

**AGENDA REQUEST FORM**  
**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

Meeting Date  02/19/14	Open Agenda Yes No <input checked="" type="checkbox"/>	Special Order Request Yes No <input checked="" type="checkbox"/>	Agenda Item Number  G-3
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**TITLE:**

Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2013-2014 School Year

**REQUESTED ACTION:**

Approve the personnel recommendations for appointments and reassignments as listed on the attached Executive Summary, respective lists and individual appointments for Non-Instructional Employees. All recommendations are made pending security clearance and with the understanding that these individuals will comply with regulations/policies as set forth by the Florida Department of Education and The School Board of Broward County, Florida.

**SUMMARY EXPLANATION AND BACKGROUND:**

The Personnel Recommendations for Non-Instructional Employees include the following sections:

- |  |  |
|--|--|
| 1. Non-Instructional Approval(s)   | 8. School-Based Managerial   |
| 2. Non-Instructional Reassignment(s)-Promotion(s)  | 9. School-Based/District Managerial Acting/Special/Task Assignment(s)          |
| 3. Non-Instructional Reassignment(s)-Demotion(s)   | 10. School-Based/District Managerial/Professional/Technical Leave(s)-Layoff(s) |
| 4. Non-Instructional Substitutes/Temporary Employees   | 11. Salary Adjustment  |
| 5. Non-Instructional Leave(s)-Layoff(s)  |  |
| 6. District Managerial/Professional/Technical  |  |
| 7. Reassignment of Current School-Based/District Managerial/Professional Technical Personnel |  |

**SCHOOL BOARD GOALS:**

- ☒ •Goal 1: High Quality Instruction  
☒ •Goal 2: Continuous Improvement  
☒ •Goal 3: Effective Communication

**FINANCIAL IMPACT:**

Funding has been budgeted in the 2013-2014 school/fiscal year for all appointments through June 30, 2014.

**EXHIBITS: (List)**

Executive Summary List of Appointments, Assignments and Leaves for Non-Instructional/ Managerial/Professional/Technical Personnel for 2013-2014 School Year.

	<u>Page(s)</u>
1. Non-Instructional Approval(s)	1-2
2. Non-Instructional Reassignment(s) – Promotion(s)	3
3. Non-Instructional Reassignment(s) – Demotion(s)	4
4. Non-Instructional Substitutes/Temporary Employees	5-6
5. Non-Instructional Leave(s) – Layoff(s)	7-9
6. District Managerial/Professional/Technical	10-13
7. Reassignment of Current School-Based/District Managerial/Professional Technical Personnel	none
8. School-Based Managerial	14
9. School-Based/District Managerial Acting/Special/Task Assignment(s)	none
10. School-Based/District Managerial/Professional/Technical Leave(s) – Layoff(s)	none
11. Salary Adjustment	none

**BOARD ACTION:**

**APPROVED**

(For Official School Board Records' Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Amanda Bailey 754-321-1840  
 Victoria K. Kaufman 754-321-1810

Name Phone

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

Amanda Bailey, Acting Chief Human Resources Officer  
 The Office of Human Resources

**FEB 19 2014**

Approved in Open Board Meeting on: \_\_\_\_\_

By: \_\_\_\_\_

Form #4189  
 Revised 12/12  
 RWR/AB/VKK:sl

School Board Chair