

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT


ROBERT W. RUNCIE
SUPERINTENDENT OF SCHOOLS


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December 13, 2013

TO: School Board Members

FROM: Shelley N. Meloni, R.A., NCARB, LEED® AP 
Task Assigned Chief Facilities & Construction Officer

VIA: Robert W. Runcie 
Superintendent of Schools (ts)

SUBJECT: REVISION TO, AND SUPPORTING MATERIAL FOR, JJ-2, AMEND PROFESSIONAL SERVICES AGREEMENT/BASIC SERVICES, ZELCH & MCMAHON, ARCHITECTS, WESTERN HIGH, DAVIE, REMODELING AND RENOVATION, ADA, AND IAQ, PROJECT NO. P.000505 (F.K.A. 2831-99-02), FOR THE DECEMBER 17, 2013, REGULAR SCHOOL BOARD MEETING

Attached is a revision for JJ-2, Amend Professional Services Agreement/Basic Services, Zelch & McMahon, Architects, Western High, Davie, Remodeling and Renovation, ADA, and IAQ, Project No. P.000505 (f.k.a. 2831-99-02), for the December 17, 2013, Regular School Board Meeting. Please replace the Agenda Request Form with the revised Agenda Request Form (attached).

Also, attached is additional supporting material, Exhibit 4, which is a signed collaboration form from the Capital Budget Department. Please add this exhibit to agenda item JJ-2.

Thank you.

RWR/SNM:djc
Attachments

c: Senior Leadership Team

AGENDA REQUEST FORM
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

REVISED

Meeting Date 12/17/13	<input type="checkbox"/> Open Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Special Order Request <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agenda Item Number JJ-2
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TITLE:	<p align="center">Amend Professional Services Agreement/Basic Services Zelch & McMahon, Architects Western High, Davie Remodeling and Renovation, ADA, and IAQ Project No. P.000505 (f.k.a. 2831-99-02)</p>
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REQUESTED ACTION:	<p>Approve the Fifth Amendment to the Professional Services Agreement with Zelch & McMahon Architects, dated September 7, 1999, previously amended on April 4, 2000, April 17, 2001, April 18, 2006 and January 25, 2011 by increasing the Basic Services by \$45,570 to \$333,959. Approve an additional appropriation of \$45,570 from the District Wide IAQ Contingency.</p>
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SUMMARY EXPLANATION AND BACKGROUND:	<p>This increase of \$45,570 is necessary to compensate Zelch & McMahon, Architects for extended contract Administration services for changes in the scope of work which extended the contract duration by 210 additional days.</p>
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SCHOOL BOARD GOALS:	<p><input type="checkbox"/> • Goal 1: High Quality Instruction <input checked="" type="checkbox"/> • Goal 2: Continuous Improvement <input type="checkbox"/> • Goal 3: Effective Communication</p>
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FINANCIAL IMPACT:	<p>Financial Impact: The financial impact for this item is \$45,570 for additional Basic Services. The source of funds are identified in the Adopted District Educational Facilities Plan, Fiscal Years 2013-2014 to 2017-2018 and will come from the District Wide IAQ Contingency.</p>
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EXHIBITS: (List)	<ol style="list-style-type: none"> Executive Summary Approved Agenda Request Form J-3 dated January 25, 2011 Project Funds Allocation Sheet (Proposed) Collaboration Form (Capital Budget) (Will be forthcoming Friday, 12/13/13.)
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BOARD ACTION:	SOURCE OF ADDITIONAL INFORMATION:
(For Official School Board Records' Office Only)	<p align="right"><i>SC</i></p> <p>Sonja V. Coley, Senior Project Manager Facilities Design & Construction 754-321-1520</p>
	<p>Name Phone</p>

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 Shelley N. Meloni, Task Assigned Chief Facilities & Construction Officer
 Office of Facilities & Construction *Shelley*
 Approved in Open Board Meeting on: _____

By: _____ School Board Chair

COLLABORATION

SIGN-OFF FORM

Title of Agenda Request Item:

Amend Professional Services Agreement/Basic Services
Zeich & McMahon, Architects
Western High, Davie
Remodeling and Renovation, ADA, and IAQ
Project No. P.000505 (f.k.a. 2831-99-02)

School Board Meeting Date:

12/17/13

All projects have been appropriated in the Adopted District Educational Facilities Plan (September 10, 2013) and in the District's Capital Budget.

The following project(s) have not been appropriated in the Adopted District Educational Facilities Plan (September 10, 2013) and in the District's Capital Budget.

Comments: An additional financial impact of _____ will come from the Capital Projects Reserve.

Department Name

Department Head Name

Department Head Signature

Capital Budget

Omar Shim
Director

 12.11.14

Note: By signing this collaboration the Capital Budget Department is acknowledging that the budget impact as stated is correct. Other aspects of the agenda item are the responsibility of the department submitting the item.

CONTACT: Mickey Aviles

EXHIBIT

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