



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

EE-3.

MEETING DATE	2020-09-01 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request
 Yes No

Time

Open Agenda
 Yes No

TITLE:

Recommendation of \$500,000 or Greater - FY21-120 - Paper and Plastic Items for Cafeterias

REQUESTED ACTION:

Approve the recommendation to award the above Invitation to Bid (ITB). Contract Term: October 1, 2020, through November 30, 2021. Thirteen (13) months with an option for two (2) additional one (1) year renewal periods; User Department: Food & Nutrition Services (FNS); Award Amount \$1,159,860; Awarded Vendor(s): Eight (8); Small/Women Business Enterprise Vendor(s): H.M.A. of Miami, Inc.
 See Supporting Docs for Continuation of Requested Action.

SUMMARY EXPLANATION AND BACKGROUND:

The School Board of Broward County, Florida, received nine (9) bids for ITB FY21-120 - Paper and Plastic Items for Cafeterias. FNS purchases various paper and plastic cafeteria items to prepare, serve, and store food.
 A copy of the bid documents are available online at: http://www.broward.k12.fl.us/supply/agenda/ITB_FY21-120_PaperandPlasticItemsforCafeterias.pdf

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction Goal 2: Safe & Supportive Environment Goal 3: Effective Communication

FINANCIAL IMPACT:

The estimated financial impact to the District is \$1,159,860. The funding source will come from FNS' operating budget. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)

(1) Continuation of Requested Action (2) Executive Summary (3) Financial Analysis Worksheet (4) Recommendation Tabulation (5) Evaluations-21

BOARD ACTION:

APPROVED

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Mary Mulder Phone: 754-321-0215

Name: Mary C. Coker Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Maurice Woods

8/24/2020, 11:07:22 AM

Approved In Open Board Meeting On

SEP 01 2020

By *Donna Koon*

School Board Chair

Electronic Signature

Form #4189 Revised 07/25/2019

RWR/ MLW/MCC/MM:ls