

EXECUTIVE SUMMARY

Revisions to School Board Policy 2314, Leases – Rental and Contracts of Real Property and Facilities Leased by the School Board

Revisions to School Board Policy 2314 were last made and adopted on February 19, 1991. The current changes proposed to the Policy are meant to provide additional clarifications and stipulate timeframes regarding the lease of real property by the School Board, and the short term lease (no more than three (3) days) of outside facilities by school principals and facility directors.

Revisions to the Policy were first presented to the School Board at the January 8, 2013 Workshop, presented to the Rule Making Committee on February 21, 2013, and presented to the School Board at a second workshop on June 18, 2013.

Changes requested by the Board at both workshops have been incorporated into the Policy. Also, consistent with School Board Member comment(s) at the June 18, 2013 School Board Workshop, the new provision that authorizes school principals and facility directors to enter into short term agreements and the review turn around period for such agreements by identified District departments were shared with the principals' representatives, and the representatives did not object to the new provision. Also, school principals and facility directors were advised of the new delegated authority provided via the Policy.

Additionally, changes requested by the Board at the October 1, 2013 Regular School Board Meeting (RSBM) regarding enabling the principal to move forward with the short term agreement if feedback is not received from the District within five (5) days of submission of the agreement for review has been made to the Policy.

This Policy was approved at first reading at the October 1, 2013 and December 2, 2013 RSBM's. Reasons were that after the Board approval on October 1, 2013, it was discovered that the Policy was inadvertently not advertised for the RSBM prior to the meeting date. The Policy was subsequently advertised and scheduled for first reading at the December 3, 2013 RSBM. However, due to the change of meeting date from December 3, 2013 to December 2, 2013, staff was advised to re-advertise the Policy for first reading at the December 17, 2013 RSBM, and for final reading at the January 22, 2014 RSBM; The Policy was advertised as such. Unfortunately, the Policy was inadvertently left on the December 2, 2013 RSBM and approved at the meeting. However, to ensure consistency with the advertised meeting dates for first and final readings, the Policy is again being scheduled for first reading.

Upon Board approval, the Policy is slated to heard again and adopted at final reading at the January 22, 2014 RSBM.