6	61	59	56	57
Grade 7	59	61	58	61
Grade 8	60	59	61	65
Grade 9	55	53	76	68
Grade 10	53	51	55	27
	Rea	ding	Ma	ath
State Totals	2012-13	2011-12	2012-13	2011-12
	Educational Perfo	ormance F - FLDOE Report	t Card	

11/5/13			nool Public Accountability Rep	orts	
	Grade 3e of Charter School Seeking Renewal:	Helywood Academy of	Arts grd Science	59	Location Number 5325
	Grade 4	61	63	62	61
	Grade 5	61	62	56	58
	Grade 6	59	58	53	54
	Grade 7	58	59	57	57
	Grade 8	57	56	59	59
	Grade 9	54	53	73	63
	Grade 10	54	51	52	34

Percentage of Students Scoring at Each FCAT Achievement Level, 2012-13

	FCAT 2.0 SCIENCE & BIOLOGY EOC'S			
	School %	District %	State %	
GRADE ALL	L1 L2 L3 L4 I	L5 L1 L2 L3 L4 L5	L1 L2 L3 L4 L5	
ALL STUDENTS	15 38 26 10 1	11 20 27 29 12 13	18 27 29 13 13	
WHITE	33 32	10 20 33 17 21	10 22 32 16 19	
BLACK OR AFRICAN AMERICAN	43	31 32 25 8 5	31 34 24 7 5	
HISPANIC / LATINO	22 37 23	17 26 31 13 13	21 29 29 11 10	
ASIAN		8 17 27 17 32	8 16 26 18 31	
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER				
AMERICAN INDIAN OR ALASKA NATIVE		17 28 32 13 9	16 27 32 13 11	
TWO OR MORE RACES*		13 24 31 13 19	13 26 31 14 16	
DISABLED		44 27 18 5 6	44 30 17 5 4	
ECO. DISADVANTAGED	19 41 25	27 31 26 9 7	25 31 27 9 7	
ELL**		51 29 14 3 2	52 32 13 2 1	
MIGRANT*			33 35 23 5 4	
FEMALE*	18 37 29	19 28 29 12 12	18 28 30 12 12	
MALE*	38 23 1	15 21 25 28 12 14	18 25 29 13 15	

Note: A blank cell indicates a subgroup too small to report or that no test results were reported. \*Indicates subgroups not included as separate sub-populations in reporting annual measurable objectives (AMOs) for ESEA compliance.

\*\*Students enrolled in ESOL in the current year

	FCAT 2.0 READING
	School % District % State %
GRADE ALL	L1 L2 L3 L4 L5 L1 L2 L3 L4 L5 L1 L2 L3 L4 L5
ALL STUDENTS	10 23 29 27 12 18 25 26 21 11 17 25 26 21 11
WHITE	16 31 30 19 8 19 27 28 17 10 21 27 26 15 Educational Performance F - FLDOE Report Card

doeweb-prd.doe.state.fl.us/eds/nclbspar/year1213/nclb1213.cfm?dist\_schl=6\_5325

10/23

BLACK OR AFRICAN AMERICAN Benewal: Hollywood Academy of	Arts and Science	27 31 24 13	5 Socation	Number	2 <sup>5325</sup>	4
HISPANIC / LATINO	12 27 27 26 8	15 25 27 22	2 11 2	0 27 2	6 19	8
ASIAN		8 15 24 30	23 8	16 2	4 29	23
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER						
AMERICAN INDIAN OR ALASKA NATIVE		14 27 27 21	11 1	7 28 2	7 20	8
TWO OR MORE RACES*		10 21 28 28	i 15 1	3242	8 24	12
DISABLED	32	44 29 16 8	4 4	8 29 1-	47	2
ECO. DISADVANTAGED	14 27 27 21 11	24 30 25 15	552	4 30 2	5 16	5
ELL**	49	49 31 15 4	1 5	<b>32</b> 1	44	
MIGRANT*		47 36	3	4342	19	2
FEMALE*	7 17 32 26 17	14 24 27 23	12 1	5 25 2	722	12
MALE*	13 28 25 27 6	21 27 25 19	9 2	0 26 2	5 19	9

Note: A blank cell indicates a subgroup too small to report or that no test results were reported.

\*Indicates subgroups not included as separate sub-populations in reporting annual measurable objectives (AMOs) for ESEA compliance.

ECAT 2.0 MATH and ALCERPA 1 EOC

\*\*Students enrolled in ESOL in the current year

	FGAT 2.0 MATH and ALGEBRA 1 EUC			
	School %	District %	State %	
GRADE ALL	L1 L2 L3 L4 L5	L1 L2 L3 L4 L5	L1 L2 L3 L4 L5	
ALL STUDENTS	15 25 28 20 11	19 23 29 17 12	19 24 30 17 10	
WHITE	8 22 26 28 16	9 17 30 24 19	12 21 32 21 14	
BLACK OR AFRICAN AMERICAN	28 31 21	29 29 27 11 5	31 30 26 9 3	
HISPANIC / LATINO	18 26 34 14 7	16 22 31 19 13	21 25 30 16 8	
ASIAN		6 11 24 26 32	6 12 25 25 31	
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER				
AMERICAN INDIAN OR ALASKA NATIVE		13 22 34 19 12	17 25 32 16 9	
TWO OR MORE RACES*		13 21 30 20 15	16 24 31 18 11	
DISABLED	39	43 25 19 8 5	46 27 18 6 3	
ECO. DISADVANTAGED	18 29 27 16 10	25 27 28 13 6	25 28 29 13 5	
ELL**	25 33	40 28 21 8 3	41 30 20 7 2	
MIGRANT*		45 30	28 29 28 10 4	
FEMALE*	16 22 34 18 10	17 23 30 18 12	18 25 30 17 10	
MALE*	14 29 22 23 13	21 23 28 17 12	20 24 29 17 10	

Note: A blank cell indicates a subgroup too small to report or that no test results were reported.

\*Indicates subgroups not included as separate sub-populations in reporting annual measurable objectives (AMOs) for Educational Performance F - FLDOE Report Card

Location Number: 5325

ESEAcompliance School Seeking Renewal: Hollywood Academy of Arts and Science

\*\*Students enrolled in ESOL in the current year

**Recently Arrived English Language Learners (ELLs)** 

Florida students in ESOL programs who have been in the U.S less than one year are required to be tested on the Comprehensive English Language Learning Assessment (CELLA) as well as on a state mathematics assessment, but may be exempt for up to one administration of the FCAT 2.0 in reading. These students' test scores are not included in the current year's proficiency calculations for math and reading as a flexibility provision approved for Florida by the U.S. Department of Education. The ESEA SPAR chart shows the number of recently arrived ELL students who are not included in the AMO mathematics and reading proficiency calculations for 2011-12.

ELL	School	District	State
Reading		1,272	7,869
Math	*	1,227	7,873

## National Assessment of Educational Progress (NAEP)

Below are the 2011 NAEP state results for Grades 4 and 8 in reading and mathematics. Main NAEP, conducted at the state and national level, occurs every two years in reading and mathematics and every four years in writing and science. A representative sample of the student population participates, and each student takes only a portion of the assessment. Results are then assembled to form projected state and national scores, based on aggregated student results. NAEP does not provide school- or student-level results.

#### **1. Scale Scores**

A scale score is derived from an averaging of scores of student responses to NAEP assessment items on a 0—500 point scale. Scale scores summarize the overall level of performance attained by a group of students. (NAEP does not produce scale scores for individual students.) When used in conjunction with interpretive aids, such as item maps, scale scores provide information about what a particular aggregate of students in the population knows and can do.

#### 2. Achievement Level

Achievement levels are based on scale scores and define the degree to which student performance meets expectations of what students should know and be able to do. The achievement levels are **Basic, Proficient, and Advanced**. Below Basic is also reported but not considered to be an achievement level.

The following chart compares the achievement levels between NAEP and the FCAT:



Location Number: 5325

Name of Charter School Seeking Ren		of Arts and Science rds
	5	Advanced
	4	Proficient
	2-3	Basic
	1	Below Basic

**NAEP Participation Rates for Required Subgroups** 

Additional information is provided at the NAEP website at http://www.nces.ed.gov/nationsreportcard/ or at the FLDOE website at http://www.fidoe.org/asp/naep/.

NAEP	MA Grad			MATH Grade 08		READING Grade 04		READING Grade 08	
	Horida	Nation	Florida	Nation	<b>Horlda</b>	Nation	Rorida	Nation	
SWD	91	84	88	80	89	77	87	76	
ELL	96	96	95	93	92	89	83	86	

### NAEP Math - State Level Results

	% of St	udents	Average Se	cale Scores	% below	v Basic	%B	asic	%Pro	ficient	% Adv	anced	%Basic a	and above
GRADE 04	Florida	Nation	Horida	Nation	Florida	Nation	Florida	Nation	Florida	Nation	Florida	Nation	Florida	Nation
ALL STUDENTS	N/A	N/A	240	240	16	18	47	42	32	34	5	6	84	82
• ( ) · · · · · · · · · · · · · · · · · ·														
WHITE	40	52	250	249	8	9	40	39	43	43	9	9	92	91
BLACK	25	16	226	224	30	34	52	49	17	16	1	1	70	66
HISPANIC	29	24	236	229	19	28	50	48	28	22	3	2	81	72
DISABLED	15	12	223	218	36	45	46	38	16	15	2	2	64	55
ECO. DISADVANTAGED	62	52	232	229	22	27	52	49	24	22	2	2	78	73
ELL	9	11	219	219	42	42	45	44	13	13	N/A	1	58	58

\* Asian and Indian subgroups were too small to report.

١	Name of Ghe	terescho <sup>ol</sup>	<b>Average S</b>	ale scores	A <b>% Bero</b> v					ficient <sup>cat</sup>		anced	% Basic a	nd above
GRADE 08	Florida	Nation	<b>Horida</b>	Nation	Florida	Nation	<b>Horida</b>	Nation	<b>Horida</b>	<b>Nation</b>	Florida	Nation	<b>Horida</b>	Nation
ALL STUDENTS	N/A	N/A	278	283	32	28	40	38	22	26	6	8	68	72
*														
WHITE	45	54	287	293	21	17	42	40	29	33	8	10	79	83
BLACK	22	16	258	262	54	50	35	37	10	12	1	1	46	50
HISPANIC	27	23	274	269	35	40	43	<b>4</b> 4	19	19	3	3	65	60
DISABLED	13	1 <b>1</b>	250	249	66	65	25	26	8	7	1	2	34	35
ECO. DISADVANTAGE	D 55	48	267	269	43	41	41	40	14	17	2	2	57	59
ELL	5	6	246	244	67	72	28	23	5	5	N/A	1	33	28

\* Asian and Indian subgroups were too small to report.

		NAEP Reading - State Level Results												
	% of St	udents	Average So	ale Scores:	<b>% belo</b> v	w Basic	% B	asic	% Pro	ficient	% Adv	anced	% Basic a	ind above
GRADE 04	Florida	Nation	<b>Horida</b>	Nation	Florida	Nation	<b>Horida</b>	Nation	<b>Horida</b>	Nation	Florida	Nation	<b>Horida</b>	Nation
ALL STUDENTS	N/A	N/A	225	220	29	34	36	34	27	25	8	7	71	66
*														
WHITE	40	52	235	230	17	23	35	35	36	32	12	10	83	77
BLACK	25	16	209	205	46	51	37	33	15	14	2	2	54	49
HISPANIC	29	23	220	205	33	50	37	32	24	16	6	2	67	50
DISABLED	14	11	201	186	56	68	29	21	12	9	3	2	44	32
ECO. DISADVANTAGED	62	52	216	207	38	48	38	34	20	16	4	2	62	52
ELL	8	11	195	188	65	70	28	23	7	6	N/A	1	35	30

\* Asian and Indian subgroups were too small to report.

		NAEP Reading - State Level Results												
	% of Students		Average Scale Scores		% below Basic % Basic		asic	% Proficient		% Advanced		% Basic and above		
GRADE 08	Florida	Nation	<b>Horida</b>	Nation	Florida	Nation	<b>Horida</b>	Nation	<b>Horida</b>	<b>Nation</b>	Florida	Nation	<b>Horida</b>	Nation
ALL STUDENTS	N/A	N/A	262	264	27	25	43	43	28	29	2	3	73	75

\*

11/5/13					No Child	eft Behind :	School Publ	lic Accounta	bility Rep	orts					
	WHITE	Name of Sharter	School S	eeking Renewal:	Hotewood	Academy	of Arte and	Science	43	35	37°cat	ion Numbe	r: 5325	82	84
	BLACK	22	16	248	248	43	42	43	44	13	13	1	1	57	58
	HISPANIC	27	22	259	251	29	37	44	45	25	17	2	1	71	63
	DISABLED	13	10	235	230	58	64	33	29	9	7	N/A	N/A	42	36
	ECO. DISADVANTAGE	D 55	48	254	251	35	37	45	45	19	17	1	1	65	63
	ELL	4	5	225	223	72	71	24	26	4	3	N/A	N/A	28	29

\* Asian and Indian subgroups were too small to report.

### TEACHERS AND STAFF

#### **New Staff**

The table shows the number and percentage of instructional staff and school-based administrators who were newly hired at this school in 2012-13.

Staff Type	Total Number for 2012-13	Number Newly Hired for 2012-13	School %	District %	State %
Instructional Staff	49	29	59.2	19.7	22.7
School-Based Administrators	4	1	25.0	20.6	24.1
Total	53	30	56.6	19.7	22.8

### The Professional Qualifications of Teachers

#### Degree Level

This table shows the number and percentage of teachers at each degree level.

		Scho	ol %	Distri	ct %	Stat	e %
Degree Level	Number	2012-13	2011-12	2012-13	2011-12	2012-13	2011-12
Bachelor's Degree	41	85.4	100.0	56.9	58.8	65.5	65.2
Master's Degree	7	14.6		39.9	38.2	32.5	32.2
Specialist Degree				1.9	1.7	1.1	1.7
Doctorate				1.4	1.3	1.0	1.0
Total All Degrees	48	100.0	100.0	100.0	100.0	100.0	100.0

### Percentage of Teachers Teaching with Emergency or Provisional Credentials

Florida has no uncertified teachers, although some teachers may be temporarily assigned to areas outside their field of specialization. Data on classes taught by teachers out of field is provided in the following table.

In-Field and Out-of-Field and Charter School Seeking Renewal: Hollywood Academy of Arts and Science

The following chart shows the percentage of core academic classes taught by teachers teaching in-field compared to the percentage of classes taught by teachers teaching out-of-field. When a teacher in a district school system is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified, outside the field that was the applicant's minor field of study, or outside the field in which the applicant has demonstrated sufficient subject area expertise, as determined by district school board policy in the subject area to be taught, that teacher is teaching "out-of-field." Core academic subjects are English, reading, language arts, mathematics, science, foreign languages, civics, government, economics, arts, history and geography.

	School %	District %	State %
Percentage of Classes with Teachers Teaching In-Field	98.2	90.2	93.9
Percentage of Classes with Teachers Teaching Out-of-Field	1.8	9.8	6.1

### **Classes Not Taught by Highly Qualified Teachers**

The chart below shows the percentage of classes not taught by "Highly Qualified Teachers" in core academic subjects as defined in federal statute. A highly qualified teacher has earned at least a bachelor's degree and holds a Florida teaching certificate with appropriate certification for each core academic area of assignment. Core academic subjects are English, reading, language arts, mathematics, science, foreign languages, civics, government, economics, arts, history and geography.

	School %		District %			State %	
Classes Not Taught by Highly Qualified Teachers		All Schools	High-Poverty Schools*		All Schools	High- Poverty Schools*	Low- Poverty Schools*
June	0.0	3.7	5.3	5.0	7.1	10.8	3.3
July	0.0	3.3	6.6	0.0	8.5	13.4	3.2
October	0.0	5.3	7.7	4.3	6.0	6.7	4.6
February	0.0	4.8	7.5	3.0	5.6	6.2	4.4
Combined All Year	0.0	5.0	7.6	3.7	5.8	6.5	4.5

\*High-poverty schools are schools ranking in the top 25 percent of schools based on the percentage of students eligible for free/reduced-price lunch. Low-poverty schools rank in the bottom quartile of schools based on free/reduced-price lunch enrollment. That is, low-poverty schools have the lowest enrollment in free/reduced-price lunch as a percentage of total membership.

## FLORIDA SCHOOL PERFORMANCE GRADE AND AMOS FOR ESEA REPORTING

#### School Performance Grade

Public schools in Florida are graded annually based on student performance on state assessments and the percentage of students making learning gains. Schools are assigned a letter grade (Athrough F) corresponding with their rated performance, with grade A representing the highest performance rating and grade F representing a failed rating. A rating of I indicates that grading is incomplete. A grade of N indicates that the school is not graded. While the vast majority of Florida's schools receive a performance grade, certain types of schools are exempt from grading, including Department of Juvenile Justice (DJJ) facilities. High schools and combination schools that serve high school grade levels will receive a grade based 50 percent on state assessment-based measures and 50 percent on other measures, including

Educational Performance F - FLDOE Report Card

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#### 11/5/13

#### No Child Left Behind School Public Accountability Reports

graduation rates, accelerated Culficult and College readingess. Those schools, a "P" (pending) appears in place of their grades.

2012-13 School Performance Grade\*: B

\*Certain school grades may be subject to modification pending appeal.

#### Progress of the Lowest Performing 25% of Students

Components of the school grade calculation include learning gains of the lowest performing students in reading and mathematics. The following table provides information on the points earned based on learning gains made by students in the lowest quartile in the current year.

School Res	ults
Mathematics Low25%, Points Earned*	Reading Low25%, Points Earned*
2012-13	2012-13
49	57

\*Points are based on the weighted percentage of students making learning gains. Students who move from a lower level to level 4 are weighted at a factor of 1.1 in the numerator. Students who move from a lower level to level 5 are weighted at a factor of 1.2 in the numerator. Prior-year low performers who increased their scores by at least 33% beyond the minimum increase to qualify for gains are also weighted at a factor of 1.1 in the numerator.

For more information on school grades and grading procedures, contact your principal's office or your local school board or visit the School Grades web page at http://schoolgrades.fldoe.org.

#### **Identified Schools for ESEA Flexibility**

The table below indicates how schools in this district were identified for ESEA flexibility. Focus schools are identified as schools for which the most recent grade is "D" as well as Title 1 schools graded "C" or higher for which the federal four-year graduation rate was lower than 60%. Priority schools are identified as schools for which the most recent grade is "F." Reward schools are schools that were graded "A"; improved a letter grade; were rated "Improving" in the school improvement rating system or improved a rating; or maintained a grade after having improved by two or more letter grades in the prior year.

		Focus Schools
District Number	School Number	School Name
6	391	DEERFIELD PARK ELEMENTARY SCHL
6	431	LAUDERDALE MANORS ELEMENTARY
6	501	BROWARD ESTATES ELEMENTARY SCHOOL
6	571	TEDDER ELEMENTARY SCHOOL
6	631	WESTWOOD HEIGHTS ELEMENTARY
6	751	POMPANO BEACH ELEMENTARY SCHL
6	1781	CYPRESS ELEMENTARY SCHOOL
6	1851	ROYAL PALM ELEMENTARY SCHOOL

Name of Charter School Seeking Renewals Hollywood Academy of Arts and Science FIENTARY SCHOOLIN Number: 5325

Ů	2091	WORROW ELEWENTART SCHOOL
6	2971	SILVER LAKES MIDDLE SCHOOL
6	3701	ROCK ISLAND ELEMENTARY SCHOOL
6	3761	PARK LAKES ELEMENTARY SCHOOL
6	5231	EAGLE ACADEMY CHARTER SCHOOL
6	5335	TOUCHDOWNS4LIFE
6	5389	RISE ACADEMY II

## **Priority Schools**

District Number	School Number	School Name
6	271	DILLARD ELEMENTARY SCHOOL
6	321	WALKER ELEMENTARY (MAGNET)
6	611	SUNLAND PARK ELEMENTARY SCHOOL
6	621	LARKDALE ELEMENTARY SCHOOL
6	1191	NORTH FORK ELEMENTARY SCHOOL
6	1391	LAUDERHILL MIDDLE SCHOOL
6	1611	MARTIN LUTHER KING ELEMENTARY
6	1681	COCONUT CREEK HIGH SCHOOL
6	2231	NORTH LAUDERDALE ELEMENTARY
6	4702	ARTHUR ROBERT ASHE, JUNIOR MIDDLE SCHOOL
6	5006	SOMERSET PREP ACADEMY HIGH AT N LAUDERDALE
6	5045	KATHLEEN C. WRIGHT LEADERSHIP ACADEMY
6	5171	IMAGINE CHARTER/N LAUDERDALE

#### **Reward Schools**

<b>District Number</b>	School Numb	er School Name
6	41	NORTH SIDE ELEMENTARY SCHOOL
6	1 <b>1</b> 1	HOLLYWOOD HILLS ELEM. SCHOOL
6	185	POMPANO BEACH H. S.
6	201	BENNETT ELEMENTARY SCHOOL
6	241	MCARTHUR HIGH SCHOOL
6	251	SUNRISE MIDDLE SCHOOL
6	321	WALKER ELEMENTARY (MAGNET)
6	331	COLLINS ELEMENTARY SCHOOL
6	341	BETHUNE MARY MELEMENTARY SCHOOL
6	<b>36</b> 1	BLANCHE ELY HIGH SCHOOL
6	403	HALLANDALE HIGH SCHOOL
6	422	SUNSET SCHOOL
6	491	HARBORDALE ELEMENTARY SCHOOL
6	<b>52</b> 1	NORTH ANDREWS GARDENS ELEM.
6	561	

No Child Leit Benind School Public Accountability Reports				
Name of Charter School	Seeking Renewal: 641	Hollywood Academy of Arts and Science LEMENTARY SCHOOL		
6	691	STIRLING ELEMENTARY SCHOOL		
6	711	ORANGE BROOK ELEMENTARY SCHOOL		
6	731	TROPICAL ELEMENTARY SCHOOL		

v	1 <del>V</del> 1	
6	<b>81</b> 1	BROADVIEW ELEMENTARY SCHOOL
6	841	MCNAB ELEMENTARY SCHOOL
6	851	FLORANADA ELEMENTARY SCHOOL
6	861	DRIFTWOOD MIDDLE SCHOOL
6	871	BRIGHT HORIZONS
6	<b>9</b> 01	CRESTHAVEN ELEMENTARY SCHOOL
6	<b>94</b> 1	PLANTATION ELEMENTARY SCHOOL
6	951	FORT LAUDERDALE HIGH SCHOOL
6	1011	HENRY D. PERRY MIDDLE SCHOOL
6	1021	THE QUEST CENTER
6	1071	WILLIAM DANDY MIDDLE SCHOOL
6	1151	CORAL SPRINGS HIGH SCHOOL
6	1211	COOPER CITY ELEMENTARY SCHOOL
6	1271	NOVA DWIGHT D. EISENHOWER ELEM
6	1281	NOVA HIGH SCHOOL
6	1282	NOVA BLANCHE FORMAN ELEMENTARY
6	1291	WILLIAM T. MCFATTER TECH. CTR
6	1311	NOVA MIDDLE SCHOOL
6	1321	SHERIDAN PARK ELEMENTARY SCHL
6	1421	COCONUT CREEK ELEMENTARY SCHL
6	1451	PLANTATION HIGH SCHOOL
6	1621	VILLAGE ELEMENTARY SCHOOL
6	1631	ANNABEL C. PERRY ELEMENTARY
6	1661	HOLLYWOOD HILLS HIGH SCHOOL
6	1741	BOYD H. ANDERSON HIGH SCHOOL
6	1751	MIRAMAR HIGH SCHOOL
6	1761	HOLLYWOOD PARK ELEMENTARY SCHOOL
6	1791	APOLLO MIDDLE SCHOOL
6	1811	SHERIDAN HILLS ELEMENTARY SCHL
6	1881	PINES MIDDLE SCHOOL
6	1891	SEMINOLE MIDDLE SCHOOL
6	1901	PIPER HIGH SCHOOL
6	1931	COOPER CITY HIGH SCHOOL
6	1971	JAMES S. HUNT ELEMENTARY SCHOOL
6	2001	BANYAN ELEMENTARY SCHOOL
6	2011	CORAL COVE ELEMENTARY SCHOOL

Name of Charter School Seeking-Renewal:	Hollywood Academy of Arts and Sciences MIDDLE SCHOOL	Location Number: 5325
		2004.0111.0011 0020

of C	arter School Seeking Renewal:	Hollywood Academy of Arts and Sciences MIDDLE SCHOOL
6	2041	BEACHSIDE MONTESSORI VILLAGE
6	2221	ATLANTIC TECHNICAL CENTER
6	2231	NORTH LAUDERDALE ELEMENTARY
6	2531	HORIZON ELEMENTARY SCHOOL
6	2541	FLAMINGO ELEMENTARY SCHOOL
6	2561	CORAL SPRINGS MIDDLE SCHOOL
6	2571	PIONEER MIDDLE SCHOOL
6	2641	CENTRAL PARK ELEMENTARY SCHOOL
6	2661	PEMBROKE LAKES ELEMENTARY SCHL
6	2671	NOB HILL ELEMENTARY SCHOOL
6	2681	WESTCHESTER ELEMENTARY SCHOOL
6	2711	RAMBLEWOOD MIDDLE SCHOOL
6	2751	J. P. TARAVELLA HIGH SCHOOL
6	2831	WESTERN HIGH SCHOOL
6	2851	GRIFFIN ELEMENTARY SCHOOL
6	2891	RIVERGLADES ELEMENTARY SCHOOL
6	2942	EVERGLADES ELEMENTARY SCHOOL
6	2961	CHAPEL TRAIL ELEMENTARY SCHOOL
6	2981	COUNTRY ISLES ELEMENTARY SCHL
6	3001	WALTER C. YOUNG MIDDLE SCHOOL
6	3011	MARJORY STONEMAN DOUGLAS HS
6	3031	RIVERSIDE ELEMENTARY SCHOOL
6	3041	CORAL PARK ELEMENTARY SCHOOL
6	3051	FOREST GLEN MIDDLE SCHOOL
6	3081	SILVER RIDGE ELEMENTARY SCHOOL
6	3091	WINSTON PARK ELEMENTARY SCHOOL
6	3111	COUNTRY HILLS ELEMENTARY SCHL
6	3121	QUIET WATERS ELEMENTARY SCHOOL
6	3131	HAWKES BLUFF ELEMENTARY SCHOOL
6	3151	TEQUESTA TRACE MIDDLE SCHOOL
6	3171	PARK SPRINGS ELEMENTARY SCHOOL
6	3181	INDIAN TRACE ELEMENTARY SCHOOL
6	3191	EMBASSY CREEK ELEMENTARY SCHOOL
6	3311	PALM COVE ELEMENTARY SCHOOL
6	3321	VIRGINIA SHUMAN YOUNG ELEM
6	3331	SILVER TRAIL MIDDLE SCHOOL
6	3371	SILVER LAKES ELEMENTARY SCHOOL
6	3391	CHARLES W FLANAGAN HIGH SCHOOL
6	3401	SAWGRASS ELEMENTARY SCHOOL

Name of Charter School Seeking, Benewal: Hollywood Academy of Arthread Selenes punce Minner Schlegention Number: 5325

f Charter Scho	ol Seeking Renewa	Al: Hollywood Academy of Attword Asis SPRINGS MIDDLE SCHOOL Number: 532
6	3441	EAGLE RIDGE ELEMENTARY SCHOOL
6	3461	EAGLE POINT ELEMENTARY SCHOOL
6	3471	INDIAN RIDGE MIDDLE SCHOOL
6	3481	TRADEWINDS ELEMENTARY SCHOOL
6	3491	SILVER PALMS ELEMENTARY SCHOOL
6	3531	FOX TRAIL ELEMENTARY SCHOOL
6	3541	MONARCH HIGH SCHOOL
6	3571	PANTHER RUN ELEMENTARY SCHOOL
6	3581	SILVER SHORES ELEMENTARY SCHL
6	3591	LAKESIDE ELEMENTARY SCHOOL
6	3622	FALCON COVE MIDDLE SCHOOL
6	3623	CYPRESS BAY HIGH SCHOOL
6	3642	GATOR RUN ELEMENTARY SCHOOL
6	3661	SUNSET LAKES ELEMENTARY SCHOOL
6	3731	EVERGLADES HIGH SCHOOL
6	3741	COCONUT PALM ELEMENTARY SCHOOL
6	3751	DOLPHIN BAY ELEMENTARY SCHOOL
6	3771	CHALLENGER ELEMENTARY SCHOOL
6	3781	PARK TRAILS ELEMENTARY SCHOOL
6	3841	MANATEE BAY ELEMENTARY SCHOOL
6	3861	CORAL GLADES HIGH SCHOOL
6	3871	WESTGLADES MIDDLE SCHOOL
6	3961	HERON HEIGHTS ELEMENTARY SCHOOL
6	3971	WEST BROWARD HIGH SCHOOL
6	4772	MILLENNIUM MIDDLE SCHOOL
6	5003	SOMERSET PREP ACADEMY AT N LAUDERDALE
6	5007	SOMERSET ACADEMY CHARTER HIGH SCHOOL MIRAMAR
6	5010	FRANKLIN ACADEMY B
6	5012	FRANKLIN ACADEMY A
6	5020	RENAISSANCE CHARTER SCHOOL OF CORAL SPRINGS
6	5021	SOMERSET NEIGHBORHOOD SCHOOL
6	5051	CITY OF PEMBROKE PINES CHARTER
6	5081	CITY/PEMBROKE PINES CHARTER MIDDLE SCHOOL
6	5091	CITY OF CORAL SPRINGS CHARTER
6	5111	IMAGINE CHARTER SCHOOL AT WESTON
6	5121	CITY/PEMBROKE PINES CHARTER HS
6	5141	SOMERSET ACADEMY
6	5151	SOMERSET ACADEMY MIDDLE SCHOOL
6	5161	NORTH BROWARD ACADEMY OF EXCEL Educational Performance F - FLDOE Report Card
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	1	-		~	

Name of Charter S	chool Seeking Renewal:	Hollywood Academy of Artagine CHARTER/N LAUDERDALE ation Number: 5325
6	5211	SOMERSET ACADEMY DAVIE CHARTER
6	5221	SOMERSET ACADEMY CHARTER HIGH
6	5281	CHARTER SCHOOL OF EXCELLENCE AT RIVERLAND
6	5325	HOLLYWOOD ACAD OF ARTS & SCIEN
6	5355	EAGLES NEST ELEMENTARY CHARTER SCHOOL
6	5362	HOLLYWOOD ACADEMY OF ARTS AND SCIENCE MIDDLE
6	5371	NORTH BROWARD ACADEMY OF EXCELLENCE MIDDLE
6	5381	PARAGON ACADEMY OF TECHNOLOGY
6	5391	SOMERSET ACADEMY EAST PREPARATORY
6	5393	EXCELSIOR CHARTER OF BROWARD
6	5396	SOMERSET ARTS CONSERVATORY
6	5405	SOMERSET ACADEMY ELEMENTARY (MIRAMAR CAMPUS)
6	5406	SOMERSET ACADEMY MIDDLE (MIRAMAR CAMPUS)
6	5410	BEN GAMLA CHARTER SCHOOL
6	5415	IMAGINE CHARTER SCHOOL OF BROWARD
6	5416	INTERNATIONAL SCHOOL OF BROWARD
6	7004	BROWARD VIRTUAL FRANCHISE

For a statewide list of schools identified for ESEA flexibility, visit http://www.fldoe.org/esea.

### AMOs for ESEA Reporting

Under reporting requirements of Florida's ESEA\* flexibility waiver, Florida has included the following information in applicable sections of this annual report.

For the "all students" group and each subgroup described in ESEA section 1111(b)(2)(C)(v)(II)

- · information on student achievement at each proficiency level;
- data comparing actual achievement levels to the state's annual measurable objectives (AMOs);
- the percentage of students not tested;
- performance on the other academic indicator for elementary and middle schools (writing); and
- graduation rates for high schools.

Florida also includes information on progress of the lowest performing 25% of students in mathematics and reading as part of its annual reporting of AMOs.

Additional detailed information on Florida's annual reporting of AMOs in compliance with the ESEA waiver is available at http://schoolgrades.fldoe.org/default.asp.

\*ESEA is an acronym for the Elementary and Secondary Education Act.

#### Notice of Availability of School Financial Report

For information on revenues and expenditures for your school and district, contact your local school board or your school's administrative office. An online listing of district offices and a directory of schools are also available at http://www.fidoe.org/schools/schoolmap/flash/schoolmap\_text.asp.

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Location Number: 5325

Select a New Report

Educational Performance F - FLDOE Report Card

## Appendix M

# State-Issued High Performing Designation Letter



August 4, 2011

Coral Springs Charter School Gary Springer, Principal 3205 N. University Drive Coral Springs, Florida 33065

RE: High-Performing Charter School Certification

Dear Principal:

Congratulations! Your school has received High-Performing Charter School Certification. Enclosed please find the original letter submitted to the Office of Independent Education and Parental Choice along with the High-Performing Charter School Certification letter back from the Florida Department of Education.

If you have any questions, please contact us.

Sincerely,

Richard Page V.P. Business Development

Enc. RJP/vl



www.coralspringscharter.org

June 29, 2011

Office of Independent Education and Parental Choice Turlington Building-Florida Department of Education 325 W. Gaines Street, Room 522 Tallahassee, FL 32399-0400

RE: High-Performing Charter School Certification

Dear Commissioner of Education,

Per the instructions provided by School Choice Florida Department of Education, with regards to Senate Bill 1546 signed on June 27, 2011, this letter is our request for the following school to be certified as a High-Performing Charter School. The audits are enclosed herewith on a CD for the school.

MSID	School Name	Board
5091	Coral Springs Charter School	Coral Springs Advisory Board

Please review and advise of your decision of certification of the above referenced school as High-Performing. If you have any questions or concerns with regards to the school please contact me.

Sincerely

Gary Springer Principal, Coral Springs Charter School

## FLORIDA DEPARTMENT OF EDUCATION

STATE BOARD OF EDUCATION

KATHLEEN SHANAHAN, Chair ROBERTO MARTÍNEZ, Vice Chair Members GARY CHARTRAND DR. AKSHAY DESA1 BARBARA S. FEINGOLD JOHN R. PADGET



John L. Winn Commissioner of Education

ust Read.

July 26, 2011

Mr. Gary Springer, Principal Coral Springs Charter School (06-5091) 6245 N. Federal Highway 5<sup>th</sup> Floor Fort Lauderdale, Florida 33308

Dear Mr. Springer:

This letter serves as notification that the Department of Education has verified that Coral Springs Charter School (06-5091) currently meets the criteria for high-performing charter school status pursuant to s. 1002.331, F.S.

If you have any questions, please contact the Office of Independent Education and Parental Choice at (850) 245-0502, or via e-mail at <u>charterschools@fldoe.org</u>.

Thank you for your continued participation in our mission to improve the quality of educational options for Florida's students.

Sincerely,

John L. Winn

Cc: Mr. Donnie Carter, Superintendent Ms. Jody Perry, Charter School Liaison

325 W. GAINES STREET • TALLAHASSEE, FL 32399-0400 • (850) 245-0505 • www.fldoe.org

## Appendix O

## Annual Monitoring Visit

#### Location Number: 5325

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science Annual Monitoring Visit - Items Verified at Site Location Statute: Section 1002.33(5)(b), Florida Statutes - Sponsor duties

BIER SCAL

School: $\underline{MAAS}$  $\underline{LOC #: \underline{5362}$ School Admin Signature: $\underline{6/10/13}$ Reviewer Signature : $\underline{CCBAS}$ Date: $\underline{6/10/13}$ 

Item	Section	Description	Verified and accepted	Verified Follow up needed
1	Facilities	A safety and emergency plan has been written and is on file at the school site.		
2	Facilities	Emergency procedures and exits are posted in all rooms.	V	
3	Facilities	The school is free of religious symbols, statues, artifacts, etc. on or about the property.		
4	Documents checklist	The complete charter school contract and amendments are on file.	V	
5	Documents checklist	Cumulative folders are in a secure location, locked in a fireproof cabinet.		
6	Personnel procedures	Copies of completed teacher and principal evaluations are available for review. Admin. eval not yet completed.		
7	Personnel procedures	Instruments/Documents used to evaluate personnel are on file.		
8	Governance	The governing board's incorporation papers with bylaws, including renewals, are on file and have been submitted to the District.		
9	Discipline	There are Code of Student Conduct Acknowledgement Forms on file, with student and parent signatures.		
10	Student Services	The school maintains an updated list of students receiving free and reduced meals.		
11	Curriculum	Teachers document instruction of the Next Generation Sunshine State Standards in their lesson plans and the Common Core State Standards as outlined in the CCSS Implementation Timeline		
12	Curriculum	Teachers document the use of ESE strategies and accommodations in their lesson plans.	/	
13	ESOL	ELLSEP folders are properly maintained and updated for ELL students.	1	
14	ESOL	Appropriately certified/endorsed/trained teachers instruct all ELL students.		
15	ESOL	Teachers document the use of ESOL strategies and accommodations in their lesson plans.	1	
16	Transportation	The school has information on file regarding all students transported by school bus.	N/A	

# Appendices – Financial Performance

## Appendix D

## External Auditor's Letters

Name of Charter, School Seeking Renewal: Hollywood Academy of Arts and Science

Location Number: 5325



KEEFE, MCCULLOUGH & CO., LLP

CERTIFIED PUBLIC ACCOUNTANTS

JOHN R. KEEFE, C.P.A. STEVEN H, WOODS, C.P.A. DAVID T, WILLIAMS, C.P.A. JOSEPH D. LEO, C.P.A. WILLIAM G, BENSON, C.P.A. KENNETH G, SMITH, C.P.A. LOUIS R, PROJETTO, C.P.A. CYNTHIA L. CALVERT, C.P.A. ISRAEL J. GOMEZ, C.P.A. JOHN B. McCULLOUGH, C.P.A. (RETIRED) THOMAS T. CARPENTER, C.P.A. (RETIRED) PAUL B. SNEIDER, C.P.A. (RETIRED) 3RIAN D. PINNULL, C.P.A. (RETIRED) 6550 NORTH FEDERAL HIGHWAY SUITE 410 FORT LAUDERDALE, FLORIDA 33308 (954) 771-0896 FAX: (954) 938-9353 E-MAIL: kmc@kmccpa.com

JAMES R. LARAWAY, C.P.A. ROSS S. GOTTHOFFER, C.P.A. HILLARY B. DAIGLE, C.P.A.

#### INDEPENDENT AUDITORS' REPORT TO MANAGEMENT

To the Board of Directors

Hollywood Academy of Arts and Science A Department of the Renaissance Charter School, Inc. Hollywood, Florida

In planning and performing our audit of the basic financial statements of Hollywood Academy of Arts and Science (the "School"), a Department of The Renaissance Charter School, Inc. and a component unit of the School District of Broward County, Florida, for the year ended June 30, 2009, we considered the School's internal controls to determine our auditing procedures for the purpose of expressing an opinion on the basic financial statements and not to provide assurance on the internal controls.

However, during our audit we became aware of certain matters that represents an opportunity for you to strengthen your internal controls and operating efficiencies. This letter includes our comments and recommendations. This letter does not affect our separate report dated September 29, 2009 on the basic financial statements of Hollywood Academy of Arts and Science.

The enclosed comments are not intended to reflect on the honesty, integrity, or competence of the employees of the School, but are mentioned only to aid you in improving existing procedures and internal controls.

After you have had an opportunity to consider our comments and recommendations, we would be happy to discuss them with you at your convenience.

KEEFE, McCULLOUGH & CO., LLP

Fort Lauderdale, Florida September 29, 2009

#### HOLLYWOOD ACADEMY OF ARTS AND SCIENCE SCHEDULE OF FINDINGS June 30, 2009

#### PRIOR YEAR COMMENTS AND RECOMMENDATIONS STILL APPLICABLE:

#### Maintain capital asset inventory:

During the audit, we observed that an inventory of capital assets has not been taken. We recommend that you perform a complete inventory of capital assets at the School's location and implement an inventory tracking system.

#### Management's response:

Management has recognized that a lack of a formal capital asset inventory system is a weakness. As a result, management has begun a search for an inventory company to perform a full capital asset inventory, as well as provide a computerized system to manage such inventory going forward. Several companies have been interviewed and proposals have been submitted and reviewed. Management expects to make a decision and move forward within the next 90 to 120 days.

#### Current status:

As of year end, the School has completed a full inventory of capital assets and has implemented an inventory tracking system. They are in the process of reconciling the inventory to their general ledger. It is expected that this will be completed during the next fiscal year.

#### Update internal control procedures:

During the audit, we noted that the existing accounting procedures manual does not reflect the procedures actually in use because it has not been updated as changes have been made in policies and procedures. Any changes in the accounting procedures manual, as well as existing internal controls, should be documented and communicated on a regular basis to all affected personnel. This will enable management to monitor compliance with the policies and procedures in the manual. We recommend that a signature and date be attached to each updated manual and a policy be established for its regularly scheduled review and update.

#### Management's response:

Management has recognized that the accounting procedures manual needs to be updated. A committee has been formed and meets on a regular basis to review policies and internal control procedures and to update them as necessary. Management expects this process to continue over the next six months. However, as policies and procedures are finalized, affected staff will be properly trained on any new policies and procedures.

#### Current status:

As of year end, the accounting procedures manual has been updated for two accounting procedures, cash receipts and purchasing. These procedures will be implemented for the upcoming fiscal year. The remaining accounting procedures will be updated during this year as well.

#### CURRENT YEAR COMMENTS AND RECOMMENDATIONS

#### NONE



## Keefe, McCullough & Co., LLP Certified Public Accountants

### INDEPENDENT AUDITORS' REPORT TO MANAGEMENT

To the Board of Directors Hollywood Academy of Arts and Science A Department of the Renaissance Charter School, Inc. Hollywood, Florida

In planning and performing our audit of the basic financial statements of Hollywood Academy of Arts and Science (the "School"), a Department of The Renaissance Charter School, Inc. and a component unit of the School District of Broward County, Florida, as of and for the year ended June 30, 2010, we considered the School's internal controls to determine our auditing procedures for the purpose of expressing an opinion on the basic financial statements and not to provide assurance on the internal controls.

However, during our audit we became aware of certain matters that represent an opportunity for you to strengthen your internal controls and operating efficiencies. This letter includes our comments and recommendations. This letter does not affect our separate report dated September 28, 2010 on the basic financial statements of Hollywood Academy of Arts and Science.

The enclosed comments are not intended to reflect on the honesty, integrity, or competence of the employees of the School, but are mentioned only to aid you in improving existing procedures and internal controls.

After you have had an opportunity to consider our comments and recommendations, we would be happy to discuss them with you at your convenience.

Keefe, McCullough & Co., LLP KEEFE, McCullough & CO., LLP

Fort Lauderdale, Florida September 28, 2010

#### HOLLYWOOD ACADEMY OF ARTS AND SCIENCE SCHEDULE OF FINDINGS June 30, 2010

## PRIOR YEAR INTERNAL CONTROL COMMENTS AND RECOMMENDATIONS:

	STILL APPLICABLE	IMPLEMENTED OR NO LONGER RELEVANT
Maintain fixed asset inventory		X
Update internal control procedures		Х

#### CURRENT YEAR COMMENTS AND RECOMMENDATIONS

NONE
# Appendix G

# Projected 5-Year Budget

Но	ollywood Academy of Arts and Science
De	etailed Income Statement
F١	15 through FY19

	FY15	FY16	FY17	FY18	FY19
otal Number of Students Enrolled	1,008	1,100	1,100	1,100	1,10
prcasted Average FTE per Student	\$ 6,454 \$	6,583 \$	6,714 \$	6,849 \$	6,98
EVENUE:					
Per Pupil Allocation	6,428,499	7,155,532	7,298,642	7,444,615	7,593,5
Special Needs	76,728	85,406	87,114	88,857	90,6
Other Government			-		
otal Government:	6,505,227	7,240,938	7,385,756	7,533,472	7,684,1
apital Outlay: pard Refund over 250 Students:	421,505 96,683	469,176 110,585	478,559 112,797	488,130 115,053	497,8 117,3
ants	-	-	-	-	-
her Revenue	27,137	27,679	28,233	28,798	29,3
efore & Aftercare Revenue and Services	346,105 93,392	385,248 103,955	392,953 106,034	400,812 108,154	408,8 110,3
ee and Reduced Lunch (DOE reimbursement)	263,510	293,312	299,178	305,162	311,2
erest Income	7,753,560	8,630,893	8,803,511	8,979,581	9,159,1
	1,133,300	0,030,033	0,003,311	0,979,301	3,133,1
(PENSES: Administration Staff					
Principal	61,267	62,492	63,742	65,017	66,3
Assistant Principal	78,724	80,298	81,904	83,542	85,2
Dean of Students	-		-		-
Business Administrator Administrative Assistant	36,996 123,098	37,736 125,560	38,490 128,071	39,260 130,633	40,0
Receptionist	123,098	125,560	128,071	130,633	133,2
Registrar/DPC	-	-	-	-	
Guidance	28,438	29,006	29,586	30,178	30,7
IT Support Madia Assistant (Clark)	14,432	14,721	15,015	15,315	15,6
Media Assistant (Clerk) Food Service - Director					
Food Service	42,696	43,549	44,420	45,309	46,2
Before/Aftercare - Director	26,895	27,433	27,982	28,542	29,1
Before/Aftercare	85,925	87,643	89,396 -	91,184	93,0
	- 527,846	- 538,403	- 549,171	- 560,154	571,3
Instruction Staff		,			
Teachers (K-5)	2,106,635	2,339,769	2,386,565	2,434,296	2,482,9
ESE/Special Education	77,371	78,919	80,497	82,107	83,7
Curriculum Resource Teacher	163,198	166,462	169,791	173,187	176,6
Daily Subs	94,166 2,441,370	96,050 2,681,199	97,971 2,734,823	99,930 2,789,520	101,9 2,845,3
Tutoring	22,399	22,847	23,304	23,770	24,2
Stipends	30,452	31,061	31,683	32,316	32,9
Bonus Pool for Schoolwide Incentives	3,376 56,228	3,444 57,353	3,513 58,500	3,583 59,670	3,6 60,8
Benefits (Health, Dental, etc)					
Instructional Staff	143,000	156,468	159,597	162,789	166,0
Pupil Personnel Services Staff	2,600	2,652	2,705	2,759	2,8
Instructional Media Services Staff School Administration Staff	2,600 46,800	2,652 47,736	2,705 48,691	2,759 49,665	2,8 50,6
Food Services Staff	13,000	13,260	13,525	13,796	14,0
Before & Aftercare Staff	39,000	39,728	40,471	41,228	42,0
	247,000	262,496	267,694	272,996	278,4
Workers Compensation Instructional Staff	14,986	16,431	16,760	17.095	17,4
Pupil Personnel Services Staff	171	174	178	181	1
Instructional Media Services Staff	87	88	90	92	
School Administration Staff Food Services Staff	1,977 256	2,016 261	2,057 267	2,098 272	2,1 2
Before & Aftercare Staff	677	690	704	718	7
	18,153	19,662	20,055	20,456	20,8
Payroll Taxes (FICA, Med, State/Fed Unempl) Instructional Staff	249,760	273,855	279,332	284,919	290,6
Pupil Personnel Services Staff	2,844	2,901	2,959	3,018	3,0
Instructional Media Services Staff	1,443	1,472	1,502	1,532	1,5
School Administration Staff Food Services Staff	32,946	33,605	34,277	34,963	35,6
Before & Aftercare Staff	4,270 11,282	4,355 11,508	4,442 11,738	4,531 11,973	4,6 12,2
	302,544	327,695	334,249	340,934	347,7
Professional Services					
Legal Fees	3,774	3,849	3,926	4,005	4,0
Accounting Services - Independent Audit	15,300	15,606	15,918	16,236	16,5
Management Fee Outside Staff Development Consulting Fees	852,892 1,224	1,208,325 1,248	1,232,492 1,273	1,257,141 1,299	1,190,6 1,3
Temporary Agency Fees	- 1,224	-	-	-	1,0
Fee to County School Board	130,105	144,819	147,715	150,669	153,6
Professional Fees - Other	3,044	3,105	3,167	3,230	3,2
Marketing & Enrollment Staff Recruitment	12,527 1,111	1,143 1,134	- 1,156	- 1,179	- 1,2
Citan Reordianoni	1,019,976	1,379,229	1,405,648	1,433,761	1,370,8
	.,	,	, , , , , , , , , , , , , , , , , , , ,		.,

Hollywood Academy of Arts and Science
Detailed Income Statement
FY15 through FY19

Detailed Income Statement FY15 through FY19						
	FY15	F	/16	FY17	FY18	FY19
Fotal Number of Students Enrolled	1,008		1,100	1,100	1,100	1,100
Forcasted Average FTE per Student	\$ 6,454	\$	6,583	\$ 6,714 \$	6,849	\$ 6,986
Vendor Services						
Contracted Pupil Transportation	- 6,174		- 6,298	6,423	- 6,552	- 6,683
Extra-Curricular Activity Events & Transportation Contracted Food Service	283,503		315,566	321,877	328,315	334,881
Background / Finger Printing			-	-	-	-
Drug Testing Fees	63		65	66	67	68
Licenses & Permits Bank Service Fees	5,271 3,083		5,377 3,144	5,484 3,207	5,594 3,271	5,706 3,337
Contracted Special ED non-instruction	2,506		2,556	2,607	2,660	2,713
Contracted Custodial Services	158,481		161,650	164,883	168,181	171,545
Contracted Security	 20,165 479,246		20,568 515,224	 20,979 525,528	21,399 536.039	 21,827
A desired at the Francesco	110,210		010,221	020,020	000,000	010,700
Administrative Expenses Travel/Auto	1,123		1,145	1,168	1,191	1,215
Airfare	434		443	452	461	470
Meals	178 859		181 877	185 894	189 912	193 930
Lodging Business Expense - Other	859 2,295		877 2,341	894 2,388	912 2,435	2,48
Dues & Subscriptions	4,720		4,814	4,911	5,009	2,40
Printing	9,087		9,268	9,454	9,643	9,83
Office Supplies	14,250		15,143	15,446	15,755	16,07
Medical Supplies	2,550		2,601	2,653	2,706	2,76
In-house Food Service - Cost of Food Food Service - Paper and Small wares	20,792 631		23,084 644	23,545 657	24,016 670	24,49 68
Bad Debt Expense	-		- 044	-	-	-
	56,919		60,541	61,752	62,987	64,24
Instruction Expense						
Textbooks & Reference Books	52,193		58,096	59,258	60,443	61,65
Consumable Instructional (Student)	94,960		105,700	107,814	109,970	112,17
Consumable Instructional (Teacher)	50,787		55,570	56,682	57,815	58,97
Library Books Testing Materials	1,592 20,584		1,624 22,912	1,657 23,370	1,690 23,838	1,72 24,31
Contracted SPED Instruction	37,850		42,130	42,973	43,832	44,70
	257,967		286,033	291,754	297,589	303,54
Other Operating Expenses	00.000		00.007	04.000	05 000	00.00
Telephone & Internet Postage	33,262 1,503		33,927 1,533	34,606 1,564	35,298 1,595	36,004 1,62
Express Mail	334		341	348	355	36
Electricity	128,394		130,962	133,581	136,253	138,97
Water & Sewer	23,972		24,451	24,940	25,439	25,94
Waste Disposal	30,064		30,665	31,278	31,904	32,54
Pest Control Maintenance & Cleaning Supplies	1,366 20,445		1,393 20,854	1,421 21,271	1,449 21,696	1,47 22,13
Building Repairs & Maintenance	153,981		157.061	160,202	163,406	166,67
Equipment Repairs & Maintenance	4,261		4,346	4,433	4,522	4,61
Software Licensing Fees	45,360		49,500	49,500	49,500	49,50
Miscellaneous Expenses	 4,161 447,103		4,245 459,277	 4,329 467,473	4,416 475,832	 4,50 484,35
	447,103		459,277	467,473	475,632	404,30
Fixed Expense	400.004		404 500	129.613	105 000	404.45
Rent Office Equipment - Leasing Expense	128,961 18,472		131,529 18,842	129,613	125,922 19,603	131,45 19,99
Professional Liability & Property Insurance	95,042		96,943	98,882	100,860	102,87
	242,476		247,314	247,713	246,384	254,32
EXPENSES less Payroll	2,503,687		2,947,619	2,999,868	3,052,592	3,024,07
TOTAL OPERATING EXPENSES	6,096,828		6,834,426	6.964.359	7,096,321	7,148,63
Net Income/(Loss) before Financing and Depreciation	1,656,732		1,796,467	1,839,152	1,883,260	2,010,542
CAPITAL EXPENSES						
Capital Outlay (Capitalized) Computers Hardware	121,504		123,934	126,413	128,941	131,52
FF&E	115,100		117,402	119,750	122,145	124,58
Computers Software	5,792		5,908	6,026	6,146	6,26
Building/ Construction	 -		-	-	-	-
TOTAL CAPITAL EXPENDITURES	242,396		247,244	252,189	257,233	262,37
Proceeds from Financing	-		-	-	-	-
Debt Repayments						
Repayment of Financing (Princ)	152,778		166,044	157,969	130,735	 195,88
Repayment of Financing	1,136,836		1,149,247	1,138,158	1,128,481	1,118,68
Depreciation and Amortization	535,616		529,274	560,930	566,985	561,96
Net Income/(Loss) after Financing and Depreciation	(410,893)		(295,341)	(270,094)	(200,174)	(128,36
ET CHANGE IN FUND BALANCE (Deprec add back) ESTRICTED FUND BALANCE	124,722		233,932	290,836	366,811	433,598
URPLUS/(DEFICIT) - UNRESTRICTED FUND BALANCE	124,722		233,932	290,836	366,811	433,59
CUMULATIVE FUND BALANCE	1,170,711		1,404,644	1,695,480	2,062,291	2,495,889

# Appendices – Organizational Performance

# Appendix A

# Student Enrollment Reports

## Enrollment Report

#### 2013-14

Hollywood Academy of Arts and Science - 2013-2014 - 10/15/2013

110119 11000	reacting	, 011	in to thick	ociein	2015	201	1 10/1	51201										
									Proj	ected I	Enrollme	ents						
Grade Level	Capacit	y - (F	Recomm	its + 🖌	Attending	g) = 4	Availab	le   (T	ransferr	red + A	pplicants	s + (	Offere	ed + A	ccepte	ed + E	nrollee	s) = New   Declined
K	180	-	0	+	180	=	0		0	+	65	+	0	+	0	+	0	= 65   79
1	184	-	0	+	188	=	-4	1	0	+	36	+	0	+	2	+	0	= 38   15
2	184	-	0	+	189	=	-5		0	+	1	+	0	+	0	+	0	= 1   23
3	161	-	0	+	165	=	-4		0	+	4	+	0	+	0	+	0	= 4   21
4	138	-	0	+	132	=	6		0	+	1	+	0	+	1	+	0	= 2   18
5	138	-	0	+	145	=	-7		0	+	0	+	0	+	1	+	0	= 1   21
6	150	-	0	+	158	=	-8		0	+	110	+	0	+	0	+	0	= 110   14
7	175	-	0	+	171	=	4		0	+	0	+	1	+	0	+	0	= 1   11
8	125	-	0	+	112	=	13		0	+	0	+	0	+	0	+	0	= 0   9
Totals	1435	-	0	+	1440	=	23 *		0	+	217	+	1	+	4	+	0	= 222   211

2012-13 Hollywood Academy of Arts and Science - 2012-2013 - 10/15/2012

									Proj	ected E	nrollme	nts									
Grade Level	Capacit	y - (Re	commit	ts + A	ttending	) = /	Availabl	le   (T	ransferr	ed + Aj	pplicants	+ 0	Offere	d + A	ccepte	d + Er	rollee	s) = Ne	w	Declined	ļ
K	180	-	0	+	178	=	2		0	+	14	+	1	+	2	+	0	= 1	7	101	
1	161	-	0	+	152	=	9		0	+	2	+	0	+	0	+	0	= 2	2	44	
2	161	-	0	+	152	=	9		0	+	0	+	0	+	0	+	0	= (	0	43	
3	115	-	0	+	118	=	-3		0	+	0	+	0	+	0	+	0	= (	0	32	
4	138	-	0	+	145	=	-7		0	+	0	+	0	+	0	+	0	= (	)	36	
5	138	-	0	+	150	=	-12		0	+	0	+	0	+	0	+	0	= (	)	35	
6	175	-	0	+	177	=	-2		0	+	2	+	0	+	0	+	0	= 2	2	64	
7	125	-	0	+	126	=	-1		0	+	1	+	0	+	0	+	0	=	1	25	
8	100	-	0	+	101	=	-1		0	+	14	+	0	+	0	+	0	= 1	4	7	
Totals	1293	-	0	+	1299	=	20 *		0	+	33	+	1	+	2	+	0	= 3	6	387	

#### 2011-12

Hollywood Academy of Arts and Science - 2011-2012 - 10/15/2011

meny weed i	readeni	,	in to this		201		- 10/	10/20										
							]	Proje	cted En	rollm	ents							
Grade Level	Capacit	y - (F	Recomm	nits + A	ttendin	g) = A	Availab	le   (T	ransferr	red + A	pplicant	ts + C	Offere	ed + A	ccept	ed + Ei	nrollee	es) = New   Declined
K	56	-	0	+	57	=	-1		0	+	293	+	0	+	0	+	0	= 293   50
1	69	-	0	+	69	=	0		0	+	104	+	0	+	0	+	0	= 104   33
2	75	-	0	+	78	=	-3		0	+	36	+	0	+	0	+	0	= 36   38
3	75	-	0	+	78	=	-3		0	+	82	+	0	+	0	+	0	= 82   16
4	75	-	0	+	77	=	-2		0	+	31	+	0	+	0	+	0	= 31   50
5	75	-	0	+	76	=	-1		0	+	72	+	0	+	0	+	0	= 72   10
6	75	-	0	+	77	=	-2		0	+	93	+	0	+	0	+	0	= 93   108
7	104	-	0	+	103	=	1		0	+	12	+	0	+	0	+	0	= 12   69
8	75	-	0	+	66	=	9		0	+	2	+	0	+	0	+	0	= 2   75
Totals	679	-	0	+	681	=	10 *		0	+	725	+	0	+	0	+	0	= 725   449

# Appendix B

# **Registration Form**



## 2013-2014

Today's Date	Grade Entering
Student Last Name (print clearly)	Student First Name (print clearly)
Student Last Manie (print Geany)	
The following items must be submitted be Failure to submit these items will re	
PROOF OF IMMUNIZATION (HRS Blue (Or Any Color) F	Form 680)
PROOF OF PHYSICAL EXAM (proof of physical within	the last 12 months - HRS Yellow Form 3040).
PROOF OF GUARDIANSHIP-If student is not living with	parents
REGISTRATION INFORMATION PAGE	
PARENT CONTRACT	
SPECIAL PROGRAMS INFORMATION	
DRESS CODE (Hard Copy)	
VOLUNTEER INFORMATION FORM	
INTERNET USE AND PROMOTION	
PHOTOGRAPH AND VIDEO RELEASE PERMISSION F	ORM
HOME LANGUAGE SURVEY	
REQUEST FOR TRANSCRIPTS/CUMULATIVE FOLDER	
COPY OF MOST RECENT REPORT CARD (Incoming provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provide a copy of his/her final report card to ensure provid	private school, home school, and middle school students must promotion for the next grade level)
VERIFICATION OF DATE OF BIRTH	
COPY OF SOCIAL SECURITY CARD (if available)	
COPY OF ANY STANDARDIZED TESTING	
COPY OF IEP/504 Plan (If applicable)	
The following will be <i>electronically</i> signed in SIS by a HAA	S staff member once your registration packet is returned.
PARENT CONTRACT	
INTERNET USE AND PROMOTION FORM	
DRESS CODE AGREEMENT	
PHOTOGRAPH AND VIDEO RELEASE PERMISSION FOR	RM
VOLUNTEER INFORMATION FORM	

#### THIS FORM IS REQUIRED TO COMPLETE REGISTRATION Nan INGCOMPLECTED REGISTRATION COMPLETE DESCRIPTION OF YOUR CHILD DON BEAGE 25

## HOLLYWOOD ACADEMY OF ARTS & SCIENCE

		Grade	Age	Sex SSI	1	Race	
Dete ( Dist							
Date of Birth	Birth Place: City			State	Country	Date of Entry	to U.S
Student Last Name				Student First Name			M.I.
Address						Apar	tment #
				Florida	i		
City				State	Zip (	Code Home Phone	
Person enrolling stu Note: You must lis					rdian e unless co	Notarized letter	Court Orden Court Orden
				(	)	()	
Father				Home F	hone	Cell Phone	
Father's Place of Business						() Work Phone	
				( )			
Mother				()_ Home Phone	)	() Cell Phone	
						()	
Mother's Place of Business						Work Phone	
				()_		()	
Legal Guardian				Home Phone		Cell Phone	
						()	
Legal Guardian's Place of Bus	siness					Work Phone	
Legal Guardian's Place of Bus	siness					Work Phone	
-		e Numbe	er (student	will be releas	ed only to t	Work Phone	·):
-		e Numbe	er (student	will be releas	ed only to t		'):
-		e Numbe	er (student	will be releas			():
Emergency Contae		e Numbe	er (student	Relations	hip	the persons listed below	·):
Emergency Contac	ct and Telephone		· 	Relations Relations	hip	the persons listed below () Cell Phone () Cell Phone	- 
Emergency Contac	ct and Telephone		· 	Relations Relations	hip	the persons listed below	- 
Emergency Contac Name Name In the event I cann emergency medica List any known physi	ct and Telephone not be contacted, al attention. sical or emotional	l author	<b>ize the ap</b> n(s) which	Relations Relations propriate scho may affect the	hip hip <b>pol official</b> 1 student's sc	the persons listed below () Cell Phone () Cell Phone	to seek
Emergency Contac Name Name In the event I cann emergency medica List any known physi and/or high risk medical	ct and Telephone not be contacted, al attention. sical or emotional dical condition(s):	l author	<b>ize the ap</b> n(s) which	Relations Relations propriate scho may affect the	<sup>hip</sup> <b>ool official</b> t	the persons listed below  Cell Phone  Cell Phone  Cell Phone  to take steps necessary  hool progress including al	to seek lergies
Emergency Contact Name Name In the event I cann emergency medicat List any known physi and/or high risk medication	ct and Telephone not be contacted, al attention. sical or emotional dical condition(s): s that the student	I author conditior is curren	<b>ize the ap</b> n(s) which tly taking:	Relations Relations propriate sche may affect the	<sup>hip</sup> <b>ool official</b> t	the persons listed below Cell Phone Cell Phone Cell Phone to take steps necessary hool progress including al	to seek lergies
Emergency Contact Name Name In the event I cann emergency medicat List any known physician List any medication Family Physician: _	ct and Telephone not be contacted, al attention. sical or emotional dical condition(s): s that the student	l author conditior is curren	<b>ize the ap</b> n(s) which tly taking:	Relations Relations propriate sche may affect the	hip bol official f student's sc	the persons listed below Cell Phone () Cell Phone () Cell Phone to take steps necessary hool progress including al	to seek lergies
Emergency Contact Name Name In the event I canne emergency medication List any known physician List any medication Family Physician: Name of current/las	ct and Telephone not be contacted, al attention. sical or emotional dical condition(s): s that the student	l author conditior is curren	<b>ize the ap</b> n(s) which tly taking:	Relations Relations	hip bol official t student's sc F Is t	the persons listed below Cell Phone Cell Phone Cell Phone to take steps necessary hool progress including al Phone#:	to seek lergies Yes N
Emergency Contact Name Name In the event I canne emergency medication List any known physiciant List any medication Family Physiciant: Name of current/lass Date Withdrawn:	ct and Telephone not be contacted, al attention. sical or emotional dical condition(s): s that the student st school attended	l author conditior is curren	<b>ize the ap</b> n(s) which tly taking: Has	may affect the	hip bol official t student's sc F Student's sc student's sc student's sc st st st st st st st st st st	the persons listed below Cell Phone Cell Phone Cell Phone to take steps necessary hool progress including al Phone#:	to seek lergies Yes N Yes N
Emergency Contact Name Name In the event I canne emergency medication List any known physician: List any medication Family Physician: Name of current/lass Date Withdrawn: Name of other school	ct and Telephone	l author conditior is curren	<b>ize the ap</b> n(s) which tly taking: Has	Relations Relations	hip bol official t student's sc F Student's sc student's sc student's sc st st st st st st st st st st	the persons listed below Cell Phone Cell Phone Cell Phone to take steps necessary hool progress including al Phone#: Chone#: Cell Phone#: Cell Phone	to seek lergies Yes N ⁄es No

Signature of Parent/ Guardian

#### THIS FORM IS REQUIRED TO COMPLETE REGISTRATION Name**IN COMPLETE REGISTERENTION PACKEERS IN DIATRECISE THE LOSS OF YOUR CHILD 1985 SEASP**5



# **DRESS CODE**

A higher standard of dress encourages greater respect for individual students and results in a higher standard of behavior. Our dress code guidelines indicate appropriate school dress for normal school days. The school administration reserves the right to interpret these guidelines and/or make changes during the school year. Students are expected to follow these guidelines. A school uniform shall be worn by every student in attendance.

- **Hair:** Hair must be neat and clean with **no "unnatural" colors**, (i.e. florescent, bright green, pink, etc.) and no mohawks. Hair must be neatly braided down. No hats or bandanas may be worn. Essentially, no headwear except hair bows, headbands, etc. for girls. If there is a question, please ask.
- Shoes: Students must wear closed-heel and closed-toe shoes with a "flat" rubber or leather sole at all times. *All shoes must tie or have a strap that buckles or is tightly secured.* Shoes cannot slip-off while taking stairs or while in PE or playing on playground.
   NOT ALLOWED: sandals, flip-flops, knee-high lace-up sneakers, wedge or platform sneakers, knee boots, cowboy boots, heavy military type boots, or shoes with metal tips.
- Shirts: ALL uniform shirts must be purchased through the school uniform provider. Red and white polo shirts are for elementary school and light blue oxford shirts are for middle school. There is also a mandatory navy PE t-shirts with the school logo. These are the only shirts permitted to be worn in school. All uniform shirts must be tucked in at all times.
- Slacks/Shorts: All uniform slacks or shorts must be sold as a "uniform" and must be *worn with a belt* through the belt loops, must be worn at the waist, and be in good repair. No denim-like fabric is allowed. Elementary girls are also permitted to wear skorts, skirts and jumpers. Middle School girls are permitted to wear skorts only. Shorts, skirts, skorts, and jumpers must be one arms length long (fingertip length). Colors: Navy and Khaki
- **In General:** Boys and girls may not wear body piercing other than earrings or studs in their ear lobes, only for safety purposes. No large hoop earrings are permitted. At no time are students to wear anything offensive, immodest, or deemed inappropriate by the faculty.
- **Uniforms:** Students out of uniform will be given uniform violation notices. After the third notice uniform violations, parents will be called and required to bring the correct uniform to school before the child can return to class. Uniform compliance is necessary in order for students to be invited for continuing attendance.
- **PE Attire:** Students taking PE classes will be required to wear a uniform PE shirt (navy with school logo), socks and sneakers.
- Field Trips: Students in all grade levels must wear their navy PE shirt with uniform bottoms.

Parent/Guardian Acknowledgement

Date

#### THIS FORM IS REQUIRED TO COMPLETE REGISTRATION NamNotOMPULETEOREONSTRATION MANAGED SOMINAL ARE SUBSED IN THE LOSS OF YOUR CHILD NOT SEA T325



# PARENT CONTRACT 2013-2014

I (We) the parent(s)/guardian(s) of \_\_\_\_\_

(Please print clearly)

\_, grade\_\_\_\_agree that:

WHEREAS, in order to provide my (our) child with a unique educational opportunity;

WHEREAS, by choosing to enroll my (our) child at Hollywood Academy of Arts and Science is a decision of my (our) personal choice and not a privilege;

WHEREAS, my (our) desire to enroll my (our) child at Hollywood Academy of Arts and Science is premised upon my (our) desire to become an active partner in the education of my (our) child;

**NOW THEREFORE**, in consideration of the foregoing:

- 1. As a parent of a student at Hollywood Academy of Arts and Science, my (our) commitment is to abide by the following resolutions:
  - A. To recognize and embrace my role as the primary educator of my child.
  - B. To participate in the parenting workshops as provided by the School.
  - C. To attend all conferences scheduled with any member of the Hollywood Academy of Arts and Science staff.
  - D. To participate in the Parent Volunteer Program for 20 hours for the first child and 30 hours for two or more children. Recording of volunteer hours will be done on SIS by the Volunteer Coordinator so parents may keep track of their progress. The first ½ of the hours must be completed before Winter Break and the second d ½ by May.
  - E. To provide transportation to and from school for my child. I understand that if I am late picking up my child, Hollywood Academy of Arts and Science is not responsible for my child's safety. If my child is continually tardy, I understand that for the benefit of my child's education, he/she may be required to transfer to a school that is more accessible for my child.
  - F. To purchase uniforms for my child from Hollywood Academy of Arts and Science approved supplier and ensure that my child is wearing the approved uniform daily.
  - G. To supply a lunch, either, from home or purchased from Hollywood Academy of Arts and Science approved vendor, each school day for my child.
  - H. To be responsible for timely payment of any fees accrued to my account at the School.
  - I. To participate in at least one of the many parent groups i.e. PTC, School Advisory Council, Fundraising Committee, etc.
  - J. To purchase an Agenda Book and Weekly Folder from the approved supplier and needed school supplies.
- 2. To do the following things to enhance my (our) child's academic growth I (we) agree to do the following:
  - A. To read and use information sent home by the school to keep parents informed of the academic topics to be introduced and studied in the classroom.
  - B. To provide a suitable time and place within the home for homework.
  - C. To assist my child in obtaining and regularly using a library card at the Public Library and allow for at least 60 minutes of homework daily.
  - D. To limit television and video games and phone usage during the week and allow more time for reading, studying and family time.
  - E. To check my child's homework nightly.

I (we) understand that my child can be dismissed from the school if the information provided on the application or registration materials is false.

I (we) understand that by not fulfilling my contractual obligation to the School and to my (our) child, this may result in my (our) child requested to stay after school, be suspended, lose the opportunity to recommit for placement for the following school year or withdrawn and sent to a regular Public School at the sole discretion of the Principal as approved by Hollywood Academy of Arts and Science Governing Board.

Signature of Parent/Gu	ardian	Date
Acknowledged by:	School Official	Date
	Charter Cahaolo IICA Duritory Constant Operation Development	. 4/0/0010 -

Charter Schools USA Registrar Standard Operating Procedures • Version Date: 4/3/2013 •



# SPECIAL PROGRAMS INFORMATION

Stud	lent Last Name (print clearly)	Student First Na	ame (print clearly)	Grade
Da	te of Birth:///	SSN:	/	/
yo	e questions below pertain to any type of "Spe u do not understand the question, then it is un ese services are set up by a school's Excepti	nlikely that you	r child is receivir	ng services.
1.	Is your child eligible for services through an Exceptional Student Education (ESE) Program or Gifted?		YES	NO
2.	Is your child eligible for speech or language	services?	YES	NO
3.	Does your child have a 504 Plan?		YES	NO
4.	List any other special programs in which yo	ur child has pa	rticipated.	
Pare	ent Signature		Date	

Please plan to provide a copy of your child's "special program" records and schedule an appointment with our ESE specialist/teacher(s) once they have been announced to discuss your child's placement.

Charter Schools USA Registrar Standard Operating Procedures • Version Date: 04/3/2013 •

#### THIS FORM IS REQUIRED TO COMPLETE REGISTRATION NANCOMPLETE ORIEGEN TO AN HOUSE THE AND THE AND



# School Volunteer Information Form Required

Student Last Name	Student First Name	MI	Grade
Parent/Guardian Last	First		MI
Address: Street	City	Zip	
Home Phone	Cell Phone		
Employer	Work Pr	lone	
Email Address			
Who should we contact in case of an eme	rgency?		
Name			
Relationship		Primary Contact Numb	per
<b>To participate in the Parent Volunteer P</b> for the first child and 30 hours for two or m done on SIS by the Volunteer Coordinator	nore children. Recording of	volunteer hours wi	

The first  $\frac{1}{2}$  of the hours must be completed just after Winter Break and the second  $\frac{1}{2}$  by April and May. Exact dates will be released to parents at the beginning of the school year.

It is understood that I am offering my services to *Hollywood Academy of Arts & Science* without compensation and without any rights to health benefits in case of injury.

Applicant's	Signature
-------------	-----------

Date



## **INTERNET USE and PROMOTION**

#### Please Print

Student Last Name

Student First Name

MI

Parent Name

#### **Student/Parent Agreement**

As the parent or guardian for the aforementioned student, I do understand and agree to abide by the terms and conditions for use of the school based computers, all network and internet systems. I further understand that violation of these terms or conditions may cause my child to forfeit further use of the technology provided by the school.

I understand that this access is designed solely for educational purposes and the school has taken reasonable precautions to supervise usage. I also recognize it is possible for the school to restrict unsupervised access to all information or materials and I will not hold them responsible for materials acquired on the network. I also accept full responsibility for supervision of my child or ward who may access the resources of the school from outside of the school setting.

I also give the school permission to publish pictures and/or print work of or by my child that promote the best interest of the school and its accomplishments in or on:

- a. Dedicated web page
- b. Newsletters
- c. Brochures
- d. Newspaper
- e. Cable television
- f. Other media resources

Date	
	Date

Parent/Guardian Signature

Date

Charter Schools USA Registrar Standard Operating Procedures • Version Date: 4/3/2013 •

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science Location THIS FORM IS REQUIRED TO COMPLETE REGISTRATION INCOMPLETE REGISTRATION PACKETS WILL RESULT IN THE LOSS OF YOUR CHILD'S SEAT



## **PHOTOGRAPH and VIDEO RELEASE PERMISSION FORM**

I give my permission for *Hollywood Academy Of Arts & Science*, or any school approved media, to photograph or video my child. The photographs or video will be used for news organizations and promotional footage used in support of the school. Copies of any videos or photographs taken will be available upon request.



I DO NOT GIVE PERMISSION



I GIVE PERMISSION

Student's Name (print)

Grade

Parent or Guardian's Signature

Date

#### THIS FORM IS REQUIRED TO COMPLETE REGISTRATION Name DNCEOMISCICOUS OF YOUR AUDINUD'S SEA 25

## Home Language Survey

UDENT NAME:		SS#:			GR	ADE:
1.	Is a language other than English used in the home? If yes, language used			Yes	No	
2. 3.	Did the student have a first language other than English? Does the student most frequently speak a language other	than English?		Yes Yes	No No	
Relationship of	of person completing the survey to student? (Circle One)	Mother	Father	Guardian	Self	
Signature of p	person completing survey		Date			
	* French *	*				
1.	Est-ce qu'il y a une langue autre que l'anglais parlée a la r Si oui, quelle langue?	naison?		Oui	Non	
2. 3.				Oui Oui	Non Non	
Ille de parente	é de la personne remplissant ce questionnaire avec l'étudiar	nt? Maman	Papa	Gua	rdien	Soi-méme
Signature de	la personne remplissant ce questionnaire		Date			
5	· · · ·					
	* Creole *	:				
1.	Eske ou pale yon l'ot lang ki pa angle lakay-ou? Si ki wi lang?			Wi	Non	
2. 3.	Eske el'ev-la pale yon l'ot lang ki pa angle? Eske el'ev-la pale yon l'ot lang ki pa angle tour tan?			Wi Wi	Non Non	
Relasyon ant	moun ki ranpli fóm-sa ak el'ev-la? Manman F	Papa Gad	yen	Elèv-la meni	m	
Siyati moun k	i ranpli fóm-sa ak el'ev-la		Date			
	* Portugues	e *				
1.	Outro idioma que não seja inglês é falado em casa?			Sim	Nâo	
2. 3.	Caso sim, idioma falado O estudante tem como primeiro idioma outro além do ingl O estudante fala mais fequentemente um idioma que não			Sim Sim	Nâo Nâo	
Qual é o pare	ntesco da pessoa, em relacão ao estudante, completando e		to? Mâe	Pai	Tutor(a)	O Própri
Assinatura da	pessoa completando este levantamento		Data			
	* Spanish	*				
1.	¿Se habla en la casa otro idioma que no sea el inglés?			Sí	No	
2. 3.	Si es así. ¿Cuál idioma es hablado? ¿Es el primer idioma del estudiante otra lengua que no se ¿Habla el estudiante con más frecuencia otro idioma que		?	Sí Sí	No No	
¿Cuál es el p	arentesco de la persona que completa esta encuesta con e	estudiante?	Madre	Padre	Guardián	Yo mismo
Firma de la po	ersona que completo esta encuesta		Fecha			
	Charter Schools USA Registrar Standard Operating	Procedures •	Version De	1/2/901	3	124

er Schools USA Registrar Standard Operating Procedures • Version Date: 4/3/2013 • Organizational Performance B - Registration Form

#### THIS FORM IS REQUIRED TO COMPLETE REGISTRATION NANCOMPLETED REGISTRATION PARKETS AND LARDSULTSIN THE LOSS OF YOUR CHIMED SUSTEAT 5325



Hollywood Academy of Arts & Science 1705 VanBuren Street, Hollywood, FL 33020 954-925-6404 Main Phone 954-416-4809 Registrar Fax 954-925-8123 Main Fax

# TRANSCRIPT REQUEST FORM

Date:	Prior School: (	(✓) Public	Private
То:			
Name of last school attended			
Complete address required			
City	State	Zip	
School Phone Number	School Fax Nurr	nber	

Please send the following information as soon as possible for the following student enrolled in HOLLYWOOD ACADEMY OF ARTS & SCIENCE.

- 1. Transcript of grades includes grades to date of withdrawal along with attendance records
- 2. Explanation of grading system
- 3. Results of testing
- 4. Length of class periods and number of days per week courses met especially P.E.
- 5. Certificate of Immunization (HRS Form 680) and health records.
- 6. Special program enrollment (such as mentally handicapped, physically handicapped, specific learning disability, gifted, etc.) and psychological evaluation records

Student Name	Grade	Date of Birth	Withdrawal Date

I understand that if my child is attending a **Broward County Public School**, I do not need to provide transcripts or report cards. I do not need to go to the above named school to obtain my child's records.

I hereby give my permission to forward records for the above named student to the Registrar at HOLLYWOOD ACADEMY OF ARTS & SCIENCE

Signature of Parent / Guardian/ Registrar

Thank you, HAAS Registrar

1<sup>st</sup> Request\_\_\_\_\_ 2nd Request\_\_\_\_\_ 3<sup>rd</sup> Request\_\_\_\_\_ 4<sup>th</sup> Request\_\_\_\_\_

# Appendix C

# **Discipline Reporting**

## Discipline Incident Summary

Sort: SY, Schl, Incident Cd, Grade

# SCHOOL: HOLLYWOOD ACADEMY OF ARTS&SCI - 5325

SCHOOL YEAR: 2009

#### INCIDENT: D5 - DRUG USE/POSSESSION/INFLUENCE

<u>GR</u>	<u>FA</u> E	B	<u>FH</u>	Fl	<u>FM</u>	<u>FW</u>	<u>Е П</u>	MA	MB	MH	Mi	MM	MW	MTI	<u>Stdt TI</u>
05														1	1
							:		1			•		1	1

#### **INCIDENT: F1 - FIGHTING**

Current School Year: 2013/2014

<u>GR</u>	Ē	A	FB	FH	<u>FI</u>	<u>FM</u>	FW	<u>F TI</u>	MA	MB	MH	M	MM	MW	MTI	Stdt TI
03											1					1 1
04										-	1				•	1 1
05	· · · ·									· · · · · ·		· · · · · ·		1		3 3
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#### INCIDENT: SB - UNRULY/DISRUPTIVE BEHAVIOR

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#### INCIDENT: ZA - BULLYING/HARASSMENT

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#### INCIDENT: ZB - CHEATING

G	R	FA	FB	<u>FH</u>	:	<u>FI</u>	FM	<u>FW</u>	<u>FП</u>	MA	MB	MH	MI	MM	MW	MTI	Stdt TI
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											1				1	2	2

#### INCIDENT: ZF - FAILURE TO COMPLY WITH RULES

GR	FA	FB	FH	Fl	FM	FW	<u>F TI</u>	MA	MB	MH	MI	MM	MW	MTI	Stdt TI
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INCIDENT: ZI - MINOR FIGHT/AL TERCATION

#### Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Location Number: 5325

urrent School Y	Year: 2013/2	2014		Discipli	ne Incide	ent Summ	nary		Sort	SY, Schl,	Incident (	Cd, Grade
<b>School T</b> o Female Male:			B: 2 B: 24	H: <b>H</b> :9	l: I:	M: 1 M:	W: W:	-	TL: 7 TL: 47	,		
				RTS&SCI - 532 BEHAVIOR	5		SCHOO	DL YEAF	R: 2010			
<u>GR FA</u>	<u>FB</u>	<u>FH</u>	E	EM EW	FTI MA	MB	MH	Мі	MM	MW	MTI	Stdt TI
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03	· · · ·					1	4			-	5	
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INCIDEN I: 22 - INAPP USE/POSSESSION LASER DEV

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#### INCIDENT: ZC - POSS/USE OF PROHIBITED ITEMS

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#### INCIDENT: ZF - CLASS/SCHOOL RULES VIOLATION

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#### INCIDENT: ZI - FLIGHT -MINOR/ALTERCATION/CONF

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02													1		1
03								· · · · ·		1		e e		1	1
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INCIDENT: ZW - DEFIANCE OF AUTH/HAB 01 VID

## Discipline Incident Summary

Sort: SY, Schl, Incident Cd, Grade

#### SCHOOL: HOLLYWOOD ACADEMY OF ARTS&SCI - 5325

SCHOOL YEAR: 2011

#### **INCIDENT: F1 - FIGHTING**

Current School Year: 2013/2014

<u>GR</u>	<u>FA</u>	<u>FB</u>	<u>FH</u>	El	FM		FW	<u>F</u> Î	MA	MB	MH	Mi	MM	MW	МП	Stdt TI
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					·		:			2		э. Э			2	2

#### INCIDENT: SB - UNRULY/DISRUPTIVE BEHAVIOR

<u>GR</u>	<u>FA</u>	<u>FB</u>	<u>FH</u> .	FI	EM E	<u>W F TI</u>	MA	MB	MH	MI	MM	MW	MTI	Stdt TI
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#### INCIDENT: ZA - BULLYING

<u>GR</u> 04	FA	<u>FB</u> <u>FH</u>	• <u>FI</u>	<u>FM</u>	FW	<u>FTI MA</u>	MB	<u>MH</u>	MI	MM MW	<u>M</u> TT	Stdt TI
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#### INCIDENT: ZE - DRESS CODE VIOLATION

<u>GR</u>	FA	<u>FB</u>	<u>FH</u>	÷	El	<u>FM</u>	FV	<u>¥ F</u> T	1	MA	MB	÷	MH	M	L (	MM	MW	MTI	Stdt 1
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#### INCIDENT: ZF - CLASS/SCHOOL RULES VIOLATION

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#### INCIDENT: ZI - FLIGHT -MINOR/ALTERCATION/CONF

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03					_				2					2	2
04									4					6	6
05									2	2				5	5

#### Organizational Performance C - Discipline Reporting

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Location Number: 5325

Current School Year:	2013/2014		Disciplin	e Incide	nt Summ	ary	Sort: SY, Sci	ni, Incident Cd, Grade
<b>School Total:</b> Female Male:	<b>60</b> A: A:	B: 2 B: 33	H: 1 H:12	1: 1:	M: 1 M:	W: 1 W: 10	TL: 5 TL: 55	

. . . .

Location Number: 5325

1

2

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Current School Year: 2013/2014

**Discipline Incident Summary** 

Sort: SY, Schl, incident Cd, Grade

#### INCIDENT: ZX - PROFANITY TO STAFF MEMBER

GR		FB	FH	EI	<u>FM</u> FV	<u>F T</u>	MA	MB	MEH	MI	<u>MM N</u>	W	MTI	Stdt TI
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F	o <b>ol Total:</b> <sup>-</sup> emale Male:	106 A: A		B: B: 62	H: 1 H:2:	}		M: M <sup>-</sup>	W: W: 44	~	TL: 1	<u>.</u>		

B: 62 H:23 1: M: W: 16 TL: 105

SCHOOL YEAR: 2012

#### SCHOOL: HOLLYWOOD ACADEMY OF ARTS&SCI - 5325

## INCIDENT: 01 - DISOBEDIENCE/INSUBORDINATION

#### GR FA FB FH <u>FI</u> FM FW FΠ MA MB MH <u>M</u>i MW MTI Stdt TI MM 02 1 1 03 1 04 2 05 1 KĞ 1 2 1 4 2 3 1

#### INCIDENT: 02 - INSULTING/PROFANE/OBSCENE LANG

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#### INCIDENT: DM - DISRUPTION ON CAMPUS

<u>GR</u>	<u>FA</u>	-	FB	FH	E	-1	FM	FW	<u>F Ti</u>	MA	MB		MH	M	1	MM	MW	ΜП	Stdt Ti
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#### **INCIDENT: F1 - FIGHTING**

<u>GR</u>	<u>FA</u>	FB	<u>FH</u>	<u>FI</u>	FM	FW	<u>F T</u>	MA	MB	MH	М	MM	MW	<u>MTI</u>	Stdt TI
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#### INCIDENT: SB - UNRULY/DISRUPTIVE BEHAVIOR

GR	FA	<u>FB</u>	<u>FH</u>	FI	<u>FM</u>	<u>FW</u>	<u>FΠ</u>	MA	MB	MH	Mi	MM	MW	MTI	Stdt TI
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03			2			<u> </u>	4.		. 2	4			4	10	14
04		6	3		<u> </u>	1	11	nizotion	al Performar	m c h	ianinlina F	Departing	3	6	17

Current School Year: 2013/2014

## **Discipline Incident Summary**

Sort: SY, Schl, Incident Cd, Grade

#### INCIDENT: ZF - CLASS/SCHOOL RULES VIOLATION

<u>GR</u>	. 1	FA	FB	FH	El	<u>FM</u>	E₩	<u>F T</u> I	<u>MA</u>	MB	MH	Mi	MM	MW	<u>MTI</u>	Stdt TI
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KG	•									5					5	5
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#### INCIDENT: ZI - FLIGHT -MINOR/ALTERCATION/CONF

<u>GR</u>	<u> </u>	FA	<u>FB</u>	<u>FH</u>	<u>F</u> [	FM	<u>FW</u>	FTI	MA	MB	MH	Mi	MM	MW	ΜΠ	Stdt TI
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#### **INCIDENT: ZQ - CHEATING MINOR**

<u>GR</u>	FA	FB	<u>FH</u>	FI	FM	FW	<u>F TI</u>	MA	MB	MH	<u>MI A</u>	IM MW	МП	<u>Stdt Ti</u>
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#### INCIDENT: ZR - UNSERVED DETENTION (EXT/MULT)

<u>GR</u>	:	FA	<u>FB</u>	<u>FH</u>	<u>FI</u>	E	M 🤉	FW	<u>F TI</u>	MA	MB	MH	M	MM	MW	MTI	Stdt TI
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#### INCIDENT: ZW - DEFIANCE OF AUTH/HAB 01 VIO

GR	<u>FA</u>	FB	Ĩ	<u>FH</u>	FI	<u>FM</u>	FW	<u>F TI</u>	MA	MB	MH	Mi	MM	MW	MTI	Stdt TI
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#### INCIDENT: ZY - CELL PHONE VIOLATION

GR FA 02	FB	<u>FH</u>	Ē	FM	FW	<u>FП</u>	MA	MB	MH	MI	MM	MW	MTI	<u>Stdt Ti</u>
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Male:	A: 1		B: 12 8: 45		H:22	1	•	M: 4 M:	W	. o : 31	TL: 42 TL: 10			
						Orga	anizatio	nal Performan	nce C - Di	scipline F	Reporting			

### Discipline Incident Summary

Sort: SY, Schl, Incident Cd, Grade

#### SCHOOL: HOLLYWOOD ACADEMY OF ARTS&SCI - 5325

SCHOOL YEAR: 2013

#### **INCIDENT: F1 - FIGHTING**

Current School Year: 2013/2014

<u>GR</u>	EA	<u>FB</u>	FH	FI	<u>FM</u>	FW	FTI	<u>MA</u>	MB	<u>MH</u>	Mi	<u>MM</u>	MW	MTI	<u>Stdt Ti</u>
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#### INCIDENT: SB - UNRULY/DISRUPTIVE BEHAVIOR

<u>GR</u>	÷	<u>FA</u>	F	B	. ]	FH	FI	FM		F٧	<u>v</u>	FΤ	[	MA		MB		MH	:	M		MM		MW		MTI	<u>S</u>	tdt TI
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#### INCIDENT: ZF - CLASS/SCHOOL RULES VIOLATION

<u>GR</u>	<u>FA</u>	FB	FH	FI	<u>FM</u>	<u>FW</u>	<u>F TI</u>	MA	MB	MH	Mi	MM	MW	MTI	Stdt TI
01						1	1	:	5	1			1	7	8
02			1				1		3	4			3	10	11
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		5	2			1	8.	:	11	14			16	41	49

#### INCIDENT: ZG - LEAVING CAMPUS W/O PERMISSION

<u>GR</u>	FA	<u>FB FH</u>	<u>EI EM</u>	<u>FW F TI</u>	MA	MB MH	<u>MW MTI</u>	Stdt TI
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#### INCIDENT: ZI - FIGHT -MINOR/ALTERCATION/CONF

<u>GR</u>	<u>FA</u>	:	FB	<u>FH</u>	EI	FM	EW	<u>F TI</u>	MA	MB	MH	Mi	MM	MW	MTI	Stdt TI
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30									·······		1				1	Ť
KG											1			1	2	2
				2		1		2	•••	2	4			6	12	14
								Organ	izational	Performa	ince C - Di	scipline	e Reporting			

#### Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Current School Year:	2013/2014		Disciplin	e Incide	nt Summ	ary	Sort: SY, Schl, Incident Cd, Grade
<b>School Total:</b> Female Male:	<b>116</b> A: A:	B: 11 B: 26	H: 4 H:36	ari. Ma	M: M:	W: 2 W: 37	TL: 17 TL: 99
CHOOL: HOLLYN		DEMY OF ART	S&SCI - 5325			SCHOOL YEA	AR: 2014

INCIDENT: DM - DISRUPTION ON CAMPUS

<u>GR</u>	FA	FB	FH	<u>F1</u>	<u>FM</u>	FW	<u>F TI</u>	MA	MB	MH	Mi	MM	MW	MTI	Stdt TI
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INCIDENT: SB - UNRULY/DISRUPTIVE BEHAVIOR

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#### INCIDENT: ZF - CLASS/SCHOOL RULES VIOLATION

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School Total: Female Male:	11 A: A:	B: B: 2	H: H:5		1: 1:		M: M: 4		W: W:		TL: TL: 1	1			

# Appendices E & F

- Health, Safety, and Fire Reports
- Fire and Health Inspections

coded 26 PURPOSE:	5.009771/-80.141151	COU	IC PRIV STATE OF EPARTMENT NTY HEALTH PUBLIC PRIV INSPECTIO	OF HEAL I DEPART	OOL	ce		Lo	UserId: DeliardTX cation Number: 5325
ROUTINE     CONSTRUCT.     COMPLAINT     QA SURVEY     OTHER	CHANGE OF OWNE	TYPE: Charte	r School	CEN:		ALES 60	MALES 644		ESULTS:
NAME	Hollywood Acad	lemy of Arts & S	ciences					≥	Satisfactory
ADDRESS	1705 Van Buren	Street		CITY Ho	lywood			E	Incomplete
OWNER	Northrup, Krister	-Red Apple Hol	vwood LLC	ZIP	33020			E	OUT OF BUSINES
PERSON IN CHARGE	Northrup, Krister			PHONE	(954) 925	-6404			Correct Violations I
E-MAIL	knorthup@redap	pledevelopment	com						8:00 AM on
BEGIN TIME		DATE A \$\$E\$\$ED	POSITION #	EXIS	TING FACILITIES		JMBER		RE-IN SPECTION DATE
11:00	11:20	01/30/2013	35229		06-51-1	396987			
5. Mai	nstruction intenance & Repair hting/Foot-Candles ating, Ventilation, A/C	12. Toilet Facili     13. Separation     14. Fixture Rat	of Sexes 🔲	Maintain 19. Drinking 20. Approve	Fountains	🔲 24. E	nfestation/C rush/Trash Vater Collec	Ē	28. 29. Page
			COMMENT	S AND INS	TRUCTIONS	2			
Sector.									
AIR VENTS ROOMS ARE	ORY AT THIS TIME ARE CLEANED E KEPT CLEANED ILLS ARE CLEANED								

Organizational Performance E and F - Health, Saftey and Fire Reports and Inspections

# Location Number: 5325

Name: Hollywood Academy of Arts & Sciences

Date: 01/30/2013

Identification No: 06-51-1396987

STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Public/Private School

Comments and Instructions (Continued from Page 1):

Copy of Report Received By:

DH 4104, 4/96 (Stock Number: 5744-000-4104-8) Inspector Tabitha Deliard

Page 2

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science	Location Number: 5325
Hollywood Fire Rescue & Beach Safety Department Division of Fire Pr	eventual & Life Safety Inspection Perpert
2741 Stirling Road • Hollywood, Fl • 33312-6505 • Phone 954	
Date of Inspection $\frac{11}{2000} / \frac{18}{2000} / \frac{13}{2000}$ Fire Prevention Officer	Clarke -
Business Name: HTwid Academy of Arts & Science Business Address	" <u>INSVAN DURENST.</u>
Business Contact: (hance Smith (Wayne Phone Number(s)	<u>= 954.925.6404</u>
Building Owner's Name:	
Emergency Contact(s) 124. 842. 572 1 Occupancy Classification: El Occupant Information & Load: <u>Grades 16-8</u>	305.467.6698
Occupancy Classification: E 1 Occupant Information & Load: A United 10 - 2	$O/L \Box$ yes $\Box$ no
Knox Box details: NO(4h 5, de D)da by D/G. ce. 4 DFire Alarm details: 10//13 Details: Rec 4-e-MS92	CVIDY CUTICL - YOUND OKIV
A Standpipe/ Sprinkler system - Certification: 11 / 212 Details: Due	
□ Suppression System(s) Certification: / / Details:	
AFire Extinguisher(s) Certification: <u>5//B</u> Details: <u>ABC-OK</u>	
□ Fire Pump Certification: / / Details: ☐ Backflow Preventer Certification: 11 // 12 Details:	
Emergency generator Certification: // Details:	
<ul> <li>Hazardous materials / process:</li> <li>Smoke Evacuation system:</li> </ul>	□ Fire Safety Plan or Disaster Plan for Occupancy
Additional Information:	
Inspection Summary - A check box indicated non-compliance with applicat	
□ 1 Boiler/equipment rooms □ 9 Extinguishers/extinguishing system □ 2 Building Condition □ 10 fire alarm system	s
3 Electrical hazards   11 Fire Dept. access	
LI S DIECUICAL NAVALOS	19 Backflow Preventer
$\Box$ 4 Emergency generator or fire pump $\Box$ 12 Fire drills	□ 19 Backflow Preventer ⊇ 20 Trash/Laundry Rooms
$\Box$ 4 Emergency generator or fire pump $\Box$ 12 Fire drills $\Box$ 5 Emergency egress $\Box$ 10.5 $\downarrow$ all $\downarrow$	2 20 Trash/Laundry Rooms □ 21 Storage Rooms
□ 4 Emergency generator or fire pump □ 12 Fire drills □ 5 Emergency egress □ 105 + a.e.( fore □ 13 gas/gas appliance(s) □ 6 Emergency light(s) □ 10 □ 14 General Housekeeping	2 20 Trash/Laundry Rooms □ 21 Storage Rooms □ 22 Issued Smoke Detector Letter
Q 4 Emergency generator or fire pump       Q 12 Fire drills         Q 5 Emergency egress       Q 105 + a.e.l fore       Q 13 gas/gas appliance(s)         Q 6 Emergency light(s)       Q 105 + a.e.l fore       Q 13 gas/gas appliance(s)         Q 7 Exit light(s)       Q 105 + a.e.l fore       Q 13 gas/gas appliance(s)	2 20 Trash/Laundry Rooms □ 21 Storage Rooms
Q 4 Emergency generator or fire pump       Q 12 Fire drills         Q 5 Emergency egress       Q 105 + a.e.l fore       Q 13 gas/gas appliance(s)         Q 6 Emergency light(s)       Q 105 + a.e.l fore       Q 13 gas/gas appliance(s)         Q 7 Exit light(s)       Q 105 + a.e.l fore       Q 13 gas/gas appliance(s)	<ul> <li>20 Trash/Laundry Rooms</li> <li>21 Storage Rooms</li> <li>22 Issued Smoke Detector Letter</li> <li>23 Issued Fire Alarm Letter</li> <li>24 Other</li> </ul>
□ 4 Emergency generator or fire pump       □ 12 Fire drills         □ 5 Emergency egress       □ 10 Stall fire         □ 6 Emergency light(s)       □ 10 Stall fire         □ 7 Exit light(s)       □ 10 Stall fire         □ 8 Extension Cords       □ 10 Stall fire	<ul> <li>20 Trash/Laundry Rooms</li> <li>21 Storage Rooms</li> <li>22 Issued Smoke Detector Letter</li> <li>23 Issued Fire Alarm Letter</li> <li>24 Other</li> </ul>
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Q4 Emergency generator or fire pump Q5 Emergency egress Q6 Emergency light(s) Q7 Exit light(s) Q7 Exit light(s) Q8 Extension Cords Q9 Jostall for Q13 gas/gas appliance(s) Q14 General Housekeeping Q15 Hazardous gas, liquid, solid Q16 Meter room or breaker panel Q18 Meter room or breaker panel Q19 Jostall for Q11 Hazardous gas, liquid, solid Q18 Extension Cords Q19 Hazardous gas, liquid, solid Q19	20 Trash/Laundry Rooms 21 Storage Rooms 22 Issued Smoke Detector Letter 23 Issued Fire Alarm Letter 24 Other <u>ual in Section whis month</u> <u>FDC Capector who bidle</u> . M <sup>#</sup> 155
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Q4 Emergency generator or fire pump □ 12 Fire drills □ 5 Emergency egress 9) 105+all fore □ 13 gas/gas appliance(s) □ 6 Emergency light(s) Extragation 1 14 General Housekeeping □ 7 Exit light(s) □ 14 General Housekeeping □ 7 Exit light(s) □ 16 Meter room or breaker panel 18) Sprinklen/StandP De System due e. In ann - Fax (eport upon completion - replace - Spare S/H box missing, NFPA 25 menual, Ri 20) Post Sign on trush room door(s) NOT AN 8) Remove extension cords of piggybacked pow 422, 438 (15) Lock (Jammable Tiguido Cabret: 18) Storage - Jowen to IB in. below S/H in classor 6) Repain Energency lights: 128A, next to 225 317,3 1) Repain Energency lights: 200, Roof, tr5 (1) Keep Water heaters (5) Remove decoration/furn.	220 Trash/Laundry Rooms 221 Storage Rooms 221 Storage Rooms 222 Issued Smoke Detector Letter 231 Issued Fire Alarm Letter 240 Other <u>Mail in Spectrom whis Month</u> FDC Capear Side of blog <u>M<sup>+</sup>155</u> <u>J EXIT "(A)PDSt Max Occ. Sign=1225</u> <u>er strips: #100B, 216, 316, 377, 376</u> <u>H 410 / Remove Combustibles #436</u> <u>Doms &amp; 117, 213, 216A, 212A, 314, 415</u> <u>24, 344, Stairs as Needed, 115</u> <u>3 At. Clearance of Storage around</u> <u>Shings on 15t LLR Landing</u>
<ul> <li>☐4 Emergency generator or fire pump</li> <li>☐ 12 Fire drills</li> <li>☐5 Emergency egress G) Install fire</li> <li>☐ 13 gas/gas appliance(s)</li> <li>☐ 6 Emergency light(s)</li> <li>ⓐ 7 Exit light(s)</li> <li>ⓐ 7 Exit light(s)</li> <li>ⓑ 7 Exit light(s)</li></ul>	220 Trash/Laundry Rooms 221 Storage Rooms 221 Storage Rooms 222 Issued Smoke Detector Letter 231 Issued Fire Alarm Letter 240 Other <u>Mail in Spectrom whis Month</u> FDC Capear Side of blog <u>M<sup>+</sup>155</u> <u>J EXIT "(A)PDSt Max Occ. Sign=1225</u> <u>er strips: #100B, 216, 316, 377, 376</u> <u>H 410 / Remove Combustibles #436</u> <u>Doms &amp; 117, 213, 216A, 212A, 314, 415</u> <u>24, 344, Stairs as Needed, 115</u> <u>3 At. Clearance of Storage around</u> <u>Shings on 15t LLR Landing</u>
<ul> <li>☐4 Emergency generator or fire pump</li> <li>☐ 12 Fire drills</li> <li>☐5 Emergency egress G) Install fire</li> <li>☐ 13 gas/gas appliance(s)</li> <li>☐ 6 Emergency light(s)</li> <li>① Texit light(s)</li> <li>① Texit light(s)</li> <li>① Texit light(s)</li> <li>○ Texit non</li> <li>○ 15 Hazardous gas, liquid, solid</li> <li>○ 8 Extension Cords</li> <li>□ 16 Meter room or breaker panel</li> <li>[8] Sprinklen/Standpipe System due (for ann)</li> <li>○ Fax (eport upon completion replace</li> <li>○ Spare S/H box missing NFPA 25 manual, RI</li> <li>20) Post Sign on trash non door(s) NOT An</li> <li>8) Remove extension cords of pigsybacked pour</li> <li>422, 438 (15) Lock (lammable I quido Cabinet:</li> <li>18) Storage - lower to IB in below S/H in classor</li> <li>6) Repain Emergency lights: 200, Roof, tr5 (1) Keep</li> <li>Water heatero (5) Remove decoration/funn</li> <li>In STAIR 1 Lemove door stops on Catefornia</li> </ul>	220 Trash/Laundry Rooms 21 Storage Rooms 22 Issued Smoke Detector Letter 23 Issued Fire Alarm Letter 24 Other <u>ual in Spectrom whis month</u> FDC <u>Capecier Succom</u> bidg <u>mt.155</u> <u>J EXIT</u> <u>24)Post MaxOCC Som</u> <u>225</u> <u>ec str.ps: # 100B, 216, 316, 327, 326</u> <u># 410/Remove (Ismbustibles # 43);</u> <u>boms \$ 117, 213, 216A, 212A, 314, 415</u> <u>24, 344, Stairs as Needed, 115</u> <u>3 At. Clearance of Storage around</u> <u>shimp on 1st LLR Janding</u> <u>Ir orcidor door I Stair 2 port</u>
<ul> <li>PA Emergency generator or fire pump</li> <li>12 Fire drills</li> <li>25 Emergency egress</li> <li>26 Emergency light(s)</li> <li>27 Exit light(s)</li> <li>27 Exit light(s)</li> <li>27 Exit light(s)</li> <li>28 Extension Cords</li> <li>20 Post Syn on trach room door (s) 'NOT An</li> <li>20) Post Syn on trach room door (s) 'NOT An</li> <li>20) Post Syn on trach room door (s) 'NOT An</li> <li>20) Post Syn on trach room door (s) 'NOT An</li> <li>20) Post Syn on trach room door (s) 'NOT An</li> <li>20) Post Syn on trach room door (s) 'NOT An</li> <li>21) Remove extension cords on piggybacked pow</li> <li>422, 438 (15) Lock (lammable Iquido rabivet:</li> <li>18) Storage - lower to 18 in. below S/H in clasor</li> <li>6) Fepain energency lights: 200, Roof, tr5 (1) Keep</li> <li>Water heatero (5) Remove decoration/function</li> <li>21 Extension report:</li></ul>	220 Trash/Laundry Rooms 21 Storage Rooms 22 Issued Smoke Detector Letter 23 Issued Fire Alarm Letter 24 Other Ual in Spectrom which is month FDC capear side of blog mt. 155 J EXIT "04)Post Max OCC. sign #225 er str.ps: # 100B, 216 316 327, 326 # 410/Remore ismbustibles # 436 Doms \$ 117, 213, 216A, 212A, 314, 415 24, 344, Stairs as needed, 115 3 At. Clearance of Storage around Shings on 15t LLR. Tanding Ir. or idor door I stair 2 moth Shings on 15t LLR. Tanding Ir. or idor door I stair 2 moth Shings on 15t LLR. Tanding
<ul> <li>A Emergency generator or fire pump</li> <li>12 Fire drills</li> <li>5 Emergency egress</li> <li>9) Install fore</li> <li>13 gas/gas appliance(s)</li> <li>14 General Housekeeping</li> <li>17 Exit light(s)</li> <li>16 Meter room or breaker panel</li> <li>18) Sprintlen/StandP we system due e. In ann - Fax (eport upon completion - replace</li> <li>Spare S/4 box missing NFPA 25 manual Ri</li> <li>20) Post sign on trash pom door (s) 'NOT And 8) Remove extension cords on piggybacked pow</li> <li>422, 438 (15) Lock (lammable Inquido (abiretion)</li> <li>18) Springe - Jowen to 18 in. below S/H in classor</li> <li>6) Repair energency lights' 200, Root, tr5 (1) Keep</li> <li>Water heatero</li> <li>15) Remove (ugs/pillows ap Medded if not Gre</li> <li>Signature of owner/agent acknowledging receipt of inspection report:</li></ul>	220 Trash/Laundry Rooms 21 Storage Rooms 22 Issued Smoke Detector Letter 23 Issued Fire Alarm Letter 24 Other <u>ual in Spectrom schoold</u> FDC Capector Sido of bidg mt. 155 <u>J EXIT "24)Post Max Occ.son</u> #225 <u>er strips: # 100B, 216, 316, 327, 326</u> # 410/Remore Ismbustibles # 436 <u>Doms \$ 117, 213, 216A, 212A, 314, 415</u> 24, 344, Staurs as Meded, 115 <u>3 At. Clearancel of Storage around</u> <u>shingo on 1st LLR Ianding</u> <u>I corridor door I Stair 2. moli <i>Mayue Albort Mandie</i> plied complete this section and mail or fax <u>(print name)</u>, as the</u>
14 Emergency generator or fire pump 12 Fire drills 13 gas/gas appliance(s) 16 Emergency light(s) 10 Install fire I 13 gas/gas appliance(s) 16 Emergency light(s) 17 Exit light(s) 16 Extension Cords 16 Meter room or breaker panel 18) Spanklen/StandP De System due e. In ann - Fax (eport upon completion - replace - Spare S/H box missing, NFA 25 manual Ri 20) Post Syn on trash room door(s) 'NOT An 8) Remove extension cords of pigsybacked pow 422, 438 (15) Lock flammable I guido (abretion 6) Repair energency lights' 128A, next to 225 317,3 1) Repair energency lights' 200, Root, tr5 (1) Keep Water heaters (5) Remove decoration/furn In STAIR 1 remove door stops on Catefenia 4) Remove (ugs/pillows ap needed if not fice Signature of owner/agent acknowledging receipt of inspection report:	220 Trash/Laundry Rooms 21 Storage Rooms 22 Issued Smoke Detector Letter 23 Issued Fire Alarm Letter 24 Other <u>ual in Spectrom schoold</u> FDC Capector Sido of bidg mt. 155 <u>J EXIT "24)Post Max Occ.son</u> #225 <u>er strips: # 100B, 216, 316, 327, 326</u> # 410/Remore Ismbustibles # 436 <u>Doms \$ 117, 213, 216A, 212A, 314, 415</u> 24, 344, Staurs as Meded, 115 <u>3 At. Clearancel of Storage around</u> <u>shingo on 1st LLR Ianding</u> <u>I corridor door I Stair 2. moli <i>Mayue Albort Mandie</i> plied complete this section and mail or fax <u>(print name)</u>, as the</u>
14 Emergency generator or fire pump [12 Fire drills 25 Emergency egress 9) 105 tall fore [13 gas/gas appliance(s) 26 Emergency light(s) Exception in [14 General Housekeeping 27 Exit light(s) [27 June 2007] [15 Hazardous gas, liquid, solid 28 Extension Cords [16 Meter room or breaker panel 28) Sprintley/Standp De System due e. In ann Fax (eport upon Completion replace Spare S/4 box missing NFPA 25 manual Ri 20) Post Sign on trash poon door(s) NOT AN 20) Post Signature of owner/agent do the point of the prove door stops on Cafefenia 20) Post Anter (13 Meter 200, Root trs (1) Keep Waten heater (5) Remove decoration/furn 20) Remove (43/pillows ap Nelded if not Green Signature of owner/agent acknowledging receipt of inspection report: X All deficiencies are to be corrected within 30 days. Once you have com to the Division of Fire Prevention & Life Safety (see above) I,	220 Trash/Laundry Rooms 21 Storage Rooms 22 Issued Smoke Detector Letter 23 Issued Fire Alarm Letter 24 Other <u>ual in Spectrom schoold</u> FDC Capector Sido of bidg mt. 155 <u>J EXIT "24)Post Max Occ.son</u> #225 <u>er strips: # 100B, 216, 316, 327, 326</u> # 410/Remore Ismbustibles # 436 <u>Doms \$ 117, 213, 216A, 212A, 314, 415</u> 24, 344, Staurs as Meded, 115 <u>3 At. Clearancel of Storage around</u> <u>shingo on 1st LLR Ianding</u> <u>I corridor door I Stair 2. moli <i>Mayue Albort Mandie</i> plied complete this section and mail or fax <u>(print name)</u>, as the</u>

This occupancy received a satisfactory first safety in spection of safety and Fire Report stiffing by signature below:<sup>138</sup>

Nam	ne of Charter S	chool Seeking Ren	FOOD	demy of Arts and Science SERVICE OF FLORIDA	Location Number: 5325 User(g: DobsonJT
Geocoded PURPOSE	26.009771/-80 E:		DEPARTME COUNTY HEAL FOOD	INT OF HEALTH TH DEPARTMENT SERVICE ION REPORT	
CONSTRUCT CONFLANT CONFLANT CASURYEY CONFLANT	C 3055017	1° 017NE3			
NAME	Hollywood	Academy of Arts	and Sciences		RESULTS: Salisfactory Incomplete Unsalisfactory
ADDRESS	1705 Van bi	uren Street		CITY Hollywood	
OWNER	Northrup, Kri	sten - Red Apple @	Hollywood LLC	zip 33020	Correct Violations by
PERSON IN CHARGE	Leantra Calv	/ert		PHONE (954) 925-6404	Next Inspection
EMAIL	lecalvert@h	ollywoodcharter	org		
BEGH TIME	END TIME	DATE A \$ \$E \$ \$ED	POSITION#	EXISTING FACILITIES - PERMIT NUMBE	R REHN SPECTION DATE
10:55	11:45	11/19/2013	35875	06-48-1396993	Melley Ling and an
Rems marked without makin corrected by	l below violate th g these correctio the date and ti	ie requirements of Cl ons is a violation of C me indicated in the	apter 64E-11 of the Fi hapter 64E-11, Florida Results section abov	orida Administrative Code and must b Administrative Code and Chapters 38 re or an administrative fine or other	be corrected. Continued operation of this facility 1 and 386. Florida Statutes Violations must be flegal action will be initiated.
FOOD SUPP	the first of the second second	and the second secon	Sneaze guarda	27 Design and fex	Service and the service of the servi
FOOD PRO1	e generale en este el		Trensponsition of food Poisonous toxio merensis	23 Instenation ero 29 Cleaniness of	
	and and and a second	PERSO		36 Nethoos of vie	
	ther cooking/repla	an a	Evolution of personnel	SANITARY FACILITI	1999년 1월 2017년 - 1999년 - <u>1999년 1</u> 9일, 19일, 19일, 19일, 19일, 19일, 19일, 19일, 1
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HOT WATER 10 SANITIZER 400 REFRIGERATO FREEZER 0F MILK BOX 40F MILK 39F PIZZA DIPPERS CHICKEN PAST PASTA SAUCE	07F IPPM RS 40F S 144F A 150F 128F HOLDING	ED MEALS, FOOD P 8 121F COOKED 3E, TESTED 39F)	COMMENTS AN	ND INSTRUCTIONS	
Molation #2 PAS NOTE: REHEAT	STA SAUCE TES	STED 128F ON SERV	ANG LINE.		TContinued On Page 2
INSPECTION (	COMBLICTED F	🔆 Jolie Dobac	n.		PHONE: (954) 467-4700 ex. 4216
INSPECTION (	방법에는 전 가격 같은 것				FAX # (954) 467-4204
이 가지 않는 것을 알 것 같	ORT RECEIVE	<i>. . . . . . . . . .</i>		***	FAX #1 (334) 487-4204 DATE: 11/19/2013

Location Number: 5325

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#### STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Food Establishment

Name: Hollywood Academy of Arts and Sciences.

Date: 11/19/2013

Identification No: 06-46-1396993

Comments and Instructions (Continued from Page 1):

COVERED PLASTIC CONTAINERS UNTIL SERVICE, A HOT HOLDING EQUIPMENT IS REQUIRED TO MAINTAIN HOT FOOD. TEMPERATURE AT 140F OR ABOVE.

Gode Reference FAC: Storage Temperature, 54E-11.004(1)(2); Food is storad at proper temperatures (<=41°F or >=140°F).

Molation #22 HOT HOLDING EQUIPMENT REQUIRED FOR HOT FOODS ON SERVING LINE. Code Reference FAC: Refigerators, 64E-11.006(1),(1)(a). There will be sufficient, working refigerators. Each refigerator will have a working, themometer.

Violation #24 ICE SCOOP FOUND ON ICE.

Code Reference FAC: Storage, S4E-11.006(1)(c)-(e). There shall be sufficient cabinets, water dispensing devices, storage for single service articles.

Molation #29 CLEAN & SANITIZE ICE MACHINE TROUGH FREE OF RESIDUE Code Reference FAC: Cleaned, 645-11.006(4). All equipment will be maintained in a clean and sanitized manner.

Copy of Report Received By:

DH 4104, 495 (Stock Number: 5744-003-4104-3) Page 2

Inspector Jolie Dobson

Name of Charter Schoo	I Seeking Renewal: Hollywo	od Academy of Arts and Science	9	Location Number: 5325
Inspection Cover Sheet	(A)		n	Event ID: 201579
Cover Sneet		IDDUUGUUU Eleve dif		Contract ID: WP3132
Wiginton Fire Systems 1501 Northpoint Pkwy. Suite #102 West Palm Beach, FL 33	Dayte	to - Jacksonville - Tampa - Melbourne - Atla ona - West Palm Beach - Gainesville - Mian WFS - West Palm (561) 682-1331	anta - Pensacola	Inspection Date: 11/2/2012 Time In: 06:30 AM Time Out: 01:52 PM Fime in Hours: 0.87
Bill To: Charter School 6245 N. Federa Fort Lauderdal	al Hwy., 5th. Floor	Site Name:	WS#: 217210 Hollywood Aca 1705 Van Bure Hollywood, FL	
	Alarm Company was n	otified and systems were put on	test prior to the insp	ection? X Yes NA
This report contains information	n resulting from a visual insp Customer PO#	ection of the following types of F	ire Protection, Fire D	etection, and Alarm Systems Customer PO#
Fire Sprinkler System Wet Pipe Systems Dry Pipe Systems Preaction Systems Deluge Systems Backflow Prevention Assembl Standpipe and Hose System	X X X X	Portable Fir Fire Detecti	age Tank n-Water System e Extinguisher on and/or Alarm Sys emical System	tem
		fied and systems were put back		VANDA
Water Based Seal Color: Oran	ige Tec	hnician Certificates I 12-000113	Migl	ne: Miguel A. Valdez
Property Owner/Responsib	le Party to Answer the follow	/ing:		
A. Original records are	on Site?	X Yes	No	No one on site
B. Prior inspection, test	, and maintenance reports a	re on site? X Yes	No	No one on site
C. Occupancy and haza	ard has not changed since la	st inspection? X Yes	No	No one on site
D. There have been no	building revisions since last	inspection? X Yes	No	No one on site
E. Process or materials	have not changed since las	t inspection? X Yes	No	No one on site
	modifications or additions to a systems since the last insp	Care 1	No	No one on site

The property owner/responsible party acknowledges the responsibility of the operating condition of the component parts at the time of the inspection. It is agreed that the inspection service provided by Wiginton Fire Systems as prescribed herein is limited to performing a visual inspection and/or routine testing, and any investigation or unscheduled testing, modification, maintenance, repair, etc. of the component parts is not included as part of inspection work performed. It is further understood that all information contained herein is provided to the best of the knowledge of the party providing such information.

Customer Signature Name: Wayne

Hollywood Academy of Art & Science

Page 1 of 6

#### Annual

#### Report of Inspection for Wet, Dry, Preaction, and Deluge Systems based on NFPA 25

#### INSPECTION:

Weekly inspection items which can be performed monthly if the items are electrically supervised or secured with locks:

Isolation valves on backflow prevention assemblies:

In normal (open or closed) position? YES Sealed, locked or supervised? YES

Accessible? YES

Free from external leaks? YES

Control valves:

In normal (open or closed) position? YES

Sealed, locked or supervised? YES

Accessible? YES

Free from external leaks? YES

Provided with identification sign? YES

Provided with sign indicating area served? YES

Monthly inspection items:

Gauges on wet pipe (shotgun, riser check or alarm valve) system in good condition and showing normal water supply pressure? YES

Quarterly inspection items:

Fire department connections:

Visible and accessible? YES

Couplings and swivels not damaged and rotate smoothly? YES

Plugs or caps in place and undamaged? YES

Gaskets in place and good condition? YES

Identification sign(s) in place? YES

Check valve is not leaking? YES

(If plugs or caps are not in place) clapper(s) not obstructed and operational over its full range? YES

Alarm devices free of physical damage? YES

Hydraulic nameplate, if provided, securely attached to riser and legible? YES

Hose connections:

Hose valve caps in place and not damaged? YES

Hose threads not damaged? YES

Valve handles in place and not damaged? YES

Gaskets not damaged or deteriorated? YES

Hose valves not leaking? YES

No obstructions present? YES

Annual inspection items:

Visible sprinklers:

Appears free of leakage? YES

Appears free of corrosion? YES

Appears free of foreign material? YES

Appears free of paint? YES

Appears free of physical damage? YES

Appears to be properly oriented? YES

Glass bulbs appear full of liquid? YES

Appears to be free of obstructions to spray patterns? YES

Spare sprinklers:

Proper number? YES

Proper type? YES

Proper temperature? YES

Stored in cabinet located where temperature maximum is 100 degrees F.? YES

Cabinet contains sprinkler wrench for each type of sprinkler? YES

Visible pipe and fittings:

In good condition? YES

Free of mechanical damage? YES

No leakage? YES

No external corrosion? YES

Free of misalignment? YES

No materials resting on the pipe? YES

No materials hung from the pipe? YES

Visible pipe hangers and seismic braces not damaged or loose? YES

Buildings - prior to freezing weather:

Building is secure such as not to expose water filled sprinkler piping to freezing? YES

Adequate heat is provided maintaining temperatures at 40 degrees F. or higher? YES

Fifth year inspection items:

Check valves:

Internal inspection performed within the last five years? YES Piping:

Internal inspection of crossmain and branch line piping performed within the last five years? YES

#### TESTING:

Quarterly tests:

Main drain test conducted at each system riser where supply main enters building: How many main drain tests are required? 1

System: Standpipe

Location: Stair #3 1st Floor

Record static pressure: 70 psi and residual pressure: 55 psi Was flow observed? YES

Time for supply pressure to return to normal: 2 sec

Are results comparable to previous test? YES

Semi annual tests:

Backflow Isolation valve supervisory switches indicate movement? YES

Control valve supervisory switches indicate movement? YES

Signal restored only when valve returned to normal position? YES

Signal restored only when valve returned to normal position? YES

Waterflow alarm devices (vane type):

Inspectors test connection opened (wet pipe system when not in freezing weather)? YES

Alarms actuated and flow observed? YES

Annual tests:

Standard sprinklers manufactured in 1920 or after 1920? YES Standard sprinklers in service up to and including 75 years? YES Standard sprinklers in service up to and including 50 years? YES Fast response sprinklers in service up to and including 20 years? YES

Hollywood Academy of Art & Science

Page 2 of 6

Annual

Report of Inspection for Wet, Dry, Preaction, and Deluge Systems based on NFPA 25

All backflow isolation valves operated thru full range and returned to normal position? (OS&Y valves shall be backed 1/4 turn from full open position.) YES

All control valves operated through full range of and returned to normal position? (OS&Y valves shall be backed one quarter from full open position.) YES

Backflow prevention assemblies:

Forward flow test conducted at system demand including hose demand (if required)? YES

Record flow: 486 gpm

Performance test passed? YES

#### Fifth year tests?

Gauges checked against calibrated gauge or replaced within the last five years? YES

#### MAINTENANCE:

Annual maintenance items:

Operating stem of all backflow isolation OS&Y valves lubricated? YES

Operating stem of all OS&Y control valves lubricated? YES

#### SYSTEM INSPECTION TAGS:

A record tag must be placed on each system: How may systems are there to tag? 1

System: Stair # 3

Type of system: Standpipe

Tag: Green

Seal # 6027416 Seal # 6057638 Seal # 6057642 Seal # 6057647

Seal # 6057651 Seal # 6057664 Seal # 6057671 Seal # 6057685

Seal # 6057688 Seal # 6057690



Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Annual

#### Report of Stand Pipe Inspection based on NFPA 25

#### INSPECTION:

Weekly inspection items which can be performed monthly if the items are electronically supervised or secured with locks:

Control valves and isolation valves on backflow prevention assemblies:

In normal (open or closed) position? YES

Sealed, locked or supervised? YES

Accessible? YES

Free from external leaks? YES

Provided with identification sign? YES

Monthly inspection items:

Gauges on wet standpipes in good condition and showing normal water supply pressure? YES

Quarterly inspection items:

Hose connection valves:

Caps in place and not damaged? YES

Hose threads not damaged? YES

Handles in place and not damaged? YES

Gaskets not damaged or deteriorated? YES

Not leaking? YES

No obstructions present? YES

Visible pipe and fittings:

In good condition? YES

Free of mechanical damage? YES

No leakage? YES

No external corrosion? YES

Free of misalignment? YES

No materials resting on pipe? YES

No materials hung from pipe? YES

Visible pipe hangers:

Hangers and seismic braces not damaged or loose? YES

Fifth year inspection items:

Check valves:

Internal inspection was performed within the last five years? YES Piping:

Internal inspection of piping performed within the last five years? YES

#### TESTING:

Semi annual tests:

Valve supervisory switches indicate movement? YES

Signal restored only when valve returned to normal position? YES

#### Annual tests:

Control valves:

All control valves operated through full range and returned to normal position? (OS&Y valves shall be backed 1/4 turn from full open position) YES

#### Fifth year tests:

Gauges:

Gauges checked against calibrated gauge or replaced within the last five years? YES

Standpipe: Standpipe 1

Hollywood Academy of Art & Science

Page 4 of 6
-f6	Page 5 of 6	682-1331	Telephone No.: (561) 682-1331	X Nould	Might Mux Hald		tified tester: Miguel A. Valdez	Name of Certified tester:
			assembly	I here a set the foregoing data to be correct and reflects the actual operation and maintenance of the above assembly $\vec{z}$	actual operation and	oe correct and reflects the a Λ	rtify the foregoing data to t	l ficearby cei
		Expiration date:		T. Cert No.:	B.F.D.		st performed by:	20 oFinal tes
		Expiration date:		B.F.D.T. Cert No.:	B.F.D.		d by:	19 CRepaired by:
	1-29-13	Expiration date: 1-:		B.F.D.T. Cert No.: HO3137	B,F,D.		st performed by:	18rt Initial tes
	275856	Test Kit Serial No.: 27:	2-6-12	Last Calibration date:		30	$17\frac{\dot{O}}{\dot{m}}$ Test equipment used. Midwest 830	17 Test equ
				6" Backflow: Check #1 did not hold above 1.0 PSI,	ckflow: Check #1 di		6 "Backflow: Check Valve #1 did not hold above 1.0 PSI,	6 "Backflow:
					X Assembly Failed		s: Assembly Passed	16 @Remark:
			could not be tested	Leaked (Backflow prevention assembly could not be	Leaked (Bac	X Closed Tight	15 Scondition of Control valve #2	15.5Condition
		ure	reduced pressure	psid	at	at psid		g Re
	Satisfactory	psid	Opened at psid	Closed Tight	Clos	ClosedTight	i	
n Breaker	Processo Vacuum Breaker	- Daliet Valva	Differential Dressur	alva # 0				
		Othor Describe						Holly
	Ketainer	UN/acher	Upper	Uther, Describe	Springs	Uther, Describe	Springs	ywo
Other,Describe	Springs	Spacer	Diaphragn, Large	Poppet	O-Rings	Poppet	O-Rings	od A
Poppet	Disc Bottom	Lower	Disc Lower	Stem/Guide	Seat Disc	Stem/Guide	Seat Disc	\cad
Guide	Disc Top	Upper	Disc Upper	ly Retainer	C.V. Assembly	ibly Retainer	C.V. Assembly	dem
Stem	Valves	Diaphragn, Small	R.V. Assembly		Valves	Gaskets	Valves	iy of
Replaced	Cleaned	Replaced	Cleaned	Replaced	Cleaned	Replaced	Cleaned	Art
m Breaker	Pressure Vacuum Breaker	Relief Valve	Differential Pressure Relief Valve	Check Valve # 2	Check	Check Valve # 1		13 ar % Repairs:
-	Did not open							nd Si
psid	Closed tight at					c	×	cien
	Check Valve	α	Tid not open	check valve 3.4 nsid		check valve 0 nsid	2 0	ice
psid	Air Inlet opened a	psid	Opened at	Closed Tight	×	ClosedTight		
	Pressure Vacuum Breaker	Relief Valve	Differential Pressure Relief Valve	Check Valve # 2	Check	Check Valve # 1		12. Initial Test:
≌ 2011	Installation Date:	14561	Serial No.:	Model No.: 774DCDA		Size: 6"	ture: Watts	11. Manufacture:
	Other	Other	Other	Irrigation	Domestic:	Fire ByPass:	Service: X Fire	10. Type of Service:
			aker:	PVB (Pressure Reducer Breaker:		<b>RPCA</b> (Reduced Dectector Assembly	RPCA	
	RPA (Reduced Pressure Assembly	RPA (Reduced P	ctor Assembly	DCDA (Double Check Dectector Assem	×	DCA (Double Check Assembly	y Type: DCA (E	
						ide Pump Room SE	o -Physical Location of Assembly: Inside Pump Room SE	8. ₱hysical I
				Meter No.: 37633399	Met			
			954-579-7638	Contract Person Phone No. 954			Sontract Person Name: Joe	6. Sontract I
				Zip Code: 33020	State: FL	bod	nty: Hollywo	5. ≩ity/Cour
						Street Address: 1705 Van Buren Street	dress: 1705 V:	
1					lce	ood Academy of Art & Scier	t Business Name: Hollywo	
New Installation	Replacement	R	Repair	X Annual	Residential	X Commercial	A his test is (check applicable: X	1. JThis test i
IS SI	prepared by: Wiginton Fire Systems	pared by: Wigir	<u>د</u>	25 Assembly Number #	sed on NFPA	Report of BackFlow Test/Certification based on NFPA 25	rt of BackFlow Te	Repo

signature

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I gearby certity the tore Name of Certified tester	17 Test equipmer 18 atnitial test perf 19 CRepaired by: 20 o Final test perfc	14al: Renewal: 15:00 Renewal: 16:00 Action of Co 16:00 Action of Co 16:00 Action of Co	Hollywood Academy of Arts ar Repairs: Cleaned C.V. As Springs	11. Manufacture: 12. Initial Test:	<ol> <li>4. Street Address:</li> <li>5. City/County:</li> <li>6. Bontract Person Name:</li> <li>7. Sylater Account No.:</li> <li>8. Physical Location of Asse</li> <li>9: Assembly Type:</li> <li>9: Assembly Type:</li> </ol>	Report of BackFlov 1. Shis test is (check applicable: 2. Bate of test:: 11/2/2012 3. Beccupant Business Name: H
ame of Certified tester: Miguel A. Valdez Mind and Mind Maintenance of the advice assembly signature	30 17th Test equipment used. Midwest 830 18th Itial test performed by: 19th Repaired by: 20th Final test performed by:	Check Valve # 1 ClosedTight at psid ntrol valve #2 X Closed X Assembly Passed	Check Valve # 1 Cleaned R Valves G C.V. Assembly R Seat Disc P O-Rings 0	······································	Name: Jo lo.: X	
		d Tight	e # 1 Replaced Gaskets Retainer Stem/Guide Poppet Other, Describe	Size: 3/4 " neck Valve # 1 ClosedTight Differential pressure accross check valve 1.8 psid Leaked	1705 Van Buren Street Hollywood State: e biy: Inside Pump Room SE DCA (Double Check Assembly RPCA (Reduced Dectector Assembly Fire X Fire ByPass:	mercíal F
signature	Last B.F.D.T. Cert No.: B.F.D.T. Cert No.: B.F.D.T. Cert No.:	Check Valve # 2 Closed Tight at psid Leaked (Backflow pre Assembly Failed	Check Valve # 2 Cleaned F Valves C.V. Assembly F Seat Disc O-Rings	Model No.: Check Valve # 2 X Closed Tight Differential pre check valve Leaked	FL Con Domestic	
	Last Calibration date: 2-6-12 No.: HO3137 No.: No.:	Check Valve # 2 Diffe Closed Tight at psid Leaked (Backflow prevention assembly could not b mbiy Failed	2 Replaced Gaskets Retainer Stem/Guide Poppet Other, Describe	007M1 essure accross 2 psid	3020 3 No. 954-579 eck Dectector ducer Breaker ducer Breaker	Assembly Number #
Telephone No.: (561) 682-1331		Differential Pressure Relief Valve Opened at psid reduced pressure not be tested	Differential Pressure Relief Valve Cleaned Replace R.V. Assembly Diaphrag Disc Upper Upper Disc Lower Lower Diaphragn, Large Spacer Upper O-Rings Lower Other, D	Serial No.: 18505 Differential Pressure Relief Valve Opened at psid reduced pressure Did not open		۲ ک Re
2-1331	Test Kit Serial No.: 275856 Expiration date: 1-29-13 Expiration date: Expiration date:	etief Valve psid	lief Valve Replaced Diaphragn, Small Upper Lower Spacer O-Rings Washer Other, Describe	18505 psid	Other Other	red by: Wiginto
Page 6 of 6	-156 -136	Pressure Vacuum Breaker Satisfactory	Pressure Vacuum Breaker Cleaned Repti Disc Top Guid Disc Bottom Popp Springs Othe	Pressure Vacuum Breaker Air Inlet opened a Did not open Check Valve Did not open Did not open	sure Assembly her	prepared by: Wiginton Fire Systems pair Replacement
<del>3</del> Γ Ο		n Breaker	m Breaker Replaced Stem Guide Poppet Other,Describe	psid		New Installation

Name of Charter Schoo	Seeking Renewal: Hollywo	ood Academy of Arts and Scien	се	Location Number: 5325
Inspection Cover Sheet		Wininia	m	Event ID: 201579
Cover Sheet		DDDDG JEVE STR	ALLA	Contract ID: WP3132
Wiginton Fire Systems 1501 Northpoint Pkwy. Suite #102 West Palm Beach, FL 33	Dayt	do - Jacksonville - Tampa - Melbourne - A ona - West Palm Beach - Gainesville - Mi WFS - West Palm (561) 682-1331	utlanta - Pensacola ami - Fort Myers -	Inspection Date: 11/2/2012 Time In: 06:30 AM Time Out: 01:52 PM Fime in Hours: 0.87
Bill To: Charter School 6245 N. Federa Fort Lauderdal	al Hwy., 5th. Floor	Site Name		
	Alarm Company was r	notified and systems were put o	n test prior to the insp	ection? X Yes NA
This report contains information	n resulting from a visual insp Customer PO#	ection of the following types of	Fire Protection, Fire I	Detection, and Alarm Systems Customer PO#
Fire Sprinkler System Wet Pipe Systems Dry Pipe Systems Preaction Systems Deluge Systems Backflow Prevention Assembl Standpipe and Hose System	X X X X	Foam/Foa Portable F Fire Detec	os rage Tank im-Water System fire Extinguisher stion and/or Alarm Sys chemical System	stem
		fied and systems were put back		17451
Water Based Seal Color: Oran	ge Teo	chnician Certificates I 12-000113	Migl	me: Miguel A. Valdez
Property Owner/Responsib	le Party to Answer the follow	ving:		
A. Original records are	on Site?	X Ye	es No	No one on site
B. Prior inspection, test	, and maintenance reports a	re on site? X Ye	es No	No one on site
C. Occupancy and haza	ard has not changed since la	st inspection? X Ye	es No	No one on site
D. There have been no	building revisions since last	inspection? X Ye	es 🗌 No	No one on site
E. Process or materials	have not changed since las	t inspection? X Ye	es No	No one on site
	modifications or additions to a systems since the last insp	lane 1	es No	No one on site

The property owner/responsible party acknowledges the responsibility of the operating condition of the component parts at the time of the inspection. It is agreed that the inspection service provided by Wiginton Fire Systems as prescribed herein is limited to performing a visual inspection and/or routine testing, and any investigation or unscheduled testing, modification, maintenance, repair, etc. of the component parts is not included as part of inspection work performed. It is further understood that all information contained herein is provided to the best of the knowledge of the party providing such information.

Customer Signature Name: Wayne

Hollywood Academy of Art & Science

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### Annual

# Report of Inspection for Wet, Dry, Preaction, and Deluge Systems based on NFPA 25

#### INSPECTION:

Weekly inspection items which can be performed monthly if the items are electrically supervised or secured with locks:

Isolation valves on backflow prevention assemblies:

In normal (open or closed) position? YES Sealed, locked or supervised? YES

Accessible? YES

Free from external leaks? YES

Control valves:

In normal (open or closed) position? YES

Sealed, locked or supervised? YES

Accessible? YES

Free from external leaks? YES

Provided with identification sign? YES

Provided with sign indicating area served? YES

Monthly inspection items:

Gauges on wet pipe (shotgun, riser check or alarm valve) system in good condition and showing normal water supply pressure? YES

Quarterly inspection items:

Fire department connections:

Visible and accessible? YES

Couplings and swivels not damaged and rotate smoothly? YES

Plugs or caps in place and undamaged? YES

Gaskets in place and good condition? YES

Identification sign(s) in place? YES

Check valve is not leaking? YES

(If plugs or caps are not in place) clapper(s) not obstructed and operational over its full range? YES

Alarm devices free of physical damage? YES

Hydraulic nameplate, if provided, securely attached to riser and legible? YES

Hose connections:

Hose valve caps in place and not damaged? YES

Hose threads not damaged? YES

Valve handles in place and not damaged? YES

Gaskets not damaged or deteriorated? YES

Hose valves not leaking? YES

No obstructions present? YES

Annual inspection items:

Visible sprinklers:

Appears free of leakage? YES

Appears free of corrosion? YES

Appears free of foreign material? YES

Appears free of paint? YES

Appears free of physical damage? YES

Appears to be properly oriented? YES

Glass bulbs appear full of liquid? YES

Appears to be free of obstructions to spray patterns? YES

Spare sprinklers:

Proper number? YES

Proper type? YES

Proper temperature? YES

Stored in cabinet located where temperature maximum is 100 degrees F.? YES

Cabinet contains sprinkler wrench for each type of sprinkler? YES

Visible pipe and fittings:

In good condition? YES

Free of mechanical damage? YES

No leakage? YES

No external corrosion? YES

Free of misalignment? YES

No materials resting on the pipe? YES

No materials hung from the pipe? YES

Visible pipe hangers and seismic braces not damaged or loose? YES

Buildings - prior to freezing weather:

Building is secure such as not to expose water filled sprinkler piping to freezing? YES

Adequate heat is provided maintaining temperatures at 40 degrees F. or higher? YES

Fifth year inspection items:

Check valves:

Internal inspection performed within the last five years? YES Piping:

Internal inspection of crossmain and branch line piping performed within the last five years? YES

# TESTING:

Quarterly tests:

Main drain test conducted at each system riser where supply main enters building: How many main drain tests are required? 1

System: Standpipe

Location: Stair #3 1st Floor

Record static pressure: 70 psi and residual pressure: 55 psi Was flow observed? YES

Time for supply pressure to return to normal: 2 sec

Are results comparable to previous test? YES

Semi annual tests:

Backflow Isolation valve supervisory switches indicate movement? YES

Control valve supervisory switches indicate movement? YES

Signal restored only when valve returned to normal position? YES

Signal restored only when valve returned to normal position? YES

Waterflow alarm devices (vane type):

Inspectors test connection opened (wet pipe system when not in freezing weather)? YES

Alarms actuated and flow observed? YES

Annual tests:

Standard sprinklers manufactured in 1920 or after 1920? YES Standard sprinklers in service up to and including 75 years? YES Standard sprinklers in service up to and including 50 years? YES Fast response sprinklers in service up to and including 20 years? YES

Hollywood Academy of Art & Science

Page 2 of 6

Annual

Report of Inspection for Wet, Dry, Preaction, and Deluge Systems based on NFPA 25

All backflow isolation valves operated thru full range and returned to normal position? (OS&Y valves shall be backed 1/4 turn from full open position.) YES

All control valves operated through full range of and returned to normal position? (OS&Y valves shall be backed one quarter from full open position.) YES

Backflow prevention assemblies:

Forward flow test conducted at system demand including hose demand (if required)? YES

Record flow: 486 gpm

Performance test passed? YES

#### Fifth year tests?

Gauges checked against calibrated gauge or replaced within the last five years? YES

#### MAINTENANCE:

Annual maintenance items:

Operating stem of all backflow isolation OS&Y valves lubricated? YES

Operating stem of all OS&Y control valves lubricated? YES

#### SYSTEM INSPECTION TAGS:

A record tag must be placed on each system: How may systems are there to tag? 1

System: Stair # 3

Type of system: Standpipe

Tag: Green

Seal # 6027416 Seal # 6057638 Seal # 6057642 Seal # 6057647

Seal # 6057651 Seal # 6057664 Seal # 6057671 Seal # 6057685

Seal # 6057688 Seal # 6057690



Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Annual

# Report of Stand Pipe Inspection based on NFPA 25

#### INSPECTION:

Weekly inspection items which can be performed monthly if the items are electronically supervised or secured with locks:

Control valves and isolation valves on backflow prevention assemblies:

In normal (open or closed) position? YES

Sealed, locked or supervised? YES

Accessible? YES

Free from external leaks? YES

Provided with identification sign? YES

Monthly inspection items:

Gauges on wet standpipes in good condition and showing normal water supply pressure? YES

Quarterly inspection items:

Hose connection valves:

Caps in place and not damaged? YES

Hose threads not damaged? YES

Handles in place and not damaged? YES

Gaskets not damaged or deteriorated? YES

Not leaking? YES

No obstructions present? YES

Visible pipe and fittings:

In good condition? YES

Free of mechanical damage? YES

No leakage? YES

No external corrosion? YES

Free of misalignment? YES

No materials resting on pipe? YES

No materials hung from pipe? YES

Visible pipe hangers:

Hangers and seismic braces not damaged or loose? YES

Fifth year inspection items:

Check valves:

Internal inspection was performed within the last five years? YES Piping:

Internal inspection of piping performed within the last five years? YES

#### TESTING:

Semi annual tests:

Valve supervisory switches indicate movement? YES

Signal restored only when valve returned to normal position? YES

#### Annual tests:

Control valves:

All control valves operated through full range and returned to normal position? (OS&Y valves shall be backed 1/4 turn from full open position) YES

#### Fifth year tests:

Gauges:

Gauges checked against calibrated gauge or replaced within the last five years? YES

Standpipe: Standpipe 1

Hollywood Academy of Art & Science

Page 4 of 6

	of 6	Page 5 of 6		) 682-1331	Teiephone No.: (561) 682-1331	Telepho	hally	Might My Mally	I A L		Miguel A. Valdez		Name of Certified tester:
						assembly	$\frac{1}{2}$	tion and maint	actual operat	ect and reflects the	data to be corr	fy the foregoing	l nearby cert
			5	Expiration date:			t No.:	B.F.D.T. Cert No.:				performed by:	200 Final test performed by
				Expiration date:			t No.:	B.F.D.T. Cert No .:				by:	19 CRepaired by:
			9; 1-29-13	Expiration date:			t No.: HO3137	B,F.D.T, Cert No.:				performed by:	18 anitial test
			No.: 275856	Test Kit Serial No .:		ate: 2-6-12	Last Calibration date:				idwest 830	Test equipment used. Midwest 830	170 Test equipment used.
							6" Backflow: Check #1 did not hold above 1.0 PSI,	ck #1 did not h	ackflow: Che		6 "Backflow: Check Valve #1 did not hold above 1.0 PSI,	Check Valve #1	6 "Backflow:
								Failed	X Assembly Failed		/ Passed	160 Remarks: Assembly	160 Remarks:
					tested		Leaked (Backflow prevention assembly could not be	ked (Backflow	Leak	Closed Tight	#2 X	of Control valve	15 Scondition
					educed pressure	- -	ā	at psid		psid	0		Rer
	um Breaker	Pressure Vacuum Breaker Satisfactorv		Differential Pressure Retiet Valve	ential Pressur Opened at	Differe	⊭2 ht	Check Valve # 2	··· ] _	Check Valve # 1	Check V		14@Final Test:
		ļ	scribe	Other, Describe				• • •					l: Ho
				Washer		Lower							ollyv
		Retainer	I	O-Rings	т	Upper	Other, Describe	S		Other, Describe	Springs	Sp	woo
cribe	Other,Describe	Springs		Spacer	hragn, Large	Diaph	Poppet	s	O-Rings	Poppet	O-Rings	<u>2</u>	d A
	Poppet	Disc Bottom	l1	Lower	Lower	Disc L	Stem/Guide	Disc	Seat Disc	Stem/Guide	Seat Disc	Se	cad
	Guide	Disc Top		Upper	Upper	Disc (	Retainer	C.V. Assembly	C.V. ,	Retainer	C.V. Assembly	<u>;</u>	emy
	Stem	Valves	. Small	Diaphragn. Small	ned Assembly	R V Ass	Gaskets	ň ed	Valves	Gaskets	Cleaned	S <sup>™</sup> C	of A
	um Breaker	Pressure Vacuum Breaker	- 1	Differential Pressure Relief Valve	ntial Pressure	Differer	# 2 	Check Valve # 2	•	ve # 1	Check Valve # 1	]	13 <sup>on</sup> Repairs:
		Did not open							;				ind S
	psìd	Closed tight at						Leaked			X Leaked		Scie
		Check Valve		ē	Did not open	Did	check valve 3.4 psid	check valve	ŭ	check valve 0 psid	check valve		nce
	a psia	Did not opened a		psiq	Opened at		gni	A Crosed Light		light fial prassure accros	Differential r		
		Pressure Vacuum Breaker		Relief Valve	Differential Pressure Relief Valve	Differenti	·#2			ve#1	Check Valve # 1		12. Initial Test:
	ite: 2011	Installation Date:		.: 14561	Serial No.:		o.: 774DCDA	Model No.:	<b>6</b> <u></u>	Size: u		re: Watts	11. Manufacture:
			Other	Other		Other	Irrigation	Domestic:		Fire ByPass:	Fire	rvice:	10. Type of Service
						reaker:	PVB (Pressure Reducer Breaker:	PVB (I	mbly	<b>RPCA</b> (Reduced Dectector Assembly	RPCA (Reduc		
		ire Assembly	RPA (Reduced Pressure Assembly	RPA (Rt	bly	tector Assemb	DCDA (Double Check Dectector Assem	X DCDA		DCA (Double Check Assembly	DCA (Double	Type:	
										mp Room SE	o -Physical Location of Assembly: Inside Pump Room SE	cation of Asser	8. Physical Lo
							Meter No.: 37633399	Meter No.				ount No.:	
						954-579-7638	Contract Person Phone No. 95	Contract P			Joe	Sontract Person Name: J	6. Sontract P
							Zip Code: 33020		State: FL		Hollywood	7	5. ≩ity/Count
										Street Address: 1705 Van Buren Street	1705 Van Bur	'ess;	
1									ence	ademy of Art & Scié	: Hollywood Ac	3usiness Name:	
명 51	New Installation	ement	Replacement		Repair		X Annual	ntiai	Residential	X Commercial	,	A his test is (check applicable: 20 20 20 20 20 20 20 20 20 20 20 20 20 20 2	1. Jhis test is
				parca by.	-								Kepo
		prepared by: Wiginton Fire Systems	Wininton	nared hy:	1 nre	umher#	Assembly Number #	JEDA 25	מפהל הח <b>ה</b>	Report of BackFlow Test/Certification based on NFPA 25	Inw TestIC	- of RackE	Denor

signature

I bearby certity the tore Name of Certified tester	17 or Test equipment used. Mi 18 pathitial test performed by: 19 CRepaired by: 20 or Final test performed by:	Ren 15,20ndition of Control valve #2 16,9Remarks: X Assembly F	14 al: www.final Test:	Hollywood Academy of Arts	and Science Initial	11. Manufacture: M	10. Type of Service:			<ol> <li>Anis test is (check applicable:</li> <li>Anis test: 11/2/2012</li> </ol>	Report of E
tame of Certified tester: Miguel A. Valdez Mind Mind Manueliance of the actual operation and maintenance of the actual operation and the actual operation and maintenance of the actual operation and maintenance of the actual operation and the actual operation and maintenance of the actual operation and the actual op	used. Midwest 830 med by: med by:	at at Sassed	្ទទ	sembly	Check Valve # 1 X ClosedTight Differential pr check valve Leaked	Watts	Fire	LCI B	Biccupant Business Name: Hollywood Academy of Art & Science Street Address: 1705 Van Buren Street Etry/County: Hollywood Sontract Person Name: Joe	applicable: X Commercial	Report of BackFlow Test/Certification based on NFPA 25
and renects the actual op		d Tight		aplaced askets rem/Guide pppet ther, Describe	neck Valve # 1 ClosedTight Differential pressure accross check valve 1.8 psid Leaked Leaked	Size: 3/4 "	Fire X Fire ByPass:	Room SE sck Assembly	my of Art & Science Street State: FL		ification based or
signature	Last B.F.D.T. Cert No.: B.F.D.T. Cert No.: B.F.D.T. Cert No.:	Assembly Failed	Check Valve # 2		Check Valve # 2 X Closed Tight Differential pressure accross check valve 2 psid Leaked		Domestic:	DCDA (Doub		Residential	
e or the above assembly DJUG	Last Calibration date: 2-6-12 No.: HO3137 No.: No.:	tion assembly could not	Dif	De iuide		007M1	Irrigation	DCDA (Double Check Dectector Assembly	Zip Code: 33020 Contract Person Phone No. 954-579-7638 Meter No.: 37633399	X Annual	Assembly Number #
phone No.: (561) 682-1331		e tested	Differential Pressure Relief Valve	Cleaned Re R.V. Assembly Dia Disc Upper Up Disc Lower Low Diaphragn, Large Sp Upper Via Lower O-f	Differential Pressure Relief Valve Opened at psid reduced pressure Did not open Did not open	Serial No.: 18505	er Other		σ	Repair	N
<u>8</u>	Test Kit Serial No.: 275856 Expiration date: 1-29-13 Expiration date: Expiration date:			gr, Smatt	<b>D</b>		Other	RPA (Reduced Pressure Assembly		Replacement	prepared by: Wiginton Fire Systems
Page 6 of 6			Pressure Vacuum Breaker Satisfactory	Cleaned Valves Disc Top Disc Bottom Springs Retainer	Pressure Vacuum Breaker Air Inlet opened a ps Did not open Check Valve Closed tight at psid Did not open Pressure Vacuum Breaker	Installation Date: 2011		Assemb∜y			ire Systems
			aker	Replaced Stem Guide Poppet Other,Describe	iker psid psid	- 1 - 1				New Installation	3

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

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Page:

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

1

1 Lanos Thomas J. Keane #41712

1 SHOWNERS AND A STREET AND A STREET

Municipal Firesafety Inspector

Comprehensive Safety Inspection Audit State Requirements for Educational Facilities

**.** .

Fiscal Year; 2011-2012

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020

(954) 825-6404

[x] Fire Safety [x] Casualty [x] Sanitation

Initial Inspection; Jul 26, 2011

Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

4

\* Dawn Clarke #113990 Municipal Firesalety Inspector (Fire Violations only)

Ł	69A-58	Рri	Lo	cation	Туре	Est,	Deficiency Description and	#o!	Scheduled for	Currant	
	No, Sub Para		Bidg Na,	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than		Work Order #
ŀ	10 L2 C	Ċ	0	204			post capacity sign	1			
							Inside dining rm. adj. to main exit.				
•]]	2 a 5	F	0	WSTAIRS		·······	LSC: Provide protected corridors/stairs	1			
Į							Non-conforming duct work and conduit in stalr				
ſ	10 g 1	F	1	000	<u> </u>		Inspect fire sprinkler system	1	····· ·		
	_				ļ		Document sprkir, heads are ext, coverage				
:	10 g 1	F	1	000			Inspect fire sprinkler system	1	·····	<u> </u>	
	-				1	l I	Fire Pump ctrl. valves need chain/locks open,				
-	08 g2 1	C	1	000			install emergency escape window	1		1	
	-			•			Bidg. not fully sprkired. Floors 1-3. 4 not req.				
۰t	10 g 7	F	1	000			Install fire sprinklars	1	<u> </u>	-	<u> </u>
	-		1			ļ	Bidg. not fully sprktred, per cond, of occup.				1
ŀ	09 c1 01	в	1	DOC		<b></b>	install proper hardware (door)	1			
ł		1 -	'				New stairs drs. panic hardwre not fire exit hrdwre	E ·	1	1	
.	10 g 8	B	1	000			remove fire sprinkler obstruction	1			
	10 8 0	-	.		1		Remv. orange plastic sprkir, caps all areas.	1	Į		Į
۱ŀ	TLE	F	1	003	3		Install Fish Number	3			<u> </u>
1		'	· •				RR's and all Areas				
۰ł	10 e 5	E	1	OFRF			seal vertical openings	2			
1	106 0	5	'		Ϋ́	1	Closet in Faculty RR 3rd II.	2		1	
. ł	10 g 1	F		10:	<u>.</u>	<u> </u>	Inspect fire sprinkler system	- <del> </del>			
	10.8 1	1	1		1			4			
.	10 g 8	В	1	10		1	Need hanger 12" frm. end of CFVC sprkir. drop.	1	-	-	· <b> </b> · · · · · · · · · · · · · · · · · · ·
	10 9 8	Б		10	7		remove fire sprinkler obstruction	1			
			÷	100			Protective clip/cover remains on sprkir. head,	<b>_</b>		-	-
•	11 a8 01	F	1	105/	4		reinspect fire extinguishers	1			
.		-  <u>-</u>	- <u> </u>	144		<u> </u>	Fire extinguisher out of date.			-	
*	10 a5 1	В	1	105/	٩		repair door closure	1			
*	10 a5 1	B	1	11	3		repair door closure				
	13 p2 9	F		20	0		clean floor area		· · · · · · · · · · · · · · · · · · ·		
1		1	1		1		Mech m. floor area dusty.				1
*	08 c 5	E		20	6	1	remove door stops	1			
×	08 c 5	E		20	6		remove door stops				
	00 00 50	Ā		208	A		Remove Guillofine Paper Cutters				
	cs 01 01	A	+	208	8		Remove unsafe/broken Equipment				
							Surge suppressor has browning, replace.				
۴	10 g 8	В		1 21	5		remove fire sprinkler obstruction	1			
							Remv. crange plastic sprkir, caps.				
*	09 c1 01	I B		1 21	17		install proper hardware (door)				
							Fire drs. across fm. #217 have gap exceeding				
*	15 a5 a	3 B		1 301	в		remove storage < 18" from celling				
	09 aa 11	эļв	1	1 31	1		Reploe panel w/tempered glass	1			
		1		[			PlexI or Tempered Glass for Fish Tank			ļ	
*	16 g 0:	2 F		1 31	13		discontinue use of piggybacked surge strips				
	02 13 5	B	-	1 3	11		remove sharp objects				
	0210 0			'l °			Round edge or guard table edges.			i i	i

status2\_init,6x£8/01/2011

Status Codes: C-Completed V-Void R-Remodeled X-Demotished T-Transferred U-Under Construction

Organizational Performance E and F - Health, Saftey and Fire Reports and Inspections

#### Page: 2 Name of Charter School Seeking Renewal: Hollwood Academy of Arts and Science Audit State Requirements for Educational Facilities

Safety Department 4200A N.W. 10th Avenue Oakiand Park, FL 33309 (754) 321-4200

Fiscal Year: 2011-2012

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020 (954) 925-6404 Initial Inspection: Jul 26, 2011 Location Number: 5325 Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

							(954) 925-6404	-			
	69A-58	Pri	Lo	cation	Туре	Est.	Deficiency Description and	#of	Scheduled for	Current	
	No. <sup>Sub</sup> Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #
*	10 g 7	F	1	316			install fire sprinklers	1			
							Storage rm. off Faculty Restroom.				
*	09a 5	E	1	320			check flame spread interior surfaces				
							Remv. carpet remnants from wall not rated				
	01 02 01	в	1	321			Strap TV's to mobile cart	1			
							,				
*	10 g 8	в	1	322			remove fire sprinkler obstruction				
	·- J -						Remv. cap & dust frm. sprklr. head.				
	13 p4 b3	F	1	323			maintain/clean ventilation filters				
	16 f2 06	в	1	323			replace burned-out light bulb(s)				
*	13 a2 a6	В	1	324			remove improperly stored chemicals				
							Chemical shelving to have 1/2" lip.				
*	13 a2 a6	в	1	324			remove improperly stored chemicals				
							Remv. science storage frm.elev. vestibule.				
	13 p2 9	F	1	400			clean floor area				
							Clean excess accumulation of lint.				
*	09 a3 1	E	1	401			remove drapes < fire spread standard				
				,			Submit flame spread data on vinyl/plastic				
*	15 a5 a3	в	1	401B			remove storage < 18" from ceiling				
		<b>–</b>		1010							
*	09 b0 01	В	1	402			repair ceiling tiles			· · · ·	
				102			Across frm. #402 Sprklr. Head may be leaking.				
*	08 di 7	в	1	402			repair loose glass				·····
				-102			Secure sliding glass doors against opening.				
*	10 g 8	B	1	405			remove fire sprinkler obstruction				
	io g o			400			Sprkir. head may be capped. Clean dust.		1		
×	16 f1 09	в	1	407			remove extension cords	-			
			, i	101							
*	10 g 8	В	1	414			remove fire sprinkler obstruction				
			,	•••			Check for sprkir, head & capped head.				
	05 00 01	в	1	417			Replace glass mirror w/reflective metal mirror				
			'	-741			In room.				
*	10 g 9	В	1	417			replace missing escutcheon plate				
		1		117			Repair/replace escutcheon.				
	05 00 01	в	1	418E			Replace glass mirror w/reflective metal mirror	+			
		<b>_</b>					In room.				
*	10 g 8	В	1	421			remove fire sprinkler obstruction				
							Sprinkler head capped and dudty.				
*	10 g 8	в	1	422			remove fire sprinkler obstruction		<u></u>		
	10 9 0	-					Remv.cap frm. fire sprinkler head				
*	09 c0 01	В	1	423			repair walls				
				120			Patch Inner shaft wall drywall hole.				
*	10 g 8	В	1	425			remove fire sprinkler obstruction	1			
				120			Remove caps from sprinkler heads.				
*	16 f2 02	в	1	426			install light covers	1		<b> </b>	
		٦		720			Flourescent lgts. & bulb need covers.				1
×	10 g 8	В	1	426			remove fire sprinkler obstruction	1			
	0 9 0		'	~120			Remv.orange plastic covers frm.sprklr.heads.	'			
*	15 a 5	В	1	426	<u> </u>		remove storage from mechanical rooms	1			
			'	420			Remv, storage fm. pool equip./mech.rm.	'			
*	TLE	F	1	MECH	<u> </u>		Install Fish Number	2			
		۲ <u> </u>	'	NCCH	1		2nd Floor mech Rm				
	L	1			I		Jance F and F - Health, Saftey and Fire Reports an		[	Ļ	54

Organizational Performance E and F - Health, Saftey and Fire Reports and Inspections Status Codes: C-Completed V-Void R-Remodeled X-Demolished T-Transferred U-Under Construction

# Page: Name of Charter School Seeking Renewal: Hollwood Academy of Alk and Science Audit State Requirements for Educational Facilities

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

### Fiscal Year: 2011-2012

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020 Initial Inspection: Jul 26, 2011 Location Number: 5325 Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

69A-58	Pri	Lc	ocation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current	
No. <sup>Sub</sup> Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order
02   5	В	1	9698			provide access to play area	1		· · · ·	
						No direct access to play area w/o xing.drive.			Į	
11 h2 2	В	1	9699			Provide pad around basketball poles				
						At basketball court.				
10 g 1	F	1	RISER	*******************		inspect fire sprinkler system	1		1	
						Fire sprklr. riser red tagged, repair per report.				
10 a5 1	в	1	STAIR			repair door closure				
						East stair door must close & latch properly.				
10 c 3	В	1	E.STAIR			remove storage under stairs	1			
						Remv. storage under 1st flr. landing.				
08 di 7	в	1	W.STAIR			repair loose glass				
						Standpipe glass broken 1st flr. west bldg.stair.				
2 a 5	F	1	WSTAIRS			LSC: Provide protected corridors/stairs	1			
						Document elev. machine rm. lid 2 hour rated.				
10 g 1	F	1	104/105			inspect fire sprinkler system	1			
						End of CPVC sprklr.line not supported properly.				
10 a5 1	в	1	213/214			repair door closure				
						Doors to close & latch properly.				
10 g 8	в	1	306/310			remove fire sprinkler obstruction				
						Sprkir. heads painted.				
05 00 01	В	1	318/319			Replace glass mirror w/reflective metal mirror			ļ	
						In rooms.	ļ		ļ	
10g 7	F	1	423/316			install fire sprinklers				
						Sprinkler fmr.shaft in toilet rms.now storage				
00 01 13	С	1	ELEVATOR			Connect elevator phone to 9-1-1 svc	1			
44 -	~					Phone not connected to 911 service.				
14 a	С	1	ELEVATOR			post elevator inspection certificate				
2 a 6	F	1	MECH RM.			Elevator inspection certificate expired.	1			
2 a 6	Г	· ·				LSC: Rpr/rpl hazardous electrical system	1			
10 g 8	В	1	MECH RM.			No panel directories 2nd flr. mech. m. off elev. remove fire sprinkler obstruction	1			
10 g 8	Б	'				Dusty sprkir. head 3rd fir. mech. rm. off elev.	I			
10 g 8	в	1	MECH. RM			remove fire sprinkler obstruction	1			
iu g u		'				2nd fir.plastic protector remains on sprkir.hd.	1			
15 a 5	В	1	MECH. RM			remove storage from mechanical rooms	1			
iya y						Mech, rm. off west elev. lobby 2nd fir.	,			
10 g 1	F	1	UPP00000			inspect fire sprinkler system	1		<u> </u>	<u> </u>
·• g ·	'	'				End of CPVC sprkir. line not supp. properly.	'			
10 c 3	В	1	W. STAIR		·····	remove storage under stairs				
	<b>_</b>	'				At FACP West Bldg. Stairway 1st floor.				
11 h2 2	в	9699	000			Provide pad around basketball poles	1			

Page: 4 Name of Char Safety Department	ter School Seeking	g Renewal. Cor State	nprehensive Safety Inspection Audit Arood Academy of Ans and Science Audit Requirements for Educational Facilities		Initial Inspe Location Ni Hollywood F	 
4200A N.W. 10th Ave	nue		Fiscal Year: 2011-2012		2741 Stirling	
Oakland Park, FL 33 (754) 321-4200	309		rd County School District - Charter Schools d Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020 (954) 925-6404		Hollywood, (954) 967-4	21
		[x] Fi	e Safety [x] Casualty [x] Sanitation			
Para. N	dg Room o. No. M	Type Est. Def. Cost 1-O-C	Deficiency Description and Corrective Action Required	# of Times Cited	Scheduled for Correction Not Later Than	Work Order #
Total Non-Fire Safe Total Fire Safety D Total Deficiencies	eficiencies(*):	15 59 (Includ	es <u>3</u> Serious Life Safety Deficiencies**)	4		 j <u>eve</u> J

For N, PK, KG-12 and Florida School for the Deaf and Blind ONLY: Ten Fire Exit Drills during the School Year [V] Yes [] No (NFPA 101)

Signature of Facility Administrator Attesting to Fire Exit Drills

8/4/2011

and Review of Report Acknowledging Awareness of Discovered Deficiencies.

Signature Date

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

Scheduled Re-inspection Date no later than: Jun 20, 2012

Comprehensive Safety Inspection Audit Name of Charter School Seeking Ren State Ronwisoments for Foursetions and the second second second second second

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

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Joma

Thomas J. Keane #41712 Municipal Firesafety Inspector

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020 (954) 925-6404 [x] Fire Safety [x] Casualty [x] Sanitation

Fiscal Year: 2011-2012

Initial Inspection: Jul 26, 2011 Re-Inspection #10Feb029, Unper: 53

Hollywood Fire Rescue 325 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

spection Mark Fritz

Municipal Fire Inspector (Fire Violations only)

														(1	rife violations on	iy)
6	9A-58	Pri	Lo	cation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-I	nspecti	on	Inspector	
	Sub	1	Bldg	Room	Def.	Cost		Times	Correction Not		Work Order #	# #1	#2	#3	Completed	100% CI
NO	<sup>o.</sup> Para.		No.	No.	M-O-C		Corrective Action Required	Cited	Later Than	Status				Status		
10	) L2 c	С	0	204			post capacity sign					C			Feb 29, 2012	
		-					Inside dining rm. adj. to main exit.			1	2				,	
* 2	a 5	F	0	WSTAIRS			LSC: Provide protected corridors/stairs	1								
1			1				Non-conforming duct work and conduit in stair									
10	)g 1	F	1	000			inspect fire sprinkler system	1							· · ·	
1.5	. 9	1		000			Document sprkir. heads are ext. coverage			1						
10	)g 1	F	1	000			inspect fire sprinkler system	1					1			
1.0	, a .		'	000			Fire Pump ctrl. valves must be chained/locked									
08	3 g2 1	С	1	000			install emergency escape window	1		1			1			
	, 92 i	Ŭ	'	000			Bidg. not fully sprkired. Floors 1-3. 4 not req.	·				1				
10	)g 7	F	1	000			install fire sprinklers	1								
	, a .			000			Bidg. not fully sprkired. per cond. of occup.					1				
	c1 01	В	1	000			install proper hardware (door)	1								
			'	000			New stairs drs. panic hardwre not fire exit									
10	) g 8	В	1	000			remove fire sprinkler obstruction		· · · · · · · · · · · · · · · · · · ·			С			Feb 29, 2012	
, , , , , , , , , , , , , , , , , , , ,		-	'	000			Remv. orange plastic sprklr. caps all areas.					-				
	LE	F		003			Install Fish Number			1		c			Feb 29, 2012	
1.				000			RR's and all Areas			1		1 -				
10	)e 5	E		0FRR			seal vertical openings	2					<u> </u>			
1.2		_					Closet in Faculty RR 3rd fl.									
10	)g 1	F	1	103			inspect fire sprinkler system			[		C			Feb 29, 2012	
	5						Need hanger 12" frm. end of CPVC sprkir.									
10	) g 8	В	1	105			remove fire sprinkler obstruction				<u>_</u>	С			Feb 29, 2012	
	J						Protective clip/cover remains on sprklr. head.									
11	a8 01	F	1	105A		~~~~	reinspect fire extinguishers					С			Feb 29, 2012	
							Fire extinguisher out of date.									
10	) a5 1	В	1	105A			repair door closure					С			Feb 29, 2012	
							•									
10	) a5 1	В	1	113			repair door closure					С			Feb 29, 2012	
13	3 p2 9	F	1	200			clean floor area	1				С			Feb 29, 2012	
							Mech rm. floor area dusty.									
08	3 c 5	E		206			remove door stops	1					1			
												ļ				
08	3 c 5	E	1	206			remove door stops	1				V			Feb 29, 2012	
							Duplicate item.					-				_

Comprehensive Safety Inspection Audit Name of Charter School Seeking RenState RetroinenterfordEducationBaleFracilities

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

# Fiscal Year: 2011-2012

Initial Inspection: Jul 26, 2011 Location Number: 5325 Re-Inspection #1: Feb 29, 2012 2741 Holly

3254 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

# Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020 (954) 925-6404

69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-Ir	nspecti	חכ	Inspector	
No Sub		Bldg	Room	Def.	Cost	Corrective Action Required	Times	Correction Not	Year	Work Order #	#1	#2	#3	Completed	100% CD
No. Sub Para.		No.	No.	M-O-C			Cited	Later Than	Status		Status	Status	Status		
00 00 50	A	1	208A			Remove Guillotine Paper Cutters					С			Feb 29, 2012	
cs 01 01	А	1	208B			Remove unsafe/broken Equipment					С			Feb 29, 2012	
						Surge suppressor has browning, replace.									
10 g 8	в	1	215			remove fire sprinkler obstruction Remv. orange plastic sprklr. caps.					С			Feb 29, 2012	
09 c1 01	В	1	217	1		install proper hardware (door)	<u> </u>								
						Fire drs. across frm. #217 have gap exceeding									
15 a5 a3	в	1	301B			remove storage < 18" from ceiling		~~~~~			С			Feb 29, 2012	
16 g0 3	В	1	311			Remove electric appliance from room					N				
io go c	-		<b>Q</b>			Remove paper lamp from classroom.									
09 aa 19	В	1	311			Replce panel w/tempered glass	1			:					
	_		÷,,			Plexi or Tempered Glass for Fish Tank									
16 g 02	F	1	313			discontinue use of piggybacked surge strips									- <u></u>
02 13 5	В	1	314			remove sharp objects									
						Round edge or guard table edges.									
10g 7	F	1	316	i		install fire sprinklers Storage rm. off Faculty Restroom.	1								
09 a 5	E	1	320			check flame spread interior surfaces					С			Feb 29, 2012	
						Remv. carpet remnants from wall not rated									
01 02 01	В	1	321			Strap TV's to mobile cart	1								
10 g 8	в	1	322			remove fire sprinkler obstruction					С			Feb 29, 2012	
						Remv. cap & dust frm. sprklr. head.									
13 p4 b3	F		323			maintain/clean ventilation filters					С			Feb 29, 2012	
16 f2 06	В	1	323			replace burned-out light bulb(s)					С			Feb 29, 2012	
13 a2 a6	в	1	324			remove improperly stored chemicals					С			Feb 29, 2012	
,0 02 00		'				Chemical shelving to have 1/2" lip.									
13 a2 a6	В	1	324			remove improperly stored chemicals					С			Feb 29, 2012	
	-					Remv. science storage frm.elev. vestibule.					_				
13 p2 9	F	1	400			clean floor area								·	L
	-					Clean excess accumulation of lint.								15	

Comprehensive Safety Inspection Audit Name of Charter School Seeking RenState Rengwingmeats for Educatiosab Fracilities

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

Fiscal Year: 2011-2012

Initial Inspection: Jul 26, 2011 Re-Inspection #1: Feb 29, 2012

Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

# Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

69A-58	Pri	Loca	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-I	nspecti	on	Inspector	
No Sub		Bldg	Room	Def.	Cost	Corrective Action Required	Times	Correction Not		Work Order #	#1	#2	#3	Completed	100% CI
No. Para.		No.	No.	M-O-C			Cited	Later Than	Status		Status	Status	Status		
09 a3 1	Е	1	401			remove drapes < fire spread standard					С			Feb 29, 2012	
						Submit flame spread data on vinyl/plastic									
15 a5 a3	В	1	401B			remove storage < 18" from ceiling					С			Feb 29, 2012	
09 b0 01	В	1	402			repair ceiling tiles					С			Feb 29, 2012	
						Across frm. #402 Sprkir. Head may be leaking.									
08 d 7	В	1	402			repair loose glass					С			Feb 29, 2012	
		*******				Secure sliding glass doors against opening.									
10 g 8	В	1	405			remove fire sprinkler obstruction					С			Feb 29, 2012	
						Sprkir. head may be capped. Clean dust.									
16 f1 09	B	1	407			remove extension cords					C			Feb 29, 2012	
		We we make													
10 g 8	В	1	414			remove fire sprinkler obstruction					С			Feb 29, 2012	
						Check for sprklr. head & capped head.									
05 00 01	₿	1	417			Replace glass mirror w/reflective metal mirror					C			Feb 29, 2012	
						In room.									
10 g 9	В	1	417			replace missing escutcheon plate									
						Repair/replace escutcheon.									
05 00 01	В	1	418E			Replace glass mirror w/reflective metal mirror					C			Feb 29, 2012	
						In room.									
10 g 8	в	1	421			remove fire sprinkler obstruction					C			Feb 29, 2012	
						Sprinkler head capped and dudty.									
10 g 8	В	1	422			remove fire sprinkler obstruction					C			Feb 29, 2012	
						Remv.cap frm. fire sprinkler head									
09 c0 01	в	1	423			repair walls									
						Patch Inner shaft wall drywall hole.									
10 g 8	В	1	425			remove fire sprinkler obstruction					C			Feb 29, 2012	
						Remove caps from sprinkler heads.									
16 f2 02	в	1	426			install light covers	1								
						Flourescent lgts. & bulb need covers.									
10 g 8	₿	1	426			remove fire sprinkler obstruction					С			Feb 29, 2012	
						Remv.orange plastic covers frm.sprklr.heads.									
15 a 5	В	1	426			remove storage from mechanical rooms	1								
		ļ				Remv. storage frm. pool equip./mech.rm.									
16 e3 1	D	1	FACP			post fire alarm tag					N				
						Fire alarm system has expired tag&log entry.								15	h

**Comprehensive Safety Inspection Audit** Name of Charter School Seeking RenState Renwirementerfor Educational Fracilities

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

4

Initial Inspection: Jul 26, 2011 Re-Inspection #1: Feb 29, 2012 2741 Stirling Road

Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2011-2012

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

ſ	69A	-58	Pri	Loc	cation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-I	nspecti	on	Inspector	
	N- 3	Sub	1	Bldg	Room	Def.	Cost	Corrective Action Required	Times	Correction Not		Work Order #	#1	#2	#3	Completed	100% CD
		Para.		No.	No.	М-О-С			Cited	Later Than	Status		Status	Status	Status		
	16 e	2	D	1	FACP			repair fire alarm system					N				
								FACP showing alarm silenced light.									
-	ΤL	Ë	F	1	MECH			Install Fish Number					С			Feb 29, 2012	
								2nd Floor mech Rm	1								
	10 g	1	F	1	8088		·	inspect fire sprinkler system					N				
								FDC/Siamese caps to tight to open.									2 2 2 2
-	10 g	1	F	1	8088			inspect fire sprinkler system					N				
								FDC/Siamese check valve leaking.			Ì						
(	02 I	5	В	1	9698			provide access to play area	1							······	
								No direct access to play area w/o xing.drive.									
-	11 h:	22	В	1	9699			Provide pad around basketball poles									
								At basketball court.									
(	01 0	1 09	В	1	RISER			Provide master keys for key box					N				
								East exterior door to riser room.									
	10 g	1	F	1	RISER			inspect fire sprinkler system									
								Fire sprklr. riser red tagged, repair per report.									
	10 g	1	F	1	RISER			inspect fire sprinkler system					N				
								Fire sprinkler system missing annual insp.tag.									
	10 a:	51	В	1	STAIR			repair door closure					С			Feb 29, 2012	
								East stair door must close & latch properly.									
7	10 c	: 3	В	1	E.STAIR			remove storage under stairs					С	1		Feb 29, 2012	
					3			Remv. storage under 1st flr. landing.									
ī	08 d	7	В	1	W.\$TAIR			repair loose glass									
				ĺ		F		Standpipe glass broken 1st flr. west bldg.stair.									
	2 a	5	F	1	WSTAIRS			LSC: Provide protected corridors/stairs	1								
								Document elev. machine rm. lid 2 hour rated.									
	10 g	1	F	1	104/105			inspect fire sprinkler system					С			Feb 29, 2012	
								End of CPVC sprkir.line not supported									
-	10 at	5 1	В	1	213/214			repair door closure					С		[	Feb 29, 2012	
								Doors to close & latch properly.									
-	10 g	8	В	1	306/310			remove fire sprinkler obstruction					С	· ·		Feb 29, 2012	
								Sprklr. heads painted.									
(	05 00	0 01	В	1	318/319			Replace glass mirror w/reflective metal mirror					С		··	Feb 29, 2012	
								In rooms.									
-	10 g	7	F	1	423/316			install fire sprinklers									·····
	-							Sprinkler fmr.shaft in toilet rms.now storage								16	0

#### **Comprehensive Safety Inspection Audit** Name of Charter School Seeking Renotate Rebuirements for Educatio Sale Facilities

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

5

Fiscal Year: 2011-2012

Initial Inspection: Jul 26, 2011 Location Number: Re-Inspection #1: Feb 29, 2012

Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

Organizational Perfor

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020 (954) 925-6404

	69A-58 No. Sub Para.	Pri	Loc Bldg No.	cation Room No.	Type Def. M-O-C	Est. Cost	Deficiency Description and Corrective Action Required	# of Times Cited	Scheduled for Correction Not Later Than	Work Order #	#1	nspectio #2 Status	#3	Inspector Completed Date	100% CD
*	00 01 13	С	1	ELEVATOR			Connect elevator phone to 9-1-1 svc	1			~				
							Phone not connected to 911 service.				C				
*	14 a	С	1	ELEVATOR			post elevator inspection certificate				C				C
							Elevator inspection certificate expired.				Ľ			[	
**	2 a 6	F	1	MECH RM.			LSC: Rpr/rpl hazardous electrical system	1							
							No panel directories 2nd flr. mech. rm. off elev.								
*	10 g 8	В	1	MECH RM.			remove fire sprinkler obstruction				С			Feb 29, 2012	
							Dusty sprkir. head 3rd fir. mech. rm. off elev.								
*	10 g 8	В	1	MECH. RM			remove fire sprinkler obstruction				С			Feb 29, 2012	
							2nd flr.plastic protector remains on sprklr.hd.								
*	15 a 5	в	1	MECH. RM			remove storage from mechanical rooms				С			Feb 29, 2012	ļ
							Mech. m. off west elev. lobby 2nd flr.								
*	10g 1	F	1	UPP00000			inspect fire sprinkler system				С			Feb 29, 2012	Į Į
							End of CPVC sprklr. line not supp. properly.								Щ
*	10 c 3	В	1	W. STAIR			remove storage under stairs								
							At FACP West Bldg. Stairway 1st floor.								щ. Щ
	11 h2 2	В	9699	000			Provide pad around basketball poles	1				-			

Total Non-Fire Safety Deficiencies 9 28 Total Fire Safety Deficiencies(\*): (Includes 3 Serious Life Safety Deficiencies\*\*) Total Deficiencies Cited: 37

For N, PK, KG-12 and Florida School for the Deaf and Blind ONLY: Ten Fire Exit Drills during the School Year [ ] Yes [ ] No (NFPA 101)

> Signature of Facility Administrator attesting to fire exit drills and review of Re-inspection report acknowledging awareness of corrected and newly discovered deficiencies.

Signature Date

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

	Page: Safety De 4200A N.	epartn W. 10	th Ave	nue	of Charte	er School	Seeking Regu	Fiscal Year: 2011-2012	rotan 1	Saccificties R	itial Insp e-Inspec	ection: Jul 26 tion #1: Feb 2	. 2011 9ç2ti92	Numb	10llywo	od Fire Rescue ∦∰ng Road od, FL 33021 57-4404	
	Oakland I	Park,	FL 333	309			Broward	County School District -	Charter	Schools							
	(754) 321						Howwood A	cademy of Arts and Sci	ence Mi	ddle Loc. No: 5	362			-	Reit	spection	74
	(/04)02/	,					110119110001	1720 Harrison Stre	et					,		1.0.5-	
								Hollywood, FL 330	 120						-1/4	alle	
								Hollywood, TL 550								💙 📑 Mark Fritz 🗄	#124158
					_			(954) 925-6404		1					Muni	icipal Fire Inspect	эг
		Thoπ	nas J. K	еале #4171	2		[x] Fire S	Safety [x] Casualty	[x] Sa	nitation					(F	Fire Violations only	()
	Munie	cipal I	Firesafe	ety Inspector							<u> </u>			41 -			
_		_							#of	Scheduled for	Current			nspectio		Inspector	100% CD
ſ	69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Des	cription and	Times	Correction Not	Year	Work Order #	#1	#2	#3	Completed	100 % 00
H	. Sub	1	Bidg	Room	Def.	Cost	Corrective Actio	on Required	Cited	Later Than	Status		Status	Status	Status	Date	
	No. Para.	ļ	No.	No.	M-O-C							·	C			Feb 29, 2012	1
.	10 L2 c	- c	0	204			post capacity sign				ļ			1			
*	10 LZ C		4	24.			Inside dining rm. adj. to	main exit.		. <u></u>	<u> </u>	<del>_</del>		<u>                                      </u>			
1		┥		INCTAIDE		<u></u>	LSC: Provide protected	corridors/stairs	1						Į		
**	2 a 5	F	D	WSTAIRS			Non-conforming duct wa	ark and conduit in stair			<u> </u>		<u> </u>	<u> </u>	<u> </u>		
						·····	inspect fire sprinkler sys	tem	1								
¥	10 g 1	F	1	000			Inspect fire spinklet sys	are ant coverage	]				Ì		ļ		
	_						Document sprkir. heeds		1		-						
*	10 g 1	F	1	000			inspect fire sprinkler sys	stem				ļ					
	, ug .						Fire Pump ctrl. valves n	nust be chained/locked	<u> </u>						1		
	00 -0 1	+c	1	000	<b></b>		install emergency escar	be window	1				1		1		
*	08 g2 1		1				Bidg. not fully sprkired.	Floors 1-3, 4 not req.	<u> </u>				+		+		
		<u> </u>	ļ	000		<u> </u>	install fire sprinklers		1			1			1		
Ħ	10 g 7	F	1		1	1	Bidg. not fully sprkired.	per cond. of occup.							┼		
		1	<u> </u>				install proper hardware	(door)	1		1		1	1	ļ	1	
*	09 c1 0	1 B	1	000	7	ļ	New stairs drs. panic h	ordwre oot fire exit	1	1					<u> </u>	Feb 29, 2012	<u> </u>
		1		· · · · · · · · · · · · · · · · · · ·			New stairs urs. painc in	etruction	+				C	1		Feb 29, 2012	
*	10 g 8	3 B	1	000	기		remove fire sprinkler of					1					<u>                                     </u>
			ļ		ĺ.	1	Remv. orange plastic s	prkir. caps all areas.					C			Feb 29, 2012	
*	TLE	F		1 00	3		Install Fish Number				1	1		1	1		
	' <b>-</b> -	.   .	1				RR's and all Areas		<u> </u>				+		1		
	40	E		1 OFR	₹	┼───	seal vertical openings		2			ļ					
*	10 e 5		1	1	1	1	Closet in Faculty RR 3	rd fl			_		+c			Feb 29, 2012	
				1 10	1		inspect fire sprinkler sy	stem					Ĭ	1			
*	10 g 1	F	1	1 10			Need hanger 12" frm.	end of CPVC sprkir.	[				<u> </u>			Feb 29, 2012	
							remove fire sprinkler o	bstruction								1 00 20, 2012	E 
*	10 g	8 E	3	1 10	5		remove are sprander o	mains on sprkir. head.	ļ	1							
							Protective cup/cover re	hare	+	1			C	1		Feb 29, 2012	1
*	11 a8 C	D1 F		1 105	A		reinspect fire extinguis	ners			ł						
					1	ļ	Fire extinguisher out o	r date.					C			Feb 29, 2012	
*	10 a5	1 1	<del>.   -</del>	1 105	A		repair door closure				1	ł	l				
•	10 40	' '	1		1											Feb 29, 2012	
			3	1 11	3		repair door closure		ļ								·
*	10 a5	1	°	1	1								+c		+-	Feb 29, 2012	
							clean floor area		1		ł		1				
	13 p2	9	F	1 Z	00		Mech rm. floor area d	usty.	1			_				· · · · · ·	
							remove door stops		1			ļ	Į	ł		l	
*	08 c	5 🗍	E	1 20	56		I RELITONE COOL STOPS									F-1-00 2012	
			ł										V	1		Feb 29, 2012	1
*	08 c	5	E	1 2	06		remove door stops				ļ						
					<u> </u>		Duplicate item.						C			Feb 29, 2012	
	00 00	50	A	1 20	BA		Remove Guillotine Pa	iper Cutters			1	1					
	100.00				1				1								

Organizational Performance E and F - Health, Saftey and Fire Reports and Inspections

status2.frx 02/29/2012

# Name of Charter School Seeking Renewamprohensive Safety Inspection Audit State Requirements for Educational Pacifies

Initial Inspection: Jul 26, 2011 Location Number: 5325 Re-Inspection #1: Feb 29, 2012 2741 Stirling Road (954) 967-4404

Hollywood, FL 33021

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

2

# Fiscal Year: 2011-2012

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Middle Loc. No: 5362

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

	Pri	100	ation	Type	Est.	Deficiency Description and	#of	Scheduled for	Current			nspectio	#3	Inspector Completed	100% C
69A-58	1-11	Bldg	Room	Def.	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #	#1 Status	#2 Status		-	
No. Sub Para.		No.	No.	м-о-с			Oned				C			Feb 29, 2012	
cs 01 01	A	1	208B			Remove unsafe/broken Equipment						l			
						Surge suppressor has browning, replace.			<u> </u>	<u> </u>	¢	T		Feb 29, 2012	
10 g 8	В	1	215			remove fire sprinkler obstruction	ļ					Ì			ļ
						Remy, orange plastic sprkir, caps.	<u> </u>		1						ļ
09 c1 01	В	1	217			install proper hardware (door) Fire drs. across frm. #217 have gap exceeding						l			
						remove storage < 18" from ceiling	<u>}</u>		1		C			Feb 29, 2012	
15 a5 a3	B	1	301B			remove storage < 10 horn centry									<u> </u>
	ļ					Remove electric appliance from room	╂────	<u> </u>		1	N			1	
16 g0 3	B	1	311	} [		Remove electric appliance nonritorni Remove paper lamp from classroom.									
						Repice panel w/tempered glass	1	<u>                                     </u>				1			
09 aa 19	В	1	311			Plexi or Tempered Glass for Fish Tank				1		<u> </u>	ļ		<u> </u>
				1		discontinue use of piggybacked surge strips				1					1
16 g 02	F	1	313	3		discontinue use of piggybacked surge on po		ļ	<u> </u>	ļ		<u> </u>		<u></u>	<u> </u>
02 13 5	Тв		314			remove sharp objects									
0215 5	1					Round edge or guard table edges.					+	-{	+		
10 g 7	F	1	316	3		install fire sprinklers	1							1	
ivy i	'	'				Storage m. off Faculty Restroom.					+c	+		Feb 29, 2012	- <u> </u>
09 a 5	- <del> </del> - E		32(	<u></u>	<u> </u>	check flame spread interior surfaces		ļ			Ĩ				
0.00		· I			1	Remv. carpet remnants from wall not rated	<u> </u>								1
01 02 0			32	1	<u> </u>	Strap TV's to mobile cart	1								
01 02 0	1										+c		1	Feb 29, 2012	
10 g 8		3	1 32	2		remove fire sprinkler obstruction		1				1		1	
						Remv. cap & dust frm. sprkir. head.					C		+	Feb 29, 2012	
13 p4 b	3 F		1 32	3	1	maintain/clean ventilation filters									1
														Feb 29, 2012	
16 f2 0	6 6	3	1 32	3		replace burned-out light bulb(s)							1		
					Ì						- c			Feb 29, 2012	
13 a2 a	61	3	1 32	4		remove improperly stored chemicals									Ì
			1			Chemical shelving to have 1/2" lip.					- c			Feb 29, 2012	
13 a2 a	611	3	1 32	4	1	remove improperly stored chemicals		ł							
				1		Remv, science storage frm.elev. vestibule.							_		
13 p2 9		F	1 40	0		clean floor area		1	ļ	1	1				
						Clean excess accumulation of lint.			_		- c			Feb 29, 2012	
09 a3 1		E	1 40	)1	1	remove drapes < fire spread standard									
						Submit flame spread data on vinyl/plastic	<u> </u>	_ <u>_</u>			t c			Feb 29, 2012	
15 a5 a	3	в	1 401	В		remove storage < 18" from celling	1		1		1				

Name of Charter School Seeking Reneval mathemative Safety inspection Audit State Requirements for Educational Facilities

Initial inspection: Jul 26, 2011 Re-Inspection #1: Feb 29, 2012 Hollywa

Hellywsed Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

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# Fiscal Year: 2011-2012

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Middle Loc. No: 5362

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

	Pri	Loc	ation	Type	Est.	Deficiency Description and	# of	Scheduled for	Current			nspectio		Inspector	100% C
69A-58	1.1	Bidg	Room	Def.	Cost	- Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #	#1 Status	#2 Status	#3 Status	Completed Date	100/00
No. Para.		No.	No.	M-0-C					<u> </u>	<u> </u>	С			Feb 29, 2012	
09 b0 01	В	1	402			repair ceiling tiles	1				ĺ	]	1		
		11				Across frm. #402 Sprkir. Head may be leaking.		<u> </u>	<u> </u>		С	<b> </b>	<u> </u>	Feb 29, 2012	
08 d 7	В	1	402			repair loose glass			ļ		Ì	1			
						Secure sliding glass doors against opening.	<u> </u>	<u> </u>		+	c	<u> </u>		Feb 29, 2012	
10 g 8	В	1	405			remove fire sprinkler obstruction			1		1				
						Sprkir, head may be capped. Clean dust.					c		[	Feb 29, 2012	
16 f1 09	В	1	407			remove extension cords	ļ	1	Į.		5		1		
							₋				c	1		Feb 29, 2012	
10 g 8	В	1	414			remove fire sprinkler obstruction			]		1		1		1
-						Check for sprkir, head & capped head.	_ <u></u>		<u> </u>		С		1	Feb 29, 2012	1
05 00 01	В	1	417			Replace glass mirror w/reflective metal mirror			ļ		-				
	1			_		In room.	·						1		1
10 g 9	В	1	417			replace missing escutcheon plate						1		ļ	
1 -				l		Repair/replace escutcheon.				-	- c			Feb 29, 2012	1
05 00 01	В	1	418E			Replace glass mirror w/reflective metal mirror			1			1			ļ
				ļ	l	In room.					l c		<u> </u>	Feb 29, 2012	
10 g 8	В	1	421	1		remove fire sprinkler obstruction		ļ		1			ļ		
						Sprinkler head capped and dudty.	_				C C	-		Feb 29, 2012	
10 g 8	В	1	422	2		remove fire sprinkler obstruction			ł						
						Remv.cap frm. fire sprinkler head					1				1
09 c0 01	В	1	42:	3	1	repair walls			1		ļ	1			
	1	1		1	<u> </u>	Patch Inner shaft wall drywall hole.					C			Feb 29, 2012	
10 g 8	В	1	42	5		remove fire sprinkler obstruction			1						
		1				Remove caps from sprinkler heads.						-			T
16 f2 02	2 B	1	42	6		install light covers	1'		Ì						
1		1				Flourescent lgts. & bulb need covers.					- c		-	Feb 29, 2012	
10 g 8	B	1	42	6		remove fire sprinkler obstruction			}	1				1	[
		ĺ		<u> </u>	<u> </u>	Remv.orange plastic covers frm.sprkir.heads.	+				+		1		
15 a 5	В	1	42	6	Ì	remove storage from mechanical rooms	1.			ļ			1		
				1	<u> </u>	Remv. storage frm. pool equip./mech.rm.						1			
16 e3 1	C		FAC	P		post fire alarm tag	ļ		ł		1				1
1						Fire alarm system has expired tag&log entry.					N		-	-	
16 e 2	1		I FAC	P[		repair fire alarm system			ł						
				1		FACP showing alarm silenced light				_	t c			Feb 29, 2012	
TLE	F		1 MEC	H		Install Fish Number				Į		ļ			
	Ì		l			2nd Floor mech Rm	<u>_</u>				N	1-			
10 g 1	F	-	1 808	8		inspect fire sprinkler system				ł					
l			1	ì	1	FDC/Siamese caps to tight to open.								ned T-Transferred	

# Name of Charter School Seeking Rene Compronensive Safety In Science State Requirements for Educational Facilities

Initial inspection: Jul 26 2011 Number wggzbFire Rescue 2741 Stirling Road Re-Inspection #1: Feb 29, 2012

Hollywood, FL 33021 (954) 967-4404

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

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# Fiscal Year: 2011-2012

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Middle Loc. No: 5362

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

69A-58	Pri	Lo	cation	Type	Est.	Deficiency Description and	#of	Scheduled for	Current			nspectio		Inspector	100% CI
No. Sub Para.		Bidg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #		#2 Status	#3 Status	Completed Date	100% C
Pala.		110.	8088		w	inspect fire sprinkler system			<u> </u>		N				
10 g 1	F		0000			FDC/Siamese check valve leaking.									
02   5	В		9698			provide access to play area	1					]			
02   5	В		3030			No direct access to play area w/o xing.drive.								<u></u>	
		ļ	9699	<u> </u>		Provide pad around basketball poles			<u> </u>						
11 h2 2	В	'	9099			At basketball court.						1			
	<u> </u> _	<u> </u>	RISER	<u> </u>		Provide master keys for key box	<b> </b>		<u> </u>		N				
01 01 09	В	1	RISER			East exterior door to riser room.			1		1		1		
	<u> </u>	<u> </u>	RISER			inspect fire sprinkler system	<u> </u>		1						
10 g 1	F	1	RISER			Fire sprkir, riser red tagged, repair per report.									
		<u> </u>				inspect fire sprinkler system	<u> </u>		1	1	N	1	1		
10g 1	F	1	RISER	1		Fire sprinkler system missing annual insp.tag.	1		1		1				
	<u>                                     </u>	<u> </u>	STAIR			repair door closure			-	1	C	1		Feb 29, 2012	ļ
10 a5 1	В	1	SIAIR			East stair door must close & latch properly.	ţ			ł			1		<u> </u>
	<u> </u>	ļ		<u> </u>		remove storage under stairs			1	1	C	1		Feb 29, 2012	
10 c 3	B	1	E.STAIF	4		Remv. storage under 1st fir. landing.									<u> </u>
	1	<u> </u>				repair loose glass			+		1		1		
08 d 7	В	1	W.STAIF	4		Standpipe glass broken 1st fir. west bldg.stair.			ļ						
						LSC: Provide protected corridors/stairs	1	<u> </u>			1		1		
2 a 5	F	1	WSTAIRS			Document elev. machine rm. lid 2 hour rated.	] .					1			
					ļ	inspect fire sprinkler system					C	1		Feb 29, 2012	
10 g 1	F	1	1 104/10			End of CPVC sprklr.line not supported									1
. <u>.</u>								<u> </u>			C	1		Feb 29, 2012	
10 a 5 1	В	1	1 213/21	4		repair door closure		{			Į				
	ŀ			<u> </u>		Doors to close & latch properly.					<u>† c</u>	+		Feb 29, 2012	
10 g 8	в		1 306/31			remove fire sprinkler obstruction					-				1
					ļ	Sprkir. heads painted.							1	Feb 29, 2012	
05 00 01	В		1 318/31	9		Replace glass mirror w/reflective metal mirror				ĺ	-		1		
	1					In rooms.		<u> </u>							1
10 g 7	F		1 423/31	6		install fire sprinklers									
						Sprinkler fmr.shaft in toilet rms.now storage				<u></u>					
00 01 13	3 C		1 ELEVATO	R		Connect elevator phone to 9-1-1 svc	1				C				
			1			Phone not connected to 911 service.	·								1
14 a	C		1 ELEVATO	R	1	post elevator inspection certificate					] C				
						Elevator inspection certificate expired.							+	+	
2 a 6	F	•	1 MECH RM	1.		LSC: Rpr/rpl hazardous electrical system	1								ļ
						No panel directories 2nd flr. mech. rm. off elev.	:				-		+	Feb 29, 2012	
10 g 8	Ē	1	1 MECH RN	1.	-	remove fire sprinkler obstruction			1	ł	С	1		1 00 43, 2012	
					1	Dusty sprkir. head 3rd fir. mech. rm. off elev.	ł								

status2.frx 02/29/2012

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

### Fiscal Year: 2011-2012

Broward County School District - Charter Schools

Hollywood Academy of Arts and Science Middle Loc. No: 5362

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

					r	<b>C</b> +*		#of	Scheduled for	Current		Re-I	nspecti	on	inspector	
69A-5	58	Pri	Loc	ation	Type	Est. Cost	Deficiency Description and		Correction Not	Year	Work Order #	#1	#2	#3	Completed	100% CE
SL SL	ub		Bldg	Room	Def.		Corrective Action Required	Cited	Later Than	Status		Status	Status	Status	Cate	
No. Pa	ara.	ł	No.	No.	м-о-с							C			Feb 29,2012	
10 g	8	в	1	MECH. RM			remove fire sprinkler obstruction						1			ļ
	·		1				2nd fir.plastic protector remains on sprkir.hd.	<u> </u>		<u> </u>		l c		+	Feb 29,2012	
15 a	5	в	- 1	MECH, RM			remove storage from mechanical rooms					Ĭ		1		
าจส	~	1	1	MILOIN IN			Mech. rm. off west elev. lobby 2nd fir.			<u> </u>		<u>                                     </u>	<u> </u>	<b>↓</b>	Feb 29, 2012	
				UPP00000			inspect fire sprinkler system			1		C			Feb 23,2012	
10 g	1	F	1	0000000			End of CPVC sprkir. line not supp. properly.									
										1						
10 c	3	В	1	W. STAIR			remove storage under stairs	ł						1		
l					1		At FACP West Bldg. Stairway 1st floor.	+	<u> </u>	<u> </u>	<u>+</u>	1	1			
11 h2	22	В	9699	000			Provide pad around basketball poles	1 1				1				
1		~						1	1	1	I	.L		<u> </u>	<u> </u>	<u>+                                    </u>

 Total Non-Fire Safety Deficiencies
 9

 Total Fire Safety Deficiencies(\*):
 28

 Total Deficiencies Cited:
 37

(Includes 3 Serious Life Safety Deficiencies\*\*)

For N, PK, KG-12 and Florida School for the Deaf and Blind ONLY: Ten Fire Exit Drills during the School Year [V] Yes [] No (NFPA 101)

3/1/2012

Signature Date

Signature of Facility Administrator attesting to fire exit drills and review of Re-inspection report acknowledging awareness of corrected and newly discovered deficiencies.

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Page:

Safety Department 4200A N.W. 10th Avenue Oakiand Park, FL 33309 (754) 321-4200

1

Thomas J. Keens #41712

Municipal Firesafety Inspector

# Comprehensive Safety Inspection Audit State Requirements for Educational Facilities

Fiscal Year: 2011-2012

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Middle Loo, No: 5362 1720 Harrison Strest Hollywood, FL 33020 (954) 925-6404

[x] Casualty [x] Sanitation [x] Fire Safety

Initial Inspection: Jul 26, 2011

Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

\* Dawn Clarke #113990 Municipal Firesafety inspector (Fire Violations only)

r		1 Fee						<u> </u>	(eil-)	/iolation	s only)
Ŀ	69A-58	Pri		cation	Тура	Est,	Deficiency Description and	# of		Current	
1	lo, Sub Para		Bidg No.	Room No.	Def, M-O-C	Cost	Contective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #
• 11	012 :	0	0	204			post capaoliy sign	1			
							Inside dining rm. edi. to main exit	l .			
** 2	a 5	F	0	WSTAIRS			LSC: Provide protected corridors/stairs	17			
Ì							Non-conferming duct work and conduit in stair	· ·			
* 1	0ġ 1	F	1	000			Inepact fire sprinklar system	1			
							Dooument sprkir, heads are ext, coverage heads,				
* 7	0 0 1	F	- 1	000			inspect fire sprinkler system	1	Į	<b> </b>	·
		1	'	000	· · ·		Fire Fump ciri, valves need chain/locks open,	1 '			
٠h	08 g2 1	- c	1	000			Install emergency escape window	<u> </u>		┟────	 
- I '	20 Yz i	1	1 1	000				1		Į	
. –	10 g 7	F			ļ		Bidg. nat fully sprkired. Floors 1-3, 4 not req				
•	មេជូវ	.   F	1	000			Install fire sprinklers	1			ļ
. –			ļ				Bidg. not fully sprkired, per cond, of accup,	,	ļ		<u> -</u>
* [	09 c1 0	( B		000			Install proper hardware (door)	1			
Ļ			ļ				New stairs drs. panio hardwre not fira exit hrdwre				
*	10 g 8	В	1	000	Ч	ł	remove fire sprinkler obstruction	1			
							Remv. orange plastic spridr, caps all areas.				1
×	ΤΙΕ	F	1	003	3	1	Install Fish Number	3	1		
		•					RR's and all Areas		i		
*	10 e 5	E	1	OFRE	ય	1	seal vertical openings	2		1	
				1			Closet in Faculty RR 3rd fl.				
*	10 g 1	F	1	103	3		inspect fire sprinkler system		1	-	
			1	[		ł	Need hanger 12" frm, and of CPVC apric. drop.	1			
*	10 g /	I B	1	10:	5	<u> </u>	remove fire sprinkler obstruction	1 1		-	·
		1					Protective clip/cover remains on sprkir, head.				1
*	11 88 0	$\frac{1}{1}$ F	· <u> </u> 1	105/		÷	reinspect fire extinguishers			<u> </u>	
Ì		· [ ·	'		1	ł	Fire extinguisher out of date.				
	10 a5 1			105/	6		repair door closure	1			
	10 40 1		'	1001				1			
*	10 65 1		. 1	11	3		repair door closure				- <u> </u>
Į		·			-						1
	13 p2 6	F	1	20	a	<u> </u>	clean floor atea		1		
		1			<b>"</b>	1	Mech m. Hoor area dusty.				
*	08 c \$	E		20			remove door stops	1			••••
		' i -		1	1	1	Telliore cool stops	1.			1
*	08 o 1			20	<del></del>	~	remova door stops			_	
-	00 V .	' "	ļ		"						
	00 00 0	io A	· · ·	208			Remove Guillotine Paper Cutters				
		~   ^		200	$\sim$		Kelucas Adironus Laber orreta	1			
	cs 01 (	21 A	<u> </u>	208	<u>.</u>		The second	<u></u>			
	Ca or i	7   N		208	<b>B</b>		Remova unsale/broken Equipment				
	4.5				_	- <b> </b>	Surge suppressor has browning, replace,	-		_ <b>_</b>	
*	10 g	8   B	'	រ <u></u> 21	5		ramova fire sprinkler obstruction	1		1	
			_				Remy, orange plastic sprkir, caps.				
*	09 c1	거   8		1 21	7		install proper hardware (door)				
	L				. I	1	Fire drs. across frm. #217 have gap exceeding				
*	15 a5	a3   B	;	1 301	B		remove storage < 18" from celling				
											1
	Ba CD	19 8	1	1 31	1		Repice panel witempered glass	1			
							Plexi or Tempered Gless for Fish Tank		1		
*	16 g	02 F	:	1 3	3		discontinue use of piggybacked surge strips				
	-							ļ			
	02 13	5 E		1 3	4		remove sharp objects				
	l	-	1	1	1		Round edge or guard table edges.	1			Į.
*	10 g	7 F		1 3	16		Install fire sprinklers				
.,	·~ "	·   '		۲. ľ	1		Storage m. of Faculty Restroom.	1'		1	
	<u> </u>		_!				Storage III, of Pacinty Restruction. Status Codes: C-Completed V-Void R-Remo				

statusZ\_inii,ip00/01/2011

Status Codes: C-Completed V-Void R-Remodeled X-Demolished T-Transferred U-Under Construction

#### Page: Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science Comprehensive Safety Inspection Audit State Requirements for Educational Facilities

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

Fiscal Year: 2011-2012

Location Number: 5325

Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

Broward County School District - Charter Sch	ools
Hollywood Academy of Arts and Science Middle	Loc. No: 5362
1720 Harrison Street	

### Hollywood, FL 33020

(954) 925-6404

	69A-58	Pri	Lo	cation	Type	Est.	Deficiency Description and	# of	Scheduled for	Current	
	No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times	Correction Not Later Than		Work Order #
*	09a 5	Е	1	320			check flame spread interior surfaces Remv. carpet remnants from wall not rated				
	01 02 01	В	1	321			Strap TV's to mobile cart	1			
*	10 g 8	в	1	322			remove fire sprinkler obstruction				
	10 1 10	e-14					Remv. cap & dust frm. sprkir. head.				
	13 p4 b3	F	1	323			maintain/clean ventilation filters				
	16 f2 06	В	.1	323			replace burned-out light bulb(s)				
*	13 a2 a6	В	1	324			remove improperly stored chemicals				
*	13 a2 a6	В	1	324			Chemical shelving to have 1/2" lip. remove improperly stored chemicals				
	10 02 00		1	524			Remv. science storage frm.elev, vestibule.				
	13 p2 9	F	1	400			clean floor area				
							Clean excess accumulation of lint.				
*	09 a3 1	Е	1	401			remove drapes < fire spread standard				
							Submit flame spread data on vinyl/plastic	1			
*	15 a5 a3	B	1	401 B			remove storage < 18" from ceiling				
*	09 60 01	в	1	400				_			ļ
î	10 00 60	D		402			repair ceiling tiles Across frm. #402 Sprkir. Head may be leaking,				
*	08 d 7	в	1	402			repair loose glass Secure sliding glass doors against opening.				
*	10 g 8	в	1	405			remove fire sprinkler obstruction				
		-					Sprkir. head may be capped. Clean dust.				
*	16 f1 09	В	1	407			remove extension cords				<u>                                     </u>
*	10 g 8	в	1	414			remove fire sprinkler obstruction	<u> </u>			
							Check for sprkir. head & capped head.				
	05 00 01	В	1	417			Replace glass mirror w/reflective metal mirror In room.				
*	10 g 9	в	1	417			replace missing escutcheon plate				
	05.00.01			1100			Repair/replace escutcheon.				ļ
	05 00 01	в	1	418E			Replace glass mirror w/reflective metal mirror In room.				
*	10 g 8	в	1	421			remove fire sprinkler obstruction			1	
							Sprinkler head capped and dudty.				
*	10 g 8	в	1	422			remove fire sprinkler obstruction Remv.cap frm. fire sprinkler head				
*	09 c0 01	В	1	423			repair walls				
							Patch Inner shaft wall drywall hole.				
*	10 g 8	в	1	425			remove fire sprinkler obstruction Remove caps from sprinkler heads.				
¥	16 f2 02	В	1	426			install light covers	1			
*	10 g 8	В	1	426			Flourescent lgts. & bulb need covers. remove fire sprinkler obstruction	1			
		0	· '	420			Remv.orange plastic covers frm.sprklr.heads.				
*	15 a 5	в	1	426			remove storage from mechanical rooms	1			
				720			Remv. storage frm. pool equip./mech.rm.	'	Ļ		
*	TLE	F	1	MECH			Install Fish Number	2			
							2nd Floor mech Rm				<u> </u>
	02   5	B	1	9698			provide access to play area No direct access to play area w/o xing.drive.	1			
	11 h2 2	В	1	9699			Provide pad around basketball poles				
			'	0000			At basketball court.			1	

status2\_init.frx08/01/2011

Status Codes: C-Completed V-Void R-Remodeled X-Demolished T-Transferred U-Under Capped Organizational Performance E and F - Health, Saftey and Fire Reports and Inspections

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

#### Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science **Comprehensive Safety Inspection Audit** State Requirements for Educational Facilities

Fiscal Year: 2011-2012

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Middle Loc. No: 5362

#### 1720 Harrison Street Hollywood, FL 33020

(954) 925-6404

	69A-5	58	Pri	Lo	cation	Туре	Est.	Deficiency Description and	#of	Scheduled for	Current	
		ub ara.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #
*	10 g	1	F	1	RISER			inspect fire sprinkler system				
								Fire sprklr. riser red tagged, repair per report.				
*	10 a5	1	В	1	STAIR			repair door closure				
								East stair door must close & latch properly.				
*	10 c	3	В	1	E.STAIR			remove storage under stairs	1			
								Remv. storage under 1st fir. landing.				
*	08 d	7	В	1	W.STAIR			repair loose glass				
								Standpipe glass broken 1st flr. west bldg.stair.				
**	2 a	5	F	1	WSTAIRS			LSC: Provide protected corridors/stairs	1			
								Document elev, machine rm. lid 2 hour rated.				
*	10 g	1	F	1	104/105			inspect fire sprinkler system	1			
								End of CPVC sprklr.line not supported properly.	]			
*	10 a5	1	в	1	213/214			repair door closure				
								Doors to close & latch properly.				
*	10 g	8	В	1	306/310			remove fire sprinkler obstruction				
								Sprklr. heads painted.				
Γ	05 00	01	В	1	318/319			Replace glass mirror w/reflective metal mirror				
								in rooms.	1			
* [	10 g	7	F	1	423/316			install fire sprinklers				
								Sprinkler fmr.shaft in toilet rms.now storage				
*	00 01	13	С	1	ELEVATOR			Connect elevator phone to 9-1-1 svc	1			
								Phone not connected to 911 service.				
* [	14 a	:	С	1	ELEVATOR			post elevator inspection certificate				
								Elevator inspection certificate expired.				
**	2 a	6	٣	1	MECH RM.			LSC: Rpr/rpl hazardous electrical system	1			
								No panel directories 2nd flr. mech. rm. off elev.				
*	10 g	8	В	1	MECH RM.			remove fire sprinkler obstruction	1			
								Dusty sprkir. head 3rd fir. mech. rm. off elev.				]
*	10 g	8	в	1	MECH. RM			remove fire sprinkler obstruction	1			
								2nd flr.plastic protector remains on sprkir.hd.				
* [	15 a	5	в	1	MECH. RM			remove storage from mechanical rooms	1			
								Mech, rm. off west elev. lobby 2nd fir.	L			
*	10 g	1	Ē	1	UPP00000			inspect fire sprinkler system	1			
								End of CPVC sprklr. line not supp. properly.				
* [	10 c	3	в	1	W, STAIR			remove storage under stairs				
								At FACP West Bldg. Stairway 1st floor.				
Γ	11 h2	2	В	9699	000			Provide pad around basketball poles	1			
			L									

15 Total Non-Fire Safety Deficiencies 59 Total Fire Safety Deficiencies(\*): Total Deficiencies Cited: 74

(Includes 3 Serious Life Safety Deficiencies\*\*)

For N, PK, KG-12 and Florida School for the Deaf and Blind ONLY: Ten Fire Exit Drills during the School Year [ Yes [ ] No (NFPA 101)

Signature of Facility Administrator Attesting to Fire Exit Drills and Review of Report Acknowledging Awareness of Discovered Deficiencies. Ы

Signature Date

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

Scheduled Re-inspection Date no later than: Jun 20, 2012 Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

Page:
-------

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

1

Comprehensive Safety Inspection State Requirements for Educational Facilities

Fiscal Year: 2008-2009

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Numbe

Hollywood Fire Rescue 2741 Stirling Road F 5325 Hollywood, FL 33021 (954) 967-4404

**Re-Inspection** 

Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street

Broward County School District - Charter Schools

Hollywood, FL 33020

(954) 925-6404

[x] Fire Safety [x] Casualty [x] Sanitation

Municipal Firesafety Inspector (Fire Violations only)

Not Present

														(	Fire violations on	iy <i>)</i>
	69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-Ir	nspectio	on	Inspector	
	No Sub		Bldg	Room	Def.	Cost	Corrective Action Required	Times	Correction Not		Work Order #	# 1	#2	#3	Completed	100% CD
	No. Para.		No.	No.	M-O-C		Corrective Action Required	Cited	Later Than	Status		Status	Status	Status	Date	
*	10 g 7	F	0	000			install fire sprinklers	2	Apr 01, 2009							
							w. elev lobby area install sprinkler head									
*	11 a8 01	F	0	000			reinspect fire extinguishers			С					Oct 17, 2008	
							do monthly inspection all extinguishers NFPA									
*	10 c 2	С	0	000			remove exit obstructions	2	Apr 01, 2009							
							remove gas meter from exit discharge or									
	09 c1 2	В	1	000			install tile a min of 4 ft from floor			С					Oct 17, 2008	
							Impervious Surface around all sinks									
	15 b6 02	В	1	000			install tile at water fountain min. 4'			С					Oct 17, 2008	
							Impervious surface around all water fountains									
*	16 e3 4	D	1	000			make pull station accessible			С					Oct 17, 2008	
	_						first floor east exit door									
*	09 d 7	Е	1	000			remove carpet < fire spread floor	2	Apr 01, 2009							
	_						Thru Out facility-or provide fire rating.									
*	10 c 2	С	1	000			remove exit obstructions	1	Apr 01, 2009							
	_						first floor east exit									
*	09 d 79	В	1	000			repair torn carpet	2	Apr 01, 2009							
							Tripping hazard in various places.									
*	09 c1 0	В	1	000			replace exit hardware			С					Oct 17, 2008	
							east exit first floor									
*	16 a 21	F	1	001			Repair electric exit sign (bulbs)			С					Oct 17, 2008	
							hallway near main entrance									
*	10 c 2	С	1	001			remove exit obstructions			С					Oct 17, 2008	
							unlock both doors at main entrance when									
*	12 g 1	С	1	001			remove furnishings blocking exit			С					Oct 17, 2008	
							by main entrance									
*	12 g 1	С	1	001			remove furnishings blocking exit		May 31, 2009			N				
							first floor east exit									
*	09 b0 01	В	1	001			repair ceiling tiles			С					Oct 17, 2008	
							Through out entire Corridor									
*	10 a5 1	В	1	001			repair door closure			С					Oct 17, 2008	
							elevator lobby door									
	01 02 01	В	1	002			Strap TV's to mobile cart	1	Apr 01, 2009							
							in all class rooms						<u> </u>			
*	12 g 1	С	1	002			remove furnishings blocking exit			С					Oct 17, 2008	
							No furniture in hallway.						<u> </u>			
*	TLE	F	1	003			Install Fish Number RR's Organizational Performance E and F - Hea	lth, Saft	Apr 01, 2009 ey and Fire Repo	orts and	Inspections	N				170

#### Victoria Stanford #112821 Municipal Firesafety Inspector

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N-New for Re-Insp W-Request WO 100% CD = Construction Document

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Number: 532 Hollyv

Hollywood Fire Rescue 2741 Stirling Road F: 5325 Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2008-2009

4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

2

Safety Department

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020

(954) 925-6404

69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-Ir	nspecti	on	Inspector	
No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited			Work Order #	# 1 Status	#2 Status	#3 Status	Completed	100% CI
10 h 3	D	1	105			install smoke detector	3	Apr 01, 2009							
						In storage room									
15 b6 02	В	1	105A			install tile at water fountain min. 4'			С					Oct 17, 2008	
						around Sink.									
12 a	F	1	105A			remove combustible materials			С					Oct 17, 2008	
						gasoline container									
10h 3	D	1	105C			install smoke detector		Apr 01, 2009							
13 u1 6a	В	1	106			Provide signage to read the following:					С			Mar 02, 2009	
						clinic - label hot water faucets									
11 a9 01	F	1	108			make fire extinguisher accessible					С			Mar 02, 2009	
						relocate to opposite wall									
09 a3 1	Е	1	108			remove drapes < fire spread standard					С			Mar 02, 2009	
						cabinets									
16 g 02	В	1	108			remove microwave/toaster from classroom		Apr 01, 2009							
16 a	С	1	111			install illuminated exit sign			С					Oct 17, 2008	
						current sign not hooked to power source									
05 00 01	В	1	111A			Replace glass mirror w/reflective metal mirror					С			Mar 02, 2009	
						boys bathroom									
10 g 7a	F	1	200			Replace fire sprinkler head	2	Apr 01, 2009							
						should be upright head instead of pendent									
15 a5 a1	В	1	200			post no combustible storage sign	2	Apr 01, 2009							
15 a 5	В	1	200			remove storage from mechanical rooms			С					Oct 17, 2008	
16 f1 02	В	1	202			install electric receptacle cover wall					С			Mar 02, 2009	
12 a	F	1	202			remove combustible materials			С					Oct 17, 2008	
						do not hang things from Sprinkler pipes.									
10 h 3	D	1	203			install smoke detector	1	Apr 01, 2009							
11 h 1	В	1	204			install padding on walls			С					Oct 17, 2008	
						on vcr								-	
15 b6 02	В	1	204			install tile at water fountain min. 4'			С					Oct 17, 2008	
						around sinks.									
08 c3 02	С	1	204			repair panic hardware broken top anizational Performance E and F - Hea			C					Oct 17, 2008	171

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4200A N.W. 10th Avenue

Oakland Park, FL 33309

Safety Department

(754) 321-4200

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Number: 532 Holly

Hollywood Fire Rescue 2741 Stirling Road r: 5325 Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2008-2009

# Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

	69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-I	nspecti	on	Inspector	
	No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than		Work Order #	# 1 Status	#2 Status	#3 Status		100% CD
r	09 c1 0	В	1	204			replace exit hardware kitchen area - door hinges			С					Oct 17, 2008	
r	10 e 5	E	1	204			seal vertical openings hole in Corner of Ceiling					С			Mar 02, 2009	
	16 f1 12	В	1	205			install additional outlets insufficient outlets causing overloading of outlet			С					Oct 17, 2008	
	13 p2 8	F	1	205			repair damaged equipment extinguisher bracket					С			Mar 02, 2009	
	16 a	С	1	208			install illuminated exit sign			С					Oct 17, 2008	
	09 b0 01	В	1	208E			repair ceiling tiles			С					Oct 17, 2008	
	16 g 02	F	1	211			discontinue use of piggybacked surge strips					С			Mar 02, 2009	
	16 g 02	F	1	212			discontinue use of piggybacked surge strips					С			Mar 02, 2009	
	09 a3 1	E	1	212			remove drapes < fire spread standard on cabinets		Apr 01, 2009							
	10 h 3	D	1	215			install smoke detector	1	Apr 01, 2009							
	10 h 3	D	1	301B			install smoke detector	1	Apr 01, 2009							
	16 g 02	В	1	302			remove microwave/toaster from classroom					С			Mar 02, 2009	
	10 h 3	D	1	303			install smoke detector	1	Apr 01, 2009							
	10 h 3	D	1	305			install smoke detector	1	Apr 01, 2009							
	11 a8 01	F	1	305			reinspect fire extinguishers expired					С			Mar 02, 2009	
	12 a	F	1	306			remove combustible materials from ceiling			С					Oct 17, 2008	
	16 g 02	В	1	306			remove microwave/toaster from classroom		Apr 01, 2009							
	10 12 g	С	1	307			post exit diagrams in each room			С					Oct 17, 2008	
	16 g 03	В	1	307			remove coffeepot/hotplate from classroom Organizational Performance E and F - Heal	th, Saft	ey and Fire Repo	orts and	Inspections	С			Mar 02, 2009	172

status2.frx 03/02/2009

N-New for Re-Insp W-Request WO 100% CD =Construction Document

Comprehensive Safety Inspection State Requirements for Educational Facilities Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Number: 55 Holl

Hollywood Fire Rescue 2741 Stirling Road r: 5325 Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2008-2009

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

4

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

	69A-58	Pri		ation	Туре	Est. Cost	Deficiency Description and	# of		Current			nspecti	on	Inspector	
	No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	COSI	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #		#2 Status	#3 Status	Completed Date	100% CD
	16 g 02	В	1	307			remove microwave/toaster from classroom					С			Mar 02, 2009	
-	16 f1 15	В	1	307			remove unsafe electric equipment lamps					С			Mar 02, 2009	
-	16 g 02	F	1	312			discontinue use of piggybacked surge strips			С					Oct 17, 2008	
-	10 12 g	С	1	312			post exit diagrams in each room			С					Oct 17, 2008	
-	10 h 3	D	1	313			install smoke detector	2	Apr 01, 2009							
-	11 a8 01	F	1	313			reinspect fire extinguishers expired					С			Mar 02, 2009	
-	16 g 02	В	1	314			remove microwave/toaster from classroom					С			Mar 02, 2009	
-	13 p2 8	F	1	314			repair damaged equipment					С			Mar 02, 2009	
-	16a 2	С	1	315			repair electric exit sign in corridor			С					Oct 17, 2008	
-	12 a	F	1	316			remove combustible materials remove storage boys bathroom			С					Oct 17, 2008	
-	10 g 9	В	1	318			replace missing escutcheon plate outside room in hallway			С					Oct 17, 2008	
-	09 c1 1	В	1	319			repair bathroom partitions girls - hardware on door of stall			С					Oct 17, 2008	
-	13 p2 8	F	1	319			repair damaged equipment GRR sink					С			Mar 02, 2009	
-	cs 01 03	В	1	320			Provide hand soap in soap dispenser					С			Mar 02, 2009	
-	11 a8 01	F	1	322			reinspect fire extinguishers expired					С			Mar 02, 2009	
-	15 a5 a1	В	1	323			post no combustible storage sign			С					Oct 17, 2008	
-	15 a 5	В	1	323			remove storage from mechanical rooms			С					Oct 17, 2008	
-	16 f1 15	В	1	402			remove unsafe electric equipment					С			Mar 02, 2009	
-	16 g 02	F	1	403			discontinue use of piggybacked surge strips Organizational Performance E and F - Hea	ath, Saft	ey and Fire Repo	C orts and	Inspections				Oct 17, 2008	173

status2.frx 03/02/2009

N-New for Re-Insp W-Request WO 100% CD =Construction Document

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Number: 532 Hollyy

Hollywood Fire Rescue 2741 Stirling Road F: 5325 Hollywood, FL 33021 (954) 967-4404

4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

5

Safety Department

Fiscal Year: 2008-2009

### Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020

(954) 925-6404

69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-I	nspectio	on	Inspector	
No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than		Work Order #	# 1 Status	#2 Status	#3 Status	Completed	100% CI
13 p2 8	F	1	404			repair damaged equipment			С		Otatus	Otatus	Otatus	Oct 17, 2008	
10 p2 0			101			desk shelf along wall			Ŭ					000 11, 2000	
16 f1 14	В	1	405			remove adapters			С					Oct 17, 2008	
						from wall outlet									
09 c1 0	В	1	408			replace exit hardware									
						door frame-Moved to 5362									
09 c0 06	С	1	411			repair metal wall (interior)			С					Oct 17, 2008	
10 b 5	Α	1	412			Remove artwork/material > 50% wall space			С					Oct 17, 2008	
						remove paper from windows									
13 p2 8	F	1	417			repair damaged equipment									
-						BRR stall door-Moved to 5362									
13 p2 8	F	1	418			repair damaged equipment									
						hand dryer BRR-Moved to 5362									
10 h 3	D	1	419			install smoke detector	1								
						-Moved to 5362									
10 h 3	D	1	420			install smoke detector	1								
						-Moved to 5362									
09 c0 02	С	1	422			repair masonary wall (interior)			С					Oct 17, 2008	
						outside at drain cap									
16 f1 02	В	1	9599			install electric receptacle cover			С					Oct 17, 2008	
						Play area outside 104									
16 f2 06	В	1	9599			replace burned-out light bulb(s)	3	Apr 01, 2009							
						Play area outside rm 104									
02 d5 3	В	1	9698			repair holes in asphalt driveway		Apr 01, 2009			N				
						East Parent drive near stop sign									
16 f2 02	В	1	9699			install light covers		Apr 01, 2009			N				
						Lights in area o/s 104									
16 f2 03	В	1	MECHRM			identify circuit breakers			С					Oct 17, 2008	
						3rd floor mechanical room									
12 a	F	1	STAIRW			remove combustible materials			С					Oct 17, 2008	
						remove combustible container for books from									
10 c 3	В	1	STAIRW			remove storage under stairs			С					Oct 17, 2008	
						west stairway									
02 d2 2	В	1	STAIRW			repair sidewalk (concrete)			С					Oct 17, 2008	
						large cracks in landing									
09 c0 02	С	1	4TH FLOO			repair masonary wall (interior) Organizational Performance E and F - Hea	lth, Saft	ey and Fire Repo	C orts and	Inspections				Oct 17, 2008	174

status2.frx 03/02/2009

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

6

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Fiscal Year: 2008-2009

Initial Inspection: Oct 17, 2008 Holl Re-Inspection #1: Mar 02, 2009 274 Location Number: 55 Holl

Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

	69A-58	Pri	Loc	cation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-li	nspectio	on	Inspector	
	No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #		#2 Status	#3 Status	Completed Date	100% CD
	cs 01 20	В	1	CORRIDOR			Repair unsafe/broken equipment 2nd floor fire extinguisher bracket broken			С					Oct 17, 2008	
ł	13 a2 a9	В	1	CORRIDOR			install flammable cabinet install metal cabinet for clothes in elevator			С					Oct 17, 2008	
	12 a	F	1	CORRIDOR			remove combustible materials					С			Mar 02, 2009	
r	09 c0 01	В	1	CORRIDOR			repair walls by room 103 and between fountain					С			Mar 02, 2009	
r	11 a8 01	F	1	ELEVATOR			reinspect fire extinguishers room outside					С			Mar 02, 2009	
ł	12 a	F	1	ELEVATOR			remove combustible materials lobby area		May 31, 2009							
ł	12 a	F	1	ELEVATOR			remove combustible materials 2nd floor lobby west side stairwell to tower					С			Mar 02, 2009	
	13 p2 8	F	1	STAIRWEL			repair damaged equipment glass broken in hose cabinet NW stair		May 31, 2009							

\* Total number of fire code relative deficiencies:

\* Total number of serious life safety hazards:

20 \* Violations marked with asterisk are fire deficiencies and life safety hazards

Total number of Deficiencies: 26

For N, PK, KG-12 and Florida School for the Deaf and Blind ONLY: Ten Fire Exit Drills during the School Year [] Yes [] No (NFPA 101)

Signature of Facility Administrator attesting to fire exit drills and review of Re-inspection report acknowledging awareness of corrected and newly discovered deficiencies.

0

Signature Date

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

Organizational Performance E and F - Health, Saftey and Fire Reports and Inspections

Geocoded  PURPO SE  CONSTRUCT  CONSTRUCT  COMPLAINT  QA SURVEY  OTHER  NAME  ADDRESS  OWNER  PER SON IN	26.009771/-8	CTION TYPE: So OF OWNER TATION DLOGY (use other) Academy of Arts ouren Street isten - Red Apple @	STATE DEPARTM COUNTY HEA FOOI INSPEC hool (9 months or and Sciences	E OF FLORI MENT OF HI ALTH DEPA D SERVICE CTION REPO r less)	DA EALTH RTMENT ORT		RE Sat Inc Uns OU	n Number: 5325
CHARGE	Leantra Cal	vert nollywoodcharter.c	000	PHONE (9	54) 925-6404	_		8:00 AM on
EMAIL BEGIN TIME	END TIME	DATE ASSESSED	POSITION #	FXISTING	FACILITIES - PERMIT NUMBE	R )		RE-IN SPECTION DATE
13:45	14:10	08/19/2013	35875	Latered	06-48-1396993			
Corrected by FOOD SUPP 1. Source FOOD PROT 2. Stored 3. No furt 4. Thawin 5. Raw fn 6. Pork co 7. Poultry 8. Other a 9. Least c 10. Food 11. Buffet 12. Self-s 13. Reser	The date and The date and LIES s etc. FECTION temperature her cooking/rapid g uits cooking cooking cooking cooking contact/reheating container requirements ervice condiment vice of food D BY PREFFEF	time indicated in the 14 15 16 PERSON 1000ling 17 18 19 20 21 EQUIPM 22 23 24 5 25	Results section ab Sneeze guards Transportation of food Poisonous/toxic materia INEL Exclusion of personnel Cleanliness Tobacco use Handwashing Handling of dishware ENT/UTEN SIL S Refrigeration facilities/T Sinks Ice storage/counter-pro Ventilation/Storage/Suf Dishwashing facilities	ove or an adn als Them Ditector Ificent equip.	e Code and Chapters 30 inistrative fine or othe 27. Design and fa 28. Installation an 29. Cleanliness of 30. Methods of wa SANITARY FACILIT AND CONTROLS 31. Water supply 32. Ice 33. Sewage 34. Flumbing 35. Toilet facilities 36. Handwashing 37. Garbage dispo 38. Vermin control	r legal act brication d location equipment ishing IES	tion will be initi OTHER FAC AND OPER 39. Other TEMPORA SERVICE 40. Tem VENDING I 41. Venu MANAGER 42. Man CERTIFICA 43. Cert INSPECTIO	ated. CILIITES ATIONS er facilites and operations RY FOOD EVENTS porary food service events
INSPECTION O INSPECTION O COPY OF REP DH Form 4023, 1/05 (	OND SIGNAT	URE: Multi				FAX #:	(954) 467-4 (954) 467-4 8/19/2013	700 ex. 4216 204



Name: Hollywood Academy of Arts and Sciences

Date: 08/19/2013

Identification No: 06-48-1396993

STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Food Establishment

Comments and Instructions (Continued from Page 1):

Copy of Report Received By:

DH 4104, 4/96 (Stock Number: 5744-000-4104-8) Inspector Jolie Dobson

Page 2

Na Geocoded PURPO SE	26.009771/-8	School Seeking Ren	STATE DEPARTM COUNTY HEA FOOL	E OF FLOR	IDA EALTH ARTMENT		UserId: DeliardTX Location Number: 5325
ROUTINE construct complaint Qa survey other		OF OWNER	chool (9 months o	r less)			
NAME	Contractor 197	Academy of Arts	and Sciences	CITY Ho	llywood	_	RESULTS: Satisfactory Incomplete Unsatisfactory OUT OF BUSINESS
OWNER	Northrup, Kr	isten - Red Apple @	Hollywood LLC	71	» 33020		Correct Violations by
PERSON IN CHARGE	10.00 million (10.000)	risten - Red Apple			954) 925-6404	_	Next Inspection 8:00 AM on
EMAIL	кпоппир@	redappledevelopn	ient.com			-	
BEGIN TIME	END TIME	DATEASSESSED	POSITION #	EXISTING	FACILITIES - PERMIT NUMBER	-	RE-IN SPECTION DATE
10:35	11:10	01/30/2013	35229		06-48-1396993		d. Continued operation of this facility
Corrected by FOOD SUPP 1 Source FOOD PROT 2 Stored 3 No furt 4 Thewin 5 Raw fr 6 Pork of 7 Poultry 8 Other a 9 Least of 10 Food 11 Buffel 12 Self-s	The date and CLIES s etc. FECTION temperature her cooking/rapid vits poking	time indicated in the 14 15 16 PERSON 1 cooling 17 18 19 20 21 EQUIPM 22 23 24 5 25	Results section abo Sneeze guards Transportation of food Poisonous/toxic materia INEL Exclusion of personnel Cleanliness Tobacco use Handwashing Handling of dishware ENT/UTEN SIL S Refrigeration facilities/T Sinks Ice storage/counter-pro Ventilation/Storage/Suff Dishwashing facilities	ove or an adr els fhem tector ficent equip.	ninistrative fine or other leg. 27 Design and fabricati 28 Installation and loca 29 Cleanliness of equip 30 Methods of washing SANITARY FACILITIES AND CONTROLS 31 Water supply 32 Ice 33 Sewage 34 Plumbing 35 Toilet facilities 36 Handwashing faciliti 37 Garbage disposal 38. Vermin control	al acti ion tion ament	Florida Statutes. Violations must be on will be initiated. OTHER FACILIITES AND OPERATIONS 39. Other facilites and operations TEMPORARY FOOD SERVICE EVENTS 40. Temporary food service events VENDING MACHINES 41. Vending machines MANAGER CERTIFICATION 42. Manager certification CERTIFICATES AND FEES 43. Certificates and fees INSPECTION/ENFORCEMENT 44. Inspection/Enforcement
			COMMENTS /	AND INSTRU	CTIONS		
SATISFACTORY REACH -IN TEM FREEZER TEMI SANITIZE RESU TATER TOTS: 1 CHICKEN TEMP SANITIZE RESU	IP:38F P:0 JLT: 200PPM 42.6F 2:143.1F	E					
		BY: Tabitha Delia	ard		PH		(954) 467-4700 ex. 4214 954-42041
INSPECTION	JOND SIGNAT	ALA AGA	14 T				
COPY OF REP DH Form 4023 105	ORT RECEIVE				D/	ATE:	1/30/2013

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science



STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Food Establishment

Name:

Date:

Identification No:

Comments and Instructions (Continued from Page 1):

Copy of Report Received By:

DH 4104, 4/96 (Stock Number: 5744-000-4104-8) Inspector

Page 2

Na 26.010627/-8		r School Seeking Ren	STATE DEPARTM COUNTY HEA FOOL	E OF FLOR IENT OF HI ALTH DEPA D SERVICE	IDA EALTH ARTMENT	Арр	UserId: RodriguezJJ
PURPOSE ROUTINE CONSTRUCT COMPLAINT CASURVEY OTHER NAME ADDRESS OWNER PERSON IN CHARGE EMAIL	Hollywood T720 Harris Charter Scl	Academy of Arts	TAL CIVIC ING MOVIE NTION SCHOOL SE RESIDENTI and Science	_ CITY <u>Hol</u>			RESULTS: Satisfactory Incomplete Unsatisfactory OUT OF BUSINESS Correct Violations by Next Inspection S:00 AM on
BEGIN TIME	END TIME	DATEASSESSED	POSITION #	- EXISTING	FACILITIES - PERMIT NUMB	FR	RE-IN SPECTION DATE
12:10	12:30	05/29/2012	30689		06-48-01826		The more of the bare
FOOD SUPP 1. Source FOOD PROT 2. Stored 3. No furt 4. Thewin 5. Rew fin 6. Pork oc 7. Poultry 8. Other a 9. Least o 10. Food 11. Buffet 12. Self-st	LIES s etc. ECTION temperature her cooking/rapid g uits poking cooking unimal cooking contact/reheating	14. 15. 16. PERSON 17. 18. 19. 20. 21. EQUIPN 22. 23. 24. 24. 25.	Sneeze guards Transportation of food Poisonous/toxic materia	als Therm tector ficent equip.	ninistrative fine or othe	s f equipment ashing FIES facilities asal	OTHER FACILIITES AND OPERATIONS 39. Other facilities and operations TEMPORARY FOOD SERVICE EVENTS 40. Temporary food service events VENDING MACHINES 41. Vending machines MANAGER CERTIFICATION 42. Manager certification CERTIFICATES AND FEES 43. Certificates and fees INSPECTION/ENFORCEMENT 44. Inspection/Enforcement
Refrigerator 40 F Freezer -10 F Chicken Nuggets Com 140 F Meat 165 F Email			COMMENTO				
INSPECTION O INSPECTION O COPY OF REP DH Form 4023, 105 (	OND SIGNAT	TURE: J. R. Surger				PHONE:	954-831-0412 5/29/2012
# Location Number 5325

Name: Hollywood Academy of Arts and Science

Date: 5/29/2012

Identification No: 06-48-01826

STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Food Establishment

Comments and Instructions (Continued from Page 1):

Copy of Report Received By:

DH 4104, 4/96 (Stock Number: 5744-000-4104-8) Inspector Joel Rodriguez

N 26.010627/-		School Seeking Ren	STAT DEPARTI COUNTY HE FOO	E OF FLOR	IDA EALTH ARTMENT		erld: IqbalSR on Number: 5325
PURPOS	REINSPE T. CHANGE CONSUL EPIDEMA Hollywood 1720 Harris Charter Sch Jessica Ru	Academy of Arts	ING MOVIE ITION SCHOOL SE RESIDEN and Science	_ сіту <u>Но</u>		Sa Ind Un O	ESULT S: atisfactory complete asatisfactory UT OF BUSINESS mect Violations by Next Inspection 3:00 AM on
BEGIN TIME	END TIME	DATE ASSESSED	POSITION #	EXISTING	FACILITIES - PERMIT NUMBER	1	RE-IN SPECTION DATE
10:10 Items marked	10:25 below violate t	06/06/2011 he requirements of Ch	3221 apter 64E-11 of the	Florida Admin	06-48-01826 istrative Code and must be corrove ve Code and Chapters 381 and	cted. Continued	operation of this facility
3 No fur 4 Thawii 5 Raw fi 6 Pork c 7 Poultry 8 Other 9 Least 10 Food 11 Buffe 12 Self-: 13 Rese	es etc. TECTION temperature ther cooking/rapid ng wits cooking r cooking contact/reheating contact/reheating container t requirements service condiment rvice of food		Exclusion of personne Cleanliness Tobacco use Handwashing Handling of dishware IENT/UTEN SILS Refrigeration facilities: Sinks Ice storage/counter-pr Ventilation/Storage/Su Dishwashing facilities	rials d Them rotector ifficent equip.	27 Design and fabrication     28 Installation and locatio     29 Cleanliness of equipme     30 Methods of washing     SANITARY FACILITIES     AND CONTROLS     31 Water supply     32 Ice     33 Sewage     34 Flumbing     35 Toilet facilities     36 Handwashing facilities     37 Garbage disposal     38 Vermin control CTIONS	AND OPEF ant 39.0tt TEMPORA SERVICE 40. Ter VENDING 41. Ver MANAGEI 42. Mai CERTIFIC 43. Cei IN SPECTI	A 34 30 31 5
3 compartme Violation was INSPECTION	CONDUCTED	BY: Sabreena Iq	A I Madin		PHON	NE <u>:</u> (954) 467-4 IE <u>: (954) 295-6</u> E: 06/06/2011	5017

N 26.010627/-		School Seeking Ren	STAT DEPARTI COUNTY HE FOO	E OF FLOR	IDA EALTH ARTMENT		erld: IqbalSR on Number: 5325
PURPOS	REINSPE T. CHANGE CONSUL EPIDEMA Hollywood 1720 Harris Charter Sch Jessica Ru	Academy of Arts	ING MOVIE ITION SCHOOL SE RESIDEN and Science	_ сіту <u>Но</u> гі		Sa Ind Un O	ESULT S: atisfactory complete asatisfactory UT OF BUSINESS mect Violations by Next Inspection 3:00 AM on
BEGIN TIME	END TIME	DATE ASSESSED	POSITION #	EXISTING	FACILITIES - PERMIT NUMBER	1	RE-IN SPECTION DATE
10:10 Items marked	10:25 below violate t	06/06/2011 he requirements of Ch	3221 apter 64E-11 of the	Florida Admin	06-48-01826 istrative Code and must be corrove ve Code and Chapters 381 and	cted. Continued	operation of this facility
3 No fur 4 Thawii 5 Raw fi 6 Pork c 7 Poultry 8 Other 9 Least 10 Food 11 Buffe 12 Self-: 13 Rese	es etc. TECTION temperature ther cooking/rapid ng wits cooking r cooking contact/reheating contact/reheating container t requirements service condiment rvice of food		Exclusion of personne Cleanliness Tobacco use Handwashing Handling of dishware IENT/UTEN SILS Refrigeration facilities: Sinks Ice storage/counter-pr Ventilation/Storage/Su Dishwashing facilities	rials d "Them". rotector ifficent equip.	27 Design and fabrication     28 Installation and locatio     29 Cleanliness of equipme     30 Methods of washing     SANITARY FACILITIES     AND CONTROLS     31 Water supply     32 Ice     33 Sewage     34 Flumbing     35 Toilet facilities     36 Handwashing facilities     37 Garbage disposal     38 Vermin control CTIONS	AND OPEF ant 39.0tt TEMPORA SERVICE 40. Ter VENDING 41. Ver MANAGEI 42. Mai CERTIFIC 43. Cei IN SPECTI	A 34 30 31 5
3 compartme Violation was INSPECTION	CONDUCTED	BY: Sabreena Iq	A I Madin		PHON	NE <u>:</u> (954) 467-4 IE <u>: (954) 295-6</u> E: 06/06/2011	5017

N:	ame of Charter	School Seeking Ren	STATE DEPARTM COUNTY HEA FOOL	OF FLOR	IDA EALTH ARTMENT		erld: CaputoAM on Number: 5325
PURPO SI ROUTINE CONSTRUC COMPLAINT CASURVEY OTHER NAME ADDRESS PHONE PERSON IN CHARGE	REINSPE	Academy of Arts	ITAL CIVIC ING MOVIE NTION SCHOOL GE RESIDENTA		2	Ini Ur 01	ESULTS: atisfactory complete nsatisfactory UT OF BUSINESS orrect Violations by Next Inspection 8:00 AM on
EMAIL	jrueda@hol	lywoodcharter.org	9	-			
BEGIN TIME 10:37	END TIME 11:06	DATE ASSESSED 03/01/2010	POSITION # 2101	EXISTING	FACILITIES - PERMIT NUMBER 06-48-01826	_	RE-IN SPECTION DATE
without makin corrected by FOOD SUPF 1 Source FOOD PROT 2 Stored 3 No fun 2 Stored 3 No fun 5 Raw fu 6 Pork c 7 Poultry 8 Other i 10 Food 11 Buffe 12 Seif-s	Ing these corrections the date and in the cooking/repiding animal cooking container at requirements service condiment.	ions is a violation of C. ime indicated in the 14. 15. 16. PER SOI cooling 17. 18. 19. 20. 21. EQUIPM 22. 23. 24. 5. 25.	hapter 64E-11, Florida Results section abo Sneeze guards Transportation of food Poisonous/toxic materia	a Administrati ove or an adn ols ihem tector	strative Code and must be col re Code and Chapters 381 and ninistrative fine or other lege 27 Design and fabricatio 28 Installation and locat 29 Cleanliness of equip 30 Methods of washing SANITARY FACILITIES AND CONTROLS 31 Water supply 32 Ice 33 Sewage 34 Plumbing 35 Toilet facilities 36 Handwashing facilities 37 Garbage disposal 38: Vermin control	d 386, Florida Statu al action will be ini on OTHER FA ion AND OPEF ment 39. Oth TEMPOR, SERVICE 40. Tel VENDING 41. Vel MANAGEI 42. Ma CERTIFIC as 43. Ce IN SPECTI	ites. Violations must be tiated. CILIITES
13. Rese	rvice of food	26	are carried and an area and an				
	s: 140°F ; milk 3 0°F rved: Chicken c	sutlets set out on table		10:30a) Should	t be thawed in fridge.Code R		
INSPECTION (	CONDUCTED	BY: Ana Caputo			PHO	DNE: 954-831-04	104
INSPECTION (							
COPY OF REP DH Form 4023, 1/05	PORT RECEIVE	ED BY Quesma	Zudi		PHC	TE: 03/01/2010	)

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science



STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Food Establishment

Name:

Date:

Identification No:

Comments and Instructions (Continued from Page 1):

Copy of Report Received By:

DH 4104, 4/96 (Stock Number: 5744-000-4104-8) Inspector

Safety Department

4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

1

lamo #411

Thomas J. Keane #41712 Municipal Firesafety Inspector

Comprehensive Safety Inspection State Requirements for Educational Facilities Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science Fiscal Year: 2010-2011

[x] Sanitation

Broward County School District - Charter Schools

Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street Hollywood, FL 33020

(954) 925-6404

[x] Casualty

[x] Fire Safety

Initial Inspection: Jul 29, 2010 Hollywood Fire Res Re-Inspection #1: E6Eation?Number: 5325 Stirling Road

Hollywood Fire Rescue **3326** Stirling Road Hollywood, FL 33021 (954) 967-4404

Anspech 1988

Municipal Firesafety Inspector (Fire Violations only)

69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current			nspecti		Inspector	100% CD
No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Ciled	Correction Not Later Than	Year Status	Work Order #	Status	#2 Status	#3 Status	Completed Date	100 /0.00
10 g 7	F	0	000			install fire sprinklers w. elev lobby area install sprinkler head					C			Feb 23, 2011	
10 L2 c	С	0	204			post capacity sign Inside dining rm. adj. to main exit.									
2 a 5	F	Q	WSTAIRS			LSC: Provide protected corridors/stairs Non-conforming duct work and conduit in stair								5-1-22 2011	
TLE	F	1	000			Install Fish Number All RR's, Storage, mechanical Rms.					С			Feb 23, 2011	
10 g 1	F	1	000			inspect fire sprinkler system Document sprklr. heads are ext. coverage									
10 g 1	F	1	000			inspect fire sprinkler system Fire Pump ctrl. valves need chain/locks open.					0		-	Feb 23, 2011	
10 g 1	F	1	000			inspect fire sprinkler system School fire sprklr. system expired insp. tag.					C			Feb 23, 2011	
10 g 1	F	1	000			inspect fire sprinkler system Siamese check valve leaking, ext. s. side.					C			reb 23, 2011	
08 g2 1	С	1	000			install emergency escape window Bldg. not fully sprklred. Floors 1-3. 4 not req.						-			
10 g 7	F	1	000	D		install fire sprinklers Bldg. not fully sprklred. per cond. of occup		C							
09 c1 01	В	1	.000	D		install proper hardware (door) New stairs drs. panic hardwre not fire exit	-								
10 g 8	B		000	D		remove fire sprinkler obstruction Remv. orange plastic sprklr. caps all areas.					N			Feb 23, 2011	
10 g 4	F		000	D		replace caps on F.D. siamese South side, 1st floor.				-	C			Jul 29, 2010	
12 b 2	C		1 00	1		remove equipment blocking exit o/s RM 110			C					Jul 29, 2010	
16 a 3	B	1	1 00	1		replace illuminated exit sign across from 107 in Corner			C					JUI 29, 2010	-
TLE	F		1 00	3		Install Fish Number RR's and all Areas	2						-	Jul 29, 2010	
09 d 79	9 B		1 00	3		repair torn carpet Halls			C					501 29, 2010	
10 e 5	E		1 OFRI	R		seal vertical openings Closet in Faculty RR 3rd fl.	1								186

status2 frx 03/02/2011

Status Codes. C-Completed V-Void R-Remodeled X-Demolished T-Transferred U-Under Construction

#### Page.

Safety Department

4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

2

#### **Comprehensive Safety Inspection** Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Jul 29, 2010 Re-Inspection #1: Febcation Number:25325tirling Road

Hollywood Fire Rescue Hollywood, FL 33021 (954) 967-4404

Fiscal Year 2010-2011

Broward County School District - Charter Schools

Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for				#2	#3	Inspector Completed	100% CE
No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #		#2 Status		Date	1007002
10 g 8	В	1	105			remove fire sprinkler obstruction Protective clip/cover remains on sprklr. head.								E. L. 0.0. 2014	
10 g 9	В	1	105			replace missing escutcheon plate					C			Feb 23, 2011	
10 a5 1	В	1	105A			repair door closure									
09 a3 1	E	1	108			remove drapes < fire spread standard					C			Feb 23, 2011	
10 a5 1	В	1	112			repair door closure					С			Feb 23, 2011	
10 g 7a	F	1	200			Replace fire sprinkler head should be upright head instead of pendent					C			Feb 23, 2011	
10 g 8	в	1	200			remove fire sprinkler obstruction clean dusty sprinkler head.					C			Feb 23, 2011	
10 h 3	D	1	201B			install smoke detector No longer required by FFPC.					V			Feb 23, 2011	
10 a5 1	В	1	205	5		repair door closure					C			Feb 23, 2011	
08 c 5	E	1	206	5		remove door stops						1			
10 a5 1	B	1	207	7		repair door closure					С			Feb 23, 2011	
10 h 3	D	1	215	5		install smoke detector No longer required by FFPC.					V			Feb 23, 2011	
10 g 8	В	1	21	5		remove fire sprinkler obstruction Remv. orange plastic sprklr. caps.					N				
10 h 3	D	1	30	5		install smoke detector No longer required by FFPC.					V			Feb 23, 2011	
01 02 01	В	1	310	D		Strap TV's to mobile cart					C			Feb 23, 2011	
09 aa 19	B	1	31	1		Replce panel w/tempered glass Plexi or Tempered Glass for Fish Tank									
09 d 7	F	1	1 31	2		remove carpet < fire spread floor or provide fire rating					С			Feb 23, 2011	
12 g 1	0		1 31	4		remove furnishings blocking exit Clear Alcove to Exit			C					Jul 29, 2010	187

status2 frx 03/02/2011

Page

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

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#### Comprehensive Safety Inspection State Requirements for Educational Facilities Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Jul 29, 2010 Ho Re-Inspection #1 Feb 23, 2011 27 Location Number

 129, 2010
 Hollywood Fire Rescue

 b 23, 2011
 2741 Stirling Road

 Location Number 1053250d, FL 33021
 (954) 967-4404

Fiscal Year 2010-2011

#### Broward County School District - Charter Schools

Hollywood Academy of Arts and Science Loc. No. 5325

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

69A-58	a 1	Pri	Loc	ation	Type	Est	Deficiency Description and	# of	Scheduled for	Current			#2	#3	Inspector Completed	100% CD
Sut	0	1	Bldg	Room	Def.	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #	# 1 Status		Status	Date	
No. Par			No.	No.	M-O-C	_	Remove storage from restroom	-				С			Feb 23, 2011	
cs 01	10	В	1	316			Remove storage nonnesitoon									
10 g	7	F	1	316			install fire sprinklers Storage rm. off Faculty Restroom.									
01 02	01	В	1	321			Strap TV's to mobile cart							-	Jul 29, 2010	
10 g	9	В	1	324			replace missing escutcheon plate			C					501 23, 2010	
16 f2	02	В	1	426	5		install light covers Flourescent lgts. & bulb need covers.					N				
10 g	8	В	1	426	5		remove fire sprinkler obstruction Remv.orange plastic covers frm.sprklr.heads.					N				
15 a	5	В	1	426	6		remove storage from mechanical rooms Remv. storage frm. pool equip./mech.rm.					N				
TL	E	F	1	MECH	-		Install Fish Number 2nd Floor mech Rm	1		-					Feb 23, 2011	
10 h	3	D		MECH	Н		install smoke detector No longer required by FFPC.					V		-	160 20, 2011	
02 1	5	В		1 969	8		provide access to play area No direct access to play area w/o xing.drive.					C	-	-	Feb 23, 2011	-
16 f1	01	В		1 STAI	R		install junction box cover 3rd floor-N. Wall							-	Jul 29, 2010	
13 a2	2 a6	B		1 ELEVR	м		remove improperly stored chemicals outside			C				_	Feb 23, 2011	
10 c	3	B		1 WSTAI	R		remove storage under stairs					C			1 60 20, 2011	-
10 c	3	B	-	1 E.STA	IR		remove storage under stairs Remv. storage under 1st fir. landing.					N		_	Feb 23, 2011	-
10 h	3	C		1 JANITO	R		install smoke detector No longer required by FFPC.		1			V	-		1 60 23, 2011	-
2 a	5	F	-	1 WSTAIF	RS		LSC: Provide protected corridors/stairs Document elev. machine rm. lid 2 hour rated.				-	N		-		
10 g	1	1		1 104/1	05		inspect fire sprinkler system End of CPVC sprklr.line not supported			-		N		_	-	-
00 0	01 1	3 (	c	1 ELEVATO	DR		Connect elevator phone to 9-1-1 svc Phone not connected to 911 service.		1						shed T-Transferred	188

status2 frx 03/02/2011

Status Codes: C-Completed V-Void R-Remodeled X-Demolished T-Transferred U-Under Construction

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Safety Department

4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

#### **Comprehensive Safety Inspection** Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Jul 29, 2010 Re-Inspection #1 Fleb ation Number:

Hollywood Fire Rescue 25325 Stirling Road Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2010-2011

Broward County School District - Charter Schools

Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street

Hollywood, FL 33020 (954) 925-6404

ſ		50	Pri	10	cation	Type	Est		# of	Scheduled for	Current		Re-I	nspecti	on	Inspector	
ł	69A	Sub	1.1	Bldg		Def.	Cost	Deficiency Description and	Times	Correction Not	Year	Work Order #		#2	#3	Completed	100% CI
1	No	Para.		No.	No.	M-O-C		Corrective Action Required	Cited	Later Than	Status		Status	Status	Status	Date	
ſ	2 a	6	F	1	MECH RM.			LSC: Rpr/rpl hazardous electrical system No panel directories 2nd flr. mech. rm. off elev		·							
ŀ	10 9	g 8	В	1	MECH RM.			remove fire sprinkler obstruction Dusty sprklr. head 3rd fir. mech. rm. off elev.					-				
ŀ	10	g 8	В	1	MECH. RM			remove fire sprinkler obstruction 2nd flr.plastic protector remains on sprklr.hd.									
ŀ	15 a	a 5	В	1	MECH. RM			remove storage from mechanical rooms Mech. rm. off west elev. lobby 2nd flr.									
1	10 g	g 1	F	1	UPP00000			inspect fire sprinkler system End of CPVC sprklr. line not supp. properly.									
Ì	11 1	n2 2	В	9699	000			Provide pad around basketball poles					N				

Total Non-Fire Safety Deficiencies 4 28 Total Fire Safety Deficiencies(\*):

Total Deficiencies Cited:

(Includes 3 Serious Life Safety Deficiencies\*\*)

32 For N. PK, KG-12 and Florida School for the Deaf and Blind ONLY: Ten Fire Exit Drills during the School Year [ ] Yes [ ] No (NFPA 101)

ussim Kueda

Signature of Facility Administrator attesting to fire exit drills and review of Re-inspection report acknowledging awareness of corrected and newly discovered deficiencies.

3

Signature Date

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

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Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

Thomas JeReane #41712

Municipal Firesafety Inspector

Comprehensive Safety Inspection Name of Charter School Seeking Renewals, Hollywood Academy of Arts and Sciencel Facilities

Fiscal Year 2010-2011 Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020 (954) 925-6404

[x] Casualty [x] Sanitation [x] Fire Safety

Initial Inspection: Jul 29, 2010 Location Number: 5325

2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

Mark Fritz Municipal Fire Inspector (Fire Violations only)

69A	-58	F	Pri	Lo	cation	Туре	Est	Deficiency Description and	# of	Scheduled for	Current	
No	Sub Para	2.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order
10 g		-	F	0	000			install fire sprinklers	4			
						1.11		w. elev lobby area install sprinkler head				
10 L	2 0	1	C	0	204			post capacity sign				
							-	Inside dining rm. adj. to main exit.				
2 a	5		F	0	WSTAIRS			LSC: Provide protected corridors/stairs				
					1.000			Non-conforming duct work and conduit in stair				
TL	E		F	1	000			Install Fish Number	1			
								All RR's, Storage, mechanical Rms.				
10 g	1		F	1	000			inspect fire sprinkler system				
-				-			_	Document sprkir, heads are ext, coverage			-	
10 g	1		F	1	000			inspect fire sprinkler system				
	_							Fire Pump ctrl. valves need chain/locks open.			-	
10 g	1		F	1	000	1.1		inspect fire sprinkler system				
_	_							School fire sprklr. system expired insp. tag.	-		-	
10 g	1		F	1	000			inspect fire sprinkler system				
	_		_	-				Siamese check valve leaking, ext. s. side.			-	
08 g	2 1	1	C	1	000			install emergency escape window				
_		_	_	_				Bidg. not fully sprkired. Floors 1-3. 4 not req.			-	
10 g	7		F	1	000			install fire sprinklers				
	-	-	_	_		-	_	Bldg. not fully sprklred. per cond. of occup.	-		-	
09 c	1 0	1	В	1	000			install proper hardware (door)		11.1		
_		-						New stairs drs. panic hardwre not fire exit hrdwre	-			
10 g	4		F	1	000			replace caps on F.D. siamese				
	_	-	-	-		-		South side, 1st floor.	-	-	C	
12 b	2		C	- 1	001			remove equipment blocking exit			0	
10	-	-	0		201	-		o/s RM 110 replace illuminated exit sign	-		C	
16	8	3	В	1	001			across from 107 in Corner				
TI			F	1	003			Install Fish Number	2		-	
TL	E		F		003			RR's and all Areas	~			
00 -	-	19	В	1	003			repair torn carpet	1		C	
09 d	/	9	D	1	003			Halls	1		-	
10 e		-	E		OFRR			seal vertical openings	1		-	
10 6		1	-		VI TW			Closet in Faculty RR 3rd fl.				
10	-	8	В	1	105			remove fire sprinkler obstruction	-			-
10	3	~   I	-	<u>`</u>	100			Protective clip/cover remains on sprklr. head.	1 i			
10		9	B	1	105			replace missing escutcheon plate	1	1	1	
14	9	~   i	~	- î								
10 a	5	-	В	1	105A		-	repair door closure				
			2		1000		_					
09 a	13		E	1	108	1		remove drapes < fire spread standard	1			
10 a	15		В	1	112	2		repair door closure			1	
10 g	1 7	a	F	1	200			Replace fire sprinkler head	4			
_								should be upright head instead of pendent	-		-	-
10	g	8	В	1	200	)		remove fire sprinkler obstruction				
-			_			-		clean dusty sprinkler head.				
10 f	1 3	3	D	1	2018	3		install smoke detector				
	_			-				Rm. used for storage.	-		10	
10 8	15	1	в	1	Organ	izational	Perform	ance E and F - Health, Saftey and Fire Reports and	Inspecti	ons	19	U

Status Codes: C-Completed V-Void R-Remodeled X-Demolished T-Transferred U-Under Construction

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

2 Comprehensive Safety Inspection Name of Charter School Seeking Renewals Hollywood Academy of Arts and Sciencel Facilities

Fiscal Year, 2010-2011

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020 IDEAL DOE GADA

Initial Inspection Jul 29, 2010 Location Number: 5325 Hollywood Fire Rescue

2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

69A-58	8	Pri	Lo	cation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current	
No. Sui Pa	ib Ira.		Bidg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order
08 c	5	E	1	206			remove door stops				
10 a5	1	В	1	207			repair door closure				
10 h	3	D	1	215			install smoke detector	3			
10 h	3	D	1	305			install smoke detector Rm. used for storage.				
01 02	01	В	1	310			Strap TV's to mobile cart				
09 aa	19	В	1	311			Repice panel w/tempered glass Plexi or Tempered Glass for Fish Tank				
09 d	7	F	1	312			remove carpet < fire spread floor or provide fire rating	1			
12 g	1	C	1	314			remove furnishings blocking exit. Clear Alcove to Exit			С	
cs 01	10	В	1	316			Remove storage from restroom				
10 g	7	F	1	316			install fire sprinklers Storage rm. off Faculty Restroom.		line in the		
01 02	01	В	1	321			Strap TV's to mobile cart				
10 g	9	В	1	324			replace missing escutcheon plate	1		C	
TL	E	F	1	MECH			Install Fish Number 2nd Floor mech Rm	1			
10 h	3	D	1	MECH			install smoke detector All mechanical Rms	1			
16 f1	01	В	1	STAIR			install junction box cover 3rd floor-N, Wall	1			
13 a2	a6	B	1	ELEVRM			remove improperly stored chemicals			C	
10 c	3	В	1	WSTAIR			remove storage under stairs				
10 h	3	D	1	JANITOR			install smoke detector all Janitor Closets	1			
2 a	5	F	1	WSTAIRS			LSC: Provide protected corridors/stairs Document elev. machine rm. lid 2 hour rated.				
2 a	6	F	1	MECH RM.			LSC: Rpr/rpl hazardous electrical system No panel directories 2nd fir. mech. rm. off elev.				
10 g	8	в	1	MECH RM.			remove fire sprinkler obstruction Dusty sprkir. head 3rd fir. mech. rm. off elev.		1		
10 g	8	В	1	MECH RM			remove fire sprinkler obstruction 2nd fir plastic protector remains on sprklr.hd.				-
15 a	5	в	1	MECH RM			remove storage from mechanical rooms Mech. rm. off. west elev. lobby 2nd fir.				
10 g	1	F	1	UPP00000			inspect fire sprinkler system End of CPVC sprkir, line not supp. properly.				

Organizational Performance E and F - Health, Saftey and Fire Reports and Inspections

191

Safety Depart 4200A N.W. Oakiand Park (754) 321-420	Oth A	Аvепие			Hollywoo	Fiscal Year: 2010-2011 ard County School District - Charter Schools d Academy of Arts and Science Loc No: 5325 1720 Harrison Street Hollywood, FL 33020 (954) 925-6404 re Safety [x] Casualty [x] Sanitation		Hollywood 2741 Stirlin Hollywood. (954) 967-4	g Road FL 330	
69A-58 No. Sub Para	Pri	Lo Bidg No.	Room No.	Type Def. M-O-C	Est. Cost	Deficiency Description and Corrective Action Required	# of Times Cited	Scheduled for Correction Not Later Than	Current Year Status	Work Order #
Total Fire S Total Defic For N. PK. Ten Fire Ex	Safet denci KG- kit Dri kit Dri gnati	y Defic es Cite 12 and Ils duri	d: 44 Florida Sch the Scho	41 ool for the ol Year	Peafan A Yes - Mo	Blind ONLY: I I NO (NFPA 101) I I NO (NFPA 101) I CASSISTANT IN Fire Exit Drills I D Fire Exit Drills	ey of	: Ponte Pr 08 04 Signature Date	PJinei 10	Iten, Pal

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

Scheduled Re-Inspection Date no later than: Apr 15, 2011

Geocoded  PURPO SE  CONSTRUCT  CONSTRUCT  COMPLAINT  QA SURVEY  OTHER  NAME  ADDRESS  OWNER  PER SON IN	26.009771/-8	CTION TYPE: So OF OWNER TATION DLOGY (use other) Academy of Arts ouren Street isten - Red Apple @	STATE DEPARTM COUNTY HEA FOOI INSPEC hool (9 months or and Sciences	E OF FLORI MENT OF HI ALTH DEPA D SERVICE CTION REPO r less)	DA EALTH RTMENT ORT		RE Sat Inc Uns OU	n Number: 5325
CHARGE	Leantra Cal	vert nollywoodcharter.c	000	PHONE (9	54) 925-6404			8:00 AM on
EMAIL BEGIN TIME	END TIME	DATE ASSESSED	POSITION #	FXISTING	FACILITIES - PERMIT NUMBE	ER		RE-IN SPECTION DATE
13:45	14:10	08/19/2013	35875	Latered	06-48-1396993			
Corrected by FOOD SUPP 1. Source FOOD PROT 2. Stored 3. No furt 4. Thawin 5. Raw fn 6. Pork co 7. Poultry 8. Other a 9. Least c 10. Food 11. Buffet 12. Self-s 13. Reser	The date and The date and LIES s etc. FECTION temperature her cooking/rapid g uits cooking cooking cooking cooking contact/reheating container requirements ervice condiment vice of food D BY PREFFEF	time indicated in the 14 15 16 PERSON 1000ling 17 18 19 20 21 EQUIPM 22 23 24 5 25	Results section ab Sneeze guards Transportation of food Poisonous/toxic materia INEL Exclusion of personnel Cleanliness Tobacco use Handwashing Handling of dishware ENT/UTEN SIL S Refrigeration facilities/T Sinks Ice storage/counter-pro Ventilation/Storage/Suf Dishwashing facilities	ove or an adn als Them Ditector Ificent equip.	e Code and Chapters 30 inistrative fine or othe 27. Design and fa 28. Installation an 29. Cleanliness of 30. Methods of was SANITARY FACILIT AND CONTROLS 31. Water supply 32. Ice 33. Sewage 34. Flumbing 35. Toilet facilities 36. Handwashing 37. Garbage dispo 38. Vermin control	r legal act brication d location equipment ashing IES facilities facilities isal	tion will be initi OTHER FAC AND OPER 39. Other TEMPORA SERVICE 40. Tem VENDING I 41. Venu MANAGER 42. Man CERTIFICA 43. Cert INSPECTIO	ated. CILIITES ATIONS er facilites and operations RY FOOD EVENTS porary food service events
INSPECTION O INSPECTION O COPY OF REP DH Form 4023, 1/05 (	OND SIGNAT	URE: Multi				FAX #:	(954) 467-4 (954) 467-4 8/19/2013	700 ex. 4216 204



Name: Hollywood Academy of Arts and Sciences

Date: 08/19/2013

Identification No: 06-48-1396993

STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Food Establishment

Comments and Instructions (Continued from Page 1):

Copy of Report Received By:

DH 4104, 4/96 (Stock Number: 5744-000-4104-8) Inspector Jolie Dobson

			And a set of the set of the	1000			UserId: Rodriguez.
Ν	ame of Charter Sc	chool Seeking Renew		cademy of A FLORIDA	TH Science	Ap	proval:Location Number: 5325
10627/-80.1		col	JNTY HEALTH PUBLIC PRIV INSPECTIC	ATE SCH	DOL		
PURPOSE:		TYPE:	INOT LOTIO	AT ALL ON			
ROUTINE		PRIVATE	COLLEGE/UNIV	r			
CONSTRUCT.	CHANGE OF OW	INER PUBLIC	OTHER				
COMPLAINT	EPIDEMIOLOGY	VOCATIONAL		CEN		MALES	
OTHER	PREOPENING	VOCATIONAL		67	0 334	336	RESULTS:
NAME	Hollywood Aca	ademy of Arts & S	Science				Satisfactory
	1720 Harrison S	And the second second		CITY HO	llywood		Unsatisfactory
	CALCULATION OF	Art 1200			33020		
OWNER	Charter Founda	ation inc		_ ZIP	The set of the		Constant Marketing and
	Jessica Rueda			PHONE	(954) 925-6404	· · · · · · · · · · · · · · · · · · ·	Correct Violations by Next Inspection
E-MAIL	jrueda@hollywo	oodcharter.org					8:00 AM on
BEGIN TIME	END TIME	DATE A \$\$E\$\$ED	POSITION #	EXIS	TING FACILITIES - PERMI	Contraction of the second s	RE-IN SPECTION DATE
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# Location Number: 5325

Name: Hollywood Academy of Arts & Science

Date: 5/29/2012

Identification No: 06-51-03763

STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Public/Private School

Comments and Instructions (Continued from Page 1):

Copy of Report Received By:

DH 4104, 4/96 (Stock Number: 5744-000-4104-8) Inspector Joel Rodriguez

Marce of Charter Sound Seeking Remined and Part Applications Cancer       Approved Loadion Number: 3325         Marce of Charter Sound Seeking Remined To PHALT PUBLIC PRIVATE SCHOOL       Approved Loadion Number: 3325         Marce of Charter Sound Seeking Remined To PHALT PUBLIC PRIVATE SCHOOL       Improved Loadion Number: 3325         Marce of Charter Sound Academy of Arts & Science       Improved Loadion Number: 3320         Marker       Hollywood Academy of Arts & Science       Improved Loadion Number: 3320         Marker       Hollywood Academy of Arts & Science       Improved Loadion Number: 3320         Marker       Hollywood Academy of Arts & Science       Improved Loadion Number: 3320         Marker       Hollywood Academy of Arts & Science       Improved Loadion Number: 3320         Marker       Hollywood Academy of Arts & Science       Improved Loadion Number: 3320         Marker       Hollywood Academy of Arts & Science       Improved Loadion Number: 3320         Marker Striker       Interver Striker       Interver Striker       Improved Loadion Number: 3320         Marker Striker       Interver Striker       Interver Striker       Improved Loadion Number: 3320         Marker Striker       Interver Striker       Interver Striker       Improved Loadion Number: 3320         Marker Striker       Interver Striker       Interver Striker       Improved Loadion Number: 3320 <tr< th=""><th></th><th>Name of Charter Sch</th><th>nool Seeking Renew</th><th>UBLICKERIVA</th><th>TE SCH</th><th>ool Science</th><th>Approval: Location Number: 5325</th></tr<>		Name of Charter Sch	nool Seeking Renew	UBLICKERIVA	TE SCH	ool Science	Approval: Location Number: 5325
DIBSERTION LESS PUBLIC REPORT       PURCE SCHOOL       PURCE SCHOOL       PURCE SCHOOL       OWDING Endeword To Construct the state of the school of		value of charter och		STATE OF	OF HEAL		Tappional Education Number, 3023
PUPONSE         TYPE           Outstreet         Implicit and the stress of	10627/-80.	141266	CO	PUBLIC PRIV	ATE SCH	OOL	
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Construction       Construction <td< th=""><th></th><th>the second second second second</th><th></th><th>COLLEGE/UNIV</th><th></th><th></th><th>A.B.</th></td<>		the second second second second		COLLEGE/UNIV			A.B.
Description       Description       Description       Description       Description         Data mer       Prepression       Description       Description       Description         Data mer       Prepression       Description       Description       Description         Data mer       Charles       T/20 Harrison Street       Crry Hollywood       Description       Description         Down Ref       Charles       Foundation Inc       Zip       30020       Correct Violations B         CMARSE       Foundation Inc       Zip       30020       Correct Violations B       Description         EMAIL       jrueda@hollywoodCharter.org       Enstitution       Description	The second second		POBLIC	OTHER	-		
Lottee       Interview       Hellywood Academy of Arts & Science         ADDRESS       1720 Harrison Street       OTY Hollywood         ADDRESS       1720 Harrison Street       OUT oF BUSINES:         Crancer       Evaluation       Diversity       Downler         Crancer       Provided       1000 File       Diversity       Diversity         Crancer       Provided       Provided       Diversity       Diversity       Diversity         Crancer       Provided       Provided       Diversity       Diversity <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>							
NMME       Intervenue/Leaderhy for Area Science         ADDRESS       1720 Harrison Street       OTTY Hollywood         ADDRESS       1720 Harrison Street       OUT of BuShess         Charter Foundation Inc       Zip       30020         PERSon IN       Jessica Rueda       PHONE       (654) 925:5404       Correct Violations D         EMAIL       Inueda@hollywoodcharter.org       Event me       0x1 of BuShess       20.01 Mon         EMAIL       Inueda@hollywoodcharter.org       Event me       0x1 of BuShess       20.01 Mon         As per laceton t20.020 of the Florad Statuter (FS), this form will serve as a TWelco of Non-Compliance. for any ividiation served will be the time initiated below violate of merchance within the time prime initiated below violate of merchance within the time prime initiated below violate of merchance within the time prime initiated below violate of merchance within the time prime initiated below violate of merchance within the time prime initiated below violate of merchance within the time prime initiated below violate of merchance within the time prime initiated below violate of merchance within the time prime initiated below violate of merchance within the time prime initiated below violate of merchance within the time prime initiated in the file of the Florad Below         Chools Shattart Found Statument (FS), the Add KR       13. Rechance (Merchance Statument)       13. Rechance Merchance Statument (FS), the Add KR         S. Addition (FS)       3. Method Statument (FS), the Add KR       13. Scheadd Merchance Statument	OTHER	PREOPENING				00 300 34	RESULTS:
ADDRESS       1720 Harrison Street       CITY Hollywood       Ursettistadory         OWNER       Charter Foundation Inc       ZIP       33020       Out of BUSINESS         PERSON IN       Jessica Rueda       PHONE       (654) 925-6404       Out of BUSINESS         EMAIL       Jureds@hollywoodcharter.org       Correct Violations b       Wet inspecton       3:00 AM or         EMAIL       Jureds@hollywoodcharter.org       BeStrant Number       0:00 Of BUSINESS       Wet inspecton         EMAIL       Jureds@hollywoodcharter.org       BeStrant Number       0:00 AM or       Reinspecton Date         EMAIL       Jureds@hollywoodcharter.org       BeStrant Number       0:00 AM or       Reinspecton Date         EMAIL       Jureds@hollywoodcharter.org       BeStrant Number       Date Statuses (FS), this form with serve as a Tipkice of Non-Compliance. for any violations not control to an other Number and a date control Number of the Status (FS), this form with serve as a Tipkice of Non-Compliance. for any Violations noted. Items marked below Violate (FS) and AST. Second Dates (FS), this form with serve as a Tipkice of Non-Compliance. for any Violations noted. Items marked below Violate (FS) and AST. Second Dates (FS), this form with serve as a Tipkice of Non-Compliance. For any Violation in the "Reinit AST. For AND Non-Compliance. For any Violation of Non-Compliance. For any Violation in the "Reinit AST. For AND Non-Compliance. For any Violation of Non-Compliance. For any Violation of Non-Compliance. For any Violation of Non-Compliance. For any Viola	AME	Hollywood Acad	emy of Arts & Si	cience			
OWNER         Charter Foundation Inc         ZIP         33020           PERSON IN CHARGE         Jessica Rueda         PHONE         (954) 925-6404         Next inspection 0.800 AM co           EMAIL         Judda@hollywoodcharter.org         Bear Assesses         Person IN         Bear Assesses         Next inspection 0.800 AM co           EMAIL         Judda@hollywoodcharter.org         Bear Assesses         Person IN         Bear Assesses         Next inspection 0.800 AM co           Email         11:15         11:40         1D/01/2010         84287         De-51-03763         Bear Assesses           As per landbox 120:800 of the Florida Statuter (FS), this form will serve as a "Welke of Next-Compliance. for any Velations noted. Items marked below volate of market presents in Compliance inter and membrane and the florida Velation inter and the florida Velation int	ADDRESS	1720 Harrison St	treet		CITY Ho	llywood	
PERSON IN CHARGE       Jessica Rueda       PHONE       (954) 925-5404       Correct Violations by Next Inspection         PEMAL Includ@hollywoodcharter.org       Butomik       Data Alsessee       Review 120, 904 of the Endit Statutes (FS), this form with serve as a "Notice of Non-Compliance for any Violations noted. Items marked below violate indication above. Confinence of the Endit Statutes (FS), this form with serve as a "Notice of Non-Compliance for any Violations noted. Items marked below violate indication above. Confinence of the Endit Advantation Code (FS) and must be used in the Statute of Hole of Non-Compliance for any Violations noted. Items marked below violate indication above. Confinence of the Endit Advantation Code (FS) and not be used in the Statutes (FS), this form with serve as a "Notice of Non-Compliance for any Violations noted. Items marked below violate indication above. Confinence of the Statut and other Hole and the Statutes (FS), this form with serve above and the Statutes in the Statutes (FS), this form with serve above and the Statutes in the Statutes (FS), this form with serve above and the Statutes (FS), this form with serve above and the Statutes in the Statutes (FS), this form with serve above and the Statutes in the Statutes (FS), this form with serve above and the Statutes (FS), this form with serve above and the Statutes in the Statutes (FS), this form with serve above and the Statutes (FS), this form with serve above and the Statutes (FS), this form with serve above above and the Statutes (FS), this form with serve above and the Statutes (FS).         School Statutes       9. Methatical Ventilation       19. Hondwash Facilities (IC) and the Statutes (FS).       22. Solid West (FS).         Build biffy fore-Canades       10. Pronking Foundaristies       10. Pronki	OWNER	Charter Foundati	ion Inc		710	33020	OUT OF BUSINESS
CHARG:       JESSICE AND/053       PHONE       (300) 32200444       Mext hispection         E-MAIL:       jrueda@hollywoodcharter.org       0.00 AM on       0.00 AM on         Etematine:       ENOTIME       Data Fastessice       Poor on the sector of the sector o	PERSON IN						
BEGW THE         END TIME         DATE ASSESSED         POINTON #         ENSTREMENT NUMBER         FEBSISPECTON DATE           11.15         11.40         10.01/2010         84287         DE-51-03763         FEBSISPECTON DATE           An aper societor 120.603 of the Florida Statuteu (FS), this form will serve as a "Holice of Non-Compliance: for any violations means during the time period indication of the "Statuteu fSC) and mate the societal during the une period indication of the "Statuteu fSC) and mate of continued uprefier al the facility and making these contractions is a waldon of Chauter (FS) and BE-51, FAC, and Chauter 288, FS.           SCHOOL SANTATION         0. Natural Ventilation         15. Handwash Facilities         121. Sewage Disposal         26. First AId KR           3. Athletic Equipment         3. Machanical Ventilation         15. Handwash Facilities         121. Sewage Disposal         27. Food mate         28. Playson and the societal of the societal societal societal societal of the societal societal of the societal soc	CHARGE	Jessica Rueda			PHUNE	(304) 320-0404	
11.15       11.40       10/01/2010       84.287       DE-51-03753         As per soctor 120.695 of the Florida Statutes (FS), this form will serve as a "Notice of Non-Compliance: for any Violations noted, theme panel minimated of the "Founds and matches and mat	- 10 00 C - 1					and the second second	
As per laction 120.005 of the Florida Statutes (FS), dis form will serve as a "floride of Non-Compliance. for any indicators note: 13 and 45:11 at the Florida Administrative Cole (FAC) and mate be carried of within the time period indicated in the "Florida Administrative Cole (FAC) and mate be carried of Columb (FS-13 and 65:11 at the Florida Statutes 2010).         School SantTation       8. Natival Ventilation       15. Handwash Facilities       Loubler Statutes       SAFETY         1. School State       8. Natival Ventilation       15. Handwash Facilities       Loubler Statutes       SAFETY         2. Playground Equipment       8. Matival Ventilation       15. Handwash Facilities       Lioutins       SAFETY         3. Athibitic Equipment       9. Mechanical Ventilation       15. Shower/Fictures       22. Solid Waste       700         9. Gradingement       10. Provided/Accessible       WATER SUPPLY       VECTORVERNIN       C1. Food Insp. 1         9. Maintenne de Repair       13. Intellided Operated       CONTROL       CONTROL       C1. Food Insp. 1         9. J. Maintenne de Repair       13. Separation of Sexees       19. Drinking Fountains       24. Brush/Trash       29         12. Theading Ventilation, A/C       14. Ficture Ratio       20. Approved Source       25. Water Collection/Drainage         Vector Repair of Sexees         17. Maintenne and the Sector Constructions         Vector					E81		R RE-INSPECTION DATE
Inspection       Control of the Section 2000 (Section 2000)         School Schol School School School School Schol School School Sch	11:15	11:40	10/01/2010	84287		06-61-03763	
Violation Dbserved:12 BRDKEN SINK IN GIRLS CAFETERIA RESTROOM (WORKING ON MATTER AT TIME OF INSPECTION)         Code Reference FAC: Toilet Facilities 64E-13.004(6)(a). Toilet facilities shall be accessible under continuous roof cover from all student occupied spaces. In group toilet rooms a partition shall be placed between each water closet. Each compartment shall have a door. Entrances to group toilet rooms shall be provided with a partition or other shielding device to block the occupants from view. Entrance doors shall be self-closing.         INSPECTION CONDUCTED BY:       Gina Diaz       PHONE: 954-831-0402         INSPECTION COND SIGNATURE:       PHONE: 964-831-0402	BUILDING	letic Equipment 3 <b>5</b> nstruction	SANITARY FACI	LITIES 🔲 Accessible WA	16. Shower 17. Shower <b>TER SUPPL</b> 18. Installe	Water Temp. 22. Solid .Y VECTOR/VER & Operated CONTROL	Waste FOOD MIN 27. Food Insp OTHER
Violation Observed:12 BROKEN SINK IN GIRLS CAFETERIA RESTROOM (WORKING ON MATTER AT TIME OF INSPECTION)         Code Reference FAC: Toilet Facilities 64E-13.004(6)(a). Toilet facilities shall be accessible under continuous roof cover from all student occupied spaces. In group toilet rooms a partition shall be placed between each water closet. Each compartment shall have a door. Entrances to group toilet rooms shall be provided with a partition or other shielding device to block the occupants from view. Entrance doors shall be self-closing.         INSPECTION CONDUCTED BY:       Gina Diaz       PHONE; 954-831-0402         INSPECTION COND SIGNATURE:       PHONE; 954-831-0402	3. Ath. BUILDING 4. Cor 5. Mai 6. Ligi	letic Equipment <b>55</b> Instruction Intenance & Repair Inting/Foot-Candles	SANITARY FACI	LITIES Accessible WA ss & Repair cilities n of Sexes	16. Shower 17. Shower TER SUPPL 18. Installe Maintai 19. Drinkin	Water Temp. 22. Solid Y VECTOR/VER d/Operated/ CONTROL ned 23. Infesta g Fountains 24. Brush	Waste FOOD IMIN 27. Food Insp. 1 OTHER ation/Control 28. (Trash 29.
INSPECTION COND SIGNATURE:	3. Ath BUILDING 4. Cor 5. Mai 6. Ligi 7. Hea Violation 0	letic Equipment <b>iss</b> Instruction Intenance & Repair Inting/Foot-Candles ating, Ventilation, A/C Ibserved:12 BROKEN	SANITARY FACI 10. Provided/ 11. Cleanline 12. Toilet Fac 13. Separatio 14. Fixture R	LITIES Accessible WA ss & Repair C cilities n of Sexes atio C atio C COMMENT AFETERIA RESTR	16. Shower 17. Shower TER SUPPL 18. Installer Maintai 19. Drinkim 20. Approve S AND INS	Water Temp. 22. Solid Y VECTOR/VER d/Operated/ CONTROL ned 23. Infesta g Fountains 24. Brush ad Source 25. Water STRUCTIONS RKING ON MATTER AT TIME	Waste FOOD MIN 27. Food Insp. 1 OTHER ation/Control 28. (Trash 29. Collection/Drainage BF INSPECTION)
	3. Ath: BUIL DING 4. Cor 5. Mai 6. Ligi 7. Hez Violation D Code Refe occupied sp. to group toile	letic Equipment <b>iss</b> Instruction Intenance & Repair Inting/Foot-Candles ating, Ventilation, A/C Ibserved:12 BROKEN <b>Served:</b> 12	SANITARY FACI 10. Provided/ 11. Cleanline 12. Toilet Fac 13. Separatio 14. Fixture R SINK IN GIRLS C4 acilities 64E-13.004 ooms a partition shal	LITIES Accessible WA ss & Repair C cilities n of Sexes atio atio COMMENT AFETERIA RESTR (6)(a). Toilet faciliti Ibe placed betwe	<ol> <li>Shower.</li> <li>Shower.</li> <li>Shower.</li> <li>TER SUPPL</li> <li>Installe Maintai.</li> <li>Drinkin,</li> <li>Approve</li> <li>Approve</li> <li>SAND INS</li> <li>DOM (WOIlles shall be a en each wal</li> </ol>	Water Temp. 22. Solid Y VECTOR/VER CONTROL ned 23. Infesta g Fountains 24. Brush ed Source 25. Water STRUCTIONS RKING ON MATTER AT TIME Increasible under continuous ro ter closet. Each compartment s	Waste FOOD  MIN 27. Food Insp. i  OTHER  ation/Control 28. (Trash 29. Collection/Drainage  OF INSPECTION) of cover from all student shall have a door. Entrances
	3. Ath. BUILDING     4. Cor     5. Mar     6. Ligr     7. Hea  Violation D Code Refe occupied sp. to group toile closing.	Ietic Equipment iss instruction intenance & Repair hting/Foot-Candles ating, Ventilation, A/C Ibserved:12 BRDKEN inserce FAC: Toilet Fa aces. In group toilet n aces. In group toilet n et rooms shall be prov	SANITARY FACI	LITIES Accessible WA ss & Repair C cilities n of Sexes atio atio COMMENT AFETERIA RESTR (6)(a). Toilet faciliti Ibe placed betwe	<ol> <li>Shower.</li> <li>Shower.</li> <li>Shower.</li> <li>TER SUPPL</li> <li>Installe Maintai.</li> <li>Drinkin,</li> <li>Approve</li> <li>Approve</li> <li>SAND INS</li> <li>DOM (WOIlles shall be a en each wal</li> </ol>	Water Temp. 22. Solid Y VECTOR/VER CONTROL ned 23. Infesta g Fountains 24. Brush ed Source 25. Water STRUCTIONS RKING ON MATTER AT TIME iccessible under continuous ro ter closet. Each compartment s ick the occupants from view. E	Waste FOOD  Main 27. Food Insp. 1 OTHER  ation/Control 28. (Trash 29. Collection/Drainage  OF INSPECTION) of cover from all student shall have a door. Entrances Entrance doors shall be self-

Location Number: 5325

Name: Hollywood Academy of Arts & Science

Date: 10/01/2010

Identification No: 06-51-03763

STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Public/Private School

Comments and Instructions (Continued from Page 1):

Copy of Report Received By:

DH 4104, 456 (Stock Number: 5744-000-4104-5) Inspector Gina Diaz

/ PURPO SE: ROUTINE CONSTRUCT.	lame of Charter Sch			H DEPAR /ATE SCH ON REPOR	DOL	e	Approva	UserId: CaputoAM
		CHARTER	OTHER	CEN	SUS FEMA	ALES MALE	s	
QA SURVEY	EPIDEMIOLOGY PREOPENING	VOCATIONAL		67				RESULTS:
1.000		demy of Arts & S	sionco					Satisfactory
	1720 Harrison S		cience		ikaan di	-	. [	Incomplete
	St 20 3 57 1 72	And the second sec		_ СІТҮ <u>Но</u>	Contraction of the local distance of the loc		· i	
OWNER PERSON IN	Charter Foundat	tion Inc		_ ZIP	33020	252.2	-	0
	Elizabeth Campl	bell	_	PHONE	(954) 925-	-6404		Correct Violations by Next Inspection
E-MAIL	jrueda@hollywo	odcharter.org	-	_				8:00 AM on
BEGIN TIME	END TIME	DATEASSESSED	POSITION #	EXI		PERMIT NUMBER		RE-IN SPECTION DATE
13:10	13:36	12/07/2009	2101		06-51-0	3763		
5. Mair	ntenance & Repair	12. Toilet Facili 13. Separation		Maintair 19. Drinking		23. Infestati 24. Brush/T		28. 29.
	ting/Foot-Candles ating, Ventilation, A/C	-	io 🗖	20. Approve		25. Water (	Collection/D	rainage
Violation Ot	ating, Ventilation, A/C	pet in process of bein	COMMEN	20. Approve	ed Source	ne food insp.)(3rd	l floor carpe	t repaired)
Violation Ob [FAC]: 5. Ma loose or broke equipment sh	ating, Ventilation, A/C bserved: 4th floor car aintenance & Repair en floor tiles and boa	pet in process of bein 64E-13.004(3)(b)(c). I rds; loose moldings; lo d in good repair, free of	COMMEN g repaired (will b Buildings shall be pose hanging fixt	20. Approve	TRUCTIONS Uring next routili and in good rep and electric wire	ne food insp.)(3m air, free from haz as; and broken pl	floor carpe ardous con aster. Fumi	t repaired) ditions, such as shings and

# Location Number 5325

Name: Hollywood Academy of Arts & Science

Date: 12/07/2009

Identification No: 06-51-03763

STATE OF FLORIDA DEPARTMENT OF HEALTH COUNTY PUBLIC HEALTH UNIT Public/Private School

Comments and Instructions (Continued from Page 1):

Copy of Report Received By:

DH 4104, 4/96 (Stock Number: 5744-000-4104-8) Inspector Ana Caputo

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

1

**Comprehensive Safety Inspection State Requirements for Educational Facilities** 

Broward County School District - Charter Schools

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Fiscal Year: 2009-2010

Initial Inspection: Sep 16, 2009 Re-Inspection #1: Feb 04, 2010 Location Number

Hollywood Fire Rescue 2741 Stirling Road r. 5325 Hollywood, FL 33021 (954) 967-4404

**Re-Inspection** 

Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020 (954) 925-6404 Victoria Stanford #112821 [x] Casualty [x] Fire Safety [x] Sanitation

\* Not Present Municipal Firesafety Inspector (Fire Violations only)

	69A-58	Pri	Loc Bldg	ation Room	Type Def.	Est. Cost	Deficiency Description and	# of Times	Scheduled for Correction Not	Current Year	Work Order #	Re-li # 1	nspectio #2	on #3	Inspector Completed	100% CD
	No. Sub Para.		No.	No.	M-O-C		Corrective Action Required	Cited	Later Than	Status			Status		Date	
*	10 g 7	F	0	000			install fire sprinklers	3								
							w. elev lobby area install sprinkler head 1st									
*	10 c 2	С	0	000			remove exit obstructions			С					Sep 16, 2009	
							remove gas meter from exit discharge or									
*	TLE	F	1	000			Install Fish Number									
							All RR's, Storage, mechanical Rms.									
*	09 d 7	F	1	000			remove carpet < fire spread floor			С					Sep 16, 2009	
							Thru Out facility-or provide fire rating.									
*	12 a	F	1	000			remove combustible materials					С			Feb 02, 2010	
							All Classroom doors									
*	10 c 2	С	1	000			remove exit obstructions			С					Sep 16, 2009	
							first floor east exit									
*	09 d 79	В	1	000			repair torn carpet			С					Sep 16, 2009	
							Tripping hazard in various places.									
*	12 a	F	1	001			remove combustible materials					С			Feb 02, 2010	
							in small alcoves by classroom doors									
*	12 b 2	С	1	001			remove equipment blocking exit									
							o/s RM 110									
*	12 g 1	С	1	001			remove furnishings blocking exit			С					Sep 16, 2009	
							first floor east exit									
*	16 a 3	В	1	001			replace illuminated exit sign									
							across from 107 in Corner								_	
	01 02 01	В	1	002			Strap TV's to mobile cart			С					Sep 16, 2009	
							in all class rooms									
*	TLE	F	1	003			Install Fish Number	1								
							RR's and all Areas									
*	09 d 79	В	1	003			repair torn carpet									
		_					Halls									
*	10 e 5	Е	1	0FRR			seal vertical openings									
							Closet in Faculty RR 3rd fl.									
*	10 h 3	D	1	105			install smoke detector			V					Sep 16, 2009	
		_					In storage room V-Not needed									
*	16 f2 d	В	1	105A			provide access to utility controls					С			Feb 02, 2010	
_		_														
*	11 a8 03	F	1	105A			replace missing fire extinguisher					С			Feb 02, 2010	
	40.1.0			40-0											0 10 0000	
*	10h 3	D		105C			install smoke detector <sub>V-N</sub> എ <del>റ്റൂളുദ്ദ്ര</del> tional Performance E and F - Hea	th Soft	and Fire Pop	V arte and	Inspections				Sep 16, 2009	201
							V-Normeedeeduonal Fenomiance L and F - Hea	uui, Salu	ey and File Rept	nis anu	mapections					

Municipal Firesafety Inspector

status2.frx 02/04/2010

Status Codes: C-Completed V-Void R-Remodeled X-Demolished T-Transferred U-Under Construction

2

4200A N.W. 10th Avenue

Oakland Park, FL 33309

Safety Department

(754) 321-4200

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Sep 16, 2009 Re-Inspection #1: Feb 04, 2010 Location Number: 5325 Hollywood (05 4) 053

Hollywood Fire Rescue 2741 Stirling Road r: 5325 Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2009-2010

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-I	nspecti	on	Inspector	
No. Sub		Bldg	Room	Def.	Cost	Corrective Action Required	Times	Correction Not	Year	Work Order #	#1	#2	#3	Completed	100% C
NO. Para.		No.	No.	M-O-C			Cited	Later Than	Status		Status	Status	Status		
16 f2 02	В	1	106A			install light covers					С			Feb 02, 2010	
						Loose									
16 g 02	В	1	108			remove microwave/toaster from classroom			С					Sep 16, 2009	
13 f2 2	С	1	108			remove unsafe/unclean furniture from use					С			Feb 02, 2010	
						Couch									
10 g 7a	F	1	200			Replace fire sprinkler head	3								
	_					should be upright head instead of pendent									
15 a5 a1	В	1	200			post no combustible storage sign					С			Feb 02, 2010	
10 h 3	D	1	203			install smoke detector			V					Sep 16, 2009	
						V- not needed									
12 g 1	С	1	204			remove furnishings blocking exit			С					Sep 16, 2009	
						Near Exit									
12 g 1	С	1	207			remove furnishings blocking exit					С			Feb 02, 2010	
						Cubby box Cabinet									
16 f1 15	В	1	207			remove unsafe electric equipment					С			Feb 02, 2010	
						Move Small refrigerator to hide wiring									
09 a3 1	Е	1	212			remove drapes < fire spread standard			С					Sep 16, 2009	
						on cabinets									
10h 3	D	1	215			install smoke detector	2								
16 f2 02	В	1	216			install light covers					С			Feb 02, 2010	
1012 02	Р	1	210			Broken-cracked								Feb 02, 2010	
cs 01 20	В	1	3 RR			Repair unsafe/broken equipment					С			Feb 02, 2010	
05 01 20		1	3 KK			3rd Floor GRR								1 60 02, 2010	
10 h 3	D	1	301B			install smoke detector			V					Sep 16, 2009	
1011 0			0010			V-not needed			v					000 10, 2000	
10 h 3	D	1	303			install smoke detector			V					Sep 16, 2009	
1011 0	2		000			V- not-needed			·					000 10, 2000	
10 h 3	D	1	305			install smoke detector			V					Sep 16, 2009	
	-					V- not needed			-					oop :0, 2000	
16 g 02	В	1	306			remove microwave/toaster from classroom			С					Sep 16, 2009	
09 d 7	F	1	312			remove carpet < fire spread floor									
						or provide fire rating									
10 g 8	B	1	312			remove fire sprinkler obstruction	1				С	1	1	Feb 02, 2010	202

status2.frx 02/04/2010

Status Codes: C-Completed V-Void R-Remodeled X-Demolished T-Transferred U-Under Construction

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Sep 16, 2009 Re-Inspection #1: Feb 04, 2010 Location Number: 5325 Hollywoo

Hollywood Fire Rescue 2741 Stirling Road r: 5325 Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2009-2010

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

3

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-I	nspectio	on	Inspector	
No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than		Work Order #		#2 Status	#3 Status	Completed Date	100% CI
10 h 3	D	1	313			install smoke detector V-not needed			V					Sep 16, 2009	
12 g 1	С	1	314			remove furnishings blocking exit Clear Alcove to Exit									
10 g 9	В	1	324			replace missing escutcheon plate Hallway o/s Mens R.R.									
TLE	F	1	MECH			Install Fish Number 2nd Floor mech Rm									
10 h 3	D	1	MECH			install smoke detector All mechanical Rms									
16 f2 06	В	1	9599			replace burned-out light bulb(s) Play area outside rm 104			С					Sep 16, 2009	
02 d5 3	В	1	9698			repair holes in asphalt driveway East Parent drive near stop sign			С					Sep 16, 2009	
16 f2 02	В	1	9699			install light covers Lights in area o/s 104			С					Sep 16, 2009	
16 f1 01	В	1	STAIR			install junction box cover 3rd floor-N. Wall West Stairwell									
15 b 5	В	1	ELEVRM			Remove storage from electrical room.					С			Feb 02, 2010	
13 a2 a6	В	1	ELEVRM			remove improperly stored chemicals outside									
10 h 3	D	1	JANITOR			install smoke detector all Janitor Closets									
14 a	С	1	ELEVATOR			post elevator inspection certificate 8/1/08 Expiration DATE					С			Feb 02, 2010	
12 a	F	1	ELEVATOR			remove combustible materials lobby area			С					Sep 16, 2009	
13 p2 8	F	1	STAIRWEL			repair damaged equipment glass broken in hose cabinet NW stair			С					Sep 16, 2009	

Organizational Performance E and F - Health, Saftey and Fire Reports and Inspections

#### **Comprehensive Safety Inspection** State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Fiscal Year: 2009-2010

Initial Inspection: Sep 16, 2009 Re-Inspection #1: Feb 04, 2010 Location Number

Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

Safety Department

4

Broward County School District - Charter Schools

Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

[x] Fire Safety [x] Casualty [x] Sanitation

69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-I	nspectio	on	Inspector	
No Sub	1	Bldg	Room	Def.	Cost	Corrective Action Required	Times	00110011011101	Year	Work Order #	# 1	#2	#3	Completed	100% CD
No. Para.		No.	No.	M-O-C		Conective Action Required	Cited	Later Than	Status		Status	Status	Status	Date	
Total Non-Fi	re Sa	fety De	ficiencies	0						•				•	

**Total Non-Fire Safety Deficiencies** 

Total Fire Safety Deficiencies(\*): 17 (Includes 0 Serious Life Safety Deficiencies\*\*) **Total Deficiencies Cited:** 17

For N, PK, KG-12 and Florida School for the Deaf and Blind ONLY: Ten Fire Exit Drills during the School Year [ ] Yes [ ] No (NFPA 101)

> Signature of Facility Administrator attesting to fire exit drills and review of Re-inspection report acknowledging awareness of corrected and newly discovered deficiencies.

Signature Date

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

1

4200A N.W. 10th Avenue

Oakland Park, FL 33309

(754) 321-4200

69A-58

No. Sub Para

10 g

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L Ε

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12 a

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09 d

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12 b 2

12 g 1

16 a

01 02 01

L Е F

09 d

10 e 5 Е

10 h 3

16 f2 d

11 a8 03

16 f2 02

16 g 02

2 С

7a F

3 D

1 С

13 f2

10 g

10 h

12 g

12 g 1 С

15 a5 a1

10 h 3 D

Т

2

7 F

2 С

79 В

3 В

79 В

#### **Comprehensive Safety Inspection** State Requirements for Educational Facilities Safety Departimente of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Fiscal Year: 2009-2010

Broward County School District - Charter Schools

Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

Deficiency Description and

**Corrective Action Required** 

Initial Inspection: Sep 16, 2009

HollywoodtFifenResele. 5325 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

Municipal Firesafety Inspector

С

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С

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205

\* Mack Moore #115286

Victoria Stanford #112821

Bldg

No.

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В

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В

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В

В

В

[x] Fire Safety [x] Casualty

install fire sprinklers

Install Fish Number

All Classroom doors

repair torn carpet

o/s RM 110

first floor east exit

remove exit obstructions first floor east exit

remove exit obstructions

[x] Sanitation

w. elev lobby area install sprinkler head

All RR's, Storage, mechanical Rms.

Thru Out facility-or provide fire rating

remove carpet < fire spread floor

Tripping hazard in various places.

remove combustible materials in small alcoves by classroom doors

remove equipment blocking exit

remove furnishings blocking exit

replace illuminated exit sign across from 107 in Corner

Strap TV's to mobile cart in all class rooms

Install Fish Number

RR's and all Areas

seal vertical openings Closet in Faculty RR 3rd fl.

install smoke detector In storage room V-Not needed

install smoke detector

Replace fire sprinkler head

install smoke detector

V- not needed

Near Exit

post no combustible storage sign

remove furnishings blocking exit

V-Not needed

Loose

Couch

install light covers

provide access to utility controls

replace missing fire extinguisher

remove microwave/toaster from classroom

remove unsafe/unclean furniture from use

should be upright head instead of pendent

repair torn carpet

Halls

remove combustible materials

(Fire Violations only) # of Scheduled for Current Times Correction Not Year Work Order # Cited Later Than Status 3 С remove gas meter from exit discharge or protect

Municipal Firesafety Inspector

Location

Room

No.

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003

003

0FRR

105

105A

105A

105C

106A

108

108

200

200

203

204

207

Organizational Pe

Type

Def.

M-O-C

Est.

Cost

remove furnishings blocking exit formance E and F - Health, Saftey and Fire Reports and Inspections *Cubby box Cabinet* status2\_init.frx09/16/2009

Status Codes: C-Completed V-Void R-Remodeled X-Demolished T-Transferred U-Under Construction

3

3

1

## Page: 2 Comprehensive Safety Inspection State Requirements for Educational Facilities Safety DepartMeante of Charter School Seeking Renewal: Hollywood Academy of Arts and Science 4200A N.W. 10th Avenue Fiscal Year: 2009-2010

Oakland Park, FL 33309 (754) 321-4200

#### Broward County School District - Charter Schools

Hollywood Academy of Arts and Science Loc. No: 5325

#### 1720 Harrison Street

Hollywood, FL 33020 (954) 925-6404

Initial Inspection: Sep 16, 2009

HollywoodtFirenRengele 5325 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

	604 59		Pri		ocation	Turna	Est.	(954) 925-6404	<b>T</b> .			
	69A-58		- 11			Type Def.	Cost	Deficiency Description and	# of Times	Scheduled for	Current	
	No. Sub Para	a.		Bldg No.	Room No.	M-O-C		Corrective Action Required	Cited	Correction Not Later Than	Year Status	Work Order #
*	16 f1 1	5	В	1	207			remove unsafe electric equipment				
								Move Small refrigerator to hide wiring				
*	09 a3 1		Е	1	212			remove drapes < fire spread standard			С	
								on cabinets				
*	10 h 3		D	1	215			install smoke detector	2			
		_	_					v-wrong Rm #				
*	16 f2 0	2	В	1	216			install light covers				
		-	_					Broken-cracked				
	cs 01 2	0	В	1	3 RR			Repair unsafe/broken equipment				
	40 - 0		<u> </u>	4	2040			3rd Floor GRR	_		V	
*	10 h 3		D	1	301B			install smoke detector			V	
*	10 6 2	_	D	1	202			V-not needed			V	
î	10 h 3		U	1	303			install smoke detector V- not-needed			v	
*	10 h 3		D	1	305			install smoke detector			V	
î	10 11 3			1	305			V- not needed			v	
	16 g 0	2	В	1	306			remove microwave/toaster from classroom			С	
	io g u	2	Б	I	300						C	
*	09 d 7		F	1	312			remove carpet < fire spread floor				
								or provide fire rating				
*	10 g 8	3	В	1	312			remove fire sprinkler obstruction				
								Netting				
*	10 h 3		D	1	313			install smoke detector			V	
								V-not needed				
*	12 g 1		С	1	314			remove furnishings blocking exit				
								Clear Alcove to Exit				
*	10 g 9	9	В	1	324			replace missing escutcheon plate				
*	TLE		F	1	MECH			Install Fish Number				
								2nd Floor mech Rm				
*	10 h 3		D	1	MECH			install smoke detector				
								All mechanical Rms				
	16 f2 0	6	В	1	9599			replace burned-out light bulb(s)			С	
								Play area outside rm 104				
	02 d5 3		В	1	9698			repair holes in asphalt driveway			С	
			_					East Parent drive near stop sign				
*	16 f2 0	2	В	1	9699			install light covers			С	
	40.44				07415			Lights in area o/s 104				
*	16 f1 0	1	В	1	STAIR			install junction box cover				
	45 1 -	+	_					3rd floor-N. Wall				
*	15 b 5		В	1	ELEVRM			Remove storage from electrical room.				
<i>.</i>	10 -0 -	6						outside				
*	13 a2 a	o	В	1	ELEVRM			remove improperly stored chemicals				
	10 6 0	-			JANITOR			outside install smoke detector				
*	10 h 3		D	1	JAINITOR			all Janitor Closets				
*	14 a	+	С	1	ELEVATOR			post elevator inspection certificate	_			
	14 d		с С	1	LLEVATOR			8/1/08 Expiration DATE				
*	12 a	-	F	1	ELEVATOR			remove combustible materials			С	
	12 a		'	1	LLLVAIOR			lobby area				
	13 p2 8		F	1	STAIRWEL			repair damaged equipment			С	
	10 02 0		'	'				glass broken in hose cabinet NW stair			Ŭ	
	ļ								_		ļ	ļ

Page: 3 Safety Depart 4200A N.W. 1 Oakland Park (754) 321-420	0th A , FL	venue	arter School	Seeking	State Renewal: Browa	Comprehensive Safety Inspection Requirements for Educational Facilities Hollywood Academy of Arts and Science Fiscal Year: 2009-2010 ard County School District - Charter Schools od Academy of Arts and Science Loc. No: 5325 1720 Harrison Street		Initial Inspe Hollywoog <sub>t</sub> 2741 Stirlin Hollywood, (954) 967-4	g Road FL 330	
					[x] Fi	Hollywood, FL 33020 (954) 925-6404 re Safety [x] Casualty [x] Sanitation				
Total Fire S Total Defic	Safety	Bldg No. Safety D y Deficiones Cited	d: 31	Type Def. M-O-C 29	Est. Cost (Includ	Deficiency Description and Corrective Action Required les <u>0</u> Serious Life Safety Deficiencies**)	# of Times Cited	Scheduled for Correction Not Later Than	Current Year Status	Work Order #
Ten Fire E	tit Dri	lls durir	ng the Schoo	ol Year [	] Yes	I Blind ONLY: [ ] No (NFPA 101) o Fire Exit Drills	-	Signature Date		

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

and Review of Report Acknowledging Awareness of Discovered Deficiencies.

Scheduled Re-inspection Date no later than: Apr 15, 2010

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Page:
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Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

1

Comprehensive Safety Inspection State Requirements for Educational Facilities

Fiscal Year: 2008-2009

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Numbe

Hollywood Fire Rescue 2741 Stirling Road F 5325 Hollywood, FL 33021 (954) 967-4404

**Re-Inspection** 

Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street

Broward County School District - Charter Schools

Hollywood, FL 33020

(954) 925-6404

[x] Fire Safety [x] Casualty [x] Sanitation

Municipal Firesafety Inspector (Fire Violations only)

Not Present

	69A-58	Pri		ation	Type	Est. Cost	Deficiency Description and	# of		Current			spectio	on	Inspector	
	No. Sub Para.		Bldg No.	Room No.	Def. M-O-C		Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #	# 1 Status	#2 Status	#3 Status	Completed Date	100% CD
*	10 g 7	F	0	000			install fire sprinklers	2	Apr 01, 2009							
							w. elev lobby area install sprinkler head									
*	11 a8 01	F	0	000			reinspect fire extinguishers			С					Oct 17, 2008	
							do monthly inspection all extinguishers NFPA									
*	10 c 2	С	0	000			remove exit obstructions	2	Apr 01, 2009							
							remove gas meter from exit discharge or									
	09 c1 2	В	1	000			install tile a min of 4 ft from floor			С					Oct 17, 2008	
							Impervious Surface around all sinks									
	15 b6 02	В	1	000			install tile at water fountain min. 4'			С					Oct 17, 2008	
							Impervious surface around all water fountains									
*	16 e3 4	D	1	000			make pull station accessible			С					Oct 17, 2008	
							first floor east exit door									
*	09 d 7	Е	1	000			remove carpet < fire spread floor	2	Apr 01, 2009							
							Thru Out facility-or provide fire rating.									
*	10 c 2	С	1	000			remove exit obstructions	1	Apr 01, 2009							
							first floor east exit									
*	09 d 79	В	1	000			repair torn carpet	2	Apr 01, 2009							
							Tripping hazard in various places.									
*	09 c1 0	В	1	000			replace exit hardware			С					Oct 17, 2008	
							east exit first floor									
*	16 a 21	F	1	001			Repair electric exit sign (bulbs)			С					Oct 17, 2008	
							hallway near main entrance								_	
*	10 c 2	С	1	001			remove exit obstructions			С					Oct 17, 2008	
							unlock both doors at main entrance when									
*	12 g 1	С	1	001			remove furnishings blocking exit			С					Oct 17, 2008	
	10 1			004			by main entrance		NA 04 0000							
*	12 g 1	С	1	001			remove furnishings blocking exit		May 31, 2009			Ν				
	00 1 0 01	6		004			first floor east exit								0.147.0000	
*	09 b0 01	В	1	001			repair ceiling tiles			С					Oct 17, 2008	
*	10 -5 1	<b>D</b>		004			Through out entire Corridor								0+47,0000	
*	10 a5 1	В	1	001			repair door closure			С					Oct 17, 2008	
	01 02 04	Р	4	000			elevator lobby door	1	Apr 01 0000							
	01 02 01	В	1	002			Strap TV's to mobile cart in all class rooms	1	Apr 01, 2009							
*	12 g 1	0	4	002			In all class rooms remove furnishings blocking exit			С					Oct 17, 2008	
×	12 g 1	С	1	002			No furniture in hallway.			C					OCL 17, 2006	
*	TLE	F	1	003			Install Fish Number		Apr 01, 2009			N				208
		r	1	003			RR's and F - Hea	th, Saft	ey and Fire Repo	rts and	Inspections	IN				208
							INING all'Altas									

Victoria Stanford #112821 Municipal Firesafety Inspector

status2.frx 03/02/2009

N-New for Re-Insp W-Request WO 100% CD =Construction Document

2

4200A N.W. 10th Avenue

Oakland Park, FL 33309

Safety Department

(754) 321-4200

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Number: 532 Hollyv

Hollywood Fire Rescue 2741 Stirling Road F: 5325 Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2008-2009

#### Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street Hollywood, FL 33020

(954) 925-6404

	69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-Ir	nspecti	on	Inspector	
	No. Sub Para.		Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than		Work Order #	# 1 Status	#2 Status	#3 Status	Completed Date	100% CD
-	10 h 3	D	1	105			install smoke detector	3	Apr 01, 2009			Olaluo	Olalus	Olalas	Duit	
							In storage room		-							
-	15 b6 02	В	1	105A			install tile at water fountain min. 4'			С					Oct 17, 2008	
							around Sink.									
	12 a	F	1	105A			remove combustible materials			С					Oct 17, 2008	
							gasoline container									
	10h 3	D	1	105C			install smoke detector		Apr 01, 2009							
-	13 u1 6a	В	1	106			Provide signage to read the following:					С			Mar 02, 2009	
							clinic - label hot water faucets									
-	11 a9 01	F	1	108			make fire extinguisher accessible					С			Mar 02, 2009	
							relocate to opposite wall									
(	09 a3 1	Ш	1	108			remove drapes < fire spread standard					С			Mar 02, 2009	
							cabinets									
	16 g 02	В	1	108			remove microwave/toaster from classroom		Apr 01, 2009							
	16 a	С	1	111			install illuminated exit sign			С					Oct 17, 2008	
							current sign not hooked to power source									
(	05 00 01	В	1	111A			Replace glass mirror w/reflective metal mirror					С			Mar 02, 2009	
							boys bathroom									
	10g 7a	F	1	200			Replace fire sprinkler head	2	Apr 01, 2009							
_							should be upright head instead of pendent									
	15 a5 a1	В	1	200			post no combustible storage sign	2	Apr 01, 2009							
	15a 5	В	1	200			remove storage from mechanical rooms			С					Oct 17, 2008	
-	16 f1 02	В	1	202			install electric receptacle cover wall					С			Mar 02, 2009	
-	12 a	F	1	202			remove combustible materials			С					Oct 17, 2008	
		•		202			do not hang things from Sprinkler pipes.									
	10h 3	D	1	203			install smoke detector	1	Apr 01, 2009							
-	11 h 1	В	1	204			install padding on walls			С					Oct 17, 2008	
							on vcr								-	
	15 b6 02	В	1	204			install tile at water fountain min. 4'			С					Oct 17, 2008	
_							around sinks.									
0	08 c3 02	С	1	204			repair panic hardware broken and F - Hea	lth. Saft	ev and Fire Repo	C orts and	Inspections				Oct 17, 2008	209

status2.frx 03/02/2009

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4200A N.W. 10th Avenue

Oakland Park, FL 33309

Safety Department

(754) 321-4200

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Number: 532 Holly

Hollywood Fire Rescue 2741 Stirling Road r: 5325 Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2008-2009

#### Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current		Re-li	nspecti	on	Inspector	
N. Sub	1	Bldg	Room	Def.	Cost	Corrective Action Required	Times	Correction Not		Work Order #	# 1	#2	#3	Completed	100% CE
No. Para.		No.	No.	M-O-C		Corrective Action Required	Cited	Later Than	Status		Status	Status	Status	Date	
09 c1 0	В	1	204			replace exit hardware			С					Oct 17, 2008	
						kitchen area - door hinges									
10 e 5	Е	1	204			seal vertical openings					С			Mar 02, 2009	
						hole in Corner of Ceiling									
16 f1 12	В	1	205			install additional outlets			С					Oct 17, 2008	
						insufficient outlets causing overloading of outlet									
13 p2 8	F	1	205			repair damaged equipment					С			Mar 02, 2009	
						extinguisher bracket									
16 a	С	1	208			install illuminated exit sign			С					Oct 17, 2008	
09 b0 01	В	1	208E			repair ceiling tiles			С					Oct 17, 2008	
16 g 02	F	1	211			discontinue use of piggybacked surge strips					С			Mar 02, 2009	
16 g 02	F	1	212			discontinue use of piggybacked surge strips					С			Mar 02, 2009	
09 a3 1	Е	1	212			remove drapes < fire spread standard		Apr 01, 2009							
						on cabinets									
10 h 3	D	1	215			install smoke detector	1	Apr 01, 2009							
10 h 3	D	1	301B			install smoke detector	1	Apr 01, 2009							
16 g 02	В	1	302			remove microwave/toaster from classroom					С			Mar 02, 2009	
10 h 3	D	1	303			install smoke detector	1	Apr 01, 2009							
10 h 3	D	1	305			install smoke detector	1	Apr 01, 2009							
11 a8 01	F	1	305			reinspect fire extinguishers					С			Mar 02, 2009	
	l '	'	000			expired									
12 a	F	1	306			remove combustible materials			С					Oct 17, 2008	
~	·	'	000			from ceiling								200, 10, 2000	
16 g 02	В	1	306			remove microwave/toaster from classroom		Apr 01, 2009							
10 12 g	С	1	307			post exit diagrams in each room			С					Oct 17, 2008	
16 g 03	В	1	307			remove coffeepot/hotplate from classroom Organizational Performance E and F - Heal	th Saft	av and Fire Room	arte and	Inspections	С			Mar 02, 2009	210

status2.frx 03/02/2009

Comprehensive Safety Inspection State Requirements for Educational Facilities Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Number: 55 Holl

Hollywood Fire Rescue 2741 Stirling Road r: 5325 Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2008-2009

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

4

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325 1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

69A-58 No. Sub Para.	Pri	Loc	cation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current	Year Work Order #	Re-Inspection			Inspector	
		Bldg	Room	Def.	Cost	Corrective Action Required	Times	Correction Not	Year			#2	#3	Completed	100% CD
		No.	No.	M-O-C			Cited	Later Than	Status		Status	Status	Status		
16 g 02	В	1	307			remove microwave/toaster from classroom					С			Mar 02, 2009	
16 f1 15	В	1	307			remove unsafe electric equipment lamps					С			Mar 02, 2009	
16 g 02	F	1	312			discontinue use of piggybacked surge strips			С					Oct 17, 2008	
10 12 g	С	1	312			post exit diagrams in each room			С					Oct 17, 2008	
10 h 3	D	1	313			install smoke detector	2	Apr 01, 2009							
11 a8 01	F	1	313			reinspect fire extinguishers expired					С			Mar 02, 2009	
16 g 02	В	1	314			remove microwave/toaster from classroom					С			Mar 02, 2009	
13 p2 8	F	1	314			repair damaged equipment hinge on cabinet					С			Mar 02, 2009	
16 a 2	С	1	315			repair electric exit sign in corridor			С					Oct 17, 2008	
12 a	F	1	316			remove combustible materials remove storage boys bathroom			С					Oct 17, 2008	
10 g 9	В	1	318			replace missing escutcheon plate outside room in hallway			С					Oct 17, 2008	
09 c1 1	В	1	319			repair bathroom partitions girls - hardware on door of stall			С					Oct 17, 2008	
13 p2 8	F	1	319			repair damaged equipment GRR sink					С			Mar 02, 2009	
cs 01 03	В	1	320			Provide hand soap in soap dispenser					С			Mar 02, 2009	
11 a8 01	F	1	322			reinspect fire extinguishers expired					С			Mar 02, 2009	
15 a5 a1	В	1	323			post no combustible storage sign			С					Oct 17, 2008	
15 a 5	В	1	323			remove storage from mechanical rooms			С					Oct 17, 2008	
16 f1 15	В	1	402			remove unsafe electric equipment					С			Mar 02, 2009	
16 g 02	F	1	403			discontinue use of piggybacked surge strips Organizational Performance E and F - Hea	alth, Saft	ey and Fire Repo	C orts and	Inspections				Oct 17, 2008	211

status2.frx 03/02/2009

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4200A N.W. 10th Avenue

Oakland Park, FL 33309

Safety Department

(754) 321-4200

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Number: 532 Hollyv

Hollywood Fire Rescue 2741 Stirling Road r: 5325 Hollywood, FL 33021 (954) 967-4404

Fiscal Year: 2008-2009

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street Hollywood, FL 33020

(954) 925-6404

	69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and	# of	Scheduled for	Current	ł	Re-Inspection			Inspector			
	No. Sub Para.	ľ	ľ			Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Correction Not Y		Work Order #	# 1 Status	#2 Status	#3 Status	Completed Date	100% CD
	13 p2 8	F	1	404			repair damaged equipment desk shelf along wall			С					Oct 17, 2008			
ł	16 f1 14	В	1	405			remove adapters from wall outlet			С					Oct 17, 2008			
	09 c1 0	В	1	408			replace exit hardware door frame-Moved to 5362											
	09 c0 06	С	1	411			repair metal wall (interior)			С					Oct 17, 2008			
	10 b 5	A	1	412			Remove artwork/material > 50% wall space remove paper from windows			С					Oct 17, 2008			
	13 p2 8	F	1	417			repair damaged equipment BRR stall door-Moved to 5362											
	13 p2 8	F	1	418			repair damaged equipment hand dryer BRR-Moved to 5362											
	10 h 3	D	1	419			install smoke detector -Moved to 5362	1										
	10 h 3	D	1	420			install smoke detector -Moved to 5362	1										
	09 c0 02	С	1	422			repair masonary wall (interior) outside at drain cap			С					Oct 17, 2008			
	16 f1 02	В	1	9599			install electric receptacle cover Play area outside 104			С					Oct 17, 2008			
	16 f2 06	В	1	9599			replace burned-out light bulb(s) Play area outside rm 104	3	Apr 01, 2009									
	02 d5 3	В	1	9698			repair holes in asphalt driveway East Parent drive near stop sign		Apr 01, 2009			N						
	16 f2 02	В	1	9699			install light covers Lights in area o/s 104		Apr 01, 2009			N						
	16 f2 03	В	1	MECHRM			identify circuit breakers 3rd floor mechanical room			С					Oct 17, 2008			
	12 a	F	1	STAIRW			remove combustible materials remove combustible container for books from			С					Oct 17, 2008			
	10 c 3	В	1	STAIRW			remove storage under stairs west stairway			С					Oct 17, 2008			
	02 d2 2	В	1	STAIRW			repair sidewalk (concrete) large cracks in landing			С					Oct 17, 2008			
	09 c0 02	С	1	4TH FLOO			repair masonary wall (interior) baceboard ional Performance E and F - Hea	lth, Saft	ey and Fire Repo	C orts and	Inspections				Oct 17, 2008	212		

status2.frx 03/02/2009

Safety Department 4200A N.W. 10th Avenue Oakland Park, FL 33309 (754) 321-4200

6

Comprehensive Safety Inspection State Requirements for Educational Facilities

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Fiscal Year: 2008-2009

Initial Inspection: Oct 17, 2008 Re-Inspection #1: Mar 02, 2009 Location Number: 53 Holi

Hollywood Fire Rescue 2741 Stirling Road Hollywood, FL 33021 (954) 967-4404

Broward County School District - Charter Schools Hollywood Academy of Arts and Science Loc. No: 5325

1720 Harrison Street

Hollywood, FL 33020

(954) 925-6404

	69A-58	Pri	Loc	ation	Туре	Est.	Deficiency Description and		Scheduled for	Current		Re-I	Re-Inspection		Inspector														
	No. Sub Para.		1		ţ [	Î		Í	İ	Í	Í			ĺ	† I	† T	Bldg No.	Room No.	Def. M-O-C	Cost	Corrective Action Required	Times Cited	Correction Not Later Than	Year Status	Work Order #		#2 Status	#3 Status	Completed Date
	cs 01 20	В	1	CORRIDOR			Repair unsafe/broken equipment			С		Olaluo	Otatuo	Olalao	Oct 17, 2008														
							2nd floor fire extinguisher bracket broken																						
*	13 a2 a9	В	1	CORRIDOR			install flammable cabinet			С					Oct 17, 2008														
							install metal cabinet for clothes in elevator																						
*	12 a	F	1	CORRIDOR			remove combustible materials					С			Mar 02, 2009														
*	09 c0 01	В	1	CORRIDOR			repair walls					С			Mar 02, 2009														
							by room 103 and between fountain																						
*	11 a8 01	F	1	ELEVATOR			reinspect fire extinguishers					С			Mar 02, 2009														
*	12 a	F	1	ELEVATOR			remove combustible materials lobby area		May 31, 2009																				
*	12 a	F	1	ELEVATOR			remove combustible materials 2nd floor lobby west side stairwell to tower					С			Mar 02, 2009														
	13 p2 8	F	1	STAIRWEL			repair damaged equipment glass broken in hose cabinet NW stair		May 31, 2009																				

\* Total number of fire code relative deficiencies:

\* Total number of serious life safety hazards:

20 \* Violations marked with asterisk are fire deficiencies and life safety hazards

Total number of Deficiencies: 26

For N, PK, KG-12 and Florida School for the Deaf and Blind ONLY:

Ten Fire Exit Drills during the School Year [ ] Yes [ ] No (NFPA 101)

Signature of Facility Administrator attesting to fire exit drills and review of Re-inspection report acknowledging awareness of corrected and newly discovered deficiencies.

0

Signature Date

Signature of the respective authority having jurisdiction's firesafety inspector signifies compliance with Section 1013.12(2)(c), F. S. Signature of the respective school district's firesafety inspector signifies compliance with Section 1013.12(1)(c), F.S.

Organizational Performance E and F - Health, Saftey and Fire Reports and Inspections

### Appendix H

### **Evacuation Plans**

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Location Number: 5325





### ROOM 1XX EGRESS DIAGRAM

Organizational Performance H - Evacuation Plans




Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

Location Number: 5325





ROOM 3XX EGRESS DIAGRAM





### ROOM 4XX EGRESS DIAGRAM

### Appendix J

## Certificates of Governing Board Training

## Certificate of Completion Be it known that

## Ken Haiko

has successfully completed the 2-hour Refresher of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: June 26, 2012

>M.A.L.



## Be it known that

## Ken Haiko

has successfully completed the 2-hour Refresher of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: June 22, 2009

>M.All



## Be it known that

## Ken Haiko

has successfully completed four hours of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: November 14, 2008

>m.Alla



## Be it known that

## Dennis Clark

has successfully completed the 2-hour Refresher of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: June 23, 2012

>M.All



## Be it known that

## Dennis Clark

has successfully completed the 2-hour Refresher of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: July 11, 2009

>M.A.L.



## Be it known that

## **Dennis Clark**

has successfully completed four hours of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: December 11, 2008

> M. Alla



## Be it known that

## Thomas Wheeler

has successfully completed the 2-hour Refresher of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: January 10, 2012

>M.A.L.



## Be it known that

## **Colonel Thomas Wheeler**

has successfully completed four hours of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: December 30, 2008

> M. Alla



## Be it known that

## Margaret Wells

has successfully completed the 2-hour Refresher of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: June 28, 2012

>M.All



## Be it known that

## Peggy Wells

has successfully completed four hours of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: December 8, 2008

D\_>M.All



## Be it known that

## John O'Brien

has successfully completed two hours of refresher charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: August 6, 2013

D>M.A.L.



## Be it known that

## **John O'Brien**

has successfully completed four hours of charter school governance training, achieved the training objectives, and has satisfied all of the requirements required by Florida law.

Date of completion: November 22, 2010

>M.Alla



## Appendix K

### Screenshot of Webpage

#### Hollywood Academy of Arts & Science

Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science 1002.33(9)(p), 1002.33(7)(d)1.

Each charter school shall maintain a website that enables the public to obtain information regarding the school's academic performance; "representative's contact information", names of the governing board members, board minutes the school's annual budget and its annual independent fiscal audit, and, on a quarterly basis, the minutes of governing board meetings

Webpage: Governance http://hollywoodcharter.org/governance/default.html

HOLLYWOOD ACADEMY OF ARTER SCIENCE	Board of Directors
Covernance  Cover	Board Meeting Minutes
The Brundhurzer Charter School, mc Commonly Based if vessured to mean 4 times annually. Notices will be possed 3 days in deduces, per Rest School Provide School Provide School Provide West (in the public intern and public meet meeting days). The public is webtome to access. Based Meeting Minutes • Sectored Based •	Parent Facilitators ("Representative") both elementary and middle school
(min 151-464) Records Hypersellin Carlos B Hollywood Academy of Arts & Sciences, 6-8 Parent Facilitators (active doublerg (T2N kin Ameritizers) (Sie 152-544) and Registry and Carlos B Hollywood Academy of Arts & Science Annual Balget Particular Bacterizer Controls Control Control Control Controls for Ameritans Controls in Controls and Hollywood Academy of Arts & Science Annual Balget Particular Bacterizer (Control Control Co	School's Annual Budget (link to pdf) School's Annual Audit (link to pdf)
HOLL (FROD)       ADDRESS         HOLL (FROD)       170 Volt Bund Street         Atomiser of the Charter Addeds Irid / Inmity       170 Volt Bund Street         of school       FROD         TREASH       TREASH Voltage         Mathematical and the Address Add fromity       TREASH Voltage         Mathematical and the Address Address Address       TREASH Voltage         Mathematical and the Address Address Address Address Address Address       TREASH Voltage         Mathematical and the Address Addres	School's Grade and Academic Performance (link to pdf)

Annual Budget PDF url: http://hollywoodcharter.org/governance/HAAS-FY14-FinalBudget.pdf

Annual Audit PDF url: http://hollywoodcharter.org/governance/2013HAAS-Audit.pdf

Organizational Performance K - Screen-shot of Webpage Academic Performance PDF url: <u>http://hollywoodcharter.org/governance/SchoolReportCard\_1213%20HAAS.pdf</u>

### Appendices L & M

- Staffing Reports
- Certification Self-Audits

Last Name	First Name	DOE#	Cert Beg	Cert End	Subject Area	Duty Assign	Grade	OOF?	HQ?	Not HQ Reason	Follow Up / Update
Athanas	Jason	1068971	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed	2	no	yes		
Becraft	Jennifer	872961	7/1/2012	6/30/2017	ESE K-12	Elementary Ed	4	yes	no	out-of-field (paid for Certificate 10.13.13) <b>Appearing on Certificate</b> <b>Now</b>	teacher passed Subject Area Exam k-6, must add it to her FL DOE ed. Certificate
Bowman	Sabrina	1084101	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	4	no	yes		
Carik	Andrea	1157599	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	5	no	no	no subject area exam	VERIFICATION OF A HIGHLY QUALIFIED SUBJECT AREA CONTENT TEST HAS BEEN FILED
Chancerel	Rochel	996037	7/1/2011	6/30/2014	Kindergarten-6	Elementary Ed	3-4	no	yes		
Cipolla	Rosemary	794071	7/1/2012	6/30/2017	Elementary 1-6	Elementary Ed	2	no	no	Co-Teacher (no subject area exam)	VERIFICATION OF A HIGHLY QUALIFIED SUBJECT AREA CONTENT TEST HAS BEEN FILED
Fiorella	Cleopatra	966479	7/1/2009	6/30/2014	Music Spanish	Spanish	k-5	no	yes		
Combrinck	Krisztine	1136719	7/1/2009		Kindergarten-6	Elementary Ed	5	no	yes		
Cozad Crister	Christina Carley	1163425	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed Science Lab	1	no	yes	No longer employed Effect 6/13	no application on file FLDOE
Dougherty	Kyle	1225333				P.E.	k-5			Name Spelled incorrectly/Must submit Is	
Demouy	Sandy	950001	7/1/2013	6/30/2018	Kindergarten-6	Elementary Ed	2	no	yes		
Dewberry	Tiffany	1174555	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	1	no	yes		
Echaniz	Veronica	933255	7/1/2012		Kindergarten-6	Elementary Ed	3	no	yes		
Fine	Hillary	691358	7/1/2012	6/30/2017		Art	k-5	no	yes		
Florio	John	1196190	7/1/2012	6/30/2015	IVIUSIC	Music	k-5	no	yes		
Franzblau	Amy	773805	7/1/2013	7/1/2018	Elementary 1-6	Elementary Ed	4	no	yes		

Last Name	First Name	DOE#	Cert Beg	Cert End	Subject Area	Duty Assign	Grade	00F?	HQ?	Not HQ Reason	Follow Up / Update
Godio	Amanda	1174929	7/1/2013	7/1/2018	Prek/Primary	Elementary Ed	К	no	yes		
					Spanish	Spanish	K-5	no	yes		
Gustafson	Heather	1195323	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed	1	no	yes		
					ESE K-12						
Gwyn	Cynthia	967810	7/1/2011	6/30/2016	Kindergarten-6 Prek/Primary	Elementary Ed	1	no	yes		
					Prek/Primary						
Headley	Lorna	1123243	7/1/2010	6/30/2015	Kindergarten-6	Elementary Ed	5	no	yes		
Hendrickson	Jessica	1192520 7/1/2011	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	К	no	yes		
Hernandez	Shaina	1163543	7/1/2010	6/30/2015	Prek/Primary	Elementary Ed	1	no	yes		
Huston	Lizette	975782	7/1/2013	6/30/2018	Kindergarten-6	Elementary Ed	2	no	yes		
Jill	Corsi	1174757	7/1/2012	6/30/2015	Prek/Primary	Elementary Ed	k	no	yes		
Johnson	Kylee	1217251	7/1/2013	6/30/2018	Kindergarten-6	Elementary Ed	1	no	yes		
					Prek/Primary						
Jones	William	926772	7/1/2009	6/30/2014	Music	Music	k-5	no	yes		
Jones	Yaileen	1076855	7/1/2010	6/30/2015	Kindergarten-6	Elementary Ed	4	no	yes		
Kiley	Leah	1061709	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	2	no	yes		
Kilmer-Ferreira	Laur	731125	7/1/2011	6/30/2016	Prek/Primary	Elementary Ed	k	no	yes		
Lankford	Juanita	1096805	7/1/2011	6/30/2016	Prek/Primary	Elementary Ed	k	no	yes		
Levine	Carly	1133193	7/1/2009	6/30/2014	Kindergarten-6	Elementary Ed	1	no	yes		
Liguori	Nino				<u> </u>	Art				No longer employed Effect 6/13	no application on file FL DOE

Last Name	First Name	DOE#	Cert Beg	Cert End	Subject Area	Duty Assign	Grade	OOF?	HQ?	Not HQ Reason	Follow Up / Update
Lugo	Melba	863632	SOE	SOE	Kindergarten-6	Elementary Ed	2	no	yes	Hard Copy of I9 needed to submit SOE	Location must send issuance request to Certification Dept.
Mallinson	Michel	1142148	7/1/2013	6/30/2018	Kindergarten-6	Elementary Ed	4	no	yes		
Martinez	Ana	1109850	7/1/2010	6/30/2015	Kindergarten-6	Elementary Ed	2	no	yes		
Matos	Linette	1068645	7/1/2010	6/30/2015	Kindergarten-6	Elementary Ed	1	no	yes		
Milim	Leah	1185195	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	K	no	yes		
Naranjo	Gisela	1142922	7/1/2010	6/30/2015	Kindergarten-6	Elementary Ed	3	no	yes		
Paguaga	Lisa	1185559	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed	3	no	yes		
Pardo	Jenny	868022	7/1/2013	6/30/2018	Kindergarten-6	Elementary Ed	3	no	yes		
Pardo	Mary	1192981	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	2	no	yes		
Perez	Yesenia					Elementary Ed	2			No longer employed Effect 6/13	no application on file FL DOE
Portlock	Erin	1161524	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed	1	no	yes		
Pretzfeld	Rojen	1197187	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed					
Reagan	Kelly	1227317	7/1/2013	7/1/2018	ESE/Reading	Elementary Ed	5	no	yes	Added DOE Number & Subject Areas	no application on file FL DOE
Reiskind	Abby	1158745	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	3	no	yes		
Rico	Nicole	1063504	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed	3	no	yes		
Sachs	Rebecca	1221670	7/1/2013	6/30/2018	Kindergarten-6	Elementary Ed	1	no	yes		
Salcedo	Cheryl	1148074	7/1/2011	6/30/2014	Kindergarten-6	Elementary Ed	4	no	yes		

Last Name	First Name	DOE#	Cert Beg	Cert End	Subject Area	Duty Assign	Grade	OOF?	HQ?	Not HQ Reason	Follow Up / Update
Skelton	Meagan	1192840	7/1/2013	7/1/2018	Kindergarten-6	Elementary Ed	4	no	yes	Added DOE Number & Subject Areas	no application on file FL DOE
Smallwood	Kathleen	730933	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	1	no	yes		
St. Lot	Rosalee	1183453	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	3	no	yes		
Tertulien	Josephine	1185549	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	2	no	yes		
Therien	Brittany	1194886	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	К	no	yes		
Turner	Meghan	1140792	7/1/2010	6/30/2015	Kindergarten-6	Elementary Ed	2	no	yes		
Upadhya	Louisa	1019911	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed	3	no	yes		
Utter	Erika	1160743	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	1	no	yes		
Venditti	Rebecca	1197188	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed	5	no	yes		
					ESE K-12						
Ward	Kristen	1203261	7/1/2012	6/30/2017	Kindergarten-6	Elementary Ed	5	no	yes		
Weigel	Erin	1134807	7/1/2009	6/30/2014	Kindergarten-6	Elementary Ed	2	no	yes		
Williams	Wylinda	816015	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	5	no	yes		
Wilson	Kalledra	1223034				Art	k-5			Name Spelled incorrectly/Must submit I	9 no application on file FL DOE
Wolsky	Allison	1163012	7/1/2011	6/30/2016	Kindergarten-6	Elementary Ed	k	no	yes		
Zeig	Brooke	1222900	7/1/2013	6/30/2018	Kindergarten-6	Elementary Ed	k	no	yes		
Zoller	Gretchen	679303	7/1/2010		Kindergarten-6	Elementary Ed	k	no	yes		

## Appendix N

### Employee Handbook



## Faculty Handbook 2013-2014

- Ms. Fulton-Collins, Principal
- Ms. Vicino, Assistant Principal
- Mr. Goldberg, Assistant Principal
- Ms. Rueda, Business Administrator



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Please read the information contained in the teacher handbook carefully. Please sign the signature

**Employee Signature Page** 

page and submit to Ms. Rueda, Business Administrator, on or before August 16, 2013. Thank you.

My signature indicates that I have read the staff handbook provided to me *or* I have accessed the handbook on the "(P:) Drive".

If a faculty handbook was distributed to me, I understand that I will be required to return this handbook at the end of the school year.

Teacher Name (Print)

Teacher Signature

Date

### Standards of Professional Practices for Teachers

## For the purpose of standardizing certain practices, which must be followed, a list of basic criteria has been compiled. These items will be part of the staff evaluation process for faculty members of Hollywood Academy of Arts and Science.

Please read carefully and sign one copy and return to Jessica Rueda by Friday, August 16, 2013.

- All faculty members will conduct themselves in a professional manner at all times when on campus.
- All faculty members will arrive and be in the classroom by 7:30 am.
- All faculty members are to use their planning time for exactly that purpose. Leaving the building grounds should be kept to a minimum.
- All faculty members will enforce school policies in their classroom as well as on school grounds.
- All faculty members will be prepared to teach each and every day.
- All faculty members are required to submit weekly lesson plans that reflect the Common Core/Sunshine State Standards, ESOL standards, ESE standards, and goals and objectives. **Plans must be done one week in advance.**
- All faculty members must vary their instructional methodology and testing/assessments of student performance.
- All faculty members will communicate with student's parent(s)/legal guardian within 48 hours following the initial contact by the parent.
- All faculty members must report to their assigned duty stations on time.
- All faculty members must keep a hard copy of their grade book, attendance and plan book to be submitted at the end of the school year.
- All faculty members must meet any and all deadlines for reports, report cards, progress reports etc. as set forth by administration.
- All faculty members must put requests for field trips, fundraising activities etc. in writing to administration at least three weeks prior to the event. All funds must be collected a week prior to the trip. All Guest Speakers must be requested at least one week in advance.
- All faculty members must participate in the extracurricular aspect of the school.
- All faculty members must adhere to the Procedures and Best Practices for the use of Audiovisual Materials. The usage of audiovisual materials from inside or outside the school collection must:
  - 1. meet principal approval prior to use with students;
  - 2. exhibit a clear educational purpose;
  - 3. be previewed in their entirety prior to being shown to students by the teacher with special attention to assuring that language, theme, violence and content are consistent with the maturity level of students who will be viewing the material;
  - 4. be a legally acquired copy; and
  - 5. be Rated G for elementary students & Rated G or PG for middle school students.
- All faculty members will notify the school the evening prior to taking a sick day.

### I have read the Standardized Professional Practices for Teachers and understand that I must comply with the above stated directives.

Teacher Name (Print)

Teacher Signature

Date



#### Mission

Hollywood Academy of Arts & Science is committed to educational excellence every time.

#### Vision

Hollywood Academy of Arts and Science puts students first by providing:

*Environment:* A safe, secure, and caring climate that allows students to learn and teachers to teach.

*Data:* Ongoing assessments at all levels that drive daily instruction and align school-wide goals in order to maximize student achievement.

*Instruction:* Researched and standards based instruction that meets the need of every student.

<u>*Parent Involvement:*</u> Opportunities for all parents to actively participate in their child's education and development.

<u>Character Education</u>: A model that instills a respect for school, staff, and others in a culture of kindness.

<u>*Professionalism:*</u> A staff that believes in continual professional growth, personal accountability, and high moral and ethical standards.



Absence – Teacher

All teachers must have their Team Leaders cell phone number and a copy of the Substitute Teacher List at home

### • Teacher Request for Time Off

At one point or another we get sick, have a family emergency or need a personal day. Charter Schools USA has developed a system to help make sure we have coverage for your class.

#### Policy and Procedures

- 1. If you know you will be absent for a future date, you must complete a request online through *ADP Time Saver*. It must be approved by Ms. Fulton prior to your absence.
- 2. If you feel sick, or an emergency comes up the night before and you don't think you will be able to report to work the next day, please call a substitute from the substitute list and find coverage. Call your team leader and Cindy Robert before 10:00 pm to inform them that you will be out and have arranged for coverage. Leaving a message on the phone machine at school will **not** constitute contact. Home and cell phone numbers of the administrative team have been provided to avoid any miscommunication. You must complete an online request in *ADP Time Saver* either from home or when you return to school. Be sure to include the name of your sub in the notes section. (**Note:** *this is time sensitive so do not wait*.)
- 3. If you wake-up and feel sick or an emergency comes up that morning, please contact a substitute and immediately contact your team leader and call Cindy Robert no later than 6:30 am. Leaving a message on the phone machine at school will **not** constitute contact. Home and cell phone numbers of the administrative team have been provided to avoid any miscommunication. You must complete an online request in *ADP Time Saver* either from home or when you return to school. Be sure to include the name of your sub in the notes section. (**Note:** *this is time sensitive so do not wait*.)
- 4. If you need an extended period of time off due to an illness, family emergency, jury duty or personal time, please fill out a request for time off in *ADP Timer Saver* and discuss the situation with the principal and then your team leader. Please schedule a substitute accordingly and include that information in the notes section in *ADP Time Saver*. Please try to secure the same substitute for the duration whenever possible.
- 5. You must create emergency substitute lesson plans and submit them to your team leader no later than **September 6<sup>th</sup>**. The team leader must submit the location of all emergency substitute plans to Cindy Robert in the 2<sup>nd</sup> floor main office by **September 13<sup>th</sup>**.
- 6. If we can not get a substitute for your class, the team leader will split your class. To avoid this, please try to reserve a substitute as soon as you determine that you will be absent as our school is not the only site where the substitutes have job assignments.
- 7. If you are going to be late due to an emergency, please call you team leader and Cindy Robert to let them know. Leaving a message on the answering machine at school will **not**

constitute contact. Home and cell phone numbers of the administrative team have been provided to avoid any miscommunication. It is pertinent that we have coverage for your class.

**8.** Proper documentation might be needed for certain requests (i.e. doctor's note, jury duty served papers, etc.).

#### • Contact Information

- S Ms. Cindy Robert, Administrative Assistant: 954-668-1082 (cell)
- S Ms. Jessica Rueda, Business Administrator: 305-731-4212 (cell)
- S Ms. Vicino, Assistant Principal 954-254-7707 (cell)
- Mr. Goldberg, Assistant Principal (305) 725-8659 (cell)
- S Ms. Fulton, Principal (954) 895-3924 (cell)

### Substitute Teacher Process

#### 1. Teacher absentee request:

- Prior to submitting a request for time off in ADP Time Saver, teachers will access the HAAS Google calendar to determine which Substitute Teachers (Subs) have already been scheduled.
- Teacher must complete a request for time off online in ADP Time Saver and list the secured Sub in the notes section. Ms. Robert will make teacher copy, place in teacher mailbox, enter into the HAAS Google Calendar, and give original to Ms. Rueda.
- The Absentee Request will be approved by Ms. Fulton *only* if "Personal Time Off" (PTO) is available.
- If PTO time is not available, the request will be denied and noted in the teacher's personnel file.
- If the teacher takes time without PTO available, the teacher's pay will be docked. Ms. Rueda will send an email to the teacher with cc's going to Ms. Fulton and Corporate Payroll stating as such. A copy will be placed into the teacher's personnel file. All approved absences will be scheduled on the HAAS Calendar.

#### 2. Absent teacher will apprise substitute teacher about where to park:

Subs are to park in the Hollywood Bread Building Parking Garage which is open from 6:00 am to 6:00 pm

#### 3. Absent teacher will also apprise sub of morning school procedures:

- Sub will sign-in Substitute Payroll Book located in 2<sup>nd</sup> Floor Main Office upon arrival.
- Sub will check in with Team Leader of the grade level they are subbing for so you must provide TL name and classroom #.
- Apprise Sub of any morning duty they will have to cover with start and finish time of that duty.
- What time the classroom door is to be opened and what time class starts
- How to take attendance: *YOU* must provide a hard copy of the student roster for manual attendance for every day that you are out. Middle School teachers must

provide an attendance sheet for every period. Instruct the sub to send the hard copy to the  $1^{st}$  Floor Main Office.

#### 4. The absent teacher will provide:

- Class Roster
- Structured Lesson Plans
- Class seating chart
- Class Rules
- Teacher manuals
- Discipline plan (i.e. rewards, consequences, what to do in case of severe disruptive behavior, etc.)
- ➔ Instructions for using phone system to/from offices and classrooms
- ➔ Any supplies needed for the day

## 5. The absent teacher will also provide the substitute with information about the following procedures:

- Daily time schedule for the class(es)
- **C** Bathroom breaks or bathroom procedures
- ➔ Lunchroom
- Recess (Elementary grades only)
- Accidents (provide forms with a reminder to use black pen only)
- Illness (provide Clinic Forms)
- **Control Energy Evacuation Procedures.**
- 6. Renaissance (specials classes) the absent teacher will provide:
  - A list of each Renaissance class with the names of the students by each day
  - **C** A Renaissance Schedule (time and locations)
  - Pick-up location and procedure

#### 7. Absent teacher will provide sub with the following dismissal information:

- Classroom packing up procedure
- Dismissal time
- Which children go to:
  - 1. Aftercare HAAS
  - 2. Car Rider
  - 3. Parent Walk-up
  - 4. Walker
  - 5. Transportation to Outside Aftercare Service with Pick-Up
- **C** Teacher dismissal duties

#### 8. Absent teacher will provide sub with the names of:

- Principal
- Assistant Principal
- **C** Team Leader
- Administrative Assistants
- 9. Absent teacher will make sure *School Rules* are readily available.

#### **10.** Emergency Absence ONLY :

- **T**eacher must call and reach Team Leader and Ms. Robert on their phones.
- Teacher is responsible for finding their own Substitute Teacher from home. Always keep an updated Sub List readily available at home for emergencies. Only in extreme circumstances will Administrative support staff assist.
- From home or upon return, absentee teacher will complete and submit the *Absentee Request* online at ADP Time Saver for Principal approval. Ms. Robert will enter Sub into the HAAS Google Calendar.
- If teacher does not have PTO available, teacher's pay will be docked. Ms. Rueda will send an email to the teacher with cc's going to Ms. Fulton and Corporate Payroll stating as such. A copy will be placed into the teacher's personnel file.

### **Attendance Policy - Students**

The following attendance policy has been adopted by the Hollywood Academy of Arts and Science:

- 1. *Beliefs:* Students are expected to attend classes regularly and to be on time in order for them to receive the maximum benefits from the educational program, to develop habits of punctuality, self-discipline, and responsibility, and to assist in minimizing disruptions to the educational environment.
- 2. *Responsibility:* It shall be the responsibility of the students and their parents/guardians to cause students to attend school regularly and in accordance with his policy and with administrative rules and regulations.
- 3. *Excused Absences:* Students may be excused from attendance for reasons of **personal** illness, death or illness in the student's family, medical appointments which cannot be scheduled outside of school hours, and for other reasons which can be justified from an educational standpoint (approved student's parents/guardians and by Administration). It shall be the policy of the school to request a written note or a telephone call to the teacher from a parent/guardian to verify parental consent to the absence.
- 4. *Unexcused Absences:* Any absences from school or class which are not approved by the administration shall be treated as unexcused absences and the student shall be subject to discipline. See #3 for approved student absences.
- 5. *Make-up Work:* All work missed due to absences, excused or unexcused, shall be made up with credit. A reasonable date for make up work will be determined by the teacher. If the work is not completed in a timely fashion the student will receive a "0" for the work.
- 6. *Punctuality:* Students are expected to be in classes and activities on time or face disciplinary action.

NOTE: Teachers must record attendance in SIS no later than 9:00 am daily.

### Child Abuse

State law requires that teachers, administrators and other school personnel must report **suspected** cases of **abuse, abandonment, or neglect** to the **DCF Hotline at 1. 800. 96ABUSE** 

- 1. Determine if the abuse is physical, emotional, sexual, or neglect. See indicator guide (Child Abuse and Neglect Form 4002B).
- 2. If further consultation is needed before you decide to make a report, you may refer to the following:
  - Child Abuse/Neglect Designee: Jennifer Becraft / Ms. Fulton
  - Guidance Counselor
  - School Social Work and Attendance Office, Child Abuse Services at (754) 321-2492.
  - School Psychologist
  - Health Services
  - School Resource Officer
- 3. The report should be made by the person who has the most first hand knowledge of the situation. After the call is made to the HOTLINE, the child abuse designee must be notified.
- 4. Make the oral report to the statewide toll-free hotline. In making this report, you should use the Child Abuse and Neglect Form (4002B) as a guide. Have the child's directory information available (name, address, DOB, etc.)
- 5. Do not wait until lunch time or a convenient time. Reports need to be made as soon as possible, so the responding agency can investigate before the end of the day.

### **Classroom Visitors**

Please inform the principal at least one week in advance about any special guests you will be inviting as a resource to your classroom. We would like to get all special events/guests on our website and to the press as a press release. A follow up thank you should be written, preferably by the students.

### Communication with Parents

#### • Agenda

Teachers of Grades K & 1 are required to complete and send daily agenda planners home with students with a courtesy/behavior grade and any homework assignments, as well as any school notices. Teachers of Grades 2-8 are required to have students write down their daily homework assignments and respond to any parent inquiries that are written in the student agenda. Also, please indicate any good deeds *or* behavioral concerns that occur during the school day. There

should be a designated sign off space for parents so teachers are aware that all information has been viewed.

#### • Written Correspondence

- 1. All written correspondence intended to be disbursed to the entire class must be preapproved by Administration 48 hours prior to distribution.
- 2. The SIS computer system allows parents to access their child's grades at any time as well as communicate with teachers.
- 3. The HAAS Update newsletter will be emailed to parents *and* will be posted and archived on the school's website each week to keep parents informed of all school activities and events.
- 4. Teachers are expected to distribute all communications to students/parents on the day they are sent to the teacher. These Communications will be in the teachers' mailboxes before lunch begins or delivered to the classrooms.

### Conferences - Parent/Teacher

Teachers *must* have at least 2 conferences every school year with the parent/guardian of **every** child. Please plan one in the fall and one in the spring with every family. **All conferences must be documented on the proper grade level** *Conference Form.* Please document present level of performance (i.e. reading and mathematics) and recommendations (i.e. tutoring, refer for RtI, refer for evaluation, possible retention, retention, etc.). Communication with the parent for special needs or successes is highly encouraged. Administration will be available to facilitate parent/teacher conferences once initial attempt and communication through the teacher has been made and strategies for support have been discussed at the grade level team meeting.

### **Conflict Of Interest**

No employee shall engage in any outside employment or activity which is in conflict with the employee's official duties and responsibilities.

### **Copier Procedures**

Each faculty member will be issued 4 cases of paper for the school year. Two will be issued in August and two in January.

Copy machines for teacher use are located:

- 2nd floor: Teacher Resource Room 225
- 3rd floor: Faculty Lounge Room 305
- 4th floor: Faculty Lounge Room 405

If there is a problem or jam that you cannot fix or figure out, please call Cindy Robert (2<sup>nd</sup> floor Main Office) at extension 2000.

### Discipline, Behavior, and Responsibility of Students

This information can be found in the *Pro-Active Discipline Plan* which is in the student agenda and on the "(P:) Drive".

### Dress Code

All HAAS faculty and staff are required to dress in HAAS faculty and staff dress code.

- Bottoms: navy, gray, black, brown, khaki or pin striped pants, slacks, or skirts.
- **Tops:** business/casual shirt, polo or button-down with school logo. One shirt will be provided at the start of the school year. Shirts may be ordered from AdWear or be purchased at Ibiley. Shirts may also be purchased elsewhere and brought to Ibiley to have the school logo embroidered for a fee.
- **Outerwear:** all outerwear worn during school hours must be business/casual and must have the school logo if it covers the shirt logo. No sweatshirts (even with logo) are allowed.
- **Shoes:** closed toe shoes, no sling backs.
- **Fancy Fridays:** "Dress-up" days. If teachers do not dress-up, uniform dress is required.
- *Field trips:* staff members are required to khakis with a school logo shirt and closed toed shoes... Some exceptions are allowed based on the type of field trip and must be pre-approved by the principal.
- IBILEY North Miami Store: Mall at 163rd St (Store #1024) 1267 NE 163rd St, N. Miami, 33162 305-625-8050 Ext 1000
- *IBILEY online ordering:* ibiley.com/hollywoodstaff

### Drop Off and Pick Up Procedures

#### Morning Drop-Off Procedures

It is imperative that we teach our students the importance of regular school attendance including arriving on time. Supervision is **not** available **before 7:45 am** unless the child is enrolled in the **Before Care Program**. Students participating in the breakfast program may arrive at 7:45 am. Breakfast will only be served until 8:00 am. Instruction begins promptly at 8:15 am. **Parents are not to talk on cell phones during drop off. It endangers our children.** 

#### Drop-Off Procedures

Parents will head **East on Harrison Street**; they will pass the school and the Hollywood Arts and Cultural Center heading east. Parents will **turn right on 16<sup>th</sup> Avenue** (south). *Do not make a right hand* 

*turn on 17<sup>th</sup> as it creates a traffic problem.* Parents will turn **right on Van Buren Street** (west). Parents will turn **right into the school driveway at the back of the school and turn right into the alley drive**. Parents will stop and drop off their children with the car monitors. Parents will **exit left onto 16<sup>th</sup> only.** 

Parents will begin dropping off their children on the first day of school rather than walking them in to assist in eliminating disruption to each child's routine. Parents will be required to begin dropping off students on the first day of school. A "Meet & Greet" is planned for Thursday, August 16<sup>th</sup> allowing parents to meet teachers and show their children how to get to class. Parents *will* be allowed to walk K & 1 students to class on the *first two days of school only*. Staff will be available to walk all K & 1 students to class during the first week of school.

#### • "Walk-In Parent" Parking

The City of Hollywood provides parking in pods around Young Circle and time restrictions apply. There is also 3 hour parking along Van Buren Street across from the school. Parents may not park in the school's driveway or Home Tower driveway.

Parents will begin dropping off their children on the first day of school rather than walking them in to assist in eliminating disruption to each child's routine. Staff will be available to walk all K&1 students to class during the first week of school.

#### • Early Dismissal

Early dismissal for appointments, etc, *will not be permitted after 2:00 pm* as it interferes with dismissal procedures.

#### Dismissal

Parents are not allowed in the building during dismissal. *Parents are not to talk on cell phones during dismissal*. Students will only be released from the dismissal rooms to staff members, not parents. These rules are for the safety of our children. (*The dismissal traffic pattern is on page 15.*)

#### Dismissal times

- Grades K-2 (*without any siblings in Gr 3-8*) will be dismissed at 2:25 pm
- Grades K-5 with only Elementary Siblings (*without Middle School siblings*) will be dismissed at 2:45 pm
- Middle School (*with Elementary siblings*) will be dismissed at 3:00 pm

#### • Car Riders

Students that have a younger sibling will go to their youngest sibling's dismissal room for pickup. (For example: A family *or* carpool with students in grades 2, 4, and 5 will all wait together in the grade 2 dismissal room. Teachers will assist in directing students to the correct room dismissal rooms.

Parents will place a "**placard**" in their car window listing the name of the students they are picking up and grade level of each student, youngest to oldest. Placards are available on the school website, <u>www.hollywoodcharter.org</u>, on the school information page. List the children by youngest to oldest. (*See placard sample below*)


#### Parent Walk-Up

Students, who will be picked up by a parent walking up to a dismissal door will go to the parent walk-up room. Teachers will assist in directing students to the correct room dismissal rooms. Parents will walk-up to these dismissal doors which will be opened at 2:45 pm. Staff will escort students to the parents.

**Parents are not to enter the building during dismissal** unless they are coming for a scheduled parent conference.

#### Middle School "Walkers"

If a parent wants a Middle School student to walk home on a daily basis, the parent must provide permission in writing on a **Walker Permission Form** which can be found on the school's website (<u>www.hollywoodcharter.org</u>) on the *School Information Page* under Drop-Off and Pick-Up Procedures.

If parents are asking for walker privileges to avoid a pick up line, administration reserves the right to not dismiss a child until a family member follows set procedures for dismissal to a waiting car. HAAS will not release a child of any age to be picked up by a car on Young Circle, Publix, or any other parking/street area other than our designated car dismissal areas.

Students in grades 6-8 may sign themselves to walk home. Middle School students may also sign out a younger sibling if the parent desires. Parents must complete a "*Walker Permission Form*" which can be found on the school's website on the School Information Page under *Drop-Off and Pick-Up Procedures*. Walker students will sign out daily with an assigned teacher and each student will have their hand stamped before leaving. They will exit the building through south west (walker) door where their hand-stamp will be checked by another teacher.

#### • After Care

After Care students will be directed to the designated room for their aftercare group. If your child is signed up for After Care but will not attend on any given day, please make sure to send a note to inform the child's teacher and call the Main Office. The Main Office will inform the teacher and the After Care program.

#### Dismissal Changes

If there are any changes to a student's regular dismissal routine, parents are required to send a **written note** with their child to the teacher or call the Main Office. The Main Office will inform the teachers and/or After Care via email.

If a parent calls the school to make a late dismissal change, the Main Office will send an email to notify all dismissal teachers and directly notify the student and the teacher via intercom.

#### Bus Transportation

Hollywood Academy of Arts and Science *does not provide bus transportation*. Hollywood Academy of Arts and Science also *does not make transportation recommendations*.



Always Follow the Traffic Pattern Below

## Drug and Alcohol-Free Workplace

No employee shall possess, use, be under the influence of, distribute, dispense, or manufacture any alcoholic beverage or controlled substance or illegal substance on school property, during work time, or at any student activity. An employee may take a controlled substance lawfully as prescribed by a physician. Any violation of this policy shall be grounds for discipline, including immediate discharge.

## **Duty Guidelines**

First, and foremost, thank you for your assistance in facilitating the duties of our school day. Please make sure that your scheduled duties are in your **Substitute Plan**. If an emergency arises and you are unable to perform your duty, it is your responsibility to find a replacement and to notify any team member that will be affected and Administration of the change for that day. The following are some suggestions that we feel may assist you in carrying out your assigned duty. If you ever have difficulties in serving a duty, inform the Principal immediately.

#### • General Overview

Though duties are not necessarily an exciting time of your day, it is a necessary component for a school to run efficiently and without incident. Supervision assists our student population in feeling supported, as the environment is a safe and structured one.

#### General Guidelines

- Please be on time to your duty and stay throughout the duration of your scheduled duty.
- You may want to utilize the disciplinary tools available while on your duty station to assist you with enforcement of rules (detention slips, referral forms, etc.). Please bring them with you to your duty assignment.
- Remember that any serious disciplinary concerns should be directed to the administration through the use of a referral.
- Stay focused on your duty. Socializing with other faculty members or students can detract from your attention. While distracted, subtle, and/or serious violations could be occurring.
- Treat students humanely. Smile. Let them know you are glad they are here. Welcome and greet every child and parent you see!

#### Inside Building Duties

- Keep students moving as blocked hallways create safety issues.
- Do not allow the students to congregate in large groups as this can lead to escalation of events.
- Reinforce to students the importance of being on time to class.
- **C** Be cognizant of bullying behavior, particularly around stairwells.
- Parents must register at the front desk and must have a visitor's badge to walk in the halls. Please direct parents to the front desk. If they do not have a visitor pass, they

have not followed this procedure. Please stop them and direct them to the main office or front desk.

#### Outside Building Duties

- Always attempt to ensure the safe passage of students entering or exiting the building.
- If you witness a student leaving the campus unauthorized, get the student's name and report the incident to the office.
- Students are not allowed to ride their bike or utilize skateboards while on school grounds.
- Observe traffic patterns in the drop off and pick up area. Do not be afraid to inform a driver of inappropriate driving patterns so that we may ensure the safety of all students. Please inform administration when violations occur.
- Ask parents politely not to talk on their cell phone while dropping off or picking up students.

#### Morning Duties

- Students should not enter the building for any reason prior to 7:45 am Students may enter the building for breakfast at 7:45 am Breakfast will be held in the cafeteria.
- Keep the students moving in the hallways.
- Greet all parents and students and welcome them to HAAS.

#### Afternoon Duties

- Attempt to get students to exit the building in a polite, effective manner. Look for congregating behavior that is not inclusive of after school activity.
- Monitor students for escalating behaviors. Typically, this is the time of day when students vent frustration, anger, etc, which may lead to confrontations with students and/or authority figures. In dismissal rooms, all students must be quietly seated so they can hear their name called.
- As you become more familiar with our student population, watch for individuals who may not belong on our campus. Report those who trespass to administration immediately.
- Parents must register at the front desk and must have a visitor pass to walk in the halls. Please kindly direct parents that have not followed this procedure to the front desk.
- Students are never to be released to a parent from a classroom. All dismissals come from the office. If a parent comes to your classroom door, please direct them to the office and alert the office via PA system.

#### • Lunch and Dining Room Duties (if assigned)

- ➔ It is extremely important to be at this duty when you are assigned, and on time.
- Monitor student behavior in the dining room. Make sure students stay in the same seat throughout the lunch period and remain seated after getting their lunch. Also, monitor the lunch lines for inappropriate behavior. If you witness small infractions remind students of the rules. More severe infractions may require time out, detentions, or referrals. Walk around the cafeteria and make sure students are throwing away their trash in the appropriate receptacle. Administration will make

every effort to be visible in the cafeteria. Students may not get up from the table, once seated.

- Students may not use the bathroom when at lunch unless it is an emergency.
- Look out for bullying behavior in the dining room. Please inform administration if bullying occurs. No hitting, cutting in the lines or throwing of food will be tolerated.
- Near the end of the period, it is essential that all students quiet down in order to be dismissed in an orderly fashion. Students are dismissed by table by the lunch monitor, they are to line up and wait to be dismissed. If the table is not clean do not dismiss the table and move on to the next table. Teachers should assign two table washers each week. Please notify the lunch monitor of your weekly table washers.
- If you wish, you may sit and eat with the students. Building rapport is a great way to gain their respect.

## **Emergency Crisis Plan**

All teachers must have the following items attached to a clipboard and readily available in the smoky mailbox near the main door in each classroom:

- **The most current class roster**
- Evacuation stations
- Emergency Crisis Plan

## **Emergency Codes and Definitions**

#### **Code Red: Full Lockdown**

No movement in the building other than police, and/or fire officials and any persons designated by those officials.

#### Code Yellow: Lockdown, Crisis Response Team

#### No movement in the building other than CRT members and others specifically authorized.

In the event of a crisis, it may be extremely difficult to communicate with school staff during the incident. It is very important to keep the hallways clear and students confined until the "All Clear" is given.

- **STEP 1:** Principal will call 911, Assistant Principals are back-up, Business Administrator is second back-up.
- **STEP 2:** Using the intercom, the Principal or Assistant Principal announces: "CODE RED, CODE RED" *or* "CODE YELLOW, CODE YELLOW"

#### All staff with student responsibility will:

- S Keep calm
- Keep the students calm

- Gather everyone for whom you are responsible inside an enclosed area and take attendance (if applicable/possible). Maintain the attendance list on your person.
- **Quickly check halls for unsupervised students and gather them into your class.**
- Lock all doors.
- Keep students away from doors and windows.
- DO NOT attempt to communicate with the office. Allow the administration or law enforcement to communicate with you.
- DO NOT allow anyone to enter or leave the room until an "All Clear" is issued by the Principal, Assistant Principal, or Law Enforcement – "CODE GREEN"
- If evacuation is necessary, you will be notified.

#### If your students are in the cafeteria and you are in the teacher's lounge:

• Report to the cafeteria and get students to move towards the interior walls.

#### If you are outside and a crisis occurs:

Consider alternative safe haven or get all students into an enclosed area in the school building as quickly as possible (i.e., Dining Room)

#### Other Important information:

- All members of the administrative/secretarial/nurse/guidance staff should report immediately to the Principal in the main office/conference room if possible.
- **•** Food Service Supervisor is responsible for all food service workers.

Once Law Enforcement Officers have arrived in our buildings, everyone will take instructions from them. Remember to keep calm and follow directions at all times. When the area is secure an announcement will be made giving the all clear signal: "CODE GREEN, CODE GREEN"

#### **Code Blue: SAFE Team**

Incident when the best course of action is to notify the SAFE Team of a medical emergency

#### **Code Black: Bomb Threat**

Key Issue: Electrical devices may trigger explosive devices

- **Turn off all Walkie Talkies**
- ➔ Turn off all cell phones, radios, and pagers immediately
- Leave all lights, fans, etc. as they are, on or off

## Depending on the situation, CODE BLACK: BOMB THREAT will be followed by one or more of the following:

- Code Red: Full Lockdown
- Code Yellow: Lockdown, Crisis Response Team
- Code Orange: Evacuation

#### **Code Orange: Evacuation**

All persons leave the building according to established routes or according to specific instructions by command post coordinators.

#### If you are outside and a Code Orange occurs:

• Consider alternative safe haven or get all students into an enclosed area outside of the school.

#### **Other Important information:**

- All members of the administrative/secretarial/volunteer/support staff should take posts and evacuate the building with the students.
- **•** Food Service Supervisor is responsible for all food service workers.

Once Law Enforcement Officers have arrived in our building, everyone will take instructions from them. Remember to keep calm and follow directions at all times. When the area is secure an announcement will be made giving the all clear signal: "CODE GREEN, CODE GREEN"

#### **Code Green: All Clear**

Return to classrooms and resume normal activities.

#### **Code Brown: Shelter-In-Place**

Threat/Incident within the facility when the best course of action is to implement the school Shelter-In-Place (Jefferson Park)

- Accidental chemical or toxin release
- Chemical, biological, radiological, nuclear, and high yield explosive

## School Tornado Emergency Crisis Procedure

When a tornado has been sighted or weather conditions indicate that a tornado is eminent, a warning will be given and teachers and students are to take immediate steps to protect their lives.

#### **Procedures for All Rooms:**

- Teachers should immediately take students into the hallways in front of their classrooms.
- Students and teachers should take shelter against the wall in the hallway.
- Move as far away from windows, and outside doors as possible.
- All individuals should take a safe position referred to below as the "Tornado Position".
- If outside take steps to get all students into the school buildings as quickly as possible. Move students into the main hallway. Students and teachers should take shelter against the wall in the hallway.

#### Tornado Position:

Each individual should take shelter by sitting with their knees up and their head resting on their knees with their hands and arms covering their heads. Hold that position until the all clear is sounded.

1 Tornado Drill will be held within the first 10 days of school as required by Broward County Public Schools.

## School Bio-Chemical Threat / Suspicious Substance

When a suspicious substance is discovered the objective is to limit the number of people that are exposed to the unknown item.

#### When a suspicious substance is found:

- S Keep calm
- Keep students calm
- **C** Remain in the room
- Lock down the room as in a CODE RED. Keep everyone contained and isolated in the room
- Keep the suspicious substance in the room, but move everyone away from it. DO NOT TOUCH IT. Avoid contact with the substance. DO NOT disturb the substance.
- **c** Shut down the air conditioning system
- Communicate by phone or intercom with the office. Do not send a student for help.
- DO NOT allow the room to be entered by anyone except Emergency Rescue Personnel

#### School Administration shall:

- Lock down the entire school
- Activate the school Crisis Plan
- Standby for the arrival of fire/rescue

## Fire Drills

- **The fire drill alarm will sound and evacuation begins in silence**
- Unlock classroom door with key
- **Contract Section** Follow evacuation route posted in the classroom
- Students proceed as a classroom in a single line in silence
- Two classes can walk side-by-side in the hallway in single file lines
- The teacher is the last one out of the room after turning off the lights, shutting the door (leave unlocked) and brings clipboard and rosters for attendance
- **Contents** Students move to stairwell and outside exit door
- Teacher follows students to assigned location
- Students line up single file
- Teachers take attendance outside
- Wait in silence for signal to return to the building
- Teachers take attendance again when back in classroom

- **Constant of the second *
- In case of a real fire, DO NOT USE THE ELEVATOR.
- ➔ In case of a real emergency, stay calm and use your best judgment

1 Fire Drill will be held within the first 10 days of school and once each month during the remainder of the school year (minimum of 10) as required by Broward County Public Schools.

## **Employee Computer and Internet Access Agreement**

Employees of HAAS are required to sign the *Privacy Act Statement* for the use of Computers and Internet Access, in accordance to HAAS policies. The Corporate office reserves the right to review all e-mails and Internet access of all employees.

## Grade Books

All teachers need to keep a hard copy of their grade book each quarter to be handed in at the end of the year.

## Grading

#### **Teachers Grades K only:**

- **Construction** Required to enter 9 grades per subject area for 1st quarter and 2nd quarter.
- **Construction** Required to enter 18 grades for reading and math for the 3rd quarter and 4th quarter.
- Required to enter 9 grades for science and social studies for the 3rd quarter and 4th quarter.

#### **Teachers Grades 1-5**

- **Construction** Required to enter 18 grades for reading, math, and language arts per quarter.
- **Construction** Required to enter 9 grades for science and social studies per quarter.

#### **Teachers Grades 6-8**

**C** Required to enter 18 grades in every subject area per quarter.

In addition, teachers must communicate directly with the parent of a child who is in academic jeopardy. The development of an AIP (State Mandated Academic Improvement Plan) and PMSSP (Personal Middle School Success Plan) may be needed based on the child's deficiency level. Teachers are required to contact parents when a grade drops two letter grades.

## Homework

#### Teachers are required to give homework or homework packets every week.

#### • Purpose and Reasoning:

HAAS recognizes the important role that homework plays in the enhancement of a child's overall education. The following list identifies some of the main benefits of homework:

- Practice and review of lessons learned in class
- **T**eaches the use of resources, such as the internet, reference materials, and the library
- Can provide an opportunity for the educator to present lessons in a more creative and interesting way than time permits in class
- Can be tailored to meet an individual's specific needs. For example, teachers can make the homework material harder or easier depending on the child's academic level. This benefit is also meets the goals of HAAS to create a curriculum that meets each child's individual needs.
- Helps provide children an opportunity to manage time, encourages good study habits, independence and self discipline
- Works as a bridge between the school and the parents in requiring parental involvement, and provides the parent a clear understanding of what the child is working on in class
- ➔ Allows further exploration of a subject than time allows in class;
- Ensures that reading skills are being practiced, as well as other concepts, such as multiplication and division, that need to be reviewed over and over until mastered
- Homework has the ability, when properly administered, to show a child the real life connection between the lessons or skills he or she is learning in class and the world in which they live.

HAAS also recognizes that these benefits must be weighed against legitimate family concerns and desires to have their children participate in after school activities, religious and family events, as well as much needed leisure and downtime. Studies have shown that any activity, no matter how rewarding, can only be rewarding for a limited time. If a child spends too much time on academics, both in or out of school, they will become bored, frustrated, and the benefits of homework will be lost. Therefore, the HAAS homework policy strives to create a balance between the need to give homework and the needs of the family. For these reasons, homework shall not be excessive, and the teacher shall take into account the overall amount of homework given each week, as well as whether the in class lessons are particularly challenging or difficult.

### Definition of Homework

Homework is defined as specific tasks assigned by teachers to be completed during non-school hours. Homework assignments should be clearly connected to classroom lessons or calculated to enhance a specific skill designed to show the student a connection between the work taught in the classroom and real life situations. Homework should be age appropriate and, whenever possible, creative, so as to avoid boredom and to enhance the benefits listed above. In keeping with the HAAS goal to tailor a curriculum that meets each child's specific needs, teachers are encouraged to vary homework assignments in degrees of difficulty and the specific tasks involved, in accordance with a child's level within the class.

#### • Examples of Homework Assignments

Homework assignments can and should be varied and creative. Homework assignments can include:

- **C** Reading a book either independently or with a family member;
- **C** Reading a newspaper or specific magazine;
- Looking something up on the computer or in a reference book;
- Writing a book report, paragraph, poem, or creative story with spelling words;
- Math handouts and problem practices;
- ➔ Flash cards;
- Or any specific skill the teacher feels the child or class needs to practice.

#### Homework Guidelines

Teachers shall be given broad latitude in designing homework keeping in mind that each assignment should attempt to enhance one or more of the benefits listed above to achieve maximum results. In addition, the HAAS homework policy expects and encourages parental involvement in the homework process. However, it is expected that the child will do their own work. Finally, homework has been found to be most beneficial to the learning process when checked and returned to the student. Therefore, homework shall be checked and returned regularly. The following suggested guidelines are offered:

*Kindergarten and Grade 1:* K-1 Homework assignments should not exceed 20 minutes per day and may consist of the following:

- Reading with a family member or guardian;
- Handout of numbers, letters, sounds, or other class assignments;
- ➔ Math practice;
- Review of papers done in class for correction, reinforcement and practice, and sent home for parent or guardian review.

*Grades 2 to 5:* Homework assignments will be given out during the course of the week as needed. Students will be given a reasonable amount of time to return the assignment to the teacher, preferably, with the packet on Fridays. Homework should not be given out during holidays, or during periods of state, benchmark, or other standardized testing. Teachers may provide "retention" packets for completion and/or practice over-extended breaks that will not be counted for grades. At all times any homework assignment should follow these recommended time guidelines, including time for reading:

- Grades 2-3: 25-35 minutes per day
- Grades 4-5: 35-60 minutes per day
- Grades 6-8: 60-90 minutes per day

Practice homework is not included in the academic grade. These guidelines may be altered or changed to take into account any special projects, book reports, research papers or other special assignment or event.

#### • Family Participation

Studies have shown that homework is most beneficial overall when families are involved in the homework process. The HAAS homework policy contemplates parental involvement in the

process. Parents should be required to initial the homework packet prior to the child turning it in, in order to ensure parental involvement in the homework process, as well as to inform the parent about what lessons the child is working on in class. In addition, parents are encouraged to review homework with the child that has been checked by the teacher in order to note any corrected answers. Finally, parents are expected and encouraged to read to their children regularly, or have their older children read an age appropriate book as part of their daily homework routine.

The family unit is also expected to create and enforce a homework routine for their child. Children should be provided a desk, writing utensils, and a place to work that has few distractions. Parents and guardians should be on hand to answer questions, review the work, and provide support. If the parent or guardian notices a problem with the homework process, or has an idea for improvement or any other concern about the child's performance, it is important that the parent or guardian immediately contact the teacher to discuss the situation and any remedies. If all parties work together, the benefits of homework can be achieved.

## Illness (Student)

The teacher will give the student an *Accident/Incident/Illness Form* as a pass to the Clinic (located on the 1<sup>st</sup> floor). The clinic or the 1<sup>st</sup> Floor Main Office will check the child for illness (take temperature) or accident (treat with band-aide, soap and water or ice only, as per state law), and call the parent to notify them. If the parent is unavailable, the Clinic or the 1<sup>st</sup> Floor Main Office will allow the student to rest for a short period (10 minutes). If without fever, the student will be sent back to class. The student must return to class with the Teacher's copy of the completed *Accident/Incident/Illness Form*. The parent copy of the *Accident/Incident/Illness Form* must be sent home with the student that day.

## **Injuries and Accidents**

All on the job injuries should be reported to the Business Administrator, Ms. Rueda, immediately.

### Keys

Keys necessary for teacher use will be checked out at the beginning of the school year and checked back in at the close of the school year. Keys should be kept in a safe place. Do not lay keys on a desk or any place that might tempt an individual to take them. Do not let students use your keys.

Should keys be lost or misplaced, please notify Ms. Rueda immediately. *There will be a \$50.00 replacement fee for a lost classroom door key and \$5 replacement fee for all other lost keys. Additionally, there is a \$35.00 replacement fee for a lost parking card.* 

## Lunch

*Teachers may not plan parties or special rewards that conflict with the scheduled lunch time*. All birthday celebration must take place in the classroom or outside on the playground during the scheduled classroom recess. Parents *must* obtain permission from the teacher *prior* to the event.

## Lost/Damaged Textbook/School Material

Any lost/damaged textbooks and or school material must be reported immediately on the Lost/Damage Textbook/School Material Form. The cost of the damaged textbook or material can be obtained from the Business Administrator, Ms. Rueda. Give Ms. Rueda the original copy of the form and provide Ms. Lakees Calvert with a copy of the form.

## Lounge

The Teacher's Lounge exists for your comfort and a chance to "get away". It should be a *positive* place to relax or work during your prep time and lunch. Please remember that this is not a place to talk in a negative way about students or anyone else.

Keeping the staff lounge clean is the responsibility of everyone. The refrigerator will be emptied and cleaned every Friday afternoon. If anything is left, you will find it gone on Monday.

Remember, the Teachers' Lounge is for teachers, not students.

### Mail

Mail service is provided through the office along with mail addressed to individual teachers from the regular postal service. Teacher mailboxes are provided. HAAS will send and receive mail via the Broward Pony on Tuesdays and Thursdays and Via CSUSA Courier on Fridays. Please be certain to check your mailboxes and email *at least* three times a day, in the morning upon arrival, at lunch, and afternoons before departure your. Students *cannot* be sent to pick up a teacher's mail.

## **Medication Procedures**

The administering or dispensing of any medicines (including non-prescription over-the-counter) to students by any employees of Hollywood Academy of Arts & Science without specific written authorization by a medical doctor of the student is forbidden. If it is absolutely necessary that the child take any medication while at school, each medication must be accompanied by an *Authorization for Medication Form* that has been completed and signed by the child's doctor. The medication, including over the counter medication, will be kept in the 1<sup>st</sup> Floor Main Office and will be administered by certified office personnel. *Parent Instructions for Medication* will provide more information.

## Money

Student debts are to be referred to Jessica Rueda, the Business Administrator, before the end of each semester. Report cards will not be issued until all obligations are fulfilled.

Any money collected from students for lost books, fines, etc. must be given to the Business Administrator. *Do not leave money unattended or unsecured, do not keep money in your desk or overnight for any reason.* All monies must be turned into the Business Administrator as soon as possible, but no later than the end of the day.

## Teacher Binder

Each teacher shall be provided with a Teacher Binder. Binders will be checked periodically by Administration.

# Progress Report and Report Card Schedule 2013-2014

<u>Progress Report Due in SIS</u>	<u>Go Home</u>	<u>Report Card Due in SIS</u>	<u>Go Home</u>
Sept 13 <sup>th</sup> by 4:00 pm	Sept 20 <sup>th</sup>	Oct 25 <sup>th</sup> by 4:00 pm	Nov 13 <sup>th</sup>
Nov 14 <sup>th</sup> by 4:00 pm	Nov 21 <sup>st</sup>	Dec 20 <sup>th</sup> by 4:00 pm	Jan 22 <sup>nd</sup>
Feb 4 <sup>th</sup> by 4:00 pm	Feb 11 <sup>th</sup>	Mar 21 <sup>st</sup> by 4:00 pm	Apr 15 <sup>th</sup>
Apr 24 <sup>th</sup> by 4:00 pm	May 1 <sup>st</sup>	June 5 <sup>th</sup> by 4:00 pm	June 25 <sup>th</sup>

## **Smoking Policy**

No smoking or use of smokeless tobacco products will be permitted in the building. No smoking or use of smokeless tobacco products will be permitted on school grounds during regular school, work hours, or after school. It shall be the responsibility of all school personnel to abide by this policy and to enforce this policy. If, after being asked to abide by this policy, a visitor fails to comply, the visitor will be asked to leave the school property.

## Staff Meetings

Staff meetings will be held after dismissal on Thursdays (3:25 pm).

## **Teacher Duties**

*Morning Duties* are from 7:45 am - 8:00 am Classroom doors must be open at 8:00 am by all teachers. If a conference or other duties conflict with this, please notify an administrator. All teachers must be at their classroom doors from 8:00-8:15 am to assist in moving students along. Administrators and hall monitors will assist.

*Afternoon Duties* are from 2:45 pm until completed at approximately 3:30 pm. Duties are completed when all children are dismissed. When dismissal is complete, a team member from each grade must escort any remaining children to the 1<sup>st</sup> Floor Main Office who will call homes and/or place the students into After Care.

## Work Hours

Teachers are to report to work every day from 7:30 am to 4:00 pm.

Teachers will report to Room 225 upon arrival to sign-in daily and pick up mail from teacher mailboxes before going to classroom.

#### Forms

#### The following forms are available on the (P:) Drive

- Student Accident / Incident / Illness Form
- Field Trip Request Approval
- Student Referral
- **C** Teacher Detention
- Out of Uniform
- Lost/Damaged Textbook
- Possible Retention
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- Absentee Request
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## **INTRODUCTION**

#### "PUTTING STUDENTS FIRST BY PUTTING PEOPLE FIRST"

At Charter Schools USA ("CSUSA") our focus and commitment is "Putting Students First." We recognize that in order to do that we must support the professionals who guide and instruct our students and make a positive difference every day in the lives of young people.

Therefore, we are committed to create a work environment that fosters a productive learning environment, an environment where teachers can teach, learners can learn and people will find meaning and satisfaction in their careers.

CSUSA is a family of committed professionals striving to provide a high quality education to thousands of students. The policies and guidelines in this handbook are designed to support our mission.

## The Charter Schools USA Choice

Founded in 1997, Charter Schools USA is one of the oldest, largest and fastest-growing education management companies in the United States. Recently, AdvancEd awarded CSUSA the first Southern Association of Colleges and Schools (SACS) district accreditation for an education management company. We successfully manage high performing private and municipal schools for pre-Kindergarten through grade 12. We assist corporations, government entities, developers and nonprofit agencies with all phases of school design, planning, development, financing, construction, operations and curricula. We've also been instrumental in pushing forward legislative processes that have furthered education reform to help all students gain a high quality education.

While we are proud of our awards, we believe our greatest accomplishments are gaining a 95% plus satisfaction rate from parents and achieving a district "A" academic average for the last 6 years from the Department of Education. At Charter Schools USA, we always put students first in every decision we make. That philosophy, along with a certified and dedicated staff has placed Charter Schools USA as a leader in education management nationally.

#### ABOUT YOUR HANDBOOK

CSUSA is focused to provide you with information about working conditions, employee benefits, and some of the policies affecting your employment. You should read, understand, and comply with all provisions of the Handbook. It describes many of your responsibilities as an employee and outlines the programs developed by CSUSA to benefit employees. It is our desire to create a safe and meaningful work environment that is conducive to both personal and professional growth, to recognize individual contribution, and to make open, direct and personal communication a part of our organization.

Your Handbook summarizes CSUSA's personnel policies and plans that are now in effect and controlling. It is intended only as a guideline and is certainly not all-inclusive. We welcome and encourage any suggestions you may have for improving your work environment and any aspect of our policies. CSUSA's management specifically reserves the right to amend the policies contained herein at its sole discretion with or without notice to CSUSA employees.

This Handbook contains rules, regulations and general information regarding CSUSA. Read your Handbook carefully. You will be required to sign a "Receipt of Handbook, Acknowledgement of At-Will Employment and Disclaimer of Contract." While you will receive an overview of the main points of the handbook during orientation, you are expected to read and understand your Handbook in its entirety. Please ask your School Administrator/Department Manager for an explanation if you have any questions.

Revisions, Additions and Confidentiality No employee handbook can anticipate every circumstance or question about a policy. As CSUSA continues to grow, the need may arise and CSUSA reserves the right to revise, supplement, or rescind any policies or portion of the Handbook as CSUSA deems appropriate, at its sole and absolute discretion. These provisions supersede all existing policies and practices.

Some of the subjects described here are covered in detail in official policy or benefit documents. You should request and refer to these other documents for

specific information since this Handbook only briefly summarizes those benefits. Please note that the terms of the written insurance policies or benefit plan documents are controlling.

Please treat this Handbook and the information in it as confidential. No portion of this Handbook should be disclosed to others, except CSUSA employees and those affiliated with CSUSA whose knowledge of the information is required in the normal course of business.

#### **EMPLOYMENT "AT WILL"**

Your employment with CSUSA is "at-will", which means that you voluntarily entered into it and are free to resign "at will" at any time, with or without cause. Similarly, CSUSA may terminate the employment relationship "at will" at any time, with or without notice, cause or reason. Should you be employed within a state other than Florida, the laws of that state will be followed.

NONE OF THE POLICIES OR GUIDELINES CONTAINED IN THIS EMPLOYEE HANDBOOK CREATES EITHER AN EXPRESS OR IMPLIED CONTRACT WITH REGARD TO THE SPECIFIC POLICIES CONTAINED IN THIS EMPLOYEE HANDBOOK. THIS EMPLOYEE HANDBOOK DOES NOT CREATE A CONTRACT OF EMPLOYMENT.

No representative of CSUSA, other than the CEO, has any authority to enter into any employment agreement for any specified period of time.

As a condition of employment, employees with access to sensitive company information are required to sign a non-compete and/or employment agreement as determined by CSUSA.

#### **MISSION AND VISION**

We have developed a mission and vision to help us achieve our goals and uphold our values. This mission guides employees on how we do business and how to make decisions when faced with choices.

#### **MISSION STATEMENT**

CSUSA designs, develops and operates high performing public schools with an:

- Unwavering dedication to student achievement.
- Unyielding commitment to ethical and sound business practices.

Providing a choice for communities, parents, students, and professionals that foster educational excellence in America.

#### **VISION STATEMENT**

We will be one of the premier education companies in the world. Our dominant brand and ability to drive student success will create unprecedented demand.

- Communities will petition us to develop a school in their area.
- All of our schools will be fully enrolled with waiting lists.
- Our superior capabilities will allow us to be a catalyst to spawn new synergistic business units and companies, which will continue to fuel our growth and geographic reach.
- We will make a positive difference to millions of students worldwide.

#### VALUES

- Students A student centered organization
- High Standards Quality and professionalism
- Integrity Honesty, loyalty, and personal accountability
- **Fiscal Responsibility** Building a sustainable, long-term investment in the future
- Learning Continual improvement and innovation
- **People** Empowering people with courage, talent and vision
- **Teamwork** Partnership and fostering a respectful, family atmosphere
- Commitment A life of purposefulness to a greater cause. Giving back and making a difference
- Accountability To have disciplined processes and required outcomes

#### **OPEN COMMUNICATIONS & OPEN DOOR POLICY**

Our experience has shown that when employees deal openly and directly with School Administrators /Department Managers, the work environment can be excellent, communications can be clear, and attitudes can be positive. We believe that CSUSA amply demonstrates its commitment to employees by responding effectively to employee concerns.

#### **Problem Solving Procedure**

We realize that misunderstandings and differences of opinion sometimes develop in the daily work situation. Should a problem or concern arise, the following problem solving procedure will assist with its resolution:

- Discuss your problem or concern with your School Administrator/Department Manager, who will listen and investigate or make recommendations as to how your problem might be resolved. We encourage you to try to resolve such matters through open discussion with your School Administrator/Department Manager.
- If you are uncomfortable taking your concern to your School Administrator/Department Manager, or if they do not help you to your satisfaction, you can take your concern directly to the next level of management or to Human Resources.

By bringing any dissatisfaction or complaint of any nature out into the open, most problems can be improved, if not resolved. We will work to resolve problems in the best interest of both you and CSUSA.

#### SUGGESTIONS

If you have any suggestions or ideas that you feel would benefit CSUSA, we would encourage you to tell us about them. We are always looking for suggestions that improve methods, procedures, and working conditions; reduce costs, or errors, and benefit the Company and its employees.

Employees who make suggestions, which are used to substantially benefit the Company and its employees, might (at the sole discretion of CSUSA) be considered for a one-time appreciation award.

#### **PUBLIC MEDIA POLICY**

It is the policy of Charter Schools USA to communicate with the media in the following manner:

At the school level the employee who receives the call, or is visited in person by a member of the media, is to contact the principal's office immediately. At that time they will in turn refer the contact to our Public Relations Firm or Corporate Office.

At the Corporate Office location the employee who receives the call, or is visited in person by a member of the media, is to engage a member of the executive team.

Under NO circumstance should any employee give a statement, or answer questions to any member of the

media, unless given permission and direction by an Executive Team Member or the Public Relations Firm.

Media is defined as any broadcast system, i.e. Radio, Television, Newspaper, etc.

## EMPLOYMENT POLICIES AND PROGRAMS

#### **EQUAL OPPORTUNITY**

CSUSA is an equal opportunity employer. In order to provide equal employment and advancement opportunities to all individuals, employment decisions at CSUSA will be based on merit, qualifications, and abilities. CSUSA does not unlawfully discriminate in employment opportunities or practices on the basis of race, color, religion, sex, pregnancy, national origin, citizenship, age, veteran status, disability, or any other characteristic protected by law. CSUSA will not unlawfully discriminate against any qualified employee or applicant on the basis of a physical or mental disability.

All supervisory personnel shall, in advertising and posting job opportunities, make reasonable efforts to ensure that the information regarding those job opportunities is properly and effectively disseminated internally within the organization. All advertisements shall state in clearly distinguishable type that CSUSA is an "Equal Opportunity Employer."

When opportunities for job advancement occur and persons who are already employed by the Company are qualified to fill such positions, the job posting process and selection procedure shall allow all qualified employees to apply and be considered for the advancement opportunity.

It is the responsibility of all supervisory personnel to see that this policy is continued in its full spirit and intent.

If you witness or experience any form of discrimination, or if you have questions concerning this policy, you should immediately notify your School Administrator/Department Manager or Human Resources. If you believe it would be inappropriate to discuss the matter with your supervisor with whom you work, you may bypass that individual and report it directly to the next higher level of management or

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Human Resources. Reports will be investigated, and appropriate corrective action will be taken. Complaints will be handled confidentially, except as necessary for investigation and resolution. This policy prohibits retaliation, harassment or other adverse action being taken against you because of making a complaint of discrimination, assisting in an investigation, opposing discrimination, or otherwise exercising rights protected by law.

#### **NON DISCRIMINATION / HARASSMENT**

CSUSA is committed to maintaining a work environment in which all individuals are treated with respect and dignity. In keeping with this commitment, we will not tolerate harassment of our employees by anyone, including supervisors, co-workers, vendors, or clients of the Company. Harassment in employment is prohibited, both in the workplace and off the premises, including at social activities conducted or sponsored by the Company. Human Resources has overall responsibility for this policy and maintain reporting and monitoring procedures. Employees' questions or concerns should be referred to Human Resources. Appropriate disciplinary action may be taken against any employee willfully violating this policy.

#### HARASSMENT DEFINED

Harassment is defined as verbal, physical, or visual conduct which:

1. Denigrates or shows hostility or aversion toward an individual because of his/her protected status, or that of his/her relatives, friends or associates.

2. Has the purpose or effect of creating an intimidating, hostile or offensive working environment.

 3. Has the purpose or effect of unreasonably interfering with an individual's work performance.
4. Otherwise adversely affects an individual's employment opportunities.

Prohibited harassment includes, but is not limited to, epithets, slurs, jokes, emails, negative stereotyping, threatening, intimidating, or hostile acts that relate to any protected status. Prohibited harassment also includes written or graphic material that is placed on walls, bulletin boards, or elsewhere on the premises, or circulated in the workplace. Harassment can consist of unwelcome conduct whether verbal, physical, or visual, that is based upon a person's protected status, such as gender, color, race, ancestry, religion, national origin, age, physical handicap, medical condition, disability, marital status, veteran status, citizenship status, or any protected personal characteristic. The Company will not tolerate prohibited or unlawful harassment.

Sexual harassment deserves special mention. Unwelcome sexual advances, requests for sexual favors, and other physical, verbal, or visual conduct based on gender can constitute sexual harassment, particularly when:

- Submission to the conduct is an explicit or implicit term or condition of employment.
- Submission to or rejection of the conduct is used as the basis for an employment decision.
- The conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Sexual harassment may include, but is not limited to the following:

- Repeated unwelcome requests for a romantic relationship
- Explicit sexual propositions, sexual innuendo, suggestive comments.
- Sexually oriented "kidding" or "teasing," "practical jokes," jokes about gender specific traits.
- Foul or obscene language or gestures.
- Display or circulation in the workplace of sexually suggestive objects or pictures (including through email).
- Physical contact, such as patting, pinching, or brushing against another's body.

CSUSA requires that all incidents of discrimination, harassment or retaliation be reported, regardless of the offender's identity or position. Individuals who believe they have witnessed or experienced conduct that they believe is contrary to the Company's harassment or discrimination policy or who have concerns about such matters should file their complaints with their immediate School Administrator/Department Manager, next level of management, or Human Resources. Individuals should not feel obligated to file their complaints with their School Administrator/Department Manager first before bringing the matter to the attention of one of the other Company's designated representatives identified above.

#### Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

#### PROCEDURES FOR COMPLAINTS

The Company's policy is to investigate all such complaints thoroughly and promptly. To the extent practicable, the Company will keep complaints and the terms of their resolution confidential. If an investigation confirms that a violation of Company policy has occurred, the Company will take corrective action, including such discipline up to and including immediate termination of employment as is appropriate.

CSUSA prohibits retaliation against any individual who makes a good-faith report of discrimination or harassment or participates in an investigation of such reports. Retaliation against an individual for reporting harassment or discrimination or for participating in an investigation of a claim of harassment or discrimination is in violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action up to and including termination.

All Company employees are responsible for helping to assure that we avoid harassment. If you feel that you have experienced or witnessed conduct contrary to this policy you have an obligation to immediately take advantage of this complaint procedure. It is important to immediately report any complaint rather than let time slip by or let the situation escalate. The more timely the reporting the more effective Human Resources can be at resolving the situation.

Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment. Therefore, while no fixed reporting period has been established, CSUSA strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this complaint procedure does not preclude individuals who believe they are being subjected to harassing conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued.

If an employee making a complaint does not agree with its resolution, the employee may appeal to the Company's Executive Vice President.

## AMERICANS WITH DISABILITIES ACT POLICY STATEMENT

The Company is committed to complying with all applicable provisions of the Americans with

Disabilities Act ("ADA"). It is the Company's policy not to discriminate against any qualified employee or applicant with regard to any terms or conditions of employment because of such individual's disability or perceived disability so long as the employee can perform the essential functions of the job. Consistent with this policy of nondiscrimination, the Company will provide reasonable accommodations to a qualified individual with a disability as defined by the ADA, who has made CSUSA aware of his or her disability, provided that such accommodation does not constitute an undue hardship on the Company.

Employees with a disability who believe they need a reasonable accommodation to perform the essential functions of their job should contact Human Resources. CSUSA encourages individuals with disabilities to come forward and request reasonable accommodation.

Procedure for Requesting an Accommodation On receipt of an accommodation request, Human Resources and/or your supervisor will meet with you to discuss and identify the precise limitations resulting from the disability and the potential accommodation that the Company might make to help overcome those limitations.

The ADA does not require the Company to make the best possible accommodation, to reallocate essential job functions, or to provide personal use items (i.e., eyeglasses, hearing aids, wheelchairs etc.).

An employee or job applicant who has questions regarding this policy or believes that he or she has been discriminated against based on a disability should notify the Human Resources Department. All such inquiries or complaints will be treated as confidential to the extent permissible by law.

#### APPLICANT REFERENCE AND BACKGROUND CHECKS

To ensure that individuals who join CSUSA are well qualified and have a strong potential to be productive and successful, it is the policy of CSUSA to check the employment history, references and credentials of all applicants.

Likewise, as a condition of employment, a release to conduct a background check is required. Examples include: driving records, criminal background, fingerprinting, certification checks, District Ethics Committee, etc.

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Providing References for Former Employees Only the Human Resources Department is authorized to respond to inquiries for reference checks for current or former CSUSA employees. Responses to such inquiries will be limited to employment verification (confirmation of job position and dates of employment.) CSUSA is not responsible for any personal or business reference made by an employee on behalf of CSUSA or regarding another employee.

#### **IMMIGRATION LAW COMPLIANCE**

Each new employee, as a condition of employment, must complete the Employment Eligibility Verification I-9 Form and present documentation establishing identity and employment eligibility. This policy is in compliance with the Immigration Reform and Control Act of 1986. Former employees who are rehired must also complete the form if they have not completed an I-9 with CSUSA within the past three years, or if their previous I-9 is no longer retained or valid.

Transition and transfer of employees to other subsidiaries must comply with local regulations. In the case of relocation to CSUSA subsidiary, the employment relationship will change to adhere to local regulations, polices/procedures and the compensation and benefits of that location.

Employees with questions or seeking more information on immigration law issues are encouraged to contact Human Resources. Employees may raise questions or complaints about immigration law compliance without fear of reprisal.

#### **ORIENTATION PERIOD**

Newly hired employees, and any current employees who have been transferred, promoted or reassigned to a new position, are employed with the understanding that their first 90 days in their new position are considered to be an orientation period.

This orientation period provides an opportunity for both you and CSUSA to evaluate each other and to determine the desirability of continuing the employment relationship. During your first 90 days in your new position your job performance will be observed by your Administrator/Manager to ensure job compatibility.

During this time, you will be provided with training and guidance from your School Administrator or Department Manager. Under appropriate circumstances, your orientation period may be extended. Additionally, as is true at all times during an employee's employment with the Company, employment is not for any specific time and may be terminated at will, with or without cause or reason and without prior notice.

At the end of the orientation period, you and your School Administrator/Department Manager may discuss performance. Provided the job performance is "satisfactory" at the end of the introductory period, you may continue in your employment as an at will employee. The orientation period does not represent a guarantee or contract of employment for 90 days or any other period of time and all aspects of "Employment-At-Will" will continue to apply.

#### PERFORMANCE

The results that CSUSA achieves are determined by how we perform – as individuals, teams, and as a company. The ways we focus our efforts, use our talents, manage our time and work together will determine our success. We emphasize the importance of ongoing communication between you and your Administrator/Manager about your performance, progress toward job expectations, results and any development or needs that you may have.

You and your School Administrator/Department Manager are strongly encouraged to discuss job performance and goals on an informal, day-to-day basis. Additional formal performance evaluations are conducted to provide both School Administrator/Department Managers and employees the opportunity to discuss job tasks, identify and correct weaknesses, encourage and recognize strengths, and discuss positive, purposeful approaches for meeting goals.

The performance of all new employees is generally evaluated according to the schedule associated with your position. For 10-month instructional, 12-month school administrators, or non-instructional employees, you are reviewed after 90 days, during the first semester and at the end of the school year. After your first year of employment, your performance will be formally evaluated on an annual basis. Your opportunity to continue employment and your pay increase for the following school year will be dependent on your overall performance. For 12-month corporate employees, your performance reviews are after the first 90 days and then annually, usually at the end of each calendar year.

Your attendance and dependability is an important part of your overall performance. Excessive absenteeism could lead to disciplinary action and affect your performance rating.

#### **GOAL SETTING**

One of the most important aspects of the Performance Management process is goal setting. In this process, you and your School Administrator/Department Manager meet in a highly participative manner to:

- Update your description of job duties and responsibilities so it reflects the current requirements and primary job content.
- Mutually agree upon and establish written SMART (specific, measurable, attainable, relevant and time bound) goals that clearly define what is expected by you.
- Ensure that individual goals are compatible with those of the work unit and the Company as a whole. Goals should be aligned with the Company and School Strategic Plan.
- Negotiate agreement on a weighting for each goal as a means of prioritizing what is important.
- Establish measures and standards that clarify how you will know if targets are being achieved.
- Agree on performance tracking and feedback requirements necessary for self-management or monitoring progress.

You should revisit and where appropriate, reestablish goals with your Administrator at the beginning of the school year and/or with your Manager no less than quarterly.

At its sole discretion, CSUSA may award merit based pay adjustments in an effort to recognize truly superior employee performance. The decision to award such an adjustment is dependent upon numerous factors, including the information documented by this formal performance evaluation process.

#### **OUTSIDE EMPLOYMENT**

CSUSA does not limit an employee's activities during non-working hours unless those activities interfere

with or are in conflict with the performance of his/her job, or create a conflict of interest.

#### **PROMOTIONS AND TRANSFERS**

It is our desire to provide employees with opportunities for growth and advancement. CSUSA attempts to fill many of its job openings with qualified candidates from within the network whenever possible. Internal candidates may be identified by management selection or through responses to job postings.

A **promotion** is a move from one position to that of greater responsibility, either within the same department or to a new department or facility.

A **transfer** is a move from one department or facility to another in the same or similar position. This is also referred to as a lateral move.

To be considered for a promotion within your current department you must have completed 90 days of employment in your current position; be performing satisfactorily; not have any disciplinary actions against you; and meet the minimum requirements for the position for which you are applying.

To be considered for a promotion or transfer to another department or facility you must have completed one (1) year of employment in your current position; be performing satisfactorily; not have any disciplinary actions against you; and meet the minimum requirements for the position for which you are applying. Eligibility criteria are set based on the requirements of the job and at the discretion of CSUSA.

If you are interested in promotion or transfer opportunities, it is your responsibility to apply for the position opening before the deadline shown on the job posting.

- Apply for position online through CSUSA's Internal Career Center (www.charterschoolsusa.com/employment)
- 2. Go to HR or your Business Administrator/Bookkeeper and request a Transfer Request Form.
- 3. Complete the form and take it to your Principal/Department Manager for signature and approval.

4. Once your Principal or Department Manager has signed it they will submit it directly to CSUSA for consideration.

Consideration will be given based on the individual's skills, education, experience and qualifications and will be in adherence to CSUSA's policy of equal employment opportunity.

#### **EMPLOYMENT RECORDS**

CSUSA maintains employment records on each employee. Your employment application and all other records that require specific information about you become part of your employment record. Information submitted on the employment application and other employment forms is subject to verification by the Company. If the Company determines you have provided false or misleading information, you may be subject to disciplinary action up to and including termination.

#### **KEEPING YOUR FILES UP TO DATE**

CSUSA maintains a personnel file on each employee. The purpose of this file is to allow us to make decisions and take actions that are personally important to you, including notifying your family in case of an emergency, calculating income tax deductions and withholdings, and paying for appropriate insurance coverage. Although we cannot list here all of the type of documents we keep in your personnel file, examples include: signed offer letter, copies of certification (if applicable).

We do not keep medical records or work eligibility forms in your personnel file. Those are kept separately. Your personnel file is physically kept by the Human Resources Department at CSUSA's corporate office.

If you have any questions about your personnel file, contact the Human Resources Department at (954) 202-3500.

#### **CONFIDENTIALTY OF PERSONNEL FILES**

Because the information in your personnel file is by its nature personal, we kept the file as confidential as possible. We allow access to your file only on a needto-know basis.

Please Ensure your Information is Up-To-Date Because we use the information in your personnel file to take actions on your behalf, it is important that the information in that file is accurate. Please update your records through CSUSA Employee Self Service Engine at <u>https://portal.adp.com</u>. Ensure that you update whenever any of the following changes occur:

- Your name
- Your mailing address
- Your phone number
- Your dependents
- The number of dependents you are designating for income tax withholding
- Your marital status

The name and phone number of the individual whom we should notify in case of emergency.

### **Reviewing Your Employment Records**

Employment records are the property of CSUSA, and access to the information they contain is restricted. Generally, only supervisors and management personnel of CSUSA who have a legitimate reason to review information in a file are allowed to do so. Louisiana Employees should reference the following hyperlink for additional information: Louisiana Reviewing Your Employment Records.

With reasonable advance notice, employees may review their own employment records in CSUSA's offices and in the presence of an individual appointed by CSUSA to maintain the files. Records deemed to contain sensitive or confidential information could be excluded from the review. If you wish to review your employment records, contact Human Resources to schedule a file review.

#### FORMAL EVALUATIONS

It is the responsibility of the employee to retain copies of their formal evaluations at the time they are conducted for future reference. If copies are needed you will need to submit a formal written request via email to the Human Resources Department.

#### **SEPARATION FROM THE COMPANY**

Every Company employee has the status of "employee at will," (as applicable by state law in which you work) meaning that no one has a contractual right, express or implied, to remain in the Company's employ unless they enter into a written contract signed by the President and CEO of the Company. This means the Company or an employee may terminate his/her employment, without cause, and with or without notice, at any time for any reason. No School

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Administrator/Department Manager or other representative of the Company (except the CEO or his designee) has the authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the above.

#### RESIGNATION

If you decide to leave CSUSA for another position, we wish you well. Please notify your School Administrator/Department Manager in writing about your plans. We would like the opportunity discuss your resignation before final actions is taken. CSUSA often finds during this conversation that another alternative may be better; however after full consideration you decide to leave please give us two (2) weeks' notice. This will give us time to calculate your final paycheck and accrued overtime, unused PTO pay, and any other money that we may owe you. Though CSUSA request two (2) weeks' notice we may request earlier resignation if the circumstances require.

You must return all company property in good condition. All equipment, access cards, company ID, keys, and any other company property is to be surrendered to your School

Administrator/Department Manager prior to leaving your facility. There may be a deduction from your final paycheck for items not turned in.

#### **JOB ABANDONMENT**

CSUSA expects all employees to report to work on time, for all scheduled work hours and for the duration of the accepted position set forth in the Expectations and Standards sections of your Employee Handbook. If you are absent from work for three consecutive scheduled workdays without giving proper verbal or written notice directly to your School Administrator or Department Manager, you are advised that CSUSA will consider this an abandonment of your job, and your employment will be terminated. If you are absent from work for three consecutive scheduled workdays without giving proper notice to your School Administrator/Department Manager, you are advised that the Company will consider this an abandonment of your job, and your employment will be terminated.

Exit Interview

In addition, employees separating from CSUSA may be asked to participate in an exit interview and provide any constructive comments and suggestions on improving working conditions. This interview may take place on your last day and/or a survey may be sent to your home via the Internet. We appreciate receiving your candid opinion of your employment with us.

#### A DRUG FREE WORKPLACE

CSUSA prohibits the following:

- Reporting to work under the influence of alcohol or illegal drugs or substances, including the illegal use of prescription drugs.
- Being intoxicated while on Company premises.
- The sale or purchase of alcoholic beverages on Company premises or while performing company business, except in connection with Company authorized events and gatherings.
- Working under the influence of prescription or nonprescription drugs that could impair judgment or motor functions and place persons or property in jeopardy.

Possession of paraphernalia used in connection with the use of any drug is evidence of violation of this rule. A drug means an amphetamine, a cannabinoid, cocaine, phencyclidine (PCP), a hallucinogen, methaqualone, an opiate, a barbiturate, a benzodiazepine, a synthetic narcotic, a designer drug or a metabolite of any of these substances. Nonprescribed use of prescription medication is also prohibited. Employees may be tested for any and all of these drugs.

As a part of our policy prohibiting reporting to work or working with the presence of drugs, drug testing may be required. The Company must and will conduct drug tests under the following circumstances:

- For an employee whose conduct creates a reasonable suspicion of improper use or possession of drugs.
- For an employee subject to regular fitness-forduty medical examination.
- For an employee previously given a drugrelated suspension or a leave of absence for prohibited drug use. Such tests will be conducted on a quarterly, semi-annual, or annual basis for up to two years thereafter.
- On a random, unspecified basis.
- For an employee suffering a reportable accident and any other parties associated with the accident. If an employee refuses to be tested, he/she will be subject to suspension or dismissal.

Refusal to cooperate in the drug testing procedure will result in termination of employment.

#### **INVESTIGATION – SITE INSPECTIONS**

CSUSA reserves the right to access and inspect all Company owned or managed areas. Desks, lockers, computers, cabinets, drawers, etc., are provided for the convenience of employees and may be searched at any time to the extent considered necessary by management. Please cooperate with us on this matter, as it is done for your protection. CSUSA also reserves the right to search employee property on Company property, such as handbags, lunch boxes, briefcases, laptops, and employee cars on Company property. CSUSA may, but is not required to, obtain the employee's consent when property belonging to or used by an employee is to be searched.

Where possible, the employee will be notified of the search and should be present. The search should be carried out in privacy, but with a supervisory witness. CSUSA shall have the right to conduct a search if there is reasonable suspicion to believe that a violation of this policy has occurred.

## EXPECTATIONS AND STANDARDS

#### ATTENDANCE AND PUNCTUALITY

To maintain a safe and orderly work environment, CSUSA expects you to be reliable and to be punctual in reporting for scheduled work. Absenteeism and tardiness place a burden on other employees and on CSUSA. In the rare instances when you cannot avoid being late to work or are unable to work as scheduled, you should notify your School

Administrator/Department Manager as soon as possible in advance of the anticipated tardiness or absence.

#### **CALL-IN PROCEDURE**

If it is necessary for you to be late or absent for any reason, you are responsible for following the call-in procedure for your work team or department. While call-in procedures vary by department and location, there are some general requirements that are universal to all employees:

• You should telephone your School Administrator/Department Manager before your starting time, if possible.

- If you are unable to make the call because of a medical condition, then you should have a person make the call for you and you should personally contact your School Administrator/Department Manager at your earliest opportunity.
- If you cannot reach your School Administrator/Department Manager when you call, speak with the person designated by your department/school.
- It is your responsibility to make contact with your supervisor or designee.
- Provide an explanation of why you are going to be late or absent and when you expect to return to work. Also leave a phone number where you can be reached.
- If appropriate, provide an update on any pending work assignments that may need to be handled in your absence. Your School Administrator/Department Manager may need to reschedule/redistribute your work activities while you are absent. Set the appropriate "out of office" reply for incoming e-mails.

School based employees are required to follow their location's call-in procedure. It is your responsibility to ensure that proper notification is given. Failure to do so will subject you to disciplinary action up to and including termination.

Poor attendance and excessive tardiness are disruptive. Either may lead to disciplinary action, up to and including termination.

#### WORK RULES AND STANDARDS

Work rules and standards regarding employee behavior are necessary in any company for the company's efficient operation and for the benefit and protection of the rights and safety of all. CSUSA is no exception. This section of your Handbook summarizes some of our expectations and work rules. The following lists are by no means all-inclusive.

#### **OUR EXPECTATIONS**

We expect our employees to be honest, reliable and conscientious in meeting the responsibilities of their job, and to perform all duties competently, professionally, and responsibly. In order to meet these expectations, you must understand and abide by the standards that govern job conduct. The following are examples of expectations that CSUSA has and some of the responsibilities you must observe:

- Comply with all of CSUSA's policies, procedures, safety and security guidelines.
- Learn your job and perform it to the best of your ability – efficiently, accurately, and safely.
- Take initiative to excel in your job and cooperate with your work team. Let us know your ideas for innovation and improvement.
- Speak up when you have problems, concerns or complaints.
- Report to work on time. Others depend on you.
- When you will be absent from work, or unable to arrive on time, follow the call-in procedure for your work team.
- Treat all clients, visitors, parents, students, and co-workers with respect and courtesy.
  Provide the highest level of service to all clients.
- Follow and respect management's direction concerning job-related matters.
- Maintain the confidentiality of proprietary and confidential Company and customer information
- Present a professional, neat, and clean appearance appropriate to your work situation.
- Report to management any violations of the Company's policy, unethical or illegal conduct by co-workers, clients or vendors.
- Refrain from offensive or undesirable behavior or conduct.

#### **EXAMPLE OF CONDUCT NOT PERMITTED**

In general, conduct that interferes with operations, brings discredit to CSUSA, or is offensive, is not tolerated. The following are examples of conduct not permitted. Such conduct will subject the individual involved to disciplinary action up to and including termination.

- Failure to meet performance standards and fulfill job requirements.
- Refusal to follow management's instructions concerning a job-related matter (insubordination).
- Unsafe practices or unsafe performance of any job.
- Leaving the workplace during working hours without authorization.

- Unauthorized use of Company or customer assets, including equipment, property, information, and funds.
- Improper use or disclosure of proprietary and/or confidential Company or customer information.
- Violation of CSUSA's Code of Business Conduct (as outlined in this Handbook under a separate section).
- Theft, misuse or willful destruction of Company property and/or of another individual's property.
- Harassing, sexually or otherwise, another employee, business associate and/or customer, or failing to report harassment.
- Improper, unprofessional, and/or threatening behavior or language while on Company property or Company business.
- Lying to employees, Administrator/Manager or clients.
- Failure to report any knowledge of theft or other activities not in the best interest of CSUSA.
- Any action that is or can reasonably be expected to be detrimental to CSUSA or its reputation.
- Any violation of CSUSA's substance abuse policy.
- Violation of Company safety or security policies or procedures
- Deliberately interfering with the operations of the Company.
- Falsifying any Company record or report, including applications for employment, time sheets and client records.
- Possession of firearms, weapons, ammunition or explosives on Company property or while on Company business.
- Arrest or conviction of a crime. \*

\*ALL employees regardless of the job or position you hold must abide by The Code of Ethics and the Principles of Professional Conduct of the Education Profession in Florida similar requirements within the state in which you work. As such, all employees must report all/any arrests to their immediate Administrator/Manager (or designee) within 48 hours (or as soon as allowed by the circumstance/police). Failure to report an arrest within 48 hours (or as soon as allowed by the circumstance/police) may lead to immediate termination. These examples are illustrative of the types of behavior that are not permitted at CSUSA, but are not intended to be all-inclusive. Other types of behavior or conduct could also lead to disciplinary action up to and including immediate termination. You are expected to comply with all Company policies and procedures and all standards of conduct.

#### **DISCIPLINARY ACTION**

CSUSA seeks to resolve performance and conduct problems in the most positive and constructive manner possible. We believe our employees are responsible individuals interested in working together toward common goals. When situations arise which warrant disciplinary action CSUSA will utilize corrective action to deal with the misconduct.

Improper conduct or improper work performance, regardless of whether covered by the specific rules of conduct above, may be grounds for disciplinary action in the judgment of the Company.

Disciplinary action may range from verbal, written or final warnings to suspension or immediate termination, depending upon the facts of the particular case and the employment history of the employee involved.

#### STANDARD APPEARANCE AND DRESS CODE

As a Charter Schools USA employee, common sense in your personal appearance must be exercised during hours in which you represent the organization. Your dress, grooming and personal cleanliness contribute to the morale of all employees and affect the company's image to internal and external clients. As such, you are expected to avoid inappropriate attire and present a clean, neat, and professional appearance. Cleanliness of the physical person consistent with the maintenance of good health and to avoid offensiveness to others is mandatory.

Inappropriate attire is identified as any item of clothing that causes a distraction to other employees, causes a break in the normal flow of the classroom or office environment, or creates an unsafe situation for the job being done (i.e., employees who work in areas that require climbing, lifting, and kneeling should consider the safety factor and wear clothing that is compatible with the job function they are performing).

Due to the nature of our business, where some employees work in the school environment while

others work in an office environment, good judgment and discretion are expected when selecting work attire.

#### **SCHOOL ENVIRONMENT**

- If your school requires wearing a uniform ensure it is clean and pressed. Employee uniforms must include approved school logo shirts and blouses and proper foot wear.
- All other employee uniform requirements are determined by the Principal / Administrator.
- If your school does not wear a uniform follow the dress code below.
- Wear footwear that are closes toe flats or have low heels (and have a strapped back), preferably non-skid soles. Do not wear high heels, dress sandals, flip-flops or open toes. This is a safety requirement and will be enforced by your administrator.

## **OFFICE ENVIRONMENT (Corporate or other than schools)**

- If you are visiting a school you will need to follow the same policy for footwear (see school environment above).
- Follow the dress code below.

Table 1 reflects examples of "do" recommendations for corporate and school-based employees. When in doubt, please refer to Table 1 or ask your supervisor for guidance.

Injuries sustained while not in compliance with dress code and other CSUSA policies may be denied workers compensation coverage. Table 1

DESCRIPTION Dresses and Skirts (appropriate length) Suits and Slacks Blouses / shirts, Shirts with pocket logo of CSUSA or School Blazers, vests Skorts (in business suitable fabrics) Dress shoes or strapped sandals (office environment only) Business Style pants suits for women Khaki or "Dockers" style pants

Table 2 reflects examples of "don't" recommendations for corporate and school-based employees. When in

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doubt, please refer to Table 1 or ask your supervisor for guidance.

Table 2

#### DESCRIPTION

Shaggy, un-kept hair

Un-kept Sideburns / Mustaches / Beards

Mohawk style, extreme spiked hair

Unnatural hair tones / strands (i.e., blue, violet, pink, green, bright yellow, magenta) etc

Visible Body Jewelry in unlikely places such as the Lip, Tongue, Eyelid, Eyebrow, Nostril, Nose, etc.

Eyelid, Eyebrow, Nostril, Nose, etc.

Denim Jeans or Denim Fabrics

Hiking Boots

Flip flop footwear or thong sandals

Shorts / Sweat Suits

Stirrup pants / Leggings

Sweat Shirts/ Jogging Suits (except coaches, PE)

Form-Fitting / Revealing Apparel

Bare shoulders / Tank-Tops / Low-Cut Garments

Spaghetti-Strap Garments without Over-Shirts

Bare Midriff Outfits / Shirts Tied at the Waist

Character/Advertisements covering shirt's front/back

Baseball style Caps / Hats / (unless you are a P.E. Coach)

T-Shirts / Muscle Shirts

Explicitly Visible Undergarments

Stained / Wrinkled / Frayed Clothing

Visible Tattoos (Sexually Explicit, Violent, Macabre)

## BUSINESS CASUAL DRESS CODE (for Casual Fridays/Summer Casual)

Casual dress during the Summer Session or on Casual Fridays offers a welcome alternative to the formality of traditional business attire. Periodically, CSUSA employees may wear lighter, cooler and more casual and relaxed attire than is normally required during business hours, while continuing to project a professional image as company representatives. For many employees, traditional business attire may simply remain a more favored option during the Summer Session or on Casual Fridays. In locations where uniforms are required in the performance of employee's duties, the Casual Dress Code does not apply and uniforms must be worn during the workday all year round.

Not all-casual clothing is appropriate for the office. Casual business wear means clean, neat, professional clothing. It is never appropriate to wear stained, wrinkled, frayed, or revealing clothing to the workplace. If you are considering wearing something and you are not sure if it is acceptable, choose something else or inquire first.

Listed below is a general overview of acceptable casual business wear as well as a listing of some of the more common items that are not appropriate for the office. Obviously, neither group is intended to be allinclusive. Rather, these items should help set the general parameters for proper casual business wear and allow you to make intelligent judgments about items that are not specifically addressed.

Table 3 reflects examples of "do" recommendations for Summer Business Casual for corporate and schoolbased employees. When in doubt, please refer to Table 1 or ask your supervisor for guidance.

DESCRIPTION	
Casual	Dresses and Skirts (appropriate length)
Suits ar Presen	nd slacks (if representing the company or ting)
Blouses School	s/shirts, Shirts with pocket logo of CSUSA or
Golf Sh	irts
Loafers	and deck shoes
Flats or	sandals (Office Environment only)

The same Don'ts apply to Summer Business Casual (see table 2)

Body Piercing, Jewelry, Hair, Make-Up and Tattoos It will be a violation of this Policy for an employee to attend work or any company-sponsored event or function held with any visible body piercing, except for earrings on the ears, all other body piercing jewelry/items must be removed and not concealed.

It will also be a violation of this Policy for any employee to have his or her haircut or worn in such a

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manner, or colored in such a manner, in an extreme fashion such that the Administrator/Manager, within reasonable exercise of his or her discretion, determines it is so distracting or disruptive that it interferes with the orderly educational and work process.

By way of illustration only, and not by way of limitation, examples of unacceptable hair color or style would be extremely garish unnatural colors, extreme spiked hair and similarly unusual and distracting hairstyles.

Further, it will be a violation of this Policy for an employee to wear makeup that is not within the acceptable standards for the school or work community such that the School Administrator/Department Manager determines it is so distracting or disruptive that it interferes with the orderly educational and work process.

If a potential conflict is identified, the employee will be encouraged to identify appropriate solutions such as the removal of excess jewelry, covering of tattoos, etc. School Administrators/Department Managers will be responsible for answering questions and resolving issues related to this policy on a case-by-case basis to ensure unique circumstances are appropriately considered.

School Administrators/Department Managers have final authority to decide if body piercing, jewelry, hair, make-up and tattoos comply with CSUSA's Dress policy. The goal of CSUSA is mutual cooperation.

#### INTERNAL AND EXTERNAL CUSTOMER SERVICE

Charter Schools USA's mission is to design, develop and operate high performing public schools. Superb customer service is everyone's responsibility and every employee must be able to deliver on this consistently. This may include clients, parents, community, boards, and other stakeholders.

Providing excellent customer service should be at the heart of everything you do. This means we expect the following from each of our employees:

- Establish and maintain effective relationships with clients, and work to gain their trust and respect.
- Always act with clients/students in mind.
- Work together (as a team) to support customer-focused goals and strategies.

- Exceed customer expectations at every customer touch-point.
- Work to obtain first-hand customer information and use it for improvements in work products and services. Be dedicated to meeting the expectations and requirements of your internal and/or external clients.

Remember ... you are a representative of CSUSA. To the student and parent, YOU are CSUSA.

#### SERVICE STANDARDS

CSUSA established service standards for employees use to interact with stakeholders (co-workers, parents, students, boards) and vendors. CSUSA expects that each employee provide excellent service to all they come in contact with. We know that our parents have a choice when it comes to their child's education and superior service along with academic excellence are the two main determining factors parents use to make their decision. Below is a list of behavioral standards we expect from each employee.

#### To help provide a good presentation: Standards

- Use 10/5 Greeting
- Speak first and last
- Use intentional verbal such as please, thank you, etc.
- Everyone picks up trash as they see it lying around

### To be reliable

#### Standards

- Employees will use the LEAD technique (Listen, Empathize, Apologize, Do something or direct to someone who can) to deal with angry or upset parents/customers)

All faculty and staff will know the answers to the top
10 questions asked about their school

#### To provide reassurance

#### Standards

- Never talk about a student, supervisor, employment issue, another employee or negative school information in the presence of a parent/customer

#### To show empathy

-All employees will use **NICE** (Neutralize through a positive beginning, immediately emphasize, Courteously explain, Emphasize your desire to help) technique when they have to decline a parent/customer request

#### Handling Customer Problems

Your job brings you into contact with many people, including both internal and external clients. Difficult situations and complaints may arise regardless of how flexible, energetic or friendly you may try to be!

Always treat clients and business guests in a courteous, respectful manner. When a client has a question or complaint, give the matter your immediate attention. Look at complaints as an opportunity to correct problems, improve customer service, and ultimately raise customer satisfaction. If you ever feel you cannot properly handle a problem or difficult situation, refer the client to your Administrator/Manager or a higher member of management.

#### **Telephone Courtesy**

Telephone courtesy is essential to maintaining our favorable business reputation. Your telephone manners are a direct reflection on the Company and your professionalism. Therefore, please use proper telephone manners – be polite, helpful and serviceoriented on the phone at all times.

We also ask that you try to return telephone calls as promptly as possible, even if you haven't obtained an answer for a client. Let the client know you are working on his/her issue. Continually communicate the status of your progress in resolving the issue to the customer.

#### **BUSINESS CONDUCT**

The successful business operation and reputation of CSUSA is built upon the principles of fair dealing and ethical conduct of our employees. Our reputation for integrity and excellence requires careful observance of the spirit and letter of all applicable laws and regulations, as well as a scrupulous regard for the highest standards of conduct and personal integrity.

The continued success of CSUSA is dependent upon our clients' trust and we are dedicated to preserving that trust. Employees owe a duty to CSUSA's clients and fellow employees to act in a way that will merit the continued trust and confidence of the public.

The standards and expectations outlined in CSUSA's Code of Business Conduct are intended as a guide to making the right choice. When faced with a complicated situation, it is often difficult to decide where the ethical path lies. You have a responsibility to ask questions, seek guidance, report suspected violations, and express concerns regarding compliance with the Code and related procedures.

#### **CSUSA's CODE OF BUSINESS CONDUCT**

Unlawful and unethical business is of particular concern to CSUSA because they undermine employee and customer trust. CSUSA's Code of Business includes the following principles:

- Conflicts of Interest: You must conduct yourself in a manner that avoids conflicts of interest and that upholds the Company's business reputation.
- Confidential Nature of Work: Keep proprietary and personnel information to yourself and avoid compromising your integrity.
- Fraud Dishonesty and Criminal Conduct: Fraud, dishonesty and criminal conduct by employees will not be tolerated.

#### **CONFLICTS OF INTEREST**

Employees have an obligation to conduct business within guidelines that prohibit actual or potential conflicts of interest. This policy establishes only the framework within which CSUSA wishes the business to operate. The purpose of these guidelines is to provide general direction so that employees can seek further clarification on issues related to the subject of acceptable standards of operation. Contact the VP of Finance, Sr. Director of Human Resources or the COO for more information or questions about conflicts of interest.

An actual or potential conflict of interest occurs when an employee is in a position to influence a decision that may result in a personal gain for that employee or for a relative as a result of CSUSA's business dealings. For the purposes of this policy, a relative is any person who is related by blood or marriage, or whose relationship with the employee is similar to that of persons who are related by blood or marriage.

No "presumption of guilt" is created by the mere existence of a relationship with outside firms. However, if employees have any influence on transactions involving purchases, contracts, or leases, it is imperative that they disclose to an officer of CSUSA as soon as possible the existence of any actual or potential conflict of interest so that safeguards can be established to protect all parties.

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Personal gain may result not only in cases where an employee or relative has a significant ownership in a firm with which CSUSA does business, but also when an employee or relative receives any kickback, bribe, substantial gift, or special consideration as a result of any transaction or business dealings involving CSUSA (which is strictly prohibited).

#### CONFIDENTIALITY

Your position at CSUSA may provide you with access to confidential information. The release of confidential information and/or trade secrets, whether intentional or unintentional, can injure the Company financially and competitively. Confidential information includes, but is not limited to, the following examples:

- New methods and materials research
- Pending projects and proposals
- Proprietary production processes
- Research and development strategies
- Technological data
- Technological equipment and prototypes
- Instructional methods
- Strategic Plan
- Student/Employee Information
- Facilities prototype

All Company records and information relating to the Company or its clients are confidential and employees must, therefore, treat all matters accordingly. No Company or Company related information, including without limitation, documents, notes, files, records, oral information, computer files or similar materials (except in the ordinary course of performing duties on behalf of the Company) may be removed from the Company's premises without permission from the Company.

Additionally, the contents of the Company's records or information otherwise obtained in regard to business may not be disclosed to anyone, except where required for a business purpose. Employees must not disclose any confidential information, purposefully or inadvertently (through casual conversation), to any unauthorized person inside or outside the Company. Employees that are unsure about the confidential nature of specific information must ask their Administrator/Manager for clarification rather than disclosing potentially confidential information to peers or others in an effort to obtain clarity.

Any breach of confidentiality will be taken very seriously and may subject you to termination and

possibly legal action. Once again, if you are unsure if something is confidential, or if you have any questions regarding your responsibilities in dealing with confidential materials, speak with your School Administrator/Department Manager.

#### Inventions, Proprietary Rights and Non-Compete Agreement

As an employee of CSUSA you may be required to sign an Agreement that addresses such things as Inventions, Proprietary Rights and Non-Competition as a condition of employment. You should read this Agreement carefully for additional information regarding your responsibilities to protect the Company's proprietary information. Employees who improperly use or disclose trade secrets or confidential business information will be subject to disciplinary action, up to and including termination of employment, even if they do not actually benefit from the disclosed information.

#### Fraud, Dishonesty, and Criminal Conduct

CSUSA will comply with all applicable laws and regulations and expects its directors, officers, and employees to conduct business in accordance with the letter, spirit, and intent of all relevant laws and to refrain from any illegal, dishonest, or unethical conduct.

#### A. Accurate Books and Records

All employees must record and report information accurately and honestly. This includes reports of time worked, business expenses and other business related activity.

CSUSA's financial statements and the records on which they are based must always accurately and fairly reflect the activities and transactions of the Company in accordance with generally accepted accounting principles and the Company's accounting and financial policies. No undisclosed or unrecorded corporate funds or assets shall be established for any purpose, nor should Company funds be placed in any personal or non-corporate account. No employee shall make an entry on the Company's books and records that intentionally hides or disguises the true nature of a transaction.

#### **B.** Criminal Conduct

Criminal conduct by employees will not be tolerated, and such conduct may result in criminal or civil legal action. Criminal conduct includes, but is not limited to:
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- Theft, misuse or abuse of Company, employee or customer property, including telephone, computer, or mail resources.
- Violence or threats of violence
- Bribery or extortion involving CSUSA's assets or operations

In signing the Acknowledgement for this Handbook, you certify your agreement to abide by this Code of Business Conduct. In addition, this Code requires that you must agree to report any conflicts of interest and any violations of the Code of Business Conduct to a member of the Human Resources or a member of management.

## VIOLATIONS

In general, the use of good judgment, based on high ethical principles, will guide you with respect to lines of acceptable conduct. In situations where it is difficult to determine the proper course of action, the matter should be discussed openly with your immediate School Administrator/Department Manager and, if necessary, with the CEO for advice and consultation.

Compliance with this policy of business ethics and conduct is the responsibility of all employees. Any employee who violates CSUSA's Code of Business Conduct or fails to report a violation by another employee will be subject to disciplinary action up to and including termination.

#### **NEPOTISM**

Florida Statute §1002.33 require full disclosure of the identity of all relatives employed by a charter school who are related to such charter school's owner, President, chairperson of the governing board of directors, governing board member, principal, assistant principal, or any other person employed by such charter school who has equivalent decisionmaking authority. Therefore, all requests by a charter school to hire a relative must be pre-approved by the CSUSA Vice President of Education for school based employees and the President and CEO for Corporate employees. This policy excludes corporate CSUSA personnel. For the purpose of this policy, the term "relative" means father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in -law, stepfather, stepmother, stepson, stepdaughter, stepdaughter, stepbrother, stepsister, half-brother, or half-sister.

CSUSA also includes domestic partners or those involved in romantic relationships in this policy. To avoid a conflict of interest, this policy also requires charter schools to disclose to, and obtain pre-approval by CSUSA CEO/COO to conduct business with vendors associated with relatives, domestic partners or romantically involved persons of such charter school. Any employee recommending a vendor or business to a charter school must disclose and get pre-approval in compliance with this policy, and the President and CEO must sign all contracts or commitments.

## **PERSONAL RELATIONSHIPS**

While our company has family relationships, consenting romantic or personal relationships between an Administrator/Manager and an employee may at some point lead to unhappy complications and significant difficulties for all concerned; the employee, the Administrator/Manager and the Company. Accordingly, the Company strongly discourages such relationships and any conduct (such as dating between an Administrator/Manager and an employee) that is designed or may reasonably be expected to lead to the formation of a romantic or personal relationship.

By its discouragement of romantic and personal relationships, the Company does not intend to inhibit the social interaction (such as lunches or dinners or attendance at entertainment events) that are or should be an important part or extension of the working environment; and the policy articulated above is not to be relied upon as justification or excuse for a Administrator/Manager's refusal to engage in such social interaction with employees.

If a romantic or personal relationship between an Administrator/Manager and an employee should develop, it shall be the responsibility and mandatory obligation of the Administrator/Manager to promptly disclose the existence of the relationship to Human Resources. The employee may make the disclosure as well, but the burden of doing so shall be upon the Administrator/Manager.

**Guidelines and Determining Factors** 

For the purposes of this policy, a personal relationship is any intimate relationship existing between a member of CSUSA's management and any employee within his/her chain of command. A "management team member" is defined as any exempt employee classified as an officer, Administrator/Manager, official or supervisor. "Intimate personal relationships" may be manifested as patterned associations with select individuals of the work group, romantic affairs, etc.

Upon being informed or learning of the existence of such a relationship, the Company's management may take all steps that it, in its discretion, deems appropriate. At a minimum, the employee and Administrator/Manager will not thereafter be permitted to work together on the same matters (including matters pending at the time disclosure of the relationship is made), and the Administrator/Manager must withdraw from participation in activities or decisions (including, but not limited to, hiring, evaluations, promotions, compensation, work assignments and discipline) that may reward or disadvantage any employee with whom the Administrator/Manager has or has had such a relationship.

In addition, and in order for the Company to deal effectively with any potentially adverse consequences such a relationship may have for the working environment, any person who believes that he or she has been adversely affected by such a relationship, notwithstanding its disclosure, is encouraged to make his or her views about the matter known to Human Resources.

This policy shall apply without regard to gender and without regard to the sexual orientation of the participants in a relationship of the kind described.

CSUSA highly discourages inappropriate personal relationships in the workplace and therefore, imposes employee awareness of the potential risk involved regarding such relationships. Unfortunately, in some cases, workplace romances can lead to poor judgment, breaches of the Code of Ethics, lost productivity, poor employee morale, sexual harassment claims and even workplace violence. It is emphasized that CSUSA's policy again sexual harassment is one of zero tolerance. In the event that a consensual romantic relationship between employees of CSUSA develops in the workplace they are held stringently accountable to review CSUSA's Non Discrimination / Harassment policy on page 09, the Code of Ethics for Education Professionals and understand the consequences of failure to follow those policies, as well as, those set forth in this Employee Handbook.

# SOCIAL NETWORKING POLICY AND GUIDELINES:

Electronic Communications and Social Networking Sites

# **Policy Statement**

This Social Media Policy is designed to protect the privacy, confidentiality, business interests and reputation of CSUSA and our current and potential employees, supporters and customers. Participation in social media that affects your job performance, the performance of others, or CSUSA's business interests is a proper focus for company policy.

The same principles and guidelines that generally apply to the activities of employees also apply to employee activities in social media and any other form of online publishing.

When you are participating in social networking, you are representing both yourself and CSUSA. It is not our intention to restrict your ability to have an online presence. We believe social networking is a very valuable tool and continue to advocate the responsible involvement of all CSUSA employees in this medium. While we encourage this online collaboration, we would like to provide you with a company policy and a set of guidelines for appropriate online conduct.

All school administrators, faculty and staff shall use caution and good judgment when using electronic communications and social networking sites.

CSUSA prohibits communications relayed to current students via electronic communications such as texting, Facebook, and all other social networking mediums. All communications to students should be conducted via SIS, be professional in nature and they should be related to a student's academic progress or school activity.

Any information posted on or communicated through a social networking site (including chat rooms) shall not bring disfavor, embarrassment or condemnation to any employee, student or any member of CSUSA. Definitions

1. Social Media - Blogs, micro-blogs, wikis, social networks (including, but not limited to, Facebook, MySpace, Twitter, LinkedIn), blogs, and any other

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public websites on the internet, social bookmarking services, user rating services and any other online collaboration, sharing or publishing platform, whether accessed through the web, a mobile device, text messaging, email or any other existing or emerging communications platform.

2. Social Media Disclosures - Blog posts, blog comments, status updates, text messages, posts via email, images, audio recordings, video recordings or any other information made available through Social Media. Social Media Disclosures are the actual communications a user distributes via social media, usually by means of their social media account.

# **Policy Guidelines:**

1. The use of Social Media for personal activity by employees during an employee's work hours is expressly prohibited. This includes the use of school computers and /or personal devices (such as cell phones and iPads) to access and/or post on social media networks.

2. Only those persons officially authorized by CSUSA may use Social Media to speak on behalf of CSUSA.

3. CSUSA and its employees have a right to their personal privacy. Employees are prohibited from making Social Media Disclosures or utilizing Social Media in any way that could violate CSUSA's, or any of its employee's, right to privacy. Examples of the foregoing include, but are not limited to, the disclosure of private facts about CSUSA employees, any facts about the operations of CSUSA, any information to which the disclosing party does not have lawful access, or any information gained through unauthorized means.

4. Employees are restricted from disclosing or in any way discussing via Social media the details of any CSUSA activity or business dealings in which they have been, or will be involved.

5. Employees, specifically teachers and administrative staff, are prohibited from using Social Media to contact, connect or communicate with or forward information or photographs to any student at a CSUSA affiliated school.

6. Employees are restricted from identifying by name in Social Media, any other employees, students of any

school for which CSUSA provides management services, or any of CSUSA's customers, partners or suppliers. Do not post any financial, confidential, sensitive or proprietary information about CSUSA or any of our students, faculty, administrative staff or employees.

7. Employees are prohibited from using Social Media, or making Social Media Disclosures, for evaluating the performance of CSUSA or any of its employees, business partners or vendors or from expressing any other opinions contrary to the business interests of CSUSA. Speak respectfully. Do not engage in namecalling or behavior that will reflect negatively on your or CSUSA's reputations.

8. Social Media should not be used for internal business communications among fellow employees. Employees are restricted from using external blog or other Social Media to publicly air their differences or opinions. Beware of comments that could reflect poorly on you and the company. Social media sites are not the forum for venting personal complaints about supervisors, co-workers, or the company.

9. Do not post photos or obscenities that can damage both your reputation as well as that of CSUSA. As a CSUSA employee, be aware that you are responsible for the content you post and that information remains in cyberspace forever. Use privacy settings when appropriate. Remember, the Internet is immediate and nothing posted is ever truly private nor does it expire.

10. If you see unfavorable opinions, negative comments or criticism about you or CSUSA do not try to have the post removed or send a written reply that will escalate the situation. Forward this information to your administrator or forward an e-mail to the Ms. Wilda Malara, Human Resources Generalist -Education Department at,

wmalara@charterschoolsusa.com and the appropriate corrective actions shall be implemented accordingly.

11. CSUSA trusts and expects employees to exercise personal responsibility whenever they make Social Media Disclosures. If you are posting to personal networking sites and are speaking about job related content, identify yourself as a CSUSA employee and use a disclaimer and make it clear that these views are not reflective of the views of CSUSA. "The opinions expressed on this site are my own and do not necessarily represent the views of Charter Schools USA."

your professional and personal sides.

# WORK ENVIRONMENT

# 12. Many sites like "LinkedIn" blur the lines between business and personal. Keep this in mind and make sure to have a balance of information that shows both

13. Be respectful of others. Harassment, ethnic slurs, personal insults, derogatory remarks, racial or religious intolerance and any other form of behavior prohibited in the workplace is also prohibited in Social Media and in Social Medial Disclosures. Think of what you say online. Stick to the facts; try to give accurate information and correct mistakes right away.

14. When posting to social media sites, be knowledgeable, interesting, and honest and add value. CSUSA's outstanding reputation is a direct result of our employees and their commitment to uphold our core values of Putting Students First, Integrity, High Standards, Teamwork, Accountability and Excellence.

15. Do not infringe on copyrights or trademarks. Do not use images without permission and remember to cite where you saw information if it did not originate with you.

16. Be aware that you are not anonymous when you make online comments. Information on your networking profiles is published in a very public place.Even if you post anonymously or under a pseudonym, your identity can still be revealed.

17. If contacted by the media refer them to the CSUSA Marketing Department.

CSUSA may monitor content out on the web and reserves the right to remove posts that violate this policy. If you have any questions or concerns about this policy or a specific posting out on the web, please contact Ms. Wilda Malara, Human Resources Generalist – Education Department, via e-mail at wmalara@charterschoolsusa.com.

# **Penalties**

Failure to comply with this Social Media Policy may result in:

a. Disciplinary action, up to and including termination; or

b. Civil or criminal penalties as provided by law.

# SMOKE FREE ENVIRONMENT

In keeping with CSUSA's intent to provide a safe and healthful work environment for our students and employees, smoking in the workplace is prohibited. This policy applies equally to all employees, clients, and visitors. Employees who visit or work on-site at a school or at an administrative or corporate premise are expected to follow the smoking policy for that location and to smoke in designated areas only if one is available.

You are expected to exercise common courtesy and respect the needs and sensitivities of your co-workers with regard to the smoking policy. CSUSA does not provide smoking areas for employees for managed properties nor are smokers entitled to additional break time. Employees should not smoke at building entry ways, around students, or in areas where others are obligated to be exposed to smoke in order to enter or exit the workplace or school. In situations where the preferences of smokers and nonsmokers are in direct conflict, the preferences of nonsmokers will prevail.

# **HIRING OF RELATIVES**

To avoid misunderstandings, complaints of favoritism, and other problems of management credibility, CSUSA has established the following policy concerning the hiring of relatives.

Although CSUSA has no prohibition against employing relatives of current employees, we require executive approval before hiring. We will monitor situations in which such relationships exist to ensure they support a productive work environment. In case of actual or potential problems, CSUSA will take prompt action. This can include reassignment or, if necessary, termination of employment for one or both of the individuals involved. For purposes of this policy, a relative is any person who is related by blood or marriage, or whose relationship with the employee is similar to that of persons who are related by blood or marriage.

# SAFETY

It is the policy of CSUSA to manage and conduct its operations in such a manner as to eliminate or minimize all potential hazards and to avoid accidents involving injury to personnel or damage to property. CSUSA will follow all applicable federal and/or state run Occupational Safety and Health programs. All employees are charged with personal responsibility for constant adherence to safety procedures and safe practices. To achieve and maintain a safe working environment, each employee must take an active interest in safe work practices and must take responsibility for following any safety rules or recommendations. Supervisors are not authorized to change the duties of an employee's job function to something that they are not trained to safely perform. All incidents must be reported in your site's OSHA 300 log, and must be available for review by auditors if necessary.

It is important that you consider the work environment when determining proper attire and footwear. We do not allow employees to wear open toed shoes and/or heels in schools due to the work environment, student traffic, and the flooring. All employees should also consider these factors when preparing to visit a school. See our Dress Policy for more information.

#### Communications

CSUSA provides information to employees about workplace safety and health issues through regular internal communication channels such as department meetings, bulletin board postings, memos, or other written communications.

Making Suggestions and Reporting Violations Some of the best safety improvement ideas come from employees. If you have ideas, concerns, or suggestions for improved safety in the workplace you are encouraged to raise them with your Administrator/Manager, or with another who is responsible for safety, or bring them to the attention of Human Resources.

You are expected to obey safety rules and to exercise caution in all work activities. You must immediately report any unsafe condition to the appropriate Administrator/Manager. Employees who violate safety standards, who cause hazardous or dangerous situations, or who fail to report or (where appropriate) remedy such situations, may be subject to disciplinary action, up to and including termination of employment. Reports and concerns about workplace safety issues may be made anonymously if you wish. All reports can be made without fear of reprisal. In the case of accidents that result in injury, regardless of how insignificant the injury may appear, you should immediately notify your School Administrator/Department Manager and Human Resources. They will complete an incident report. Such reports are necessary to comply with the laws and initiates insurance and workers' compensation benefits procedures.

# WORKERS' COMPENSATION INSURANCE

CSUSA provides a comprehensive workers' compensation insurance program at no cost to employees. This program covers any injury or illness sustained in the course of employment that requires medical, surgical, or hospital treatment. Subject to applicable legal requirements, workers' compensation insurance provides compensation benefits after a short waiting period. All approved medical expenses are covered immediately.

Employees who sustain work related injuries or illnesses must inform their School Administrator/Department Manager or Human Resources immediately. All employees will be provided care, first aid and emergency service, as required for injuries or illnesses while on Company time. Employees should contact their School Administrator/Department Manager, and/or 911 in the event of an accident or emergency.

No matter how minor an on-the-job injury may appear, it is important that it be reported immediately. This will enable an eligible employee to qualify for coverage as quickly as possible. Failure to report accidents is a serious matter as it may preclude an employee's coverage under workers' compensation insurance.

Neither CSUSA nor the insurance carrier will be liable for the payment of workers' compensation benefits for injuries that occur during an employee's voluntary participation in any off duty recreational, social, or athletic activity sponsored by CSUSA.

#### **Return to Work Policy**

In an effort to minimize the debilitating effects of workplace injuries and to reduce the overall cost of disability to both the employee and employer, CSUSA has adopted a transitional work program to allow and encourage injured employees to return to suitable work while receiving medical treatment for on the job injuries.

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Under Florida Statutes, if the employee is unable to perform the regular work activity, the physician is expected to release the injured worker to work with temporary medical restrictions, as soon as medically advisable. Your School Administrator/Department Manager, the Workers' Compensation insurer, the Doctor, and you will be expected to take an active role in assisting you to regain productive work status as soon as possible. Human Resources will also assist in identifying suitable transitional work assignments, as needed, to reduce lost time. CSUSA will work closely with the workers' compensation insurance carrier and your doctor to develop a suitable return to work plan.

Through this joint effort, we aim to help employees recover as soon as possible, allow employees to minimize wage loss, gain production instead of lost time, and help to control overall Workers' Compensation costs.

Transitional work will be offered on a case-by-case basis, depending on the employee's medical needs and restrictions, among other factors. The transitional work may be offered for a limited period of time, at the discretion of the CSUSA.

## COMPANY EQUIPMENT AND VEHICLES

The Company provides supplies, equipment, vehicles and materials necessary for its employees to perform their job. These items are to be used for the Company's purposes. A School Administrator/Department Manager must authorize the use of Company vehicles for personal reasons. Employees are expected to exercise care in the use of Company equipment and property and use such property only for authorized purposes.

Loss, damages, or theft of Company property should be reported at once to your School Administrator/Department Manager. Negligence in the care and use of Company property may be considered grounds for discipline, up to and including termination.

The Company's equipment, such as telephone, postage, facsimile and copier machines, is intended for business use. An employee may use this equipment for non-business purposes on a limited basis with the permission of his/her Administrator/Manager. Personal usage of these or other equipment that results in a charge to the company should be reported to your Administrator/Manager or accounting so that reimbursement can be made.

Upon termination of employment, the employee must return all Company property, equipment, work product and documents in his or her possession or control.

Personal Vehicles used for Company Business Only employees with an unrestricted, current driver's license may operate a vehicle to conduct Company business. A Motor Vehicle Request (MVR) may be requested for employees or applicants for employment who will be driving a rental or personal vehicle on Company business. This applies to all employees and applicants for employment for whom operating a motor vehicle is a regular and necessary activity of employment. CSUSA may, at its discretion, waive the requirement for those for whom driving is deemed incidental and occasional.

Any employee who uses a personal vehicle for any Company business must be on the approved driver list. In addition, the driver must provide a certificate of insurance that shows limits of liability of at least \$100,000 - \$300,000 - \$50,000. The certificate must show current coverage, and the employee may be asked to produce an updated certificate at any time. The vehicle must be in good working order.

Using cell phones and other in-vehicle devices (Blackberry, GPS) cause distractions that put you and your passengers at risk of an accident. Uses of handheld cell phone devices are permitted only when necessary to report an emergency, call for roadside assistance, or report impaired or aggressive drivers. Limited use of a hands-free cell phone device is permitted with the driver's awareness that concentration on driving may be impaired. Text messaging is prohibited while performing the driving task.

# **Vehicle Safety Guidelines**

All Company-approved drivers are required to:

- Maintain a valid driver's license and have a current, acceptable MVR on file if required.
- Drive defensively and anticipate driving hazards such as bad weather and bad drivers.
- Comply with all applicable motor vehicle laws, operating regulations and registration requirements

- Cell phones, iPhone's, iPads and/or BlackBerry's should not be used while driving unless hands free devises are used.
- Wear a safety belt as a driver or passenger in all vehicles used for Company business, and in Company vehicles used for non-Company business.
- Drive without impairment by alcohol or drugs.
- Report all accidents (no matter how minor) to your School Administrator/ Department Manager immediately (i.e., the same day the accident occurs), providing full factual information about the incident (your School Administrator/Department Manager will need to notify CSUSA's insurer of accidents promptly).
- Report any changes in the status of your driver's license (e.g., revocation or suspension, DUI, violations of law) to your School Administrator /Department Manager immediately.
- Avoid driving distractions to the greatest degree possible. Specifically, drivers should avoid any activity that causes them to divert their attention from driving or to drive onehanded.

# **Cellular Phone Use Guidelines**

Cell phone use while driving must be avoided. Drivers should be aware that the use of cell phones while driving is creating a distraction from safe driving and should not use the phone while driving. If the phone must be used, the driver should safely pull off the road and park the car prior to usage. Regardless of the circumstances, including slow or stopped traffic, employees are strongly encouraged to pull off to the side of the road and safety should always take precedence over conducting business over the phone.

# COMPUTERS AND COMMUNICATION SYSTEMS

CSUSA's computer and communication resources and services are for the use of CSUSA and its workers.

Computer and communication resources and services include, but are not limited to: printers, servers, workstations, standalone computers, laptops, software, computer files, internal/external communication networks, internet, commercial online services, bulletin board systems, email systems, telephone systems, long distance services, voicemail, cellular phones, pagers, video equipment, and tape that are accessed directly or indirectly as provided by CSUSA.

As a user, you are responsible for using these resources and services in an efficient, effective, ethical, professional, and lawful manner. All communications transmitted by, received from, or stored in these systems are the sole property of the Company. As noted above, all such communications are subject to review and monitoring by CSUSA. Accordingly, you should have no expectation of privacy in such communications.

The following guidelines apply to all users of computer and communication resources and services, wherever the users are located. The term "users" refers to all employees, independent contractors, and other persons or entities accessing or using CSUSA computer and communication resources and services. CSUSA's Information Technology Department must approve access to any of these services by non-employees.

Violations of this policy may result in disciplinary action, up to and including possible termination, and/or legal action.

# Policy

CSUSA has the right, but not the duty, to monitor any and all aspects of computer and communication systems used, maintained, or provided in the conduct of its business, including email and internet access, to ensure compliance with its policies. Computers and computer accounts are provided to assist employees in the performance of their job. No user should have an expectation of privacy in anything created, sent, received, or downloaded on the computer or communication system. CSUSA is not responsible for the actions of individual users.

The computer and communication systems belong to CSUSA and should be used for business purposes only. The Company reserves the right to monitor the operation of these systems, to access all records within them, and to retain or dispose of those records as it deems necessary. Non-business use of CSUSA equipment and services should be kept to a minimum. Any technical questions about this policy should be addressed to Information Technology Management.

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Users are governed by the following provisions, which apply to all computer and communication resources and services:

- Users must comply with all software licenses, copyrights, and all other state and federal laws governing intellectual property.
- Fraudulent, harassing, embarrassing, indecent, profane, obscene, intimidating, or other unlawful material may not be sent by email, downloaded by other form of electronic communication, or displayed on or stored in Company computers. If you encounter, or receive such material, you should immediately report the incident to your Administrator/Manager.
- Without prior written permission, CSUSA's computer and communication resources and services may not be used for the transmission or storage of commercial or personal advertisements, solicitations, promotions, destructive programs (viruses and/or self-replicating code), political material, obscene material or any other unauthorized or personal use.

# **Electronic Mail (email)**

The electronic mail ("email") system is the property of CSUSA and is for use in conducting Company business. All communications and information transmitted by, received from, or stored in this system are Company records and property of the Company. While email usage is intended for job-related activities, incidental and occasional brief personal use is permitted within reasonable limits. Employees will refrain from using Company issued email addresses for excessive incoming personal email and/or subscriptions to email lists (list servers) unrelated to individual job tasks.

Staff members should use the same care in drafting email and other electronic documents as they would for any other written communication. Anything created on the computer may, and likely will, be reviewed by others. In addition, the confidentiality of any message should not be assumed. Even when a message is erased, it is still possible to retrieve that message.

CSUSA's email and Internet access systems are provided solely for business use. Communications by you through these systems are not private nor are they protected, and you should have no expectation of privacy in such communications. For security and operational purposes, CSUSA may monitor and/or retrieve messages, communications, material and attachments sent through these systems. Moreover, use of the internet access provided by CSUSA to obtain offensive or otherwise inappropriate material is completely prohibited. Likewise, you have no expectation of privacy with respect to any other information stored on any CSUSA computer or in any CSUSA work area. All authorized administrators are to follow CSUSA procedures and submit an Access Request form to CSUSA corporate office and receive approval prior to accessing employee electronic accounts.

CSUSA expects its employees to maintain organized electronic document and contact information files. Employees are not to email documents or materials to persons who are not authorized to receive or review such materials.

The following additional guidelines apply to the use of CSUSA's email system:

- Employees have no right of privacy in any material stored in, created, received, or sent over the email system.
- In its discretion as owner of the email system, the Company reserves and may exercise the right to monitor, access, retrieve, and delete any matter stored in, created, received, or sent over the email system, for any reason and without the permission of any employee.
- Even if employees use a password to access the email system, the confidentiality of any message stored in, created, received, or sent from the email system still cannot be assured. Use of passwords or other security measures does not in any way diminish the Company's rights to access materials on its system, or create any privacy rights of employees in the messages and files on the system. Any password used by employees must be revealed to the Information Technology Administrator/Manager, as email files may need to be accessed by the Company in an employee's absence.
- Employees should be aware that deletion of any email messages or files would not truly eliminate the messages from the system. All email messages are stored on a central back up system in the normal course of data management.

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- Even though CSUSA has the right to retrieve and read any email messages, those messages should still be treated as confidential by other employees and accessed only by the intended recipient. Employees are not authorized to retrieve or read any email messages that are not sent to them. Any exception to this policy must receive the prior approval of management.
- The Company's policies against sexual or other harassment apply fully to the email system, and any violation of those policies is grounds for disciplinary action up to and including termination. Therefore, no email messages should be created, sent, or received if they contain intimidating, hostile, or offensive material concerning race, color, religion, sex, age, national origin, disability or any other classification protected by law.
- Do not send personal messages or jokes using the Company's email. Even if the material is not offensive, you should not encourage the use of email for non- business related activities. If you receive non-business related messages, jokes or related files from someone else, delete the messages and refer that person to CSUSA's policies. If the activities continue, contact the person's School Administrator/Department Manager.
- If you receive a chain mail message, do not respond to it. Inform IT and they will put a block on the message.
- Your CSUSA email identity photo will be limited to an appropriate professional headshots only. No other types of photos or images may be up-loaded in the place of the employees head shot photo.

Personal Computers and Software Applications The help desk and IT department are the only persons authorized to install software on company owned computers. If you need particular software contact your supervisor or the IT department to authorize the use of the software and they will arrange to install it on your computer.

Any duplication of copyrighted software or data, except for backup and archival purposes, is a violation of both Company policy and federal law. Any unauthorized or unlicensed copies of software at CSUSA expose both you and the Company to potential civil and criminal penalties. Software must only be used according to the software license agreement. No unlicensed software may be used or installed into the Company's computers. CSUSA may delete any unlicensed software or personal software without notice to you.

The computer assigned to you is your responsibility. As such, it is your responsibility to take reasonable precautions to secure it from use and/or abuse by another. The following outlines some of your responsibilities and guidelines regarding computer use and security:

- You are responsible for immediately reporting any unlawful activity involving your personal computer. The data you work with may be more valuable and more difficult to replace than the hardware or software used to access it.
- Employees are responsible for safeguarding your password for the system. Individual passwords should not be printed, stored online, or given to others. You are responsible for all actions made using your password. Sharing of passwords is prohibited and may result in a limited or suspended account.
- In the event password protection is needed, the Administrator/Manager of Information Services and the employee's Administrator/Manager must be made aware of the password and the document must be saved on the network.
- Be aware that a computer's hard drive may fail at any time. Several backup methods are available. Consult IT for instructions on backing up your files or for any other questions.
- Employees should not read, alter or copy a file belonging to another user without first obtaining permission from the owner of the file. The ability to read, alter, or copy a file belonging to another user does not imply permission to read, alter, or copy that file.

**Important**: A user's ability to access other computer systems directly or through the network, including the CSUSA network does not imply a right to access those systems or to make use of those systems unless specifically authorized by the operators of those systems. Unauthorized use may result in disciplinary actions up to and including termination. Your School Administrator/Department Manager may submit an Access Request Form to CSUSA for approval of access Name of Charter School Seeking Renewal: Hollywood Academy of Arts and Science

to employees SIS and email for business related purposes only or for cause and/or suspicion of misuse.

# Internet

Internet access to global electronic information resources on the World Wide Web is provided by CSUSA to assist employees in obtaining work related data and technology. While Internet usage is intended for job related activities, incidental and occasional brief personal use is permitted within reasonable limits. The following guidelines have been established to help ensure responsible and productive Internet usage.

- All internet data that is composed, transmitted, or received via our computer communications systems is considered to be a part of the official records of CSUSA and, as such, is subject to disclosure to law enforcement or other third parties. Consequently, employees should always ensure that the business information contained in Internet email messages and other transmissions is accurate, appropriate, ethical, and lawful.
- Data that is composed, transmitted, accessed, or received via the Internet must not contain material that could be considered discriminatory, offensive, obscene, threatening, harassing, intimidating, or disruptive to any employee or other person. Examples of unacceptable content may include, but are not limited to, sexual comments or images, racial slurs, gender specific comments, or any other comments or images that could reasonably offend someone on the basis of race, color, age, sex, pregnancy, religious or political beliefs, national origin, citizenship, veteran status, disability, sexual orientation, or any other characteristic protected by law.
- Abuse of the Internet access provided by CSUSA in violation of law or CSUSA policies will result in disciplinary action, up to and including termination of employment. Employees may also be held personally liable for any violations of this policy. The following behaviors are examples of previously stated or additional actions and activities that are

e Location Number: 5325 prohibited and can result in disciplinary action:

Sending or posting discriminatory, harassing, or threatening messages or images

Sending or posting confidential material or proprietary information outside of the organization

Sending or posting messages or material that could damage the organization's image or reputation

CSUSA reserves the right to, and does, monitor Internet usage including sites visited and time spent at those sites while one Company premises.

# Personal Web Sites, Web Logs and Text Message

# Policy

Personal Web sites, Web logs (blogs), and text messaging have become prevalent methods of selfexpression in our culture. Charter Schools USA respects the rights of employees to use their mediums during their personal time. If an employee chooses to identify himself or herself as a Charter Schools USA employee on a Web site or Web log/blog, he or she must adhere to the following guidelines:

- Make it clear to the readers that the views expressed are the employee's alone and that they do not reflect the views of Charter Schools USA.
- Do not disclose any information that is confidential or proprietary to CSUSA or to any third party that has disclosed information to the Company. Consult the Company's confidentiality policy for guidance about what constitutes confidential information.
- Uphold Charter Schools USA's value of respect for the individual and avoid making defamatory statements about CSUSA's employees, clients, partners, affiliates, students and others, including competitors.
- Be careful to not let blogging interfere with your job or ethic and standards commitments.

Employees, especially instructional staff, are held to a high standard. Your commitment and oath to the Education Professional Ethics Standards must not be violated. These standards outline appropriate conduct with students, parents and peers and others who have access to the Internet and access to content you display on the Internet, regardless of whether you believe it may be personally secured or not. Personal web sites and blogs are not exempt from the Education Professional Ethics Standards or Company standards. Furthermore, violations may be reported to the Florida Department of Education and may ultimately affect instructional certification.

If blogging activity is seen as compromising to the Education Professional Ethics Standards, the corporation or schools standards, Charter Schools USA may request a cessation of such commentary and the employee may be subject to disciplinary action up to and including termination.

Employees are not to be-friend, link to or add students to their social networks or engage in IM's / text messaging on personal devices with students or parents. These communications should be conducted via SIS.

This Policy should not be construed or otherwise applied in such a way as to violate or interfere with an employee's rights under Section VII of the National Labor Relations Act.

### **Telephones and Voice Mail**

The telephone system is the property of CSUSA and, as such, the primary purpose is for the conduct of the business of CSUSA. Employees are required to reimburse CSUSA for any charges resulting from their personal use of the telephone.

To ensure effective telephone communications, employees should always use the approved greeting and speak in a courteous and professional manner. Please confirm information received from the caller, and hang up only after the caller has done so.

The voicemail system is intended to send and receive business-related messages. It is not designed as a storage medium for these or personal messages. Voicemail messages should be checked and cleared daily. Saving multiple voice messages for an extended period of time can negatively impact system performance.

# SECURITY

Entering and Leaving the Premises

At the time you are hired, you will be advised of the proper procedures for entering and exiting your office and setting alarms. You are expected to abide by these guidelines at all times. If you do not receive this information upon starting work, please contact a School Administrator/Department Manager or Human Resources immediately.

All CSUSA facilities include property security Overt Surveillance information.

#### Parking

Parking may be restricted and/or assigned in certain situations. Ask your School Administrator/Department Manager for instructions.

## Visitors in the Workplace

To provide for the safety and security of employees and the facilities at CSUSA, only authorized visitors are allowed in the workplace. Restricting unauthorized visitors helps maintain safety standards, protects against theft, ensures security of equipment, protects confidential information, safeguards employee welfare, and avoids potential distractions and disturbances.

All visitors should enter the office through the reception areas, and must check in with the Receptionist or front office at the school. Authorized visitors will receive directions or be escorted to their destination. Employees are responsible for the conduct and safety of their visitors.

If an unauthorized individual is observed on CSUSA's premises, employees should immediately direct the individual to the reception area, or if necessary notify their Administrator/Manager.

# Violence in the Workplace

CSUSA does not tolerate fighting, threats and other acts of violence against employees, co-workers, job applicants, clients or vendors; additionally, possession of firearms, weapons, ammunition or explosives on Company property or while on Company business is strictly prohibited.

Acts or threats of violence or physical harm, whether made directly or indirectly, violate the safe and professional conduct of our business. If you are subjected to or threatened with harm by a co-worker, customer or vendor, or if you become aware of another individual who has been subjected to or threatened with violence, or if you know of circumstances which might result in violence, you should report this information to your Please bring all threats to our attention so that we can deal with them appropriately. Do not assume that any threat is not serious. Any investigation into threatening remarks or conduct will be conducted with as much confidentiality as possible. No adverse action will be taken against anyone who brings a good-faith complaint under this policy.

# **Reporting Illegal and Unethical Acts**

If you have knowledge of or suspect any illegal behavior by another employee, you are required to report such activity immediately to management.

# PARTICIPATION IN COMMUNITY AFFAIRS

We encourage you to participate in community service affairs of charitable, educational and civic organizations. However, your participation in these activities must not adversely affect job performance, be detrimental to CSUSA's interests, or place you in the position of serving conflicting interests.

Time spent on community affairs, when not undertaken at the request of management, should normally be outside of your regular working hours and therefore will not be considered hours of work for pay purposes. Employee-initiated participation in community affairs that involves an extended period of time away from the job must be approved and handled in accordance with CSUSA's leave of absence policies.

# **EMERGENCY CLOSURES**

At times, emergencies such as severe weather, fires, power failures, earthquakes or hurricanes can disrupt Company operations. In extreme cases, these circumstances may require the closing of a work facility/school. If such conditions exist, please consult your local emergency procedures and call the appropriate location for a message or contact your Administrator/Manager at home or at work as soon as possible.

When operations are officially closed due to emergency conditions, the time off from scheduled work for salaried employees and full time hourly employees will be paid.

In cases where an emergency closing is not authorized, employees who fail to report for work will be required to use PTO or take time off without pay. A copy of the CSUSA disaster procedure is located on the Company intranet and in SIS. All schools should follow the disaster guidelines of the districts where they reside.

## **ENVIRONMENTAL**

It is the policy of CSUSA to comply with all applicable laws and regulatory standards promulgated by the government to protect the quality of the environment. This includes eliminating or controlling pollution to the air, ground water or land, and to minimize potential exposure to hazardous materials.

It is the responsibility of each employee to be familiar with the requirements of his/her type of work and be sure that the work does not have any unnecessary impact on the environment. Employees are expected to recycle any materials for which collection services are provided.

Any person who becomes aware of any spill or inadvertent release of toxic or hazardous materials must report the incident immediately to his/her School Administrator/Department Manager.

# PAY RELATED INFORMATION

# COMPENSATION

CSUSA's goal is to compensate its employees in a fair and competitive manner, based on the responsibilities of each job, the Company's overall growth and performance, and other business conditions affecting wages on an annual basis. In addition, our goal is to reward employees for their individual performance, achievements, and contributions to the Company's success.

After the first year of employment, wages and salaries are normally reviewed annually, but a review does not guarantee an increase. All salaries, bonuses, stipends, and extra pay are taxable to the employee. Our philosophy is to pay for performance, and pay increases are based solely upon individual merit and business conditions.

# Confidentiality

Employment, medical and wage information is confidential and should not be discussed with peers,

parents, students, or vendors. This information is of a confidential nature and should not be discussed regardless of pertaining to yourself or others.

**EMPLOYMENT CATEGORIES** 

# **Exempt/Non-Exempt**

Under the Fair Labor Standards Act, there are two categories of employees – exempt and non-exempt.

• Exempt employees are classified as such if their job duties are exempt from the overtime provisions of the Federal and State Wage and Hour Laws. Exempt employees are not eligible for overtime pay. Exempt employees generally include those in executive, Administrator/Managerial, professional, commissioned sales, and certain administrative positions. If you are an exempt employee, you are normally paid on a salary or commission basis regardless of hours worked. Exempt employees' salaries are calculated on a semi-monthly basis (24 pay periods).

• Non-exempt employees must keep records of their hours worked and must be paid overtime for any hours over 40 hours worked in a week. Salaries of non-exempt employees are calculated on an hourly basis.

# Full-Time/ Part-Time/Temporary

At the time you are hired, your position is categorized as full-time, regular part-time, or temporary. At that time you will be informed of any Company benefits for which you are eligible. In general, employment category definitions encompass the following:

# **Full Time**

A full-time employee is one who works the standard working hours of the Company each week (a minimum of 36 hours per week).

# **Part Time**

Part time employees are classified as non-exempt and work a regular schedule less than 36 hours per week.

# Temporary

A temporary employee is hired for a specified project or time frame and may work an irregular schedule. Seasonal employees are generally hired for an indeterminate time of limited duration and are also considered temporary employees. Temporary and seasonal employees do not receive any benefits provided by the Company.

# **Daily Substitutes**

A substitute is hired for the purpose of filling in for absent educators. They are hired on-call daily and do not receive benefits provided by the company.

Stipends and Other Supplemental Payments For certain duties and responsibilities outside of your normal duties, CSUSA may provide a stipend. Principals and department managers are responsible for allocating stipends in accordance with the Compensation Plan and Budgeting Guidelines. Examples of stipends include but are not limited to Department Chair's, TLC, and extra duties or a project for a specific period of time.

# TIME KEEPING AND PAY RECORDS

The attendance of all employees must be recorded and submitted to the Payroll Department weekly through Time and Attendance. The payroll week begins on Sunday and ends on Saturday. To process payroll efficiently, all time sheets must be received by the Payroll Department deadlines to your designated payroll representative.

Attendance records are Company records, and care must be exercised in recording the hours worked, overtime hours, absences and business expenditures.

# **Meal Periods**

All full time employees are generally provided with one unpaid meal period of I hour in length each workday. Employees are relieved of all active responsibilities and restrictions during meal periods and will not be compensated for that time. Skipping a meal break to leave early and/or to get additional pay is not allowed (it's Federal law), however, from time to time shortened meal breaks may be necessary to accommodate the daily schedule as the needs of the business allow, and with prior approval by the School Administrator/Department Manager.

However, adjustments should not exceed 8 hours per day or 40 hours in a work week. All part time employees are generally not entitled to an uncompensated meal break, but are entitled to one 10-15 minute compensated rest break during the course of the part-time work schedule, not exceeding

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4 hours per work day. Supervisor's authorization is required prior to taking all rest breaks.

# Timekeeping

All hourly employees must record the hours worked including paid time off, and have their Administrator/Manager approves the completed time worked. All exempt salaried employees are required to report all paid time off (PTO).

# Time Records

It is of utmost importance that timesheets are filled out properly with the correct associated information. The following rules apply to completing time records:

- You are not permitted to work "off the clock," including working through meal breaks or after scheduled work hour.
- You must accurately record all hours you spend on the job performing assigned duties.
- You are not authorized to work through scheduled lunch or meal breaks.
- Not accurately reporting PTO is a violation of company policy, and is stealing. Supervisors must verify the employee has the PTO available, approve, and sign off on the PTO request form.
- Compensatory time off in lieu of overtime pay is not permitted.

The Business Administrator/Bookkeeper at each school is responsible for accurate reporting and maintenance of documented reports. It is the employee's responsibility to ensure their accurate time has been provided to the Business Administrator/Bookkeeper at the schools or through your manager at corporate. Altering, falsifying or tampering with time records, or recording time on another employee's time sheet may result in disciplinary action, up to and including termination.

# **WORK HOURS**

# Work Schedule

The normal work schedule for most full-time employees is 8 hours a day, 5 days a week. Administrator/Managers will advise employees of the time their schedules will normally begin and end. Staffing needs and operational demands may necessitate variations in starting and ending times, as well as variations in the total hours that may be scheduled each day and week. Employees should establish a mutually workable schedule with their Administrator/Manager. Issues, such as staffing needs, the employee's performance, and the nature of the job will be considered when establishing work schedules.

It is recommended that hourly employees report to work no more than 15 minutes prior to their shift start and clock out within 15 minutes of their shift end unless pre-approved to work overtime.

Attendance is a major concern and is a major part of your performance. Students and fellow employees rely on you to be at work on time every day. If you become ill please contact your Administrator/Manager in advance. Contact means speaking directly with your supervisor, not just leaving a message. Failure to report into your Administrator/Manager for 3 consecutive days will result in job abandonment and disciplinary action up to and including termination.

## Overtime

When operating requirements or other needs cannot be met during regular working hours, employees will be given the opportunity to volunteer for overtime work assignments. If not enough people volunteer to meet work needs, employees may be required to work overtime. All overtime work must receive the Administrator/Manager's prior authorization. Overtime assignments will be distributed as equitably as practical to all employees qualified to perform the required work.

#### **EMPLOYEE REFERRAL PROGRAM**

At CSUSA, we're always searching for talented high performers and that can mean a cash reward for you in recognition of your recruitment efforts. Sometimes you may know an individual who can be an asset to CSUSA. If we hire the referred individual, CSUSA may pay a referral bonus.

# **PAY PROCEDURES**

CSUSA takes all reasonable steps to ensure that employees receive the correct amount of pay in each paycheck and that employees are paid promptly on the scheduled payday. It is the responsibility of the employee to report any errors or concerns as soon as known.

Unless otherwise specified by CSUSA, you will be paid semi-monthly on the 15th and the last day of each month. Each paycheck will include earnings for all

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work performed through the end of the previous payroll period. Paychecks are two weeks in arrears.

In the event that a regularly scheduled payday falls on a holiday, employees will receive pay on the last day of work before the regularly scheduled payday. Underpayments and overpayments will be adjusted on the next pay period unless the amount creates a hardship for the employee. The other arrangements can be made through the payroll office.

# **Direct Deposit/Payroll Check**

CSUSA encourages employees to be paid through direct deposit of funds to either a savings or checking account at the bank of your choice. This can be set up during the "on-boarding" process. If unable to provide direct deposit information, the employee may be paid via a live pay check. If an employee selects to be paid via direct deposit, the first pay after receiving the direct deposit information will be directly deposited to your account. You will be able to view your pay stub through our Employee Portal at https://portal.adp.com.

# **Final Pay**

Upon termination, you will receive all unpaid wages and pay for any unused paid time off in a manner consistent with the law in the state in which you work. If, for any reason, you do not return equipment or property of CSUSA upon termination, the assessed value of the property will be deducted from the employee's final paycheck. Be sure CSUSA has up to date address information. Benefits end on the last day of the month you terminate.

# Instructional 10 month employees paid over 12 months

Upon termination, instructional 10 month employees will receive all true up wages (wages accrued to pay you over the summer) on your final paycheck. Your benefits will end on the last day of the month of your termination.

# **BUSINESS-RELATED EXPENSE REIMBURSEMENT**

Your duties as an employee may require you to travel. The Travel and Expense Policies set the guidelines on acceptable travel and business expenses, expense reports and the approval process. All expenses should cover the employee's actual reasonable expenses while conducting business away from home on behalf of the Company or as associated with a business event. No personal expense should ever be charged to the Company. You are responsible to know the limits of the Travel and Expense Policy and seek the proper advanced approval through your School Administrator/Department Manager.

When travel is completed you should submit your travel expenses on the expense report along with all original receipts. For further information, review the Travel and Expense Policy.

## Travel

Employees whose travel plans have been approved are responsible for making their own travel arrangements.

Employees who are involved in an accident while traveling on business must promptly report the incident to the Human Resources. Vehicles owned, leased, or rented by CSUSA may not be used for personal use without prior approval.

With prior approval, employees on business travel may be accompanied by a family member or other person, when it will not interfere with successful completion of business objectives. Generally, employees are also permitted to combine personal travel with business travel, as long as time away from work is approved. Additional expenses arising from such non- business travel are the responsibility of the employee.

Employees should contact their School Administrator/Department Manager for guidance and assistance on procedures related to travel arrangements, expense reports, reimbursement for specific expenses, or any other business travel issues. Please note that employees must provide itemized receipts in order to be eligible for reimbursement.

Abuse of this business travel expenses policy, including falsifying expense reports to reflect costs not incurred by the employee, can be grounds for disciplinary action, up to and including termination of employment.

# **PROFESSIONAL MEMBERSHIPS**

Professional employees are encouraged to become members in Professional Organizations and to actively participate.

With management approval, CSUSA may pay membership dues and other associated fees for professional memberships, if the membership is beneficial to both you and the Company.

#### TRAINING

Conferences, Short Courses, Seminars CSUSA may pay all or a portion of the cost for job related approved conferences, courses and seminars. All attendees must have prior written approval by School Administrator/Department Manager and the Department VP and the course must be directly related to a Professional Development Plan.

Employees are encouraged to become actively involved with professional associations to promote CSUSA as well as gain exposure by serving on boards, as officers, and by presenting technical papers. Expenses associated with mandatory company meetings are paid by the company and follow the corporate expense reimbursement policy.

# **BENEFITS**

# GENERAL OVERVIEW OF BENEFITS

CSUSA has established a variety of programs designed for the benefit of employees, including time off from work, assisting you in covering costs that can result from illness, helping you plan for an unexpected disability and several other benefits. This Handbook contains only a general listing of benefits. Your rights can be determined only by referring to the full text of the official plan documents, which are controlling and are available from Human Resources. To the extent that any of the information contained in this Handbook is inconsistent with the official plan documents, the provisions of the official plan documents will govern in all cases.

The following are some of the benefit programs that are available to eligible employees:

- Personal Time Off
- Holiday Pay
- Direct Deposit
- Online Employee Self Service Center
- Leaves of Absence
- Family / Medical Leave
- Medical / Dental / Vision Insurance
- Life insurance 1x annual salary
- Employee Assistance Program (EAP)
- Supplemental Life Insurance / Accidental Death and Dismemberment
- Short Term and Long Term Disability

401(k) Plan – if applicable, please see your School Administrator or Department Manager for specifics.

# **ELIGIBILITY FOR BENEFITS**

At the time you are hired, you are categorized as a full-time, part-time, or temporary employee. Only full-time employees (36 or more hours per week) are eligible for the benefits outlined in this section. The following table shows when benefits begin for full-time eligible employees. The company may change eligibility and waiting periods, as the needs of the business require.

Medical	1 <sup>st</sup> Day of the month
	after completing 90 days of service
Dental	1 <sup>st</sup> Day of the month after completing 90 days of service
Vision	1 <sup>st</sup> Day of the month after completing 90 days of service
Disability	1 <sup>st</sup> Day of the month after completing 90 days of service
Life	1 <sup>st</sup> Day of the month after completing 90 days of service
Employee Assistance Program	1 <sup>st</sup> Day of the month after completing 90 days of service
401(k)	Next quarter after completing 60 days of service

# Turnaround Schools follow a different eligibility window; this will be discussed with you by your School Administrator / Department Manager.

Medical/Dental/Vision/Life/Disability Enrollment You will be notified of your benefit coverage options during open enrollment or during your 90-day orientation period.

Important: If you do not elect coverage within the first 90 days of your employment you cannot enroll in CSUSA's Insurance plans until the next open enrollment period or you have a qualifying event. You

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must also notify Human Resources within 30 days if you experience a qualifying event and want to make a change to your existing medical plan.

A qualifying event includes:

- Legal separation
- Divorce
- Death
- Termination of other employment
- Loss of other coverage
- Marriage
- Birth
- Adoption, or placement for adoption

Please understand that you will not be entitled to special enrollment if loss of coverage is the result of failure to request enrollment.

# HEALTH INSURANCE CONTINUATION (COBRA)

The Consolidated Budget Reconciliation Act (COBRA) is a federal law that requires most employers sponsoring group health plans to offer a temporary continuation of group health coverage when coverage would otherwise be lost due to certain specific events.

Through COBRA, employees and their qualified beneficiaries have the right to continue group health insurance coverage after a "qualifying event." The following are qualifying events:

- Resignation or termination of the employee.
- Death of the covered employee.
- A reduction in the employee's hours.
- For spouses and eligible dependents, the employee's entitlement to Medicare.
- Divorce or legal separation of the covered employee and his or her spouse.
- A dependent child no longer meeting eligibility requirements under the group health plan.

Under COBRA, the employee or beneficiary pays the full cost of health insurance coverage at CSUSA's group rates, plus an administration fee.

# 401(k) Enrollment – if eligible

A 401(k) retirement savings plan is available to qualified regular full-time employees and you must be at least 21 years of age. Eligible employees may participate in the plan on the next quarter after completing 60 days of service as a regular full time employee.

• The plan is a voluntary savings plan.

- Allows you to set aside pretax money through payroll deductions.
- Employee may contribute from 1-100% of their salary.
- CSUSA will match 25% up to the first 6% employee elects.
- CSUSA matched funds become vested 25% year over year with the total vested after 4 years.
- Employee can roll over funds from other plans at any time.

Details of all insurance plans are described in the orientation materials. The information on cost of coverage will be provided in advance of enrollment to eligible employees.

Contact Human Resources for more information about insurance benefits.

# **Employee Assistance Program**

This is a program designed to offer counseling and rehabilitation services to support employees, dependents and all members of your household. It offers you free 24-hour assistance.

- Emotional Well Being and Life Events
- Family and Caregiving Resources
- Health and Wellness Resources
- Daily Living Resources
- In-Person Counseling

For additional information you can find a brochure through the employee portal at https://portal.adp.com.

#### HOLIDAYS

Holidays and breaks observed at the school districts are not considered part of CSUSA. CSUSA grants holiday paid time off to all full-time eligible employees for the holidays listed below:

New Year's Day (January 1)
Martin Luther King, Jr. Day (3rd Monday in Jan)
President's Day (3rd Monday in Feb)
Memorial Day (last Monday in May)
Independence Day (July 4)
Labor Day (first Monday in September)
Thanksgiving (fourth Thursday in November)
Day after Thanksgiving
Christmas Eve (December 24)

Christmas Day (December 25)
New Year's Eve (December 31)

If a holiday falls on a weekend, normally the holiday will be observed on the closest Friday or Monday. CSUSA reserves the right to adjust the holiday to another day as needed for operational requirements.

CSUSA recognizes and provides the listed holidays for its employees. Nevertheless, we must remember that from time to time our services may be required on holidays and depending on the business situation employees may be required to take an alternate day off. Also, certain job positions will require employees to regularly work on the listed holidays, and in those circumstances, those employees would be granted an alternate day off.

# **Holiday Policy**

Employees wishing to observe other holidays than what is listed above may consider using PTO if approved by their administration.

## **Holiday Pay Considerations**

- If a recognized holiday falls during an eligible employee's approved paid time off, holiday pay will be provided instead of PTO benefit that would otherwise have applied, or an alternate day off as required by the needs of the business.
- Holiday pay will be calculated based on the employee's straight time pay rate (as of the date of the holiday) times 8 hours for full-time employees.
- Employees may not elect financial compensation in lieu of taking time off for a holiday.
- Paid time off for holidays will not be counted as hours worked for the purposes of determining overtime.
- Employees must have worked or have authorized PTO on the day before and the day after a holiday in order to be paid holiday pay.
- Early release time, must be approved by the CEO and is not considered a benefit for the purpose of providing alternate time off for use of PTO.

#### PAID TIME OFF (PTO)

Full-time employees are eligible to take PTO as described in this policy. Temporary, part-time and seasonal employees are not entitled to PTO.

PTO for the calendar year or at the beginning of the school year is credited to an employee's PTO account on the first day of each year. The full allocation is available at that time. An employee is eligible to start taking PTO after completing 30 days of employment.

12 Month Employees					
Years of Service	Annual Days Accrued				
0-5*	16				
6 - 10	21				
11 +	26				
10 Month	Employees				
Years of Service	Annual Days Accrued				
0-11+*	8				
School Administrators (Pri	ncipal, Assistant Principal,				
and D	eans)				
Years of Service	Annual Days Accrued				
0-10*	21				
11 +	26				
Execu	itives				
Years of Service	Annual Days Accrued				
0-10*	21				
11+	26				

Please note: For annual time calculation purposes, one day equals 8 hours.

\*Paid Time Off is accrued on an annual basis. Your first year of PTO will be prorated based on your date of hire. Employees are not usually permitted to take any annual time during the first 30 days of employment.

#### **Borrowing Annual Time**

Employees who borrow annual time before they have accrued it and than terminate their employment with Charter Schools USA will have an amount equal to the borrowed time deducted from their final paycheck.

#### Other PTO Time Considerations

We rely on you to be at work as scheduled so advanced notice is important. CSUSA also provides 10-month instructional staff an incentive to not miss instructional days by providing a cash payout for unused PTO. This reduces the need for substitutes and more importantly helps provide the best quality of instruction for our students. PTO may be taken at any time during the year – but must be scheduled to avoid conflicts with other employees' PTO and work demands of the Company.

1. PTO time may be taken in pre-approved four-hour increments OR PTO time may be taken in pre-approved full day increments.

2. Specific PTO dates should be approved by the employee's School Administrator/Department Manager at least two weeks prior to the anticipated time off, if possible.

3. Designated company holidays will not be counted as PTO if they should fall within the period of time the PTO was requested.

4. A maximum of 5 days (40 hours) of PTO can be carried over from one year to the next.

5. PTO will be scheduled in the mutual best interest of the Company and the employee.

Length of service will determine priority for PTO in the case of conflicts.

6. Ten month instructional exempt staff only may opt to cash out PTO days at the end of the school year of up to 8 days (64 hours). Payout does not exceed \$90.00 per day and total payout including carry over cannot exceed 104 hours (13 days). All carry over days are paid out at \$90 per day regardless of the reason for the payout request (termination or request at the end of the school year).

7. In the case of termination, PTO taken and not earned will be credited back to the company on the final paycheck. PTO accrued and not taken will be paid out on the final paycheck at the employee's hourly rate (excluding carryover and end of school year requests for payouts, see #6 above).

# **LEAVES OF ABSENCE**

# FAMILY AND MEDICAL LEAVE ACT (FMLA)

CSUSA will grant leave under the Family and Medical Leave Act (the "FMLA") to eligible employees for the following reasons:

- a serious health condition that prevents the employee from performing the functions of his or her job
- to care for a spouse, child, or parent who has a serious health condition

- the birth of the employee's child and to care for the newborn child
- placement of a child with an employee through adoption or foster care
- Generally, a "serious health condition" is an illness, injury, impairment or condition that involves:
- Inpatient care in a hospital, hospice or residential medical care facility, or
- Continuing medical treatment by a health care provider, which may include periods of incapacity of more than three (3) days involving a specific health care treatment; multiple health care treatments; or incapacity or treatment for chronic, serious health conditions.

# Eligibility:

You must have completed one year of service, in which a minimum of 1,250 hours was worked. Eligible employees are generally entitled to up to twelve (12) weeks of FMLA leave during a twelve (12) month period.

# **Procedure for Requesting Leave:**

A requesting employee must call The Hartford at 1-877-822-3183 and refer to Policy Number 402300. When calling in your leave request, you must state the reason for the leave and the dates for which the leave is sought. You may be required to complete a "Certification of Health Care Provider" when leave is sought due to a serious health condition or to care for a spouse, child or parent with a serious health condition.

In some circumstances, CSUSA may require a second or subsequent opinion by a health care provider at the CSUSA's expense.

When the need for leave is foreseeable, such as for an expected birth or placement of a child, or because of a planned medical treatment, call in your leave request as soon as possible. If the need for FMLA leave is unforeseeable, you must notify your School Administrator / Department Manager as soon as possible after calling in your leave.

# **Compensation and Benefits during** Leave:

Employees are required to use and exhaust any accrued PTO as part of the FMLA leave. Thereafter, the leave is unpaid.

An employee on FMLA leave does not accrue PTO or other employee benefits. However, during FMLA leave, you will continue to participate in CSUSA's group medical, dental, and vision plans, under the same conditions that applied before the leave. You remain responsible for paying all of your insurance premiums. If you receive compensation during FMLA, your contribution will be deducted on a pre-tax basis from your paycheck and paid through CSUSA Pre-Tax Premium Payment Plan. If you are currently in repayment for a 401(k) loan you will be responsible for making those payments directly through the 401(k) provider.

# Periodic Reports and Return from Leave:

When on FMLA leave, you may be required to report periodically to The Hartford on your status and intent to return to work. If your circumstances change, or you need to leave for a new reason, notify The Hartford as soon as possible. If you wish to return to work before the end of a scheduled leave you must notify The Hartford at least three (3) working days in advance. Before returning from leave, you will be required to provide written certification from a health care provider that you are able to resume working with no restrictions.

# **Restoration to Employment Following** Leave:

Upon conclusion of FMLA leave, CSUSA typically will restore the employee to their original position. If the position has been filled or eliminated, generally CSUSA will restore the employee to an available, equivalent position, as determined by CSUSA.

# **Qualifying Exigency Leave:**

For eligible employees, up to 12 weeks of unpaid leave, in a 12-month period, is available for an eligible employee where the employee's spouse, son, daughter or parent is on active military duty or call to active duty status, and leave is needed for a "qualifying exigency";

# A "qualifying exigency" is:

- a) Short notice deployment;
- b) Military events and related activities;
- c) Childcare and school activities;
- d) For the purpose of making financial and legal arrangements;
- e) Rest and recuperation;
- f) Post-deployment activities; and/or,
- g) Additional qualifying activities.

The "rolling backward" method used for measuring "Basic Leave" is also used to measure the 12-month period for "Qualifying Exigency Leave."

# **Covered Service Member Care Leave:**

Leave is available for an eligible employee to care for a spouse, child, parent or next-of-kin who is a current member of the Armed Forces, including a member of the National Guard or Reserves, or a member of the Armed Forces, National Guard or Reserves who is on the temporary disability list, and who has a serious injury or illness incurred in the line of duty for which he or she is undergoing medical treatment, recuperation, or therapy; or, otherwise in outpatient status; or, otherwise on the temporary disability retired list.

Next-of-kin of a covered service member is the nearest blood relative other than the covered service member's spouse, son, or daughter, unless the covered service member has specifically designated in writing another blood relative as his or her nearest blood relative for purposes military caregiver leave under the FMLA.

For covered service member Care leave only, an employee is entitled to 26 workweeks of leave during any single 12-month period measured on a "rolling forward" basis. Service member care leave measured on a rolling forward basis will be measured using the 12-month period forward from the date of the employee's first instance of service member Care leave.

#### **Computing FMLA Leave**

For the purposes of calculating FMLA, CSUSA determines the 12 weeks of FMLA entitlement as a "Rolling" 12-month period measured backward from the date an employee uses any FMLA leave. For example, if an employee takes 4 weeks of FMLA leave beginning February 1 of Year One, another 4 weeks

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beginning June 1 of Year One and another 4 weeks beginning December 1 of Year One, the employee would not be entitled to any additional FMLA leave until February 1 of Year Two. However, on February 1 of Year Two, the employee would be entitled to four more weeks of leave (as he or she had taken 8 weeks of FMLA leave within the preceding 12 months; in this example, another 4 weeks of FMLA leave would become available on June 1 of Year Two).

## Personal Non-FMLA Leave of Absence

CSUSA may provide leaves of absence without pay to eligible employees who wish to take time off from work duties to fulfill personal obligations.

As soon as eligible employees become aware of the need for a personal leave of absence, they should request a leave providing a full explanation of the circumstances, in writing, to their Administrator/Manager at least two weeks before the start date of the leave of absence.

Personal leave of absence is provided without pay. Any available paid time off must be exhausted first. Illinois employees should also refer to the following hyperlink for additional Personal Non-FMLA Leave of Absence Information: Illinois Personal Non-FMLA Leave. Indiana employees should also refer to the following hyperlink for additional Personal Non-FMLA Leave of Absence Information, specific to Pregnancy Leave: Indiana Personal Non FMLA Leave. Louisiana employees should also refer to the following hyperlink, also related to Pregnancy Leave: Louisiana Personal Non FMLA Leave.

# **Duration of Leave**

Personal leave may be granted for a period of up to 90 calendar days every 3 years. If this initial period of absence proves insufficient, consideration will be given to a written request for a single extension of no more than 90 calendar days.

# **Requests for Leave**

Requests for a personal leave will be evaluated based on a number of factors, including anticipated workload requirements and staffing considerations during the proposed period of absence. Personal leaves will not be granted if it places an undue burden on your department, or if it conflicts with work schedule demands. Benefits during Leave

Subject to the terms, conditions, and limitations of the applicable plans, health insurance benefits will be provided by CSUSA until the end of the month in which the approved personal leave begins. Subject to the terms, conditions, and limitations of the applicable plans at that time, the Company may continue to pay Company-paid benefits. You must pay 100% of your portion of insurance premiums in advance to the Company. Failure to pay this portion up front may result in a loss of benefits.

When you return from a personal leave, benefits will again be provided by CSUSA according to the applicable plans.

Benefit accruals, such as PTO or holiday benefits, will be suspended during the leave and will resume upon return to active employment.

## **Other Employment**

Outside employment during your leave period is prohibited and may result in disciplinary action up to and including immediate termination.

## Reinstatement

When a personal leave ends, every reasonable effort will be made to return you to the same position, if it is available, or to a similar available position for which you are qualified.

However, CSUSA cannot guarantee reinstatement in all cases.

If you fail to report to work promptly at the expiration of the approved leave period, CSUSA will assume you have resigned.

# **OTHER TIME OFF**

#### **Bereavement Leave**

Full-time employees are allowed up to 3 days off with pay in the event of a death in the immediate family. (For out of state funerals, your

Administrator/Manager may approve more time.) Please notify your Administrator/Manager as soon as possible if you need to take bereavement leave.

For the purposes of this policy, immediate family is defined as father, mother, sister, brother, spouse, child, step-child, mother-in-law, father-in-law, grandparents, grandchildren, sisters- or-brothers-inlaw.

Time off without pay may be granted at the discretion of your Administrator/Manager to attend the funeral of other relatives or friends. You have the option of using any available paid time off in these instances.

# Jury Duty/Court Duty

CSUSA encourages employees to fulfill their civic responsibilities by serving jury duty or appearing in court as a witness when subpoenaed. Full-time employees may request up to 3 weeks of paid jury/court duty leave over any 2-year period.

# **Pay Considerations**

Jury/court duty pay will be calculated on the employee's base pay rate times the number of hours the employee would otherwise have worked on the day of absence, minus the jury duty pay awarded by the court.

# Procedures

Employees must show the jury duty summons or subpoena to their Administrator/Manager as soon as possible so that the Administrator/Manager may make arrangements to accommodate their absence. Of course, employees are expected to report for work whenever the court schedule permits.

While on jury duty, and particularly while on standby status, you are expected to work as much of your regularly scheduled workday as the jury duty reasonably permits. In the event you are excused from jury duty on a scheduled workday, you are required to contact your Administrator/Manager and be prepared to report to work as soon as possible.

Either CSUSA or the employee may request an excuse from jury duty if, in CSUSA's judgment, the employee's absence would create serious operational difficulties. CSUSA will continue to provide health insurance benefits for the full term of the jury/court duty absence. Paid time off and holiday benefits will continue to accrue during jury/court duty leave.

# **Voting in Elections**

CSUSA wants to make sure you have the opportunity to vote in national, state, or local elections. If your working hours make it impossible for you to get to the polls before or after work, please talk to your School Administrator/Manager beforehand. If it is necessary, you can adjust your working hours in order to get to the polls as long as it does not interfere with your job performance.

Employees who are assigned to a location outside of their voting precinct are encouraged to vote by absentee ballot.

# **Military Leave**

CSUSA will grant a military leave of absence without pay to an employee who is inducted into the armed forces or who has reserve duty or National Guard obligations. Upon completion of duties, you will be reinstated into your former position or into another position of equal pay and status, consistent with applicable laws.

Georgia Employees should also refer to the following hyperlink regarding additional Georgia Specific Military Leave information: Georgia Military Leave. Illinois employees should refer to the following hyperlink regarding Illinois Specific Military Leave information:

# Illinois Military Leave

Indiana Employees should refer to the following hyperlink regarding Indiana Specific Military Leave information: Indiana Military Leave. Louisiana Employees should refer to the following hyperlink regarding Louisiana specific Military Leave Information: Louisiana Military Leave

# DOMESTIC VIOLENCE LEAVE:

CSUSA's leave of absence policy for victims of domestic violence is in compliance with state law.

Eligible employees may receive up to three (3) working days of leave in a twelve (12) month period (defined as a rolling period of time) if s/he or a family or /household member is a victim of domestic violence. We may require documentation or substantiation of the act of domestic violence of domestic violence may be required (e.g. copies of restraining orders, police reports, orders to appear in court, etc.).

You must have been employed for at least three (3) months and must provide us with advance notice of the leave, except in cases of imminent danger to the health and safety of yourself or a family member. We allow you to choose whether to exhaust any available PTO time or take this leave without pay.

# Appendix O

# Parental Surveys

# End of Year Parent Satisfaction Survey 2012-2013

# 1. In what language would you like to take the survey? ¿En cuál idioma le gustaria contestar el cuestionario?

Response Count	Response Percent	
161	100.0%	English
0	0.0%	Español
161	answered question	
0	skipped question	

# 2. My child attends the following school:

	Response Percent	Response Count
Aventura City of Excellence School	0.0%	0
Bonita Springs Charter School	0.0%	0
Canoe Creek Charter Academy	0.0%	0
Cape Coral Charter School	0.0%	0
Cherokee Charter Academy	0.0%	0
CICS Larry Hawkins	0.0%	0
CICS Lloyd Bond	0.0%	0
CICS Longwood	0.0%	0
CICS Loomis Primary	0.0%	0
Coweta Charter Academy at Senoia	0.0%	0
Downtown Miami Charter School	0.0%	0
Duval Charter School at Arlington	0.0%	0
Duval Charter School at Baymeadows, K-8	0.0%	0
Duval Charter High School at Baymeadows, 9	0.0%	0
Four Corners Charter School	0.0%	0
Gateway Charter School, K-4	0.0%	0
Gateway Intermediate Charter School, 5-8	0.0%	0
Gateway Charter High School, 9-12	0.0%	0
Governors Charter Academy	0.0%	0
Henderson Hammock Charter School	0.0%	0

Name of Charter School Seeking Rer	ewal: Hollywood Academy of Arts and Science	Location Number:	5325
Hollywood Academy of Arts & Science Middle, 6-8		0.0%	0
Hollywood Academy of Arts & Science, K-5		100.0%	161
Keys Gate Charter School, K-8		0.0%	0
Keys Gate Charter High School, 9- 12		0.0%	0
Lake Charles Charter Academy		0.0%	0
Manatee Charter School		0.0%	0
North Broward Academy of Excellence, K-5		0.0%	0
North Broward Academy of Excellence Middle, 6-8		0.0%	0
PM Wells Charter Academy		0.0%	0
Renaissance Charter School at Chickasaw Trail		0.0%	0
Renaissance Charter School at Cooper City		0.0%	0
Renaissance Charter School at Coral Springs		0.0%	0
Renaissance Charter School at Plantation		0.0%	0
Renaissance Charter School at Poinciana		0.0%	0
Renaissance Charter School at University		0.0%	0
Renaissance Charter School at West Palm Beach		0.0%	0
Renaissance Charter School of St. Lucie		0.0%	0
Renaissance Elementary Charter School		0.0%	0
Renaissance Middle Charter School		0.0%	0
	Organizational Performance O - Parental Surveys	:	314

Name of Charter School Seeking Ren	ewal: Hollywood Academy of Arts and Science	Location Number: 5	325
Six Mile Charter Academy		0.0%	0
Southwest Louisiana Charter Academy		0.0%	0
Winthrop Charter School		0.0%	0
Woodmont Charter School		0.0%	0
		answered question	161
		skipped question	0

#### 3. My student(s) is enrolled in grade (select all that apply): Response Response Percent Count Kindergarten thru Grade Five 98.8% 159 Grade Six thru Grade Eight 8.7% 14 Grade Nine thru Grade Twelve 0.0% 0 answered question 161 skipped question 0

# 4. How many students do you have attending this School?

		Response Percent	Response Count
One		74.8%	119
Two		22.0%	35
Three		3.1%	5
Four	D	0.6%	1
		answered question	159
		skipped question	2

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
The learning program adequately challenges students' capabilities.	52.5% (83)	37.3% (59)	8.2% (13)	1.9% (3)	0.0% (0)	0.0% (0)	5.41	
Extra assistance with school work is available to students.	35.1% (54)	33.1% (51)	22.1% (34)	3.9% (6)	4.5% (7)	1.3% (2)	4.86	

Additional Comments on Curriculum:

answered question

skipped question

# 6. Please indicate your level of satisfaction with the following:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
My child is challenged to achieve learning goals.	47.1% (74)	42.0% (66)	8.9% (14)	0.6% (1)	1.3% (2)	0.0% (0)	5.33	
I receive regular feedback on my child's progress.	43.6% (68)	41.7% (65)	10.9% (17)	1.3% (2)	1.3% (2)	1.3% (2)	5.21	
I am fully aware of my child's academic strengths & opportunities for improvement.	46.5% (73)	37.6% (59)	10.2% (16)	4.5% (7)	0.6% (1)	0.6% (1)	5.23	
Homework supports academic goals.	46.5% (73)	36.9% (58)	10.8% (17)	3.8% (6)	1.9% (3)	0.0% (0)	5.22	

Additional Comments on Goals & Feedback:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
Parents are informed of school events and activities.	71.0% (110)	27.7% (43)	0.6% (1)	0.6% (1)	0.0% (0)	0.0% (0)	5.69	
Parents are encouraged to volunteer and be involved in school activities.	73.5% (114)	23.2% (36)	3.2% (5)	0.0% (0)	0.0% (0)	0.0% (0)	5.70	
The Parent Organization at our School actively supports our School's mission.	57.4% (89)	32.3% (50)	9.0% (14)	1.3% (2)	0.0% (0)	0.0% (0)	5.46	

Additional Comments on Parent & Community Involvement:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
The school buildings and grounds are clean and well maintained.	72.9% (113)	26.5% (41)	0.6% (1)	0.0% (0)	0.0% (0)	0.0% (0)	5.72	
Students are disciplined in accordance with the Student Code of Conduct.	55.5% (86)	37.4% (58)	5.2% (8)	1.3% (2)	0.6% (1)	0.0% (0)	5.46	
Parents and students have been thoroughly informed of school discipline practices.	60.0% (93)	34.8% (54)	3.9% (6)	0.6% (1)	0.6% (1)	0.0% (0)	5.53	
Students feel safe at our school.	60.6% (94)	35.5% (55)	2.6% (4)	0.0% (0)	1.3% (2)	0.0% (0)	5.54	
When I visit my child's school I am properly checked in and screened.	65.2% (101)	29.0% (45)	3.9% (6)	1.3% (2)	0.6% (1)	0.0% (0)	5.57	
The process that is used for maintaining security makes me feel my child is safe.	59.7% (92)	29.2% (45)	9.1% (14)	0.0% (0)	1.3% (2)	0.6% (1)	5.44	

Additional Comments on Safe and Orderly Environment:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
An atmosphere of respect and trust exists between students and school personnel.	53.9% (83)	35.7% (55)	8.4% (13)	1.9% (3)	0.0% (0)	0.0% (0)	5.42	
Social and cultural differences among students are respected.	52.3% (80)	39.9% (61)	6.5% (10)	1.3% (2)	0.0% (0)	0.0% (0)	5.43	
Teachers have a positive attitude towards our school.	56.1% (87)	38.7% (60)	4.5% (7)	0.6% (1)	0.0% (0)	0.0% (0)	5.50	
School faculty are responsive to questions and concerns.	50.3% (78)	38.7% (60)	8.4% (13)	2.6% (4)	0.0% (0)	0.0% (0)	5.37	
School administrators are responsive to questions and concerns.	52.3% (81)	39.4% (61)	3.9% (6)	3.2% (5)	0.6% (1)	0.6% (1)	5.37	
School support staff (clerical) are responsive to questions and concerns.	53.5% (83)	38.7% (60)	3.9% (6)	2.6% (4)	0.6% (1)	0.6% (1)	5.40	

Additional Comments on Collegiality and Professionalism:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
Students are recognized for their accomplishments.	55.2% (85)	38.3% (59)	6.5% (10)	0.0% (0)	0.0% (0)	0.0% (0)	5.49	
Clubs and activities are accessible to all students.	39.0% (60)	35.1% (54)	16.9% (26)	5.2% (8)	1.9% (3)	1.9% (3)	4.98	
Students have adjusted socially to the school's environment.	49.3% (75)	44.7% (68)	5.3% (8)	0.7% (1)	0.0% (0)	0.0% (0)	5.43	

Additional Comments on Student Motivation:

answered question

11. Have you ever used the Student Information System (SIS)?								
	Response Percent	Response Count						
Yes	97.4%	150						
No	2.6%	4						
	answered question	154						
	skipped question	7						

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
I have the training necessary to use the Student Information System (SIS).	48.3% (72)	33.6% (50)	14.1% (21)	3.4% (5)	0.0% (0)	0.7% (1)	5.25	
It is easy to access information in SIS.	52.7% (78)	33.1% (49)	10.8% (16)	3.4% (5)	0.0% (0)	0.0% (0)	5.35	
SIS effectively provides information on my child's academic progress, strengths, and opportunities for improvement.	45.9% (68)	29.1% (43)	16.9% (25)	6.8% (10)	0.7% (1)	0.7% (1)	5.11	
SIS effectively provides up to date information on my child's homework assignments and tasks.	36.2% (54)	26.8% (40)	18.8% (28)	11.4% (17)	4.0% (6)	2.7% (4)	4.72	
SIS effectively provides up to date information on school events and activities.	37.8% (56)	31.8% (47)	20.9% (31)	5.4% (8)	3.4% (5)	0.7% (1)	4.93	
SIS helps me to effectively communicate with my child's teacher(s) in a timely manner.	49.3% (72)	28.1% (41)	13.7% (20)	6.2% (9)	1.4% (2)	1.4% (2)	5.14	
SIS is beneficial to me as a parent.	53.1% (77)	24.8% (36)	15.9% (23)	4.8% (7)	0.7% (1)	0.7% (1)	5.23	

Additional Comments on SIS Support & Development:

answered question	
skipped question	

# 13. Has your child ever eaten lunch provided by the school?



# 14. Please indicate your level of satisfaction with the following:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
The school lunch options provided taste good.	9.5% (10)	29.5% (31)	21.0% (22)	18.1% (19)	7.6% (8)	14.3% (15)	3.72	
The school lunch options provided are nutritious.	8.6% (9)	39.0% (41)	31.4% (33)	11.4% (12)	4.8% (5)	4.8% (5)	4.21	
The cost of the school lunch is reasonable.	15.1% (16)	51.9% (55)	19.8% (21)	4.7% (5)	2.8% (3)	5.7% (6)	4.55	
The cafeteria personnel are friendly and courteous to my child.	26.2% (27)	45.6% (47)	20.4% (21)	0.0% (0)	5.8% (6)	1.9% (2)	4.81	

Additional Comments on Food Service:

answered question

# 15. Does your school provide bus transportation?

	Response Percent	Response Count
Yes	3.9%	6
No	96.1%	147
	answered question	153
	skipped question	8

16. Does your child use the bus service?							
	Response Percent	Response Count					
Yes	0.0%	0					
No	100.0%	6					
	answered question	6					
	skipped question	155					

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	F
My child utilizes the bus service.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.00	
I am satisfied with my child's bus assignment (bus stop location & pick-up/drop-off times).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.00	
I was notified in a timely manner of my child's bus assignment.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.00	
Overall, I am satisfied with the bus service at my child's school.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.00	

Additional Comments on Transportation:

answered question

skipped question

#### 18. Please indicate your level of satisfaction with the following: Strongly Somewhat Somewhat Strongly Ratin N/A Agree Disagree Agree Agree Disagree Disagree Averaç The parent pick-up and drop-off 40.8% 38.2% 0.7% 2.0% (3) 14.5% (22) 2.6% (4) 1.3% (2) 5.C process is efficient. (62) (58) (1)

Additional Comments on Pick-Up & Drop-O

answered questio								
skipped questio								
	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
--------------------------------------------------------------------------------------------------------	-------------------	---------------	-------------------	----------------------	-----------	----------------------	-------------------	--------
I am satisfied with the quality of the school uniforms available at my child's school.	38.2% (58)	40.1% (61)	10.5% (16)	7.9% (12)	2.0% (3)	1.3% (2)	5.01	
The cost of the uniforms is reasonable.	21.7% (33)	28.9% (44)	28.3% (43)	11.2% (17)	5.9% (9)	3.9% (6)	4.38	
I was able to obtain the necessary items, sizes, and/or colors easily from the uniform supplier.	28.1% (43)	39.2% (60)	14.4% (22)	6.5% (10)	6.5% (10)	5.2% (8)	4.60	

Additional Comments on Uniforms:

answered question

skipped question

#### 20. When visiting my child's school, signs clearly indicate: Strongly Somewhat Somewhat Strongly Ratin N/A Agree Disagree Agree Disagree Agree Disagree Averaç 14.8% 20.8% 6.7% 26.8% visitor parking area 14.1% (21) 8.7% (13) 8.1% (12) 4.C (31) (40) (22) (10) 34.2% 2.7% 34.9% front entrance 15.4% (23) 4.0% (6) 5.4% (8) 3.4% (5) 4.8 (51) (4) (52) front office area and visitor 34.0% 1.3% 42.0% 2.0% (3) 12.7% (19) 3.3% (5) 4.7% (7) 5.0 instructions (51) (2) (63) answered questio

## 21. When visiting my child's school, front office staff members:

Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	N/A	Ratin Averaç
53.1% (78)	39.5% (58)	6.8% (10)	0.0% (0)	0.7% (1)	0.0% (0)	0.0% (0)	5.4
44.4% (67)	43.7% (66)	7.3% (11)	2.6% (4)	1.3% (2)	0.0% (0)	0.7% (1)	5.2
49.7% (75)	44.4% (67)	6.0% (9)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
52.6% (80)	41.4% (63)	5.9% (9)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
					an	swered	questio
	Agree 53.1% (78) 44.4% (67) 49.7% (75) 52.6%	Agree   Agree     53.1%   39.5%     (78)   (58)     44.4%   43.7%     (67)   (66)     49.7%   44.4%     (75)   (67)     52.6%   41.4%	Agree   Agree   Agree   Agree     53.1%   39.5%   6.8% (10)     (78)   (58)   6.8% (10)     44.4%   43.7%   7.3% (11)     (67)   (66)   7.3% (11)     49.7%   44.4%   6.0% (9)     (75)   (67)   5.9% (9)	Agree   Agree   Agree   Agree   Disagree     53.1%   39.5%   6.8% (10)   0.0% (0)     (78)   (58)   6.8% (10)   0.0% (0)     44.4%   43.7%   7.3% (11)   2.6% (4)     (67)   (66)   7.3% (11)   2.6% (4)     49.7%   44.4%   6.0% (9)   0.0% (0)     52.6%   41.4%   5.9% (9)   0.0% (0)	Agree   Agree   Agree   Agree   Disagree   Disagree     53.1%   39.5%   6.8% (10)   0.0% (0)   0.7% (1)     (78)   (58)   6.8% (10)   0.0% (0)   0.7% (1)     44.4%   43.7%   7.3% (11)   2.6% (4)   1.3% (2)     (67)   (66)   7.3% (11)   2.6% (4)   0.0% (0)     49.7%   44.4%   6.0% (9)   0.0% (0)   0.0% (0)     52.6%   41.4%   5.9% (9)   0.0% (0)   0.0% (0)	AgreeAgreeAgreeAgreeDisagreeDisagreeDisagree53.1% (78)39.5% (58)6.8% (10)0.0% (0)0.7% (1)0.0% (0)44.4% (67)43.7% (66)7.3% (11)2.6% (4)1.3% (2)0.0% (0)49.7% (75)44.4% (67)6.0% (9)0.0% (0)0.0% (0)0.0% (0)52.6% (80)41.4% (63)5.9% (9)0.0% (0)0.0% (0)0.0% (0)	AgreeAgreeAgreeAgreeDisagreeDisagreeDisagreeN/A $53.1\%$ (78) $39.5\%$ (58) $6.8\%$ (10) $0.0\%$ (0) $0.7\%$ (1) $0.0\%$ (0) $0.0\%$ (0) $44.4\%$ (67) $43.7\%$ (66) $7.3\%$ (11) $2.6\%$ (4) $1.3\%$ (2) $0.0\%$ (0) $0.7\%$ (1) $49.7\%$ (75) $44.4\%$ (67) $6.0\%$ (9) $0.0\%$ (0) $0.0\%$ (0) $0.0\%$ (0) $0.0\%$ (0) $52.6\%$ $41.4\%$ $5.9\%$ (9) $0.0\%$ (0) $0.0\%$ (0) $0.0\%$ (0) $0.0\%$ (0)

#### 22. When visiting my child's school, faculty members (teachers, administrators):

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	N/A	Ratin Averaç
are helpful	56.8% (84)	35.8% (53)	7.4% (11)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
are genuinely concerned about my needs	53.9% (82)	35.5% (54)	7.9% (12)	2.6% (4)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
are knowledgeable about the school	53.6% (81)	40.4% (61)	6.0% (9)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
communicate openly and effectively with me	52.6% (80)	39.5% (60)	5.9% (9)	1.3% (2)	0.7% (1)	0.0% (0)	0.0% (0)	5.4
						an	swered	questio

#### 23. Please indicate your level of satisfaction towards your School:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
My child is happy at our school.	57.2% (87)	37.5% (57)	3.3% (5)	1.3% (2)	0.7% (1)	0.0% (0)	5.49	
I would recommend our school to a friend.	64.0% (96)	28.7% (43)	5.3% (8)	1.3% (2)	0.0% (0)	0.7% (1)	5.53	
I intend to re-enroll my child for the next academic year.	66.4% (101)	30.3% (46)	2.0% (3)	0.7% (1)	0.0% (0)	0.7% (1)	5.61	

Additional Comments on Satisfaction:

answered question

### 24. Mi niño/niña asiste a la siguiente escuela:

	Response Percent	Response Count
Aventura City of Excellence School	0.0%	0
Bonita Springs Charter School	0.0%	0
Canoe Creek Charter Academy	0.0%	0
Cape Coral Charter School	0.0%	0
Cherokee Charter Academy	0.0%	0
CICS Larry Hawkins	0.0%	0
CICS Lloyd Bond	0.0%	0
CICS Longwood	0.0%	0
CICS Loomis Primary	0.0%	0
Coweta Charter Academy at Senoia	0.0%	0
Downtown Miami Charter School	0.0%	0
Duval Charter School at Arlington	0.0%	0
Duval Charter School at Baymeadows, K-8	0.0%	0
Duval Charter High School at Baymeadows, 9	0.0%	0
Four Corners Charter School	0.0%	0
Gateway Charter School, K-4	0.0%	0
Gateway Intermediate Charter School, 5-8	0.0%	0
Gateway Charter High School, 9-12	0.0%	0
Governors Charter Academy	0.0%	0
Henderson Hammock Charter School	0.0%	0

Name of Charter School Seeking Rene Hollywood Academy of Arts &	wal: Hollywood Academy of Arts and Science	Location Number	: 5325
Science Middle, 6-8		0.0%	0
Hollywood Academy of Arts & Science, K-5		0.0%	0
Keys Gate Charter School, K-8		0.0%	0
Keys Gate Charter High School, 9- 12		0.0%	0
Lake Charles Charter Academy		0.0%	0
Manatee Charter School		0.0%	0
North Broward Academy of Excellence, K-5		0.0%	0
North Broward Academy of Excellence Middle, 6-8		0.0%	0
PM Wells Charter Academy		0.0%	0
Renaissance Charter School at Chickasaw Trail		0.0%	0
Renaissance Charter School at Cooper City		0.0%	0
Renaissance Charter School at Coral Springs		0.0%	0
Renaissance Charter School at Plantation		0.0%	0
Renaissance Charter School at Poinciana		0.0%	0
Renaissance Charter School at University		0.0%	0
Renaissance Charter School at West Palm Beach		0.0%	0
Renaissance Charter School of St. Lucie		0.0%	0
Renaissance Elementary Charter School		0.0%	0
Renaissance Middle Charter School		0.0%	0
	Organizational Performance O - Parental Surveys		329

Name of Charter School Seeking Ren	ewal: Hollywood Academy of Arts and Science	Location Number: 5	325
Six Mile Charter Academy		0.0%	0
Southwest Louisiana Charter Academy		0.0%	0
Winthrop Charter School		0.0%	0
Woodmont Charter School		0.0%	0
		answered question	0
		skipped question	161

# 25. Mi hijo(a) está matriculado(a) en el siguiente grado (seleccione todos los grados que apliquen a su caso):

	Response Percent	Response Count
Kindergarten a Quinto Grado	0.0%	0
Sexto a Octavo Grado	0.0%	0
Noveno a Duodecimo Grado	0.0%	0
	answered question	0
	skipped question	161

26. ¿Cuántos estudiantes tiene usted que asisten a esta escuela?								
	Response Percent	Response Count						
Uno	0.0%	0						
Dos	0.0%	0						
Tres	0.0%	0						
Cuatro	0.0%	0						
	answered question	0						
	skipped question	161						

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	R Av
l programa de aprendizaje es adecuado para todas las acidades de los estudiantes.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
s estudiantes reciben ayuda icional para sus asignaturas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
				Co	omentarios adic	ionales sobre el	cu
							wered

skipped que

## 28. Por favor, indique su nivel de satisfacción con el texto siguiente:

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
El trabajo y metas escolares son un reto para mi niño/niña.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Recibo información regularmente sobre el progreso académico de mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Estoy plenamente consciente de las fortalezas académicas de mi hijo(a) y las oportunidades de mejora.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las tareas escolares van a la par con las metas académicas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre las metas e informa

answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
A los padres se les informa sobre los eventos y actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
A los padres se les motiva a ser voluntarios y a que se envuelvan en las actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
La organización de los padres en nuestra escuela apoya activamente la misión de nuestra escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre Envolvimiento Escolar de los Padres y de la Comur

#### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Los edificios y terrenos escolares están limpios y bien mantenidos.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes son disciplinados de acuerdo al Código de Conducta Estudiantil.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los padres y los estudiantes han recibido información completa sobre la disciplina escolar.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes se sienten seguros en nuestra escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Cuando visito la escuela de mi hijo (a), me piden identificación apropiada.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El proceso que usan para mantener la seguridad en la escuela me hace sentir que mi mi hijo(a) esta seguro (a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre el Ambiente Seguro y Ordenado de la Esc

#### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Hay un ambiente de respeto y confianza entre los estudiantes y el personal de la escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las diferencias sociales y culturales entre estudiantes son respetadas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los maestros tienen una actitud positiva acerca de nuestra escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
La facultad de la escuela responde a mis preguntas y preocupaciones.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
La administración de la escuela responde a mis preguntas y preocupaciones.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El personal de ayuda clerical responde a mis preguntas y preocupaciones.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre la Camaradería y el Profesional

#### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Los estudiantes son reconocidos por sus esfuerzos y logros.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes tienen acceso a clubes y actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes se han ajustado social mente al ambiente escolar.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre la Motivación Estud

answered que

33. Has utilizado el Student	Information System (SIS)?	
	Response Percent	Response Count
Si	0.0%	0
No	0.0%	0
	answered question	0
	skipped question	161

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Tengo el entrenamiento necesario para utilizar el SIS.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Es fácil acceder a la información en SIS.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS efectivamente proporciona información sobre el progreso académico de mi hijo(a), fortalezas y oportunidades de mejora.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS efectivamente proporcione información actualizada sobre las tareas de mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS efectivamente proporciona información actualizada sobre los eventos y actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS me ayuda a comunicarme eficazmente con la (el) maestra(0) de mi hijo(a) en el momento oportuno.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS es beneficioso para mí como un padre.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
						Comen	tario

answered que

#### 35. Su nino/a ha comido el almuerzo provisto por la escuela?

	Response Percent	Response Count
Si	0.0%	0
No	0.0%	0
	answered question	0
	skipped question	161

### 36. Por favor, indique su nivel de satisfacción con el texto siguiente:

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Las opciones del programa de almuerzo escolar tienen buen sabor.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las opciones del programa de almuerzo escolar son nutritivas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El costo del almuerzo escolar es razonable.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El personal de la cafetería es amistoso y cortés con mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre el Servicio de Cor

#### answered que

#### 37. Su escuela proveer transporte de autobús?

	Response Percent	Response Count
Si	0.0%	0
No	0.0%	0
	answered question	0
	skipped question	161

38. Su hijo/a a usar el servi	cio de autobús?	
	Response Percent	Response Count
Si	0.0%	0
No	0.0%	0
	answered question	0
	skipped question	161

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	N ap∣
Mi hijo(a) utiliza el servicio de autobús escolar (si es ofrecido por la escuela).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
Estoy satisfecho con el autobús, la parada y el horario de recogida y llegada, a los cuales fue asignado (a) mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
Fuí notificado(a) a tiempo del autobús al cual fue asignado(a) mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
En general, estoy satisfecho(a) con el servicio de autobús de la escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(

Comentarios adicionales sobre

an s

## 40. Por favor, indique su nivel de satisfacción con el texto siguiente:

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	N apl
El proceso de llegada y recogida es eficiente.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
					Comentarios	s adicionales sol	ore I
							an

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	R≀ Av
Estoy satisfecho(a) con la calidad del uniforme escolar disponible en la escuela de mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El costo de los uniformes es razonable.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Pude obtener las piezas necesarias, los tamaños y/o los colores del distribuidor de uniformes.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
				Comentarios a	dicionales sobre	e los uniformes e	esco
						answered	que

42. Al visitar la escuela de mi hijo, los signos indican claramente:										
	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av			
zona de aparcamiento de visitantes	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)				
entrada	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)				
oficina y zona visitante instrucciones	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)				
						answered	que			
						skipped	que			

#### 43. Al visitar la escuela de mi hijo, los miembros del personal de oficina frontal:

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
son útiles	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
están realmente preocupados por mis necesidades	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
tienen conocimiento de la escuela	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
me pueden dirigir correctamente	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
						answered	que
						skipped	que

## 44. Al visitar la escuela de mi hijo, los miembros de la facultad (profesores, administradores):

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av⊧
son útiles	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
están realmente preocupados por mis necesidades	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
tienen conocimiento de la escuela	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
comunicación abierta y eficaz conmigo	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
						answered	que
						skipped	que

0% (0) 0.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)
0% (0) 0.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)
0% (0) 0.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)
			Comentarios	s generales adici
				answered qu
				Comentario

## End of Year Parent Satisfaction Survey 2011-2012

# 1. In what language would you like to take the survey? ¿En cuál idioma le gustaria contestar el cuestionario?

Response Count	Response Percent	
223	100.0%	English
0	0.0%	Español
223	answered question	
0	skipped question	

### 2. My child attends the following Charter School:

	Response Percent	Response Count
Aventura City of Excellence School	0.0%	0
Bonita Springs Charter School	0.0%	0
Canoe Creek Charter Academy	0.0%	0
Cape Coral Charter School	0.0%	0
Cherokee Charter Academy	0.0%	0
Coral Springs Charter School	0.0%	0
Coweta Charter School @ Senoia	0.0%	0
Downtown Miami Charter School	0.0%	0
Duval Charter School @ Arlington	0.0%	0
Duval Charter High School at Bay Meadows	0.0%	0
Duval Charter School at Bay Meadows	0.0%	0
Four Corners Charter School	0.0%	0
Gateway Charter School	0.0%	0
Gateway Charter High School	0.0%	0
Hollywood Academy of Arts & Sciences	100.0%	223
Keys Gate Charter School	0.0%	0
Keys Gate Charter High School	0.0%	0
Lake Charles Charter Academy	0.0%	0
North Broward Academy of Excellence	0.0%	0
PM Wells Charter Academy	0.0%	0

Name of Charter School Seeking Rend	ewal: Hollywood Academy of Arts and Science	Location Number: 53	325
Renaissance Charter School Coral Springs		0.0%	0
Renaissance Charter School Plantation		0.0%	0
Renaissance Charter School		0.0%	0
Renaissance Charter School St Lucie		0.0%	0
Six Mile Charter Academy		0.0%	0
Winthrop Charter School		0.0%	0
Woodmont Charter School		0.0%	0
	answei	red question	223
	skipp	oed question	0

## 3. My student(s) is enrolled in grade (select all that apply):

		Response Percent	Response Count
Kindergarten thru Grade Five		75.3%	168
Grade Six thru Grade Eight		36.3%	81
Grade Nine thru Grade Twelve	0	0.4%	1
		answered question	223
		skipped question	0

#### 4. How many students do you have attending this School?

	Response Percent	Response Count
One	69.1%	154
Two	28.3%	63
Three	2.7%	6
Four	0.0%	0
	answered question	223
	skipped question	0

## 5. Please indicate your level of satisfaction with the following:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
The learning program adequately challenges students' capabilities.	50.2% (111)	41.6% (92)	5.4% (12)	0.9% (2)	0.9% (2)	0.9% (2)	5.37	
Extra assistance with school work is available to students.	35.0% (76)	38.7% (84)	16.6% (36)	6.0% (13)	2.3% (5)	1.4% (3)	4.94	

Additional Comments on Curriculum:

#### answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
My child is challenged to achieve learning goals.	46.4% (102)	42.7% (94)	8.2% (18)	0.9% (2)	0.9% (2)	0.9% (2)	5.30	
I receive regular feedback on my child's progress.	44.5% (98)	40.0% (88)	12.3% (27)	0.9% (2)	1.8% (4)	0.5% (1)	5.23	
I am fully aware of my child's academic strengths & opportunities for improvement.	46.1% (101)	38.4% (84)	11.4% (25)	1.8% (4)	1.8% (4)	0.5% (1)	5.24	
Homework supports academic goals.	43.2% (95)	41.4% (91)	10.5% (23)	1.8% (4)	2.7% (6)	0.5% (1)	5.19	

Additional Comments on Goals & Feedback:

answered question

skipped question

#### 7. Please indicate your level of satisfaction with the following:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R
Parents are informed of school events and activities.	72.1% (158)	25.6% (56)	1.8% (4)	0.0% (0)	0.5% (1)	0.0% (0)	5.69	
Parents are encouraged to volunteer and be involved in school activities.	75.7% (165)	23.4% (51)	0.5% (1)	0.0% (0)	0.5% (1)	0.0% (0)	5.74	
The Parent Organization at our School actively supports our School's mission.	57.6% (125)	34.6% (75)	6.5% (14)	0.5% (1)	0.5% (1)	0.5% (1)	5.47	

Additional Comments on Parent & Community Involvement:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
The school buildings and grounds are clean and well maintained.	38.2% (83)	47.9% (104)	12.0% (26)	0.9% (2)	0.9% (2)	0.0% (0)	5.22	
Students are disciplined in accordance with the Student Code of Conduct.	43.3% (94)	45.2% (98)	9.7% (21)	0.5% (1)	0.9% (2)	0.5% (1)	5.28	
Parents and students have been thoroughly informed of school discipline practices.	55.8% (121)	37.8% (82)	5.1% (11)	0.0% (0)	0.9% (2)	0.5% (1)	5.46	
Students feel safe at our Charter School.	47.9% (104)	42.9% (93)	6.9% (15)	0.5% (1)	0.5% (1)	1.4% (3)	5.33	
When I visit my child's school I am properly checked in and screened.	60.6% (132)	36.2% (79)	2.3% (5)	0.5% (1)	0.5% (1)	0.0% (0)	5.56	
The process that is used for maintaining security makes me feel my child is safe.	48.4% (105)	42.4% (92)	8.3% (18)	0.5% (1)	0.0% (0)	0.5% (1)	5.37	

Additional Comments on Safe and Orderly Environment:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
An atmosphere of respect and trust exists between students and school personnel.	42.6% (92)	44.0% (95)	8.8% (19)	2.8% (6)	0.9% (2)	0.9% (2)	5.22	
Social and cultural differences among students are respected.	48.1% (104)	43.1% (93)	6.0% (13)	0.9% (2)	0.5% (1)	1.4% (3)	5.33	
Teachers have a positive attitude towards our Charter School.	49.3% (106)	41.4% (89)	6.5% (14)	0.9% (2)	1.4% (3)	0.5% (1)	5.35	
School faculty are responsive to questions and concerns.	48.1% (104)	38.9% (84)	8.8% (19)	1.9% (4)	0.5% (1)	1.9% (4)	5.27	
School administrators are responsive to questions and concerns.	46.5% (100)	39.1% (84)	8.8% (19)	1.4% (3)	1.4% (3)	2.8% (6)	5.20	
School support staff (clerical) are responsive to questions and concerns.	48.4% (104)	38.6% (83)	8.4% (18)	1.4% (3)	1.4% (3)	1.9% (4)	5.26	

Additional Comments on Collegiality and Professionalism:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
Students are recognized for their accomplishments.	54.6% (118)	36.1% (78)	6.5% (14)	1.4% (3)	0.9% (2)	0.5% (1)	5.41	
Clubs and activities are accessible to all students.	38.8% (83)	41.1% (88)	11.2% (24)	4.2% (9)	1.4% (3)	3.3% (7)	5.02	
Students have adjusted socially to the school's environment.	49.8% (106)	43.2% (92)	5.6% (12)	0.5% (1)	0.5% (1)	0.5% (1)	5.40	

Additional Comments on Student Motivation:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
I have the training necessary to use the Student Information System (SIS).	47.4% (102)	39.5% (85)	9.8% (21)	1.4% (3)	0.9% (2)	0.9% (2)	5.28	
It is easy to access information in SIS.	49.5% (105)	37.3% (79)	10.4% (22)	1.9% (4)	0.5% (1)	0.5% (1)	5.32	
SIS effectively provides information on my child's academic progress, strengths, and opportunities for improvement.	45.1% (97)	35.8% (77)	13.5% (29)	4.2% (9)	0.5% (1)	0.9% (2)	5.18	
SIS effectively provides up to date information on my child's homework assignments and tasks.	37.2% (80)	33.0% (71)	18.6% (40)	6.0% (13)	2.3% (5)	2.8% (6)	4.88	
SIS effectively provides up to date information on school events and activities.	42.3% (91)	38.1% (82)	13.5% (29)	4.2% (9)	0.9% (2)	0.9% (2)	5.14	
SIS helps me to effectively communicate with my child's teacher(s) in a timely manner.	41.1% (88)	39.3% (84)	12.1% (26)	3.7% (8)	0.9% (2)	2.8% (6)	5.07	
SIS is beneficial to me as a parent.	51.7% (109)	34.6% (73)	9.0% (19)	1.9% (4)	1.9% (4)	0.9% (2)	5.29	

Additional Comments on SIS Support & Development:

answered question
skipped question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
My child regularly participates in the school lunch program.	41.7% (85)	24.5% (50)	8.8% (18)	2.5% (5)	11.3% (23)	11.3% (23)	4.49	
The school lunch options provided taste good.	17.4% (34)	28.2% (55)	27.7% (54)	8.7% (17)	8.2% (16)	9.7% (19)	4.09	
The school lunch options provided are nutritious.	18.2% (36)	33.8% (67)	25.3% (50)	9.6% (19)	6.1% (12)	7.1% (14)	4.27	
The cost of the school lunch is reasonable.	24.1% (49)	37.9% (77)	21.7% (44)	8.4% (17)	3.4% (7)	4.4% (9)	4.58	
The cafeteria personnel are friendly and courteous to my child.	29.8% (59)	39.4% (78)	18.7% (37)	6.1% (12)	3.0% (6)	3.0% (6)	4.78	

Additional Comments on Food Service:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	N/A	Rati Avera
My child utilizes the bus service (if offered).	3.4% (7)	2.0% (4)	0.0% (0)	0.0% (0)	0.0% (0)	1.0% (2)	93.7% (192)	4
I am satisfied with my child's bus assignment (bus stop location & pick-up/drop-off times).	3.4% (7)	2.4% (5)	0.0% (0)	0.5% (1)	0.0% (0)	0.5% (1)	93.2% (191)	5.
I was notified in a timely manner of my child's bus assignment.	2.9% (6)	2.0% (4)	0.0% (0)	0.0% (0)	0.0% (0)	0.5% (1)	94.6% (193)	5.
Overall, I am satisfied with the bus service at my child's school.	3.0% (6)	2.0% (4)	0.0% (0)	0.0% (0)	0.0% (0)	1.5% (3)	93.6% (189)	4.
The parent pick-up and drop-off process is efficient.	24.3% (50)	26.2% (54)	14.6% (30)	3.9% (8)	2.4% (5)	4.4% (9)	24.3% (50)	4.

Additional Comments on Transportation

answered questi

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
I am satisfied with the quality of the school uniforms available at my child's school.	34.1% (73)	40.7% (87)	15.4% (33)	3.7% (8)	3.3% (7)	2.8% (6)	4.90	
The cost of the uniforms is reasonable.	16.7% (36)	34.0% (73)	25.6% (55)	12.1% (26)	5.6% (12)	6.0% (13)	4.26	
I was able to obtain the necessary items, sizes, and/or colors easily from the uniform supplier.	23.8% (51)	41.6% (89)	18.2% (39)	7.0% (15)	5.6% (12)	3.7% (8)	4.60	

Additional Comments on Uniforms:

answered question

skipped question

#### 15. When visiting my child's school, signs clearly indicate: Somewhat Strongly Somewhat Strongly Ratin N/A Agree Disagree Agree Disagree Disagree Agree Averaç 16.7% 10.0% 6.7% 29.0% 19.0% (40) 9.5% (20) visitor parking area 9.0% (19) 4.C (35) (61) (21) (14) 28.4% 0.9% 38.9% 15.6% (33) 3.3% (7) front entrance 5.2% (11) 7.6% (16) 4.6 (60) (2) (82) front office area and visitor 28.3% 1.4% 42.0% 16.5% (35) 3.3% (7) 4.7% (10) 3.8% (8) 4.7 instructions (60) (3) (89) answered questio

## 16. When visiting my child's school, front office staff members:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	N/A	Ratir Avera
are helpful	49.3% (104)	38.9% (82)	6.6% (14)	2.8% (6)	0.5% (1)	1.9% (4)	0.0% (0)	5.
are genuinely concerned about my needs	46.2% (97)	38.6% (81)	10.0% (21)	2.4% (5)	1.4% (3)	1.4% (3)	0.0% (0)	5.2
are knowledgeable about the school	50.2% (106)	40.8% (86)	5.7% (12)	1.4% (3)	0.5% (1)	1.4% (3)	0.0% (0)	5.
can direct me properly	51.7% (108)	40.2% (84)	4.8% (10)	1.4% (3)	0.5% (1)	1.0% (2)	0.5% (1)	5.
						an	swered	questi
						s	kipped	questic

### 17. When visiting my child's school, faculty members (teachers, administrators):

Agree	Agree	Agree	Disagree	Disagree	Disagree	N/A	Averaç
52.4% (111)	38.7% (82)	4.7% (10)	2.8% (6)	0.0% (0)	0.9% (2)	0.5% (1)	5.3
48.8% (103)	38.9% (82)	8.1% (17)	2.4% (5)	0.9% (2)	0.9% (2)	0.0% (0)	5.2
52.4% (111)	38.7% (82)	5.7% (12)	2.4% (5)	0.5% (1)	0.5% (1)	0.0% (0)	5.3
50.5% (106)	35.2% (74)	8.6% (18)	3.3% (7)	1.4% (3)	1.0% (2)	0.0% (0)	5.2
	(111) 48.8% (103) 52.4% (111) 50.5%	(111) (82)   48.8% 38.9%   (103) (82)   52.4% 38.7%   (111) (82)   50.5% 35.2%	4111) (82) 4.7% (10)   48.8% 38.9% 8.1% (17)   (103) (82) 8.1% (17)   52.4% 38.7% 5.7% (12)   (111) (82) 5.7% (12)   50.5% 35.2% 8.6% (18)	4.7% (10) 2.8% (6)   (111) (82)   48.8% 38.9%   (103) (82)   52.4% 38.7%   (111) (82)   5.7% (12) 2.4% (5)   50.5% 35.2%   8.6% (18) 3.3% (7)	4.7% (10) 2.8% (6) 0.0% (0)   (111) (82) 4.7% (10) 2.8% (6) 0.0% (0)   48.8% 38.9% 8.1% (17) 2.4% (5) 0.9% (2)   (103) (82) 8.1% (17) 2.4% (5) 0.9% (2)   52.4% 38.7% 5.7% (12) 2.4% (5) 0.5% (1)   50.5% 35.2% 8.6% (18) 3.3% (7) 1.4% (3)	(111) (82) 4.7% (10) 2.8% (6) 0.0% (0) 0.9% (2)   48.8% 38.9% 8.1% (17) 2.4% (5) 0.9% (2) 0.9% (2)   52.4% 38.7% 5.7% (12) 2.4% (5) 0.5% (1) 0.5% (1)   50.5% 35.2% 8.6% (18) 3.3% (7) 1.4% (3) 1.0% (2)	(111)(82) $4.7\%$ (10) $2.8\%$ (6) $0.0\%$ (0) $0.9\%$ (2)(1) <b>48.8%</b> $38.9\%$ (103) $8.1\%$ (17) $2.4\%$ (5) $0.9\%$ (2) $0.9\%$ (2) $0.0\%$ (0) <b>52.4%</b> $38.7\%$ (111) $5.7\%$ (12) $2.4\%$ (5) $0.5\%$ (1) $0.5\%$ (1) $0.0\%$ (0) <b>50.5%</b> $35.2\%$ $8.6\%$ (18) $3.3\%$ (7) $1.4\%$ (3) $1.0\%$ (2) $0.0\%$

#### 18. Please indicate your level of satisfaction towards your School:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
My child is happy at our Charter School.	58.5% (124)	31.6% (67)	8.0% (17)	0.5% (1)	0.0% (0)	1.4% (3)	5.44	
I would recommend our Charter School to a friend.	60.7% (128)	30.3% (64)	6.2% (13)	0.9% (2)	0.9% (2)	0.9% (2)	5.46	
I intend to re-enroll my child for the next academic year.	66.5% (139)	27.8% (58)	3.3% (7)	0.0% (0)	1.4% (3)	1.0% (2)	5.55	

Additional Comments on Satisfaction:

answered question

### 19. Mi niño/niña asiste a la siguiente escuela:

	Response Percent	Response Count
Aventura City of Excellence School	0.0%	0
Bonita Springs Charter School	0.0%	0
Canoe Creek Charter Academy	0.0%	0
Cape Coral Charter School	0.0%	0
Cherokee Charter Academy	0.0%	0
Coral Springs Charter School	0.0%	0
Coweta Charter Academy @ Senoia	0.0%	0
Downtown Miami Charter School	0.0%	0
Duval Charter School @ Arlington	0.0%	0
Duval Charter High School	0.0%	0
Duval Charter School at Bay Meadows	0.0%	0
Four Corners Charter School	0.0%	0
Gateway Charter & Gateway Intermediate School	0.0%	0
Gateway Charter High School	0.0%	0
Hollywood Academy of Arts & Sciences	0.0%	0
Keys Gate Charter School	0.0%	0
Keys Gate Charter High School	0.0%	0
Lake Charles Charter Academy	0.0%	0
North Broward Academy of Excellence	0.0%	0
PM Wells Charter Academy	0.0%	0

Renaissance Charter School at	ewal: Hollywood Academy of Arts and Science Loca	Location Number: 5325 0.0%		
Coral Springs				
Renaissance Charter School at Plantation		0.0%	0	
Renaissance Charter School		0.0%	0	
Renaissance Charter School St Lucie		0.0%	0	
Six Mile Charter Academy		0.0%	0	
Winthrop Charter School		0.0%	0	
Woodmont Charter School		0.0%	0	
	answered qu	uestion	0	
	skipped qu	lestion	223	

20. Mi hijo(a) está matriculado(a) en el siguiente grado (seleccione todos los grados que apliquen a su caso):

	Response Percent	Response Count
Kindergarten a Quinto Grado	0.0%	0
Sexto a Octavo Grado	0.0%	0
Noveno a Duodecimo Grado	0.0%	0
	answered question	0
	skipped question	223

#### 21. ¿Cuántos estudiantes tiene usted que asisten a esta escuela?

	Response Percent	Response Count
Uno	0.0%	0
Dos	0.0%	0
Tres	0.0%	0
Cuatro	0.0%	0
	answered question	0
	skipped question	223

## 22. Por favor, indique su nivel de satisfacción con el texto siguiente:

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	R≀ Av
El programa de aprendizaje es adecuado para todas las capacidades de los estudiantes.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes reciben ayuda adicional para sus asignaturas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre el curr

answered que

	acuerdo		desacuerdo	desacuerdo	en desacuerdo	Av	
0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)		
0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)		
0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)		
0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)		
	0.0% (0)	0.0% (0) 0.0% (0)   0.0% (0) 0.0% (0)   0.0% (0) 0.0% (0)   0.0% (0) 0.0% (0)	0.0% (0) 0.0% (0) 0.0% (0)   0.0% (0) 0.0% (0) 0.0% (0)   0.0% (0) 0.0% (0) 0.0% (0)   0.0% (0) 0.0% (0) 0.0% (0)	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	
	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
--------------------------------------------------------------------------------------------------------	------------------------------------	------------------------	--------------------	-----------------------	------------------------	------------------------------------------	----------
A los padres se les informa sobre los eventos y actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
A los padres se les motiva a ser voluntarios y a que se envuelvan en las actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
La organización de los padres en nuestra escuela apoya activamente la misión de nuestra escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre Envolvimiento Escolar de los Padres y de la Comur

### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Los edificios y terrenos escolares están limpios y bien mantenidos.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes son disciplinados de acuerdo al Código de Conducta Estudiantil.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los padres y los estudiantes han recibido información completa sobre la disciplina escolar.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes se sienten seguros en nuestra escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Cuando visito la escuela de mi hijo (a), me piden identificación apropiada.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El proceso que usan para mantener la seguridad en la escuela me hace sentir que mi mi hijo(a) esta seguro (a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre el Ambiente Seguro y Ordenado de la Esc

#### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Hay un ambiente de respeto y confianza entre los estudiantes y el personal de la escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las diferencias sociales y culturales entre estudiantes son respetadas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los maestros tienen una actitud positiva acerca de nuestra escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
La facultad de la escuela responde a mis preguntas y preocupaciones.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
La administración de la escuela responde a mis preguntas y preocupaciones.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El personal de ayuda clerical responde a mis preguntas y preocupaciones.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre la Camaradería y el Profesional

#### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Los estudiantes son reconocidos por sus esfuerzos y logros.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes tienen acceso a clubes y actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes se han ajustado social mente al ambiente escolar.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre la Motivación Estud

answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Tengo el entrenamiento necesario para utilizar el SIS.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Es fácil acceder a la información en SIS.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS efectivamente proporciona información sobre el progreso académico de mi hijo(a), fortalezas y oportunidades de mejora.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS efectivamente proporcione información actualizada sobre las tareas de mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS efectivamente proporciona información actualizada sobre los eventos y actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS me ayuda a comunicarme eficazmente con la (el) maestra(0) de mi hijo(a) en el momento oportuno.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS es beneficioso para mí como un padre.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
						Comen	tario

answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Mi hijo(a) participa regularmente en el programa de almuerzo escolar.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las opciones del programa de almuerzo escolar tienen buen sabor.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las opciones del programa de almuerzo escolar son nutritivas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El costo del almuerzo escolar es razonable.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El personal de la cafetería es amistoso y cortés con mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre el Servicio de Cor

answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	N apl
Mi hijo(a) utiliza el servicio de autobús escolar (si es ofrecido por la escuela).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
Estoy satisfecho con el autobús, la parada y el horario de recogida y llegada, a los cuales fue asignado (a) mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
Fuí notificado(a) a tiempo del autobús al cual fue asignado(a) mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
En general, estoy satisfecho(a) con el servicio de autobús de la escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
El proceso de llegada y recogida es eficiente.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
					Comentario	os adicionales so	obre
							an

٤

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Estoy satisfecho(a) con la calidad del uniforme escolar disponible en la escuela de mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El costo de los uniformes es razonable.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Pude obtener las piezas necesarias, los tamaños y/o los colores del distribuidor de uniformes.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
				Comentarios a	dicionales sobre	e los uniformes e	esco
						answered	que

32. Al visitar la escuela de mi hijo, los signos indican claramente:												
	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av					
zona de aparcamiento de visitantes	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)						
entrada	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)						
oficina y zona visitante instrucciones	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)						
						answered	que					
						skipped	que					

### 33. Al visitar la escuela de mi hijo, los miembros del personal de oficina frontal:

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
son útiles	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
están realmente preocupados por mis necesidades	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
tienen conocimiento de la escuela	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
me pueden dirigir correctamente	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
						answered	que
						skipped	que

### 34. Al visitar la escuela de mi hijo, los miembros de la facultad (profesores, administradores):

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
son útiles	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
están realmente preocupados por mis necesidades	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
tienen conocimiento de la escuela	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
comunicación abierta y eficaz conmigo	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
						answered	que
						skipped	que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Mi hijo(a) está contento con la escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Yo recomendaría nuestra escuela "charter" a un amigo.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Pienso matricular a mi hijo(a) en la misma escuela para el próximo año académico.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
					Comentar	ios generales ac	licior
						answered	que

# End of Year Parent Satisfaction Survey 2010-2011

# 1. In what language would you like to take the survey? ¿En cuál idioma le gustaria contestar el cuestionario?

Response Count	Response Percent	
226	100.0%	English
0	0.0%	Español
226	answered question	
0	skipped question	

# 2. My child attends the following Charter School:

	Response Percent	Response Count
Aventura City of Excellence School	0.0%	0
Bonita Springs Charter School	0.0%	0
Canoe Creek Charter Academy	0.0%	0
Cape Coral Charter School	0.0%	0
Coral Springs Charter School	0.0%	0
Coweta Charter School @ Senoia	0.0%	0
Downtown Miami Charter School	0.0%	0
Duval Charter School @ Arlington	0.0%	0
Four Corners Charter School	0.0%	0
Gateway Charter School	0.0%	0
Gateway Charter High School	0.0%	0
Hollywood Academy of Arts & Sciences	100.0%	226
Keys Gate Charter School	0.0%	0
Keys Gate Charter High School	0.0%	0
North Broward Academy of Excellence	0.0%	0
PM Wells Charter Academy	0.0%	0
Renaissance Charter School	0.0%	0
Renaissance Charter School St Lucie	0.0%	0
Six Mile Charter Academy	0.0%	0
	answered question	226
	skipped question	0

# 3. My student(s) is enrolled in grade (select all that apply):

	Response Percent	Response Count
Kindergarten thru Grade Five	68.6%	155
Grade Six thru Grade Eight	43.8%	99
Grade Nine thru Grade Twelve	0.0%	0
	answered question	226
	skipped question	0

4. How many students do y	ou have attending this School?	
	Response Percent	Response Count
One	68.9%	155
Two	28.0%	63
Three	2.2%	5
Four	0.9%	2
	answered question	225
	skipped question	1

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
The learning program adequately challenges students' capabilities.	46.0% (103)	46.0% (103)	4.9% (11)	2.2% (5)	0.4% (1)	0.4% (1)	5.33	
Extra assistance with school work is available to students.	34.7% (76)	40.6% (89)	16.9% (37)	5.5% (12)	0.9% (2)	1.4% (3)	4.99	

Additional Comments on Curriculum:

answered question

skipped question

### 6. Please indicate your level of satisfaction with the following:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
My child is challenged to achieve learning goals.	42.9% (96)	49.6% (111)	6.3% (14)	0.9% (2)	0.0% (0)	0.4% (1)	5.33	
I receive regular feedback on my child's progress.	43.9% (98)	37.7% (84)	12.1% (27)	4.5% (10)	0.9% (2)	0.9% (2)	5.17	
I am fully aware of my child's academic strengths & opportunities for improvement.	41.9% (93)	46.4% (103)	8.1% (18)	2.7% (6)	0.9% (2)	0.0% (0)	5.26	
Homework supports academic goals.	44.3% (98)	43.4% (96)	9.0% (20)	0.9% (2)	1.8% (4)	0.5% (1)	5.26	

Additional Comments on Goals & Feedback:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
Parents are informed of school events and activities.	71.7% (160)	24.2% (54)	2.2% (5)	1.3% (3)	0.0% (0)	0.4% (1)	5.65	
Parents are encouraged to volunteer and be involved in school activities.	75.1% (166)	23.5% (52)	0.5% (1)	0.9% (2)	0.0% (0)	0.0% (0)	5.73	
The Parent Organization at our School actively supports our School's mission.	59.5% (131)	32.7% (72)	6.8% (15)	0.5% (1)	0.5% (1)	0.0% (0)	5.50	

Additional Comments on Parent & Community Involvement:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
The school buildings and grounds are clean and well maintained.	38.6% (86)	47.5% (106)	11.7% (26)	1.3% (3)	0.0% (0)	0.9% (2)	5.21	
Students are disciplined in accordance with the Student Code of Conduct.	44.6% (99)	45.0% (100)	8.1% (18)	2.3% (5)	0.0% (0)	0.0% (0)	5.32	
Parents and students have been thoroughly informed of school discipline practices.	53.8% (120)	41.3% (92)	4.0% (9)	0.9% (2)	0.0% (0)	0.0% (0)	5.48	
Students feel safe at our Charter School.	49.8% (111)	41.7% (93)	5.8% (13)	2.2% (5)	0.4% (1)	0.0% (0)	5.38	
When I visit my child's school I am properly checked in and screened.	63.8% (141)	34.4% (76)	0.9% (2)	0.5% (1)	0.5% (1)	0.0% (0)	5.61	
The process that is used for maintaining security makes me feel my child is safe.	53.2% (118)	40.5% (90)	5.4% (12)	0.9% (2)	0.0% (0)	0.0% (0)	5.46	

Additional Comments on Safe and Orderly Environment:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
An atmosphere of respect and trust exists between students and school personnel.	44.3% (98)	46.2% (102)	7.2% (16)	0.5% (1)	1.8% (4)	0.0% (0)	5.31	
Social and cultural differences among students are respected.	43.9% (97)	49.3% (109)	4.1% (9)	1.4% (3)	1.4% (3)	0.0% (0)	5.33	
Teachers have a positive attitude towards our Charter School.	49.3% (109)	42.5% (94)	5.9% (13)	1.4% (3)	0.9% (2)	0.0% (0)	5.38	
School faculty are responsive to questions and concerns.	45.5% (100)	43.6% (96)	7.7% (17)	1.4% (3)	1.4% (3)	0.5% (1)	5.29	
School administrators are responsive to questions and concerns.	45.9% (101)	44.5% (98)	6.8% (15)	1.4% (3)	0.9% (2)	0.5% (1)	5.32	
School support staff (clerical) are responsive to questions and concerns.	46.4% (102)	44.1% (97)	7.3% (16)	1.4% (3)	0.5% (1)	0.5% (1)	5.33	

Additional Comments on Collegiality and Professionalism:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
Students are recognized for their accomplishments.	56.3% (125)	36.0% (80)	6.3% (14)	0.9% (2)	0.5% (1)	0.0% (0)	5.47	
Clubs and activities are accessible to all students.	43.4% (95)	37.9% (83)	12.3% (27)	4.1% (9)	1.8% (4)	0.5% (1)	5.16	
Students have adjusted socially to the school's environment.	49.1% (109)	41.9% (93)	6.3% (14)	2.3% (5)	0.5% (1)	0.0% (0)	5.37	

Additional Comments on Student Motivation:

answered question

Some   Age   7%   9.0%   9%   0)   6.4%	ree Disag (20) 1.8%	(4) 2.3% (5	Disagree	e Average	R C
0) 9.0% 9% 6.4%		., .	5) 0.9% (2)	5.22	
6.4%	(14) 1.4%	(3) 1.8% (4			
		(0) 1.070 (1	4) 0.9% (2)	5.30	
2% 10.9% 4)	% (24) 3.2%	(7) 2.3% (5	5) 1.8% (4)	5.12	
5% 15.0% 6)	% (33) 7.7% (	(17) 2.3% (5	5) 2.7% (6)	4.90	
5% 12.7% 9)	6 (28) 2.3%	(5) 0.9% (2	2) 1.8% (4)	5.15	
<b>6%</b> 10.5% 9)	% (23) 3.7%	(8) 1.8% (4	4) 2.7% (6)	5.06	
9% 3) 7.8%	(17) 2.3%	(5) 0.9% (2	2) 1.8% (4)	5.27	
	$\begin{array}{c} 10.9\%\\ 5\%\\ 5\end{pmatrix} \\ 15.0\%\\ 5\%\\ 12.7\%\\ 5\%\\ 10.5\%\\ 9) \\ 10.5\%\\ 9) \\ 7.8\%\\ 7.8\% \end{array}$	$ \begin{array}{c} 10.9\% (24) & 3.2\% \\ \hline 5\% & 15.0\% (33) & 7.7\% \\ \hline 5\% & 12.7\% (28) & 2.3\% \\ \hline 5\% & 10.5\% (23) & 3.7\% \\ \hline 99 & 7.8\% (17) & 2.3\% \end{array} $	$ \begin{array}{c} 10.9\% (24) & 3.2\% (7) & 2.3\% (4) \\ \hline 5\% \\ 5) & 15.0\% (33) & 7.7\% (17) & 2.3\% (4) \\ \hline 5\% \\ 59 & 12.7\% (28) & 2.3\% (5) & 0.9\% (4) \\ \hline 6\% \\ 9) & 10.5\% (23) & 3.7\% (8) & 1.8\% (4) \\ \hline 9\% & 7.8\% (17) & 2.3\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (8) & 1.8\% (4) \\ \hline 10.5\% (23) & 3.7\% (8) & 1.8\% (4) \\ \hline 10.5\% (23) & 3.7\% (8) & 1.8\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (5) & 0.9\% (4) \\ \hline 10.5\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) \\ \hline 10.5\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% (23) & 3.7\% $	$ \begin{array}{c} 10.9\% (24) & 3.2\% (7) & 2.3\% (5) & 1.8\% (4) \\ \hline 5\% \\ 5) & 15.0\% (33) & 7.7\% (17) & 2.3\% (5) & 2.7\% (6) \\ \hline 5\% \\ 9) & 12.7\% (28) & 2.3\% (5) & 0.9\% (2) & 1.8\% (4) \\ \hline 6\% \\ 9) & 10.5\% (23) & 3.7\% (8) & 1.8\% (4) & 2.7\% (6) \\ \hline 9\% & 7.8\% (17) & 2.3\% (5) & 0.9\% (2) & 1.8\% (4) \\ \hline \end{array} $	$ \begin{array}{c} 10.9\% (24) & 3.2\% (7) & 2.3\% (5) & 1.8\% (4) & 5.12 \\ \hline 5\% \\ 5) & 15.0\% (33) & 7.7\% (17) & 2.3\% (5) & 2.7\% (6) & 4.90 \\ \hline 5\% \\ 9) & 12.7\% (28) & 2.3\% (5) & 0.9\% (2) & 1.8\% (4) & 5.15 \\ \hline 6\% \\ 9) & 10.5\% (23) & 3.7\% (8) & 1.8\% (4) & 2.7\% (6) & 5.06 \\ \hline 9\% & 7.8\% (17) & 2.3\% (5) & 0.9\% (2) & 1.8\% (4) & 5.27 \\ \hline \end{array} $

Additional Comments on SIS Support & Development:

answered question
skipped question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
My child regularly participates in the school lunch program.	33.7% (70)	26.4% (55)	10.6% (22)	1.9% (4)	15.4% (32)	12.0% (25)	4.25	
The school lunch options provided taste good.	13.2% (26)	33.0% (65)	29.9% (59)	8.1% (16)	8.6% (17)	7.1% (14)	4.13	
The school lunch options provided are nutritious.	17.4% (34)	37.9% (74)	24.1% (47)	9.2% (18)	6.2% (12)	5.1% (10)	4.36	
The cost of the school lunch is reasonable.	19.1% (38)	42.2% (84)	17.6% (35)	6.5% (13)	7.0% (14)	7.5% (15)	4.37	
The cafeteria personnel are friendly and courteous to my child.	30.0% (61)	43.3% (88)	16.3% (33)	3.0% (6)	3.9% (8)	3.4% (7)	4.82	

Additional Comments on Food Service:

answered question

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	N/A	Ratiı Avera
My child utilizes the bus service (if offered).	2.3% (5)	1.9% (4)	0.0% (0)	1.4% (3)	0.5% (1)	0.5% (1)	93.4% (199)	4.
I am satisfied with my child's bus assignment (bus stop location & pick-up/drop-off times).	3.3% (7)	1.9% (4)	0.0% (0)	0.5% (1)	0.0% (0)	0.5% (1)	93.8% (196)	5
I was notified in a timely manner of my child's bus assignment.	2.4% (5)	1.9% (4)	0.0% (0)	0.5% (1)	0.0% (0)	0.5% (1)	94.7% (197)	4.
Overall, I am satisfied with the bus service at my child's school.	2.4% (5)	2.4% (5)	0.0% (0)	0.5% (1)	0.0% (0)	0.5% (1)	94.2% (196)	4.
The parent pick-up and drop-off process is efficient.	25.9% (56)	29.6% (64)	11.1% (24)	4.6% (10)	0.5% (1)	1.4% (3)	26.9% (58)	4.

Additional Comments on Transportation

answered questi

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
I am satisfied with the quality of the school uniforms available at my child's school.	28.4% (63)	45.9% (102)	14.9% (33)	5.4% (12)	3.2% (7)	2.3% (5)	4.84	
The cost of the uniforms is reasonable.	14.9% (33)	42.5% (94)	23.1% (51)	9.5% (21)	6.8% (15)	3.2% (7)	4.40	
I was able to obtain the necessary items, sizes, and/or colors easily from the uniform supplier.	21.6% (48)	42.8% (95)	17.1% (38)	8.1% (18)	5.4% (12)	5.0% (11)	4.52	

Additional Comments on Uniforms:

answered question

skipped question

# 15. When visiting my child's school, signs clearly indicate:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	N/A	Ratin Averaç
visitor parking area	20.0% (44)	35.0% (77)	14.1% (31)	8.2% (18)	9.1% (20)	5.0% (11)	8.6% (19)	4.3
front entrance	29.1% (64)	47.7% (105)	8.2% (18)	8.6% (19)	4.1% (9)	1.4% (3)	0.9% (2)	4.8
front office area and visitor instructions	30.6% (67)	48.9% (107)	9.1% (20)	5.5% (12)	3.2% (7)	1.4% (3)	1.4% (3)	4.9

#### answered questio

# 16. When visiting my child's school, front office staff members:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	N/A	Ratin Avera
are helpful	51.8% (114)	40.5% (89)	6.8% (15)	0.9% (2)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
are genuinely concerned about my needs	48.4% (105)	41.0% (89)	7.8% (17)	1.4% (3)	1.4% (3)	0.0% (0)	0.0% (0)	5.3
are knowledgeable about the school	51.8% (114)	41.4% (91)	5.0% (11)	1.8% (4)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
can direct me properly	50.2% (109)	41.5% (90)	7.8% (17)	0.5% (1)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
						an	swered	questio
						S	kipped	questio

# 17. When visiting my child's school, faculty members (teachers, administrators):

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	N/A	Ratin Averaç
are helpful	52.9% (117)	40.7% (90)	5.4% (12)	0.9% (2)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
are genuinely concerned about my needs	52.7% (117)	39.6% (88)	5.4% (12)	2.3% (5)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
are knowledgeable about the school	54.3% (120)	40.7% (90)	5.0% (11)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	5.4
communicate openly and effectively with me	51.6% (114)	39.8% (88)	6.8% (15)	1.4% (3)	0.0% (0)	0.5% (1)	0.0% (0)	5.4
						an	swered	questio

### 18. Please indicate your level of satisfaction towards your School:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree	Rating Average	R C
My child is happy at our Charter School.	53.2% (117)	34.5% (76)	8.6% (19)	0.9% (2)	2.3% (5)	0.5% (1)	5.34	
I would recommend our Charter School to a friend.	60.0% (132)	30.0% (66)	7.7% (17)	0.5% (1)	1.8% (4)	0.0% (0)	5.46	
I intend to re-enroll my child for the next academic year.	63.0% (136)	29.2% (63)	2.3% (5)	0.0% (0)	3.2% (7)	2.3% (5)	5.42	

Additional Comments on Satisfaction:

answered question

# 19. Mi niño/niña asiste a la siguiente escuela:

	Response Percent	Response Count
Aventura City of Excellence School	0.0%	0
Bonita Springs Charter School	0.0%	0
Canoe Creek Charter Academy	0.0%	0
Cape Coral Charter School	0.0%	0
Coral Springs Charter School	0.0%	0
Coweta Charter Academy @ Senoia	0.0%	0
Downtown Miami Charter School	0.0%	0
Duval Charter School @ Arlington	0.0%	0
Four Corners Charter School	0.0%	0
Gateway Charter & Gateway Intermediate School	0.0%	0
Gateway Charter High School	0.0%	0
Hollywood Academy of Arts & Sciences	0.0%	0
Keys Gate Charter School	0.0%	0
Keys Gate Charter High School	0.0%	0
North Broward Academy of Excellence	0.0%	0
PM Wells Charter Academy	0.0%	0
Renaissance Charter School	0.0%	0
Renaissance Charter School St Lucie	0.0%	0
Six Mile Charter Academy	0.0%	0
	answered question	0

# 20. Mi hijo(a) está matriculado(a) en el siguiente grado (seleccione todos los grados que apliquen a su caso):

	Response Percent	Response Count
Kindergarten a Quinto Grado	0.0%	0
Sexto a Octavo Grado	0.0%	0
Noveno a Duodecimo Grado	0.0%	0
	answered question	0
	skipped question	226

# 21. ¿Cuántos estudiantes tiene usted que asisten a esta escuela?

	Response Percent	Response Count
Uno	0.0%	0
Dos	0.0%	0
Tres	0.0%	0
Cuatro	0.0%	0
	answered question	0
	skipped question	226

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	R Av
l programa de aprendizaje es adecuado para todas las acidades de los estudiantes.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
s estudiantes reciben ayuda icional para sus asignaturas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
				Co	omentarios adic	ionales sobre el	cu
							wered

skipped que

# 23. Por favor, indique su nivel de satisfacción con el texto siguiente:

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
El trabajo y metas escolares son un reto para mi niño/niña.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Recibo información regularmente sobre el progreso académico de mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Estoy plenamente consciente de las fortalezas académicas de mi hijo(a) y las oportunidades de mejora.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las tareas escolares van a la par con las metas académicas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre las metas e informa

answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
A los padres se les informa sobre los eventos y actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
A los padres se les motiva a ser voluntarios y a que se envuelvan en las actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
La organización de los padres en nuestra escuela apoya activamente la misión de nuestra escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre Envolvimiento Escolar de los Padres y de la Comur

#### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Los edificios y terrenos escolares están limpios y bien mantenidos.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes son disciplinados de acuerdo al Código de Conducta Estudiantil.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los padres y los estudiantes han recibido información completa sobre la disciplina escolar.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes se sienten seguros en nuestra escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Cuando visito la escuela de mi hijo (a), me piden identificación apropiada.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El proceso que usan para mantener la seguridad en la escuela me hace sentir que mi mi hijo(a) esta seguro (a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre el Ambiente Seguro y Ordenado de la Esc

#### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Hay un ambiente de respeto y confianza entre los estudiantes y el personal de la escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las diferencias sociales y culturales entre estudiantes son respetadas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los maestros tienen una actitud positiva acerca de nuestra escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
La facultad de la escuela responde a mis preguntas y preocupaciones.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
La administración de la escuela responde a mis preguntas y preocupaciones.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El personal de ayuda clerical responde a mis preguntas y preocupaciones.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre la Camaradería y el Profesional

#### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Los estudiantes son reconocidos por sus esfuerzos y logros.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes tienen acceso a clubes y actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Los estudiantes se han ajustado social mente al ambiente escolar.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre la Motivación Estud

answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Tengo el entrenamiento necesario para utilizar el SIS.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Es fácil acceder a la información en SIS.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS efectivamente proporciona información sobre el progreso académico de mi hijo(a), fortalezas y oportunidades de mejora.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS efectivamente proporcione información actualizada sobre las tareas de mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS efectivamente proporciona información actualizada sobre los eventos y actividades escolares.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS me ayuda a comunicarme eficazmente con la (el) maestra(0) de mi hijo(a) en el momento oportuno.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
SIS es beneficioso para mí como un padre.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
						Comen	tario
						answered	

### answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Mi hijo(a) participa regularmente en el programa de almuerzo escolar.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las opciones del programa de almuerzo escolar tienen buen sabor.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Las opciones del programa de almuerzo escolar son nutritivas.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El costo del almuerzo escolar es razonable.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El personal de la cafetería es amistoso y cortés con mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	

Comentarios adicionales sobre el Servicio de Cor

answered que

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	N apl
Mi hijo(a) utiliza el servicio de autobús escolar (si es ofrecido por la escuela).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0
Estoy satisfecho con el autobús, la parada y el horario de recogida y llegada, a los cuales fue asignado (a) mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0
Fuí notificado(a) a tiempo del autobús al cual fue asignado(a) mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
En general, estoy satisfecho(a) con el servicio de autobús de la escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
El proceso de llegada y recogida es eficiente.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.(
					Comentario	os adicionales se	obre
							an

٤

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Estoy satisfecho(a) con la calidad del uniforme escolar disponible en la escuela de mi hijo(a).	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
El costo de los uniformes es razonable.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Pude obtener las piezas necesarias, los tamaños y/o los colores del distribuidor de uniformes.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
				Comentarios a	dicionales sobre	e los uniformes e	esco
						answered	que

32. Al visitar la escuela de mi hijo, los signos indican claramente:											
	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av				
zona de aparcamiento de visitantes	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)					
entrada	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)					
oficina y zona visitante instrucciones	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)					
						answered	que				
						skipped	que				

### 33. Al visitar la escuela de mi hijo, los miembros del personal de oficina frontal:

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
son útiles	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
están realmente preocupados por mis necesidades	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
tienen conocimiento de la escuela	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
me pueden dirigir correctamente	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
						answered	que
						skipped	que

### 34. Al visitar la escuela de mi hijo, los miembros de la facultad (profesores, administradores):

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	R≀ Av
son útiles	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
están realmente preocupados por mis necesidades	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
tienen conocimiento de la escuela	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
comunicación abierta y eficaz conmigo	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
						answered	que
						skipped	que
### 35. Por favor, indique su nivel de satisfacción con el texto siguiente:

	Estoy fuertemente de acuerdo	Estoy de acuerdo	Algo de acuerdo	Algo en desacuerdo	Estoy en desacuerdo	Estoy fuertemente en desacuerdo	Ra Av
Mi hijo(a) está contento con la escuela.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Yo recomendaría nuestra escuela "charter" a un amigo.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
Pienso matricular a mi hijo(a) en la misma escuela para el próximo año académico.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	
					Comentar	ios generales ac	licior
						answered	que

#### skipped que

## Appendix P

## Student/Parent Contract

THIS FORM IS REQUIRED TO COMPLETE REGISTRATION.



#### PARENT CONTRACT

I (We) the parent(s)/guardian(s) of \_\_\_\_\_\_, grade \_\_\_\_\_\_ agree that:

WHEREAS, in order to provide my (our) child with a unique education opportunity; WHEREAS, by choosing to enroll my (our) child at the HOLLYWOOD ACADEMY OF ARTS AND SCIENCE is a decision of my (our) personal choice and not a privilege;

WHEREAS,my (our) desire to enroll my (our) child at the HOLLYWOOD ACADEMY OF ARTS AND SCIENCE is premised upon my (our) desire to become an active partner in the education of my (our) child; NOW THEREFORE, in consideration of the foregoing:

- 1. As a parent of a student at the HOLLYWOOD ACADEMY OF ARTS AND SCIENCE, my (our) commitment is to abide by the following resolutions:
  - A. To recognize and embrace my role as the primary educator of my child.
  - B. To participate in the parenting workshops as provided by the school.
  - C. To attend all conferences scheduled with any member of the HOLLYWOOD ACADEMY OF ARTS AND SCIENCE staff.
  - D. To participate in the Parent/Guardian Volunteer Program; Parents/Guardians are required to complete 20 hours for the first child and 30 hours for two or more children per school year.
  - E. To provide transportation to and from school for my child. I understand that if I am late picking up my child, HOLLYWOOD ACADEMY OF ARTS AND SCIENCE is not responsible for my child's safety. If my child is continually tardy, I understand that for the benefit of my child's education, he/she may be required to transfer to a school that is more accessible for my child.
  - F. To purchase uniforms for my child from the HOLLYWOOD ACADEMY OF ARTS AND SCIENCE approved supplier and ensure that my child is wearing the approved uniform daily
  - G. To supply a lunch, either brown bagged or purchased from the HOLLYWOOD ACADEMY OF ARTS AND SCIENCE approved vendor, each school day for my child.
  - H. To be responsible for timely payment of any fees accrued to my account at the school.
  - I. To participate in at least one of the many parent groups i.e. PTO, School's Improvement Committee, Fundraising Committee, etc.

J. To purchase an Agenda Book and Weekly Folder from the approved supplier and sign book nightly.

- To do the following things to enhance my (our) child's academic growth I (we) agree to do the following:
  A. To read and use information sent home by the school to keep parents informed of the academic
  - topics to be introduced and studied in the classroom.
  - B. To provide a suitable time and place within the home for homework.
  - C. To assist my child in obtaining and regularly using a library card at the Public Library and allow for at least 60 minutes of homework daily.
  - D. To limit television and video games and phone usage during the week and allow more time for reading, studying and family time.
  - E. To check my child's homework nightly.

I (we) understand that my child can be dismissed from the school if the information provided on the application or registration materials is false. I (we) understand that by not fulfilling my contractual obligation to the School and to my (our) child, this may result in my (our) child requested to stay after school, be suspended, lose the opportunity to recommit for placement for the following school year or withdrawn and sent to a regular Public School at the sole discretion of the Principal as approved by the HOLLYWOOD ACADEMY OF ARTS AND SCIENCE Governing Board.

Parent/Guardian Signature

10/31/2013 Date

1705 Van Buren Street, Hollywood FL 33020 Phone: (954) 925-6404 • Fax: (954) 925-8123 www.hollywoodcharter.org

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## Appendix Q

## Parent Handbook



# **Parent-Student Handbook**

## 2013-2014 School Year

- Ms. Fulton-Collins, Principal
- Mr. Goldberg Assistant Principal
- Deborah Vicino, Assistant Principal I.T.
- Ms. Rueda, Business Administrator

1705 Van Buren Street Hollywood, FL 33020 (954) 925-6404 (Office) (954) 925-8123 (Fax) www.hollywoodcharter.org



A member of the

family of schools.

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Dear HAAS Parents and Students,

Welcome to the 2013-2014 school year at Hollywood Academy of Arts & Science! The school's Parent/Student Handbook is designed to assist you and your child with understanding the policies and procedures at HAAS.

As with all handbooks, it is impossible to list every possible situation that might arise at our school, but we have attempted to cover most areas of concern. We also require you to read the Broward County Code of Student Conduct, which is available on the school's website once again this year. Please note that students and parents are responsible to abide by the Broward County Code of Student Conduct *and* the HAAS Parent-Student Handbook Addendum to the Broward County Code of Student Conduct.

Parents, please pay close attention to the school's policies on promotion (Pupil Progression Plan), uniforms, gum, cell phones, as well as the school's proactive discipline plan. It is imperative that you understand and follow the sections relating to attendance and tardies.

Please take time to read the handbook and discuss each item with your child. After reviewing the handbook, please complete the Parent Contract sent home in your child's *First Day Packet*, and return it to your child's teacher by <u>Thursday</u>, <u>August 22, 2013</u>.

If you have any questions regarding the handbook, please do not hesitate to contact the school's main line, 954-925-6404, so that you may be directed to the appropriate person to further assist you.

We look forward to having a successful and productive 2013-2014 school year!

Sincerely,

Ms. Donté Fulton-Pollins

Ms. Donté Fulton-Collins Principal

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### Hollywood Academy of Arts & Science Parent – Student Contract

# I, the parent/guardian of \_\_\_\_\_\_, grade\_\_\_\_\_, have read and agree to abide by the Parent – Student Handbook and Dress Code of Hollywood Academy of Arts & Science

WHEREAS, in order to provide my child with a unique educational opportunity;

WHEREAS, by choosing to enroll my child at the Hollywood Academy of Arts & Science is a decision of my personal choice and not a privilege;

WHEREAS, my desire to enroll my child at the Hollywood Academy of Arts & Science is premised upon my desire to become an active partner in the education of my child;

NOW THEREFORE, in consideration of the foregoing:

As a parent of a student at the Hollywood Academy of Arts & Science, my commitment is to abide by the following resolutions:

- A. To recognize and embrace my role as the primary educator of my child.
- B. To attend all conferences scheduled with any member of the Hollywood Academy of Arts & Science staff.
- C. To complete the required 20 hours of volunteering for one attending child, 30 hours of volunteering for 2 or more attending children, through the Parent Volunteer Program.
  - I understand that *half* the parent volunteer obligation must be met by the deadline of <u>January 10, 2014</u>, or the Student Recommit for the following school year will be considered invalid.
  - I understand that the full family volunteer commitment must be completed by the deadline of:
    - Grades K-7: <u>May 16, 2014</u>, or the Student Recommit will be considered invalid forfeiting your child's seat for the next school year.
    - Grade 8: <u>April 25, 2014.</u> Any family with a student in Grade 8 must meet this deadline for the entire family (all siblings) or forfeit end-of-year participation by the Grade 8 student.
- D. To provide transportation to and from school for my child. I understand that if I am late picking up my child, Hollywood Academy of Arts & Science is not responsible for my child's safety. If my child is continually tardy, I understand that for the benefit of my child's education, he/she may be required to transfer to a school that is more accessible for my child.
- E. To purchase uniforms for my child from the Hollywood Academy of Arts & Science uniform provider.
- F. To supply a lunch from home or to purchase a lunch from the Hollywood Academy of Arts & Science approved vendor, each school day for my child. Outside lunch's (Subway, McDonald's, Burger King, etc.) soft drinks, and energy drinks are prohibited.
- G. To be responsible for timely payment of any fees accrued to my account at the Hollywood Academy of Arts & Science.

- H. To read and use information sent home by the school for the purpose of keeping parents informed of the academic topics to be introduced and studied in the classroom.
- I. To abide by and support the Pro-Active Discipline Plan, which was adapted by SAC and our Governing Board.
- J. To be responsible for my child's behavior and abide by any behavior contract that is mutually agreed upon by parents and administration, and to agree to dismissal from the school should my child not be able to meet the tenets of the upon behavior contract.
- K. To be subject to immediate dismissal from the school or acceptance process for not being forthcoming or falsifying student/child documents.
- L. I understand that by law my child is required to attend school. I agree to provide support to my child in correcting any attendance concerns. In addition, to monitoring my child's daily attendance by personally telephoning the school if needed, to verify my child's attendance.

I understand that not fulfilling my contractual obligation to the School and to my child may result in my child staying after school, being suspended, losing the opportunity to recommit for placement in the following school year, or being withdrawn and sent to a regular Public School, at the sole discretion of the Principal as approved by the Hollywood Academy of Arts & Science Governing Board.

Signature of Parent/Guardian		Date
STUDENT		

I certify that I have received a copy of the Hollywood Academy of Arts & Science Parent-Student Handbook and together with my parents we have read and discussed this document.

Signature:	Student
------------	---------

Date

### PARENT

I am the parent/legal guardian of \_\_\_\_\_\_ and I have had the opportunity to read the Hollywood Academy of Arts & Science Parent-Student Handbook and have discussed it with my child

Signature: Parent/Legal Guardian

Date

### AGENDA BOOK

All students in grades K-8 are *required* to purchase a student agenda. **Parents of students in** Grades K - 5 must sign the student's Agenda Book daily for this is an important form of parent and teacher communication.

### <u>ARRIVAL</u>

Students need to learn the importance of regular school attendance. Therefore, it is important that students report to school on time. There is no supervision before 7:45 am for students who are not enrolled in the BeforeCare program. Breakfast is served to students from 7:45-8:00 am. Instruction begins promptly at 8:15 am. It is suggested that students arrive between 7:45 and 8:10 am.

### ATTENDANCE

### ABSENCES:

- 1. Your children must be in school everyday by state law.
- 2. When you keep your child home due to illness, please call the Main Office to report the absence at 954-925-6404 between 7:45 and 9:00 am. If you do not report the absence, you will receive an automated *unexcused absence* call from the *Broward School District Automated Attendance System*.
- 3. When absences become a concern (5 or more), the teacher and/or the Registrar will double check for <u>medical excuses</u> for absences turned in and recorded.
- 4. The teacher will contact the parent regarding excessive absences (5 or more) or early dismissals via phone conference, email, teacher/parent conference or letter.
- 5. If absences continue (7 or more), a formal referral for attendance will be made to administration with supporting documentation of parent contact and non-medical absences stapled to the referral.
- 6. If absences (9 or more without doctor's notes) or early dismissals continue to exceed specified days then the case will be referred to the <u>School Social Worker</u>.
- 7. If absences continue (12 or more) after referral and visit by social worker, case will be referred to the State Attorney's Office per Broward County School Board Policy.

Anytime a student returns to school after an absence, a note MUST be brought from home. Acceptable excuses for students' absences are illness, a death in the family, a school-sponsored event or activity that has been previously approved or religious holiday.

Although the school does not support students missing school for vacation purposes, any student missing school for vacation must notify the administration. Notification must be made in writing at least two weeks in advance so teachers can have the appropriate work ready for each student.

Students who have 20 or more absences exhibit a pattern of non-attendance and risk the possibility of retention and not being invited back to HAAS the next year.

### TARDY POLICY

<u>A child is tardy when he / she is not in the classroom at 8:15 am.</u> All tardy students must be signed in at the front desk by a parent or guardian. A student that enters a classroom after 8:15 am without a late pass will be considered tardy.

Tardies are excused for doctor and dental appointments with notes from the doctor and dentist, extreme emergencies, and for circumstances beyond control.

#### Your children must be in school and ON TIME by state law.

The procedures for abiding by state law are as follows:

- 1. Teacher and/or Administration will double check for medical excuses for tardies turned in and recorded.
- 2. An **Administrative Detention** will be issued to students in Grades 2 8 for **every 3 unexcused tardies** accumulated in each quarter. The Teacher will contact the parent regarding excessive tardies and / or early dismissals via phone conference, email, or parent-teacher conference. The Administration will contact parents as directed by the Broward School District by letter.
- **3.** If tardies continue, a formal referral for tardies will be made to administration with supporting documentation of parent contact and non-medical tardies stapled to the referral. If tardies (3, 6, then 9 without doctor's note) or early dismissals (3, 6, then 9 without doctor's note) continue to exceed specified days then the case will be referred to the School Social Worker. If tardies continue after referral and visit by social worker, the case will be referred to the State Attorney's Office per Broward County School Board Policy.

### After 20 tardies, a child may not be invited to return to HAAS the following school year.

### **BIRTHDAY PARTIES**

#### Elementary:

Classroom birthday parties can be observed. **Only cupcakes or a cupcake pull-apart cake will be allowed.** However, parents must get approval from the teacher in advance, securing a day and specific time. Parents are responsible for checking with the teacher concerning the possibility of food allergies in the classroom and following the food guidelines for that student. Parents cannot bring in home cooked foods, but must purchase foods from a store with ingredients clearly marked on the packaging. Parents must also provide plates, napkins, utensils, and individual drinks (water or juice box only) for each student.

#### Middle School:

Birthday snacks will be distributed during third period snack time only. **Again, cupcakes or a cupcake pull-apart cake are the only cakes allowed.** You MUST notify your child's third period teacher at least **one week prior to sending in birthday snacks**. Parents are responsible for checking with the teacher concerning the possibility of food allergies in the classroom and following the food guidelines for that student. Parents cannot bring in home cooked foods, but must purchase foods from a store with ingredients clearly marked on the packaging. Parents must also provide plates, napkins, utensils, and individual drinks (water or juice box only) for each student.

### **BUS TRANSPORTATION**

Hollywood Academy of Arts & Science does **not** provide bus transportation due to lack of an adequate drop off site. Therefore, parents are encouraged to car pool and observe the staggered drop-off and pick-up times.

### **CELL PHONE**

Students may have cell phones in school, however, they **must be OFF at all times while on school grounds and my** *not* **be set to silent or vibrate.** If a student is found with his/her cell phone openly visible, the phone will be taken and sent to the 1<sup>st</sup> Floor Office. A parent will be required to pick up the phone from the Main Office in person for the 1<sup>st</sup> Offense and a written warning will be issued to the parent and student. If the cell phone is taken again, this is considered a 2<sup>nd</sup> Offense and the phone is kept for the remainder of the school year. Please see proactive discipline plans for consequences of having cell phones and other electronic devises visible and on during school hours.

### CHILD ABUSE

State law requires that teachers, administrators and other school personnel must report suspected cases of abuse, abandonment, or neglect to the:

### DCF Hotline at 1 800 96-ABUSE

### **Reporting Procedures**

- 1. The staff member will determine if the abuse is physical, emotional, sexual, or neglect per the indicator guide (Child Abuse and Neglect Form 4002B).
- 2. If further consultation is needed before a decision is made to report, they will refer to the following:
  - a. Child Abuse/Neglect Designee (Ms. Fulton-Collins, Principal)
  - b. Student Service Coordinator
  - c. School Social Work and Attendance Office, Child Abuse Services (754 321-2492).
  - d. School Psychologist
  - e. Health Services
- 3. The report will be made by the person who has the most first hand knowledge of the situation. After the call is made to the HOTLINE, the child abuse designee must be notified.
- 4. A verbal report to the statewide toll-free hotline must be made. In making this report, the Child Abuse and Neglect Form (4002B) will be used as a guide.

### **COMMUNICATION**

Communication is absolutely essential for success in any human endeavor. The administration and staff recognize this and will strive to facilitate open and frequent communications with parents at all times. Bi-weekly HAAS Updates will be posted on the school website at <u>www.hollywoodcharter.org</u> on the "Home Page" (and archived at the top of the "Getting to Know Us" Page) on Mondays, or Tuesdays after an extended weekend.

Students must purchase agendas from the school and teachers will communicate with parents on behavior and academics daily through the agenda for all students in Grades K to 5. Please sign the agenda every night. Additionally, please make sure that you check your child's backpack daily for informal notes from the teacher or from our staff in their folder. An End-of-Year Survey will be conducted online and your participation is crucial to the school's determining areas that are working well and areas that need improvement. In addition to the report cards and conferences, completed work will be sent home in a folder on Fridays for students in Grades K & 1. The parent/guardian will be asked to review, sign, and return the folder the following Monday. Progress Reports will be sent home once during the middle of each grading period.

Parents may also view their child's current academic status through SIS which can be accessed at the top of each web page on the HAAS website at <u>www.hollywoodcharter.org</u>. Logins and passwords will be sent home at the beginning of each school year.

Teachers can be contacted through the SIS Message System. Please remember that teachers have 48 school-week hours to respond to parent phone calls or emails, or SIS messages. Please feel free to consult with the teacher and office regarding any problems or questions that concern your child. It is the desire of the faculty and administrators to be of service to both parents and student, and every teacher welcomes a conference with any parent. We do urge, however, that such visits be made by making an appointment with the teacher at a convenient before-school or after-school hour. Parents are asked not to meet with a teacher before or after class unless a conference has been scheduled. Please do not have impromptu conferences with teachers at the classroom door before or after school. This distracts the teacher from supervision of the students during a crucial time of movement.

### **DINING ROOM PROCEDURES**

School lunch prices are determined in August of each school year. A vendor preferred meal menu will be used. Lunch menus are located on the school's website on the "School Information Page" under "**Breakfast and Lunch Information**".

Breakfast and lunch will be served in the Dining Room for Grades K - 8. Students who bring a lunch from home are able to purchase milk. LUNCH CREDIT will not be given since public funds do not allow schools to extend credit.

Students are not allowed to bring sodas or energy drinks to school. Since we are trying to promote healthy eating habits, fast food are also not allowed to be brought to school when a child forgets his/her lunch. Additionally, we discourage sugary foods, candy, cookies, and gum. These foods can lead to hyperactivity and interfere with the learning process.

Payment: All parents are encouraged to pre-pay for school lunches on Friday so that money is always available for student purchases. Checks should be made out to HAAS Hollywood Academy of Arts & Science and include the <u>child's name</u> as well as <u>lunch number</u>. It is imperative that you pay for lunch on time. Students should not have to wait for a parent to bring money or a lunch to school. Checks for lunch accounts will not be taken from May 5 to June 5, 2014 (the remainder of the 2013-2014 school year).

### **Pro-Active Discipline Plan**

### **DISCIPLINE PROCEDURES**

Discipline is the process of changing a student's behavior from inappropriate to exemplary. We are never satisfied with merely stopping poor behavior; we desire to teach the student to do what is right. We do not discipline a student out of anger or for the sake of convenience, but with a loving desire to help the student to do what is right. Though few students desire discipline, they often need it in order to reach their full potential.

Each teacher will establish appropriate procedures for discipline in his/her classroom based on these guidelines. The following list is not all-inclusive.

1. Students are expected to respect the authority of teachers. All teachers and staff have authority over all students.

- 2. Malicious destruction of school property results in the replacement, repair or payment for damages by either the student or his/her parents. The placement of stickers on school property is forbidden.
- 3. Students shall help keep the school clean at all times. There is to be no gum chewing in any part of the school building or on the school grounds.
- 4. Items such as water pistols, matches/lighters, radios, **cameras**, **CD players**, **I-pods**, **skateboards**, **toys**, **collectable trading cards**, **electronic handheld games**, weapons of any kind, etc. are not permitted at school and will be confiscated.
- 5. No notebooks, albums, magazines, lunchboxes, etc. will be permitted that carry pictures or slogans referring to drug culture or alcohol, gang or violence.
- 6. No profane, abusive, or slang language is to be used.
- 7. <u>Zero tolerance for name-calling, insults, or aggression, whether verbal or physical.</u>

### LEVELS OF DISCIPLINARY ACTION

There are three (3) levels of disciplinary action. The levels are determined by the seriousness of the act. Level I (1) represents student behaviors that only impact their own personal learning. When a child's behavior is distracting enough that it impacts another student's learning, the behavior then represents a Level II (2) offense. The disciplinary actions are stronger when a child's behavior is taking away from another child's education. When a child's behavior distracts the entire classroom setting or the total school setting, the offense is a Level III (3) offense. When a child repeats an offense of the same nature, the action/discipline will be taken at the next highest level. The object of a disciplinary action is to teach the child to not repeat the same action. If a lower level consequence has not stopped the behavior, the next incident will require a higher level action/consequence from teacher/administrator.

**Level I Actions:** Student behavior only impacts his/her own personal learning. To resolve Level I discipline problems, the following options are available:

- Conference with teacher
- Parent Contact
- Conference with teacher and parent(s)
- Conference with Principal or designee
- Conference with counselor
- Time Out
- Behavioral Chart
- Detention (Teacher or Administrative)

**Level II Actions:** Student behavior impacts the education of another student. In order to resolve a Level II offense, more formal disciplinary actions shall be used. Formal actions include, but are not limited to:

- Detention (After school teacher or school administrative)
- Work Detail
- In school suspension
- Conference with Principal or designee
- Out of school suspension, if repeated offense

**Level III Actions:** Student behavior seriously disrupts the teaching environment of a classroom or a school setting, or puts child/children in danger/safety risk. In order to resolve Level III offenses, the options available are:

- Out-of-school suspension
- Dismissal from school
- Administrative review and reassignment
- Documentation of these offenses will be placed in the student's permanent record/file

**Time Out:** Time out is a disciplinary action that allows the students time to reflect and refocus. The child is given time to sit quietly, to calm down, and to refocus on the expected behaviors before returning to group instruction. It can be given in the classroom, in the office, or in another classroom. (Note: this consequence primarily used with grades K-1)

**Suspension:** Suspension is a disciplinary sanction that temporarily removes a student from a class, or all classes, for a prescribed period of time not to exceed ten (10) school days. The Principal or the Principal's designee shall make every effort to employ parental assistance with alternative consequences for misconduct prior to suspending a student except in emergencies, disruptive conditions, or incidents involving serious misconduct.

Suspendable offenses include, but are not limited to the following:

- 1. Fighting or other dangerous and/or disruptive behavior
- 2. Smoking on school grounds
- Being under the influence or having alcoholic beverages and/or drugs on school grounds
- Possession, and/or use of a weapon or any object that can be used as a weapon, including but not limited to: knife, brass knuckles, Chinese stars, chains, mace, etc
- 5. Defacing or vandalism of school property
- 6. Igniting any flammable substance
- 7. Repeated disruptive behaviors

**Permanent Dismissal:** The Principal may recommend to the Board of Directors to dismiss a student for any of the following:

- 1. Possession, use of, or transmission of a weapon including, but not limited to, a gun, knife, razor, explosive, ice pick or club.
- Possession, use of, or transmission of a substance capable of modifying mood or behavior. These include high caffeine/energy boost drinks such as Red Bull, Monster, etc. Over the counter medication are not permitted as well.
- 3. Using any article as a weapon or in a manner calculated to threaten any person.
- 4. Committing a serious breach of conduct including, but not limited to, an assault on school personnel or on another pupil, lewd or lascivious act, arson, vandalism or any other such act, which disrupts or tends to disrupt the orderly conduct of the school activity.
- 5. Engaging in less serious but continuing misconduct including, but not limited to, the use of profane, obscene or abusive language, or other acts that are detrimental to the educational function of the school.

Prior to suspension or dismissal, the student has the right to a fair hearing.

**Offenses And Disciplinary Action:** Listed below are examples of situations that require disciplinary action with the level of consequence.

- 1. Possession, and/or use of a weapon or any object that can be used as a weapon, including but not limited to: knife, brass knuckles, Chinese stars, chains, mace.
  - a. First offense Level III

- b. Repeated offense- Level III
- 2. Not complying/following school dress code policy (to include but not limited to, not tucking in clothes, no cargo pants, clothes too short/long, belt not worn with pants with belt loops, wearing "designer" labeled clothing, etc.
  - c. First offense : Letter/Phone Call Home to Parent/Guardian
  - d. Second Offense: Administrative Detention
  - e. Third Offense: Internal suspension, student will be assigned class work in another class room for the day and will not participate in all enrichment activities until the proper clothes are work to school.
  - f. Repeated Offense: Internal/External Suspension
- 3. Possession, use, sale, storage or distribution of a firearm including, but not limited to, handguns, zip guns, rifles, shotguns, or flare guns:
  - a. First offense- Level III
- 4. Possession of toy weapons and laser pens:
  - a. First offense (minor) Level II
  - b. First offense (serious) Level III
- 5. Mutual participation in an altercation involving physical violence (fighting). This does not include pushing, shoving, or minor confrontations.
  - a. First offense (minor) Level II
  - b. Repeated offense (minor) Level II or III
  - c. First offense (serious)- Level III
- 6. Uninvited physical contact of any person, including, but not limited to, pushing, pulling, and shoving another person:
  - a. First offense (minor) Level I
  - b. Repeated offense (minor) Level II or III
  - c. First offense (serious)- Level III
- 7. Being on school grounds without permission (trespassing, when on suspension):
  - a. First offense reported to local law enforcement for trespassing
  - Repeated offense Level II or III and reported to local law enforcement
- 8. Possession or use of tobacco products:
  - a. First offense- Level II
  - b. Repeated offense- Level III
- Possession, use, sale, or distribution of alcohol, drugs, high caffeine/energy boost drinks such as Red Bull or Monster, controlled substances, or counterfeit controlled substances:
  - a. First offense- Level III
- 10. Possession, use, sale of drug paraphernalia:
  - a. First offense- Level III
- 11. Possession, use, sale or distribution of over-the-counter medication (to include but not limited to, aspirin, vitamins, Tylenol, etc.):
  - a. First offense (serious)- Level II
  - b. Repeated offense- Level III
- 12. Use of profanity, public display of affection, vulgar or abusive language, or gestures:
  - a. Repeated offense Level II or III (Behavior Contact)
  - b. First offense (serious)- Level II or III (Behavior Contact)
- 13. Insubordination or open defiance to a school staff member:
  - c. First offense- Level II or III
  - d. First offense (serious)- Level II or III
- 14. Vandalizing, defacing, or stealing school property or property of others:

- a. First offense (minor) Level I
- b. Repeated offense- Level II or III
- c. First offense (serious)- Level III
- d. Note: Parents must reimburse repairs.
- 15. Obtaining money or information through force or intimidation (extortion):
  - a. First offense (minor) Level I
  - b. Repeated offense- Level II or III
  - c. First offense (serious)- Level III
- 16. Participation in any form of gambling:
  - a. First offense- Level I
  - b. Repeated offense- Level II
  - c. First offense (serious)-Level III
- 17. Offenses against morals (indecent exposure, sexual misconduct, inappropriate or obscene act); including pictures in cell phones or other electronic devices:
  - a. First offense- Level II or III
  - b. Repeated offense- Level III
- 18. Participation in and/or encouraging any activity that substantially disrupts the school and its related functions (bomb threat, arson, general class disruptions):
  - a. First offense- Level III and reported to the local law enforcement agency
- 19. Discriminating against any person, student or staff on the basis of race, creed, color, sex, national origin, or disability:
  - a. First offense (minor) Level II
  - b. First offense (serious)- Level III
- 20. Participating in a walkout, strike, sit-in, riot, or similar action:
  - a. First offense- Level II or III
  - b. Repeated offense- Level III
- Distracting items to school such as: (cards, toys, electronic games, radios, headsets, electronic paging devices, cameras, palm pilots, CD players, iPods, MP3 players, etc.):
  - a. First offense (minor) Level II and confiscation until parent comes in to pick up the item
  - b. Repeated offense Level II or III and confiscated until the end of the school year.
- 22. Intentionally making false accusations against a staff member that jeopardize employment, professional certification, or reputation, including, but not limited to, accusations created and/or transmitted from computers or any electronic device:
  - a. First offense- Level III
- 23. Gang-related activity (engaging in any verbal, written, or physical act which is associated with becoming a member of a gang, being a member of a gang, or participating in gang-identified rituals, behaviors or dress):
  - a. First offense (minor)- Level II
  - b. Repeated offense- Level II or III
  - c. First offense (serious)- Level III
- 24. Manipulating computer data and/or misuse of telecommunications services:
  - a. First offense- Level II or III
  - b. Repeated offense- III
- 25. Threatening behavior and/or communication toward staff member, volunteer, chaperone, or student (including, but not limited to bomb threats):
  - a. First offense- Level III and reported to local Law Enforcement

- 26. Unapproved posting or distribution of printed material, petitions, electronic messages, or graphic representations:
  - a. First offense (minor) Level I
  - b. Repeated offense- Level II
  - c. First offense (serious)- Level II or III
- 27. A student shall not engage in any form of bullying or harassment of another person, student, or staff (including sexual harassment):
  - a. First offense (minor) Level I
  - b. Repeated offense- Level II
  - c. First offense (serious)- Level III
- 28. Repeated events or multiple incidents of disciplinary action which disrupts the orderly environment of a school, school function, or extracurricular program or activity.
  - a. Level III (Serious)
- 29. Cheating on a test or assignment, or plagiarism, will result in a zero on the assignment. Cheating on a standardized test by opening booklet, proceeding to other sections, discussing test or looking at other's booklet or answer sheet (serious).
  - a. First offense- Level I
  - b. Repeated offense- Level II or III
  - c. First offense (serious)-Level II or III
- 30. Gum Chewing:
  - a. First offense- Level I
  - b. Repeated offense- Level II or III
  - c. First offense (serious)-Level II or III
- 31. Electronic misuse (cell phone or electronic devises on during school hours):
  - a. First offense- Level I
  - b. Repeated offense- Level II or III
  - c. First offense (serious)-Level II or III
  - d. Devise confiscated for the remainder of the school year (Failure to comply may lead to dismissal)
  - e. **Note**: Administration reserves the right to check cell phone to determine if there is in school usage.
- 32. Cafeteria Behavior: Students are expected to eat in an orderly fashion during lunch periods. Students are expected to use proper entrance and exit doors. Students will sit at assigned tables. Cutting in line, throwing food, leaving trays, leaving trash, and wandering around the cafeteria will not be tolerated. Administration will review each incident and recommend appropriate action.
  - Disruptive Behavior, i.e. shouting, chanting, loud singing, banging on tables
  - Leaving trays and trash on the tables
  - Cutting in the lunchroom lines
  - Disorderly Conduct (such as throwing food in the cafeteria)
    - a. 1st incident Administrative Detention
    - b. 2nd incident Internal Suspension
    - c. 3rd incident External Suspension (1-2 days)

**Please Note:** HAAS Middle School has implemented a merit/demerit discipline plan system that will be distributed and discussed to all students on the first day of school. The merit/demerit system will be used in conjunction with the proactive discipline plan.

### End of Pro-active Discipline Plan

### **DISMISSAL PROCEDURES - END OF THE SCHOOL DAY**

All Siblings will report to their youngest sibling's grade level dismissal room and wait as a group to be called for dismissal. This includes families that Car Pool or have secured a Pick-Up service.

Parents, Car Pool Cars, and Van Services will prepare a placard provided by the school with student name(s) and grade(s) written in large, clear print, last name included. Placard should be placed on the driver's side window so that staff can clearly read the name.

Students must leave the school grounds immediately after dismissal unless enrolled in the AfterCare Program or an after school activity supervised by a staff member. Parents must pick up their child at the designated dismissal time for each grade level.

Only individuals listed on the EMERGENCY CONTACT CARD will be allowed to pick-up students from the school. Valid photo identification will be required of all individuals picking-up students. If someone arrives at the school to seek the release of a student and the person's name is not on the emergency contact card or the person does not have valid photo identification, the student will not be released.

To avoid having the school become involved in personal family conflicts, parents or guardians should submit to school authorities a copy of any legal documents, which indicate who has legal access to the child and his/her records during school hours. In the absence of legal documentation, school officials will provide access only to those individuals whose names appear on the student's emergency contact card and custodial parents. Friends and strangers will be denied access to a student in the absence of verified parental consent.

Students not picked up within 10 minutes after dismissal will be sent to AfterCare by school personnel and the parent will be assessed \$1 for every minute late. Students designated as walkers must have a signed form on file in the main office.

All parents must remain outside the school at dismissal time. Students will be sent to the designated pick up area.

#### Middle School Student Walker Procedures:

If a parent wants a Middle School student to walk home on a daily basis, the parent must provide permission in writing on a **Walker Permission Form** which can be found on the school's website (<u>www.hollywoodcharter.org</u>) on the *School Information Page* under Drop-Off and Pick-Up Procedures. Walker students will sign out daily with an assigned teacher and each student will have their hand stamped before leaving. They will exit the building through south west (walker) door where their hand-stamp will be checked by another teacher.

If parents are asking for walker privileges to avoid a pick up line, administration reserves the right to not dismiss a child until a family member follows set procedures for dismissal to a waiting car. HAAS will not release a child of any age to be picked up by a car on Young Circle, Publix, or any other parking/street area other than our designated car dismissal areas.

#### EARLY DISMISSAL

**Excused early dismissals are given for doctor's appointments with notes from the doctor and extreme emergencies.** If you need to take your child out of school before the end of the school day, you must sign your child out at the 1<sup>st</sup> floor front desk. A school employee will call for your child to come down for dismissal.

All requests for early dismissal must take place **before 1:45 pm on regular school** days and **11:00 am on early release days**. *NO EXCEPTIONS*. Any later would interfere with the beginning of our dismissal movement. All student leaving early will have an early dismissal logged into their attendance record.

**Early dismissal from a field trip site is not permitted.** If excessive early dismissals continue throughout the year, the State Attorney's Office will be notified per Broward County School Board Policy and state law.

- 1. Your children must be in school everyday by state law.
- 2. When early dismissals become a concern (5 or more), the teacher will double check for medical excuses turned in and recorded.
- 3. The teacher will contact the parent regarding excessive early dismissals (5 or more) via phone conference, email, teacher/parent conference or letter.
- 4. If early dismissals continue (7 or more), a formal referral for attendance will be made to administration with supporting documentation of parent contact and non-medical absences stapled to the referral.
- 5. If early dismissals (9 or more) continue to exceed specified days, then the case will be referred to the School Social Worker.
- 6. If early dismissals continue after referral (12 or more) and visit by social worker, case will be referred to the State Attorney's Office per Broward County School Board Policy.

### After 20 early dismissals, a child may *not* be invited to return to Hollywood Academy of Arts & Science the following school year.

### Dress Code: <u>Uniform Policies and Guidelines</u>

A higher standard of dress encourages greater respect for individuals, students and others, and results in a higher standard of behavior. As a result, the students at HAAS will be expected to wear school uniforms and follow the dress code as set forth in this written policy. Furthermore, the faculty at HAAS is mindful of the fact that the uniform needs for the Elementary school students may differ from those of the Middle School students.

As times change, so may the policies and guidelines as they relate to the uniform requirements at HAAS. Therefore, it is anticipated that this policy may be amended, altered and changed throughout the years. It is expected that any changes will be first addressed by interested members of both the faculty and parents, and then brought before the SAC for approval, with final approval being made at the HAAS principal's discretion. This policy will attempt to distinguish between Elementary School students and Middle School students wherever differences are applicable. In the absence of a specific indication that a policy applies to either Elementary School students, it shall be assumed that the policy applies equally to both.

The following guidelines apply to all students at HAAS, whether the students are in Elementary or Middle School, with appropriate indications where a policy differs slightly between Elementary and Middle School students. In the absence of a specific indication that a policy applies to either Elementary School students or Middle School students, it shall be assumed that the policy applies equally to both.

**Shirts:** All students must wear a HAAS designated school shirt, which will be purchased through a HAAS approved uniform company. The shirts will be emblazoned with a school logo. **Shirts will be worn tucked in and must be in good condition**.

Elementary School (Gr K-5)

- Uniform Shirts: elementary students will be required to wear a red or white polo shirt with school logo purchased from Ibiley, our uniform provider. Shirts must be tucked in and in good condition.
- Undershirts: elementary students at HAAS are permitted to wear red or white undershirts under their red or white uniform polo shirt.
- Tights: Students may wear tights under their uniform shorts or skorts in cold weather. Tights must be white with khaki bottoms or navy with navy bottoms.
- PE Shirts & Shorts: students may only wear the PE shirts and shorts on the designated PE days. The PE shirt must also be worn on every school field trip as part of their required field trip attire.

### Middle School (Gr 6-8)

- Uniform Shirts: middle school students will be required to wear light blue oxford shirt with school logo purchased from Ibiley, our uniform provider. The shirt must be tucked in, clean, ironed, in good condition, and buttoned (only top two buttons permitted open).
- Undershirts: Middle School students at HAAS are permitted to wear navy or white undershirts under their HAAS approved light blue oxford shirt.
- Tights: Students may wear tights under their uniform shorts or skorts in cold weather. Tights must be white with khaki bottoms or navy with navy bottoms.
- PE Shirts and Shorts: students may only wear the PE shirts and shorts on the designated PE days. The PE shirt must also be worn on every school field trip as part of their required field trip attire.

**Pants:** All Elementary and Middle School students at HAAS are required to wear either dark khaki or navy blue "UNIFORM" pants. Very light Khaki pants are not permitted. Uniform bottoms may be in the form of long pants, capris, shorts, or skorts.

These pants may be purchased from our uniform provider **Ibiley**, or at a HAAS approved store uniform store on the internet, such as Old Navy, Gap, Target, Sears, Kohl's or Wal-Mart. You **may only purchase pants that are sold as "***uniforms***" or "***School Uniforms***" on the racks. Most of the stores mentioned have internet sites with specific "uniform" headings. In cases where the site does not specifically reference "uniforms", you may purchase from one of the acceptable uniform name brands mentioned below. No other internet purchases will be permitted.** 

- oldnavy.com: click on "girls" or "boys" and find "school uniforms"
- gap.com: search department: Gap Kids: search term: "uniforms"
- target.com: click on an acceptable uniform name brand, such as French Toast or Cherokee
- walmart.com: search: apparel/school uniforms. Then click "Shop School Uniforms" for the appropriate section of the website.
- dickies.com: click on "school wear"
- <u>dockersstore.com</u> click on "men" or "women".

### Cargo pants, tight pants, pants worn too low, pants in poor condition or pants with various adornments, *will NOT be permitted*.

**Belts:** Belts must be worn with all uniform bottoms with belt loops and must be navy, black, brown, or khaki.

**Jewelry:** Jewelry at all times must be tasteful and tactful. Unusual body piercing will not be permitted. The HAAS Administration has the final word on what jewelry will be permitted. Final decisions regarding tastefulness will rest with Administration

Elementary School students will not be permitted to wear large hoop earrings.

**Middle School** students will not be permitted to wear hoop earrings that are extremely large or distracting according to the opinions of Administration.

### Make-Up:

**Elementary School** (Gr K-5) students are not permitted to wear make-up.

Middle School (Gr 6-8) students are permitted to wear tasteful and tactful makeup.

**Hair:** Hair must be kept neat and clean. Middle School students may color their hair, as long as the coloring is tasteful and not distracting. Unnatural colors (i.e. pink, purple, green, orange, etc.) are not permitted. Blonde highlights are permitted at the Middle School level. Final decisions regarding tastefulness will rest with Administration.

**Hats:** No hats, bandanas, or hoods may be worn. Exceptions may be made for spirit type hats, or head coverings, as Administration sees fit.

**Purses:** HAAS students are permitted to carry purses; however, HAAS is not responsible for the loss of any items brought to school in purses.

**Shoes:** Students must wear closed shoes at all times. *Sneakers or tennis shoes are preferred*. Exceptions may be made for certain occasions of dress up, such as Honor Roll Assemblies and dances. Students attending honor roll must bring a change of shoes.

Girl's shoes with little heels will not be permitted. Girl's "flats" must have a strap so that shoes stay securely on the foot while using the stairs and on the playground. Cowboy boots or boots with small heels will also not be permitted. Additionally, heavy military boots or shoes with metal tips are not permitted. "Heelys" (tennis shoes with wheels) and Flip Flops are also not permitted.

The final word on the acceptance of any type of shoe permitted will be left up to the discretion of Administration.

**Not complying/following school dress code policy** (to include but not limited to, not tucking in clothes, wearing "cargo" bottoms, clothes too short or long, belt not worn with pants with belt loops, wearing "designer" labeled clothing, etc.):

- 1. First Offense: Verbal Warning
- 2. Second Offense: Letter/Phone Call Home to Parent/Guardian
- 3. Third Offense: Administrative Detention
- 4. Fourth Offense: Internal suspension
- 5. Repeated Offense: Internal/External Suspension

**Tights:** Students may wear tights under their uniform shorts or skorts in cold weather. Tights must be **white with khaki bottoms** or **navy with navy bottoms ONLY**.

**Sweatshirts and Outerwear:** HAAS students may *only* wear navy sweatshirts or jackets, either with or without the HAAS school logo. In addition, the fleece jackets and wind breakers previously sold to HAAS families by earlier vendors will also be permitted. These fleece jackets and windbreakers are emblazoned with the school logo for identification.

**Students may ONLY wear school sweaters if chilly during the school day.** ALL outerwear should be labeled with student name for Lost & Found purposes.

#### Honor Roll Assemblies:

**Elementary School** (Gr K-5) Honor Roll Assemblies are special "**dress up**" days for elementary students. Children receiving an award may wear the regulation uniform on that day, or choose to *dress up* to receive their award. It is **NOT a dress down day**. On Honor Roll Assembly days, children may deviate from the closed toe shoe policy, as discussed under "**Shoes**", above.

**Middle School** (Gr 6-8) students are required to wear their "school uniform", the regulation blue oxford uniform shirt and a uniform bottom, to the Honor Roll ceremony.

**Middle School Casual Fridays:** The Administration at HAAS has declared Fridays to be "Casual Fridays" for Middle School students *only*. This declaration will be reevaluated yearly to assess its success. The following information applies to this declaration:

 On Fridays, Middle School students may wear any HAAS sanctioned shirt (i.e. PE Shirt, Specialty Field Trip Shirt, HAAS Knights Shirts, and Spirit Shirts etc.)

**General:** At no time are students to wear anything offensive, immodest or deemed inappropriate by the faculty. Outerwear should be labeled with student name for Lost & Found purposes

### Parents of students in Grades K and 1 are required to leave a Ziploc bag labeled with the child's name with a spare change of clothes in the classroom throughout the year.

**PE Clothing:** Students in Grades K-8 students may wear the school PE shirt and shorts on PE days only and must wear the PE shirt on all Field Trips.

**Dress Down Days:** Students may only participate in dress down day on designated days according to the school calendar. Students must dress within the parameters of the dress code outlined in the Broward County Code of Student Conduct on Dress Down Days.

### Dress Down Day will consist of jeans/denim pants, shorts, or a skirt and a school shirt. Students are not allowed to wear "leggings", short skirts (above knees), short shorts (must be fingertip length),

### or wear pants that are falling down. All dress down jeans must be free of holes, tears, and rips, and cannot be missing buttons.

Any student out of uniform on a school day that is not dress down day will call home for a change of clothing.

### End of Uniform Policies and Guidelines

### **ELEVATOR**

Use of the elevator is for teachers, cafeteria staff, maintenance, visitors and parents. Students may only use the elevator with an elevator pass authorized by the Main Office. **Elevator passes** are *only* issued by doctor orders with a doctor note.

Students in K & 1 may never ride the elevator without an adult present. Any unauthorized students caught using the elevator will receive a level II consequence.

### **EMERGENCIES**

**Illness:** The importance of regular attendance cannot be over-emphasized, but **students should not be sent to school when they are ill. Children should be free of fever, vomiting and diarrhea for 24 hours before returning to school after being ill.** 

If a student becomes ill during the school day and it appears that they would be best cared for at home, the parent will be contacted. There are very limited facilities in the school, making it impossible to keep sick students for long periods of time. School personnel must be notified of any student's chronic illness (i.e. asthma, diabetes, heart conditions or seizures). This heightens awareness in case of an emergency.

### • PLEASE KEEP YOUR CHILD'S EMERGENCY CARD UPDATED.

### SEE SECTION ON MEDICATION

**Injury:** The procedures listed below will be followed for an injured student:

- 1. Teachers will send the student to the office with an accident/illness form if the injury is minor.
- 2. Teachers will notify the office if the student is unable to be moved.
- 3. Trained personnel will administer basic first aid.
- 4. The parent(s) will be called and the injury described. For a minor injury, the parent will make the decision about removing the student from the school. Emergency contact persons will be called if the parent cannot be reached.
- 5. The Emergency Rescue Squad will be called for critical or serious injuries that require the type of care that school personnel cannot offer and the parent or emergency contact will be notified.
- 6. An accident report will be completed and filed for every accident.

### FAMILY RIGHTS AND PRIVACY ACT

The revised Family Rights and Privacy Act became a Federal law in November 1974.

The intent of this law is to protect the accuracy and privacy of student educational records. Without your prior consent, only you and authorized individuals having legitimate educational interests will have access to your child's educational records. In special instances, you may waive this right of access in writing to allow other agencies working with your child to have access to those records.

### FIELD TRIPS

As a learning experience, teachers may plan field trips. Parents may be asked to assist the teacher as chaperones. Because you have volunteered to chaperone does not mean you have been selected to chaperone. All chaperones chosen will be directly contacted by the teacher prior to the field trip.

Parents serving as chaperones may not bring their other children from home to accompany them. Parents who are officially selected to be chaperones may count their hours on the field trip as volunteer hours. Chaperones must be 21 for all off-campus field trips and 18 for any on-campus events.

**NOTE:** Parents accompany students on overnight field trips, must be fingerprinted and background check per the Jessica Lunsford Act, in effect since September 2005.

1. Student participation in field trips is a **privilege**, not a right.

- 2. Students serve as representatives of the school, therefore, they may be excluded from participation in any trip for reasons relating to behavior or conduct.
- 3. Students may also be excluded from attending a trip or activity if they:
  - a. Have received excessive referrals or major code violations
  - b. Have excessive tardies or absences
- 4. Students may also be excluded from attending a field trip if there is an outstanding balance to the school such as but not limited to:
  - a. NSF check
  - b. Funds owed to Cafeteria for student lunch account
  - c. Funds owed to BeforeCare or AfterCare
- 5. If a student has been excluded from a trip or activity as a result of the abovementioned items, **a refund will not be issued**.

Parent permission must be given for students to participate in field trips. The teacher will send permission slips and information about each field trip 2-4 weeks prior to each field trip. Money and signed parent permission slips must be turned in according to the teacher's instructions prior to the field trip or the *student will not be permitted to take part in the field trip.* **Students are to wear their PE shirt on field trips for security reasons. Early dismissal from a field trip site is not permitted.** 

### **GRADING SCALE**

Grades K-1	Grades 2-8
E – Excellent	90-100% A- Outstanding Performance
S – Satisfactory	80-89% B- Above Average Progress
N – Needs Improvement	70-79% C- Average Progress
U – Unsatisfactory	60-69% D- Unsatisfactory Progress
	0-59% F- Failure

### **GRIEVANCE PROCEDURE**

The Renaissance Charter School, Inc. Board of Directors:

Ken Haiko, Chairman Denis Clark, Vice Chairman/Secretary Margaret Wells, Treasurer John O'Brien, Director Thomas Wheeler, Director

If a student or his/her parents feel they have a grievance or complaint they should do the following:

- 1. Carefully analyze the problem be sure you have ALL the FACTS.
- 2. Ascertain that you have a rational attitude about the problem.
- 3. Seek to resolve the problem with the teacher if applicable.
- 4. If there is no solution, meet with the School Administration.

After meeting with the principal, if you feel that the issue needs further attention, you should contact Charter Schools USA, (954) 202-3500. At which point you will be directed to one of the following:

### Sasha Jaggon - Governing Board Liaison

or

Sherry Hage - V.P. of Education

### HAAS REWARDS PROGRAMS

HAAS also participate in the following "school rewards" programs that donate money to our school just for mentioning the ID number when making purchases:

- Target Rewards: HAAS ID Number #121457; Acct. #0318 0877 138580.
- Office Depot Rewards: HAAS ID #702 042 85. For purchases on-line, after confirmation click on link for donation-enter school ID Number.
- Dade Recycling: Printer Ink Cartridge and Cell Phone Recycling Donation bin located at First Floor Front Desk.
- Box Tops for Education (each top is worth 10 Cents, drop off at front desk).
- Campbell's Soup Labels (school receives supplies, drop off at front desk).
- Pop-tops for Ronald McDonald House (drop off at front desk).
- Fall Scholastic Book Fair

Monies generated by fundraising events will be used to purchase materials and equipment for the students.

### HALLWAY BEHAVIOR

Students should travel through the hallways quietly to avoid interrupting ongoing classes. Students should always arrive to class on time. Failure to do so could result in detention or inschool suspension.

### HOMEWORK

**Purpose And Reasoning:** HAAS recognizes the important role that homework plays in the enhancement of a child's overall education. The following list identifies some of the main benefits of homework:

- 1. Provides practice and review of lessons learned in class
- 2. It teaches the use of resources, such as the internet, reference materials, and the library

- 3. Can provide an opportunity for the educator to present lessons in a more creative and interesting way than time permits in class
- 4. Can be tailored to meet an individual's specific needs; for example, making the homework material harder or easier depending on the child's academic level. This benefit also meets the goals of HAAS to create a curriculum that meets each child's individual needs
- 5. Helps provide children an opportunity to manage time, encourages good study habits, independence and self discipline
- 6. Works as a bridge between the school and the parents in requiring parental involvement, and provides the parent a clear understanding of what the child is working on in class
- 7. Allows further exploration of a subject than time allows in class
- 8. Ensures that reading skills are being practiced, as well as other concepts, such as multiplication and division, that need to be reviewed over and over until mastered
- 9. Homework has the ability, when properly administered, to show a child the real life connection between the lessons or skills he or she is learning in class and the world in which they live.

HAAS also recognizes that these benefits must be weighed against legitimate family concerns and desires to have their children participate in after school activities, religious and family events, as well as much needed leisure and downtime. Studies have shown that any activity, no matter how rewarding, can only be rewarding for a limited time. If a child spends too much time on academics, both in or out of school, they will become bored, frustrated, and the benefits of homework will be lost. Therefore, the HAAS homework policy strives to create a balance between the need to give homework and the needs of the family. For these reasons, homework shall not be excessive, and the teacher shall take into account the overall amount of homework given each week, as well as whether the in class lessons are particularly challenging or difficult.

**Definition Of Homework:** Homework is defined as specific tasks assigned by teachers to be completed during non-school hours. Homework assignments should be clearly connected to classroom lessons or calculated to enhance a specific skill designed to show the student a connection between the work taught in the classroom and real life situations. Homework should be age appropriate and, whenever possible, creative, so as to avoid boredom and to enhance the benefits listed above. In keeping with the HAAS goal to tailor a curriculum that meets each child's specific needs, teachers are encouraged to vary homework assignments in degrees of difficulty and the specific tasks involved, in accordance with a child's level within the class.

**Examples Of Homework Assignments:** Homework assignments can and should be varied and creative. Homework assignments can include however, not limited to:

- 1. Reading a book either independently or with a family member
- 2. Reading a newspaper or specific magazine
- 3. Looking something up on the computer or in a reference book
- 4. Writing a book report, paragraph, poem, or creative story with spelling words
- 5. Math handouts and problem practices
- 6. Flash cards
- 7. Or any specific skill the teacher feels the child or class needs to practice

**Homework Guidelines:** Teachers shall be given broad latitude in designing homework keeping in mind that each assignment should attempt to enhance one or more of the benefits listed above to achieve maximum results. In addition, the HAAS homework policy expects and encourages parental involvement in the homework process. However, it is expected that the child will do their own work. Finally, homework has been found to be most beneficial to the learning process when checked and returned to the student. Therefore, homework shall be checked and returned regularly. The following suggested guidelines are offered:

**Grades K and 1:** Grades K and 1 Homework assignments should not exceed 20 minutes a day and may consist of the following:

- 1. Reading with a family member or guardian;
- 2. Handout of numbers, letters, sounds, or other class assignments;
- 3. Math practice
- 4. Review of papers done in class for correction, reinforcement and practice, and sent home for parent or guardian review.

**Grades 2 - 5:** Homework assignments will be given out during the course of the week as needed. Students will be given a reasonable amount of time to return the assignment to the teacher, preferably, with the packet on Fridays. Homework should not be given out during holidays, or during periods of state, benchmark, or other standardized testing. Teachers may provide "retention" packets for completion and/or practice over extended breaks that will not be counted for grades. At all times any homework assignment should follow these recommended time guidelines, including time for reading:

- Grades 2-3 25-35 minutes per day
- Grades 4-5 35-60 minutes per day
- Grades 6-8 60-90 minutes per day

These guidelines may be altered or changed to take into account any special projects, book reports, research papers or other special assignment or event.

**Family Participation:** Studies have shown that homework is most beneficial overall when families are involved in the homework process. The HAAS homework policy contemplates parental involvement in the process. Parents should be required to initial the homework packet prior to the child turning it in, in order to ensure parental involvement in the homework process, as well as to inform the parent about what lessons the child is working on in class. In addition, parents are encouraged to review homework with the child that has been checked by the teacher in order to note any corrected answers. Finally, parents are expected and encouraged to read to their children regularly, or have their older children read an age appropriate book as part of their daily homework routine.

The family unit is also expected to create and enforce a homework routine for their child. Children should be provided a desk, writing utensils, and a place to work that has few distractions. Parents and guardians should be on hand to answer questions, review the work, and provide support. If the parent or guardian notices a problem with the homework process, or has an idea for improvement or any other concern about the child's performance, it is important that the parent or guardian immediately contact the teacher to discuss the situation and any remedies. If all parties work together, the benefits of homework can be achieved.

### HONOR ROLL REQUIREMENT

- Principal's Honor Roll: All A's in all subjects. No N's or U's at all (includes electives).
- Assistant Principal's Honor Roll: All A's and B's in all subjects; no "N's" or "U's" at all (includes electives).
- Grades K & 1 Honor Roll requirements vary.

Students will be recognized at our quarterly Honor Roll Assemblies. Invitations for parents and/or guardians will be sent home with report cards

### **INSTRUCTIONAL BOOKS, EQUIPMENT, MATERIALS AND SUPPLIES**

All textbooks and library books needed by students for school and homework assignments are furnished by the school. The school also provides the materials and equipment requested by teachers for classroom instruction.

Students must realize that books and materials are expensive and that they should be cared for properly. Students are required to cover all books that are issued to them. A brown grocery bag makes an excellent book cover. At the beginning of the school year, some businesses offer free book covers to the students. Students should print their names and room number on the front of each book cover. Books must not be written in or on, unless they are consumables. **Charges will be made for damaged or lost books and/or materials.** Students must learn to be responsible for the care of personal and school materials. Book checks will be conducted each nine weeks and letters will be sent home for reimbursement of lost/damaged books.

Supplies lists will be provided for all students at the orientation during the week before school begins in August. Students will be expected to provide all of these basic supplies. Please help your child come prepared for school by packing his/her homework and supplies in the evening to avoid the last minute morning rush. Ultimately, it is the student's responsibility to check and be sure that everything needed for the next day has been packed.

### **LABELS**

Please have your child's name on all personal property such as: lunch boxes, sweaters, raincoats, backpacks, etc.

### LIBRARY BOOKS

Library books must be returned within two weeks from the date of check out. Any books returned late will result in a fine of .05 cents a day. Charges will be made for lost or damaged books at replacement cost. Bins for returning library books are available on the first floor by the front desk and on the second floor stairway landing.

### LOST AND FOUND

Throughout the school year, items that have been lost are turned into the first floor front desk, a location that can easily be accessed by our younger grades. Many of our problems would be solved if clothing and personal belongings were labeled with the student's name. Anytime a student loses an item, he/she may go to the designated area to claim it. There are many items lost and never claimed each year. These items are donated weekly to various charitable institutions. Therefore, please label your child's personal belongings.

### **MEDICATION**

The administering or dispensing of any medicines (including non-prescription medication) to students by employees of **Hollywood Academy of Arts & Science** without specific written authorization by a medical doctor of the student is forbidden. If it is absolutely necessary that the child take any medication while he/she is in school, the <u>medical doctor</u> must sign an authorization form. You can download this form off the school's website,

<u>www.hollywoodcharter.org</u> on the *School Information Page* under <u>Student Medications</u>, or obtain this form from the school's Main Office. The medication, including over the counter medication, will be kept in the main office and will be administered by certified office personnel.

### PEDICULOSIS (HEAD LICE)

Students will be checked periodically for head lice. Students will be sent home if school personnel detect lice and/or nits (lice eggs) in his/her hair. The entire class will be checked for any head lice if it is detected on a student in the class.

The students <u>MAY NOT</u> return to school until treatment has been administered and all nits have been removed from the hair. Upon returning to school, the student and parent must report to the office and the student will be checked to determine if any nits are still present before admission to class. If a child has a reoccurring case of lice, a doctor's note may be required.

To prevent an outbreak of head lice, parents are asked to examine the hair of their children weekly. Lice does not like hair products such as gels, mousse, hair spray, leave in conditioners, etc. If lice are found at home, parents are asked to notify the school so we can take the proper precautions in the classroom.

### PUPIL PROGRESSION

HOLLYWOOD ACADEMY OF ARTS & SCIENCE will follow the Broward County School's Pupil Progression (Policy 600.1) requirements and procedures for K – 8 students.

**Kindergarten:** Students know 48 out of 52 letter names, 20 of 26 letter sounds, & 15 out of 21 concepts of print. Students scores 90% or greater accuracy and 75% or greater in Benchmark.

**Grades 1 & 2:** Students must complete and pass the End-Of-Year Assessment, or they will be considered for retention.

**Grade 3:** All students, including ESE and ELL who take the FCAT or SAT-10 (*this would exclude those who take an alternate assessment rather than the FCAT*) and do not meet the FCAT/SAT criteria for promotion, will be retained.

**Grades 4 & 5:** Students that score a "1" on FCAT Reading or FCAT Math will be considered for retention.

**Note**: Administration reserves the right to retain or promote an Elementary student after considering the assessment of the whole child.

**Grades 6-8:** Students must pass Math, Science, History, and Language Arts courses in each grade level (Gr 6-8) with a 60% each or higher each semester to transition to high school. If a student fails any of these courses they must be registered for the online class for each failed subject at through our online provider. The student's last report card will reflect "retained" status which will stand until **all** online classes have been completed and passed with a 60% or higher or they will be retained.

### SCHOOL ADVISORY COUNCIL (SAC)

The School Advisory Council works with the Administration regarding issues related to the overall academics and school wide concerns. This council has monthly meetings and represents all grade levels with in the school. Attendance at SAC meetings will earn the family 2 volunteer hours.

### **SCREENINGS**

Type of Screening	Grade Levels
Vision	K, 1, 6
Hearing	K, 1, 6
BMI	1, 3, 6
Scoliosis	6

### **SEVERE WEATHER INFORMATION**

HOLLYWOOD ACADEMY OF ARTS & SCIENCE will follow the same instructions as Broward County Public Schools in case of severe weather emergencies. Parents should watch the local news for information about school closings.

### STUDENT RECORDS

Student records and grades cannot be released until property and textbooks have been returned or paid for. All accounts must be brought up to date from the library, dining room, textbooks, fundraisers, and aftercare program, etc. prior to any records being released. The final report card will be held until all account balances are cleared with the business administrator.

### **STUDENT RIGHTS**

Students have the right to feel safe from threats and bodily harm. Disruptive behaviors are never acceptable, and when they occur, they will result in time out, exclusion from participation in class activities, suspension or expulsion.

# Parents who have a conflict with a student other than their own child are requested to speak to the Administration. <u>At no time may parents approach the student or other parents directly.</u>

All students and employees will be treated with respect. Slurs, innuendoes, hostile treatment, violence or other verbal or physical conduct against a student, parent or employee **will NOT be tolerated.** 

### **TEACHER CONFERENCES**

All parents should meet with their child's teacher twice during the school year. We encourage you to have conferences more often as effective communication is one of the cornerstones of education. Please call your child's teacher to schedule conferences after 1<sup>st</sup> and 3<sup>rd</sup> quarters. The Teacher Conference can be held in person or via phone if necessary.

### **TELEPHONE**

The school has a business telephone to help transact the business of the school and the lines must be kept open. Students may not use the telephone <u>without permission</u> and only for emergencies.

# All phone calls made to family members during school hours must be made from a school telephone with a staff member present. Failure of any child to follow this policy will result in external suspension from school.

It is difficult to deliver a personal message to an individual student without interrupting the instructional program. Only emergency messages will be delivered to the student in the classroom.

### **VISITORS**

VISITORS, **INCLUDING PARENTS**, ARE **NOT** PERMITTED TO GO TO THEIR CHILD'S CLASS UNANNOUNCED DURING SCHOOL HOURS BECAUSE THIS DISRUPTS NORMAL ROUTINE AND INSTRUCTION. For the safety and protection of all students, visitors (including parents), must present their drivers license at the front desk, state who they are visiting, state the purpose of the visit, and obtain a pass before proceeding to a classroom.

Per the Jessica Lunsford Act, all visitors must have photo identification and will be scanned using the Raptor system linked to the Florida Department of Law Enforcement (FDLE) database. Cooperation will enable the school to provide a safe and orderly learning environment for all students.

### **VOLUNTEER HOURS**

Parents have many opportunities to volunteer their time both at school and at home. Volunteer opportunities will be available throughout the school year, based on the school's needs. A Volunteer Memo will be sent to parents via email at the beginning of every month. All volunteers will be screened every time they visit the school and a name badge will be given before moving to your designated location.

The Volunteer Memo is also posted on the school's website (<u>www.hollywoodcharter.org</u>) on the Home Page and on the Getting To Know Us Page.

Please be sure to enter your volunteer hours so the hours can be accounted for each quarter. A statement of hours completed will be sent home quarterly so that parents know how many hours they have completed. Parents are required to volunteer 20 hours for one child or 30 hours for families with 2 or more children for the school year.

- 1. Volunteer Coordinators will use Room Parents to disseminate information regarding volunteer opportunities.
- 2. Half of all volunteer hours need to be completed by **January 10, 2014**, prior to the reenrollment period (Student Recommit), for your child to be eligible for re-enrollment.
- 3. All Families with Grade 8 students must complete their family volunteer hours (all siblings included) by **April 25, 2014** or the Grade 8 students will forfeit participation in any end-of-year activities and siblings will be withdrawn from the school.
- 4. All remaining family volunteer hours must be completed by **May 16, 2014**, or this will result in your child being withdrawn from the school.

### **VOLUNTEER GUIDELINES**

- 1. The safety and education of students must be the main concern of volunteers while engaged in school activities.
- Individual student's grade records and abilities are personal and confidential information. Students have the right to confidentiality under Florida Statutes 1002.22 that covers academic work completed, standardized test scores, health data, interest

inventory reports, reports of serious or recurrent behavior patterns, family background information, attendance records, grades and teacher or counselor rating and observations.

- 3. Students may not be given medication by volunteers.
- 4. Volunteers will not contact parents regarding student performance or behavior.
- 5. Classroom supervision and student discipline are the responsibilities of the teacher and school.
- 6. Permission for a student to leave the classroom must always be given by the teacher.
- 7. Volunteers are required to sign in and out. The office will determine where and when a volunteer is needed within the school.
- 8. For identification, volunteers are required to wear a name badge when helping with school activities.
- 9. Volunteers will be assigned only to staff members requesting assistance.
- 10. Punctuality and reliability are expected since teachers plan for volunteer assistance.
- 11. Comparing and criticizing teachers and students is not acceptable volunteer behavior.
- 12. Volunteers should be in good physical and mental health.
- 13. Volunteers are expected to be well groomed and dressed appropriately.
- 14. Volunteers should set a good example for students by their manner, appearance, and behavior.
- 15. Volunteers will be allowed in the classrooms during instructional time *ONLY* when scheduled by the teacher or the Main Office, or the Volunteer Coordinator.

### WITHDRAWAL PROCEDURES

Parents/Guardians must complete a withdrawal form with the registrar when a child leaves the school during the school year. Be sure that the child has turned in all school property before he/she leaves the school. All obligations and debts must be paid prior to records being released.