



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

**MEETING DATE** 2020-04-21 10:00 - Regular School Board Meeting

**AGENDA ITEM** ITEMS

**CATEGORY** EE. OFFICE OF STRATEGY & OPERATIONS

**DEPARTMENT** Procurement & Warehousing Services

**Special Order Request**  
 Yes  No

**Time**

**Open Agenda**  
 Yes  No

**ITEM No.:**  
EE-6.

**TITLE:**  
Recommendation to Approve Second Renewal and Additional Spending Authority - 16-184R Automotive Oils, Lubricants, and Grease

**REQUESTED ACTION:**  
Approve the second renewal and additional spending authority for the above Invitation to Bid (ITB): Contract Term: July 27, 2016 through May 8, 2021, 4 Years 11 Months; User Department: Student Transportation & Fleet Services (SFTS): Additional Requested Amount: **\$37,000** ~~86,000~~; New Award Amount: **\$654,440** ~~703,440~~; Awarded Vendor(s) Flamingo Oil Corporation d/b/a Flamingo Oil Company; Genuine Parts Company; U.S. essential Supply and Services LLC; Small/Minority/Women Business Enterprise Vendor(s): U.S. Essential Supply and Services LLC.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This request is to approve the Second Renewal and Additional Spending Authority for ITB 16-184R. This Bid is utilized by Student Transportation & Fleet Services, Vehicle Maintenance Division for the purchase of automotive oils, lubricants, and grease. The goods and supplies purchased under this ITB provides the Vehicle Maintenance the ability to service and maintain the District's fleet of vehicles; small, medium, and heavy-duty trucks; and school buses.  
**Due to COVID-19 and the lack of utilization of the District's fleet, the forecasted spending authority of \$85,922, which is based on historical average expenditures, is reduced to \$37,000.**

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Safe & Supportive Environment  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be **\$37,000** ~~86,000~~. The contract award amount was \$617,440. The request is to increase the spending authority by **\$37,000** ~~86,000~~, bringing the new contract value to **\$654,440** ~~703,440~~. The funding source will come from STFS operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Financial Analysis Worksheet (3) Original Executed Documents (4) Second Renewal (5) Memo to Revise

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Kay J. Blake	Phone: 754-321-4400
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair