

**AGENDA REQUEST FORM**  
**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

Meeting Date <b>2/19/2014</b>	<b>Open Agenda</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Special Order Request</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		Agenda Item Number <b>CC-3</b>

**TITLE:**

Revised Job Descriptions for the Director, Literacy and the Director, English for Speakers of Other Languages (ESOL) Positions

**REQUESTED ACTION:**

Approve the revised job descriptions for the Director, Literacy and Director, English Speaker of Other Languages (ESOL) positions. This is the first reading.

**SUMMARY EXPLANATION AND BACKGROUND:**

The job descriptions are being revised to update the qualifications and performance responsibilities of the positions. The revisions will ensure that the job descriptions accurately reflect the required minimum and preferred qualifications, accountability, goal and appropriate salary band of the positions. The modifications proposed align with other roles of similar level of accountability identified within the Department of Instruction & Interventions.

Revisions of the job descriptions impact the salary band of the positions. The positions are filled and will not require staffing changes. See attached Executive Summary.

Copies of all supporting documents are available at the Board Members' Office on the 14<sup>th</sup> floor of the K. C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://eagenda3.broward.k12.fl.us/cgi-bin/WebObjects/eAgenda>.

**SCHOOL BOARD GOALS:**

- ☒ • Goal 1:    High Quality Instruction
- ☒ • Goal 2:    Continuous Improvement
- ☒ • Goal 3:    Effective Communication

**FINANCIAL IMPACT:**

There is no additional financial impact to the District.

**EXHIBITS: (List)**

- |   |         |
|---|---------|
| 1. Executive Summary  | p. 1    |
| 2. Revised Job Descriptions, Minimum Qualifications & Position Point Factor | p. 2-14 |

WITHDRAWN

(For Official School Board Records' Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

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Name

Phone

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**Dorothy W. Davis, Acting Director**  
**Employee & Labor Relations**

Approved in Open Board Meeting on:

**FEB 19 2014**

By:

Form #4189

Revised 12/12

RWR/DWD/GA:ln

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School Board Chair