

**EXECUTIVE SUMMARY**

**Pre-Qualification of Contractors  
Approval of Application and Issuance of Certification**

**PROJECT OVERVIEW:**

<b>Type of Contract:</b>	N/A
<b>Architect:</b>	N/A
<b>Contractor:</b>	N/A
<b>Notice to Proceed Date:</b>	N/A
<b>Bid Amount</b>	N/A

<b>GENERAL OVERVIEW:</b>	<p>State statutes, regulations, and Board policy allow contractors that wish to pursue work with the District the opportunity to pre-qualify. These requirements mandate that a contractor be pre-qualified, at the time of the bid opening, and that the Board act on a pre-qualification application within sixty (60) days. State Regulations and Board policy require that the Board act on appeals within thirty (30) days.</p> <p>The Pre-Qualification Application process is in accordance with State Requirements for Educational Facilities (SREF), F.S. 1013.46, and Board Policy 7003. *New Certification **Certified M/WBE.</p> <p>Staff within the Supply Management &amp; Logistics Department review the applications, make recommendations, and facilitate Qualification Selection Evaluation Committee (QSEC) meetings. QSEC then considers staff's recommendations to the Superintendent.</p> <p>The Board then considers the Superintendent's recommendations. Such recommendations include:</p> <p><u>Issue Pre-Qualification Certification:</u> This is the initial certification for a contractor who is not currently certified or whose certification has expired, or has been revoked and has met the eligibility criteria.</p> <p><u>Issue Pre-Qualification Re-Certification:</u> This is an annual renewal certificate for a contractor who is currently certified and has met the eligibility criteria.</p> <p><u>Issue Recommendation to Not Certify:</u> This is the denial of the initial certification for a contractor who has not met the eligibility criteria.</p> <p><u>Issue Recommendation to Not Re-Certify:</u> This is the denial of the annual renewal certificate for a contractor who is currently certified and has not met the eligibility criteria.</p> <p><u>Issue Recommendation to Increase Limits:</u> This is the approval of the request to increase the bonding limits for a contractor who is currently certified and has met the eligibility criteria.</p> <p><u>Deny Request to Increase Limits:</u> This is the denial of the request to increase the bonding limits for a contractor who is currently certified and has not met the eligibility criteria.</p>
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Approve Appeal to Re-Certify: This is the certification for a contractor who was previously pre-qualified, was then denied certification for not meeting the eligibility criteria, but appealed the recommendation and has now met the eligibility criteria.

Deny the Appeal to Re-Certify: This is the denial of a certification for a contractor who was previously pre-qualified, was then denied certification for not meeting the eligibility criteria, but appealed the recommendation and has still not met the eligibility criteria.

Approve Appeal to Certify: This is the certification for a contractor who was either not previously pre-qualified or whose certification has expired or had their pre-qualification revoked for not meeting the eligibility criteria, but appealed the recommendation and has now met the eligibility criteria.

Deny the Appeal to Certify: This is the denial of a certification for a contractor who was either not previously pre-qualified or whose certification has expired or had their pre-qualification revoked for not meeting the eligibility criteria, but appealed the recommendation and has still not met the eligibility criteria.