

**AGENDA REQUEST FORM**  
**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

Meeting Date 7/23/2013	Open Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Special Order Request <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agenda Item Number CC-10
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**TITLE:** Proposed Revised Job Description, Title, Preferred and Minimum Qualifications for the Data Analyst, Transportation Position

**REQUESTED ACTION:**  
 Approve the proposed, revised job description, preferred and minimum qualifications for the Data Analyst, Transportation position. Approval is requested to advertise for the position after the first reading. This is the **first** reading.

**SUMMARY EXPLANATION AND BACKGROUND:**  
 The job description for the Data Analyst, Transportation position has been revised to update the preferred and minimum requirements of the position. The revision will ensure the job description accurately reflects the current title and required qualifications of the position. Revision of the job description does not impact the pay grade or salary range of the position.  
  
 This position will follow standard selection process. See attached Executive Summary.

**SCHOOL BOARD GOALS:**  
 • Goal 1: High Quality Instruction  
 • Goal 2: Continuous Improvement  
 • Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
 There is no financial impact to the District.

**EXHIBITS: (List)**

1. Executive Summary	p. 1
2. New Job Description, Minimum Qualifications & Position Point Factor	p. 2-6

<b>APPROVED</b>	<b>SOURCE OF ADDITIONAL INFORMATION:</b>
	Maurice Woods                      754-321-2610 Amanda Bailey                        754-321-1840 Dorothy W. Davis                      754-321-2140
(For Official School Board Records' Office Only)	Name                                      Phone

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
*Dorothy W. Davis, Acting Director*  
*The Office of Employee & Labor Relations*

*Dorothy W. Davis*  
**JUL 23 2013**

Approved in Open Board Meeting on: \_\_\_\_\_

By: *Laurie Rich Levinson* School Board Chair