



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

EE-22.

MEETING DATE

2020-04-21 10:00 - Regular School Board Meeting

AGENDA ITEM

ITEMS

CATEGORY

EE. OFFICE OF STRATEGY & OPERATIONS

DEPARTMENT

Procurement & Warehousing Services

Special Order Request

Yes  No

Time

Open Agenda

Yes  No

TITLE:

Recommendation for First Renewal and Additional Spending Authority - 17-050N Classroom and Office Supplies & Equipment (Catalog)

**REQUESTED ACTION:**

Approve the recommendation for the first renewal and additional spending authority for the above Invitation to Bid (ITB). New Contract Term: July 1, 2017 through June 30, 2021, Four (4) Years; User Department: District-wide; Additional Spending Authority: \$843,000; New Award Amount: \$9,843,000; Awarded Vendor(s): Fifteen (15); Small Minority/Women Business Enterprise Vendor(s): Three (3).  
See Supporting Docs for continuation of Requested Action.

**SUMMARY EXPLANATION AND BACKGROUND:**

The ITB 17-050N - Classroom and Office Supplies & Equipment (Catalog) is utilized throughout the District in schools and offices. The goal of this contract is to help manage the District's classroom and office supply requests, to assist in focusing and directing the purchase of these supplies to the most value-oriented products whenever possible. This bid is for basic classroom and office supplies and equipment, which are the products generally used in a classroom and office environment. Purchases from this bid may not include any other items which include but are not limited to cameras, telephones, flags, framed artwork, copiers, and computers.

A copy of the bid document is available online at:

[http://www.broward.k12.fl.us/supply/agenda/ITB\\_17-050N\\_TitleClassroom&OfficeSupplies&Equipment.pdf](http://www.broward.k12.fl.us/supply/agenda/ITB_17-050N_TitleClassroom&OfficeSupplies&Equipment.pdf)

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction  Goal 2: Safe & Supportive Environment  Goal 3: Effective Communication

**FINANCIAL IMPACT:**

The estimated financial impact to the District will be \$843,000. The contract award amount was \$9,000,000. The request is to increase the spending authority by \$843,000, bringing the new contract value to \$9,843,000. The funding source will come from various schools and department operating budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**

(1) Continuation of Requested Action (2) Executive Summary (3) Financial Analysis Worksheet (4) Original Executed Document (5) Recommendation Tabulation 5-9-2017 (6) Renewal Letters-14 (7) Survey

**BOARD ACTION:**

**APPROVED**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Jeffrey Moquin

Phone: 754-321-2650

Name: Mary C. Coker

Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Maurice Woods

4/13/2020, 5:32:48 PM

Approved In Open Board Meeting On:

APR 21 2020

By:

School Board Chair

Electronic Signature

Form #4189 Revised 07/25/2019

RWR/ MLW/MCC/JM/mt