## AGENDA REQUEST FORM THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date			Agenda Item Number	
07/23/13	Open Agenda Yes X No	Special Order Request Yes X No	E-2	
TITLE:				
Т		ent for Request for Proposals (RF) of Flexible Spending Accounts	P) 29-001V -	
REQUESTED ACTION:				
Approve the Third and Fringe Benefits	s Management Company, a div	etween The School Board of Browarision of WageWorks.	rd County, Florida,	
Management Comwill be no rate incommittee at its M	pany (FBMC), a division of Vease for 2014. This renewal varies 9, 2013 meeting.  To Agreement has been reviewed.	ole Spending Accounts was awarde WageWorks, at the April 29, 2008 Is was approved by the Superintendent'ed and approved as to form and legal	Board meeting. There s Insurance Advisory	
SCHOOL BOARD GOALS:	uset.			
	Quality Instruction			
	X • Goal 2: Continuous Improvement • Goal 3: Effective Communication			
FINANCIAL IMPACT:	are communication			
There is no addition	nal financial impact to the Dist	rict for 2014.		
1. Executive	Summary			
<ol> <li>Executive Summary</li> <li>Third Amendment to Agreement</li> </ol>				
4. Approved Agenda Request Form - 09/07/11 RSBM (E-1)				
5. Approved A	Agenda Request Form - 04/29			
CACA S	ROVED	SOURCE OF ADDITIONAL INFORMATION:		
8/1/12 B	A Marian	Dr. Dildra Martin-Ogburn	754-321-3100	
. 8. 2.0		Carol Barker	754-321-0506	
(For Official School Board Reco		Name	Phone	
Maurice L. Woods	OARD OF BROWARD CO	OUNTY, FLORIDA		
Chief Strategy &	Operations Officer			
Office of Strategy				
Approved in Open Bo	-	JUL 23 2013		
	By: School Board Chair			
By:		So	hool Board Chair	

Form #4189 Revised 12/12 RWR/MLW/DMO/CB:ak

#### **EXECUTIVE SUMMARY**

#### RFP 29-001V

## ADMINISTRATION OF FLEXIBLE SPENDING ACCOUNTS (Fringe Benefits/WageWorks)

#### FOR SCHOOL BOARD EMPLOYEES

The contract for the above-mentioned RFP was awarded to Fringe Benefits Management Company (FBMC), a division of WageWorks, by the School Board on April 29, 2008, effective January 1, 2009 and expires December 31, 2013. The contract allows for two (2) additional one (1) year renewals. The terms of the contract allows for a maximum percentage increase not to exceed 2.5% in each year of 2012 and 2013.

In 2012, FBMC held their rates flat. For 2013, FBMC requested an increase of 2.5% (from \$2.50 to \$2.56 per active employee), as allowed by their contract. This resulted in an increased financial impact of \$1,440.00 to the Board for 2013.

For 2014, FBMC initially requested an increase of approximately 1.02% (from \$2.56 to \$2.62 per active employee), as allowed by their contract; however, after further negotiations, FBMC has agreed to hold their rates flat, resulting in no additional financial impact to the Board for 2014.

The Superintendent's Insurance Advisory Committee met on May 9, 2013 and voted to recommend approval of the renewal. The recommendation was approved unanimously by the Committee.

## THIRD AMENDMENT TO AGREEMENT

THIS THIRD AMENDMENT TO AGREEMENT entered into on the 23 day of 3 day of 2013 by and between:

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(hereinafter referred to as "SBBC")
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue,
Fort Lauderdale, Florida 33301

and

### FRINGE BENEFITS MANAGEMENT COMPANY

A division of WageWorks (hereinafter referred to as "FBWW") whose principal place of business is 3101 Sessions Road Tallahassee, Florida 32303

WHEREAS, SBBC and Fringe Benefits Management Company entered into an Agreement dated April 29, 2008 (hereinafter "Agreement") for Administration of Flexible Spending Accounts for School Board Employees under RFP 29-001V, and was assigned to FBWW effective December 1, 2010; and

• WHEREAS, SBBC and FBWW entered into a First Amendment to Agreement dated September 7, 2011, (hereinafter "First Amendment"); and

**NOW THEREFORE**, in consideration of the premises and of the mutual covenants contained herein and the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

#### ARTICLES

- 1. <u>Recitals.</u> The Parties agree that the foregoing recitals are true and correct and that such recitals are herein incorporated by reference.
- 2. <u>Term of Agreement.</u> The term of this Agreement shall be extended for a period of one (1) year and the extended term shall commence on January 1, 2014, and continue through and including December 31, 2014.
- 3. <u>Premiums</u>. The premiums/rates for the period January 1, 2014 through December 31, 2014 shall be:

#### **Monthly Administration Fees**

\$ .18 Per Eligible Employee \$2.56 Per Participating Employee

4. <u>Priority of Documents.</u> In the event of a conflict between the documents, the following priority of documents shall govern:

First: Third Amendment to Agreement; Second: Second Amendment to Agreement;

Third: First Amendment to Agreement; Fourth: The Agreement

Fifth: Addendum Number One [dated December 21, 2007] to the RFP;

RFP 29-001V "Administration of Flexible Spending Accounts for

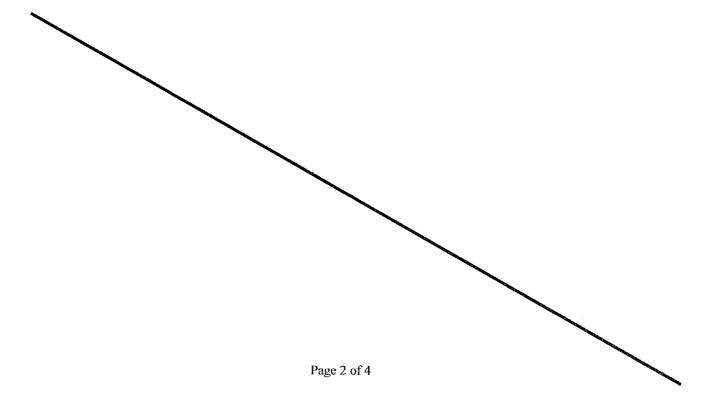
School Board Employees";

Sixth: The Proposal submitted in response to the RFP by FBMC

In case of any other doubt or difference of opinion, the decision of SBBC shall be final and binding on both parties.

- 4. <u>Terms of Agreement</u>. Except as expressly provided herein, all terms and conditions set forth in this Agreement and Amendment shall remain in force and effect for the contract term specified within this Addendum.
- 5. <u>Authority</u>. Each person signing this Amendment to Agreement on behalf of either party individually warrants that he or she has the full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to Agreement through their duly authorized representatives.



## **FOR SBBC**

(Corporate Seal)

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ATTEST:

Robert W. Runcie

Superintendent of Schools

Approved as to Form and Legal Content:

Laurie Rich Levinson, Chair

Office of the General Counsel

### **FOR FBWW**

FRINGE BENEFITS MANAGEMENT COMPANY (A Division of WageWorks)

(Corporate Seal)	
Attest: Secretary	By: Law & Myo Cs Barbara L. Gonzales, CEBS Vice President, Public Sector Division
-Or-	
Witness Witness	
STATE OF FORICO	
The foregoing instrument was acknowledged be by <u>Barbara L. Gonzales</u> of Fringe Benefits Manag She took an oath and is personally known to me)or	
as identification.	nas produced
VARONIA WALKER Commission # DD 906441 Expires July 12, 2013 Banded Thru Troy Fah Insurance 800-385-7019	Vanania Waa Man Signature – Notary Public
My Commission expires:	Varonia Walker Printed Name of Notary

## AGENDA REQUEST FORM THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Approve the second a Florida, (SBBC) and From the SUMMARY EXPLANATION AND RFP 29-001V for the Ac	mendment to the Agree	Special Order Request Yes X No  1V- Administration of Flexible Sp	EE-4
Amendment to A REQUESTED ACTION:  Approve the second a Florida, (SBBC) and F SUMMARY EXPLANATION AND RFP 29-001V for the Ac	mendment to the Agree		
SUMMARY EXPLANATION AND RFP 29-001V for the Ac	ancadinent to the Agree	. T . Prost on a man	
	Hige Benefits Managemer BACKGROUND:  Iministration of Flexible Sp.	ending Accounts was invested to Esta	rks.
Superintendent's Insuran	ce Advisory Committee at it		was approved by the
This Agreement has bee Counsel.	en reviewed and approved,	as to form and legal content, by the	e Office of the General
SCHOOL BOARD GOALS:	and the second second second by the second processed and the second seco		
X • Goal Two: Improve the • Goal Three: Provide a s • Goal Four: Promote in • Goal Five: Recruit, de: • Goal Six: Build stron and district • Goal Seven: Ensure distriprograms.	e health and wellness of studen afe and secure physical and tec novation which focuses on best velop, retain, and recognize hig g partnerships with family, bus level.	e graduation from high school and readines ts and personnel. Inological environment for all students and practices and quality efforts that improve of h performing and diverse faculty and personness, community and government at the clantal steward through innovative ecology:	l employees. our best-in-class position. onet. assroom, school, area,
rinancial impact: There will be an additio	nal financial impact of \$1	,440.00 for 2013.	The second of th
1. Executive			
2. Second An	nendment to Agreement		
BOARD ACTION:	mandment to Agreement	SOURCE OF ADDITIONAL INFORMATION:	ر الوراند والروارية بالمناف المساحة المساحة والواجه بوجود وطاعية والمنافقة والمساحة بيادية المحادثة والمنافقة والا
APPRIOMEN		Dr. Dildra Martin-Ogburn Mr. Bill Harris	754-321-2150 754-321-0501
(For Official School Board Records' Offic	te Only)	Name	Phone

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Maurice L. Woods
Chief Strategy & Operations Officer
Office of Strategy & Operations

AUG 2 1 2012

Approved in Open Board Meeting on:

Meeting Date

(un !

School Board Chair

By: Form #4189 Revised 10/11 RWR/MLW/DMO/BH:pg

## AGENDA REQUEST FORM THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date				Programme and the second secon
				Agenda Item Number
09/07/11	Open Agenda	Special Order	Ragnert	E-1
	Yes _X_No		<u>X</u> No	***************************************
			and the state of t	Burning water the control of the con
TITLE:			Y Charles (Marie Carles and Albania Article Carper of Apparents for the Apparent specific particles and the Apparent specific particles an	<del>And Bearline (a) were to the end of the first of the fir</del>
REQUESTED ACTION:	Recommendation t	o Renew Existing Contr	acts	
1	dment to Agreements on the f	allarisina aantiisata		
1. 26-020V RFP (	Group Term Life Insurance and	onowing contracts: - Accidental Death and Disc	nemberment (A)	Odr) ) for Caboat
{ Board Employe	es		nemberment (71)	Joseph tot benom
2. 27-009V RFP - 0	Group Disability Coverage for	School Board Employees		
3. 29-001V RFP – A	Administration of Flexible Sper	nding Accounts for School I	Board Employee	S
These agreements have be	en reviewed and approved as	to form and legal content b	v the Office of th	ne Coneral Councel
SOMMARI EXITAINA DOM AND	BACKGROUND:			
Items submitted for renev	val have been evaluated by use	er departments and schools	. The extension	of these contracts does
The necrease the original	esumage of the contract values	i originaliv approved. Ir ha	s been determir	wat oveallant caerica is l
from other agencies and /	contract prices are currently the or the Consumer Price Index (	De Dest Value Dased on cur. CPN data - The amount is	rent vendor prie	ces, comparable prices
pin me izisunci s budget.	rnese Amendments were una	nimously approved by the	avanabie nom r Superintendent	Juas aiready included 's Incurance Advicery
Committee at its May 26,	2011 meeting.		I. c	o madatance mariany
SCHOOL BOARD GOALS:				
•Goal-One: Raise achieved controls.	rement of all students to ensure gr	aduation from high school and	d readiness for pos	t-secondary
_X•Goal Two: Improve the	health and wellness of students a	and personnel.		
•Goal Three: Provide a sa	ife and secure physical and techno	logical environment for all stu	dents and employ	ees.
*Goal Four: Promote inr *Goal Five: Recruit, dev	rovation which focuses on best pra elop, retain, and recognize high p	ectices and quality efforts that i	improve our best-	in-class position.
Goal Six: Build strong	; partnerships with family, busine:	ss, community and governmer	and personner. it at the classroom	. school. area.
and district	ievei.			
programs.	ict's leadership as an environmen	tal steward through innovative	e ecology and enci	gy conservation
FINANCIAL IMPACT:			والمراجعة والمستعدد والمستعدد والمستعدد والمستعدد والمستعدد والمستعدد والمستعدد والمستعدد والمستعدد	**************************************
These recommendations v	vill be funded from available fu	ınds already included in va	rious school/de	partment/center
budgets or as described in the Summary Explanation and Background. This recommendation does not increase the existing budget and there is no financial impact to the District.				
EXHIBITS: (List)	is no mancial impact to the Di	strict.		
1. Amendment to Agree:	ments	•		
BOARD ACTION:		SOURCE OF ADDITIONAL INFORT	MATION:	
		Dildra Martin-Ogburn	754	321-3100
APPROVED		Bill Harris		321-0501
(For Official School Board Records' ()	Hice Cody\	Jeffrey S. Moquin	~~~~ <del>~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~</del>	321-2650
THE SCHOOL BOAI	RD OF BROWARD COU	NTY, FLORIDA	Phor	·e
Donnie Carter, Interim Superintendent of Schools				
Approved in Open Board	Meeting	SEP 07 2011		
on:	•	V 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
Ву:	Ben Con	milfulle in	✓ School B	oard Chair
Form #4189 Revised 07/11	(1)		Witness Witness Control Contro	
DCarterffMoquinfB.Harris:dwg		Ø		

September 7, 2011 Page 2 of 2 Pages Agenda Item E-1 Recommendation to Renew Existing Contracts

### A. APPROVAL FOR AMENDMENT TO AGREEMENT ON THE FOLLOWING CONTRACTS:

- 1. 26-020V Group Term Life Insurance and Accidental Death and Dismemberment (AD&D) Insurance for School Board Employees (\$25,000,000 originally approved on 5/17/05)

  It is recommended that the attached Fourth Amendment to Agreement with Reliance Standard Life Insurance Company be approved. The purpose of the Fourth Amendment to Agreement with Reliance Standard Life Insurance Company is to enter into the second year renewal and to maintain their current rates.
- 27-009V Group Disability Coverage for School Board Employees (\$37,000,000 originally approved on 07/25/06)
   It is recommended that the attached Third Amendment to Agreement with The Prudential

It is recommended that the attached Third Amendment to Agreement with The Prudential Insurance Company of America be approved. The purpose of the Third Amendment to Agreement with The Prudential Insurance Company of America is to enter into the first renewal and to maintain their current rates.

3. <u>29-001V - Administration of Flexible Spending Accounts for School Board Employees (\$500,000 originally approved on 04/29/08)</u>

It is recommended that the attached First Amendment to Agreement with Fringe Benefits Management Company (a Division of WageWorks) be approved. The purpose of the First Amendment to Agreement with Fringe Benefits Management Company (a Division of WageWorks) is to enter into an Agreement to maintain their current rates.

# AGENDA REQUEST FORM THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date	]			Agenda Item Number
04/29/08	Open Agenda	T. in the Control of	73	EE-1
	X_YesNo	Time Certain Yes	Kequest X No	
TITLE:	Section (Assessment Control of the C			
	Bid/RFP And Other Financial	Recommendations \$5	00,000 Or Gr	eater
REQUESTED ACTION:	Torro			**************************************
Bid/RFP listed bel	RFP recommendations as stow.	ated on the attached	l award reco	ommendation for each
BID/RFP TIT		<u>CATION</u>	<u>AMOUNT</u>	M/WBE VENDOR(S)
		ious	\$1,000,000	Includes an award
	eration Services stract period:			recommendation to
	April 29, 2008 through			three certified
	April 28, 2013			M/WBE Vendors: Flamingo Educational
				Tours of Florida, Inc.
				(White Female
				M/WBE: Plantation,
				Florida)
				(Continued)
	Pag	e 1 of 2 Pages		
SUMMARY EXPLANATION				
These amounts re	these Bid/RFP recommendation	ons does not mean tha	at the amount	ts shown will be spent.
through the te	present the spending authori rm of this contract from	n available funds	read among already i	the awarded vendors ncluded in various
school/department/center budgets.				
SCHOOL BOARD GOALS:				
*Goal True	All students will achieve a	t their highest potentia	1.	
<ul> <li>Goal Two: All schools will have equitable resources.</li> <li>✓ Goal Three: All operations of the school system will demonstrate best practices while</li> </ul>				
<ul> <li>◆Goal Three: All operations of the school system will demonstrate best practices while supporting student achievement.</li> </ul>				
• Goal Four: All stakeholders will work together to build a better school system				
THVANCIAL IMPACT:				
The financial impact of each Bid/RFP Recommendation is indicated on its respective exhibit.				
1. Bids/RFPs				
BOARD ACTION:		SOURCE OF ADDITIONAL I	VEORMATION:	······································
APPROV	/ED	Desired		
(For Official School Board Rec	- Harris Carlot	Donnie Carter Name	<del></del>	754-321-2610 Phone
THE SCHOOL BO	ARD OF BROWARD COUNT	TV ELOPIDA	/ \( )	<u> </u>
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA Donnie Carter, Chief Operations Officer				
Approved in Open		APR 2 9 2008		
Ву:	de	1. Kathan	S	chool Board Chair
Revised November 28, 2006 JFN/D. Carter/Watson	-Gray	Duna		NOTE AND ADDRESS.

April 29, 2008 Page 2 of 2 Pages Agenda Item EE-1 Bid/RFP And Other Financial Recommendations \$500,000 Or Greater

BID/RFP

TITLE

**LOCATION** 

AMOUNT M/WBE VENDOR(S)

28-109N (RFP)

191 1

(Continued)

Tours/Black History Tours (African American M/WBE: Miami, Florida),

Florida Student

Sonshine Educational Tours (White Female M/WBE: Coral

Springs, Florida)

29-001V (RFP)

Administration of Flexible

Benefits

\$500,000

Spending Accounts for School

**Board Employees** 

Contract period:

January 1, 2009 through December 31, 2013

This agreement has been approved as to form and legal content by the School Board Attorney.

29-027R

Bottled Water and Related

Various

\$750,000

Services

Contract period:

April 29, 2008 through

March 31, 2011

School Board Policy 3320, Part I, Rule o, allows for the purchase of items from contract awarded by other city or county governmental agencies, other school boards, community colleges, or state university system cooperative bid agreements. Award of this contract will allow the Supply Management & Logistics Department to release Purchase Orders for items awarded in this contract in a timely manner at contract prices. These requests do not increase current budgets.