

School Board Agenda Item CC-4  
November 5, 2013

**Executive Summary**

Proposed Revised Job Description, Preferred and Minimum Qualifications for the Curriculum Supervisor, Early Childhood Education Position

**Background:** This item is being recommended for School Board adoption to meet requirements for revised job description.

**Position Title:** Curriculum Supervisor, ~~Preschool Curriculum~~ Early Childhood Education

**Division/Department:** Chief Academic Officer /Early Childhood Education

**Salary Band:** **B C**                      **Range:** **\$68,829 - \$111,667**                      **Point Range:** **945 -1044**

**Salary Schedule:** **2012-2013 ESMAB Salary Schedule**

**Recommended Policy Status:** Organizational Chart Job Description - **Final** Reading

**Rationale:** The job description for the Curriculum Supervisor, Early Childhood Education position was identified for a revision through the 2013-2014 Superintendent's Organizational Chart. The revision ensures that the job description accurately reflects the preferred and minimum qualifications, accountability and appropriate salary band of the position, and ensures the alignment of the early childhood education curricula, assessment and developmentally appropriate practices.

The purpose of this job is to ensure developmentally appropriate curriculum/program practices in early childhood education through designing, planning, developing, implementing, coordinating, evaluating, and monitoring the early childhood programs in support of the District's Strategic Plan.

Revision of the job description impacts the current salary band of the position. The position is filled and will not require staffing changes.

**Cost:** There is no financial impact to the District.