

School Board Agenda Item CC-1
January 25, 2011

Executive Summary

Proposed Revised Job Description and Minimum Qualifications for the
Coordinator, Educational Programming Position for
The School Board of Broward County, Florida
Organizational Chart 2010-2011

Background: This item is being recommended for School Board approval to meet requirements for revised job title, job description and revisions to minimum qualifications.

The job description has been updated to more accurately reflect that this position has accountabilities that imply a comprehensive knowledge of the District's facilities planning and programming as it relates to the Educational Plant Survey and the Five-Year District Educational Facilities Plan. Both represent two important aspects for developing appropriate housing of educational programs, student population, the faculty, administrators, staff and ancillary services required for the School District.

The revisions to the job description do not result in a recommendation to upgrade the job from its current pay grade level.

Position Title: Coordinator, **Facility Planning & Educational Programming**

Division/Department: Facilities & Construction Management

Pay Grade Level: 27 - Salary Range: \$71,714 - \$102,684 Point Range: 945-994

Salary Schedule: BTU – Technical Support Professional

Recommended Policy Status: Chart Job Description - **First** Reading

The purpose of this job is to manage the development of generic and site specific educational specifications. Conduct the development and maintenance of the Five-Year Educational Plant Survey, verify its compliance with all related laws, rules and policies and ensure its alignment with the Educational Plant Survey.

The Compensation Committee has reviewed and approved the revisions to the job description, and the Committee is requesting approval by the School Board.

Prior to recommendation to the School Board for adoption, the revisions to the job description were reviewed and accepted by the Broward Teachers Union.

Cost: There is no financial impact to the District.