



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

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February 27, 2013

U.S. Security Associates, Inc.  
200 Mansell Court East  
Roswell, Georgia 30076

Re: ***Contract Awarded under Bid No. 27-013T – Security Guard Services***  
***Service Period: July 1, 2009 through December 31, 2012***

Dear Sirs:

This Office serves as legal counsel for The School Board of Broward County, Florida (“SBBC”). Upon receipt of a pay request from U.S. Security Associates, Inc. (“USSA”) to conclude the billing for services under the contract period, SBBC conducted an internal audit of any pending invoices for security services as well as those that were submitted earlier by USSA and paid by SBBC during the term of the parties’ contract.

Upon completion of the audit, SBBC’s Chief Auditor contacted USSA’s representatives and identified a number of billing irregularities in both the pending invoices submitted by USSA and those paid earlier by SBBC. These irregularities included charges by USSA for services in excess of the maximum daily billing times permitted under the contract, charges for services at rates in excess of the applicable contract billing rates, charges for the use of golf carts in excess of the times allowable under the contract, and claims for late fees without a contractual basis for such charges. The internal audit also identified that USSA did not maintain time records for its personnel in the manner and places specified in the contract.

A minimum of \$129,043.55 in overcharges that were paid by SBBC during the contract term were identified by the internal audit of USSA’s invoices. In addition, the internal audit identified \$24,348.11 that must be disallowed from USSA’s pending invoices due to the same irregularities as those that resulted in the overcharges paid earlier by SBBC. After deducting overcharges from USSA’s pending invoices for services, the remaining billed services come to \$42,583.37. When the remaining billed services are deducted from the amount of overcharges paid to USSA by SBBC, a minimum of \$86,460.18 in net overcharges remains due to SBBC from USSA.

U.S. Security Associates, Inc.

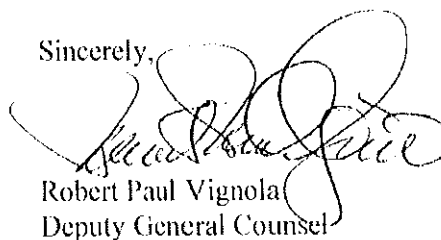
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Please accept this letter as demand by The School Board of Broward County, Florida for the repayment by U.S. Security Associates, Inc. of \$86,460.18 in overcharges that were paid by SBBC to USSA over the contract term.

If USSA requires any information about the overcharges beyond that provided earlier by the school district's internal auditor, please contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Paul Vignola", is written over a printed name and title. The signature is fluid and cursive, with the first name "Robert" being particularly prominent.

Robert Paul Vignola  
Deputy General Counsel

RPV: mi

cc: Robert W. Runcie, Superintendent of Schools  
David Golt, Chief of Police  
Patrick Reilly, Chief Auditor

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