

School Board Agenda Item CC-1
June 6, 2006

Executive Summary

Proposed Job Description and Minimum Qualifications of the
Manager, ERP Positions
For The School Board of Broward County, Florida
2005-2006 Organizational Chart

Background: This item is being recommended for Board adoption to meet requirements for advertising vacancies under new job descriptions.

Position Title: **Manager, ERP**

Division/Department: **Chief Financial Officer/Director, ERP Project Management**

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Pay Grade: 27 (\$63,521 - \$88,477) Point Range: 945-994

Salary Schedule: TSP

Recommended Policy Status: Chart Job Description – Final Reading

Rationale: This job description, which represents six (6) positions, is included in the ERP implementation plan. These positions are considered essential to begin the preparation and blueprint phases of the ERP project.

The Compensation Committee is recommending adoption by the Board of the job description, the associated salary level at a pay grade 27, and amendment of the Board-approved 2005-2006 Organizational Chart to include the six (6) positions under this job title. Approval is requested to advertise these vacant positions following the first reading.

The purpose of this position is to assist the Director, ERP Project Management to manage and implement ERP modules by ensuring that processes and systems are aligned between the functional users and the ERP technology requirements.

Cost: The financial impact to the District for the remainder of FY2005-2006 is \$44,490. The source of funding is the ERP implementation budget.