

EXECUTIVE SUMMARY

Authorization to Advertise FY21-138 – Program Manager – Cost and Program Control Services (CPCM)

Introduction

Responsible: Procurement & Warehousing Services (PWS)

On September 16, 2015, the School Board approved a contract with Atkins North America, Inc. (Atkins) to provide Program Manager – Cost and Program Control (CPCM) Services for the District’s SMART program. The original contract term was for three (3) years with two (2) potential, one (1) year renewal periods, and, if needed, one hundred eighty (180) days beyond the expiration date of the applicable renewal period. The current term of the contract, as renewed and extended via amendments, expires on March 17, 2021.

Because there are no additional renewal periods available under the terms of the Atkins contract, a new contract for CPCM services must be competitively procured via advertisement of a Request for Proposals (RFP). This item requests approval to advertise an RFP that will seek one (1) firm in which to enter into an agreement to perform Program Manager – Cost and Program Controls Services. The RFP was reviewed by the Office of Capital Programs, Procurement & Warehousing Services Department, the Office of the General Counsel, the Facilities Task Force, and RSM. The sample Agreement included with the RFP has been reviewed by the Office of the General Counsel.

Services Description

Responsible: Office of Capital Programs (OCP)

The role of the CPCM is to manage all control systems for all capital projects as proposed as part of the 2014 General Obligation Bond (GOB) referendum. The CPCM, in its management of the District’s control, acts as the District’s representative and actively seeks to identify issues and resolve issues. Where issues cannot be resolved by the CPCM, the CPCM’s responsibility as the manager of controls is to provide options to the Office of Capital Programs for review and direction. Capital projects include those currently proposed within the GOB, additional projects identified during the term of the contract, and a variety of planning and assessment services as required by the District to develop and execute an effective capital program.

Procurement Method

Responsible: PWS

The School Board of Broward County, Florida (SBBC), will request proposals for CPCM services for educational facilities projects of District-wide, to include all types and manner of control services related to the Owner's design and construction programs as required and directed by the District and in accordance with the RFP. An agreement is expected to be presented for SBBC approval at its meeting in January 2021.

Financial Impact

Responsible: PWS, OCP, and Office of Capital Budget

There is no financial impact to the District.