

AGENDA REQUEST FORM
The School Board of Broward County, Florida

Meeting Date 6/4/02	Open Agenda Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Time Certain Request Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Agenda Item Number E-4
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TITLE: Additional Recommendations On Existing Contracts Less Than \$500,000

REQUESTED ACTION:

A. Approval for renewal on the following contracts:

1. 20-033E – Service and Repair of Offset Presses and Bindery Equipment
2. 21-002H – Off-Site Storage of Computer Media and Microfilm Files
3. 21-004H – Maintenance Agreement for Microfilm Equipment
4. 21-096X – Rebuilt Injectors and Injection Pumps
5. 21-098X – Bus Seating Material
6. 21-130X – Repair in and Above Ground Lifts

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SUMMARY EXPLANATION AND BACKGROUND:

Whenever there is the opportunity to continue purchasing goods and services at prices or discounts previously received, then it is a good business practice to take advantage of the opportunity.

Recommendations are being made for additional expenditures on previously approved term contracts. These recommendations are requests for additional expenditures only and do not require any changes to the District budget. These recommendations authorize additional expenditures until the expiration date of each contract, at which time the contract will be re-bid according to Board Policy unless the contract is renewed per the terms and conditions of the bidding documents.

MAJOR SYSTEM GOALS:

- Goal One: All students will achieve at their highest potential.
- Goal Two: All schools will have equitable resources.
- ✓ •Goal Three: All operations of the school system will support and align with student achievement and needs.
- Goal Four: All stakeholders work together to build a better school system.

FINANCIAL IMPACT:

These recommendations for additional spending expenditures will be funded from available funds already included in various school/department/center budgets or as described in the Summary Explanation and Background. This Agenda Item does not require any changes to the District budget.

EXHIBITS: (List)

1. Additional Recommendations

BOARD ACTION: 'APPROVED' <small>(For Official School Board Records' Office Only)</small>	SOURCE OF ADDITIONAL INFORMATION: Donnie Carter 765-6134 <small>Name Phone</small>
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THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Support Services
John M. Quercia, Associate Superintendent

Approved in Open Board Meeting on: JUN - 4 2002
By: Robert D. Lanke School Board Chairperson

Revised 7/1/00
FT/JMQ/D. Carter/Ashworth

REQUESTED ACTION:	
B. Approval for renewal and additional expenditure on the following contracts: 1. 21-038V – Full Service Maintenance Agreements on Photocopy and Duplicating Machines	
C. Approval to contract on a month-to-month basis: 1. 20-272X – Gasoline and Diesel Fuels	

A. APPROVAL FOR RENEWAL ON THE FOLLOWING CONTRACTS:

1. 20-033E – Service and Repair of Offset Presses and Bindery Equipment (additional expenditure of \$0 requested; \$200,000 previously approved on 6/1/99)

It is recommended that the contract with Graphic Systems Services, Printer's Parts Store, Inc., and Spinola Printers Supply, Inc., be renewed for an additional year from July 1, 2002 through June 30, 2003 in accordance with Special Condition 4 of the bid. This recommendation is not a request for additional expenditure. This recommendation will allow the Printing Services Department to continue purchasing service and repair of offset presses and bindery equipment as required through June 30, 2003.

2. 21-002H – Off-Site Storage of Computer Media and Microfilm Files (additional expenditure of \$0 requested; \$50,000 previously approved on 5/2/00)

It is recommended that the contract with Secure Data Storage, Inc. be renewed for an additional year from July 1, 2002 through June 30, 2003 in accordance with Special Condition 4 of the bid. This recommendation is not a request for an additional expenditure. This recommendation will allow Education Technology Services to continue purchasing off-site storage of computer media and microfilm files as required through June 30, 2003.

3. 21-004H – Maintenance Agreement for Microfilm Equipment (additional expenditure of \$0 requested; \$50,000 previously approved on 5/16/00)

It is recommended that the contract with Eastman Kodak (which has purchased Bell & Howell and their existing contracts) be renewed for an additional year from July 1, 2002 through June 30, 2003 in accordance with Special Condition 4 of the bid. This recommendation is not a request for an additional expenditure. This recommendation will allow Personnel Records, Psychological Services and Records Retention to continue repair of microfilm equipment as required through June 30, 2003.

4. 21-096X – Rebuilt Injectors and Injection Pumps (additional expenditure of \$0 requested; \$75,000 previously approved on 9/26/00)

It is recommended that the contract with Stuart Diesel Service, Inc. be renewed for an additional year from October 1, 2002 through September 30, 2003 in accordance with Special Condition 4 of the bid. This recommendation is not a request for an additional expenditure. This recommendation will allow the Vehicle Maintenance Department to continue purchasing rebuilt injectors and injection pumps as required through September 30, 2003.

5. 21-098X- Bus Seating Material (additional expenditure of \$0 requested; \$300,000 previously approved on 9/12/00)

It is recommended that the contract with Reliatex, Inc. be renewed for an additional year from October 1, 2002, through September 30, 2003 in accordance with Special Condition 4 of the bid. This recommendation is not a request for an additional expenditure. This recommendation will allow the Vehicle Maintenance Department to continue purchasing bus seating material as required through September 30, 2003.

6. 21-130X – Repair In and Above Ground Lifts (additional expenditure of \$0 requested; \$100,000 previously approved on 9/12/00)

It is recommended that the contract with Newman Equipment be renewed for an additional year from October 1, 2002 through September 30, 2003 in accordance with Special Condition 4 of the bid. This

Additional Recommendations on Existing Contracts
recommendation is not a request for an additional expenditure. This recommendation will allow the Vehicle Maintenance Department to continue purchasing repair of in and above ground lifts as required through September 30, 2003.

B. APPROVAL FOR RENEWAL AND ADDITIONAL EXPENDITURE ON THE FOLLOWING CONTRACTS:

1. 21-038V - Full Service Maintenance Agreements on Photocopy and Duplicating Machines (additional expenditure of \$125,000 requested; \$3,000,000 previously approved on 5/16/00)
It is recommended that the contracts with Danka Imaging, Ikon Office Solutions, Riso Inc., and Xerox Corporation be renewed for an additional year from July 1, 2002 through June 30, 2003 in accordance with Special Condition 4 of the bid; and that the School Board authorize an additional expenditure of \$125,000. This recommendation does not require any changes to the District budget. This recommendation will allow the District Maintenance Department to continue purchasing full service maintenance on photocopy and duplicating machines as required through June 30, 2003, and will provide for an approximate total expenditure of \$3,125,000.
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C. APPROVAL TO CONTRACT ON A MONTH-TO-MONTH BASIS:

1. 20-272X - Gasoline and Diesel Fuels (additional expenditure of \$0 requested; \$20,000,000 previously approved on 6/20/00)
It is recommended that the School Board extend the subject bid with El Paso Merchant Energy on a month-to-month basis, not to exceed 90 days, through August 31, 2002 until such time as a new bid can be awarded by the School Board. The School Board is currently a participant of the Broward County cooperative bid for gasoline and diesel fuels. Due to El Paso Merchant Energy electing to not renew the current bid, it was necessary for Broward County to release an Invitation to Bid for the services awarded to El Paso Merchant Energy on the current bid. The award recommendation for the replacement bid is scheduled for the August 20, 2002 Board meeting. This recommendation does not require any changes to the District Budget. This recommendation will allow the Vehicle Maintenance Department to continue the purchase of gasoline as required.
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