

**APPROVED IN OPEN BOARD MEETING, SEPTEMBER 19, 2006**

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT**

**August 15, 2006  
Tuesday, 10:15 a.m.**

**MINUTES OF REGULAR MEETING**

The School Board of Broward County, Florida, met in regular session at 10:15 a.m., Tuesday, August 15, 2006, in the Board Room of the Kathleen C. Wright Administrative Center, 600 Southeast Third Avenue, Fort Lauderdale, Florida Present were Chair Benjamin J. Williams; Vice Chair Beverly A. Gallagher; Members (Carole L. Andrews was absent), Robin Bartleman, Darla L. Carter, Maureen S. Dinnen, Stephanie Arma Kraft, Esq.; Dr. Robert D. Parks, Marty Rubinstein; Superintendent Franklin L. Till, Jr.; and Edward J. Marko, Esq.

**Call to Order** Mr. Williams, Board Chair, called the meeting to order and led the Pledge of Allegiance to the Flag of the United States of America.

At the request of Mr. Williams, a moment of silence was observed for Mr. Harvey Bullock, former educator and retired principal in Broward County who recently passed away.

**Minutes for Approval** Motion was made by Mr. Rubinstein, seconded by Mrs. Dinnen and carried, to approve the official minutes for the following Board Meetings: Mrs. Andrews was absent. Mrs. Kraft had not yet assumed her seat on the dais. (7-0 vote)

July 25, 2006 – Special – Student Expulsions  
July 25, 2006 – Regular School Board Meeting  
August 1, 2006 – Special – Student Expulsions  
August 1, 2006 – Special – First PH for Proposed Millage Levy and Tentative Budget for Fiscal Year 2006-2007

**Close Agenda** Upon motion by Mr. Rubinstein, seconded by Ms. Carter and carried, the Agenda was approved and declared closed. Mrs. Andrews was absent. Mrs. Kraft had not yet assumed her seat on the dais. (7-0 vote)

**REPORTS**

**District Advisory Council** – Janet Bravo

Ms. Bravo reported that the DAC breakfast is scheduled for Thursday, August 31, 2006, at the Signature Grand Hotel. Immediately following the breakfast, each Area will hold a general meeting.

DAC will hold its first general meeting on Wednesday, August 23, 2006, beginning at 6:30 p.m., and DAC Steering will be meeting on Friday, August 25, 2006, beginning at 10:30 a.m. Both meetings will be held at the K.C. Wright Administration Center.

Ms. Bravo further reported that changes to the DAC membership and the district's proposed statement acknowledging proposed training have been sent out. Discussion of these changes will be on the agenda at the August 23, 2006 business meeting and revisions will be voted on at the September 13 DAC meeting.

A comprehensive written report and a list of DAC and Steering Committee 2006-2007 meeting dates was submitted to the Board.

## **BOARD MEMBERS**

Ms. Gallagher expressed gratitude to staff and the Superintendent for their efforts in a good start to the new school year.

Ms. Gallagher stated that last year she discussed the Enrollment and Withdrawal Policy 5.1, and the required items that are needed to prove residency to attend a school. Remarking that a few changes were made to the policy, Ms. Gallagher said that as of yesterday, there were problems with people coming to schools with pieces of identification that were not authentic.

Dr. Parks stated that Ms. Gracie Diaz, Director, Teaching and Leadership Training, will present to the Board a workshop item on an alternative certification program. Dr. Parks said that the data that is being collected is impressive, as there are 400 prospective teachers and current teachers that need their certification requirements updated.

Mr. Rubinstein discussed the Cypress Bay ninth grade annex, and stated that a proposal was made that the annex be moved to Pembroke Pines. Mr. Rubinstein requested that staff come up with a different alternative for the annex, other than moving it to Pembroke Pines, as he and the district oppose moving the annex to this location.

Mrs. Bartleman thanked everyone for a successful first day of school. Mrs. Bartleman discussed the interpretation of the Attendance Policy, 5.5, in some schools. She said she understood that the Board gave direction that there was to be some flexibility, that it was at the principal's discretion. She requested that staff follow-up on this issue.

Gratitude was extended the district's bus drivers, bus aides, and Ms. Lisa Spence, teacher, Sheridan Technical Center, for their hard work and dedication.

Congratulations was extended to Ms. Dinnen on her Educational Summit, which was very well attended.

Mrs. Bartleman requested that staff arrange for Board Members to meet with the League of Cities during lunch or a working meeting. She stated that it is important for the Board to meet with them and formulate a relationship.

Mrs. Bartleman stated she would inform staff the names of the schools where the proof of residency/attendance policy is not being followed.

Ms. Dinnen stated that the first day of school was a success, and District 3 was pleased with the school atmosphere. She said she visited Harbordale Elementary where administrators and students proceeded in a smooth manner despite the construction at the school. Other visits included Sunrise Middle School, Lloyd Estates Elementary School, Virginia Shuman Young Elementary School, who also had a successful opening day.

Ms. Dinnen informed her colleagues that she attended the new teacher orientation which was a successful attendance. She attended the Plantation Education Forum on August 10, 2006, which was attended by every school principal, SAC, SAF and PTA chairs, and Plantation and South Plantation High School Innovation Zones representatives. Ms. Dinnen stated that the focus of conversation was facilities and boundaries, and the image of Plantation schools.

Mrs. Kraft expressed gratitude to staff and contractors for their efforts in getting new buildings open. Taravella High School has opened a new 36 room addition and Margate Elementary opened a new building. Mrs. Kraft said that her district schools had a smooth first day of school.

Mrs. Kraft informed her colleagues that Coral Springs-Parkland Educational Summit will be held on Thursday, August 17, 2006, 6:00 p.m., at Stoneman Douglas High School. An educational summit will be held in Tamarac on September 18, 2006.

Mr. Williams thanked the various community groups for spearheading the back-to-school activities, especially in District 5. Mr. Williams stated that the program, which started two weeks ago, provided thousands of students with school supplies, such as backpacks.

Mr. Williams expressed gratitude to Lauderhill Paul Turner Elementary School's staff and principal, Ms. Linda Sevier, who will be recognized by the Board of Education for their remarkable curriculum achievement.

Remarking that the first of school went smoothly, Mr. Williams stated that students feel good about entering school and the communities are proud of their school. He congratulated Sunland Park Elementary School and its community for supporting the school.

Gratitude was expressed to the Superintendent and staff for their effort with students who received their diplomas for summer graduations.

## **SUPERINTENDENT**

Dr. Till stated that there was an excellent and smooth start to the school year, and staff met the challenges that were presented to them over the weekend to have all facilities

ready for the new year. Dr. Till said that he visited 11 schools and all facilities were functioning appropriately.

Dr. Till informed the Board that Lauderhill Paul Turner Elementary School will be recognized by the Board of Education in two weeks for improving two grades, including Northeast, Fort Lauderdale, Coral Springs, Cooper City and Western high schools, and Pembroke Pines Charter High School.

Summer graduation ceremonies were concluded and 384 students received \$700,000 in Broward Advisors for Continuing Education (BRACE) scholarships.

Dr. Till stated that the next date to present a bond referendum will be March 13, 2007, and that a discussion will be held with the Sun-Sentinel Editorial Board to discuss this issue.

### **Speakers**

Barney Schlesinger

Daniel Sterner, Commissioner, City of Weston

**CONSENT AGENDA** Following identification of those items Board Members and members of the public indicated they would like considered separately, motion was made by Ms. Carter, seconded by Mr. Rubinstein and carried, to approve the Consent Agenda for the remaining items. Mrs. Andrews was absent. Mrs. Kraft has not yet assumed her seat on the dais. (7-0 vote)

### **CONSENT ITEMS**

#### **A. RESOLUTIONS**

- A-1. Resolution in Support of Celebrate Freedom Week – September 25-29, 2006 (Adopted)

Motion was made by Ms. Gallagher, seconded by Mr. Rubinstein and carried, to adopt Resolution #07-10, in support of Celebrate Freedom Week, September 25-29, 2006. Mrs. Andrews was absent. (8-0 vote)

Ms. Dinnen stated that Freedom Week commemorates the Declaration of Independence, and Agenda Item A-2 Resolution commemorates the final signing of the United States Constitution. Discussing the importance of these instruments in today's society, Ms. Dinnen said they should be used as a guide for people's actions.

- A-2. Resolution in Support of Constitution Day – September 18, 2006 (Adopted)

Motion was made by Mr. Rubinstein, seconded by Mrs. Dinnen and carried, to adopt Resolution #07-11, in support of Constitution Day, September 18, 2006. Mrs. Andrews was absent. (8-0 vote)

No discussion was held on this item.

A-3. Resolution in Support of Janelle's Wishing Well Foundation (Adopted)

Motion was made by Ms. Gallagher, seconded by Ms. Carter and carried, to adopt Resolution #07-12, in Support of Janelle's Wishing Well Foundation. Mrs. Andrews was absent. (8-0 vote)

Ms. Carter read the resolution into the record.

A-4. Resolution Proclaiming September 2006 as Take Your "Parent" to School Month in Florida (Adopted)

Adopted Resolution #07-13, proclaiming September 2006 as Take Your "Parent" to School Month in Florida.

A-5. Resolution in Support of National Grandparents Day – September, 2006 (Adopted)

Adopted Resolution #07-14, in Support of National Grandparents Day, September 2006.

Following the action of Agenda Item A-6, Mrs. Kraft requested that staff ask the schools to involve grandparents from the community, like an "Adopt a Grandparent." That the program be expanded and encourage schools, especially schools in areas where there is a large senior community, such as Pembroke Pines, Deerfield Beach, Sunrise, Tamarac and Margate. Mrs. Kraft suggested including some of the grandparents whose children may not go to school in Broward County.

A-6. Resolution No. 07-15 – Retention of the Exclusive Authority to Authorize Charter Schools in Broward County, Florida (Adopted)

Motion was made by Mr. Rubinstein, seconded by Ms. Gallagher and carried, to adopt Resolution #07-15, Retention of the Exclusive Authority to Authorize Charter Schools in Broward County, Florida. Mrs. Andrews was absent. (8-0 vote)

No discussion was held on this item.

**B. BOARD MEMBERS**

**D. OFFICE OF THE CHIEF AUDITOR**

**E. OFFICE OF DEPUTY SUPERINTENDENT, OPERATIONS**

E-1. Bid/RFP and Other Financial Recommendations Less Than \$500,000 (Approved)

Motion was made by Mr. Rubinstein, seconded by Mrs. Dinnen and carried, to approve the Bid/RFP recommendations as stated on the

award recommendation for each Bid/RFP listed below. Mrs. Andrews was absent. (8-0 vote)

<u>BID/RFP</u>	<u>Title – Location – Amount</u>
27-031R	Supply And Install Insulation Materials – Physical Plant Operations – Amount: NA
27-036R	Supply and Install Uninterruptible Power Supply (UPS) System – Physical Plant Operations – Amount: \$484,770

Mrs. Bartleman stated she brought up some concerns previously about prices of items and procurement. Referring to the list, she stated that many refrigerators that teachers buy for their classrooms can be purchased cheaper through Brands Mart or Circuit City. Referring to the list of vendors and the accrued prices, Mrs. Bartleman said they were higher than what is on sale at Brands Mart. She stated this also occurs with printers. She asked staff to review these concerns.

E-2. Additional Recommendations on Existing Contracts Less Than \$500,000  
(Approved as amended)

Approved these recommendations for additional expenditures only, and the amount is available from funds already included in the District budget. These recommendations authorize additional expenditures until the expiration date of each contract, at which time the contract will be re-bid according to Board Policy unless the contract is renewed per the terms and conditions of the bidding documents.

A. APPROVAL FOR AN ADDITIONAL EXPENDITURE ON THE FOLLOWING CONTRACTS:

1. 25-026B – (RFP) Janitorial Cleaning Services for Administrative Sites (additional expenditure \$350,000 requested; \$700,000 originally approved on 8/04/04)

It is recommended that the School Board authorize an additional expenditure of \$350,000 to the subject contract. The amount of the recommended spending authority is available from funds already included in the District budget. This recommendation will allow Administrative Site Operations to continue purchasing janitorial cleaning services through August 31, 2007, and will provide for an approximate total expenditure of \$1,050,000 for the award period.

Note: This additional expenditure is requested in order to process new fiscal year requisitions for administrative site operations for an additional year. Sites cleaned under this contract are KCW Center, METRIC, North Central Area Superintendent's Offices and South Area Superintendent's Offices.

2. 25-091B – Bottled Water Services and Rental of Dispensers (additional expenditure \$200,000 requested; \$525,000 originally approved on 8/03/04)

It is recommended that the School Board authorize an additional expenditure of \$200,000 to the subject contract. The amount of the recommended spending authority is available from funds already included in the District budget. This recommendation will allow various locations to continue purchasing bottled water services and rental of dispensers through March 31, 2007, and will provide for an approximate total expenditure of \$725,000 for the award period.

Note: This additional expenditure is requested in order to process new fiscal year requisitions for various locations for an additional year. This contract is also used for stocking bottled water for hurricane preparations for this District.

B. APPROVAL FOR ADDITIONAL VENDORS ON THE FOLLOWING CONTRACT:

1. 27-002B – Furnish, Install, Stock and Maintain Campus Vending Machines (additional expenditure of \$0 requested; INCOME previously approved on 8/01/06) **(Withdrawn)**

C. APPROVAL FOR RENEWAL ON THE FOLLOWING CONTRACTS:

1. 25-038X – Bus Seating Material (additional expenditure of \$0 requested; \$300,000 originally approved on 9/21/04)

It is recommended that the contract with Reliatex, Inc. be renewed for an additional year from October 1, 2006 through September 30, 2007 in accordance with Special Condition 5 of the bid, authorizing contract renewal. The amount of recommended spending authority is available from funds already included in the District budget. This recommendation will allow the Vehicle Maintenance Department to continue purchasing bus seating material as required through September 30, 2007.

2. 26-060X – Tire Recapping (additional expenditure of \$0 requested; \$400,000 originally approved on 10/11/05)

It is recommended that the contract with Boulevard Tire Center be renewed for an additional year from October 31, 2006 through October 30, 2007 in accordance with Special Condition 5 of the bid, authorizing contract renewal. The amount of recommended spending authority is available from funds already included in the District budget. This recommendation will allow the Vehicle Maintenance Department to continue purchasing tire recapping as required through October 30, 2007.

D. APPROVAL FOR RENEWAL AND ADDITIONAL EXPENDITURE ON THE FOLLOWING CONTRACTS:

1. 25-037X – Transmission Exchange (additional expenditure of \$100,000 requested; \$300,000 originally approved on 9/21/04)

It is recommended that the contracts with Florida Detroit Diesel Allison and Pitts Engine & Transmission be renewed for an additional year from October 1, 2006 through September 30, 2007 in accordance with Special Condition 5 of the bid, authorizing contract renewal; and that the School Board authorize an additional expenditure of \$100,000 to the subject contract. The amount of the recommended spending authority is available from funds already included in the District budget. This recommendation will allow the Vehicle Maintenance Department to continue purchasing rebuilt transmissions as required through September 30, 2007, and will provide for an approximate total expenditure of \$400,000 for the award period.

2. 26-062X – Picnic Tables, Benches and Trash Receptacles (additional expenditure of \$50,000 requested; \$149,900 originally approved on 8/16/05)

It is recommended that the contract with Bliss Products & Services, Contract Connection and Hunter Knepshield Co. be renewed for an additional year from October 1, 2006 through September 30, 2007 in accordance with Special Condition 5 of the bid, authorizing contract renewal; and that the School Board authorize an additional expenditure of \$50,000 to the subject contract. The amount of recommended spending authority is available from funds already included in the District budget. This recommendation will allow schools, departments and centers to continue purchasing picnic tables, benches & trash receptacles as required through September 30, 2007, and will provide for an approximate total expenditure of \$199,900 for the award period.

- E-3. Request for Letters of Interest (RLI) – RLI 27-035R Products and Services for Emergency Response (Approved)

Approved RLI 27-035R for Products and Services for Emergency Response.

The School Board of Broward County, Florida (SBBC) is interested in receiving Letters of Interest (RLI) from a wide variety of suppliers, distributors and dealers for products and services as well as State of Florida-licensed and/or Florida county-registered contractors. The purpose of this RLI is to develop a list of qualified vendors available to assist SBBC when emergency situations develop, the most common of which occurs during the annual hurricane season lasting from June 1 through November 30. There is no guarantee that responding to this RLI will result in receiving business from SBBC. The primary method of procurement for goods and services will be through the existing contracts currently in place. Should an emergency situation occur and the awarded vendors are unable to perform then this contingency option will be available.

There is no financial impact to the District at this time.

F. CURRICULUM AND INSTRUCTION STUDENT SUPPORT

## G. HUMAN RESOURCES

### G-1. Personnel Recommendations for Instructional Appointments and Leaves for 2006-2007 School Year (Approved)

Approved the personnel recommendations for the 2006-2007 appointments and leaves as listed on the attached Executive Summary and respective lists for Instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations for Instructional Employees include the following items:

1. Teacher Approvals
2. Substitute Teacher Approvals
3. Interim Substitute Teachers
4. Part-time Teacher Approvals
5. Teacher Extension of Calendar
6. Instructional Leaves

There will be no financial impact to the School District. Funding for the positions has been allocated in the school and department budgets.

### G-2. Personnel Recommendations for Instructional Separation of Employment and Discipline for the 2006-2007 School Year (Approved)

Approved the personnel recommendations for separation of employment and discipline as listed on the respective lists for Instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations for Instructional Employees include the following items:

1. Instructional Resignations/Retirements/Layoffs
2. Instructional Suspensions/Terminations

There will be no financial impact to the School District.

### G-3. Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2006-2007 School Year (Approved as amended)

Motion was made by Ms. Gallagher, seconded by Mr. Rubinstein and carried, to approve the personnel recommendations for appointments and reassignments as listed on the Executive Summary, respective lists

and individual appointments for Non-Instructional Employees. All recommendations are made pending security clearance and with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida. This item was amended to add additional page 21 of Section 6a; and add additional page 22 of Section 8. Mrs. Andrews was absent. (8-0 vote)

The Personnel Recommendations for Non-Instructional Employees include the following sections:

1. Non-Instructional Approval(s)
2. Non-Instructional Reassignment(s) – Promotion(s)
3. Non-Instructional Reassignment(s) – Demotion(s)
4. Non-Instructional Substitutes/Temporaries
5. Non-Instructional Leave(s)-Layoff(s)
6. District Managerial/Professional/Technical
7. Reassignment Current Managerial/Professional Technical
8. School-Based Managerial
9. School-Based/District Managerial Acting/Special/Task Assignment(s)
10. School-Based/District Managerial/Professional/Technical Leave(s)
11. Salary Adjustment

Funding must be budgeted in 06-07 fiscal year for new hires.

Ms. Dinnen stated that staff should scrutinize new personnel positions to ascertain whether the position is necessary. She voiced concern that specialist and assistant positions will be pulled back in the future if not needed.

Dr. Till responded that periodic checks are made by Mr. James Notter, Chief of Staff, and Mrs. Lynn Strong, Associate Superintendent, Human Resources, to validate the need for the positions. The Superintendent stated in the future the process may change, and an attrition list will be provided to the Board.

Ms. Gallagher suggested an update to the district's compensation study, reviewing positions and the competitive salaries that might attract district employees to work in other districts.

Following the vote on the agenda item, newly-appointed district personnel were acknowledged.

- G-4. Personnel Recommendations for Non-Instructional Separation of Employment and Discipline(s) for the 2006-2007 School Year (Approved)

Approved the personnel recommendations for separation of employment and discipline as listed on the respective lists for Non-Instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations include the following items:

Non-Instructional Resignation(s)/Retirement(s)  
Non-Instructional Suspension(s)/Termination(s)  
Managerial and Professional/Technical Resignation(s)/Retirements(s)  
Managerial and Professional/Technical Suspension(s)/Termination(s)

There is no financial impact to the School District.

G-5. Supplemental Pay Positions – List #3 (Approved)

Approved the recommended supplemental pay positions of employees for the 2006-2007 school/fiscal year.

Employees are recommended for supplemental pay positions by Principals or Department Supervisors and approved by the Area Superintendent or appropriate Division Head. Supplemental positions are listed alphabetically by last name, with location and supplement type.

The Specific Supplemental Pay Positions include the following type of supplements: Secondary department chairpersons high school; secondary department chairpersons and/or team leaders middle school; elementary grade level chairpersons and/or team leaders; athletic supplements; general supplements; and special supplements for the 2006-2007 school year.

Individuals may be recommended for task assignments that improve the school's/department's programs and/or operations. A computer-generated list of those names is printed and attached revealing all individuals recommended for Non-Specific (SPL). Non-Specific Supplements are additional Task Assignments performed beyond the employee's regular day based on the recommendations of the direct supervisor.

Individuals listed meet the requirements for the supplemental positions. The total number of Supplements recommended in this item is 220.

Funding has been Budgeted in 06-07 fiscal year for all supplements through June 30, 2007.

G-6. Educator Certification Program (Approved)

Approved a continuation agreement between The School Board of Broward County, Florida and WorkForce One and the Business Associate Addendum appended to the Agreement.

The Teaching and Leadership Center's Educator Certification Program proposal was selected and awarded an Employed Worker Training grant from WorkForce One. The objective of the grant is to assist employees who must complete required training or coursework to retain their employment.

The goal of the Educator Certification Program is to select seventy-five (75) educators on temporary certificates who must complete up to 20 semester hours of college coursework to obtain their professional certification. The Teaching and Leadership Center will provide program participants with an individual course outline needed for professional certification and register the participants in the college courses.

The courses will be delivered through Florida Atlantic University at no tuition costs to the participants. Preference will be given to teachers in Superintendent Schools and those in critical shortage areas. The program participants will be required to sign an agreement to complete the program by June 30, 2007 and a promissory note for reimbursement of any college courses that are dropped or in which the participant receives a grade below a "C".

The program had promising results during the 2005-2006 school year by assisting 57 annual contract teachers in their third and final year of their temporary certificate. The participants achieved professional certification and remained employed. Seventy-four percent of the participants remained in a high need school.

As part of the Agreement, WorkForce One requires that the School Board approve and execute a Business Associate Addendum to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

This agreement will be effective on the date that the contract has been executed by both parties. The term of the agreement shall conclude on June 30, 2007.

The School Board Attorney has approved this contract as to form.

The positive financial impact is \$114,675.54. The source of funds is WorkForce One- Employed Worker Training Program. There is no additional financial impact to the school district.

G-7. Recommendation(s) for Instructional/Noninstructional Discipline for the 2006-2007 School Year (Approved)

Approved the recommendation(s) for discipline as listed on the Instructional/Noninstructional staff list. All recommendation(s) are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

This disciplinary action recommendation is a result of an investigation by the Office of Professional Standards & Special Investigative Unit. The individual(s) involved have been provided the opportunity to appear and participate, with representation, before the Professional Standards Committee and in a pre-disciplinary hearing prior to submission of this recommendation. We have followed the School Board processes for disciplinary action. The requested action(s) is listed on the attachment.

There is no financial impact to the School District.

**H. ATTORNEY**

**I. OFFICE OF THE SUPERINTENDENT**

I-1. Grant Applications (Approved)

Approved the submission of grant applications to:

- A. SUCCEED Florida Career Paths – New Academies
- B. SUCCEED Florida Crucial Professionals – Manufacturing & Automotive Service Technology
- C. Title I, Part D – Local Agency Programs for Neglected & Delinquent Youth Project

Copies of the full grant applications are available at the public stand in the lobby of the KC Wright Building and at the Board Members' Office on the 14<sup>th</sup> Floor of the KC Wright Building.

The positive financial impact is \$1,001,348 from the Florida Department of Education. There is no additional financial impact to the school district.

**J. FACILITIES AND CONSTRUCTION MANAGEMENT**

J-1. Reduction of Retainage – Broward Estates Elementary School, Fort Lauderdale – New Multipurpose, Remodeling and Renovations – Project No: 0501-98-01 (Approved)

Approved the recommendation to reduce the retainage now being held on the project from the Contractor, McTeague Construction Company, Inc., from \$362,929 to \$101,620.

In accordance with School Board Policy 7005, the Facilities and Construction Management Division is recommending that the retainage be reduced from \$362,929 to \$101,620.

Construction of the project has reached Substantial Completion. The amount of \$101,620 is being withheld at this time pending final completion of the project.

Subsequent to final completion, this project will be brought back to the Board for Final Acceptance and Release of Retainage.

The funds being released totaling \$261,309 are included in the Adopted District Educational Facilities Plan, Fiscal Years 2006-07 to 2010-11.

- J-2. Final Acceptance and Release of Retainage – Dillard High School, Fort Lauderdale – Phased Replacement New Arts Center/Recording Equipment and Hardware – Project No. 0371-99-02 (Approved)

Approved the recommendation to release retainage now being held on Dillard High School Project No. 0371-99-02 from the Contractor, Mills Electric Service, Inc., in the amount of \$36,250.

The contractor, Mills Electric Service, Inc. has completed the project within the contract time limits.

The retainage funds being released, totaling \$36,250 are included in the Adopted District Educational Facilities Plan, Fiscal Years 2006 - 2007 to 2010-2011.

- J-3. Reduction of Retainage – Glades Middle School, Miramar – New Middle School – Project No. 2021-24-01 (Approved)

Approved the recommendation to reduce the retainage now being held on the Early Site Work Package (GMP #1 of 2) of the Glades Middle School, Project No. 2021-24-01 from the contractor James B. Pirtle Construction Co., Inc. by \$361,550.

In accordance with School Board Policy 7005, the Facilities and Construction Management Division is recommending that the retainage be reduced by \$361,550.

The Early Site Work Package has reached substantial completion. Retainage will be released to the subcontractors only, due to their limited or no involvement in the remaining GMP.

The source of funds is identified in the Adopted District Educational Facilities Plan, Fiscal Years 2006-2007 to 2010-2011.

- J-4. Voluntary Commitment Regarding the Payment for One Modular Classroom as Mitigation for the Student Impact Anticipated from the

Proposed Development of 478 High Rise Units at The Residences at the Fountains (No. 3805), City of Plantation (Approved)

Approved acceptance of the voluntary mitigation commitment by Greenberg Traurig, on behalf of the property owner(s)/ developer(s) of The Residences at the Fountains (Land Use Plan Amendment No. 3805) to pay for one modular classroom as mitigation for the student impact anticipated from the proposed development of 478 high rise units on the property, located in the City of Plantation.

The owner(s)/ developer(s) of The Residences at the Fountains is proposing to utilize 478 flexibility units on a 5.36-acre site with a current land use designation of Commercial, located in the City of Plantation, to enable the development of 478 high rise units consisting of 154 one-bedroom, 258 two-bedrooms, and 66 three-bedrooms. Staff's review of the development estimates that it would generate a total of 22 students (15 elementary, 3 middle and 4 high) into Broward County Public Schools, and schools affected in the 2005/06 school year were Tropical Elementary, Seminole Middle and South Plantation High School. The application has been approved by the City of Plantation City Commission.

School Board Policy 1161, requires the mitigation of students generated by land use plan amendment, rezoning or flexibility/ reserve unit applications that increase residential density, generate students and impact overcrowded Broward County Public Schools. Rule 12(d) of the Policy "Mitigation Options" lists the payment for needed permanent capacity or the provision of needed permanent classrooms such as modular classrooms, as a possible mitigation option for developments proposed by private developers. The Rule also requires specific School Board approval for such option.

To address the impact of the development, Greenberg Traurig, on behalf of the property owner(s)/ developer(s), is proposing to pay for one modular classroom as mitigation for the 22 anticipated students. The cost for one modular classroom is currently estimated at \$247,000. Based on the current school impact fee schedule (effective October 1, 2005), the school impact fee that would currently be due for the development is approximately \$163,002. Based on these figures, the proposed mitigation is approximately \$83,998 above the County required school impact fee. Provisions of Policy 1161 provides that the estimated cost for one modular classroom shall be revised at the beginning of each fiscal year by the School District. Therefore, the actual amount due for the modular classroom will be based on the cost in effect at the time the developer pays prior to obtaining the first building permit for the total units.

Upon acceptance of the commitment and per School Board Policy 1161, the applicant will be required to file a Declaration of Restrictive Covenant to enable legal enforcement of the voluntary commitment.

Therefore, it is recommended that the School Board approve acceptance of the voluntary mitigation commitment.

The financial impact to the School District is a positive impact of approximately \$83,998 in additional revenue above the County required school impact fee of \$163,002, for a total of \$247,000. All funds to be received have been included in the balanced Adopted District Educational Facilities Plan, Fiscal Years 2006/2007 – 2010/2011.

- J-5. Lease Agreement between the War Memorial Auditorium and The School Board of Broward County, Florida, to Hold the Eighth Annual Children's Behavioral Health Resources Fair (Approved)

Approved the lease agreement between the War Memorial Auditorium and The School Board of Broward County, Florida, to hold the Eighth Annual Children's Behavioral Health Resources Fair.

The SEDNET Department will be holding their annual Children's Behavioral Health Resources Fair October 19, 2006, from 8:00 a.m. until 10:00 p.m. The purpose for the fair is to keep providers, funders, families and youth up to date on our community's behavioral health services for children.

Last year's event showcased the services and programs of over 110 agencies to over 1,500 community members. Over 12 departments within the school district participate in the fair by providing workshops and showcasing the services they provide.

It is the policy of the War Memorial Auditorium that the lessee executes the agreement first.

The School Board Attorney has approved this agreement as to form.

- J-6. Lease Agreement between the City of Plantation and The School Board of Broward County, Florida, for Use by the Plantation Community School (Approved)

Approved the lease agreement between the City of Plantation and The School Board of Broward County, Florida, for use by the Plantation Community School.

The School Board of Broward County, Florida, will utilize one classroom at Plantation Community Center located at 5555 Palm Tree, Plantation, Florida, and one classroom at Jim Ward Center located at 301 NW 46th Avenue, Plantation, Florida, to conduct adult education services.

This agreement will provide classroom space for the period from August 14, 2006, through May 31, 2007.

The School Board Attorney has approved this Lease Agreement as to form.

There is no financial impact to the District.

J-7. Change Orders (Approved)

Motion was made by Mr. Rubinstein, seconded by Ms. Gallagher and carried, to approve change orders as listed for various school projects, and an additional appropriation of \$60,886 from Capital Projects Reserve. Mrs. Andrews was absent. Ms. Carter was absent for the vote. (7-0 vote)

<b><u>Broward Estates Elementary</u></b>		Change Order 10	\$-53,490	CREDIT
Owner Request	\$-53,490	CREDIT		
Unforeseen Condition	\$0			
<b><u>Fort Lauderdale High</u></b>		Change Order 27	\$8,116	
Owner Request	\$8,116			
<b><u>Pines Lakes Elementary</u></b>		Change Order 01	\$73,373	
Consultant Error	\$32,451			
Owner Request	\$-16,057	CREDIT		
Unforeseen Condition	\$56,979			
<b><u>Sheridan Park Elementary</u></b>		Change Order 05	\$82,066	
Consultant Error	\$78,650			
Owner Request	\$3,416			
<b><u>South Plantation High</u></b>		Change Order 14	\$52,770	
Owner Request	\$37,949			
Unforeseen Condition	\$14,821			

Financial Impact: Fort Lauderdale High - 0951-99-01 \$8,116 and South Plantation High - 2351-21-01 \$52,770. An additional financial impact of \$60,886 will come from Capital Projects Reserve. There is no additional financial impact to the District for the remaining projects.

Mrs. Bartleman stated every time there is a change order and it is not a credit, there should be a running list of how much is being taken from reserves. She said if you look at how it is funded, it comes from the Capital Projects Reserves. She requested that staff keep a running tab, a running total, on this, and to denote in some of these cases that it comes out of the project, so it is not out of unspent reserve. Remarking that staff needs to be more specific, Mrs. Bartleman requested that staff work with legal staff regarding the long running list.

Ms. Dinnen stated that several of the change orders are Owner Requests, they are different than the contractor not providing something, or being unforeseen. She indicated that it makes a difference as far as the request being added to the original amount. She requested

that staff consider putting down the actual date of the contract, because in a lot of the change orders the process occurred before Mr. Garretson was in charge of the Facilities Department. Ms. Dinnen further requested that staff start putting the dates of the contracts beginning with the September 19, 2006 Regular School Board meeting.

J-8. Pre-Qualification of Contractors – Approval of Application and Issuance of Certificates (Approved)

Approved the recommendations of the Superintendent and the Qualification Selection Evaluation Committee including Authorization to issue Pre-Qualification Certificates.

The Qualification Selection Evaluation Committee (QSEC) convened on July 19, 2006, to review Contractor Pre-Qualification Staff Application Review Executive Summaries received for the following contractors and makes the following recommendations to the Superintendent of Schools:

A.C.T. Services, Inc. – Issue Pre-Qualification Re-Certification  
C B Electric Industries, Inc. – Issue Pre-Qualification Re-Certification  
F & L Construction, Inc. – Issue Pre-Qualification Re-Certification

NAC Construction, Inc. – Issue Pre-Qualification Re-Certification  
\*Reel Telecommunication Services, LLC – Issue Pre-Qualification Certification  
SA Consultant, LLC – Issue Pre-Qualification Re-Certification  
Thermal Concepts, Inc. – Issue Pre-Qualification Re-Certification  
Tran Construction, Inc. – Issue Pre-Qualification Re-Certification  
Treasure Coast Asphalt Protection, LLC – Issue Recommendation to Not Certify  
Pence Seal-coating Corporation – Issue Pre-Qualification Re-Certification  
Weiss & Woolrich Contracting Co., Inc. – Issue Pre-Qualification Re-Certification  
Weiss & Woolrich Southern Enterprises, Inc. – Issue Pre-Qualification Re-Certification

\*New Certification

The Pre-Qualification Application reviews and recommendations were conducted in accordance with F.S. 1013.46, State Requirements for Educational Facilities and Board Policy 7003.

There is no financial impact to the District.

J-9. Reduction of Retainage – Hallandale Elementary School, Hallandale – Replacement School – Project No. 0593-99-02 (Approved)

Approved recommendation to reduce retainage now being held on the Hallandale Elementary School, Project No. 0593-99-02 from the General Contractor, The Tower Group, from \$1,098,822 to \$161,838.

In accordance with School Board Policy 7005, the Facility and Construction Management Division is recommending that the retainage be reduced from 10% to 1%.

This project has received a Temporary Certificate of Occupancy. The amount of \$161,838 is being withheld at this time pending final completion and close out documents for this portion of the project.

The funds being released in the amount of \$936,984 are included in the Adopted District Educational Facilities Plan, Fiscal Years 2006-2007 to 2010-2011.

J-10. Approved Request for Qualifications and Authorization to Advertise – Continuing Contracts – Architectural and Miscellaneous Professional Services (Approved)

Approved the Request for Qualifications (RFQ), Selection Criteria and Selection Criteria Scoresheets for Architectural and Miscellaneous Professional Services for Various Construction Projects and authorize advertising the Public Announcement.

The Request for Qualifications (RFQ) is intended to procure Architectural and Miscellaneous Professional Services for projects up to \$1,000,000 in construction costs including Facilities, Maintenance and Safety projects consisting of but not limited to fire-alarms, fire-sprinklers, site improvements, remodeling and renovations.

The contract terms include a limit of \$1,000,000 in fees and/or three years renewable by \$300,000 and/or one year. Selections will be for award of a contract by the Board to up to 39 firms for the services categories listed in Exhibit 4.

The Qualification Selection Evaluation Committee recommended the Selection Criteria and Selection Criteria Scoresheet for architectural, engineering and miscellaneous professional services at its June 21, 2006, meeting. Selection of these professional services shall be in accordance with Board Policy 7003 and the criteria in Article 2 of the Request for Qualifications (RFQ) as indicated in Exhibits 1 and 2. The Qualification Selection Evaluation Committee shall shortlist, interview, and select. The Board will award contract to the Consultant.

A complete copy of the RFQ is available for review at the Facilities and construction Management Division.

Funds for this item are included in the Adopted District Educational Facilities Plan, Fiscal Years 2006-07 to 2010-11.

J-11. Approved Request for Qualifications and Authorization to Advertise – Continuing Contracts – Engineering and Miscellaneous Professional Services (Approved)

Approved the Request for Qualifications (RFQ), Selection Criteria and Selection Criteria Scoresheets for Engineering and Miscellaneous Professional Services for Various Construction Projects and authorize advertising the Public Announcement.

The Request for Qualifications (RFQ) is intended to procure Engineering and Miscellaneous Professional Services for projects up to \$1,000,000 in construction costs including Facilities, Maintenance and Safety projects consisting of but not limited to fire-alarms, fire-sprinklers, site improvements, remodeling and renovations. The contract terms include a limit of \$1,000,000 in fees and/or three years renewable by \$300,000 and/or one year. Selections will be for award of a contract by the Board to up to 49 firms for the services categories listed in Exhibit 4.

The Qualification Selection Evaluation Committee recommended the Selection Criteria and Selection Criteria Scoresheet for architectural, engineering and miscellaneous professional services at its June 21, 2006, meeting. Selection of these professional services shall be in accordance with Board Policy 7003 and the criteria in Article 2 of the Request for Qualifications (RFQ) as indicated in Exhibits 1 and 2.

The Qualification Selection Evaluation Committee shall shortlist, interview, and select. The Board will award contract to the Consultant.

A complete copy of the RFQ is available for review at the Facilities and construction Management Division.

Funds for this item are included in the Adopted District Educational Facilities Plan, Fiscal Years 2006-07 to 2010-11.

J-12. Approved Request for Qualifications and Authorization to Advertise – Continuing Contracts – Miscellaneous Consulting Services (Approved)

Motion was made by Ms. Gallagher, seconded by Mr. Rubinstein and carried, to approve the Request for Qualifications (RFQ), Selection Criteria and Selection Criteria Scoresheets for Miscellaneous Consulting Services for Various Construction Projects and authorize advertising the Public Announcement. Mrs. Andrews was absent. (8-0 vote)

The Request for Qualifications (RFQ) is intended to procure Miscellaneous Consulting Services for projects up to \$1,000,000 in construction costs including Facilities, Maintenance and Safety projects consisting of but not limited to site improvements, remodeling and renovations.

The contract terms include a limit of \$1,000,000 in fees and/or three years renewable by \$300,000 and/or one year. Selections will be for award of a contract by the Board to up to 49 firms for the services categories listed in Exhibit 4.

The Qualification Selection Evaluation Committee recommended the Selection Criteria and Selection Criteria Scoresheet for architectural, engineering and miscellaneous professional services at its June 21, 2006, meeting. Selection of these professional services shall be in accordance with Board Policy 7003 and the criteria in Article 2 of the Request for Qualifications (RFQ) as indicated in Exhibits 1 and 2. The Qualification Selection Evaluation Committee shall shortlist, interview, and select. The Board will award contract to the Consultant.

A complete copy of the RFQ is available for review at the Facilities and construction Management Division.

Funds for this item are included in the Adopted District Educational Facilities Plan, Fiscal Years 2006-07 to 2010-11.

No discussion was held on this item.

J-13. Approved Request for Qualifications and Authorization to Advertise – Construction Management at Risk Services – Cafeteria/ Kitchen Projects for Various Locations – RFQ No. 2006-12-FC (Approved)

Approved the Request for Qualifications (RFQ), Selection Criteria and Selection Criteria Scoresheets for Construction Management at Risk Services for Cafeteria/ Kitchen Projects for Various Locations, and authorize advertising the Public Announcement.

Facilities and Construction Management staff recommend the procurement of construction services utilizing the Construction Management at Risk delivery method due to the complexity, scope, and scale of the project.

The Qualification Selection Evaluation Committee recommended the Selection Criteria and Selection Criteria Scoresheets for Construction Management at Risk delivery method at its April 27, 2006, meeting. Selection of the Cafeteria/ Kitchen Projects shall be in accordance with Board Policy 7003 and the criteria in Article 2 of the Request for Qualifications (RFQ) as indicated in Exhibits 1 and 2. The Qualification Selection Evaluation Committee shall shortlist, interview, and select. The Board will award contract to the Construction Manager.

A complete copy of the RFQ is available for review at the Facilities and Construction Management Division.

Funds for this item are included in the Adopted District Educational Facilities Plan, Fiscal Years 2006-07 to 2010-11.

- J-14. Approved Request for Qualifications and Authorization to Advertise – Architectural and Engineering Services – Various Construction Projects  
(Withdrawn)

**K. OFFICE OF CHIEF FINANCIAL OFFICER**

**OPEN ITEMS**

**AA. RESOLUTIONS**

**BB. BOARD MEMBERS**

**CC. BOARD POLICIES**

- CC-1. Proposed Job Description and Minimum Qualifications for the Curriculum Specialist, Social Studies Positions for The School Board of Broward County, Florida 2006-2007 Organizational Chart (Approved)

Motion was made by Mr. Rubinstein, seconded by Mrs. Dinnen and carried, to approve the proposed revised job description and minimum qualifications for the Curriculum Specialist, Social Studies positions, in the Curriculum and Instruction Division, for The School Board of Broward County, Florida 2006-2007 Organizational Chart. Approval is requested to advertise for one (1) vacant position following the first reading. This is the first reading. Mrs. Andrews was absent. (8-0 vote)

Mrs. Kraft inquired whether the Social Studies Curriculum Specialist position has been eliminated.

Dr. Till stated that Mr. Mark Quintana was promoted to the elementary position, which enabled staff to review the job description. The Superintendent stated that two secondary individuals could be utilized; one job description for the secondary school level and one job description for the elementary school level.

**DD. OFFICE OF THE CHIEF AUDITOR**

**EE. OFFICE OF DEPUTY SUPERINTENDENT, OPERATIONS**

EE-1. Bid/RFP and Other Financial Recommendations \$500,000 or Greater  
(Approved)

Motion was made by Mr. Rubinstein, seconded by Ms. Carter and carried, to approve the following Bid/RFP and other financial recommendations \$500,000 or greater: Mrs. Andrews was absent. (8-0 vote)

<u>BID/RFP</u>	<u>Title – Location – Amount</u>
27-052X	Rock, Fill, Sand And Clay For Grounds Maintenance – Physical Plant Operations – Amount: \$800,000
27-053E	Fruit Juices For Cafeterias – Food And Nutrition Services Department – Amount: \$1,750,000
27-086E	Bulk Commodity Food Processing For Food Services – Food And Nutrition Services Department – Amount: \$1,000,000

The financial impact of each Bid/RFP Recommendation is indicated on its respective exhibit.

No discussion was held on this item.

EE-2. Additional Recommendations on Existing Contracts \$500,000 or Greater  
(Approved)

Motion was made by Mr. Rubinstein, seconded by Ms. Gallagher and carried, to approve these recommendations for additional expenditures only, and the amount is available from funds already included in the District budget. These recommendations authorize additional expenditures until the expiration date of each contract, at which time the contract will be re-bid according to Board Policy unless the contract is renewed per the terms and conditions of the bidding documents. Mrs. Andrews was absent. (8-0 vote)

No discussion was held on this item.

**A. APPROVAL FOR A RENEWAL AND AN ADDITIONAL EXPENDITURE ON THE FOLLOWING CONTRACT:**

1. 23-057X – Bus Body Parts (additional expenditure of \$1,000,000 requested; \$600,000 previously approved on 8/02/05 and \$1,200,000 originally approved on 8/20/02)

It is recommended that the contracts with First Class Coach and Equipment, Florida Transportation Systems, Inc., Freightliner Trucks of South Florida and Rechten International Trucks be renewed for an additional year from October 1, 2006 through September 30, 2007 in accordance with Special Condition 5 of the bid, authorizing contract renewal; and that the School Board authorize an additional expenditure of \$1,000,000 to the subject contract. The amount of the recommended spending authority is available from funds already included in the District budget. This recommendation will allow the Vehicle Maintenance Department to continue purchasing bus body parts as required through September 30, 2007, and will provide for an approximate total expenditure of \$2,800,000 for the award period.

These recommendations for additional spending authority will be funded from available funds already included in various school/department/center budgets or as described in the Summary Explanation and Background.

**FF. CURRICULUM AND INSTRUCTION STUDENT SUPPORT**

**GG. HUMAN RESOURCES**

**HH. ATTORNEY**

**II. OFFICE OF THE SUPERINTENDENT**

**JJ. FACILITIES AND CONSTRUCTION MANAGEMENT**

**KK. OFFICE OF CHIEF FINANCIAL OFFICER**

**Adjournment** This meeting was adjourned at 11:36 a.m.

RT