

## 2008-09 Choice/SES Timeline of Events

### March 2008

- NCLB conference call for principals – March 19, 2008
- Early Notification NCLB choice letters distributed to elementary and middle schools eligible for the choice option – March 24, 2008.
- District staff answers large volume of parent phone calls pertaining to Choice/SES

### April 2008

- Extension given for SES tutorial until May 17, 2008.
- NCLB meeting – April 16, 2008
- SES monthly provider meeting – April 18, 2008
- Application deadline for parents to submit NCLB Choice letters – April 25, 2008.
- NCLB meeting – April 30, 2008
- District staff answers large volume of parent phone calls pertaining to Choice/SES

### May 2008

- NCLB meeting – May 7, 2008
- NCLB meeting – May 14, 2008
- NCLB Choice Elementary school list posted in DWH for students requesting to transfer – May 14 & 15, 2008
- Final monthly provider meeting – May 16, 2008
- NCLB meeting – May 21, 2008
- NCLB Choice Middle school list posted in DWH for students requesting to transfer – May 23 & 27, 2008
- SES Contract preparation
- District staff answers large volume of parent phone calls pertaining to Choice/SES

### June 2008

- SES surveys sent to parents of students that received services for the 2007-2008 school year
- NCLB meeting – June 4, 2008
- SES Database meeting – June 6, 2008
- NCLB meeting for students with challenging cases – June 11, 2008
- SES Provider Orientation Meeting for 2008 – 2009 school year – June 13, 2008
- SES Database Meeting – June 13, 2008
- Data conference Orlando, FL – June 17, 18, 19, 2008
- SES Contract approved by SBBC Legal – June 23, 2008
- FLDOE SES conference in Orlando, FL – June 23, 24, 25, 2008
- SES Contract sent to providers via e-mail June 27, 2008.
- District staff answers large volume of parent phone calls pertaining to Choice/SES

### July 2008

- NCLB meeting – July 2, 2008
- NCLB meeting for students with challenging cases – July 2, 2008
- AYP results released – July 8, 2008.
- Tier II schools identified for choice under new state consequences model - July 14<sup>th</sup>
- Tier II NCLB Choice/SES letters mailed – July 16, 2008
- District staff answers large volume of parent phone calls pertaining to Choice/SES

### August 2008

- Deadline for parent to register Tier II NCLB Choice students at new schools – August 8, 2008
- Title I principals meeting, August 10, 2008
- Monthly provider meeting – August 17, 2008
- SES Provider fairs for parents – August 27, 28, 29, 30 – in four geographical locations
- SES contracts will continue to go to Board for approval - August 5 and August 19.

- SES letters sent to parents prior to first day of school per DOE. Letter includes Parent notification of SES, Provider Fair and dates, Provider Selection Form, and a directory of all providers and services.
- Parent link reminder sent to inform parents of SES.
- Names of SES facilitators submitted by principal. SES facilitators will assist parents and providers with the SES process at school level.
- August 2008 – Orientation meeting for SES facilitators to inform them of their roles and responsibilities.

#### **September 2008**

- SES contracts will continue to go to Board for approval – September 9 and September 23.
- SES facilitators will assist parents and providers with the SES process at school level.
- Providers are notified, given their list of students, security clearance information and a list of SES facilitators once contracts are approved.
- District staff answers large volume of parent phone calls pertaining to SES.
- All returned mail is sent to schools to give to students. SES facilitators will only return envelopes to the Title I Office if students are no longer at individual school.
- Providers are notified when contracts have been approved. They are given their list of students, security clearance information and a list of SES facilitators.
- SES facilitators will assist parents and providers with the SES process and completing the SLPs.
- Once Student Learning Plans (SLPs) are completed, tutoring services may begin.
- Monthly provider meetings every 3<sup>rd</sup> Friday of month at Jim Ward Community Center.
- SES principals workgroup meeting.

#### **October 2008**

- SES services are scheduled to begin by October 15 according to Senate Bill 772
- SES contracts will continue to go to Board for approval – October 7.
- SES facilitators will continue assist parents and providers with the SES process and completing the SLPs.
- Tutoring hours of student entered into TERMS.
- Ongoing enrollment of students at school and district level.
- Second round of SES letters sent to parents – late October. Letter includes Parent notification of SES, Provider Selection Form, and a directory of all providers and services.
- Monthly provider meetings every 3<sup>rd</sup> Friday of month at Jim Ward Community Center.

#### **November 2008**

- Tutoring hours of student entered into TERMS.
- Providers are notified, given their list of students, security clearance information and a list of SES facilitators.
- Next round of Provider Fairs, November 2008. Provider Fairs will be held at various Innovation Zones.
- Ongoing enrollment of students at school and district level.
- Parent Link reminders about Provider Fairs.
- Monthly provider meetings every 3<sup>rd</sup> Friday of month at Jim Ward Community Center.

#### **December 2008**

- All responses indicating a SES option for 08/09 must be returned to NCLB Office, Title I Office or school and student names will be entered into the NCLB database.
- Tutoring hours of student entered into TERMS.
- Providers are notified and given their list of students.
- Ongoing enrollment of students at school and district level.

#### **January 2009**

- Students hours entered into TERMS.
- Next round of provider fairs in January 2009.

- Providers are notified of new students enrolled and are given list of new students.
- SES facilitators will assist parents and providers with the SES process and completing the SLP.
- Once SLPs are completed on new students, tutoring services may begin.
- Monthly provider meetings every 3<sup>rd</sup> Friday of month at Jim Ward Community Center.
- Ongoing enrollment of students at school and district level.

**February 2009**

- District must report Survey 3 data on SES participation.
- Begin NCLB Choice/SES process for 2009-2010 school year.
- Monthly provider meetings every 3<sup>rd</sup> Friday of month at Jim Ward Community Center.
- Students hours entered into TERMS.

**March 2009**

- South area principals meeting to discuss SES –March 1, 2009.
- USDE phone conference in preparation for visit on April 19, 2009.
- SES principals workgroup meeting – March 19, 2009.
- SES providers meeting – March 23, 2009.
- Students hours entered into TERMS.

**April 2009**

- USDE monitoring visit for Choice and SES – April 19, 2009.
- Tentative SES provider fair for parents April 23, 24, 25, 2009.
- Tutoring hours of student entered into TERMS.
- SES facilitators will continue to assist parents and providers with the SES process and completing the SLPs for any remaining eligible students.
- Once SLPs are completed, tutoring services may begin.
- Monthly provider meetings every 3<sup>rd</sup> Friday of month at Jim Ward Community Center.
- SES tutoring will end by April 15, 2009
- Students hours entered into TERMS.