

School Board Agenda Item CC-8  
July 23, 2013

**Executive Summary**

Proposed Revised Job Description, Title and Minimum Qualifications for the Director, Procurement and Supply Management Position

Background: This item is being recommended for School Board adoption to meet requirements for revised job description.

Position Title: **Director, Procurement and Supply Management and ~~Logistics~~**

Division/Department: Strategy & Operations

Pay Band: **D** Range: **\$78,305 - \$137,997** Point Range: **1045 - 1214**

Salary Schedule: **ESMAB** – Educational Support Management Association of Broward, INC.

Recommended Policy Status: Non-Chart Job Description - **Final** Reading

Rationale: The job description for the Director, Procurement and Supply Management has been revised to update the title, minimum requirements and performance responsibilities of the position. The revision of the job description will support the current needs of the School Board of Broward County, Florida.

The purpose of this job is to provide timely and efficient service which meets customer needs by coordinating the purchasing and warehousing of a variety of complex materials, supplies, services and equipment for all school system programs in a cost effective manner.

Revision of the job description does not impact the pay rate of the position. This position will follow standard selection process.

Cost: There is no financial impact to the District.