

EXECUTIVE SUMMARY

Recommendation to Approve Agreement FY21-153 – Mental Health Screener for Select Students

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the Agreement FY21-153 – Mental Health Screener for Select Students with Terrace Metrics, Inc. (TM) and The School Board of Broward County, Florida (SBBC). The term of this Agreement will start upon execution from all parties through August 31, 2021, with an option for two (2) one (1) year renewals. There is no previous agreement for these services.

The financial impact to the District will be \$48,280.

Goods/Services Description

Responsible: School Counseling & BRACE Advisement Department

Terrace Metrics, Inc., (TM) is a system that allows districts to measure students' behavioral health status, manage students identified as needing additional resources, and monitor individual and school progress. Using the most robust, empirically supported indicators of behavioral health functioning, the system can be applied to students from grades 3 through 12. These results are linked to an empirically based curriculum, providing school personnel with the knowledge to design, implement, and evaluate prevention and intervention programs across a multitiered system of supports.

The assessment is completed in just fifteen (15) minutes, and the results are immediately provided to members of the school's response team (counselors, social workers, etc.), who are trained extensively by TM on the software. These results are converted into several products, including parent reports, access to parent- and educator-specific videos and curriculum, and comprehensive school and district reports.

Services provided will cover training, administration, and ongoing monitoring of the software and process. The following information details all aspects of the service, products generated from these services, and anticipated timelines.

1. Initial meeting with District personnel to establish training dates, initial administration dates, and any aspects of the software that should be customized. The time of this initial meeting will be determined by the District.
2. Onsite training of each targeted schools' response teams and district coordinators, to include both how to use the software and the administration/identification process. The duration of training will be approximately two (2) hours and can be held at each participating school or (preferably) at one (1) location. This training will occur approximately one (1) month prior to schools administering the assessment system.
3. TM will create a customized, staggered schedule for each participating school, which allows for an efficient process that does not tax school resources. This staggered schedule will be provided within the week after the in-person training sessions (based on feedback from each school).
4. (If preferred) on-site monitoring by members of Terrace Metrics during the first two (2) days of administration for each targeted school. The purpose of this monitoring is to answer any questions the schools may have, in real-time. Scheduling of this on-site monitoring will be determined by the school.

**Recommendation to Approve Agreement
 FY21-153 – Mental Health Screener for Select Students
 September 1, 2020 Agenda Item
 Page 2**

5. Ongoing and continual monitoring of the system and immediate customer service. This service is provided over the Term.
6. Unlimited use of the software (and administrations) during the Term.
7. Ongoing and immediate access to all resources including educator videos, curriculum appropriate for Tier I and Tier II intervention, and parent resources.
8. Each participating school will receive an aggregated, de-identified behavioral health report. This report can be retrieved immediately after the last registered student has completed the assessment.
9. The District will receive an aggregated, de-identified report of the behavioral health of participating schools. This report will be delivered to the District within two (2) weeks of the last school receiving their school report.
10. (If preferred) TM will provide a workshop to the District administration regarding the results of their district report. Scheduling this workshop will be determined by the District administration, but preferably occurs one (1) month after all schools have received their reports.

Initially, the measure will be implemented to select grade levels at Marjory Stoneman Douglas, Deerfield Beach, Dillard, and Boyd Anderson High Schools. Future administrations will focus on lower grade levels within these Innovation Zones and additional behavioral center schools.

**Procurement Method
 Responsible: PWS**

Pursuant to Purchasing Policy 3320 and the Department of Education, Rule 6A-1.012, 11(a), Florida Administrative Code as authorized by Section 1010.04(4)(a), Florida Statutes, and Purchasing Policy 3320, Section II, G, the requirement for requesting competitive solicitation for commodities or contractual services from three (3) or more sources is hereby waived for the purchase of professional services.

District staff researched other Florida school districts and national best practices to identify potential vendors but due to the innovative nature of the initiative, alternative options were not available to meet the District’s needs.

**Financial Impact
 Responsible: PWS and School Counseling & BRACE Advisement Department**

The financial impact to the District will be \$48,280. The estimated Budget Cost is indicated in the table below.

Type	Description	Cost
External Labor	Personnel and Tasks listed under Key Personnel List	\$ 8,280
Materials	Software and materials covered	\$ 0
Services	Unlimited use of Terrace Metrics system at \$2 per student, to cover twenty thousand (20,000) students from grades K-12	\$ 40,000
Total		\$ 48,280

Recommendation to Approve Agreement
FY21-153 – Mental Health Screener for Select Students
September 1, 2020 Agenda Item
Page 3

The funds for this Agreement will come from the Millage Referendum Funds.

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.