



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2020-04-21 10:00 - Regular School Board Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	CC. BOARD POLICIES
<b>DEPARTMENT</b>	Compensation (Human Resources)

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

<b>ITEM No.:</b>
CC-3.

**TITLE:**

The School Board of Broward County, Florida, 2019 - 2020 Organizational Chart Job Descriptions for the Division of Chief Safety, Security & Emergency Preparedness Officer
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**REQUESTED ACTION:**

Approve the Proposed <b>New</b> Job Descriptions for Director, School Security Support Services and Project Manager (SSEP); and Approve the Proposed <b>Revised</b> Job Descriptions for Personnel Administrator (Professional Standards), Manager, Emergency Management, Senior Data Analyst (SSEP), and Manager (DSOC) positions, identified through the 2019-2020 Organizational Chart for Division of Chief Safety, Security & Emergency Preparedness Officer. Approval is requested to advertise for the positions of Director, School Security Support Services and Project Manager, Safety, Security & Emergency Preparedness after the first reading. This is the <b>First</b> reading.
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**SUMMARY EXPLANATION AND BACKGROUND:**

The Proposed New Job Descriptions for the Director, School Security Support Services and the Project Manager, Safety, Security & Emergency Preparedness, and the Proposed Revised Job Descriptions for the Personnel Administrator (Professional Standards), the Manager, Emergency Management, the Senior Data Analyst - Safety, Security & Emergency Preparedness, and the Manager, District Security Operations Center positions, identified through the 2019 - 2020 Organizational Chart for the Division of Chief Safety, Security & Emergency Preparedness Officer, are being submitted for approval. The job descriptions were publicized for rule adoption in compliance with Florida Statutes on April 9, 2020. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.
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**SCHOOL BOARD GOALS:**

<input checked="" type="radio"/> <b>Goal 1: High Quality Instruction</b>	<input checked="" type="radio"/> <b>Goal 2: Safe &amp; Supportive Environment</b>	<input checked="" type="radio"/> <b>Goal 3: Effective Communication</b>
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**FINANCIAL IMPACT:**

The creation and revision of these job descriptions represent no additional financial impact. The source of funding for all positions associated with this item has been encumbered as part of the department's budget.
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**EXHIBITS: (List)**

(1) Executive Summary (2) Job Descriptions
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<b>BOARD ACTION:</b>
(For Official School Board Records Office Only)

<b>SOURCE OF ADDITIONAL INFORMATION:</b>	
Name: Debbie-Ann Scott	Phone: 754-321-0144
Name: Brian Katz	Phone: 754-321-2655

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Alan Strauss - Chief Human Resources & Equity Officer
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Signature

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Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
 School Board Chair