



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2020-04-21 10:00 - Regular School Board Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-17.

**TITLE:**  
Piggyback Recommendation of \$500,000 or Less - FY20-219 - Technical Colleges Minitour Buses

**REQUESTED ACTION:**  
Approve the recommendation to make a piggyback award to the vendor(s) awarded by the Houston-Galveston Area Council of Governments for School Buses Invitation to Bid (ITB) - BS08-19. Contract Term: April 21, 2020 through July 31, 2021, One (1) Year, Three (3) Months; User Department: Technical Colleges; Award Amount: \$180,000; Awarded Vendor(s): Creative Bus Sales, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
Purchasing Policy 3320, Part II, Section M, permits the District to piggyback on contracts awarded by Public or Governmental Agencies, or other School Districts. This ITB was awarded by the Houston-Galveston Area Council of Governments will allow the District to purchase Minitour Buses. This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 **Goal 1: High Quality Instruction**  
 **Goal 2: Safe & Supportive Environment**  
 **Goal 3: Effective Communication**

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$180,000. The funding source will come from the District's Workforce Education Fund. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Financial Analysis Worksheet (3) Agreement (4) Exhibit A (5) Exhibit B

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Robert Crawford	Phone: 754-321-5100
Name: Mary C. Coker	Phone: 754-321-0503

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair