



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
EE-10.

MEETING DATE	2020-01-14 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request
<input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda
<input checked="" type="radio"/> Yes <input type="radio"/> No

TITLE:
Recommendation to Approve Additional Spending Authority - 57-105N - Mail Processing Equipment & Supplies

REQUESTED ACTION:
Approve the recommendation for additional spending authority for the above Invitation to Bid (ITB). Contract Term: March 22, 2017 through March 21, 2020, 3 Years; User Department: District-wide; Additional Requested Amount \$30,000; New Award Amount: \$380,000; Awarded Vendor(s): Neopost USA; Pitney Bowes, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
This ITB is piggyback to the State Contract and provides a vehicle to acquire mail processing equipment, related supplies, and services. Core products offered under this ITB are the lease and maintenance off mailing equipment.
A copy of the Post Board approval documents are available online at:
http://www.broward.k12.fl.us/supply/agenda/57-105N_PostApprovalDocuments.pdf

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Safe & Supportive Environment
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$30,000. The contract award amount was \$350,000. The request is to increase the spending authority by \$30,000, bringing the new contract value to \$380,000. The funding source will come from the departments and schools' operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Financial Analysis Worksheet (3) Surveys-18

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Mary C. Coker	Phone: 754-321-0501
Name:	Phone:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature
Maurice Woods
12/16/2019, 2:24:22 PM

Approved In Open Board Meeting On: **JAN 14 2020**
By: *Donna Kohn*
School Board Chair