

EXECUTIVE SUMMARY

Recommendation to Reject all Bids FY20-136 – Mail Processing Equipment & Supplies

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to reject all bids submitted in response to Invitation to Bid (ITB) FY20-136 Mail Processing Equipment & Supplies. This recommendation is presented in accordance with Section 6A-1.012(12)(c), Florida Administrative Code, and Part II, Section J of Purchasing Policy 3320 and Section 3, General Condition 6 of ITB FY20-136 “In the best interest of The School Board of Broward County, Florida (SBBC), SBBC reserves the right to: 2) reject any or all bids received when there are sound documented business reasons that serve the best interests of SBBC”.

Goods/Services Description

Responsible: District-wide

SBBC’s primary objective for this ITB was to procure vendors providing mail processing equipment to be leased on a monthly recurring charge and related supplies.

There was no previous awarded ITB for these services but a piggyback to the Florida State Contract # 44102100-17-1. This ITB established that SBBC shall not accept proposed terms and conditions that are different than those contained in this ITB. The one (1) vendor that submitted a bid did not commit to the District’s terms and conditions but committed to the terms and conditions of the State contract.

After this rejection, Procurement & Warehousing Services (PWS) will proceed with a new piggyback for two (2) years to align with the State contract expiration date. It was confirmed that it is the best option to continue receiving these services.

Procurement Method

Responsible: PWS

SBBC released ITB on October 30, 2019 and was opened on November 15, 2019. PWS received one (1) bid that resulted in being non-responsive.

Financial Impact

Responsible: District-wide

There is no financial impact to the District.