

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT

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SUPERINTENDENT OF SCHOOLS

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Amendment to Item G-3

August 27, 2008

TO: School Board Members

FROM: Marilyn I. Strong  
Associate Superintendent  
Human Resources

VIA: James F. Notter  
Superintendent of Schools

SUBJECT: **AMENDMENT TO AGENDA ITEM G-3, PERSONNEL RECOMMENDATIONS FOR NON-INSTRUCTIONAL APPOINTMENTS AND LEAVES FOR THE 2008-2009 SCHOOL YEAR, FOR THE AUGUST 27, 2008, REGULAR SCHOOL BOARD MEETING**

Please amend agenda item G-3, Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2008-2009 School Year, for the August 27, 2008, Regular School Board Meeting, to reflect the following:

- Add page **13** to Section 8. School-Based Managerial Personnel - Recommended Appointments.

JFN/MSL/VKK:sl  
Attachments

c: Executive Leadership Team

**Board Agenda 08/19/08 08/27/08 Item G-3**  
**Executive Summary List of Appointments, Assignments and Leaves for**  
**Non-Instructional for the 2008-2009 School Year**  
*(This includes Managerial/Professional/Technical Personnel)*

This agenda item includes all personnel recommendations for appointments, assignments and leaves for Non-Instructional Personnel that have been combined into one Board Item.

**NON-INSTRUCTIONAL**

Non-Instructional recommendations include the name of recommended individual(s) school/location, job title, and assigned calendar. The individuals recommended have the qualifications required for the specified position and will be paid as specified in the 2008-2009 Interim Salary Schedules.

All recommendations are made pending security clearance and with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida. Also, employment is probationary pending clearance of Federal Bureau of Investigation (FBI) fingerprint record.

	<u>Page(s)</u>
1. <b>Non-Instructional Approval(s)</b>	1
2. <b>Non-Instructional Reassignment(s) – Promotion(s)</b>	2
3. <b>Non-Instructional Reassignment(s) – Demotion(s)</b>	3
4. <b>Non-Instructional Substitutes/Temporaries</b>	4-7
5. <b>Non-Instructional Leave(s) – Layoff(s)</b>	8
6. <b>District Managerial/Professional/Technical Recommended Appointments</b>	9-12

The specific positions and the individuals recommended for the District Managerial/Professional Technical position(s) are listed below. Each position has a Summary of Advertised Position which gives position, effective date, individual recommended to fill the position, salary, work calendar, number of applicants (qualified and interviewed) and the Interview Committee. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County. Also, employment is probationary pending clearance of Federal Bureau of Investigation (FBI) fingerprint record.

**6. District Managerial Personnel – Recommended Appointments**

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
Jarvis, Scott (W/M)	Assistant Director, Administration (B-003)	9
Reed, John (H/M)	Coordinator, Guidance, BRACE & Academic Advisement (E-123)	10

**6 a. Professional & Technical Positions (District Personnel)**

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
Bradshaw, Kelly (W/F)	School Nurse (Health Education Services (JJ-049)	11
<u>Rescind name from Board</u> Clark, Kathryn (W/F)	<u>Meeting August 5, 2008</u> School Nurse (Health Education Services) (JJ-049)	12

**6 b. Professional & Technical Positions (School-Based Personnel)**

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Calendar</u>
None at this time			

**6 c. Recommended Appointments of Acting Professional/Technical Personnel**

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Calendar</u>
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None at this time

**6 d. Recommended Appointments of Temporary District Managerial/Professional/Technical Personnel**

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Calendar</u>
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None at this time

**7. Recommended Reassignment of Current School-Based/District Managerial/Professional/ Technical Personnel**

The positions and individuals recommended for reassignment by the Superintendent for the 2008-2009 School/Fiscal year are listed below. The School-Based Managerial staff member meets the requirements of the position for which he/she is recommended for reassignment. The recommended reassignment list includes the individual staff member's name, 2008-2009 assignment, contract status, position code of reassignment, present assignment, and the reassignment. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County. The salary and calendars remain the same except where noted.

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
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None at this time

**8. School-Based Managerial Personnel - Recommended Appointments**

The specific positions and individuals recommended for Principal and/or Assistant Principal position(s) are listed below. Each position has a Summary of Advertised Position which gives position, effective date, individual recommended to fill the position, salary, work calendar, number of applicants (qualified and interviewed) and the Interview Committee. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County. Also, employment is probationary pending clearance of Federal Bureau of Investigation (FBI) fingerprint record.

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
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<u>Amendment</u>		
Ramirez, Michael (H/M)	Interim Principal, Coral Glades High	<u>13</u>

**8 a. Recommended Appointments of Temporary School-Based Administrative Personnel**

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County. The individual(s) recommended for the position(s) will assist the location by serving as a temporary Principal or Assistant Principal at a school site, during a leave or until the vacancy can be permanently filled by the Area Office.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Calendar</u>
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None at this time

**9. Recommended Appointments of School-Based/District Managerial Acting/Special/Task Assignment Personnel**

The positions and individuals recommended for acting/special/task assignments by the Superintendent for the 2008-2009 School/Fiscal year are listed below. Each recommended acting/special/task assignment includes candidate's name, present assignment, contract status, recommended acting/task assignment, administrator replaced (if applicable), effective date and time of acting/special/task assignment, explanation for selection, work calendar and salary.

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
None at this time		

**10. School-Based/District Managerial/Professional/Technical Personnel Leave(s) for 2008-2009 School/Fiscal Year**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Calendar</u>
None at this time			

**11. Salary Adjustment**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Calendar</u>
Garrick, Richard (B/M)	Assistant Principal	Westpine Middle	216 Calendar

Mr. Garrick was Board Approved on June 17, 2008, as Assistant Principal, Westpine Middle, with a salary of \$74,781, Category A, Step 3. His salary should be adjusted due to verified work experience. His correct salary should be \$76,879, Category A, Step 5 effective July 2, 2008.

MLS/VKK:sl

RECOMMENDED POSITION  
AND  
SUMMARY OF ADVERTISED POSITION

**POSITION ADVERTISED:** Principal, Coral Glades High  
**RECOMMENDED POSITION:** Interim Principal, Coral Glades High  
**RECOMMENDED CANDIDATE:** Michael Ramirez (H/M)  
**ANNUALIZED SALARY:** \$106,370, Category E, Step 0, from The School Board of Broward County, Florida, 2008-2009 Interim School-Based Administrators Salary Schedule (Promotion)

**CALENDAR:** 12 month calendar (244 days)

**EFFECTIVE DATE:** 08/28/08

**NUMBER OF APPLICANTS:** 17

**NUMBER OF QUALIFIED APPLICANTS:** 16

**NUMBER OF QUALIFIED APPLICANTS INTERVIEWED:** 7

B/F <u>1</u>	W/F <u>      </u>	H/F <u>1</u>	AI/AN/F <u>      </u>	U/F <u>      </u>
B/M <u>1</u>	W/M <u>2</u>	H/M <u>2</u>	AI/AN/M <u>      </u>	U/M <u>      </u>

**REASONS FOR SELECTION:**

This candidate has been selected as the best qualified candidate for the position, based upon resume, professional background and answers to the interview questions.

**DEGREE AWARDED:** Master of Science, Educational Leadership, Nova Southeastern University, Ft. Lauderdale, FL, 2003

**DEGREE AWARDED:** Bachelor of Arts, Secondary Education, Southeastern College, Lakeland, FL, 1995

**SELECTION COMMITTEE:**

- Mr. James Notter, Superintendent of Schools
- Mrs. Marilyn Strong, Associate Superintendent, Human Resources
- Ms. Sharon Airaghi, Area Superintendent (North)
- Dr. Leontine Butler, Area Superintendent (North Central)
- Dr. Verda Farrow, Area Superintendent (South Central)
- Dr. Joel Herbst, Area Superintendent (South)

*COPIES OF RESUMES ARE ON FILE IN THE NON-INSTRUCTIONAL STAFFING DEPARTMENT*

VKK/cv

Board Item: G-3 Amendment

Board Date: 08/27/08