

Board Agenda 6/04/02, Item G-3
Executive Summary List of Appointments, Assignments and Leaves for
Noninstructional for the 2001-2002 and 2002 – 2003 School Years
(This includes Managerial/Professional/Technical Personnel)

This agenda item includes all personnel recommendations for appointments, assignments and leaves for Noninstructional Personnel that have been combined into one Board Item.

NONINSTRUCTIONAL

Noninstructional recommendations include the name of recommended individual(s) school/location, job title, and assigned calendar. The individuals recommended have the qualifications required for the specified position and will be paid as specified in the, 2001-2002 and 2002 – 2003 Salary Schedule.

All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida. Also, employment is probationary pending clearance of Federal Bureau of Investigation (FBI) fingerprint record.

	<u>Page(s)</u>
A. Noninstructional Approvals	1 - 5
B. Noninstructional Promotion(s)	6
C. Noninstructional Demotion (s)	7
D. Noninstructional Substitutes/Temporaries	8 - 11
E. Noninstructional Leave(s)	12 - 13
F. District Managerial/Professional/Technical Recommended Appointments	None at this time.

The specific positions and the individuals recommended for the District Managerial/Professional Technical position(s) are listed below. Each position has a Summary of Advertised Position which gives position, effective date, individual recommended to fill the position, salary, work calendar, number of applicants (qualified and interviewed) and the Interview Committee. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County. Also, employment is probationary pending clearance of Federal Bureau of Investigation (FBI) fingerprint record.

Organizational Chart Positions

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
None at this time.		

Professional & Technical Positions

None at this time.

Professional & Technical Positions School-Based Positions

<u>Location</u>	<u>Name</u>	<u>Title/Position</u>	<u>Calendar</u>
None at this time.			

6a. Recommended Appointments of Acting Professional/Technical

The specific positions and the individuals recommended for the noninstructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County.

<u>Location</u>	<u>Name</u>	<u>Title/Position</u>	<u>Calendar</u>
None at this time.			

6b. Recommended Appointments of Temporary District Managerial/Professional/Technical

The specific positions and the individuals recommended for the noninstructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County

<u>Location</u>	<u>Name</u>	<u>Title/Position</u>	<u>Calendar</u>
None at this time.			

7. Recommended Reassignment of Current School-Based/District Managerial/Professional/ Technical

The positions and individuals recommended for reassignment by the Superintendent for the 2001-2002 and 2002 – 2003 School/Fiscal years are listed below. The School-Based Managerial staff member meets the requirements of the position for which he/she is recommended for reassignment. The recommended reassignment list includes the individual staff member's name, 2001-2002 and 2002 – 2003 assignment, Contract Status, Position Code of reassignment, present assignment, and the reassignment. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County. The salary and calendars remain the same except where noted.

<u>Name</u>	<u>Recommended Reassignment</u>	<u>Pages</u>
None at this time.		

8. School-Based Managerial - Recommended Appointments

The specific positions and individuals recommended for principal and/or assistant principal position(s) are listed below. Each position has a Summary of Advertised Position which gives position, effective date, individual recommended to fill the position, salary, work calendar, number of applicants (qualified and interviewed) and the Interview Committee. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County. Also, employment is probationary pending clearance of Federal Bureau of Investigation (FBI) fingerprint record.

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
Amendment	Principal, Hollywood Park Elementary	14
Amendment	Principal, Parkside Elementary	15

8a. Recommended Appointments of Temporary School-Based Administrative Personnel

The specific positions and the individuals recommended for the noninstructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida State Department of Education and The School Board of Broward County.

<u>Location</u>	<u>Name</u>	<u>Title/Position</u>	<u>Calendar</u>
North Area Superintendent's Office	Bardash, Thomas (W/M)	Temporary. Elementary Principal Category C, Step 0	244 calendar Effective Date: 5/22/02 – 6/30/02
North Area Superintendent's Office	Barrs, Don (W/M)	Temporary. Elementary Principal Category C, Step 0	244 calendar Effective Date: 5/22/02 – 6/30/02
South Area Superintendent's Office	Tolar, Gloria (W/F)	Temporary Elementary Principal Category C, Step 0	244 calendar Effective Date: 5/22/02 – 6/30/02
South Central Area Superintendent's Office	Benson, Mattie (B/F)	Temporary Elementary Principal Category C, Step 0	244 calendar Effective Date: 5/22/02 – 6/30/02

9. Recommended Appointments of School-Based/District Managerial Acting/Task Assignment Personnel

The positions and individuals recommended for acting/task assignments by the Superintendent for the 2001-2002 and 2002 - 2003 School/Fiscal years are listed below. The Superintendent is authorized by Board Policy 6GX6-4002.11 Appointment of Acting Managerial Personnel and Policy 4007.1, Task Assignment to make acting/task assignments to approved positions with established job descriptions pending confirmation by the Board at its next regular or special meeting. Each recommended acting/task assignment include candidate's name, present assignment, contract status, recommended acting/task assignment, administrator replaced (if applicable), effective date and time of acting/task assignment, explanation for selection, work calendar and salary.

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
Melita, Susan (W/F)	Task Assigned Principal, Silver Trail Middle	16

10. School-Based/District Managerial/Professional/Technical Personnel Leave(s) for 2001-2002 and 2002 - 2003 School/Fiscal Years.

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
None at this time.			

11. Salary Adjustments

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
None at this time.			

KM/RGA:cac

June 4, 2002

NONINSTRUCTIONAL APPROVAL(S)

<u>NAME</u>	<u>LOCATION</u>	<u>TITLE</u>
Allen, Earl	Transportation/South Area	Bus Operator
Alzate, Alvaro	Transportation/South Area	Bus Operator
Arreaga, Elmer	Transportation/South Area	Bus Operator
Austin, Jonathan	Fairway Elementary	Facilities Serviceperson
Barrios, Rita	Perry, Annabel C. Elementary	Teacher Aide
Beasley, Clifford	Transportation/West Area (C-W)	Bus Operator
Bee, Lillie	North Area Education Center	General Clerk II
Blake, Husani	Transportation/Central Area	Bus Operator
Boyle, Marie	Anderson, Boyd H. High	Teacher Assistant
Chea, Daniela	North Fork Elementary	Teacher Aide
Collier, Kenneth C.	Sunset School	Teacher Aide
Colon, Maria	Piper High	Facilities Serviceperson
Cornileus, Imer*	Dandy, William Middle	Cafeteria Assistant
Custode, Angela	Instructional Staffing	General Clerk II
Dalexis, Ferel	Transportation/South Area	Bus Operator
Daly, Theresa M.	Riverside Elementary	General Clerk II
Davis, Nathan	Banyan Elementary	Facilities Serviceperson
Davis , Ruby*	Pompano Beach Middle	Cafeteria Assistant
Diaz, Hector Ivan	Transportation/Central Area	Bus Operator

June 4, 2002

NONINSTRUCTIONAL APPROVAL(S)

<u>NAME</u>	<u>LOCATION</u>	<u>TITLE</u>
Dorsainville, Marc	Transportation/Central Area	Bus Operator
Gordan , Lucille*	Anderson, Boyd H. High	Cafeteria Assistant
Graham , Mary*	Watkins Elementary	Cafeteria Assistant
Guerrero, Maria	Instructional Staffing	General Clerk II
Haddad, Kar Ghavi Hamid	Transportation/North Area	Bus Operator
Hall, Kimberly	Transportation/Central Area	Bus Operator
Harris, Demodrick*	Larkdale Elementary	Cafeteria Assistant
Harris, Sharita*	Walker Elementary	Cafeteria Assistant
Hernandez, Aurelio	Eagle Point Elementary	Facilities Serviceperson
Hopkins, Charquilla Lavonia	Transportation/South Area	Bus Operator
Ingrassia, Deborah	Cross Creek School	Security Specialist
James, Jason	Apollo Middle	Bookkeeper II
Joseph, Anderson	Transportation/South Area	Bus Operator
Lansey, Robert Lowell	Transportation/South Area	Bus Operator
Makovy, Beatrice*	Silver Trail Middle	Cafeteria Assistant
Mash, Shonda Lynette	Transportation/Central Area	Bus Operator
McCloud, Cheryl	Transportation/South Area	Bus Operator
Medina, Luis	Maintenance	Utility Serviceperson
Menard, Jean	Transportation/South Area	Bus Operator

June 4, 2002

NONINSTRUCTIONAL APPROVAL(S)

<u>NAME</u>	<u>LOCATION</u>	<u>TITLE</u>
Meyers, Kim*	Coconut Creek Elementary	Teacher Aide
Milice, Jonas	Transportation/Northwest	Bus Operator
Olivari, Rosanna S.	Dwight D. Eisenhower Elementary	Teacher Aide
Pareja, Jacqueline	Hollywood Central Elementary	Teacher Assistant
Parker, Paula	Transportation/West Area (C-W)	Bus Operator
Parks, Wendy*	Flamingo Elementary	Cafeteria Assistant
Pizzano, Ivette*	Hallandale Elementary	Teacher Aide
Poke, Georgia	Transportation/Northwest	Bus Operator
Quiles, Jonathan*	Falcon Cove Middle	Cafeteria Assistant
Ramkissoon, Rookamcoomarie*	Sandpiper Elementary	Teacher Aide
Rembert, Jasmin	Certification Incentives	General Clerk II
Rouland, Kawannah	Transportation/South Area	Bus Operator
Rowe, James	Transportation/South Area	Bus Operator
Russell, Melody	Dandy, William Middle	Budgetkeeper II
Scott, Gloria J.	Whiddon-Rogers Education Center	Teacher Assistant
Serrano, Elba Iris	Transportation/North Area	Bus Operator
Slater, Sekennis	Transportation/Northwest	Bus Operator
Smith, Rose-Marie	Childhood Development	Secretary II
Strickland, Showeshi	Seminole Middle	Teacher Aide

June 4, 2002

NONINSTRUCTIONAL APPROVAL(S)

<u>NAME</u>	<u>LOCATION</u>	<u>TITLE</u>
Swanson, Levoria	Whiddon-Rogers Education Center	Teacher Assistant
Wallace, Raynard	Deerfield Beach Elementary	Teacher Aide
Williams, Latoya	Transportation/South Area	Bus Operator
Williams, Ralph	Transportation/Central Area	Bus Operator
Wolfson, Lynda E.	Sunset School	Teacher Assistant

***Part-time**

Approved by:



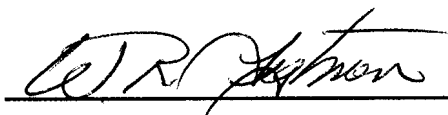
William R. Tegtman, Director
Noninstructional Staffing / Wage & Salary

June 4, 2002

NONINSTRUCTIONAL APPROVAL(S)
(Returned From Leave)

<u>NAME</u>	<u>LOCATION</u>
Blissett, Cynthia	Quiet Waters Elementary
Cooke, Kandice	McArthur High
Ebel, Debbie	Hunt, James S. Elementary
Golden, Forestine	Stranahan High
Rajchel, Diana	Pasadena Lakes Elementary
Scott, Jerome	Deerfield Beach Elementary

Approved by:



William R. Tegtman, Director
Noninstructional Staffing / Wage & Salary

June 4, 2002

NONINSTRUCTIONAL REASSIGNMENT(S) - (PROMOTIONS)

<u>NAME</u>	<u>LOCATION</u>	<u>TITLE</u>
Allen, Michelle	Parkway Middle	Bookkeeper II
Anderson, Karen	Professional Standards/Special Investigative Unit	Bookkeeper III
Antoine, Marie	Sunset School	Job Coach
Baker, Patricia	Collins Elementary	Assistant Cook & Baker IIA
Braidwood, Suzanne	Vocational, Adult and Community Education	Clerk Specialist IV
Brown, Davida	Instructional Staffing	Clerk Specialist III
Carbon, Dorothy	Challenger Elementary (F-91)	Teacher Assistant
Collins, Roberta	Personnel Records	Data Entry Operator II
Dipalma, Lisa	Colbert Elementary	Teacher Assistant
Ditto, Louise	Stoneman Douglas High	Secretary II
Euart, Joanne	Miramar High	Assistant Cook & Baker IIA
Felix, Emmanuel	Sunset School	Job Coach
Fletcher, Janice	Banyan Elementary	Teacher Aide
Garcia, Dionisio	Hunt, James S. Elementary	Facilities Serviceperson Grounds & Maintenance
Lucci, Sandra	Challenger Elementary (F-91)	Assistant Manager
Martin, Corinne	Vehicle Maintenance	Office Manager II
Pendleton, Jewel	Instructional Staffing	Data Entry Operator II

Approved By:



William R. Tegman, Director
Noninstructional Staffing / Wage & Salary

June 4, 2002

NONINSTRUCTIONAL REASSIGNMENT(S) - (DEMOTIONS)

<u>NAME</u>	<u>LOCATION</u>	<u>TITLE</u>
Inyang, Natalie	Palm Cove Elementary	Lead Facilities Serviceperson

Approved By:




William R. Tegtman, Director
Noninstructional Staffing / Wage & Salary

June 4, 2002

NONINSTRUCTIONAL SUBSTITUTES

<u>NAME</u>	<u>TITLE</u>
Baptiste, Levita Jean	Cafeteria Assistant
Clinard , Lydia	Cafeteria Assistant
Duque, Carlos A.	Facilities Serviceperson
Foxx, Dwayne	Facilities Serviceperson
Girard, Marie	Cafeteria Assistant
Head , Victoria L	Cafeteria Assistant
Johnson , Erica	Facilities Serviceperson
Moore, Carolyn	Facilities Serviceperson
Ramirez, Heydar	Facilities Serviceperson
Rende, Eve	Cafeteria Assistant
Smith, Angelica	Teacher Aide
Wilson, Sharon L	Cafeteria Assistant
Zuluagg, Yolanda	Facilities Serviceperson

Approved by:



William R. Tegtman, Director
Noninstructional Staffing / Wage & Salary

June 4, 2002

NONINSTRUCTIONAL TEMPORARIES

<u>NAME</u>	<u>LOCATION</u>
Anglin, Marcia	West Hollywood Elementary
Aponte, Luis A.	Pupil Transportation
Barner, Roger	Pupil Transportation
Byrd, Juliett	Challenger Elementary (F-91)
Charlceus, Nixon	Pupil Transportation
Chung, Camille	Atlantic Technical Center
Colley, Tawanda	Hallandale Adult & Community Center
Daniels, Sheila D.	Pupil Transportation
Darden, Ricky	Pupil Transportation
Denis, Solina	Pupil Transportation
Desire, Marie	Pupil Transportation
Dupiton, Yves M.	Pupil Transportation
Estrada, Frank	Pupil Transportation
Figuroa, Wilson	Pupil Transportation
Green, Julette A.	Pupil Transportation
Herron, Sonia	Sheridan Technical Center
Hood, Billie J.	Pupil Transportation
Hoyer, Judith	North Area Education Center
Jenkins, Jamie	Palm Cove Elementary

June 4, 2002

NONINSTRUCTIONAL TEMPORARIES

<u>NAME</u>	<u>LOCATION</u>
Jones, Monique	Accounting
Latorre-Gonzalez, Aida Maria	Driftwood Elementary
Luque, Rosa M.	Pupil Transportation
Martin, Mary	Palm Cove Elementary
McCutcheon, Rosalind	Sheridan Technical Center
Monestime, Odeline	Coconut Palm Elementary (E-6)
Morales, Gabriel R.	Western High
Mosby, Henry	Pupil Transportation
Oberlender, Alison	Challenger Elementary (F-91)
Perry, Angela K.	Food & Nutrition Services
Pulido, Hugo L.	Pupil Transportation
Ramos, Joseph	Pupil Transportation
Saona, Eduardo	Pupil Transportation
Sargeant, Beverly F.	Food & Nutrition Services
Smith, Brooke	McFatter, William T. Technical Center
Smith, Tiffany	Perry, Annabel C. Elementary
Tinajero, Maria	Sheridan Park Elementary
Urtecho, Maria	Gator Run Elementary
Van Acker, Richard	Maintenance

June 4, 2002

NONINSTRUCTIONAL TEMPORARIES

<u>NAME</u>	<u>LOCATION</u>
Ward, Kimberley S.	Pupil Transportation
Williams, Courtney	Pupil Transportation
Wilson, Sophia A.	Pupil Transportation

Approved by:



William R. Tegtman, Director
Noninstructional Staffing / Wage & Salary

June 4, 2002

NONINSTRUCTIONAL LEAVE(S)


<u>NAME</u>	<u>LOCATION</u>	<u>TITLE</u>
Alberto, Caren	Panther Run Elementary	Teacher Aide
Barranco, Toni	Advanced Academic Programs	Clerk Specialist IV
Beauplan, Menard	Transportation/South Area	Relief Bus Operator
Bell, Monica	Sanders Park Elementary	Data Processing Clerk II
Clemmons, Willie	Atlantic Technical Center	Yardperson
Edwards, Deborah	Maintenance	Technician I
Johnston, Marianne	Health Education	Clerk Specialist IV
Kemp, Howard	Transportation/West Area (C-W)	Bus Operator
Lynch, Colous	Sanders Park Elementary	Head Facilities Serviceperson, Grounds & Minor Repair
McDonald, Lois	Blanche Ely High	General Worker
McGowan, Nancy	Park Springs Elementary	Bookkeeper II
McManus, Lisa	Plantation Park Elementary	Teacher Aide
Montoya, Everardo	Gator Run Elementary	Facilities Serviceperson
Moore, Nancy	Health Education	Business Manager
Nixon, Syreeta	Hollywood Hills High	Teacher Assistant
Patterson, Consuela	Parkway Middle	Teacher Aide

June 4, 2002

NONINSTRUCTIONAL LEAVE(S)

<u>NAME</u>	<u>LOCATION</u>	<u>TITLE</u>
Perrillo, Charles	Deerfield Beach Middle	General Worker
Rowan, Joan G.	South Broward High	Manager
Williams, Gaiinda	Sanders Park Elementary	Bookkeeper, Confidential

Approved by:



William R. Tegtman, Director
Noninstructional Staffing / Wage & Salary

**Recommended Appointment
of
Task Assignment Managerial Personnel**

Item G-3, (Section 9)

Recommended Reassignment: Task Assignment as Principal
Silver Trail Middle

Recommended Candidate: Susan Melita (W/F)

Candidate's Present Assignment: Assistant Principal
Silver Trail Middle

Contract Status: AC

Replacing: Krista Herrera

Recommended Annualized Salary:

\$83,0330, Category D, Step 0 from The School Board of Broward County, Florida 2001-2002 Salary Schedule.

Recommended Calendar: 244 workdays

Effective Date and Time Line of Assignment:

May 22, 2002 to June 30, 2002 as Ms. Herrera is currently on Family Leave.

Explanation:

It is recommended that Susan Melita, be task assigned as Principal of Silver Trail Middle until Ms. Herrera returns to her position. Ms. Herrera, Principal, Silver Trail Middle is out on Family Leave for the remainder of the 2001 – 2002 School/Fiscal Year.

Ms. Melita is aware that this assignment precludes him from candidacy for the permanent position should it become available.

Authority: Policy 6Gx6 4007.1, Task Assignment.

RGA/cac
6/4/02