

# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>Meeting Date</b> 1/25/11	<b>Open Agenda</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Time Certain Request</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		<b>Agenda Item Number</b> CC-3

<b>TITLE:</b>	New Job Description and Minimum Qualifications for Executive Director, Facilities Design & Construction Position for The School Board of Broward County, Florida
<b>REQUESTED ACTION:</b>	Approve the proposed new job description and minimum qualifications for the Executive Director, Facilities Design & Construction for The School Board of Broward County, Florida. This is the <b>first</b> reading.
<b>SUMMARY EXPLANATION AND BACKGROUND:</b>	During the 2010-2011 Organizational Chart evaluation process, the position of Director, Plans/Design was identified for a job study. As a result of the consolidation of two positions (Director, Plans/Design and Executive Director, Design Services) within the Facilities and Construction Division, the accountabilities and responsibilities of the job have expanded and evolved to an executive level job. The Compensation Committee has reviewed and approved the new job description and the recommended pay grade 32. The Committee is seeking the approval of the School Board to update the 2010-2011 Organizational Chart with the new recommended title, job description, and pay grade of the position. See attached Executive Summary.
<b>SCHOOL BOARD GOALS:</b>	<input type="checkbox"/> •Goal One: Raise achievement of all students to ensure graduation from high school and readiness for post-secondary education. <input type="checkbox"/> •Goal Two: Improve the health and wellness of students and personnel. <input checked="" type="checkbox"/> •Goal Three: Provide a safe and secure physical and technological environment for all students and employees. <input checked="" type="checkbox"/> •Goal Four: Promote innovation which focuses on best practices and quality efforts that improve our best-in-class position. <input checked="" type="checkbox"/> •Goal Five: Recruit, develop, retain, and recognize high performing and diverse faculty and personnel. <input checked="" type="checkbox"/> •Goal Six: Build strong partnerships with family, business, community and government at the classroom, school, area, and district level. <input type="checkbox"/> •Goal Seven: Ensure district's leadership as an environmental steward through innovative ecology and energy conservation programs.
<b>FINANCIAL IMPACT:</b>	Funding for this position is included in the 2010-2011 Organizational Chart. The consolidation of two positions within the Facilities & Construction Division represents an estimated net savings to the District budget of \$106,252.
<b>EXHIBITS: (List)</b>	1. Executive Summary <span style="float: right;">p. 1</span> 2. Proposed Job Description, Minimum Qualifications and Position Point Factor <span style="float: right;">p. 2-7</span> 3. Interim 2009-2010 ESMAB Salary Schedule <span style="float: right;">p. 8</span>
<b>BOARD ACTION:</b>  <div style="border: 1px solid black; padding: 5px; display: inline-block; transform: rotate(-2deg);"><b>APPROVED</b></div>	<b>SOURCE OF ADDITIONAL INFORMATION:</b> Gracie M. Diaz <span style="float: right;">754-321-1840</span> Susan Dumala <span style="float: right;">754-321-2140</span>
(For Official School Board Records' Office Only)	Name _____ Phone _____

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Gracie M. Diaz, Associate Superintendent** *[Signature]*  
**Human Resources**

Approved in Open Board Meeting  
 on:

**JAN 25 2011**

By:  
 Revised July 2008  
 JFN/GMD/GA

*[Signature]*

School Board Chair