Exhibit 1

School Board Agenda CC-1
February 19, 2014

Executive Summary
New Job Descriptions for the Information & Technology Department

Background: The item is being recommended for School Board adoption to meet requirements for new job descriptions.

Division/Department: Chief Strategy & Operations Officer / Information & Technology

Recommended Policy Status: **Final** Reading

New Job Descriptions / BTU-TSP

Job Description #	Job Description Title	Pay Grade	Salary Range
NEW	Telecommunications Analyst III	23	$55,162 - $78,988
	Project Coordinator, Information & Technology	24	$59,197 - $84,762
	System Support Specialist II		
	Web Designer		
	Senior Web Designer	26	$68,168 - $97,611
	Business System Manager, Development	27	$73,148 - $104,738

New Job Descriptions / ESMAB

Job Description #	Job Description Title	Salary Band	Salary Range
NEW	Senior Process Analyst	C	$68,829 - $111,667

Rationale: The seven (7) newly created job descriptions for the Information and Technology Division supports the 2012-13 labor negotiations and the Division's Strategic Plan for the District.

Adoption of the new job descriptions will support the District strategic goals of continuous improvement and effective communication.

Prior to the recommendation to the School Board for adoption, the BTU-TSP Unit was notified of the new job descriptions.

Financial Impact: There is no financial impact to the District for the 2013-14 School Year.