

School Board Agenda Item CC-10
July 23, 2013

Executive Summary

Proposed Revised Job Description, Preferred and Minimum Qualifications for the Data Analyst,
Transportation Position

Background: This item is being recommended for School Board approval to meet requirements for revised job description.

Position Title: ~~Transportation Data Analyst~~, **Transportation**

Division/Department: Strategy & Operations

Pay Grade: **25** Range: **\$62,279 - \$89,178** Point Range: **845 -894**

Salary Schedule: **2011-2012 BTU-TSP Salary Schedule**

Recommended Policy Status: Organizational Chart Job Description - **First** Reading

Rationale: The job description for the Data Analyst, Transportation has been revised to update the title, preferred and minimum requirements of the position. The revision will ensure the job description accurately reflects the current title and required qualifications of the position. Revision of the job description does not impact the pay grade or salary range of the position.

The purpose of this job is to establish, maintain and operate a system of data analytics that aims to turn departmental data into reliable information to allow the Student Transportation and Fleet Services Department to make better business decisions, enhance financial reporting and regulatory compliance.

Revision of the job description does not impact the pay grade of the position. This position will follow standard selection process.

Cost: There is no financial impact to the District.