

AGENDA REQUEST FORM
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date 07/24/12	<table style="width: 100%;"><tr><td style="text-align: center; width: 50%;">Open Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</td><td style="text-align: center; width: 50%;">Special Order Request <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</td></tr></table>	Open Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Special Order Request <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agenda Item Number DD-2
Open Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Special Order Request <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

TITLE:	Internal Audit Report – Review of the Palmview Elementary School Project #1131-23-01/P000207 New Food Service Multipurpose Building, Renovations and Site Improvements – April 2012														
REQUESTED ACTION:	Receive Internal Audit Report – Review of the Palmview Elementary School Project #1131-23-01/P000207 New Food Service Multipurpose Building, Renovations and Site Improvements – April 2012.														
SUMMARY EXPLANATION AND BACKGROUND:	<p>This audit was performed at the request of Superintendent Robert Runcie, to review the Change Order listed in the January 18, 2012 School Board meeting, Agenda item JJ-8, for Palmview Elementary School, Item #015 in the amount of \$254,700 for a 283 day delay that is being requested by the Construction Manager, (Hewett-Kier Construction, Inc.). The audit of the Palmview Elementary Change Order consisted of reviewing the Agreement Between Owner and Construction Manager, Professional Services Agreement, Board Agendas, Construction Meeting Minutes, emails, Consultant Reports, Policies & Procedures, project file documentation, site visits, interviews with District staff, Project Consultant (Architects), Construction Manager and various other individuals involved with the project. The objectives of our audit were to determine if the Construction Manager was entitled to a delay claim (compensation for Extended General Conditions) for 283 days at a cost of \$254,700; to analyze the Change Order to determine if the number of days is reasonable, or if the Construction Manager is entitled to a different number of days, or if additional days should be granted without monetary compensation, to complete the project; and to provide management with recommendations to improve operations, based on our review of the Palmview Elementary Project.</p> <p>It is the opinion of the Chief Auditor that the Palmview Elementary Project was not properly managed by the Construction Manager, Project Consultant or F&CM staff. The Office of the Chief Auditor, based on our review, recommends that F&CM deny any payment for delay claims (compensation for Extended General Conditions) for 283 days at a cost of \$254,700. Subsequently, the Construction Manager is seeking an additional \$99,050. We also recommend that F&CM should allow the Construction Manager 283 non-compensable days to complete the Palmview Elementary Project. We provided other recommendations to improve operations, based on our review.</p> <p>The Audit Committee reviewed and approved this report for transmittal to the School Board during the Committee's June 21, 2012 meeting.</p>														
SCHOOL BOARD GOALS:	<table style="width: 100%;"><tr><td style="width: 15%;"><input type="checkbox"/> •Goal One:</td><td>Raise achievement of all students to ensure graduation from high school and readiness for post-secondary education.</td></tr><tr><td><input type="checkbox"/> •Goal Two:</td><td>Improve the health and wellness of students and personnel.</td></tr><tr><td><input checked="" type="checkbox"/> •Goal Three:</td><td>Provide a safe and secure physical and technological environment for all students and employees.</td></tr><tr><td><input checked="" type="checkbox"/> •Goal Four:</td><td>Promote innovation which focuses on best practices and quality efforts that improve our best-in-class position.</td></tr><tr><td><input type="checkbox"/> •Goal Five:</td><td>Recruit, develop, retain, and recognize high performing and diverse faculty and personnel.</td></tr><tr><td><input type="checkbox"/> •Goal Six:</td><td>Build strong partnerships with family, business, community and government at the classroom, school, area, and district level.</td></tr><tr><td><input type="checkbox"/> •Goal Seven:</td><td>Ensure district's leadership as an environmental steward through innovative ecology and energy conservation programs.</td></tr></table>	<input type="checkbox"/> •Goal One:	Raise achievement of all students to ensure graduation from high school and readiness for post-secondary education.	<input type="checkbox"/> •Goal Two:	Improve the health and wellness of students and personnel.	<input checked="" type="checkbox"/> •Goal Three:	Provide a safe and secure physical and technological environment for all students and employees.	<input checked="" type="checkbox"/> •Goal Four:	Promote innovation which focuses on best practices and quality efforts that improve our best-in-class position.	<input type="checkbox"/> •Goal Five:	Recruit, develop, retain, and recognize high performing and diverse faculty and personnel.	<input type="checkbox"/> •Goal Six:	Build strong partnerships with family, business, community and government at the classroom, school, area, and district level.	<input type="checkbox"/> •Goal Seven:	Ensure district's leadership as an environmental steward through innovative ecology and energy conservation programs.
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FINANCIAL IMPACT:	The source of funds to perform the Internal Audit Report was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the School District.														
EXHIBITS: (List)	Audit Report prepared by the Office of the Chief Auditor.														
BOARD ACTION:	<table style="width: 100%;"><tr><td style="width: 50%; text-align: center; vertical-align: middle;"><div style="border: 1px solid black; padding: 5px; display: inline-block;">RECEIVED</div></td><td style="width: 50%;">SOURCE OF ADDITIONAL INFORMATION: Patrick Reilly (754) 321-2400</td></tr><tr><td style="font-size: small;">(For Official School Board Records' Office Only)</td><td><table style="width: 100%;"><tr><td style="width: 50%; text-align: center;">Name</td><td style="width: 50%; text-align: center;">Phone</td></tr></table></td></tr></table>	<div style="border: 1px solid black; padding: 5px; display: inline-block;">RECEIVED</div>	SOURCE OF ADDITIONAL INFORMATION: Patrick Reilly (754) 321-2400	(For Official School Board Records' Office Only)	<table style="width: 100%;"><tr><td style="width: 50%; text-align: center;">Name</td><td style="width: 50%; text-align: center;">Phone</td></tr></table>	Name	Phone								
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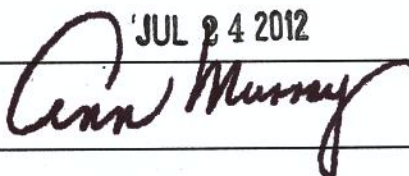
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Patrick Reilly, Chief Auditor *PR*

Office of the Chief Auditor

Approved in Open Board Meeting on:

By:

JUL 24 2012


School Board Chair