

EXECUTIVE SUMMARY

Recommendation for First Amendment and Spending Authority Reduction FY20-100 – Emergency Preparedness Technology and Training

Introduction

Responsible: Procurement and Warehousing Services (PWS)

This request is to approve the First Amendment to the Agreement between NaviGate 360, LLC (formerly known as Alice Training Institute LLC (SafePlans), and The School Board of Broward County, Florida (SBBC), with a \$30,350 reduction in spending authority, which will bring the contract value to \$461,750. The Agreement requires an Amendment because the vendor's name changed, and some services are no longer needed from this vendor and need to be removed.

The School Board approved the agreement on December 10, 2019 as item EE-16 for a term of three (3) years starting December 11, 2019 through December 10, 2022 with an option for two (2) additional one (1) year renewal periods and \$492,100 spending authority.

Goods/Services Description

Responsible: Safety, Security & Emergency Preparedness (SSEP)

SafePlans provides SBBC with an Emergency Response Information Portal (ERIP) to maintain emergency plans, security assessments, emergency drills, and train staff on emergency response, tactical site map viewings, such as floor plans and facility images. Subsequent to approval of the agreement, Safety, Security & Emergency Preparedness identified another contract that can deliver some services to SBBC instead of SafePlans, at no additional cost, necessitating a reduction in the cost of SafePlans, without a reduction to the functionality or product features. Also, SBBC added ten (10) administrative sites to be included in the ERIP.

Financial Impact

Responsible: PWS and SSEP

The spending authority reduction requested is \$30,350.

Financial Impact Table

Action	Date	Term (years)	Amount
Original Award + Spending authority	12/10/2019	3	\$ 492,100
First Amendment + Spending authority reduction	4/21/2020		\$ (30,350)
New Total Contract Amount		3	\$ 461,750

The approval of this recommendation does not mean the authorized amount will be spent.